



Finance Committee Meeting

Commission Chamber- 2/25/2020- 1:05 PM

FINANCE

1. Approve Civil and Magistrate Court budget transfer request: \$17,000.00 be transferred from Org. Key 101021613/Object Code 5111210 (Perm Part-Time S&W-Regular) to Object Code 5212999 (Other Professional Services).  [Attachments](#)
2. Motion to approve the minutes of the Finance Committee held on February 11, 2020.  [Attachments](#)
3. Recommend authorizing the Administrator to appropriate no more than \$10,000 from contingency funds for matching grant funds required for a veterans' cemetery.  [Attachments](#)

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**Finance Committee Meeting
2/25/2020 1:05 PM
Budget Transfer Civil and Magistrate Court**

Department: Civil and Magistrate Court

Presenter: Ms. Vickie Hester Civil and Magistrate Court

Caption: Approve Civil and Magistrate Court budget transfer request: \$17,000.00 be transferred from Org. Key 101021613/Object Code 5111210 (Perm Part-Time S&W-Regular) to Object Code 5212999 (Other Professional Services).

Background: The Civil and Magistrate Court has required the temporary assistance of an additional judge. The source of prior funds to pay this judge has been depleted. Judge Robert W. Hunter has been assisting C&M Court for the past several weeks due to both Judge William D. Jennings and Judge H. Scott Allen being unable to preside over due to medical reasons. Please see attachment for further details.

Analysis:

Financial Impact: Funds are available via the recommendation transfer.

Alternatives:

Recommendation: Approve

Funds are Available in the Following Accounts: Org. Key 101021613/Object Code 5111210 (Perm Part-Time S&W-Regular).

REVIEWED AND APPROVED BY:

Cover Memo

Item # 1

Cover Memo

Item # 1

IN THE CIVIL AND MAGISTRATE COURTS

RICHMOND COUNTY, GEORGIA



CIVIL AND
MAGISTRATE COURT
2020 JAN 23 AM 11:21

IN RE: JUDICIAL ASSISTANCE

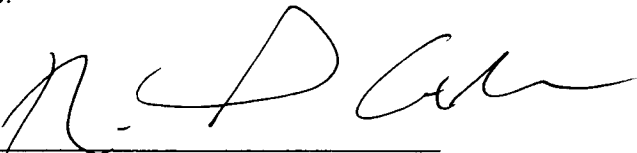
ORDER

WHEREAS, the Chief Judge of Civil and Magistrate Courts and the Presiding Judge of Civil and Magistrate Courts are unable to preside over court due to medical reasons;

WHEREAS, the business of Civil and Magistrate Courts requires temporary assistance of an additional Judge,

IT IS HEREBY ORDERED that the Honorable Robert W. Hunter, III, is hereby designated and appointed to serve as Judge of Civil and Magistrate Courts beginning January 27, 2020, until and through the time the Court deems necessary.

SO ORDERED this 23rd day of January, 2020.



H. SCOTT ALLEN
PRESIDING JUDGE OF CIVIL AND MAGISTRATE COURTS
RICHMOND COUNTY, GEORGIA



Finance Committee Meeting

2/25/2020 1:05 PM

Minutes

Department:

Presenter:

Caption: Motion to approve the minutes of the Finance Committee held on February 11, 2020.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:



Finance Committee Meeting Commission Chamber - 2/11/2020

ATTENDANCE:

Present: Hons. Hardie Davis, Jr., Mayor; Fennoy, Chairman; D. Williams, Vice Chairman; M. Williams, member.
Absent: Hon. Frantom, member.

FINANCE

- | | |
|---|--|
| 1. Presentation by Ms. Cecilia Urch regarding a waiver of the late penalty and interest charges on her property taxes for property located at 3408 Deans Bridge Road. | Item
Action:
Rescheduled |
|---|--|

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the full Commission with no recommendation and talk with the Tax Commissioner's Office. Motion Passes 3-0.	Commissioner Marion Williams	Commissioner William Fennoy	Passes

- | | |
|---|-------------------------------------|
| 2. Approve Excess Workers' Compensation Insurance with Safety National Casualty with statutory limits and a \$750,000 Self Insured Retention (SIR – otherwise known as the deductible) to cover all positions for a premium of \$380,979. | Item
Action:
Approved |
|---|-------------------------------------|

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve				Passes Item # 2

Motion to
approve.
Motion Passes
3-0.

Commissioner
Dennis Williams

Commissioner
William Fennoy

3. Request to approve Augusta Commercial Property Insurance coverage for 2020 offered through Affiliated FM, current carrier, for a premium of \$475,000 for full blanket coverage and limited flood coverage in flood prone areas. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commissioner Dennis Williams	Commissioner Marion Williams	Passes

4. Motion to approve award of RFP 20-123, Worker Compensation Third Party Administration (TPA) to Corvel Corporation. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commissioner Marion Williams	Commissioner Dennis Williams	Passes

5. Motion to approve the minutes of the Finance Committee held on January 28, 2020. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commissioner Marion Williams	Commissioner Dennis Williams	Passes



**Finance Committee Meeting
2/25/2020 1:05 PM
Veterans Cemetery**

Department: Administration

Presenter: Administration

Caption: Recommend authorizing the Administrator to appropriate no more than \$10,000 from contingency funds for matching grant funds required for a veterans' cemetery.

Background: See attached Resolution of Support approved by the Augusta Commission.

Analysis:

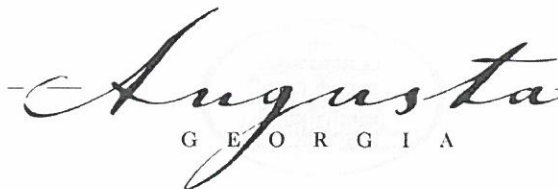
Financial Impact:

Alternatives:

Recommendation: Approve

Funds are Available in the Following Accounts: Approved by Finance Department

REVIEWED AND APPROVED BY:



**A RESOLUTION OF THE AUGUSTA COMMISSION
IN SUPPORT OF A STATE VETERANS CEMETERY IN AUGUSTA**

WHEREAS, the Greater Augusta Area is home to 66,000 U. S. Military veterans, a population that is increasing each year, and

WHEREAS, Augusta, Georgia is home to over 21,859 United States Military veterans, and

WHEREAS, these veterans, their spouses and eligible dependent children each face the decision at life's end of where to lay their family member in eternal rest, and

WHEREAS, the Veterans Administration through an annual grant program makes funds available for states to construct veterans cemeteries to provide an affordable option for veterans to be buried among fellow veterans, and

WHEREAS, the current locations of State and National Cemeteries require family members in the Greater Augusta Area to spend a substantial amount of time traveling to and from these locations to visit the grave site of their loved ones, and

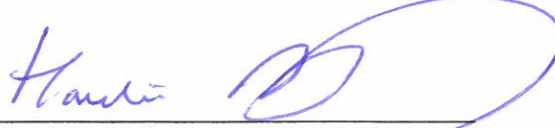
WHEREAS, local veterans have expressed their support for the State of Georgia to establish a veterans cemetery in Augusta, Georgia to service the substantial veterans population in East Central Georgia, and

WHEREAS, the government of Augusta, Georgia has pledged whatever support is necessary to host a state veterans cemetery,

NOW THEREFORE BE IT RESOLVED, Augusta, Georgia does hereby endorse the proposal to establish a State Veterans Cemetery in Augusta, Georgia, and

BE IT FURTHER RESOLVED, Augusta, Georgia calls upon the Georgia Department of Veterans Services to pursue an application to the Veterans Administration for a construction grant, and that the Governor and members of the Georgia General Assembly support such a move.

This 15 day of October 2019.


Hardie Davis Jr., Mayor


Attest: Lena J. Bonner, Clerk of Commission





2KM ARCHITECTS, INC.
 529 Greene Street
 Augusta, Georgia 30901
 Ph: (706) 736-3333
 www.2kmarchitects.com

January 23, 2020

Mr. Jarvis Sims, Interim Administrator
 Augusta-Richmond County Commission
 535 Telfair St., Suite 910
 Augusta, GA 30901
jsims@augustaga.gov

Re: Propose Georgia State Veterans Cemetery – Augusta-Richmond County, Georgia
Architectural & Engineering Design Fee Proposal, Pre-Development & Pre-Design Phase
 (2KM #Pp2019-087)

Dear Mr. Sims,

We appreciate the opportunity to propose assisting in developing the proposed GVMC for Augusta Area, Pre-Development & Pre-Design Phase. 2KM has extensive experience working with State of Georgia in development, design and execution of State/VA State Cemetery Grants Program (SCGP) for both Georgia Veterans Memorial Cemetery (GVMC) in Milledgeville and GVMC Glennville. The following proposal is submitted for your consideration.

Scope of Work:

1. Assist local leadership with Pre-Design Site assessment and selection.
2. Outline VA requirements which will impact Site Selection or future development costs.
3. Attend meetings in support of GVMC for Augusta-Richmond County Area.
4. Identify criteria for selection concerns & processes of state & VA project review.
5. Assist with local & GDVS Agency Coordination.
6. Prepare materials for presentation.
7. Evaluate potential sites.

Assumptions:

1. We understand the local delegation & leadership representatives plan to meet with the Governor in the near future as potential sites are identified and with local Leadership's garnering support. Owner will identify Point of Contact for 2KM's interface and service coordination.
2. The various State & National Cemeteries are available to qualified Veterans, Veteran spouse, and dependent children for internment. Criteria is defined by the Veterans Administration. Operations are performed by State of Georgia and periodically supervised by VA/SCGP Inspection.
3. Efforts will be focused to limit cost prior to VA Grant Pre-Application via Georgia Dept. of Veterans Services (GDVS).
 - a. State Legislature & Governor will need to approve & fund Pre-Application Total.
 - b. State Legislature will need to fund 10% of project development cost pending ultimate 100% VA Grant. (Reimbursed to State)
 - c. Land cost is excluded from VA Grant & State does not buy property.

Item # 3

Schedule:

1. 2KM is prepared to start immediately upon approval and "Notice to Proceed" issued by Owner.

Architectural & Engineering Fees:

1. 2KM proposes an hourly not-to-exceed fee of \$10,000.00 without prior approval from Owner.

Extensive "Pre-Design" work is required in conjunction with the "VA Grant Pre-Application" process. These requirements change from time-to-time and are published in the Federal Register. (CFR 38 & 39) Actual Administration of the Grant processing is by VA/SCGP staff/Project Managers located in VA offices in Washington DC and coordinated and administered by GDVS. The VA only accepts Grant Pre-Applications from States or US Protectorates. (Others have no standing) State of Georgia has never "purchased" property for the existing cemeteries. Property acquisition is typically done by surplus state property transfer, Dept. to Dept.; or via Private or local government donation to State of Georgia; or surplus federal land transferred to state for pre-approved use.

There is required a **10% funding match** from State of Georgia for total ultimate Grant Cost; although the VA funds 100% of qualified costs for project. Typically funds cover ongoing expenses pending VA Reimbursement:

- Acquisition costs and other Pre-Application costs do not qualify.
- See CFR publication for specific exclusions & discussion of process issues.
- Legal cost are often excluded but may be permitted by VA prior approval. (See CFR)
- Administrative costs are highly restricted for Grant Recipient entity.

Key initial assessments need to be performed for Site evaluation vs. VA criteria without exorbitant cost to State or Local entities. (See CFR discussion)

We have attempted to outline the project required work. Please call if additional clarification and definition is required.

Sincerely,



Robert L. Mauldin, NCARB, AIA
Principal Architect, GA-RA-05958

Accepted By: _____

Date: _____

Cc: File w/encl.

Item # 3