



Administrative Services Committee Commission Chamber- 12/8/2014- 1:10 PM
Meeting

ADMINISTRATIVE SERVICES

1. Provide rationale for the potential outside recruitment of two Deputy Administrators when we have a qualified Deputy Administrator in place and other potential candidates employed within this government. A considerable cost savings could be derived and a wealth of local talent retained. The opportunity for advancement within an organization tends to enhance employee morale and provides an incentive for learning. Our employees are our most important resource. (Requested by Commissioner Lockett) ☐ Attachments

2. Motion to approve the minutes of the Administrative Services Committee held on November 24, 2014. ☐ Attachments

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**Administrative Services Committee Meeting
12/8/2014 1:10 PM
Deputy Administrators Recruitment**

Department: Clerk of Commission

Caption: Provide rationale for the potential outside recruitment of two Deputy Administrators when we have a qualified Deputy Administrator in place and other potential candidates employed within this government. A considerable cost savings could be derived and a wealth of local talent retained. The opportunity for advancement within an organization tends to enhance employee morale and provides an incentive for learning. Our employees are our most important resource. (Requested by Commissioner Lockett)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:

Lena Bonner

From: Commissioner William Lockett
Sent: Wednesday, December 03, 2014 9:52 AM
To: Lena Bonner; Janice Allen Jackson
Subject: ARC Deputy Administrator Position

Administrative Services Committee

Provide rationale for the potential outside recruitment of two Deputy Administrators when we have a qualified Deputy Administrator in place and other potential candidates employed within this government. A considerable cost savings could be derived and a wealth of local talent retained. The opportunity for advancement within an organization tends to enhance employee morale and provides an incentive for learning. Our employees are our most important resource.

BillL

Sent from my iPad

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AED:104.1

Item # 1



**Administrative Services Committee Meeting
12/8/2014 1:10 PM
Minutes**

Department: Clerk of Commission

Caption: Motion to approve the minutes of the Administrative Services Committee held on November 24, 2014.

Background:

Analysis:

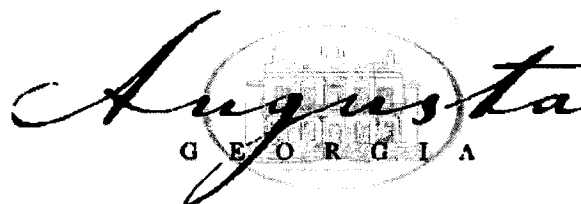
Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



Administrative Services Committee Meeting Commission Chamber - 11/24/2014

ATTENDANCE:

Present: Hons. Davis, Vice Chairman; Fennoy and Hasan, members.

Absent: Hons. Deke Copenhaver, Mayor; Lockett, Chairman.

ADMINISTRATIVE SERVICES

- | | |
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| 1. Motion to approve the minutes of the Administrative Services Committee held on November 10, 2014. | Item
Action:
Approved |
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Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commissioner William Fennoy	Commissioner Ben Hasan	Passes

- | | |
|---|---|
| 2. Motion to approve an Ordinance to amend the Personnel Policies and Procedures Manual of Augusta, GA Code Section 1-7-51; to approve edits to the following sections of Chapters III, V and VIII of the Personnel Policies and Procedures Manual relating to Augusta Regional Airport Personnel: 300.001, 300.002, 300.011, 300.012, 300.013, 300.014, 500.001, 500.104, 500.108, 500.121, 500.308, 500.316, 800.001, 800.004, 800.005, 800.009, 800.010, 800.013 and 800.014, to repeal all manual provisions, Code Sections and Ordinances and parts of Code Sections and Ordinances in conflict herewith; to provide an effective date and for other purposes. (Requested by Commissioner Smith) | Item
Action:
Rescheduled |
|---|---|

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Motion to refer this item to the full			

Defer	Commission with no recommendation. Motion Passes 3-0.	Commissioner Ben Hasan	Commissioner William Fennoy	Passes
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3. Motion to approve an Ordinance to amend the Augusta, GA Code Title One Chapter Three Article One Section 1-3-6 and 1-3-7 relating to the powers of the Augusta Aviation Board and the powers, duties, salary and title of Airport Manager; to repeal all Code Sections and Ordinances and parts of Code Sections and Ordinances in conflict herewith; to provide an effective date and for other purposes. (Requested by Commissioner Smith)
- Item Action:**
Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the full Commission with no recommendation. Motion Passes 3-0.	Commissioner Ben Hasan	Commissioner William Fennoy	Passes

4. Approval to award the RFP for the Worker's Compensation Third Party Administrator to Cornel pending final negotiation of contract by the Law Department.
- Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Delete	Motion to approve deleting this item from the agenda. Motion Passes 3-0.	Commissioner Ben Hasan	Commissioner William Fennoy	Passes

5. Discuss ADA Coordinator position. (Requested by Commissioner Fennoy)
- Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Unanimous consent is given to add this item to the agenda.			

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve tasking the Administrator with bringing back to the Commission meeting a recommendation regarding the inclusion of an ADA Coordinator position as a part of the budget discussion. Motion Passes 3-0.	Commissioner William Fennoy	Commissioner Ben Hasan	Passes

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