



Finance Committee Meeting

Commission Chamber- 11/8/2022- 1:10 PM

FINANCE

1. Motion to approve additional funding to open Advance Voting sites early.
2. Discuss Fund Balance Policy. **(Requested by Mayor Hardie Davis, Jr.)**
3. Discuss lapsed salary policy amendments. **(Requested by Mayor Hardie Davis, Jr.)**
4. Motion to approve the minutes of the Finance Committee held on October 25, 2022.

[Attachments](#)

[Attachments](#)

[Attachments](#)

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**Finance Committee Meeting
11/8/2022 1:10 PM
Additional Funding for Advance Voting**

Department: Board of Elections

Presenter: W. Travis Doss, Jr.

Caption: Motion to approve additional funding to open Advance Voting sites early.

Background: The Board of Elections voted to open 2 additional sites for Advance Voting prior to the scheduled opening date.

Analysis: The additional three days were not originally budgeted. Each site requires hiring and training poll workers. Setting up voting equipment and printing extra materials and applications.

Financial Impact:

Alternatives:

Recommendation: Approve additional funding to open more early voting locations

Funds are Available in the Following Accounts: In anticipation of additional costs related to the election cycle, funds are reserved in the Contingency account for this purpose consistent with past practice. Approval would move \$30,000 to the Board of Election budget for election expenses.

REVIEWED AND APPROVED BY:

**Finance.
Law.
Administrator.
Clerk of Commission**

November 8, 2022
Budget Request

ITEM	TOTAL COST
Advance Voting 101-01-4111-52.39112	\$26,100.00
Truck Rental 101-01-4111-52.24219	\$300.00
Miscellaneous Supplies 101-01-4111-53.11110	\$100.00
Print Shop Charges 101-01-4110-55.31111	\$200.00
Overtime 101-01-4110-51.13110	\$2,000.00
TOTAL ESTIMATED COST	\$28,700.00



**Finance Committee Meeting
11/8/2022 1:10 PM
Discuss Fund Balance Policy**

Department: Mayor's Office

Presenter: Mayor Hardie Davis, Jr.

Caption: Discuss Fund Balance Policy. **(Requested by Mayor Hardie Davis, Jr.)**

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available in
the Following
Accounts:**

REVIEWED AND APPROVED BY:



**Finance Committee Meeting
11/8/2022 1:10 PM
Discuss lapsed salary policy amendments**

Department: Mayor's Office

Presenter: Mayor Hardie Davis, Jr.

Caption: Discuss lapsed salary policy amendments. (**Requested by Mayor Hardie Davis, Jr.**)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available in
the Following
Accounts:**

REVIEWED AND APPROVED BY:



**Finance Committee Meeting
11/8/2022 1:10 PM
Minutes**

Department:

Presenter:

Caption: Motion to approve the minutes of the Finance Committee held on October 25, 2022.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available in
the Following
Accounts:**

REVIEWED AND APPROVED BY:



Finance Committee Meeting Commission Chamber - 10/25/2022

ATTENDANCE:

Present: Hons. D. Williams, Chairman; McKnight, Vice Chairman; Scott and Mason, members.
Absent: Hon. Hardie Davis, Jr., Mayor.

FINANCE

1. Motion to approve the minutes of the Finance Committee held on October 11, 2022.

**Item
Action:
Approved**

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Catherine Smith-McKnight	Commissioner Alvin Mason	Passes

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