



Finance Committee Meeting

Commission Chamber- 7/30/2019- 1:05 PM

FINANCE

1. Approve Additional Funding for Temporary Employees in the Board of Elections. [Attachments](#) 
2. Approve Richmond County Extension Service Personnel Reclass. [Attachments](#) 
3. Approve to accept the addition of the PSN funds from the Federal Government to the DA Budget so that equipment can be purchased. [Attachments](#) 
4. Motion to approve the minutes of the Finance Committee held on July 9, 2019. [Attachments](#) 
5. Consider a request from Mr. Wes Childers on behalf of Redemption Church for a refund of property taxes paid for 2015 (Bill #759185). [Attachments](#) 

www.augustaga.gov



Finance Committee Meeting
7/30/2019 1:05 PM
Approve Additional Funding for Temporary Employees

Department: Board of Elections

Presenter: Lynn Bailey

Caption: Approve Additional Funding for Temporary Employees in the Board of Elections.

Background: Georgia is one of 15 states plus the District of Columbia to use an "opt-out" voter registration system and one of only two states that had this system in place for both the 2016 and 2018 General Elections. Any U.S. citizen of eligible age receiving a new license, renewing a license, updating information with DDS, or receiving their government identification from DDS is automatically registered to vote unless they opt out. Georgia has seen a 93.7% increase in new registrations because of this new process, more than any other state in the nation. In 2015 prior to this change, Richmond County processed 11,500 voter registration applications through Department of Driver Services (DDS). This number has increased each year and the projected number of voter registration applications received from DDS in 2019 is 65,000. For the past two years, the Board of Elections Office has used 2 full time, temporary employees dedicated solely to data entry to help manage the increase.

Analysis: The additional funding asked for in this request will fund one full time, temporary employee through 2019. The Board of Elections was approved for new permanent data entry position in the 2019 Budget effective July 1, 2019. The Board will be asking for a second permanent position in its 2020 Budget request. Lacking adequate personnel to timely process voter registration applications will cause a back log that will be hard to recover from leading into 2020.

Financial Impact: \$10,000

Alternatives: None

Recommendation: Approve funding.

**Funds are
Available in the
Following
Accounts:** 101-10-1110/60.11110 (contingency)

REVIEWED AND APPROVED BY:

**Finance.
Law.
Administrator.
Clerk of Commission**



Finance Committee Meeting

7/30/2019 1:05 PM

Approve Budget Adjustment for RC Extension Service Personnel Reclass

Department:	Richmond County Extension Service
Presenter:	Campbell Vaughn, County Extension Coordinator, ANR
Caption:	Approve Richmond County Extension Service Personnel Reclass.
Background:	The Extension Office employees were not included in Augusta's 2017 Compensation Study. Earlier this year they worked with Human Resources and it was determined their 4-H Program Assistants should be reclassified from Grade 5 to Grade 6. Augusta receives partial reimbursement from UGA for one FT position and one PT position.
Analysis:	UGA has agreed to reimburse ARC at the higher rate for the Full Time position effective 03/01/2019. The Extension Service will need an increase of \$4,180 to their salary budget for the remainder of fiscal year 2019. The amount consists of the increase to salary and benefits for the three 4-H Program Assistants. This also includes allowing for retro pay for the UGA reimbursed FT 4-H Program Assistant. Total increase is \$4,180; ARC portion \$2,780 and UGA portion \$1,930.
Financial Impact:	No financial impact, funds will be redirected from Extension Service's operating budget.
Alternatives:	1. Reject recommended reclass. 2. Approve recommended reclass but exclude retro pay (this will require an increase of \$3,220.00 to their salary budget).
Recommendation:	Approve the recommended reclass for the Extension Service Positions.
Funds are Available in the	101-07-1211/52-37110 - \$5,840 remaining balance

Cover Memo

Item # 2

**Following
Accounts:**

REVIEWED AND APPROVED BY:

Finance.

Law.

Administrator.

Clerk of Commission



**Finance Committee Meeting
7/30/2019 1:05 PM
Approve PSN Grant Expenditure**

Department: District Attorney

Presenter: N. Paine

Caption: Approve to accept the addition of the PSN funds from the Federal Government to the DA Budget so that equipment can be purchased.

Background: The District Attorney's Office has applied for and received \$18,000 from the Federal Government's Project Safe Neighborhood (PSN) Grant to purchase a piece of equipment to aid in the recovery of data from cell phones. This is 100% funded by the Federal Government and there is no match required.

Analysis:

Financial Impact: \$18,000 is the total award and this is the entire cost of the equipment.

Alternatives: To return the \$18,000 to the Federal Government and forfeit the ability to recover data from cell phones which often result in solving crime.

Recommendation: To approve the addition of \$18,000 from the Federal Government to the District Attorney's budget for the purchase of the equipment.

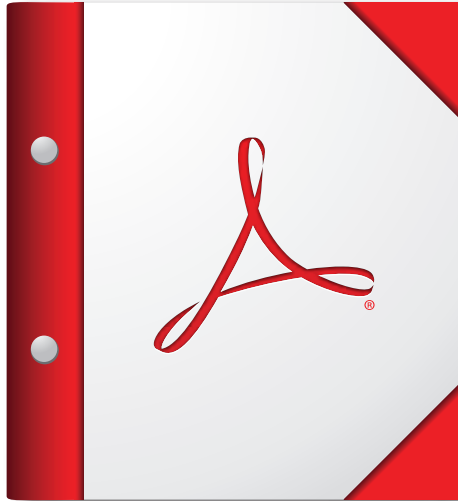
Funds are Available in the Following Accounts: will be setup in fund 220.

Cover Memo

REVIEWED AND APPROVED BY:

Item # 3

Finance.
Law.
Administrator.
Clerk of Commission



**For the best experience, open this PDF portfolio in
Acrobat X or Adobe Reader X, or later.**

Get Adobe Reader Now!

AUGUSTA, GEORGIA

New Grant Proposal/Application

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

RECEIVED
ADMINISTRATOR'S OFFICE

Proposal Project No. Project Title

PR000227 DA Project Safe Neighborhoods GreyKey Grant

This is for a specific piece of equipment called GreyKey. This device will allow law enforcement agencies to access cellphone information.

JUL 15 2019

AUGUSTA-RICHMOND
COUNTY

EEO Required: No
EEO Dept. Notified: No
Cash Match Required: No

Start Date: 07/15/2019

End Date: 07/01/2020

Submit Date: 07/15/2019

Department: 028

Total Budgeted Amount: 18,000.00

Total Funding Agency:

District Attorney

Cash Match?

N

18,000.00

Total Cash Match: 0.00

Sponsor: GM0014

US Dept of Justice

Sponsor Type: F

Federal

Purpose: 7

Crime control/Invest

Flow Thru ID:

Type	ID	Name	Contacts	Phone
I	GMI032	Hyatt, Karen		(706)821-1254

Type	By	Date	Approvals
FA	N. PAINE	07/15/2019	

Dept. Signature:

Grant Coordinator Signature:

1.) I have reviewed the Grant application and enclosed materials and:

☒ Find the grant/award to be feasible to the needs of Augusta Richmond County

☐ Deny the request

Donna Williams

Finance Director

7-15-19

Date

2.) I have reviewed the Grant application and enclosed materials and:

☒ Approve the Department Agency to move forward with the application

☐ Deny the request

[Signature]

Administrator

7/16/19

Date

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.

User: NP15225 - Natalie Paine

Page

Current Date: 7/16/19

Report: GM1000_PROPOSAL - GM1000: Grants Management: 1

Current Time: 16:13:28

TM 7/16/19



**Finance Committee Meeting
7/30/2019 1:05 PM
Minutes**

Department:

Presenter:

Caption: Motion to approve the minutes of the Finance Committee held on July 9, 2019.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:



Finance Committee Meeting Commission Chamber - 7/9/2019

ATTENDANCE:

Present: Hons. Hardie Davis, Jr., Mayor; Fennoy, Chairman; D. Williams, Vice Chairman; M. Williams, member.
Absent: Hon. Frantom, member.

FINANCE

1. Discuss additional funding request(s) for the Marshal's Office. **(Requested by Commissioner Marion Williams)** **Item Action:**
Disapproved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve receiving this item as information. Mr. M. Williams not voting. Motion Fails 3-0.	Commissioner Dennis Williams	Commissioner William Fennoy	Fails

2. Motion to approve the minutes of the Finance Committee held on June 11, 2019. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commissioner Dennis Williams	Commissioner William Fennoy	Passes



**Finance Committee Meeting
7/30/2019 1:05 PM
Redemption Church**

Department:

Presenter:

Caption: Consider a request from Mr. Wes Childers on behalf of Redemption Church for a refund of property taxes paid for 2015 (Bill #759185).

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

AGENDA ITEM REQUEST FORM

Commission/Committee: (Please check one)

☐ Commission
☐ Public Services Committee
☐ Administrative Services Committee
☐ Engineering Services Committee
☒ Finance Committee
☐ Public Safety Committee

Contact Information for Individual/Presenter Making the Request:

Name: Wes Childers on behalf of Redemption Church
 Address: 930 Broad Street, Augusta, GA 30901
 Telephone Number: 706-877-4743
 Fax Number: N/A
 E-Mail Address: wes@redemptionchurchga.com

Caption/Topic of Discussion to be placed on the Agenda:

Redemption church would like to request a refund for property taxes paid for 2015 (Bill # 759185.)
This tax bill was generated before an exemption was granted the following year.

Please send this request form to the following address:

Ms. Lena J. Bonner	Telephone Number: 706-821-1820
Clerk of Commission	Fax Number: 706-821-1838
Room 806 Municipal Building	E-Mail Address: lbonner@augustaga.gov
530 Greene Street	
Augusta, GA 30911	

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 5:00 p.m. on the Wednesday preceding the Commission or Committee meeting of the following week. A five-minute time limit will be allowed for presentations.

Commission meetings are held on the first and third Tuesdays of each month at 2:00 p.m. Committee meetings are held on the second and last Mondays of each month from 12:30 to 3:30 p.m.