



Administrative Services Committee Committee Room- 12/11/2006- 1:00 PM Meeting

ADMINISTRATIVE SERVICES

1. Discuss auto answering service for the city. (Requested by Commissioner Williams) ☐ [Attachments](#)
2. Recommendation from the Lyman/Dover Streets Subcommittee regarding the implementation of the redevelopment plans for the Dover Street area. ☐ [Attachments](#)
3. Report from the Interim Human Resources Director regarding grievances filed by employees of the Recreation Department. (Requested by Mayor Pro Tem Williams) ☐ [Attachments](#)
4. Approve a Facade Rehabilitation Grant Application affecting property located 1301 12th Street (corner Florence St.). ☐ [Attachments](#)

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**Administrative Services Committee Meeting
12/11/2006 1:00 PM
Auto Answering Service**

Department: Clerk of Commission

Caption: Discuss auto answering service for the city. (Requested by Commissioner Williams)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

Clerk of Commission



**Administrative Services Committee Meeting
12/11/2006 1:00 PM
Dover Street Redevelopment**

Department: Clerk of Commission

Caption: Recommendation from the Lyman/Dover Streets Subcommittee regarding the implementation of the redevelopment plans for the Dover Street area.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

Clerk of Commission

LYMAN/DOVER STREETS
SUB-COMMITTEE

COMMITTEE ROOM – December 1, 2006
11:00 A. M.

PRESENT: Hons. Smith, Williams and Holland, Commissioners; Rob Sherman, License & Inspections Director; Paul DeCamp, HCD Interim Director; Lena Bonner, Clerk of Commission.

At this time representatives from ANIC and the various CHDOs appeared before the committee regarding the redevelopment plans for the Lyman/Dover Streets area.

Mr. Robert Cooks reported that the group had formed an organization to be known as the Community Development Collaborative, LLC and established a project timeline schedule for the redevelopment work on eight units.

Redevelopment Plan Items:

1. Approve the reprogramming of designated but unused (available) funds from HED/LBA to begin implementing the activities as outlined in the attached Stabilization Plan budget.
2. Reinstate funds (\$200,000) to the CHDO joint venture to do infill housing development on 8 vacant lots.
3. Transfer 8 vacant lots to the CHDO joint venture for infill housing development.
4. Transfer 1 vacant lot to Habitat for Humanity for one infill home. (Habitat is prepared to begin on this as soon as the property is made available to them.)
5. Transfer 9 vacant and rehab-worthy properties to South Augusta Redevelopment, Inc. for redevelopment.
6. Have HED commit to supporting the "New Dover" initiative as per existing programs and activities outlined in the Stabilization Plan.
7. Include funding for the "New Dover" and the Bethlehem Redevelopment Projects in the HOME/CDBG 2007 Budget.
8. Acquisition of two HUD-owned properties located in the Lyman/Dover area.

After a discussion of the redevelopment plans, Mr. Cooks: I would ask that the committee support these items with the caveat that we sit down and work out the implementation plan about the location of lots and what will happen where and once we get that ironed out, we can bring that back as a report to the committee.

Mr. Williams: I so move.

Mr. Smith: Second.

Motion adopted unanimously.

ADJOURNMENT: There being no further business, the meeting was adjourned.

Lena J. Bonner
Clerk of Commission

nwm



**Administrative Services Committee Meeting
12/11/2006 1:00 PM
Employee Grievances**

Department: Clerk of Commission

Caption: Report from the Interim Human Resources Director regarding grievances filed by employees of the Recreation Department. (Requested by Mayor Pro Tem Williams)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

Clerk of Commission



**Administrative Services Committee Meeting
12/11/2006 1:00 PM
Facade Grant Program Application**

Department:	Housing & Community Development Department
Caption:	Approve a Facade Rehabilitation Grant Application affecting property located 1301 12th Street (corner Florence St.).
Background:	The Facade Rehabilitation Grant Program is designed to improve the appearance of commercial structures located primarily in the City of Augusta's Central Business District (CBD), the Central City Revitalization District and other commercial neighborhoods that are severely blighted and in disrepair. The purpose of the program is to stimulate private investment in these structures, and make these commercial neighborhoods more attractive to business.
Analysis:	The structure located at 1301 12th Street meets the preliminary requirements of the Facade Rehabilitation Grant Program and would support the ongoing work to improve business within the Central City Revitalization District. The applicant will create one full-time job for a low-to-moderate income person as part of the project.
Financial Impact:	The project would result in the expenditure of up to \$30,000 in CDBG funds
Alternatives:	None recommended
Recommendation:	Approve up to \$30,000 for the Commercial Revitalization Facade Grant affecting property at 1301 12th Street. The project will leverage private investment in a commercial structure located in the Central City Revitalization District.
Funds are Available in the Following	CDBG Project # 04160

Accounts:

REVIEWED AND APPROVED BY:

Finance.

Administrator.

Clerk of Commission



**COMMERICAL REVATIALIZATION
FACADE GRANT PROGRAM
APPLICATION**

OWNER'SNAME/CORPORATION: **Charles Tennison & Shannor Trotty**

MAILING ADDRESS **2917** (Street) **Eidson Dr.** (City/State) **Augusta, GA** (Zip) **30909**

TELEPHONE **(706) 799-7476**

DATE

RE: **1301 12th Street** (Building Location)

Present Use of Property: Restaurant Future Use of Property: Rest \Store\Office Space hereby request that the above referenced structure be considered for participation in the Commercial Revitalization Façade Grant and/or Loan Program, which is financed with Community Development Block Grant funds and administered by the Housing and Economic Development Department of Augusta, Georgia.

√ **Tier #2. FACADE REHABILITATION GRANT**

I understand that the facade of the building will be rehabilitated directly by Augusta, Georgia in an amount not to exceed \$30,000 per structure. I further understand that if the above building is selected for this program, I must then grant a facade easement, security deed, and promissory note in the amount of the grant to Augusta, Georgia.

I understand that the issue of building codes must be addressed in two ways. *First, any work done to the facade of the building will have to meet all applicable codes. Second, major systems such as structural, electrical, and plumbing for the area to be occupied will have to be improved to a condition that is safe, sanitary, and hazard free, that poses no danger to the public.* This may not require the area to be occupied to meet all current applicable codes, but it will have to meet the approval of the Chief Building Inspector based on the criteria set forth above. Any portion of the building that is not to be occupied is not subject to consideration as part of the facade grant project.

I hereby agree that in the event I do not commence the specified work within ninety (90) days after approval of the architect's design, plans and specifications by the State of Georgia, Department of Natural Resources, OR I do not complete the specified work in a satisfactory manner within the agreed upon time limit, I agree to reimburse, indemnify and hold harmless Augusta, Georgia for and from all funds expended, and for all fees, and expenses incurred by reason of this application, including all attorneys fees necessary in the enforcement and collection of this agreement.

I hereby certify that I have received a copy of the program guidelines, and requirements. I understand that the buildings selected for the program is those which best meet the established criteria.

Signature On File
Owner's Signature

Date Approved/Disapproved

\$ _____
Approval Amount