



Administrative Services Committee Commission Chamber- 9/10/2012- 1:05 PM
Meeting

ADMINISTRATIVE SERVICES

1. Motion to approve the minutes of the Administrative Services Committee held on August 27, 2012. ☐ [Attachments](#)

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**Administrative Services Committee Meeting
9/10/2012 1:05 PM
Minutes**

Department: Clerk of Commission

Caption: Motion to approve the minutes of the Administrative Services Committee held on August 27, 2012.

Background:

Analysis:

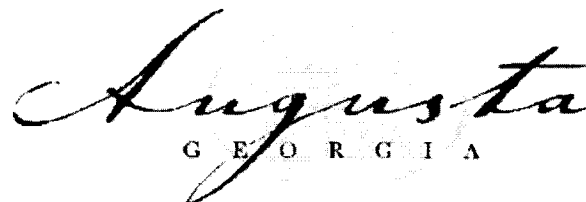
Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



Administrative Services Committee Meeting Commission Chamber - 8/27/2012

ATTENDANCE:

Present: Hons. Lockett, Chairman; Aitken, Vice Chairman; Mason and Brigham, members.

Absent: Hon. Deke Copenhaver, Mayor.

ADMINISTRATIVE SERVICES

1. Motion to approve Year 2013 Action Plan for Community Development Block Grant (CDBG) Program, Home Investment Partnerships (HOME) Program, Emergency Shelter Grant (ESG) Program, Housing Opportunities for Persons Approved with AIDS Program (HOPWA) Program. **Item Action:**

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve receiving this item as information. Motion Passes 4-0.	Commissioner Jerry Brigham	Commissioner Matt Aitken	Passes

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve reconsidering this item. Motion Passes 4-0.	Commissioner Jerry Brigham	Commissioner Alvin Mason	Passes

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve subject to having a 30-	Commissioner	Commissioner	Passes

day comment period. Jerry Brigham Alvin Mason
Motion Passes 4-0.

2. Approve award of a contract to URS Corporation to update the Advance Transportation Management System (ATMS) Master Plan. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Alvin Mason	Commissioner Matt Aitken	Passes

3. An Ordinance to amend the Augusta, Ga. Code Article One, Chapter Ten, Section 1-10-52 relating to the procurement source selection methods and contract awards related to sealed proposal evaluation and selection; to establish policies, procedures and guidelines regarding the procurement source selection process; to repeal all Code sections and ordinances and parts of Code sections and ordinances in conflict herewith; to provide an effective date and for other purposes provided herein. **Item Action:**
Disapproved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve.	Commissioner Jerry Brigham		Dies for lack of Second

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Deny	Motion to deny. Mr. Brigham votes No. Motion Passes 3-1.	Commissioner Alvin Mason	Commissioner William Lockett	Passes

4. Discuss amending Years 2009 through 2012 Action Plans to re-program \$52,759.50 and revising the Scope of Work in Community Development Block Grant (CDBG) funds (30 day comment period required). **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result

Approve	Motion to approve.	Commissioner Matt Aitken	Commissioner Alvin Mason	Passes
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Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Approve	Motion to approve subject to having a 30-day comment period. Motion Passes 4-0.	Commissioner Jerry Brigham	Commissioner Alvin Mason	Passes
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5. Motion to approve the minutes of the Administrative Services Committee held on August 13, 2012. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Approve	Motion to approve. Motion Passes 4-0.	Commissioner Alvin Mason	Commissioner Matt Aitken	Passes
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6. Approve and allow the Augusta Housing and Community Development Department (AHCDD) to proceed with the Auburn @ Barton Chapel Road, a rental housing project consisting of 23 attached 2BR, 3BR and 4BR single family rental housing units for households considered low to moderate income via the HOME Investment Partnership Program (HOME) and Neighborhood Stabilization Program 3 (NSP3) program guideline standards. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Approve	Motion to approve. Mr. Brigham votes No. Motion Passes 3-1.	Commissioner Alvin Mason	Commissioner Matt Aitken	Passes
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7. Motion to **adopt** Equal Employment Opportunity Plan (EEOP) for Augusta, Georgia. **(No recommendation from Administrative Services Committee August 13, 2012- deferred back to committee from the Commission's Rescheduled August 21, 2012 meeting)** **Item Action:**
Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to refer this to the full Commission with no recommendation. Mr. Lockett votes No. Motion Passes 3-1.	Commissioner Jerry Brigham	Commissioner Matt Aitken	Passes

8. Consider written response from the Director of Housing & Development Department regarding the Pine Street Development and other related activities as presented in the June 18th Questionnaire. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Alvin Mason	Commissioner Matt Aitken	Passes

9. Receive as information an update from the Administrator on the Human Resources Department. (Referred from August 13 Administrative Services meeting) **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve adding this item to the agenda. Motion Passes 4-0.	Commissioner Jerry Brigham	Commissioner Matt Aitken	Passes

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve moving forward with the recommendation presented by the Deputy Administrator.	Commissioner Alvin Mason	Commissioner Matt Aitken	Passes

Motion Passes 4-0.

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