Finance Committee Meeting Commission Chamber - 10/8/2019

ATTENDANCE:

Present: Hon. Hardie Davis, Jr., Mayor; Fennoy, Chairman; D. Williams, Vice Chairman; Frantom, member.
Absent: Hon. M. Williams, member.

FINANCE

1. Provide notification of fee increase by CSRA Regional Commission and request direction desired by Commission.

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve asking for a waiver from the fee adjustment in 2019 and adjust the fees in 2020 with the budget calendar. Motion Passes 3-0.	Commisioner Sean Frantom	Commissioner Dennis Williams	Passes

2. Motion to authorize the preparation of the necessary resolution and documentation in order to issue water and sewerage revenue bonds in an aggregate principal amount not to exceed $21,000,000 (the "Proposed Bonds") in connection with capital projects supporting the expansion of the Fort Gordon water and sewerage system as described on Exhibit A; to authorize Augusta's financial advisor, Davenport & Company LLC, to prepare and distribute a solicitation for proposals to all financial institutions the financial advisor deems to have an interest; and to bring back to the Commission such resolution and documentation along with a recommendation as to which proposal to accept for final approval.

Item Action: Approved

Motions

Motion Type	Motion Text	Made By		Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commisioner Sean Frantom	Commissioner Dennis Williams	Passes

3. Motion to approve the minutes of the Finance Committee held on September 10, 2019.

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commisioner Sean Frantom	Commissioner William Fennoy	Passes

4. Motion to approve the Contribution Agreement between The Georgia Association of Conservation Districts and the Augusta-Richmond County Board of Commissioners.

Item Action: Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the full Commission with no recommendation. Motion Passes 3-0.	Commisioner Sean Frantom	Commissioner Dennis Williams	Passes

Finance Committee Meeting
10/8/2019 1:15 PM
Attendance 10/8/19

Department:

Presenter:

Caption:

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

Funds are Available in the Following Accounts:

REVIEWED AND APPROVED BY:

CENTRAL SAVANNAH RIVER AREA REGIONAL COMMISSION

3626 Walton Way Ext., Suite 300
Augusta, GA 30909
(706) 210-2000 · fax (706) 210-2006
www.csrarc.ga.gov

Counties Served:

Burke
Columbia
Glascock
Hancock
Jefferson
Jenkins
Lincoln
McDuffie
Richmond
Taliaferro
Warren
Washington
Wilkes

August 8, 2019

Ms. Nancy He, CPA
Grant Coordinator
535 Telfair Street, Suite 800
Augusta, Georgia 30911

Dear Ms. He:

House Bill 1216 (HB1216) effective July 1, 2009, made many changes to Georgia's regional development centers. Another change affecting Augusta-Richmond County relates to the assessment and collection of annual dues. Effective July 1, 2009 State funding for the Commission is contingent on the assessment and collection of a minimum of $1 for each resident of each county in the region. The Regional Commission's Board of Directors approved an increase in dues to $1.15 for each resident of the county.

The Center is requesting total funding in the amount of $225,189.55 for the period January 1, 2020 to December 31, 2020 (your fiscal year). In accordance with O.C.G.A § 50-8-33(b) (2) the Center is using the 2010 population figures approved by the Georgia Department of Community Affairs to compute this request.

Please note that due to the differences in the fiscal years of the Commission and the County, dues for the County effectively increase July 1, 2019. Therefore, in order for the County not to be delinquent in its FY20 dues (the commission's fiscal year), a catch up payment will be necessary early in calendar year 20. The County is currently making monthly payments of $16,318 to the Commission. The estimated catch-up payment based on the new annual amount would be $14,686.28 for July 2019 – December 2019, to be paid January 1, 2020 - June 30, 2020. For calendar year 2020, the County's new monthly payments for the first six months will be $21,213.51, which consists of $18,765.80 per month plus the additional $2,447.71 for catch up. Beginning July 1, 2020 and for the remainder of the calendar year, the County's monthly payment will be $18,765.80.

The Center receives over 95.4% of its funding from grants and contracts. Because of this heavy dependence on Federal and State grants, our services are directly impacted by State or Federal reductions. Local funding goes to support all activities of the Center and advantages over $10,854,815 Federal, State, & other contract funds. This represents a return to the CSRA region $20.75 for each one-dollar of dues, a return of 2,075%.

The Executive Committee of the Council met on June 6, 2019 and approved both the FY20 Work Plan and Budget. The budget and work plan were both adopted by the full council on the June 6, 2019 meeting. The plan describes all activities undertaken by the Center in our role as a Regional Development Center. A copy of our FY20 work program and budget are included, as is the Executive Director's 2018 Report for the year ended June 30, 2018. A copy of the Comprehensive Annual Financial Report for June 30, 2018 is also included.

Should you have any questions or require additional information, please do not hesitate to call at 210.2014.

Best regards,

L. Mack Shealy, CPA, CGFM, CGMA, CICA
Chief Financial Officer

Encl.

Finance Committee Meeting
10/8/2019 1:15 PM
CSRA Regional Commission annual fee increase

Department:	Finance
Presenter:	Donna Williams
Caption:	Provide notification of fee increase by CSRA Regional Commission and request direction desired by Commission.
Background:	House Bill 1216 (HB1216) effective July 1, 2009, made many changes to Georgia's regional development centers. One change affecting Augusta-Richmond County relates to the assessment and collection of annual dues. Effective July 1, 2009 State funding for the Commission is contingent on the assessment and collection of a minimum of $1 for each resident of each county in the region. The Regional Commission's Board of Directors approved an increase in dues from $1 to $1.15 for each resident of the county, effective July 1, 2019. Augusta's budget for 2019 was adopted November 2018. The amount approved was based on $1 per resident. The 2010 population figures approved by GA department of Community Affairs is used to compute the amount of annual dues.
Analysis:	For 2019, the approved budget is $195,850, based on the $1 per resident rate. CSRA Regional Commission increased the dues, effective as of July 1, 2019 which is the beginning of their Fiscal Year 2020). Augusta/Richmond County is on a calendar fiscal year.
Financial Impact:	Additional funding of $14,686 would be required in 101075213-5711110 in 2019 to cover the increased dues payment for July - December 2019. The amount requested in 2020, $225,189.55 will reflect the increase for the total year.
Alternatives:	1) Approve funding in the amount of 14,686 due to the rate increase 2) Do not approve in 2019, budget the catch-up fee in 2020, and pay in the first half of the year of 2020. Total payment in 2020 would be $238,875.

Recommendation:	Request waiver of fee increase for 2019. Pay requested amount of $1.15 per resident effective 1-1-2020.
Funds are Available in the Following Accounts:	funding during 2019 would require use of Contingency fund funding during 2020 would be incorporated into the budget process

<u>REVIEWED AND APPROVED BY</u>:

Finance.
Law.
Administrator.
Clerk of Commission

Tom Wiedmeier, P.E.
Director

Horace Luke, Assistant Director
Fort Gordon Operations and Maintenance

Fort Gordon Project List

		Proposal
Project A:	Cyber CoE San Sewer Ext (N. Trunk)	$3,500,000.00
Project B:	15th St Collector San Sewer	$7,423,000.00
Project C:	Cross-Basin Lift Station & Force Main	$5,486,000.00
Project D1:	Cyber CoE Campus Utilities MCA1	$1,992,000.00
Project D2:	Cyber CoE Campus Utilities MCA2	$996,000.00
Project D3:	Cyber CoE Campus Utilities MCA3	$996,000.00
Project D4:	Cyber CoE Campus Utilities MCA4	$996,000.00
Project E:	Cyber CoE 8th Ave Water Main	$3,810,000.00
		$25,199,000.00

Projects

Project A: Cyber CoE Campus Sanitary Sewer Extension (North Basin Sanitary Sewer Trunk Main)

1. **Scope of Work:** Construct 12,000 feet of 8" to 20" sanitary sewer to serve the new Cyber CoE campus facilities with a new sanitary sewer trunk main from 8th Avenue toward Willard Training Area and down off post to AUD's system at Butler Creek. The new trunk main would separate the campus collection system from the East Basin into a new North Basin. It would remove the campus flow from the top of the East Basin, which frees capacity in the downstream collection system. This trunk main is expected to accept flow from the proposed Cross Basin Lift Station, which will re-route wastewater flow from the Spirit Creek Basin to the Butler Creek Basin. Project map attached.
   Note: The new sewer trunk main will allow for possible future extension of the sanitary sewer system to other locations on base, such as to the 67th Motor Pool.
2. **Proposed Cost:** $3.50 million

Augusta Utilities Department
452 Walker Street, Suite 200, Augusta, GA 30901
(706) 828-7152
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Project B: 15th Street Collector Sanitary Sewer

1. **Scope of Work:** Construct 6,500 feet of 27" sanitary sewer. AUD plans to accommodate the added flow from the NSA, ARCYBER and other planned facilities with a new 27" sanitary sewer that will replace the existing lined 21" sewer along 15th Street. Project map attached. Project cost does not include paving 15th Street.
2. **Proposed Cost:** $7.423 million

Project C: Cross-Basin Lift Station and Force Main

1. **Scope of Work:** Construct lift station and force main. The Fort Gordon Siphon is operating at capacity due to the discharge limitation into the Spirit Creek Basin. To accommodate the future additional wastewater flow, 0.72 MGD average daily flow and 2.23 MGD peak flow needs to be re-routed from Sprit Creek Basin to the Butler Creek Basin, as modeled by CH2M in the report Wastewater Modeling Support for Fort Gordon dated 9/26/2017. Project map attached.
   Note: This project is scheduled in coordination with the 15th Street sanitary sewer project to offset the additional flow to North Range Road siphon.
2. **Proposed Cost:** $5.486 million

Project D1: Cyber CoE Campus Utilities MCA1

1. **Scope of Work:** Construct 1080 feet of sanitary sewer and services, 2,080 feet of water main and services, and 800 feet of irrigation main within the proposed Cyber CoE Campus. The design will coordinate and serve phased construction (demolition, restoration, modernization and new construction) while maintaining service to the facilities. Project map attached.
   Proposed Cost: $1.992 million

Project D2: Cyber CoE Campus Utilities MCA2

1. **Scope of Work:** Construct 540 feet of sanitary sewer and services, 1,040 feet of water main and services, and 400 feet of irrigation main within the proposed Cyber CoE Campus. The design will coordinate and serve phased construction (demolition, restoration, modernization and new construction) while maintaining service to the facilities. Project map attached.
2. **Proposed Cost:** $996,000

Project D3: Cyber CoE Campus Utilities MCA3

1. **Scope of Work:** Construct 540 feet of sanitary sewer and services, 1,040 feet of water main and services, and 400 feet of irrigation main within the proposed Cyber CoE Campus. The design will coordinate and serve phased construction (demolition, restoration, modernization and new construction) while maintaining service to the facilities. Project map attached.
2. **Proposed Cost:** $996,000

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Project D4: Cyber CoE Campus Utilities MCA4

1. **Scope of Work:** Construct 540 feet of sanitary sewer and services, 1,040 feet of water main and services, and 400 feet of irrigation main within the proposed Cyber CoE Campus. The design will coordinate and serve phased construction (demolition, restoration, modernization and new construction) while maintaining service to the facilities. Project map attached.
2. **Proposed Cost:** $996,000

Project E: Cyber CoE Campus 8th Avenue Water Main

1. **Scope of Work:** Construct 6,000 feet of 16" water main, 100 feet of 12" water main, and 360 feet of 8" water main. AUD plans to accommodate the planned Cyber CoE Campus Facilities by constructing a new 16" water main that will loop around the campus along 8th Avenue from Rice Road to 27th Street. This new main will provide capacity for the campus facilities fire systems, and includes 8" to 12" piping to make connections to adjacent distribution network mains. Project map attached.
2. **Proposed Cost:** $3.81 million

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Augusta Utilities
Estimated Fort Gordon Borrowing

Loan Size	$21,000,000
Est. Tax Rate	2.40%

Year Ending	Projected Payments	Projected Debt Service	Coverage
12/1/2020	1,390,742	1,240,400	1.12
12/1/2021	2,023,348	1,872,200	1.08
12/1/2022	2,176,273	2,023,960	1.08
12/1/2023	2,635,049	2,481,280	1.06
12/1/2024	2,635,049	2,481,720	1.06
12/1/2025	2,635,049	2,485,960	1.06
12/1/2026	2,635,049	2,483,880	1.06
12/1/2027	2,635,049	2,485,600	1.06
12/1/2028	2,635,049	2,481,000	1.06
12/1/2029	2,635,049	2,485,200	1.06
12/1/2030	1,244,308	1,092,960	1.14
12/1/2031	611,701	457,760	1.34
12/1/2032	458,776	307,200	1.49

	Principal	Interest	Total
12/31/2020	700,000	540,400	1,240,400
12/31/2021	1,385,000	487,200	1,872,200
12/31/2022	1,570,000	453,960	2,023,960
12/31/2023	2,065,000	416,280	2,481,280
12/31/2024	2,115,000	366,720	2,481,720
12/31/2025	2,170,000	315,960	2,485,960
12/31/2026	2,220,000	263,880	2,483,880
12/31/2027	2,275,000	210,600	2,485,600
12/31/2028	2,325,000	156,000	2,481,000
12/31/2029	2,385,000	100,200	2,485,200
12/31/2030	1,050,000	42,960	1,092,960
12/31/2031	440,000	17,760	457,760
12/31/2032	300,000	7,200	307,200
	21,000,000	3,379,120	24,379,120

Augusta Utilities Department

Fort Gordon Division

Water Is Life

AUGUSTA UTILITIES

Who We Are

Augusta has a contract with Fort Gordon to supply potable water and collect and treat wastewater as part of our municipal service agreement. Furthermore we have a 50-year renewable agreement to provide operations and maintenance and renewal and replacement of water & sewer infrastructure on Fort Gordon. We perform operations, maintenance, and management for all components of the water distribution, wastewater collection, and non-potable irrigation systems. Government tenants contract directly with Augusta Richmond County for new building service connections.

Contract Overview

- MSA (Municipal Service Agreement) Contract 10 year
- Operations and Maintenance 50 year contract
- New Connections Contracts

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Location

Augusta Utilities is located on Fort Gordon in order to provide the Department of Army with timely operations, maintenance, and construction services.

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Water Distribution

- 112 miles of water mains
- 4 miles of water main at Pointes West

Wastewater Collection

- 98 miles of sewer main
- 4 miles of sewer main at Pointes West

Non-Potable Irrigation System

- 5.4 MGD treatment capacity
- 6 miles of distribution mains

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Municipal Service Agreement (MSA) Contract

- Sale of water & sewer services in bulk at wholesale rate
- Began in 2008
- Renegotiated in 2012 for ten years with 4% annual rate increase
- Based on metered usage entering and leaving the Fort
  - Not billed to structures individually

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Operations & Maintenance Contract

- Also began in 2008
- Water & sewer infrastructure is now owned by Augusta
- 50-year term with buy back option

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Operations & Maintenance Contract (continued)

- Two main components
  - Operation and maintenance of existing services
    - Estimated divisional and administrative costs
  - Renewal and replacement of current assets
    - Payments are calculated on Present Value of 50-year projection of projects as a fixed monthly payment
- Fixed cost plus
  - Accelerates based on Price index

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New Connections Contract

- As the Fort grows, services increase and our O&M costs increase as well
  - As significant new inventory is added, we submit request for increase in monthly payment

- Requested CIP Projects
  - Growth brings about some major projects required by the Fort
  - Projects must be paid for by the Fort, as all our costs are reimbursable in some form from them

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Capital Projects

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Funding of New Projects

- There are a total of five projects proposed to be funded by Augusta for projects beginning over the next few years
  - Total estimated project costs are about $25 million
    - Estimates are very conservative and include AUD administrative costs for project management

- The Federal Budgeting process will require the Fort to fund the projects over several years, but construction will need to start this year
  - Projects will be funded over a 10-year amortization with 5% interest to completely cover cost of financing
  - Total payments by Fort Gordon estimated at $32 million

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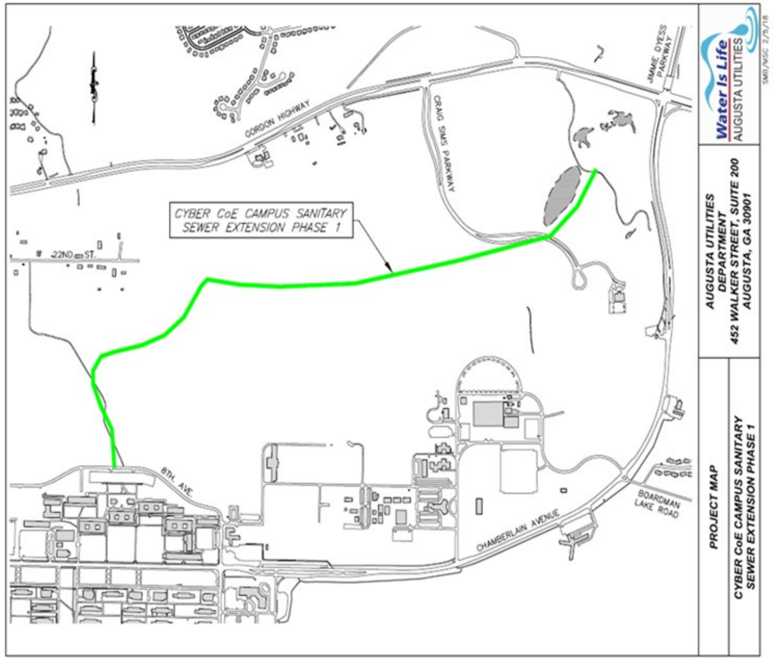
Capital Projects

Cyber CoE Campus Sanitary Sewer Extension (aka North Trunk Sewer)

- Project will construct 12” to 24”sanitary sewer to serve the Cyber CoE Campus facilities with a new sanitary sewer trunk main from 8th Avenue toward Willard Training Area and down off post to AUD’s system at Butler Creek. The new trunk main would separate the campus collection system from the East Basin into a new North Basin. This trunk main will accept flow from the proposed Cross Basin Lift Station, which will re-route wastewater flow from the Spirit Creek Basin to the Butler Creek Basin.



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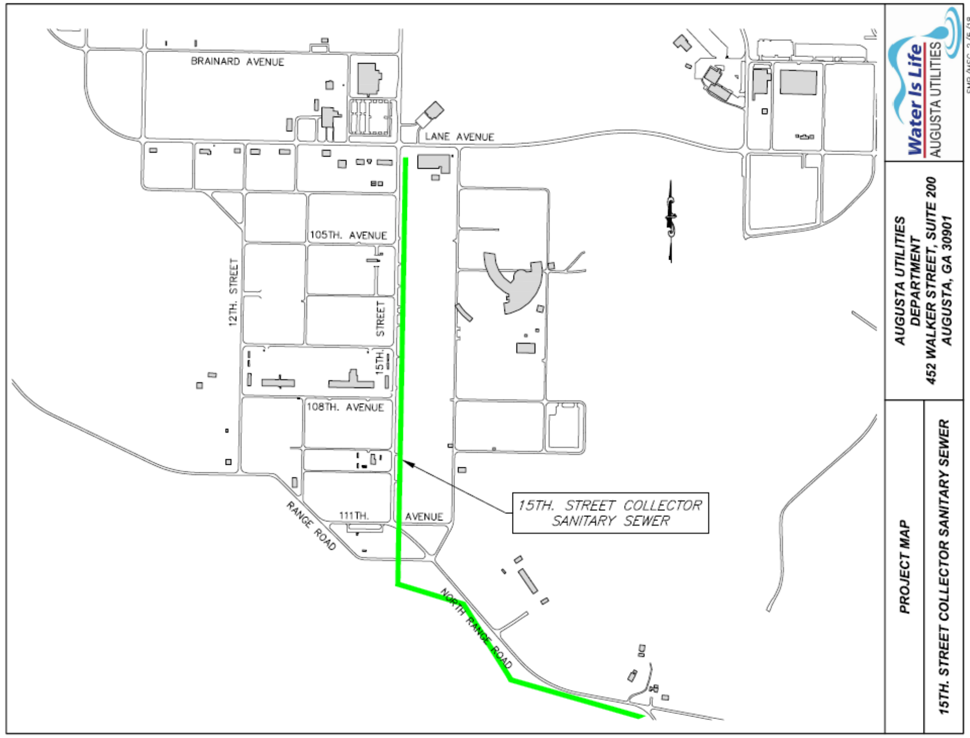
Capital Projects

15th Street Collector Sanitary Sewer

- Project will construct 18” to 30” sanitary sewer to accommodate the added flow from the NSA, ARCYBER and other planned facilities. The sanitary sewer will replace the existing lined sewer along 15th Street from Lane Avenue to the Fort Gordon Siphon at the former wastewater treatment plant.



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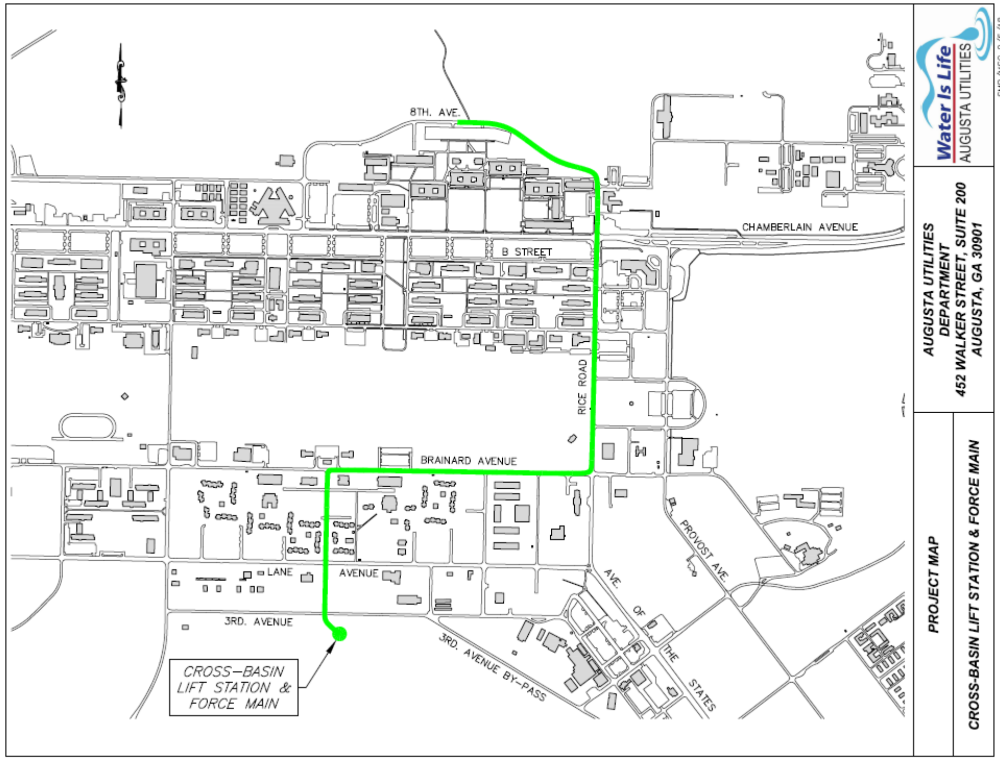
Capital Projects

Cross-Basin Lift Station and Force Main

- Project will construct lift station and force main to accommodate post growth, by rerouting wastewater flow from Sprit Creek Basin to the Butler Creek Basin. The lift station will be located south of 3rd Avenue and pump to the north side of 8th Avenue.



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Capital Projects

Cyber CoE Campus Utilities Project D1 (MCA1)

- Project will construct water and sanitary sewer mains and services, and non-potable irrigation mains, in accordance with the Cyber CoE Campus phased construction plan for MCA1 during FY19. This utility infrastructure is coordinated to serve renovated and new campus facilities while maintaining service to the existing facilities.

Cyber CoE Campus Utilities Project D2 (MCA2)

- Project will construct water and sanitary sewer mains and services, and non-potable irrigation mains, in accordance with the Cyber CoE Campus phased construction plan for MCA2 during FY20. This utility infrastructure is coordinated to serve renovated and new campus facilities while maintaining service to the existing facilities

Capital Projects

Cyber CoE Campus Utilities Project D3 (MCA3)

- Project will construct water and sanitary sewer mains and services, and non-potable irrigation mains, in accordance with the Cyber CoE Campus phased construction plan for MCA3 during FY22. This utility infrastructure is coordinated to serve renovated and new campus facilities while maintaining service to the existing facilities. **Cyber CoE Campus Utilities Project D4 (MCA4)**
- Project will construct water and sanitary sewer mains and services, and non-potable irrigation mains, in accordance with the Cyber CoE Campus phased construction plan for MCA4 during FY26. This utility infrastructure is coordinated to serve renovated and new campus facilities while maintaining service to the existing facilities

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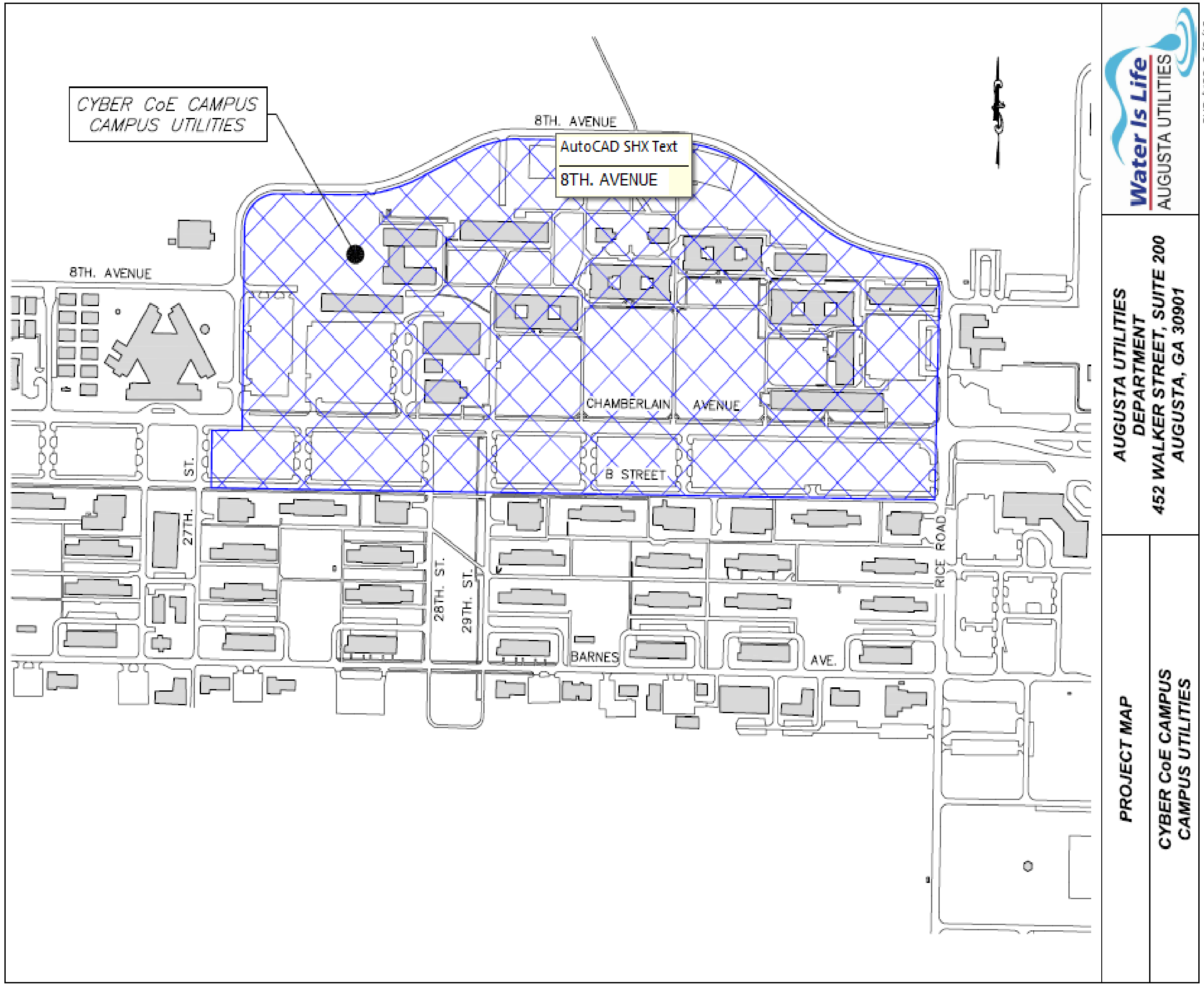
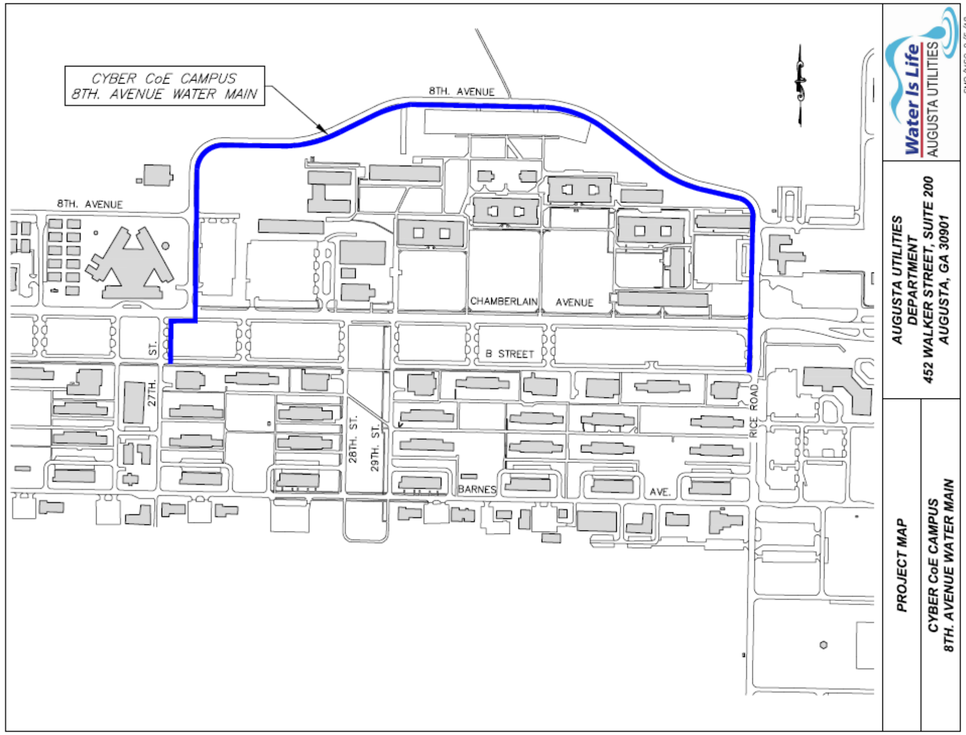
Cyber COE Campus Utilities Projects



Capital Projects

Cyber CoE Campus 8th Avenue Water Main

- Project will construct a 16” water main to accommodate the new Cyber CoE Campus facilities. The new main will loop around the campus along 8th Avenue from Rice Road to 27th Street. The new main will provide capacity for the campus facilities fire systems, and includes 8” to 12” lateral mains to make connections to adjacent distribution network mains.



Other Capital Projects

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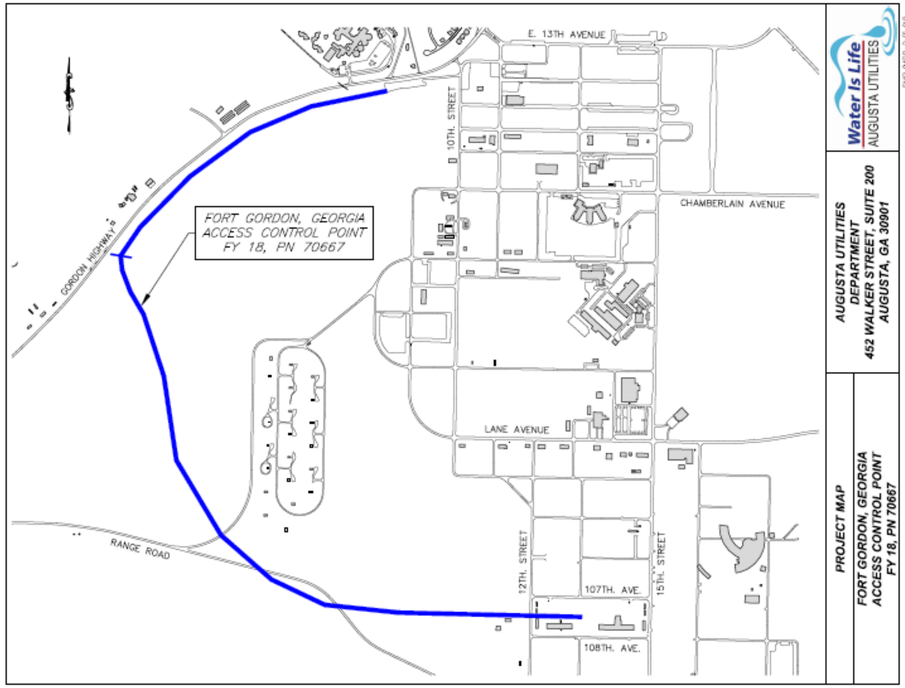
Capital Projects

Gate 6 Access Control Point - Water and Sanitary Sewer Utilities

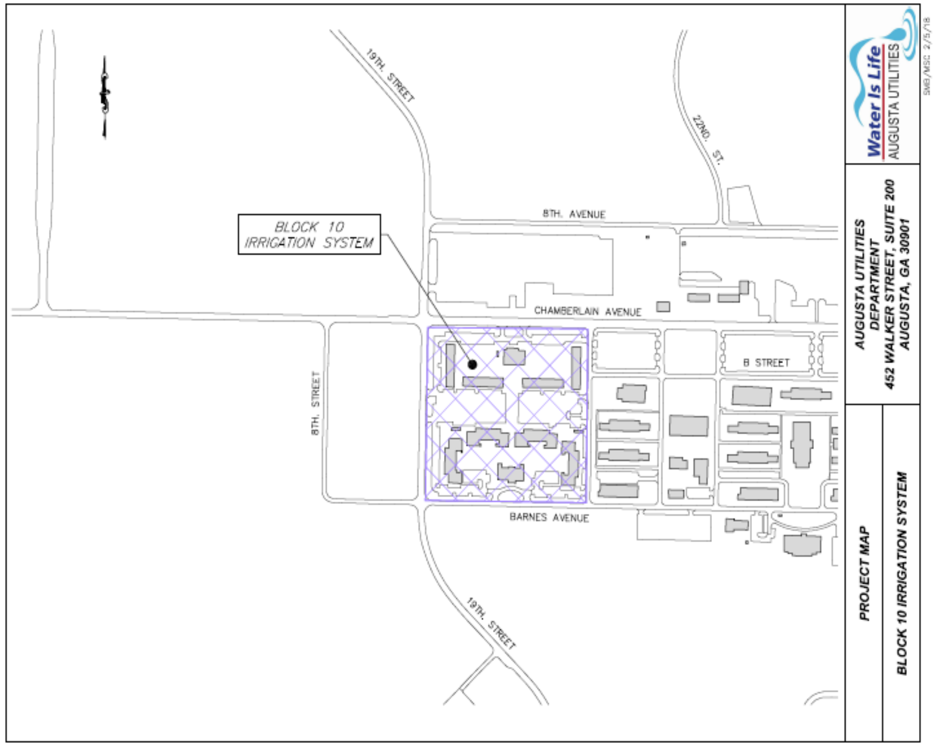
- Project will construct 8” to 12” water main, and wastewater collection and septic system to serve the ACP. Water and sanitary sewer utility construction is included in the Corps of Engineers project to be performed by Augusta Utilities approved contractor. Water main will run along gate access road from 107th Avenue and 13th Street to Gordon Highway, and along Gordon Highway to connect to Augusta Utilities main near the State Medical Prison. (Project Funded $2,137,107)



Capital Projects

Block 10 Non-Potable Irrigation System

- Fort Gordon contracted Augusta Richmond County to perform additional services to construct the Block 10 Non-potable Irrigation Replacement and Beautification project. The project consists of installing an new non-potable irrigation system and making landscaping improvements in the block bounded by Chamberlain Avenue, 19th Street, Barnes Avenue, and 20th Street. (Project Funded $917,686)



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Renewal and Replacement Projects

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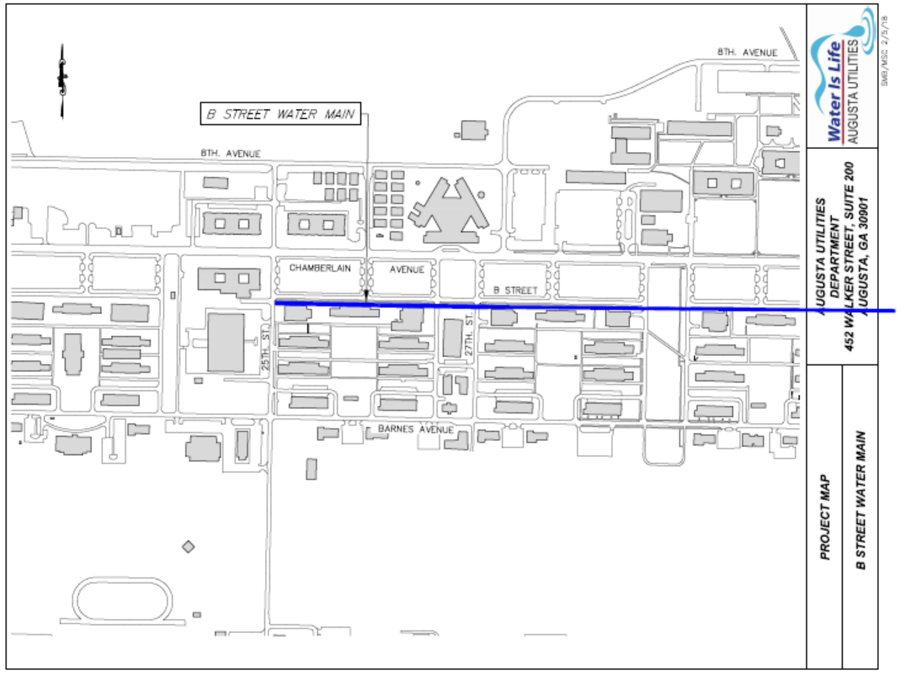
Renewal and Replacement Projects

B Street Water Main

- Project will replace existing 6” and 8” water main with 12” water main in B Street from Rice Road to 25th Street. Construction is scheduled to start in FY20 in coordination with the Cyber CoE Campus construction schedule.



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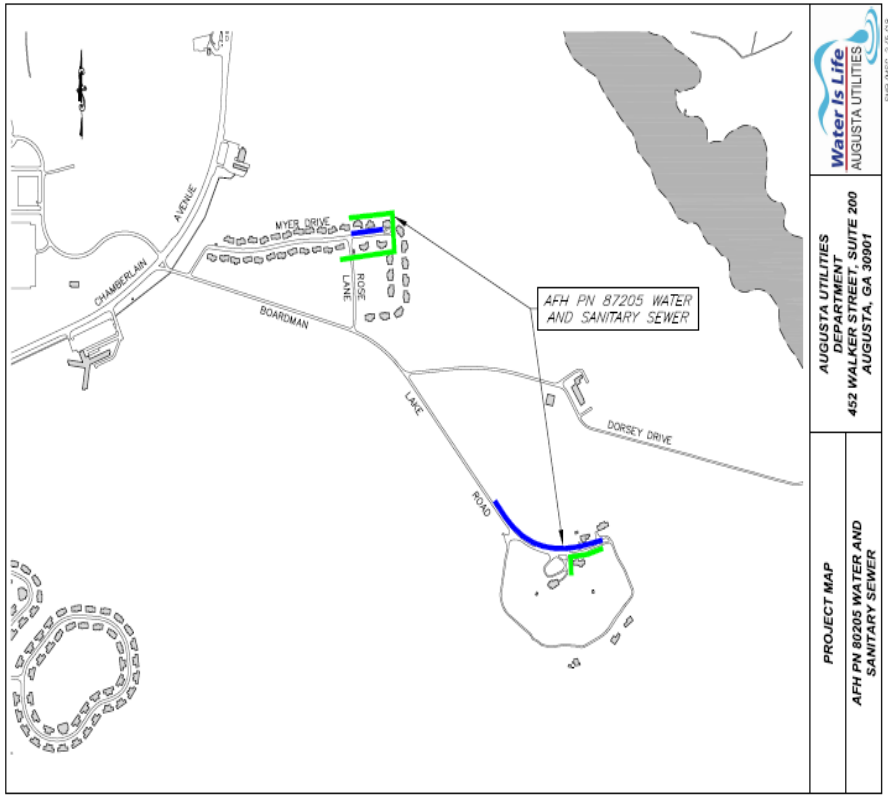
Renewal and Replacement Projects

Army Family Housing Water and Sanitary Sewer Utilities

- Project will construct new and replacement water and sanitary sewer mains and services to the General Officer and Command Sergeant Major housing project scheduled for Maglin Terrace and Boardman Lake housing areas.



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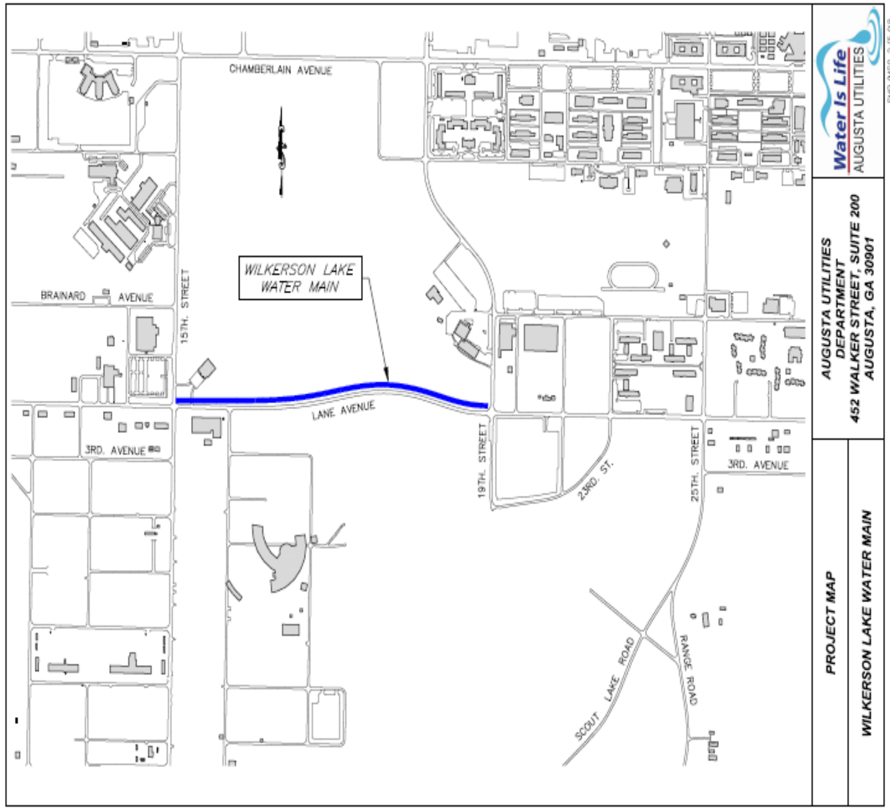
Renewal and Replacement Projects

Wilkerson Lake Water Main (Lane Avenue)

- Project will replace 12" water main that runs on south side of Wilkerson Lake with 12" main along Lane Avenue from 15th Street to 19th Street. Project will be constructed by Augusta Utilities when the Corps of Engineers' Repair Lane Avenue and Lane Culvert project is being constructed.



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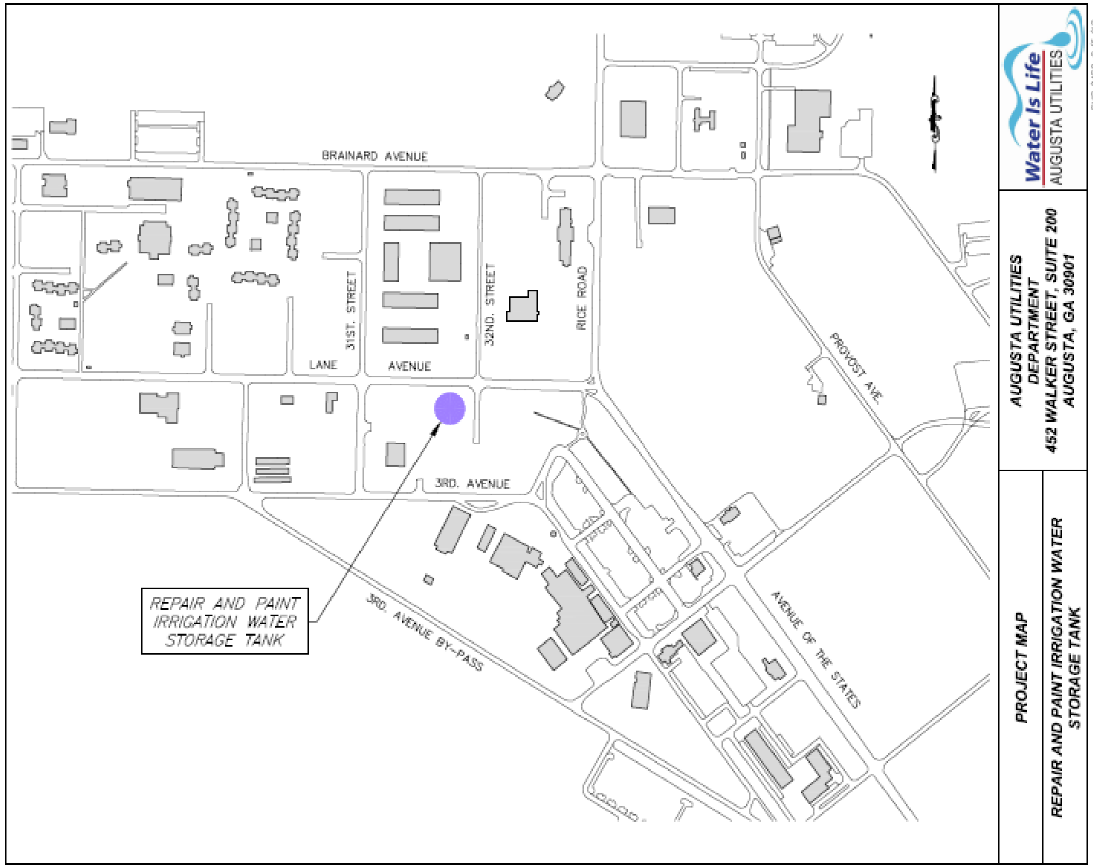
Renewal and Replacement Projects

Non-Potable Irrigation Water Storage Tank

- Project will rehabilitate and paint water storage tank.



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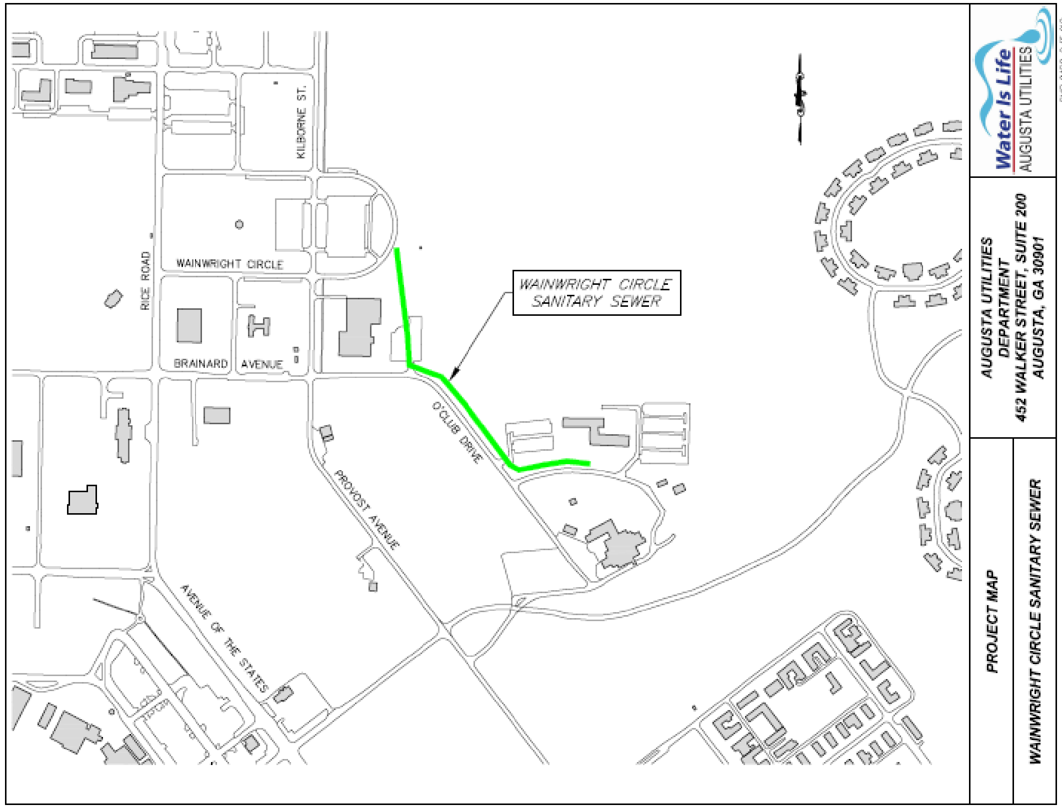
Renewal and Replacement Projects

Wainwright Circle Sanitary Sewer

- Project will construct sanitary sewer to replace Wainwright Circle lift station, from lift station to sanitary sewer at Ring Hall.



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Renewal and Replacement Projects

Non-Potable Irrigation Water Treatment Plant

- Project will replace pneumatic valves with new electric actuated valves.

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Renewal and Replacement Projects

Backflow Preventer Replacement

- Project will replace backflow preventers throughout Fort Gordon.

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Proposed Capital Projects

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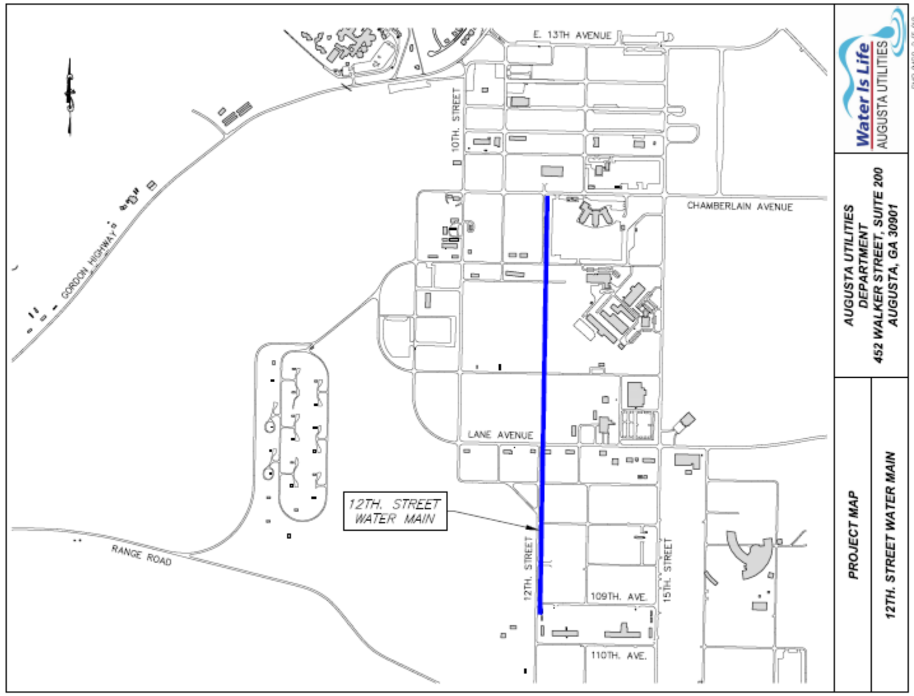
Proposed Capital Projects

12th Street Water Main

- This project will construct a 12" water main within the 12th Street road project corridor, from North Range Road to Chamberlain Avenue. It will provide a water main for domestic service and fire line connections, and fire hydrants for facilities along the street. It will also serve to relocate the segment of water main from 13th Street, where the street is being taken over by the proposed complex between 107th Avenue and 3rd Avenue.



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Proposed Capital Projects

Western Sanitary Sewer Trunk Upgrade

- To accommodate proposed growth in the Western Collection Basin, this project will upgrade sanitary sewer trunk main from 9^{th} Street and Barnes Avenue along western end of the cantonment area to tie-in south of 15^{th} Street and North Range Road. Project will increase capacity by installing new mains and manholes to replace the existing trunk main.

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Proposed Capital Projects

Wastewater Screening, Equalization and Siphon Improvements

- To accommodate proposed growth in the Western Collection Basin, this project will provide additional wastewater storage capacity and screening at the Fort Gordon Siphon for enhanced siphon operations. The project will construct piping from the siphon Equalization Tank to the existing former wastewater treatment plant digester tanks, and will install screens at deposition vaults with flume metering.

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Proposed Capital Projects

Range Road Water and Sanitary Sewer Utilities Infrastructure

- Project will install new water main and new sanitary sewer main along Range Road to-tie into existing water and sanitary sewer infrastructure.

Water Is Life
AUGUSTA UTILITIES

Proposed Capital Projects

AFH North Range Road Water and Sanitary Sewer Utilities Infrastructure

- Project will upgrade water main and install new sanitary sewer main along North Range Road from vicinity Lilac Court to 47th Street Lift Station. This proposed water and sanitary sewer infrastructure will be constructed for proposed housing subdivision.

Water Is Life
AUGUSTA UTILITIES

Proposed Capital Projects

AFH Sanitary Sewer Trunk Relocation

- The AFH Family Housing 2 subdivision is proposed to encompass 38th Street from Avenue of the States to Brainard Avenue. This project will relocate the sanitary sewer trunk main from 38th Street to outside the subdivision along the northern boundary/36th Street.

Water Is Life
AUGUSTA UTILITIES

Proposed Capital Projects

Training Area Water and Wastewater Utilities

- This project would construct onsite water and wastewater utility systems for the Training Area facilities due to its isolated location. The water system would consist of a well, treatment, and distribution for domestic services at the buildings. The system would not provide water for fire protection systems or hydrants. The wastewater collection system would have service lines and mains to a small package treatment installation with spray field application.

Water Is Life
AUGUSTA UTILITIES

Proposed Capital Projects

Lane Avenue Non-Potable Irrigation Main Extension

- This project will construct a 12 inch non-potable irrigation main along Lane Avenue from 25th Street to 15th Street.

Anticipated Funding of Current Projects

- Preliminary cash flow estimates show that we can fund these projects by using a mixture of our own capital funds and outside funding
  - All projects will be repaid by Ft. Gordon within 120 months including interest.
  - Anticipate issuing a 10-year taxable bond or private borrowing in about August of this year
    - Total borrowings estimated from $14-20 million, depending on estimated cash flows at time of debt issuance

Finance Committee Meeting
10/8/2019 1:15 PM
Fort Gordon Project Funding

Department:	Utilities / Finance
Presenter:	Tom Wiedmeier - Timothy Schroer
Caption:	Motion to authorize the preparation of the necessary resolution and documentation in order to issue water and sewerage revenue bonds in an aggregate principal amount not to exceed $21,000,000 (the "Proposed Bonds") in connection with capital projects supporting the expansion of the Fort Gordon water and sewerage system as described on Exhibit A; to authorize Augusta's financial advisor, Davenport & Company LLC, to prepare and distribute a solicitation for proposals to all financial institutions the financial advisor deems to have an interest; and to bring back to the Commission such resolution and documentation along with a recommendation as to which proposal to accept for final approval.
Background:	The Utilities Department conducted a workshop in March 2019 to discuss the relationship of Utilities and Fort Gordon and the Fort's need for expanded services. There are five projects that are either under construction, in design or in the bid process to support the growth of the Fort. While the federal budgeting process requires funding for the projects over several years, funding is needed currently to continue with the projects. In order to obtain the necessary funding, a resolution is needed to authorize the bonding of $21,000,000 for the projects. As each project is completed, Fort Gordon will begin making payments which will cover the debt service on the projects. A proposed resolution with the project descriptions along with a cashflow projection are attached. Due to historically low rates, the relatively short term of the repayment and to avoid costs associated with obtaining a rate study, the recommendation is to issue the bonds via a private placement with a lending institution. Augusta's Financial Advisor will prepare and distribute a request for proposals to various financial institutions. Prior to any bonds being issued the matter will come back before the Commission for a supplement resolution authorizing the bonds.

Analysis:	Based upon cash flow analysis and consultation with Augusta's financial advisor it has been determined the most advantageous method of funding the Fort Gordon Projects is to issue new debt. This will allow the department to maintain cash reserves needed to fund other capital project not related to Fort Gordon. In addition, Bond Rating agencies monitor levels of cash reserves by issuing bonds, this will allow the department to maintain operating cash reserves at an appropriate level.
Financial Impact:	Debt service will be funded by revenues generated from the projects at Fort Gordon
Alternatives:	Do not issue bonds, fund from current operations and reserves Doing so will defer other projects and may cause additional scrutiny from bond rating agencies
Recommendation:	Approve Moton
Funds are Available in the Following Accounts:	Utilities bond funds

<u>REVIEWED AND APPROVED BY</u>:

Finance.
Law.
Administrator.
Clerk of Commission

Finance Committee Meeting Commission Chamber - 9/10/2019

ATTENDANCE:

Present: Hons. Fennoy, Chairman; D. Williams, Vice Chairman; Frantom, member.
Absent: Hon. Hardie Davis, Jr., Mayor; M. Williams, member.

FINANCE

1. Motion to approve the minutes of the Finance Committee held on August 27, 2019.

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commisioner Sean Frantom	Commissioner Dennis Williams	Passes

2. Motion to approve Option 2 concerning the Guaranteed Minimum Interest Rate (GMIR) for the fixed annuity investment option in the Nationwide Fixed Annuity offered in the 457(b) Deferred Compensation Plan.

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commisioner Sean Frantom	Commissioner Dennis Williams	Passes

Finance Committee Meeting
10/8/2019 1:15 PM
Minutes

Department:	
Presenter:	
Caption:	Motion to approve the minutes of the Finance Committee held on September 10, 2019.
Background:	
Analysis:	
Financial Impact:	
Alternatives:	
Recommendation:	
Funds are Available in the Following Accounts:	

REVIEWED AND APPROVED BY:

CONTRIBUTION AGREEMENT
GACD-02-19-015
BETWEEN THE
GEORGIA ASSOCIATION OF CONSERVATION DISTRICTS, INCORPORATED
AND THE
RICHMOND COUNTY BOARD OF COMMISSIONERS

THIS AGREEMENT, made and entered into this ___ day of ____, 2019, by and between the RICHMOND COUNTY BOARD OF COMMISSIONERS (hereinafter referred to as the "Provider"); and the Georgia Association Of Conservation Districts, Incorporated (hereinafter referred to as the "GACD").

I. PURPOSE:
This long term conservation partnership serves to facilitate the implementation of planned conservation practices. This "partnership" is to assist interested landowners with the NRCS application process and conservation practice implementation. The Provider is responsible for providing technical support to participants for planned conservation as outlined in this agreement. The task involves the following technical support:

- Assisting landowners with Farm Bill Program application process
- Design and layout of conservation practices.
- Activities associated with various Farm Bill conservation programs contract development and management
- Contract planning
- Eligibility determinations
- Processing applications

All technical assistance provided must meet USDA-Natural Resources Conservation Service (NRCS) standards and specifications as set forth in its Departmental manuals, handbooks, and Field Office Technical Guide, conservation planning, conservation practice application, and other areas of technical assistance.

II. OBJECTIVES:
Under the provisions of this agreement NRCS is assigned responsibility of managing the technical assistance supplied by the Provider to landowners to plan and implement conservation practices on eligible land, manage easements, and complete evaluation and monitoring of completed practices. This agreement will support the objectives of both organizations and will leverage their capabilities to efficiently and effectively implement conservation activities as outlined in the Agriculture Improvement Act of 2018 and subsequent Farm Bills.

III. RESPONSIBILITIES OF THE PARTIES

A. GACD will

- Provide a list of program participants to county personnel contracted through the Provider, that have scheduled conservation practices, as identified in Part IV, Section

A, **Expected Accomplishments and Deliverables**, and identify and prioritize work assignments at the field office level.

- Provide technical guidance to the Provider and the county personnel maintained through this agreement when requested and provide clarity on work plan and other agreement details.

- Provide working materials and equipment needed to perform duties and to bear the cost of operation, maintenance and repair of equipment except for cost due to gross negligence by the Provider. NRCS accident reporting procedures will be followed.

- Coordinate reimbursement of the Provider on a quarterly basis upon receipt of properly completed required documentation. Documentation must include a detailed list of accomplishments utilizing the Deliverable Tracking Report as referenced in Part IV, Section A, **Expected Accomplishments and Deliverables**. GACD costs share shall not exceed the total obligation as identified in Part V1, **Resources Required,** equal to no more than **$37,440.00**

- Review all new technologies and innovative practices, including applicable standards and specifications, prior to initiating those technologies and practices.

- Provide quality assurance for services provided under the agreement.

B. PROVIDER will:

- Provide employees to perform technical services in the State of Georgia.

- As identified in this Statement of Work, Part IV, Section A, **Expected Accomplishments and Deliverables** and Part VI, **Resources Required,** provide administrative and technical assistance to private landowners in conserving, improving, and enhancing their natural resources as well as in-kind supplies and services. The total cash supplied by the Provider will be **$37,440.00**
- Provide technical assistance to participants as described in this Statement of Work and Part IV, Section A, **Expected Accomplishments and Deliverables**. Ensure personnel meet the GACD qualification standards for assigned responsibilities and for operation of equipment to perform those responsibilities.

- Ensure the Provider personnel maintained through this agreement, remain current with all training and certification requirements, to obtain and keep USDA NRCS Level II Computer Access current and up to date. This includes reporting changes to records and completing required Ag Learn courses when appropriate.

- Use existing NRCS policy, training procedures, and supervisory guidelines to ensure that all provided assistance meets NRCS standards.

- Comply with the special provisions included in this agreement and to work within this agreed-to **Statement of Work** and Part VI, **Resources Required**. Meet applicable NRCS standards, specifications, and program requirements. Be consistent with the conservation program goals and objectives in the agreement; and incorporate, where appropriate, low cost alternatives that would address the resource issues and meet the objectives of both the program and program participants for which assistance is provided.

- Limit request for reimbursement for technical assistance provided as described in this **Statement of Work**, Part IV, Section A, **Expected Accomplishments and Deliverables** and Part VI**, Resources Required**.

- Be responsible for gross negligence during use of any NRCS property and to reimburse the NRCS for such costs. Gross negligence is defined as willful destruction of NRCS property.

- If applicable, the Provider shall carry liability insurance to operate a government vehicle in the amount of a minimum of $500,000 and provide a certificate of insurance to GACD. Nongovernment employees will not drive government vehicles unless proof of insurance is made available to GACD.

- Provide at least fifty (50) percent of the cost of the technical assistance listed in Part IV, Section A, **Expected Accomplishments and Deliverables**. The Provider must match the USDA funds awarded on dollar-for-dollar basis from non-Federal sources.

- Request reimbursement from GACD for GACD's share as referenced in this Statement of Work, and the **General Terms and Conditions of this Agreement**. Total reimbursement shall not exceed the GACD portion referenced in Part VI, **Resources Required.** Reimbursement shall be requested through the use of:
    - Documentation must include a detailed list of accomplishments utilizing the Deliverable Tracking Report as referenced in Part IV, Section of A, **Expected Accomplishments and Deliverables.**
    - **Deliverables Tracking Report** must be certified, signed, and dated by the appropriate Richmond County official and the NRCS District Conservationist with the following statement: *"I certify that, to the best of my knowledge, this bill has not been previously submitted and that program accomplishments will meet planned activities under this agreement. I have examined and certify that this request is correct for payment."*

- Requests for Reimbursement shall be no more often than every 30 days for the period this agreement is in force

- Requests for Reimbursement shall be submitted: 1) via email at an address given (preferred method) or 2) via U S Mail to: GACD, 4310 Lexington Road, Athens, Georgia 30605

- Warrant that the technical services provided:

    - Comply with all applicable Federal, State, and Tribal and local laws and requirements;
    - Are consistent with the conservation program goals and objectives in the agreement
    - Incorporate, where appropriate, low-cost alternatives that would address the resource issues and meet the objectives of both the program and program participants for which assistance is provided.
    - Be subject to the same rules and regulations that apply to NRCS and other USDA employees when using Government owned property or equipment.

IV. EXPECTED ACCOMPLISHMENTS AND DELIVERABLES

A. Deliverables associated with this agreement include item listed in table A.1 and the following:

- Submit the Deliverables Tracking Report when requesting any payment.

Table A.1 Lists the Practice Development, Review and Certification deliverables associated with this agreement

Practice Description	Practice Code
Agrichemical Handling Facility (NO) (309)	309
Amendments for the Treatment of Agricultural Waste (591)	591
Animal Mortality Facility (NO.) (316)	316
Brush Management (314)	314
Closure of Waste Impoundments (NO) (360)	360
Combustion System Improvement (NO) (372)	372
Composting Facility (NO.) (317)	317
Conservation Cover (AC) (327)	327
Conservation Crop Rotation (AC) (328)	328
Cover Crop (AC) (340)	340
CNMP Development (102)	102
Critical Area Planting (AC) (342)	342
Diversion (FT) (362)	362
Early Successional Habitat Development/Management (AC) (647)	647
Farmstead Energy Improvement (NO) 374	374
Fence (FT) (382)	382
Filter Strip (AC) (393)	393
Forage and Biomass Planting (512)	512
Forest Stand Improvement (AC) (666)	666
Forest Trails and Landings (AC) (655)	655
Grade Stabilization Structure (NO.) (410)	410
Grassed Waterway (AC) (412)	412
Heavy Use Area Protection (AC) (561)	561
Hedgerow Planting (FT) (422)	422
Herbaceous Weed Control (Ac.) 315	315
Integrated Pest Management (AC) (595)	595
Irrigation Pipeline (FT) (430)	430
Irrigation Reservoir (NO. AND AC-FT) (436)	436

Irrigation System (NO. AND AC), Micro irrigation (441)	441
Irrigation System (NO. AND AC), Sprinkler (442)	442
Irrigation Water Management (AC)(449)	449
Mulching (AC) (484)	484
Nutrient Management (AC) (590)	590
Pipeline (FT) (516)	516
Prescribed Burning (AC) (338)	338
Prescribed Grazing (AC) (528)	528
Pumping Plant (NO.) (533)	533
Riparian Forest Buffer (AC) (391)	391
Riparian Herbaceous Cover (AC) (390)	390
Roof Runoff Structure (NO) (558)	558
Seasonal High Tunnel System for Crops (SF) (798)	798
Silvopasture Establishment (AC) 381	381
Solids/Liquid Waste Separation Facility (632)	632
Spring Development (NO.) (574)	574
Stream Crossing (NO.) (578)	578
Streambank and Shoreline Protection (FT) (580)	580
Terrace (FT) (600)	600
Tree/Shrub Establishment (AC) (612)	612
Tree/Shrub Site Preparation (AC) (490)	490
Underground Outlet (FT) (620)	620
Waste Storage Facility (NO.) (313)	313
Waste Transfer (634)	634
Waste Treatment Lagoon (NO.) (359)	359
Waste Utilization (AC) (633)	633
Water and Sediment Control Basin (NO.) (638)	638
Watering Facility (NO.) (614)	614
Well (NO.) (642)	642
Wildlife Upland Habitat Management (AC) (645)	645

Deliverables Tracking: Table B.1 provides a sample Deliverables Tracking Report. Use this report to identify the specific work performed during each payment period. The Deliverables Tracking Report tracks and totals reimbursement requirements based on the deliverable's cost rates based on practice and task level performed. Actual Deliverables Tracking Report will be provided to the Provider in Excel format.

Table B.1 Sample Deliverables Tracking Report

Separate Deliverable Tracking Report must be submitted for each individual county working in support of this agreement.

Appling County

1st Quarter

Customer Name	Date of Service	Task Level	Program	Description	Amount Paid to County per Deliverable
John Doe	10/23/2012	Administrative	EQIP	Farm Bill Program Applications & their processing	$ 20.00
Jane's Farm	10/24/2012	Technician	CTA	Fence (FT) (382)	$ 90.00

Actual Deliverables Tracking Report will be provided to the Provider in Excel format by GACDS

V. PERIOD OF PERFORMANCE

A. That this agreement is effective from the date signed by both parties through **September 30, 2021**.

VI. RESOURCES REQUIRED

A. RICHMOND COUNTY and GACD requirements are outlined in the following tables

Table A.1 GACD AND RICHMOND COUNTY COST SHARE

AGENCY	FY20 TOTAL COST	FY21 TOTAL COST	TOTAL COST
RICHMOND COUNTY	$18,720.00	$18,720.00	$37,440.00
GACD	$18,720.00	$18,720.00	$37,440.00

Table A.2 2 YEAR BUDGET SUMMARY

Category	GACD Funds	RICHMOND COUNTY Funds	Total
Conservation Program Practice Development, Review and Certification (Administrative, Technical, Easement Development, and CNMP Development)	$37,440.00	$37,440.00	$74,880.00

B. GACD costs share for this agreement is fixed at $37,440.00

______________________________ ____________________ __________

Name/Title of Authorized GACD Rep Signature Date

______________________________ ____________________ __________

Name /Title of Authorized Provider Rep Signature Date

Finance Committee Meeting
10/8/2019 1:15 PM
To approve the Richmond County/GACD Agreement 2019

Department:	Finance
Presenter:	Cliff Eaddy, NRCS
Caption:	Motion to approve the Contribution Agreement between The Georgia Association of Conservation Districts and the Augusta-Richmond County Board of Commissioners.
Background:	Conservation partnership that serves to facilitate the implementation of planned conservation practices. This partnership is to assist interested landowners with the NRCS application process and conservation practice implementation. The provider is responsible for providing technical support to participants for planned conservation as outlined in this agreement. This agreement will support the objectives of both organizations, and will leverage their capabilities to efficiently and effectively implement conservation activities as outlined in the Agricultural Act of 2014 and subsequent Farm Bills.
Analysis:	This agreement is to assist landowners with Farm Bill application, design and layout of conservation practices, development and management, contract planning and eligibility determinations. This is a renewal agreement for the continuing program from the previous two year agreement expired on 9/30/2019.
Financial Impact:	The cost of this program for is $37,440 each year, with half of the funds being reimbursed by GACD of $18,720 and ARC matching the other half of $18,720; this new agreement is for two years form 10/01/2019 thru 9/30/2021.
Alternatives:	Do not approve the 2019 Contribution Agreement with GACD and ARC.
Recommendation:	To approve the 2019 Contribution Agreement with GACD and ARC

Funds are Available in the Following Accounts:	Currently budgeted in 101071212/5212119 Professional Services 101071212/5911110 Reimbursements

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission