



Engineering Services Committee Committee Room- 11/27/2006- 1:15 PM
Meeting

ENGINEERING SERVICES

1. Award Construction Contract for Fort Gordon Gate 1 Water Main to BRI Construction for \$999,370.10. ☐ [Attachments](#)
2. Approve a change order to Atlantic Coast Consulting in an amount of \$320,000 for additional professional services for the solid waste department. ☐ [Attachments](#)
3. Approve the lease of 1,981 square feet of additional office space for the Engineering Section of the Augusta Utilities Department on the second floor of The New South Building, 360 Bay Street. ☐ [Attachments](#)
4. Approve award to Blair Construction for the installation of waterlines under the daily rate for equipment and personnel for Waterline Replacement, Phase I, in the amount of \$200,000. ☐ [Attachments](#)
5. Approve award of construction in the amount of \$2,181,453.00 to Garney Companies, Inc. for the Industrial (CN) Wastewater Force Main project. Bid item #06-172. ☐ [Attachments](#)
6. Motion to approve hiring two (2) people as temporary employees in calendar year 2007 to assist the Land Acquisition Staff in meeting the demands of their workload. ☐ [Attachments](#)



Engineering Services Committee Meeting
11/27/2006 1:15 PM
Approve Construction Contract for Fort Gordon Gate 1

Department:	Utilities
Caption:	Award Construction Contract for Fort Gordon Gate 1 Water Main to BRI Construction for \$999,370.10.
Background:	Augusta and Fort Gordon signed an agreement for water and wastewater services earlier this year. This is the first construction contract required to meet the conditions of that services contract, and consists of approximately 9,000 linear feet of ductile iron water main. This project includes all valves and fittings shown on the plans and which are required to connect the new line to the existing system.
Analysis:	The water main project was competitively bid, and BRI construction was the apparent low bidder in the amount of \$999,370.10. Stevenson and Palmer Engineers extended the bid tabs for the companies that submitted a bid, and determined that BRI's bid package appeared acceptable and numerically correct. S&P also contacted three references provided to ensure that the contractor had a good working history with other municipalities. S&P then recommended award to BRI construction.
Financial Impact:	\$999,370.10 from 511043410-5425110 / 80310801-5425110
Alternatives:	There is no alternative.
Recommendation:	Award Construction Contract for Fort Gordon Gate 1 Water Main to BRI Construction for \$999,370.10.
Funds are Available in the Following Accounts:	511043410-5425110 / 80310801-5425110

REVIEWED AND APPROVED BY:

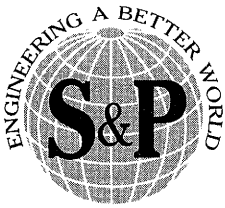
Finance.

Procurement.

Disadvantaged Business Enterprise.

Administrator.

Clerk of Commission



Stevenson & Palmer Engineering INCORPORATED

Albany
Augusta
Savannah
Smyrna

November 3, 2006

Ms. Phyllis Mills, Quality Assurance Analyst
Procurement Department
City of Augusta, Georgia
530 Greene Street, Room 605
Augusta, GA 30911

Re: Fort Gordon Connections, Contract 1 – 18" Water Main
Procurement Bid Item: 06-188
AUD Project No. 10801
Engineer's Recommendation of Award

Dear Ms. Mills:

Stevenson & Palmer Engineering, Inc. (SPE) was present during the bid opening for the above referenced project on Thursday, November 2, 2006, at 3:00 p.m. The bids of four bidders were opened for this project.

We have tabulated and extended the unit prices of the four bidders, which is attached for your use. The results are summarized from lowest to highest bidder as:

1. BRI Utility Construction	\$999,370.10
2. D.S. Utilities, Inc.	\$1,071,671.75
3. Blair Construction	\$1,117,275.01
4. Beam's Contracting, Inc.	\$1,739,463.60

Please note that the unit prices of each bidder were extended and we found no errors in the extension of the quantities from any of the bidders.

SPE prepared an opinion of the construction cost for this project in the amount of \$849,498.00. We have adjusted our opinion based upon the changes made for Addendum No. 1, which is included in the attached bid tabulation. This revised opinion is \$882,108.00. Our opinion is approximately 13% lower than the lowest bid. We attribute this to under estimating the impact of the shortened construction period, reduced from 6 months to 4 months, and the cost of liquidated damages for this project.

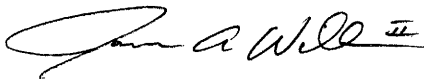
SPE has reviewed the unit prices of the bidders and has determined that they appear to be reasonable and not unbalanced. We have reviewed the qualifications of the apparent low bidder, BRI Utility Construction. They provided us a reference list and we contacted Forsyth County BOC, Georgia Tech

November 3, 2006
Ms. Phyllis Mills, Quality Assurance Analyst
Fort Gordon Connections, Contract 1 – 18" Water Main
Engineer's Recommendation of Award
Page 2 of 2

(Parsons) and the City of West Point. Each reference commented that BRI has not submitted any claims on their projects, are within the schedule and budget for the project, and find them to be a young company expanding their market capable of performing the work. Based upon these findings, we recommend that BRI Utility Construction be awarded this project contingent upon receiving favorable recommendations from the Procurement Department and the Office of the Disadvantaged Business Enterprise.

If you have any questions or concerns with regards to this recommendation, please feel free to contact us at your convenience.

Sincerely,



James A. Willson, II, P.E.
Stevenson & Palmer Engineering, Inc.
Project Manager

Enc. Bid Tabulation dated 11/2/2006

Cc: File G1240601A
Wes Byne, AUD
J.R. Holland, AUD
Jerry Delaughter, AUD
Stan Aye, AUD
Jim Rush, CH2M Hill

Invitation to Bid

Sealed bids will be received at this office until Thursday, November 2, 2006 @ 3:00 p.m.

BID ITEM #06-188 Fort Gordon Gate One Connection for Augusta Utilities Department

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams
Procurement Department
530 Greene Street - Room 605
Augusta, Georgia 30911
706-821-2422

Bid documents may be examined at the office of the Augusta, GA Procurement Department, 530 Greene Street-Room 605, Augusta, GA 30911.

Plans and specifications for the project can be made available upon request to Digital Blue Print. The fees for the plans and specifications which are non-refundable are \$100.00.

Documents may be examined during regular business hours at the Augusta Builders Exchange, 1262 Merry Street, Augusta, GA 30904; F. W. Dodge Plan Room, 1281 Broad Street, Augusta, GA 30904. It is the wish of the Owner that all businesses are given the opportunity to submit on this project. To facilitate this policy, the Owner is providing the opportunity to view plans online (www.digblueprint.com) at no charge through Digital Blue Print (706-821-0405) beginning Thursday, October 5, 2006. Bidders are cautioned that submitting a package without procurement of a complete set are likely to overlook issues of construction phasing, delivery of goods or services, or coordination with other work that is material to the successful completion of the project. Bidders are cautioned that sequestration of documents through any other source is not advisable. Acquisition of documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base his bid. No BID's will be accepted by fax, all must be received by mail or hand delivered.

A mandatory pre-bid conference will be held on Friday, October 20, 2006 @ 10:00 am. in the conference room of the Procurement Department. All questions must be submitted in writing to the office of the Procurement Department by fax at 706-821-2888 or by mail. The last day to submit questions is Tuesday, October 24, 2006 by 4:00 p.m.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference on an eligible local project, the certification statement as a local bidder and all supporting documents must be submitted to the Procurement Department with your bonafide bid package.

It is the wish of the Owner that minority businesses are given the opportunity to submit on the various parts of the work. This desire on the part of the Owner is not intended to restrict or limit competitive bidding or to increase the cost of the work. The Owner supports a healthy free market system that seeks to include responsible businesses and provide ample opportunity for business growth and development.

No BID'S may be withdrawn for a period of **60 days** after time has been called on the date of opening. **A 10% Bid Bond is required to be submitted in a separate envelope so marked along with the bidder's qualifications; a 100% performance bond and a 100% payment bond will be required for award.** All bid responses will be retained as property of Augusta Richmond County.

Bidders will please note that the number of copies requested; all supporting documents including financial statements and references and such other attachments that may be required by the bid invitation are material conditions of the BID. Any package found incomplete or submitted late shall be rejected by the Procurement Office. Any bidder allegedly contending that he/she has been improperly disqualified from bidding due to an incomplete BID submission shall have the right to appeal to the appropriate committee of the Augusta Commission. Please mark BID number on the outside of the envelope.

Augusta has a Link Deposit program designed to provide loans to eligible local Small, Minority and Women Owned Businesses. For more information about this program contact the Office of Disadvantage Business Enterprise at 706-821-2406.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	October 5, 10, 12, 19, 2006
Augusta Focus	October 12, 2006

cc:	Tameka Allen	Interim Deputy Administrator
	Max Hicks	Augusta Utilities
	Wes Byne	Augusta Utilities
	Jim Rush	CH2M Hill
	Yvonne Gentry	DBE Coordinator

Bid Item # 06-188
Fort Gordon Gate One Connection
Augusta Utilities Department
Bid Due: November 2, 2006 @ 3:00

Vendor	Bid Bond	Addendum 1	Total Bid
Beam's Contracting 2335 Atomic Road Beech Island, SC 29842	Yes	Yes	\$1,739,463.60
Blair Construction P. O. Box 770 Evans, GA 30807	Yes	Yes	\$1,117,275.01
D S Utility 1644 Holy Trinity Church Rd. Little Mountain, SC	Yes	Yes	\$1,071,671.75
Mabus Bros. Construction 920 Molly Pond Road Augusta, GA 30901			
BRI Construction, 305 Petty Road, Suite C, Lawrenville, GA 30043	Yes	Yes	\$999,370.10
United Grading & Excavating, 3546 Hwy 18, Zebulon, GA 30295			
Tommy Griffin Plumbing, P O Box 2346, Macon, GA 31203			
Southeast Connections, 19 Weatherby St., Atlanta, GA 30316			

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Planholders List

Member Name City of Augusta, GA**Bid Number** ITB-06-188-0-2006/PJM**Bid Name** Fort Gordon Gate One Connection

5 Planholder(s) found.

Supplier Name 	City	State	Phone	Fax
Cross Instrumentation	Conyers	GA	7709298441	7709298278
Hole Montes, Inc.	Naples	FL	2392542066	2392542096
McGraw-Hill Construction Dodge	Fort Myers	FL	2399392525	2399392331
O'Brien & Gere	Athens	GA	7065484881	7065484697
Vastec Group Inc	Augusta	GA	7068286502	7068286505

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TO: Max Hicks
Director, Utilities Department

Geri Sams
Director, Procurement Department

FROM: Yvonne Gentry, Coordinator
Disadvantaged Business Enterprise Department

SUBJECT: **DBE REVIEW AND APPROVAL OF RECOMMENDED DBE GOAL
Bid Item #06-188 Fort Gordon Gate One Connection for Utilities
Department**

DATE: November 15, 2006

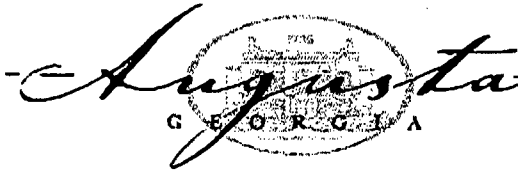
This memo is to transmit the review and concurrence of the recommended DBE Utilization goal of 10% for the above referenced project. The goal-setting methodology considered the following factors based on good faith efforts of the contractor:

- The project's total estimated cost is **\$999,370.10**.
- There is 10% (\$101,446.23) value of the scope of work where **minority/ women businesses** availability exists.
- There is 0% value of the scope of work where **small businesses** availability exists.
- There is 0% value of the scope where **local businesses** availability exists.

The contractor must prepare their proposed DBE Utilization Form submittal based on the total dollar value of their base bid. No further adjustments should be made.

The above recommendation is based on information provided at the time of review. If you have any questions, please feel free to contact me at (706) 821-2406.

YG:glw

**Disadvantaged Business Enterprise****Yvonne Gentry
DBE Coordinator**

TO: Max Hicks, Director
Utilities Department

Geri Sams, Director
Procurement Department

FROM: Yvonne Gentry, Coordinator
Disadvantaged Business Enterprise Department

SUBJECT: Bid Item #06-188 Fort Gordon Gate One Connection for
Utilities Department

DATE: November 15, 2006

This is notification I am in receipt of a fax transmittal as of November 15th and would like to provide you with the following information. I have spoken with Ms. Dana Brooks, President of BRI Utility Construction to discuss the company's efforts of including DBEs in their solicitation process on the Fort Gordon Gate One Connection (Bid Item #06-188).

Ms. Brooks has provided the necessary information to me on Wednesday, November 15th (Memo and Attachment A - Proposed DBE Participation form). I am forwarding a memo to Procurement and the Utilities Department indicating the company's good faith efforts and DBE participation.

YG:glw

Enclosure



November 15, 2006

City of Augusta, Georgia
DBE Office
501 Greene Street
Suite 304
Augusta, GA 30901

Attn: Ms. Yvonne Gentry

Re: Bid No. 06-188 Fort Gordon 18" water main

Dear Ms. Gentry,

BRI Utility Construction was the apparent low bidder on the above-referenced project. We are planning to utilize certain DBE firms registered with the City of Augusta. The total DBE percent on the contract will be approximately 10%. I have attached for your reference Exhibit A to the bid package which details the DBE firms and amounts that we intend to utilize.

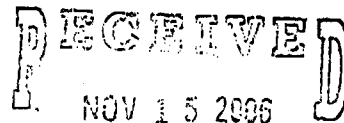
If you have any questions, or if I can be of further assistance, please do not hesitate to call.

Sincerely,

A handwritten signature in cursive script that reads "Dana R. Brooks".

Dana R. Brooks
President

Sent via fax to
Fax No. (706) 821-4228



ATTACHMENT A

PROPOSED DBE PARTICIPATION

PRIME CONTRACTOR BRI Utility Constr. PROJECT Fort Gordon 18" water main

DBE FIRM	PRINCIPAL OFFICIAL	ADDRESS/PHONE NO.	TYPE OF WORK	Dollar Value of Work
• <u>Plover Construction Services</u>		<u>523 Brandermill Ct.</u>		
	<u>MaryAnn Edwards</u>	<u>EVANS, GA 30309</u>	<u>erosion control</u>	<u>\$ 14,125.00</u>
		<u>(706) 993-1355</u>		
• <u>Tucker Grading & Hauling</u>		<u>13738 Hwy. 1</u>		
	<u>Paulette Tucker</u>	<u>Wrens, GA 30853</u>	<u>hauling</u>	<u>\$ 3,121.86</u>
		<u>(706) 547-3937</u>		
• <u>Southern Utility Supply</u>		<u>12 Green Cove Dr.</u>		
	<u>Ann Suit</u>	<u>Greenville, SC 29605</u>	<u>material supplier</u>	<u>\$ 84,199.37</u>
		<u>(864) 277-7989</u>		

Total Price: \$ 999,370.10

Total DBE value \$ 101,446.23

Total DBE percent: 10 %

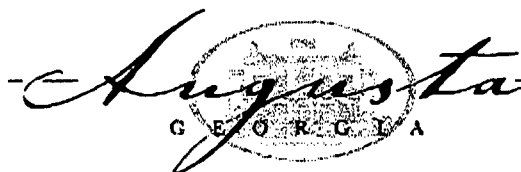
Contractor will perform 100% of this contract

Signed By: Dana R. Brooks Dana R. Brooks

Title: President

Date: 11/15/06

Revised 1/24/06

**Disadvantaged Business Enterprise****Yvonne Gentry
DBE Coordinator**

TO: Max Hicks
Director, Utilities Department

Gerri Sams
Director, Procurement Department

FROM: Yvonne Gentry, Coordinator
Disadvantaged Business Enterprise Department

SUBJECT: **DBE REVIEW AND APPROVAL OF RECOMMENDED DBE GOAL**
Bid Item #06-188 Fort Gordon Gate One Connection for Utilities
Department

DATE: November 15, 2006

This memo is to transmit the review and concurrence of the recommended DBE Utilization goal of 10% for the above referenced project. The goal-setting methodology considered the following factors based on good faith efforts of the contractor:

- The project's total estimated cost is **\$999,370.10**.
- There is 10% (\$101,446.23) value of the scope of work where **minority/ women businesses** availability exists.
- There is 0% value of the scope of work where **small businesses** availability exists.
- There is 0% value of the scope where **local businesses** availability exists.

The contractor must prepare their proposed DBE Utilization Form submittal based on the total dollar value of their base bid. No further adjustments should be made.

The above recommendation is based on information provided at the time of review. If you have any questions, please feel free to contact me at (706) 821-2406.

YG:glw



**Engineering Services Committee Meeting
11/27/2006 1:15 PM
Atlantic Coast Consulting Change Order**

Department: Solid Waste

Caption: Approve a change order to Atlantic Coast Consulting in an amount of \$320,000 for additional professional services for the solid waste department.

Background: The Solid Waste department had entered into a contract with a consulting company for the semi-annual collection and analysis of groundwater samples and the quarterly collection and analysis of surface water samples. At the last groundwater sampling event, the laboratory results showed a spike in acetone concentrations, which was determined to be the result of improper sampling techniques used by the company currently under contract. The contract is due to expire in 2007, however, in light of this issue as well as additional groundwater sampling and analysis due in November, a change in consultants is needed to ensure correct sampling procedures are followed as well as accurate analysis and reporting to EPD is occurring. Further, the elevated levels of vinyl chloride found during the groundwater monitoring require additional investigation and testing. Since the vinyl chloride levels prompted the Landfill's inclusion on the state Hazardous Site Inventory list, additional environmental testing and long-term monitoring are required by the state. Simply put, we will need to first determine the extent and source of the vinyl chloride. For example, is it simply showing up in those wells or has it migrated to the surrounding soil or groundwater? Once the extent of it is determined, then the potential impacts must also be identified. And, if necessary based on all the data gathered to this point, what cleanup or remediation activities are feasible or required.

Analysis: In order to remain in compliance with our current permits, proper sampling and analysis methodologies are key. It is our intention to use a different consultant to complete the

required sampling and continue this procedure for at least two years. That would provide us with two (November 2006-November 2008 or four events) of groundwater data which can be used to provide greater certainty regarding the source of the acetone in the wells plus an additional event to establish any baseline levels. The quantification of the extent of the vinyl chloride and any potential impacts will require the services of an engineering firm with such expertise. Plus, it would be detrimental to the Landfill to change firms in the middle of such an involved investigation. As part of the initial investigation into the source and extent of vinyl chloride an engineering firm has already provided to us a plan of action for the required investigation and extensive environmental sampling needed to resolve the Landfill's inclusion on the HSI. They further have started the alternate source demonstration to meet the timelines of the state. This is a long-term plan which includes not only the groundwater testing, but also storm water and surface water monitoring for a two year period, specifically, the plan includes an Assessment Monitoring Plan, an Alternative Source Demonstration, groundwater monitoring events, any additional well installations, and surface and storm water monitoring events as required by EPD and other professional engineering services.

Financial Impact: Canceling the current contract would provide a cost savings of \$26,400, and an expense of \$320,000 to perform the above-referenced services. Of that \$259,680 is what is the anticipated cost and the remainder is for contingency.

Alternatives: 1. Recommend approving a change order to Atlantic Coast Consulting in an amount of \$320,000 for additional professional services for the solid waste department. 2. Do not approve the work and face consent orders from the state.

Recommendation: Option 1

Funds are Available in the Following Accounts: Post Closure Account

REVIEWED AND APPROVED BY:

Finance.
Procurement.
Disadvantaged Business Enterprise.
Administrator.
Clerk of Commission



**ATLANTIC COAST
CONSULTING, INC.**

630 Colonial Park Drive
Suite 110
Roswell, GA 30075
o 770.594.5998
f 770.594.5967
www.atlcc.net

October 10, 2006

Mr. Mark Johnson
Assistant Solid Waste Director
Augusta Public Works and Engineering
Augusta-Richmond County
4330 Deans Bridge Road
Blythe, GA 30805

**Re: *Proposal – Groundwater Services
Dean's Bridge Road Landfill
Augusta-Richmond County, Georgia***

Dear Mr. Johnson:

Thank you for meeting with me and allowing Atlantic Coast Consulting, Inc. (ACC) to provide this proposal to Augusta-Richmond County Solid Waste Department (ARC). I enjoyed discussing your project needs with you and Hugh Brown. ACC is well qualified to provide the required services to successfully complete this project on time, on budget, and in accordance with Georgia Environmental Protection Division (EPD) requirements. Details regarding the scope of services, schedule, and cost estimate for performing this work are provided below.

Scope of Services

ACC has developed a scope of services consisting of five primary Tasks, as outlined below.

Task 1 – Assessment Monitoring Plan Phase IIA-B: Prepare an Assessment Monitoring Plan (AMP) to address detections of volatile organic compounds (VOCs) in four groundwater monitoring wells. This plan will establish a procedure for initiating, commencing, and exiting assessment monitoring for the facility and will identify Groundwater Protection Standards for detected compounds, as required by EPD regulation.

Task 2 – Alternate Source Demonstration and or AMP Phase IIC: Prepare an Alternate Source Demonstration (ASD) to address the detections of acetone in several groundwater monitoring wells at the facility. The previously completed evaluation will be repackaged into an ASD and submitted to EPD. The ASD will recommend continued semi-annual detection monitoring and analysis for Phase IIC until other VOCs or additional acetone detections occur. If future detections occur which cannot be attributed to an alternate source, the AMP prepared for Phase IIA-B will be used as a template and updated for use at Phase IIC to avoid duplication of effort and/or cost.

Task 3 – Groundwater Monitoring Events: Complete the second semi-annual 2006 and following three groundwater and surface water sampling events and reports. It is apparent based on a recent evaluation of detections in site wells that the sampling procedure currently utilized is in need of revision and updating. Completing the sampling events with the recommended new procedures for the next four events will allow for a consistent period of evaluation to determine if groundwater conditions improve. A separate report will be prepared for Phase IIA-B, Phase IIC, and Phase III. ACC will strictly follow EPD/EPA sampling guidelines in order to prevent potential cross-contamination and/or anomalous groundwater sample results. Dedicated bailers and bailer rope contained in several of the facilities wells will be discarded. New disposable materials will be used for sampling at wells where low-flow sampling with dedicated or portable pumps is not possible. Four surface water locations will be sampled for the appropriate parameters for Phase II. Phase III surface water sampling points can also be sampled in conjunction with these events for \$300 per location per event, which is not included in the total provided in the table below.

Analytical Services Inc, an alternate accredited analytical laboratory, will provide sample analysis services for this project. The use of a separate laboratory from the one used in the past will provide an unbiased comparison of previous results. Five wells for Phase IIA-B will be sampled for Appendix II parameters (one upgradient “background well” and 4 impacted wells).

During completion of the monitoring report, ACC will evaluate the analytical/field data, evaluate and revise the statistical program in order to ensure that false positive or negative Statistically Significant Increases (SSI's) are avoided, prepare groundwater flow calculations and potentiometric surface maps, and summarize the findings/make recommendations for the monitoring program for the facility.

Task 3a – Storm water sampling: Based on conversations with ARC, we understand that storm water discharges from the facility to an unimpaired stream. Therefore, quarterly visual inspections and annual storm water sampling should be sufficient (depending on visual inspection results) to maintain compliance with the new permit. Annual samples will be tested for the analytes identified in the new permit. The annual sampling and quarterly inspections will be completed for Phase II (and at additional estimated cost for Phase III based on a unit rate of \$2,300 for annual sampling and \$1,900 for four quarterly inspections per location per year). The new storm water

permit requires that annual samples be collected within 30 minutes or no longer than one hour after the qualifying discharge occurs. In order to accomplish this, automatic samplers must be used to capture the samples. ACC will monitor rainfall, set up the automatic samplers to capture the sample and return to collect the samples after capture. We assume that ARC will either provide the auto-samplers or provide an allowance for ACC to rent them. Please note that a qualifying rainfall event may not result in a discharge from the facility. ACC will have to rely on cooperation from facility personnel to assist in determining actual discharge events.

Task 4 – Well Installations: ACC will use an appropriately bonded drilling contractor to install one upgradient well at Phase II A-B to delineate the extent of impact in the upgradient area of the facility. This well will be required by EPD as the facility moves through the Assessment and Assessment of Corrective Measures programs. An ACC Professional Geologist will supervise and document the installation of the well. The well will be developed, sampled, and surveyed by a Registered Land Surveyor after installation. ACC will prepare an installation report in accordance with EPD regulations to document these activities. For cost estimating purposes, we estimate that a total of 180 linear feet of drilling will be required to install the well into the uppermost aquifer. In order to drill to this depth, mud rotary drilling techniques will be utilized.

An additional cost estimate line item is provided for miscellaneous drilling activities at various phases of the facility. We understand that a methane monitoring well will need to be abandoned and replaced and that approximately two piezometers will need to be abandoned. In order to estimate the costs for these items, we used approximate drilling depths of 100 feet for the methane well, and 80 feet each for the piezometer abandonments. We will adjust the cost estimate accordingly once the actual depths are known. Appropriate documentation will be completed for each item.

Task 5 – Miscellaneous Professional Services: ACC will provide miscellaneous consulting services for the support of the work items discussed above (and others as requested) on an hourly basis. This would include ACC preparation of materials for, and participation in, meetings at ARC and/or EPD. The fee for this task is estimated and will be adjusted to match the actual labor effort required on a task specific basis.

Schedule

ACC will initiate the completion of the Plans and schedule the field work immediately upon receipt of written or verbal notice to proceed. We estimate that a total of 4-6 days of fieldwork will be required for each groundwater sampling field effort, the first of which would be scheduled for November. The monitoring report will be prepared and provided to ARC for review within 30 days of receipt of the analytical data. The ASD and AMP will be completed prior to initiation of the sampling event in November. The drilling activities will be scheduled upon request by ARC and approximately two weeks of field work are anticipated for completion. The well installation and

abandonment reports will be provided to ARC for review within 10 days of ACC receipt of the survey data.

Cost

ACC's estimated cost to complete the work described above is provided per task in the following table. The scope of services will be provided in accordance with the rates and terms provided in our current emergency services agreement.

Augusta-Richmond County Groundwater Services					
Task	Description	ACC Labor	ODC's*	Subcontractor Fee	Subtotal
1	Phase IIA-B AMP	\$4,300	\$300	---	\$4,600
2a	Phase IIC - ASD	\$1,000	\$200	---	\$1,200
2b	Phase IIC - AMP	\$1,200	\$200	---	\$1,400
3	4 Ground/Surface Water Monitoring Events- Phase II A,B,C & Phase III (surface water monitoring for Phase II only)	\$80,960	\$19,600	\$58,000	\$158,560
3a	Storm Water Sampling (Phase II only)	\$27,850	\$2,650	\$3,100	\$33,600
4a	Upgradient Well Installation	\$7,980	\$3,400	\$12,350	\$23,730
4b	Misc. Drilling Activities	\$7,550	\$3,390	\$11,650	\$22,590
5	Misc. Hourly Services in support of the above	\$12,000	\$2,000	---	\$14,000
	PROJECT TOTAL:				\$259,680

*ODC's - other direct costs such as mobilization, development and sampling equipment, fuel, report reproduction and shipping, etc.

The project costs are based on a number of assumptions. The most significant of these include:

- The footage estimates provided in the proposal were based on reasonable assumptions of drilling conditions at the facility. Actual drilling footage may deviate from these totals and adjustments will be made to the drilling fee accordingly.

- Boring/well locations, access, and utility clearances will be provided and acceptable water is available on site.
- Site work or clearing activities required for ATV rig access to the drilling locations will be completed by the ARC prior to commencement of field work.
- Well abandonment and installation will be completed in one mobilization.
- Soil cuttings can be spread on the ground adjacent to boring locations.
- An electronic version of the statistical groundwater database will be provided to ACC by ARC.
- Appropriate participation by ARC site personnel is provided in determining actual storm water discharges.
- The fee for additional wells moving into Appendix II monitoring will be covered by ARC.

Thank you for the opportunity to provide this scope of services and cost estimate to ARC. Please call with any questions you may have.

Sincerely,

ATLANTIC COAST CONSULTING, INC.



Chris A. Klamke, P.G.
Vice President of Geotechnical Services

cc: Hugh Brown, BMS Enterprises
Robert Brown, P.E., ACC
Murray Griffin, P.E., ACC



SOLID WASTE/DEPARTMENT

Mark Johnson
Director

October 17, 2006

Mr. Brent Cortelloni
EMA/REM-CON
5262 Belle Wood Court, Suite A
Buford, Georgia 30518

**RE: Groundwater Monitoring Contract (RFP-01-145)
Augusta Richmond County MSW Landfill**

Brent:

As a follow-up to our conversation of this date, and due to the statistically significant increase in acetone concentrations in the groundwater monitoring results causing our facility to be included on Georgia's Hazardous Site Inventory List, it is our intention to discontinue your current contract at this time and proceed with the services of another consultant. We have conducted an investigation into the source of the acetone and are in the process of developing a long term sampling and analysis plan. In order to defend the facility's activities and achieve eventual removal from the HSI list, independent sampling and analysis from a different company and laboratory are necessary at this time.

We thank you for the service you have provided to our facility and we thank you for providing the database containing all of the sampling results gathered during the life of the contract.

Sincerely,

A handwritten signature in black ink, appearing to read "Lori Videtto".

Lori Videtto
Compliance Manager



Yvonne Gentry
DBE Coordinator

TO: Mark Johnson
Solid Waste Department

Geri Sams
Director, Procurement Department

FROM: Yvonne Gentry, Coordinator
Disadvantaged Business Enterprise Department

SUBJECT: **DBE REVIEW AND APPROVAL OF RECOMMENDED DBE GOAL
Atlantic Coast Consulting**

DATE: November 16, 2006

This memo is to transmit the review and concurrence of the recommended DBE Utilization goal of 100% for the above referenced project. The goal-setting methodology considered the following factors based on good faith efforts of the contractor:

- The project's total estimated cost is **\$320,000**.
- There is 100% (\$32,000) value of the scope of work where **minority/women businesses** availability exists.
- There is 0% value of the scope of work where **small businesses** availability exists.
- There is 0% value of the scope where **local businesses** availability exists.

The contractor must prepare their proposed DBE Utilization Form submittal based on the total dollar value of their base bid. No further adjustments should be made.

The above recommendation is based on information provided at the time of review. If you have any questions, please feel free to contact me at (706) 821-2406.

YG:glw



**Engineering Services Committee Meeting
11/27/2006 1:15 PM
Bay Street Lease Amendment**

Department:	Utilities
Caption:	Approve the lease of 1,981 square feet of additional office space for the Engineering Section of the Augusta Utilities Department on the second floor of The New South Building, 360 Bay Street.
Background:	The Engineering Section of the Augusta Utilities Department has grown beyond its present floor space and requires additional office space for current personnel, projects and future staff personnel. AUD's EDMS project to consolidate all project documentation requires an increase in storage capacity. The current inspection staff of 9 occupies a single office without sufficient space to complete daily reports and inspection records.
Analysis:	The proposed construction of the Augusta Utilities and Administration Complex on Benson Rd. has been delayed until budget and funding analyses have been completed. With the delay of the new complex, AUD has an option to expand it's current floor space at the New South Building at 360 Bay St.
Financial Impact:	The Rex Group has quoted the cost for the additional 1,981 square feet at \$2,218 per month or \$1.12 per sq. ft. Funds are available under account number 506043110-5224111
Alternatives:	None recommended.
Recommendation:	Approve the addition 1,981 square feet of leased office space at 360 Bay Street.
Funds are Available in the	

**Following
Accounts:**

506043110-5224111

REVIEWED AND APPROVED BY:

Finance.

Procurement.

Disadvantaged Business Enterprise.

Administrator.

Clerk of Commission



**Engineering Services Committee Meeting
11/27/2006 1:15 PM
Daily Rate for Equipment & Personnel, Phase I**

Department: Utilities

Caption: Approve award to Blair Construction for the installation of waterlines under the daily rate for equipment and personnel for Waterline Replacement, Phase I, in the amount of \$200,000.

Background: AUD has identified many waterlines throughout the city that are in need of replacement or upgrade. These areas have been tabulated and included in the AUD Waterline Replacement Program. AUD also has areas along the outer limits of the water system where the waterlines need to be extended to cover the limits of the Augusta water district. Two such areas that AUD is requesting to include in this Phase I project are, Deans Bridge Road at Blythe and Guy Maddox Road, which is off Maddox Road. Once these areas are completed, AUD will exhaust the remaining of the \$200,000 funds on the waterline replacement list. Many of the needed water improvements are in areas that require straightforward engineering and planning, consequently the design has been assumed by AUD. AUD also has a significant supply of small size waterline material in stock that can be used to upgrade the existing waterlines. Considering the straightforward engineering and the available materials, AUD installed the Raborn Road waterline, which was in the waterline replacement program, under the Daily Rate for Equipment & Personnel (DREP) concept. Blair Construction was the low bidder for DREP for Raborn Road. Considering historical pricing for projects such as this, AUD requested a budget of \$173,000 for the Raborn Road waterline. The actual realized cost for the Raborn Road waterline was \$59,060.60, or \$12.84 per linear foot. Although AUD provided the materials, which is an additional cost consideration, the total cost of the waterline construction is still much less than is being realized on the standard AUD waterline projects. Blair has again emerged as the low bidder

for DREP Phase I of the Waterline Replacement Program with the same daily rate as was bid on the Raborn Road waterline, \$2,875.00 per day.

Analysis: Considering that the daily rate is the same as that for the construction of the Raborn Road waterline, and considering that the project construction will be in areas that are very comparable to Raborn Road, it is not unrealistic to expect that at least 10,000 feet of waterline replacement and extension could be put in place with the requested budget of \$200,000. This cost is much less than can be realized under the traditional method of project construction. The upgrades will also result in reduced maintenance costs associated with the replaced waterlines.

Financial Impact: Funds are available in the renewal extension fund 507043410-5425110 / 80600040-5425110 in the amount of \$200,000.

Alternatives: Do not award DREP Phase I to Blair Construction, and begin replacing the waterlines at a later date.

Recommendation: It is recommended to approve Award to Blair Construction for the Installation of Waterlines under the Daily Rate for Equipment and Personnel for Waterline Replacement, Phase I, in the amount of \$200,000.

Funds are Available in the Following Accounts: Funds are available in the renewal extension fund 507043410-5425110 / 80600040-5425110.

REVIEWED AND APPROVED BY:

**Finance.
Procurement.
Disadvantaged Business Enterprise.
Administrator.
Clerk of Commission**



TO: Max Hicks
Director, Utilities Department

Geri Sams
Director, Procurement Department

FROM: Yvonne Gentry, Coordinator
Disadvantaged Business Enterprise Department

SUBJECT: **DBE REVIEW AND APPROVAL OF RECOMMENDED DBE GOAL**
Bid Item #06-189 - Daily Rates for Equipment & Personnel for Waterline
Replacement Phase I

DATE: November 16, 2006

This memo is to transmit the review and concurrence of the recommended DBE Utilization goal of zero (0%) for the above referenced project. The goal-setting methodology considered the following factors based on good faith efforts of the contractor:

- The project's total estimated cost is **\$2,875.00**.
- There is 0% value of the scope of work where **minority/women businesses** availability exists.
- There is 0% value of the scope of work where **small businesses** availability exists.
- There is 0% value of the scope where **local businesses** availability exists.

The contractor must prepare their proposed DBE Utilization Form submittal based on the total dollar value of their base bid. No further adjustments should be made.

The above recommendation is based on information provided at the time of review. If you have any questions, please feel free to contact me at (706) 821-2406.

YG:glw

Bid Item #06-189
Daily Rates for Equipment & Personnel for Waterline Replacement Phase I
Augusta Utilities Department

[illegible]

Invitation To Bid

Sealed bids will be received at this office until 3:00 p.m. Tuesday, November 7, 2006

Bid Item #06-189 Daily Rates for Equipment & Personnel for Waterline Replacement
Phase I for Augusta Utilities Department

BID's will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams
Procurement Department
530 Greene Street - Room 605
Augusta, Georgia 30911
706-821-2422

BID documents may be obtained at the office of Augusta, GA Procurement Department, 530 Greene Street – Room 605, Augusta, GA 30911. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department. All questions must be submitted in writing to the office of the Procurement Department by Fax at 706-821-2811 or by mail. No bid will be accepted by fax, all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference on an eligible local project, the certification statement as a local bidder and all supporting documents must be submitted to the Procurement Department with your bonafide bid package.

It is the wish of the Owner that minority businesses are given the opportunity to BID on the various parts of the work. This desire on the part of the Owner is not intended to restrict or limit competitive bidding or to increase the cost of the work. The Owner supports a healthy free market system that seeks to include responsible businesses and provide ample opportunity for business growth and development.

No BID may be withdrawn for a period of **60** days after time has been called on the date of opening. All bid responses will be retained as property of Augusta Richmond County.

Bidders will please note that the number of copies requested; all supporting documents including financial statements and references and such other attachments that may be required by the bid invitation are material conditions of the bid. Any package found incomplete or submitted late shall be rejected by the Procurement Office. Any bidder allegedly contending that he/she has been improperly disqualified from bidding due to an incomplete bid submission shall have the right to appeal to the appropriate committee of the Augusta commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that sequestration of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Augusta has a Link Deposit program designed to provide loans to eligible local Small, Minority and Women Owned Businesses. For more information about this program contact the Office of Disadvantage Business Enterprise at 706-821-2406.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle October 5, 12, 19, 26, 2006
Metro Courier October 11, 2006

cc: Tameka Allen Interim Deputy Administrator
 Max Hicks Augusta Utilities
 Russell Thies Augusta Utilities
 Yvonne Gentry DBE

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Planholders List

Member Name City of Augusta, GA**Bid Number** ITB-06-189-0-2006/PJM**Bid Name** Daily Rates fro Equipment & Personnel for Waterline Replaacement
Phase I

4 Planholder(s) found.

Supplier Name 	City	State	Phone	Fax
Hertz Equipment Rental	Park Ridge	NJ	2013075158	8667779470
McGraw-Hill Construction Dodge	Fort Myers	FL	2399392525	2399392331
Sunbeltrentals Pump & Power Services	Covington	GA	6783429869	6783429871
Vastec Group Inc	Augusta	GA	7068286502	7068286505

Page 1 of 1

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ATTACHMENT A

PROPOSED DBE PARTICIPATION

PRIME CONTRACTOR Blair Construction, Inc. PROJECT Bid Item # 06-189

DBE FIRM	PRINCIPAL OFFICIAL	ADDRESS/PHONE NO.	TYPE OF WORK	Dollar Value of Work

Total Price: \$ 2875 per Day

Total DBE value \$ N/A

Total DBE percent: N/A %

☒ Contractor will perform 100% of this contract

Signed By: Pete S. Della

Title: Chief Estimator

Date: 11/7/06

Revised 1/24/06



**Engineering Services Committee Meeting
11/27/2006 1:15 PM
Industrial (CN) Wastewater Force Main**

Department:	Utilities
Caption:	Approve award of construction in the amount of \$2,181,453.00 to Garney Companies, Inc. for the Industrial (CN) Wastewater Force Main project. Bid item #06-172.
Background:	The Industrial Wastewater Force Main project is located in Augusta, Georgia along Lovers Lane. Beginning at the NutraSweet/Searle Plants and ending at the James B. Messerly Wastewater treatment Plant. The project will involve the installation of 23,218 linear feet of sewer line.
Analysis:	Garney Companies, Inc. submitted an acceptable bid package and was the lowest bidder who was qualified. The staff of the utilities department met with the design engineering firm, Stevenson & Palmer engineering for the bid tabulations and it was recommended that the award go to Garney Companies, Inc.
Financial Impact:	The bid submitted for this project was \$2,181,453.00. These funds are available from the following account;510043420-5425210/80160115-5425210.
Alternatives:	1. Reject all bids, which would delay the project and the construction of the sewer force main project. 2. Award the contract to Garney Companies, Inc.
Recommendation:	It is recommended to award the contract to Garney Companies, Inc. in the amount of \$2,181,453.00.
Funds are Available in the Following Accounts:	510043420-5425210/80160115-5425210

REVIEWED AND APPROVED BY:

Finance.

Procurement.

Disadvantaged Business Enterprise.

Administrator.

Clerk of Commission

Bid Item #06-172
Industrial (CN) Wastewater Force Main
Augusta Utilities Department
Bid Due: Wednesday, October 25, 2006 @ 3:00 p.m.

Vendor	Bid Bond	Addendum 1 - 2	Total Bid
Beam's Contracting 2335 Atomic Road Beech Island, SC	YES	YES	\$ 3,329,660.60
Eagle Utility 1350 Branch Rd. Bishop, GA	YES	YES	\$ 3,289,089.60
D S Utility 1644 Holy Trinity Church Rd. Little Mountain, SC	YES	YES	\$ 2,629,020.00 + 75,000.00 = \$2,704,020.00
Garney 2001 Westside Pkwy Alpharetta, GA 30040	YES	YES	\$ 2,181,453.00
Benton-Georgia P. O. Box 838 Douglasville, GA	YES	YES	\$ 3,056,073.00
Blair Construction P. O. Box 770 Evans, GA 30807	YES	YES	\$ 3,187,427.28

Invitation To Bid

Bids will be received at this office until Wednesday, October 25, 2006 @ 3:00 p.m.

Bid Item #06-172 Industrial CN Wastewater Force Main for Augusta Utilities Department

Bid's will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams
Procurement Department
530 Greene Street - Room 605
Augusta, Georgia 30911
706-821-2422

Bid documents may be examined at the office of the Augusta, GA Procurement Department, 530 Greene Street – Room 605, Augusta, GA 30911. Plans and specifications for the project can be made available upon request to Imaging Technologies. **The fees for the plans and specifications which are non-refundable is \$100.00**

Documents may also be examined during regular business hours at the Augusta Builders Exchange, 1262 Merry Street, Augusta, GA 30904; F. W. Dodge Plan Room, 1281 Broad Street, Augusta, GA 30904. It is the wish of the Owner that all businesses are given the opportunity to submit on this project. To facilitate this policy, the Owner is providing the opportunity to view plans online (<http://main.oceplancenter.com>) no charge through Imaging Technologies (706-724-7924) beginning Thursday, September 7, 2006. Bidders are cautioned that submitting a package without Procurement of a complete set are likely to overlook issues of construction phasing, delivery of goods or services, or coordination with other work that is material to the successful completion of the project. Bidders are cautioned that sequestration of documents through any other source is not advisable. Acquisition of documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

A Mandatory pre bid conference will be held on Friday, September 29, 2006 from 10:00 a.m. in the conference room of the Procurement Department. All questions must be submitted in writing to the office of the Procurement Department by fax at 706-821-2811 or by mail. The last day to submit questions is Tuesday, October 3, 2006 by 4:00 p.m. No bid will be accepted by fax, all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference on an eligible local project, the certification statement as a local bidder and all supporting documents must be submitted to the Procurement Department with your bonafide bid package.

It is the wish of the Owner that minority businesses are given the opportunity to submit on the various parts of the work. This desire on the part of the Owner is not intended to restrict or limit competitive bidding or to increase the cost of the work. The Owner supports a healthy free market system that seeks to include responsible businesses and provide ample opportunity for business growth and development.

No bid may be withdrawn for a period of 60 days after time has been called on the date of opening. **A 10% Bid bond is required to be submitted in a separate envelope so marked along with the bidder's qualifications; a 100% performance bond and a 100% payment bond will be required for award. All bid responses will be retained as property of Augusta-Richmond County.**

Bidders will please note that the number of copies requested; all supporting documents including financial statements and references and such other attachments that may be required by the bid are material conditions of the package. Any bid package found incomplete or submitted late shall be rejected by the Procurement Office. Any bidder allegedly contending that he/she has been improperly disqualified from bidding due to an incomplete bid submission shall have the right to appeal to the appropriate committee of the Augusta Commission. Please mark bid number on the outside of the envelope.

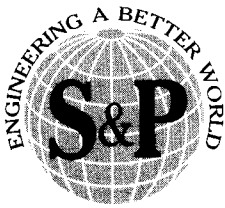
Augusta has a Link Deposit program designed to provide loans to eligible local Small, Minority and Women Owned Businesses. For more information about this program contact the Office of the Disadvantage Business Enterprise at 706-821-2406

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	September 7, 14, 21, 28, 2006
Augusta Focus	September 14, 2006

cc:	Tameka Allen	Interim Deputy Administrator
	Max Hicks	Augusta Utilities
	Wes Byne	Augusta Utilities
	J. R. Holland	Augusta Utilities
	Yvonne Gentry	DBE Coordinator



Stevenson & Palmer Engineering INCORPORATED

Albany
Augusta
Savannah
Smyrna

06-172

OCT 26 06 3:08PM

October 26, 2006

Ms. Phyllis Mills, Quality Assurance Analyst
Procurement Department
City of Augusta, Georgia
530 Greene Street, Room 605
Augusta, GA 30911

Re: Industrial (CN) Wastewater Force Main
Procurement Bid Item: 06-172
AUD Project No. 50230
Engineer's Recommendation of Award

Dear Ms. Mills:

Stevenson & Palmer Engineering, Inc. (SPE) was present during the bid opening for the above referenced project on Wednesday, October 25, 2006, at 3:00 p.m. The bids of six bidders were opened for this project. Bids from five bidders were publicly read out loud. The bid from D.S. Utilities, Inc. was opened, but not read out loud until a procedural issue was clarified with Ms. Geri Sams. Ms. Sams clarified that the facsimile altering D.S. Utilities, Inc. bid was within their rights, according to City of Augusta's bidding procedures. D.S. Utilities, Inc. bid was then read out loud after the bidders had left the room.

We have tabulated and extended the unit prices of the six bidders, which is attached for your use. The results are summarized from lowest to highest bidder as:

1. Garney Companies, Inc.	\$2,181,453.00
2. D.S. Utilities, Inc.	\$2,704,020.00
3. Eagle Utility Contracting	\$3,022,889.25
4. Benton-Georgia, Inc.	\$3,056,037.12
5. Blair Construction	\$3,187,427.28
6. Beam's Contracting, Inc.	\$3,329,660.60

Please note that the publicly read bid amounts from Eagle Utility Contracting and Benton-Georgia, Inc. have been corrected due to extending their unit price amounts, discovering multiplication errors. The corrected amounts have no bearing on the order in which their bidders were ranked.

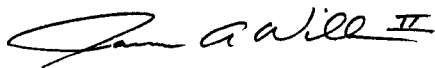
SPE prepared an opinion of the construction cost for this project in the amount of \$2,231,030.00, which is included in the attached bid tabulation.

October 26, 2006
Ms. Phyllis Mills, Quality Assurance Analyst
Industrial (CN) Wastewater Force Main
Engineer's Recommendation of Award
Page 2 of 2

SPE has reviewed the unit prices of the bidders and has determined that they appear to be reasonable and not unbalanced. We have reviewed the qualifications of the apparent low bidder, Garney Companies, Inc. and understand that AUD has worked with Garney in the past, with favorable results. In addition, Garney Companies, Inc. is a pre-qualified bidder for the upcoming Main Interceptor Upgrade, Phase I project. Based upon these findings, we recommend that Garney Companies, Inc. be awarded this project contingent upon receiving favorable recommendations from the Procurement Department and the Office of the Disadvantaged Business Enterprise.

If you have any questions or concerns with regards to this recommendation, please feel free to contact us at your convenience.

Sincerely,



James A. Willson, II, P.E.
Stevenson & Palmer Engineering, Inc.
Project Manager

Enc. Bid Tabulation dated 10/26/2006

Cc: File G1240105
Wes Byne, AUD
J.R. Holland, AUD
Stan Aye, AUD
Jim Rush, CH2M Hill

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Planholders List

Member Name City of Augusta, GA**Bid Number** ITB-06-172-0-2006/PJM**Bid Name** Industrial (CN) Wastewater Force Main

8 Planholder(s) found.

Supplier Name 	City	State	Phone	Fax
BRI Utility Construction Inc.	Lawrenceville	GA	7702378990	6782254067
Construction Bulletin	Jacksonville	FL	9043880336	9043880109
McGraw-Hill Construction Dodge	Fort Myers	FL	2399392525	2399392331
Onvia - Content	Seattle	WA	2062825170	2063738961
Reed Construction Data	Norcross	GA	8009018687	8775633534
Southern Utility Supply Co.	Greenville	SC	8642777989	8642777991
USFilter	Sarasota	FL	9413552971	9413514756
W.L. Hailey and Company, Inc.	Nashville	TN	6152553161	6157263807

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TO: Max Hicks
Director, Utilities Department

Geri Sams
Director, Procurement Department

FROM: Yvonne Gentry, Coordinator
Disadvantaged Business Enterprise Department

SUBJECT: **DBE REVIEW AND APPROVAL OF RECOMMENDED DBE GOAL
Bid Item #06-172 - Industrial (CN) Wastewater Force Main**

DATE: November 16, 2006

This memo is to transmit the review and concurrence of the recommended DBE Utilization goal of 3.6 % for the above referenced project. The goal-setting methodology considered the following factors based on good faith efforts of the contractor:

- The project's total estimated cost is **\$2,181,453.00**.
- There is 3.6% (\$80,000) value of the scope of work where **minority/women businesses** availability exists.
- There is 0% value of the scope of work where **small businesses** availability exists.
- There is 0% value of the scope where **local businesses** availability exists.

The contractor must prepare their proposed DBE Utilization Form submittal based on the total dollar value of their base bid. No further adjustments should be made.

The above recommendation is based on information provided at the time of review. If you have any questions, please feel free to contact me at (706) 821-2406.

YG:glw



**Engineering Services Committee Meeting
11/27/2006 1:15 PM
Temporary Employees for Land Acquisition Section**

Department: Engineering Department-Abie L. Ladson, P.E., Interim Director

Caption: Motion to approve hiring two (2) people as temporary employees in calendar year 2007 to assist the Land Acquisition Staff in meeting the demands of their workload.

Background: The Land Acquisition staff consists of the Manager, two Negotiators and an Administrative Assistant. The staff is responsible for acquiring the rights of way on local projects and GDOT funded projects. This consists of, but is not limited to, preparation of cost estimates, preliminary title work, negotiations, preparation of negotiation records and closing of parcels. The projects that receive GDOT funding must follow the state and federal acquisition guidelines or you risk losing the funds allocated for these projects.

Analysis: The following projects are ongoing or scheduled to begin during the first 6 months of calendar year 2007. (1) Alexander Drive: federally funded project, 53 parcels (involves 5 relocations) to acquire and activities are currently underway. The project is scheduled to receive bids in October, 2007. (2) Belair Hills Subdivision Improvements: local project and approximately 30% of the parcels remain to be acquired. (3) Marvin Griffin Road: local project, scheduled to begin in calendar year 2007 and 28 parcels to acquire. (4) Old Savannah Road/Twiggs Street Improvements: local project, scheduled to begin in calendar year 2007 and 167 parcels to acquire. (5) SR 4/15th Street at Central Avenue: federally funded project, 2 parcels to acquire and activities are underway. The project is currently scheduled to receive bids in March, 2007. (6) St. Sebastian Street/Greene Street/15th Street: federally funded project and Jim Williamson is managing the consultant that is acquiring for the Engineering Department. Approximately 30% of the parcels remain to be acquired and the project is currently

scheduled to receive bids in March, 2007. (7) Washington Road Intersection Improvements: local project, acquisition is underway with 30% of the parcels remaining to acquire. (8) Wilkinson Garden Area Road & Drainage Improvement: local project, scheduled to begin in calendar year 2007 and approximately 150 parcels to acquire. (9) Winchester Subdivision Drainage Improvements: local project, right-of-way activities scheduled to begin in calendar year 2006 and 9 parcels to acquire. (10) Windsor Spring Road Phase V: federally funded project, scheduled to begin in calendar year 2007 and 130 parcels to acquire. The project is currently scheduled to receive bids in March, 2009. (11) Wrightsboro Road Widening Phase I (Augusta West Parkway to Marks Church Rd): local project, scheduled to begin in calendar year 2007 and approximately 5 parcels to acquire. (12) Paving Various Roads, Phase IX: local project, scheduled to begin in calendar year 2007 and approximately 20 parcels to acquire. The Engineering Department and GDOT are focused on program delivery. Failure to deliver these projects on schedule could jeopardize funding that is allocated for these projects and delay much needed transportation projects in Augusta.

Financial Impact:

Each employee will be paid up to \$40,000 for a total of \$80,000. The funds are available in account 325041197-5111110.

Alternatives:

1) The Engineering Department requests approval to hire two (2) people as temporary employees in calendar year 2007 to assist the Land Acquisition Staff in meeting the demands of their workload. The employees that are hired will be knowledgeable of the GDOT State/Federal Acquisition guidelines and will be utilized as directed by Jim Williamson, Land Acquisition Manager. The employees will be paid up to \$40,000 each for 12 months (total of \$80,000) and will be responsible for providing their own expenses associated with this work. The employees will report to the Engineering Office located at Marvin Griffin Road on a daily basis. Funds are available in account 325041197-5111110. 2) Do not approve the request and risk delaying the federal and state funds that are allocated for these projects.

Recommendation:

Approve Alternative Number One

**Funds are
Available in the**

**Following
Accounts:**

325-04-1197-5111110

REVIEWED AND APPROVED BY:

**Finance.
Administrator.
Clerk of Commission**
