



Administrative Services Committee Committee Room- 8/28/2006- 1:00 PM Meeting

ADMINISTRATIVE SERVICES

1. Discuss the Evaluation Process for the Administrator. ☐ [Attachments](#)
(Requested by Commissioner Holland)
2. Consider a request from Augusta Neighborhood Improvement Corporation regarding approval of professional services for the engineering of the Enclaves Project. ☐ [Attachments](#)
3. Discuss Augusta Housing and Economic Department (HOME/CBDG Funding and Contract Administration). ☐ [Attachments](#)
4. Presentation regarding the Dover Lyman Area Redevelopment Project. (Requested by the Dover Lyman Street Subcommittee) ☐ [Attachments](#)
5. Approve Strategic Plan regarding DBE, minority and local participation as recommended. ☐ [Attachments](#)
6. Declare a moratorium on demolition of structures in the Olde Town Neighborhood until November 30, 2006, except for those specifically approved by the Augusta Commission. (Referred from August 15 Commission meeting) ☐ [Attachments](#)
7. Approve Retirement of Ms. Elvie Nicholson under the 1977 Pension Plan. ☐ [Attachments](#)
8. Approve Year 2007 Proposed Annual Action Plan for CDBG, ESG, HOME and HOPWA Funds. ☐ [Attachments](#)

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**Administrative Services Committee Meeting
8/28/2006 1:00 PM
Administrator Evaluation Process**

Department: Clerk of Commission

Caption: Discuss the Evaluation Process for the Administrator.
(Requested by Commissioner Holland)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

Clerk of Commission



**Administrative Services Committee Meeting
8/28/2006 1:00 PM
Augusta Neighborhood Improvement Corp.**

Department: Clerk of Commission

Caption: Consider a request from Augusta Neighborhood Improvement Corporation regarding approval of professional services for the engineering of the Enclaves Project.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
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REVIEWED AND APPROVED BY:

Clerk of Commission



MEMO

July 27th
Date: ~~July 5, 2006~~

To: Lena Bonner, Clerk of Commission

From: Robert A. Cooks

RE: Enclaves Project
Funding SPLOST IV

Please accept this letter as a request to be placed on the administrative services committee agenda.

We are requesting the approval of professional services for the engineering of the Enclaves Project, for the infrastructure, water sewer, curb gutter, drainage design. The professional services are vital to the design of the infrastructure of the 27-unit townhouse project.

Included with this letter are two proposals by engineers who were invited to submit proposals for the design of infrastructure for this project.

Thank you in advance for your support in the Renaissance of Laney Walker.

Sincerely,

Robert A. Cooks
President & CEO

Cc: Project File

STATE OF GEORGIA)
RICHMOND COUNTY)

AGREEMENT FOR
USE OF ORGANIZATION/AGENCY
SPLOST PROCEEDS (PHASE IV)

THIS AGREEMENT made and entered this 1st day of February 200⁵1, between Augusta, Georgia, acting by and through the Augusta-Richmond County Commission, a political subdivision of the State of Georgia (hereinafter referred to as the "County"), and ___ Augusta Neighborhood Improvement Corporation (hereinafter referred to as the "Organization");

W I T N E S S E T H:

WHEREAS, a Special County 1% Sales and Use Tax was approved by the qualified voters of Richmond County in a referendum held on September 19, 2000, effective January 1, 2001; and

WHEREAS, the Augusta-Richmond County Commission approved a Resolution providing that the proceeds of the tax would be used to include, inter alia, "capital outlay projects consisting of recreational, cultural, and historical facilities"; and

WHEREAS, the Augusta-Richmond County Commission desires to contract with the above named Organization to construct the capital outlay project identified herein as "ANIC/Hopkins Street Improvements", a more detailed description of which is attached

hereto as Exhibit "A" and incorporated herein by reference (hereinafter referred to as "Project"), which was a part of the Capital Improvement Plan approved by Augusta-Richmond County;

NOW, THEREFORE, for and in consideration of the mutual covenants and agreement between the parties, it is agreed as follows:

1. The County agrees to appropriate the following sums to the Organization for the purpose of constructing the Project, to-wit:

\$2,000,000 for the calendar year 2005, due and payable to organization on or before _____, 2005.

2. The Organization agrees to use such funds as may be paid to it pursuant to this Agreement solely and exclusively for the construction of the above described Project, which Project, including the Project Budget, is more specifically described on Exhibit A attached hereto and incorporated herein.

3. The Organization warrants and represents that the estimated maximum cost of the Project as set forth in "Exhibit A" is accurate in the best judgment of the Organization. The Organization shall not use any portion of distributions received from the County for any expense other than for capital costs associated with construction of the Project. No costs of the Organization for personnel or indirect cost of the Organization

shall be charged against these funds. The Organization shall keep any and all funds received from the County in a separate account from other funds of the Organization and shall not comingle the County distributions with other funds of the Organization prior to their expenditure. The Organization shall maintain a record of each and every expense for which the proceeds of the Tax are used.

The Organization shall submit to the County monthly accounting for all funds received from the County, the amounts expended on the Project during the term of this contract, including any amount expended on such Project in the then current year, and the estimated percentage of completion of said Project.

4. The County, including any auditors employed by Richmond County, shall have the right to verify and test the expenditures of the Organization for the Project sufficient to determine that the monies are being spent for the Project, and in accordance with Georgia law regarding expenditures of Special Purpose Local Option Sales Tax monies. Official representatives of the County may, at reasonable times and upon reasonable notice to the Organization, inspect the official records of the Organization relating to this Project. The County shall also have the right to inspect the Project at any reasonable time for any purpose related to the performance of any contract awarded, or to be bid upon, or to be awarded, by the Organization for this Project.

5. The County's financial obligation to the Organization or to fund the construction of said Project shall not exceed the amount set forth in this Agreement.

6. Each of the parties hereto warrants and represents to the other that it will comply with all the requirements of the laws of the State of Georgia, the provisions of this Agreement, and will take such other actions as may be necessary to insure that the validity of the collection and expenditure of the Special County 1% Sales Use Tax shall be maintained throughout the period of this Agreement and the period that the tax is to be imposed.

7. The Organization shall comply with the purchasing policies of Augusta-Richmond County regarding advertising for bids, securing bid, payment, and performance bonds, and contracting. Payments to the contractor employed by the Organization shall be made directly by the County, after having received certification from the Organization and approval of the pay request up to the maximum amount funded to the Organization by the County. If the total project cost exceeds the amount funded by the County the Organization shall provide proof of other funding sources. All other payments to the Organization shall be made only upon presentation of verified invoices.

8. The Organization will maintain the following insurance during the performance of the Contract:

A. Comprehensive General Liability Insurance in force at all times, including Products/Completed Operations, and Automobile Liability Insurance in the combined single limits of \$1,000,000. The coverage is intended to apply as primary and is not affected by any insurance which the certificate holder may carry in its own name. The Organization shall maintain Worker's Compensation and Employer's Liability Insurance for the benefit of its workers. The above requirements shall also extend to the Organization's contractors and sub-contractors engaged in the Project.

B. Prior to the commencement of work, the Organization will provide the Augusta-Richmond County Commission with a certificate of insurance evidencing the above coverage and as well as showing the Augusta-Richmond County Commission as "additional insured".

9. All contracts between the Organization and the contractor to construct the Project shall be submitted to the County for approval, and shall contain a provision that the contract shall not be valid and binding upon the Organization until approved by the Augusta-Richmond County Commission.

A. Said contract(s) to be submitted through the committee of appropriate jurisdiction. Following approval by the Full Augusta Commission and notice to Organization from the

Commission, all contracts hereunder authorized will be administered by Organization to include field verification of the percentage completion of the project for the purpose of the remittance of progress payments to the contractor. Upon receipt of said field verifications, progress payments shall be remitted by the Augusta Finance Department to the contractor on the basis of the percentage completion of the work of the contract less a ten (10%) percent retainage.

Organization may choose the AIA standard contract or substantially similar provisions for further specific administration of progress payments to the contractor.

10. This Agreement constitutes the entire agreement between the parties as to the matters described herein and may not be amended except by an instrument in writing signed by the duly authorized officers of each of the parties hereto.

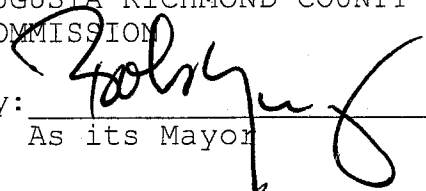
11. Organization acknowledges that all records relating to this Agreement and the services to be provided under the agreement may be a public record subject to Georgia's Open Records Act (O.C.G.A. § 50-18-70, et seq.). Organization shall cooperate fully in responding to such request and making all records, not exempt, available for inspection and copying as provided by law.

12. All claims, disputes and other matters in question

between the County and the Organization arising out of or relating to the Agreement, or the breach thereof, shall be decided in the Superior Court of Richmond County, Georgia. The Organization, by executing this Agreement, specifically consents to venue in Richmond County and waives any right to contest the venue in the Superior Court of Richmond County, Georgia.

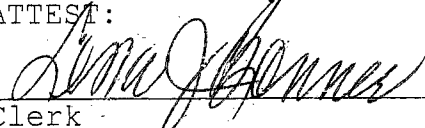
IN WITNESS WHEREOF, the County and Organization have caused these presents to be executed by their respective duly authorized officials, the day and year first above written.

AUGUSTA-RICHMOND COUNTY
COMMISSION

By: 

As its Mayor

ATTEST:


Clerk

ORGANIZATION:

~~AUGUSTA NEIGHBORHOOD IMPROVEMENT~~
~~CORPORATION~~

By: 

As its President & CEO

ATTEST:

As its _____



February 4, 2005

"Exhibit A"

David Persaud
Director of Finance

Job Name: "The Enclaves"

Location: Bounded by D'Antignac Street on the North, James Brown Boulevard on the East, Bennett Lane on the West, and Miller Street on the South

Specifications and Estimates for the install of:

Water Construction:

27 Services
27 Meter Boxes
27 Water Taps
2 Tapping Sleeve & Valves
2 Road Crossings
335 l.f. 6" D.I.P.

Sanitary Construction:

2 Manholes
Sewer Tie-in
3/0 l.f. 8" Sanitary Sewer
27 Sewer Taps
27 Services
27 Clean-outs

Sidewalks (Both Sides):

Barnes between Canal and 10th Street
Dugas between 10th Street and Pine Street
Hopkins Street (North side of street)

This Project is the first to be funded by SPLOST 4-/Hopkins/ANIC - \$2,000,000. We will be working with the Purchasing Department.

*To: CLK of Com 1/10/05*AGENDA ITEM: 3

EDITION: _____

DATE: _____

DATE: January 10, 2005

TO: The Honorable Bob Young, Mayor
Members of the Commission
Tommy Boyles, Chairman Finance Committee

THROUGH: Fred Russell, Interim Administrator

FROM: David Persaud *[Signature]*

SUBJECT: ANIC/ Hopkins Street Improvements



CAPTION: Approve the contract and payment of \$2,000,000 to Augusta Neighborhood Improvement Corporation for the completion of the Phase IV SPLOST ANIC Hopkins Street Improvement project.

BACKGROUND: This project includes water and sanitary systems construction. This project will be supervised by ANIC. Project was approved by commission on June 10, 2002.

ANALYSIS: Attached contract has been reviewed and approved by the city attorney.

FINANCIAL IMPACT: The \$2,000,000 is available in SPLOST Phase IV, project is listed on the approved projects for Phase IV resolution and was approved by the Commission on June 10, 2002.

ALTERNATIVES: Perform construction work with county forces.

RECOMMENDATION: Approve payment to ANIC for completion of project.

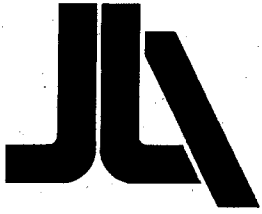
REQUESTED AGENDA DATE: January 24, 2005

**FUNDS AVAILABLE IN THE
FOLLOWING ACCOUNTS:**

DEPARTMENT
DIRECTOR: *[Signature]*324-04-1110 60-1110202824099 60-1110 (Sub Location)ADMINISTRATOR: *[Signature]*FINANCE: *[Signature]*

1-10-05

JOHNSON, LASCHOBER & ASSOCIATES, P.C.



March 7, 2006

Mr. Robert A. Cooks, CEO
Augusta Neighborhood Improvement Corporation
925 Laney Walker Blvd., 3rd Floor
Augusta, GA 30901

Re: "The Enclaves"
JLA No: Pz1123 (Revised 3/6/06)
Subject: Civil Engineering Consulting Services
Letter No: 001

Dear Robert:

Thanks for inviting us back to submit a proposal for the Enclaves project. Our proposed scope of work should cover all that you will need to take your project from initial concept through construction. Please notice that we broke out some additional work items. If you choose to accept any or all of these items, we can adjust the lump sum fee amount accordingly.

Our local engineering experience, our familiarity with this and similar local community development corporation projects and our close proximity to this project, less than 5 minutes, makes our firm uniquely qualified to assist you with this project. We have worked with ANIC and other local Community Development Corporations on a number of residential and commercial projects. Our experience locally is second to none.

We are excited about this project and we look forward to working with you.

Best Regards,

JOHNSON, LASCHOBER & ASSOCIATES, P.C.

A handwritten signature in black ink, reading 'Darren R. Prickett'.

Darren R. Prickett
Partner

cc: file



ENGINEERS ♦ DESIGNERS ♦ CONSULTANTS ♦ LANDSCAPE ARCHITECTS

FEE PROPOSAL

PROPOSAL #: 123 (REVISED 3/6/06)

DATE: 6/16/05

To: Mr. Robert A. Cooks, CEO
Augusta Neighborhood Improvement Corporation
925 Laney Walker Blvd., 3rd Floor
Augusta, GA 30901

BY: ☒ PHONE 706-724-5565
☒ FAX 706-724-7233
☐ EMAIL

RE: The Enclaves Residential Development

QUOTED BY: Darren R. Prickett, RLA

TIME FRAME: To Be Determined

PROPOSED FEE: Lump Sum Fee - \$19,800 (Includes supplemental survey work, preliminary design phase work, site construction drawings, EPD Notice of Intent submittal work, construction specifications, and bid documents.)

Additional Work if Accepted by Owner:

1. Bidding services – Lump Sum \$2,500 (Includes prebid meeting with contractors, bid schedule, addenda, bidding documents and bid award)
2. Construction Administration services – Lump Sum \$4,000 (Includes weekly site visits during site work construction, weekly observation reports for Owner review, review of contractor pay requests, and final punch list for project close out.)
3. Landscape Design & Specifications – Lump Sum \$4,000 (Design will include streetscape design, planting design, irrigation performance specification, entrance decorative fencing and signage design w/ accent lighting.)

PARTICULARS:

Project Description:

Johnson, Laschober and Associates will provide civil engineering consulting services including final design, bidding assistance and construction administration work for the proposed residential development at the intersection of James Brown Boulevard and D'Antignac Street. The project area is approximately 1.5 acres of vacant urban property. The current county land use designation of the property is commercial. The existing zoning is B-2. JLA assumes that the Owner has provided or will provide Phase I and Phase II Environmental studies as required for this project.

Scope of Services:

JLA will prepare a single design package to include required subdivision design drawings as per Augusta-Richmond County requirements. We will also assist in coordinating connection to and/or relocation of site utilities, where applicable, to include potable water, gas, power, sanitary sewer, storm sewer and a storm water detention facility as required. JLA will contact Augusta-Richmond County to determine if the detention facility can be eliminated. It is assumed that sanitary sewer is accessible to all portions of the project area. Please be aware that we will assist with coordination and location of the aforementioned utilities, but other builders and contractors associated with the construction of the residential units will be responsible for completing design of the power, telecommunications, data, CATV, and gas services. JLA will contract with a land surveyor to provide the work required to appropriately back check the existing boundary and topographic survey provided by the Owner. JLA assumes that the owner will provide all existing survey information in digital format AutoCad 2000 or later version.

JLA understands that the Owner will enter into a separate contract with a land surveyor to provide all additional survey needs including but not limited to construction staking, easements and platting work, final plat and as-builts.

After the survey has been back checked and the Owner has approved the site layout, JLA will prepare a set of Construction Documents (Development Plans) for review by Owner. The Construction Document or (Development Plans) package will be based on Augusta-Richmond County development regulations and will include the following:

Johnson, Laschober and Associates, PC
1296 Broad Street
PO Box 2103
Augusta, GA 30903

Telephone: 706-724-5756
Fax: 706-724-3955
Web Site: www.jla-engineers.com
Email: info@jla-engineers.com
Document in Pz1123.obd

1. Cover Sheet - will include drawing index, location map and project data
2. Existing Conditions Plan - based on Boundary and Topographic survey.
3. Layout and Staking Plan - will include the layout of proposed entrance, roads, lots, sidewalks, and detention facility. Project entrance location will be indicated on this plan. Areas of differing pavement types and design will be delineated on this plan. Horizontal control for the purposes of locating roads and utilities will be included on this plan sufficient for construction staking.
4. Grading & Drainage Plan - will include finished ground surface elevations of all improvements within rights-of-way, within detention pond (if required), and within amenity areas as required. Pad elevations will be set for all residential units. Storm drain alignments, types and sizes, site contour grading (with key spot elevations) as well as tie-in to off-site drainage structures as required will be shown on this plan.
5. Utility Layout Plan - will depict a comprehensive utility location presentation. All wet and dry utilities on-site will be shown to ensure a minimum of conflicts between various systems during the construction phase. We will indicate the locations of proposed potable water, fire water and gravity sanitary sewer.
6. Miscellaneous Profiles - will depict all necessary storm sewer, road and sanitary sewer profiles as per Augusta-Richmond County requirements.
7. Soil Erosion, Sedimentation and Pollution Control Plan & Details- will indicate minimum standards for erosion control measures and practices that are appropriate during the construction sequence to assist the contractor in minimizing erosion and will be used by the contractor and /or Owner in filing the Notice of Intent (NOI) with Georgia EPD for the required NPDES Storm Water Permit for Construction Activity.
8. Construction Details - will consist of typical site development details for items specified on the plans provided under this task.
9. Hydrology Report - Stormwater Management Report (Storm sewer and detention basin design calculations as required by Augusta-Richmond County).

JLA reserves the right to combine the above plan information on drawings where appropriate. JLA assumes that the development plan package will not be submitted to Augusta-Richmond County for permitting and that the Owner has an existing valid development permit issued by Augusta-Richmond County for this project. Any additional permitting required will be billed as an additional expense.

We will advise the Owner of any governmental forced changes to the project resulting in changes in the scope, extent, or character of the project. Any governmental forced changes in the scope of our services will be considered additional services, but will not be performed without obtaining the Owner's approval. Additional work not covered under this contract will be billed on a time and expense basis.

The following list of items that are excluded from the Lump Sum portion of this Proposal and are either to be provided by others or are reimbursable costs:

- Hydrant flow test, if required (Reimbursable)
- Miscellaneous environmental testing
- Review and permit fees by government agencies (Reimbursable)
- Easement plats and recording of easements
- Printing and reproducibles (Reimbursable)

The following items are not included in the Lump Sum Bid and are not anticipated for this project:

- Septic system drain field and site evaluation by soil scientist
- Rights-of-Way Dedication
- Soils/Geotechnical Reports
- Structural Engineering
- Retaining Wall Design/Calculations
- Off site utilities design
- Advertising and Distribution of Bid Set Documents
- Final Grade Certification
- Title Reports
- Utility Company, Agency and Processing Fees
- Potable water wells, hydro-pneumatic systems, and on-site water treatment
- Fire protection water pumps, fire tanks, on-site fire water distribution system, stand-by power for pumping, etc.

Proposal #123

6/16/2005

Page 3

- Routing outflow from detention facility offsite to a remote discharge point (i.e. pipe, ditch, etc.)
- NPDES (National Pollutant Discharge Elimination Systems) Monitoring (By Contractor
- Wetland mitigation plans and/or wetland permitting
- FEMA floodplain study, no-rise determination, mitigation plans etc.

The following items are optional and, if requested by Owner, shall be provided on a time and expense basis:

- Services requested by the Owner or Public Agencies not specifically addressed in this proposal
- As-built drawings

Limitation of Liability:

Johnson, Laschober and Associates shall neither have control over nor charge of, nor be responsible for the construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the work, as these matters are solely the Contractor's rights and responsibilities under the Contract Documents.

Schedule:

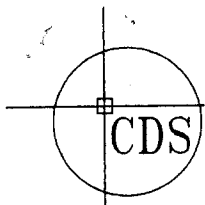
To Be Determined

JLA. must have a signed copy of this proposal, a purchase order, or a contract before work commences.

ACCEPTED BY:

[Signature]

[Date]



CIVIL DESIGN SOLUTIONS, L.L.C.

AN ENGINEERING AND DRAFTING COMPANY

29 W. GIBSON STREET

P.O. BOX 603

WARRENTON, GA 30828

(706) 465-0900 Office

(706) 465-0909 Fax

March 8, 2006

Mr. Robert Cooks
Augusta Neighborhood Improvement Corp.
925 Laney Walker Blvd., Third Floor
Augusta, GA 30901
(706) 724-5565
(706) 724-7233 Fax

Sent via fax – Original to follow via regular mail

Re: **Construction Plan Proposal**
The Enclaves
Augusta-Richmond County

Dear Mr. Cooks:

Civil Design Solutions is pleased to submit for your consideration this proposal for engineering services, related to the development of the above referenced site. A detailed outline of the services we propose to provide under this proposal are as follows:

We will prepare site construction drawings for the proposed development of the property known as "The Enclaves" located at the intersection of James Brown Blvd. and D'Antignac Street in Augusta-Richmond County. These plans will include onsite grading, onsite storm drainage facilities including detention, onsite gravity sanitary service, onsite water service, and onsite erosion control for the proposed development. The construction plans will comply with all Augusta-Richmond County, NRCS, and Environmental Protection Division requirements. This proposal includes our attendance at all necessary meetings with the appropriate authorities for review of the site plan. The plans will include the development of the 0.73 acre area discussed in our meeting on Thursday, June 9, 2005.

We will prepare the construction plans for the project in a timely manner for submittal to appropriate agencies. Once comments are received, any necessary revisions will be made to the plans promptly and the plans will then be re-submitted for final approval. Civil Design Solutions will closely monitor the progress of this project to ensure that a timely approval of this project is obtained.

The fees for the above-discussed items are as follows:

Construction Site Plan (as described above)

**\$250.00 / Unit
(Based on Approx. 26 Units)
Negotiated if Req'd
By owner
Negotiated if Req'd
Negotiated if Req'd**

Requested Variances

Review Fees, Permits, Bonds, etc.

Wetlands Investigations/Remediation

Sanitary Pumping Station/Force main Design

The construction plan will be invoiced 80% at the time of first submittal to Augusta-Richmond County with the remaining 20% being invoiced upon receipt of approval from that agency.

This proposal is effective for a period of thirty (30) days, at which time it becomes void unless executed and returned. A signed original copy of this agreement, returned to our office, will serve as our authorization to proceed with the above work as it is ordered.

Please do not hesitate to contact me at your earliest convenience should you have any questions or require additional information.

Sincerely,



Scott L. Johnson, P.E.

I hereby authorize Civil Design Solutions to proceed in accordance with the above outlined proposal.

Approved: _____ Date: _____
(Signature)

(Printed Name & Title)



**Administrative Services Committee Meeting
8/28/2006 1:00 PM
Darrell Boazman**

Department: Clerk of Commission

Caption: Discuss Augusta Housing and Economic Department
(HOME/CBDG Funding and Contract Administration).

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

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REVIEWED AND APPROVED BY:

Clerk of Commission

AGENDA ITEM REQUEST FORM

Commission/Committee: (Please check one)

☐ Commission
☐ Public Services Committee
☒ Administrative Services Committee
☐ Engineering Services Committee
☐ Finance Committee
☐ Public Safety Committee

Contact Information for Individual/Presenter Making the Request:

Name: Darrell J. Boazman
Address: 2409 Amsterdam Drive
Telephone Number: 706-560-1022
Fax Number: 706-560-1022
E-Mail Address: promiseland1@windstream.net

Caption/Topic of Discussion to be placed on the Agenda:

Augusta Housing and Economic Department (Home / CBDG Funding and Contract Administration)

Please send this request form to the following address:

Ms. Lena J. Bonner	Telephone Number: 706-821-1820
Clerk of Commission	Fax Number: 706-821-1838
Room 806 Municipal Building	E-Mail Address: lbonner@augusta.gov
530 Greene Street	
Augusta, GA 30911	

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 5:00 p.m. on the Wednesday preceding the Commission or Committee meeting of the following week. A five-minute time limit will be allowed for presentations.

Commission meetings are held on the first and third Tuesdays of each month at 2:00 p.m. Committee meetings are held on the second and last Mondays of each month from 12:30 to 3:30 p.m.



**Administrative Services Committee Meeting
8/28/2006 1:00 PM
Dover Lyman Area Redevelopment Project**

Department: Clerk of Commission

Caption: Presentation regarding the Dover Lyman Area
Redevelopment Project. (Requested by the Dover Lyman
Street Subcommittee)

Background:

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DOVER-LYMAN AREA REDEVELOPMENT PROJECT

Area Boundaries:

The Dover Street area is located off Dean's Bridge Road in the Lumpkin Park area of the Richmond Hill neighborhood, west of the downtown area. The project area is approximately two blocks in size and is bordered by Dean's Bridge Road to the north, Frohman Street to the south, Sheraton Drive to the west and Lyman Street to the east. The project area contains three street-Dover, Lyman and Miles.

Neighborhood History:

Dover Street is a residential street off Dean's Bridge Road in the Lumpkin Park area of the Richmond Hill neighborhood. The neighborhood was developed during the post World War II period as a series of small, duplex homes arranged along an attractive curvilinear street grid.

Existing Conditions /Goals/Plan:

The Dover-Lyman Area Redevelopment Plan consists of Community Stabilization and Redevelopment: housing rehabilitation, vacant lot maintenance/infill development, infrastructure improvement and property maintenance. The area over time has deteriorated and become a location for crime and drug related activity, in recent years. The neighborhood contains duplex housing units which range widely in condition, repair and occupancy. The majority of the units are rented. The area, largely an African-American community, is characterized by a significant amount of vacant lots accompanied with a number of substandard and vacant housing units.

The goals are to eliminate substandard and dilapidated housing units and increase home ownership. These goals will be accomplished by utilizing existing programs and developing new programs that assist renters to achieve home ownership, and existing homeowners and property owners with rehabilitation.

The plan proposes to rehabilitate existing two family, structurally sound, units into single family houses and, in-fill, develop vacant lots utilization the existing street grid. The plan proposes a new entrance with signage and landscaping at Deans Bridge & Dover Street and a park and play area, located at Dover and Miles streets, to serve as the focal point for the neighborhood. (See attached map).

The Neighborhood Enhancement Department of Augusta-Richmond County proposes to a community service center to provide quality delivery of educational, economic, recreational, civic, and community services to residents. The center would provide a wide range of services through partnerships with various community based agencies. A Sheriff sub station would be located in the center and would be supported by the Augusta-Richmond County Recreation department.

The center would attract an assortment of programs and activities, for youth and seniors, that meet the Dover community needs and promote community involvement in recreation, cultural activities, education, health and family life activities, including job skill training.

Housing Type/Market

The Dover-Lyman neighborhood is characterized by two-family residential building types. Many of the adjacent neighborhood two family buildings have been renovated and there are several examples of residential architecture that can be achieved.

This mixed-income redevelopment will feature newly constructed and rehabilitated housing types conducive to the existing fabric of the neighborhood and adjacent community.

The homes will be 1,150 to 2,300 square feet, two-three (2-3) bedroom/one-two (1-2) bath dwelling. The targeted homebuyers should be households earning between \$25, 000 and \$50,000 with homes selling for between \$65,000 and \$115,000.

The homes will be targeted to two markets. The target markets are for existing residents moving themselves toward home ownership and new, higher income residents needed to support economic activity in the neighborhood.

Infrastructure

The following projects are being proposed:

1. Create a park/playground area. Consisting of gazebo, basketball court swings/slides.
2. Build new streets connecting Dover and Lyman
3. Repair existing sidewalks, curbs and streets.
4. Repair/Replace necessary water, sewer and storm water lines
5. Address any drainage or water run off problems
6. Install new entrance, street lights, trees and landscaping.

A. Organizational Development Strategies					
STRATEGY	RESPONSIBLE AGENCY / PERSON	PROPOSED SCHEDULE	COST	POSSIBLE FUNDING	
Strengthen the Rocky Creek Neighborhood Association and South Augusta Redevelopment Corp. so they can undertake projects independently.	SARC, RCNA, AHEDD	Yearly	Existing Resources	CDBG, Grants	
Provide technical assistance to the Rocky Creek Neighborhood Association and other groups in the neighborhood and staff monthly meetings of RCNA.	AHEDD, ARCSD, RCNA, L&I, Others as needed	Ongoing	Existing Resources	CDBG, General Fund	
Formulate ways and means to inform residents of human services programs available in the City.	AHEDD, RCNA	Ongoing	Existing Resources	CDBG, General Fund	
Implement programs for the residents in the area.	AHEDD, RD, NED	Ongoing	Existing Resources	CDBG, General Fund, Grants	
RCNA Rocky Creek Neighborhood Dept					
AHEDD Housing and Economic Development					
ARCSD Sheriff Dept					
RD Recreation Dept					
L&I License and Inspection					
NED Neighborhood Enhancement Dept					
LBA Land Bank AUTHORITY					
P&Z Planning and Zoning					
SARC South Augusta Redevelopment Corp					

B. Housing Rehabilitation Strategies

STRATEGY	RESPONSIBLE AGENCY/PERSON	PROPOSED SCHEDULE	COST	POSSIBLE FUNDING
Designate the Dover-Lyman area a an "Urban Redevelopment Area"	RCNA, AHEDD, Commission	2006	Existing Resources	NA
Provide low interest rate loans to make rental housing affordable.	AHEDD, Private Lenders	2006-2009	(9 units @ \$30,000) \$270,000	CDBG, Private Lenders, CHDO's
Assist CHDO's, Habitat for Humanity, developer's and other non-profit agencies in marketing and implementing their programs in Dover-Lyman.	RCNA, AHEDD, CHDO's, Habitat	2006-2009	Existing Resources	HOME, CDBG, Private Lender
Secure public and private financing; and grants through a variety of programs such as HUD, DCA and other sources to enable rehabilitation of targeted substandard units into single family house for sale	AHEDD, Developers, CHDO's	2006-2009	\$300,000 in 2006 \$500,000 in 2007 A total of 9 houses	CDBG, CHDO's, Grants, In-kind services, Private Lenders
Target and market the City's homeowner, rental rehab and other programs in the Dover-Lyman area.	AHEDD, License and Inspections	Ongoing	Existing Resources	CDBG
Implement a voluntary acquisition program to acquire properties for demolition, rehabilitation or redevelopment.	AHEDD, LBA, L&I, Commission, Legal	2007	\$200,000	CDBG
Implement a homesteading program.	RCNA, AHEDD	2007	\$100,000	HOME, CDBG, Private Lender
Assist the RCNA establish a home repair cooperative to buy large quantities of home repair materials at a lower price and to solicit donation of tools for a tool lending library.	RCNA, AHEDD	2006-2009	25,000	CDBG, Grants, Private Sector, Non-Profit Agencies
Assist RCNA to establish a handyperson service, hiring local residents to do home repair and maintenance, lawn care, exterior painting and general cleaning.	RCNA, AHEDD	2006-2009	\$25,000	CDBG, Grants, HUD, Private Sector, Non-Profit Agencies
Market the neighborhood to current residence then to new City residents as potential homebuyers	RCNA, AHEDD	2006-2009	Existing Resources	CDBG, Grants

C. Residential Stability Strategies				
STRATEGY	RESPONSIBLE AGENCY/PERSON	PROPOSED SCHEDULE	COST	POSSIBLE FUNDING
Demolish non-rehabitable properties owned by the Land Bank	AHEDD, L&I, SARC, Commission, RCNA	2006-2009	Existing Resources	CDBG, General Funds,
Provide relocation assistance to occupants of acquired properties	AHEDD, Commission, LBA	2006	\$100,000	CDBG
Board up all properties owned by Land Bank or Vacant	AHEDD, RCDC, Neighborhood, SARC organizations, L&I	2006	Existing Resources	CDBG, In kind services, Volunteers
Utilize first time home buying assistance program	AHEDD, RCNA, Banks, Realtors	2006-2009	Existing Resources	CDBG, DCA
Require all new home construction be consistent with residential character or the neighborhood.	AHEDD, P&Z, L&I, RCNA	2006-Ongoing	Existing Resources	CDBG, General Funds
Permit residential conversions that would not have a negative impact on the neighborhood.	RCNA, AHEDD, P&Z, L&I	2006-2009	Existing Resources	CDBG, General Fund
Develop a program to facilitate additional homeownership opportunity that gives priority to existing seniors in the area.	RCNA, AHEDD, Habitat for Humanity	Ongoing	Existing Resources	CDBG, General Funds
Enact and/or strengthen and enforce Landlords-Tenants Laws which include regulations on the rights of all tenants to file complaints on code violations without being subject to eviction	RCNA, AHEDD, L&I	2006-2009	Existing Resource	CDBG, General Fund

D. Nuisance Abatement Strategies				
STRATEGY	RESPONSIBLE AGENCY/PERSON	PROPOSED SCHEDULE	COST	POSSIBLE FUNDING
Utilize the Nuisance Abatement Ordinance to secure and/or demolish structures unstructurally sound.	L&I, AHEDD	Ongoing	Existing Resources	CDBG, Private Sector, CHDO's, Gen'l Fund
Strengthen residents' ability to report code violations through educational programs on how to recognize zoning and housing code violations	RCNA, AHEDD, L&I	Ongoing	Existing Resources	CDBG, General Fund
Utilize vacant parcel for green spaces, gardens, playgrounds, adopt a lot/spot or sell to adjoining property owners.	RCNA, AHEDD, L&I, RD	Ongoing	Existing Resources	CDBG, General Fund
Maintain an aggressive approach to enforcing existing Nuisance Abatement Ordinance	L&I, Public Works	Ongoing	Existing Resources	General Fund

E. Vacant Lot Maintenance/Infill Development Strategies					
STRATEGY	RESPONSIBLE AGENCY/PERSON	PROPOSED SCHEDULE	COST	POSSIBLE FUNDING	
Require vacant lot owners to maintain their properties and aggressively enforce applicable ordinance.	RCNA, L&I	Ongoing	Existing Resources	General Fund	
Target city-owned vacant lots for appropriate reuse and redevelopment such as infill housing, open-space, playgrounds, community gardens, adopt-a-lot.	LBA, AHEDD, RCNA	Ongoing	Existing Resources	CDBG, General Fund, Private Sector, CHDO	
Provide incentives through zoning concessions, construction permits and utility services fees for infill projects. Support dimensional variance when such an action don't result in a severe negative impact.	P&Z, AHEDD, L&I	2006-2009	Existing Resources	CDBG, General Fund	

F. Land Use and Zoning Strategies				
STRATEGY	RESPONSIBLE AGENCY/PERSON	PROPOSED SCHEDULE	COST	POSSIBLE FUNDING
Maintain strong presence of uses such as churches, schools and community centers which contribute to the vitality and safety of the neighborhood.	Neighborhood, Enhancement, P&Z, AHEDD, RCNA	Ongoing	Existing Resources	CDBG, General Fund
Convert Miles Street property to Community Center to be operated Neighborhood Enhancement and supported by the Recreation Department and used as Sheriff Sub station.	RCNA, NED, A-RCSD, P&Z, L&I	2006	Existing Resources	CDBG, General Funds

G. Infrastructure Improvement Strategies					
STRATEGY	RESPONSIBLE AGENCY/PERSON	PROPOSED SCHEDULE	COST	POSSIBLE FUNDING	
Repair/replace existing or substandard sidewalks, curbs and streets.	Public Works, AHEDD	2007	To be determined	CDBG, General Fund	
Build new street connecting Dover & Lyman Street for improve access.	Public Works, AHEDD	2007	To be determined	CDBG, General Fund	
Eliminate potential flooding in the area, address drainage and water run off problems.	Public Works, AHEDD, RCNA	2006/Ongoing	To be determined	CDBG, General Fund	
Install a kiddie playground area and build a gazebo	NED, RD, RCNA, AHEDD	2007	\$25,000	CDBG, General Fund, Grants	
Repair/replace necessary water, sewer and storm water lines	Public Works, AHEDD	2007	To be determined	CDBG, General Fund	
Install new entrance, street lights, trees and landscaping	Public Works, AHEDD	2006-2007	To be determined	CDBG, General Fund, Grants	

H. Property Maintenance and Aesthetics Strategies					
STRATEGY	RESPONSIBLE AGENCY/PERSON	PROPOSED SCHEDULE	COST	POSSIBLE FUNDING	
Establish a House-of-the-Month, Yard-of-the-Month programs to recognize residencefor neighborhood improvement projects.	RCNA, AHEDD, NED	2007	Existing Resources	General Funds, CDBG, Grants, Non-Profit	
Conduct workshops that will acquaint neighborhood residents the need for recycling, litter control and environmental quality.	RCNA, Public Works,	Ongoing	Existing Resources	General Fund, CDBG, Grants, Non-Profit	
Organize regular neighborhood clean-up campaigns.	Public Works, RCNA	Ongoing	Existing Resources	Gen'l Fund, CDBG, Grants, Non-Profit	
Develop and implement a program that will employ neighborhood youthand/or use them as volunteers to maintain properties of the elderly and disabled residents.	RCNA, CDBG, Grants, Private Sector, General Fund	2007-2009	\$100,000	CDBG, Grants, Non-Profit, Private Sector, General Fund	

I. Neighborhood Safety Strategies				
STRATEGY	RESPONSIBLE AGENCY/PERSON	PROPOSED SCHEDULE	COST	POSSIBLE FUNDING
Assist Neighborhood Enhancement acquire and develop a community neighborhood service center	NED, LBA, AHEDD, RD, A-RCSD, Non-Profit	2006-2007	Existing Resources	CDBG, Grants, General Fund
Establish Neighborhood Watch Program	RCNA, A-RCSD	2006, Ongoing	Existing Resources	General Funds, Grants
Conduct workshop and inform residents of available for making their homes and property more secure and lower insurance premiums.	RCNA, A-RCSD	2006, Ongoing	Existing Resources	General Fund, Grants

PROPOSED INITIAL STABILIZATION PHASE BUDGET

SOURCES

CDBG	\$210,000.00
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USES

Exterior Improvements (9 units)	\$300,000.00
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Community Center	40,000.00
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Relocation	55,000.00
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Signage/Landscape	10,000.00
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Misc. (Asbestos/Boarding Up, Etc)	25,000.00
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<u>BUDGET SHORTFALL</u>	\$220,000.00
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**Administrative Services Committee Meeting
8/28/2006 1:00 PM
Local, Minority and DBE Participation**

Department:	Procurement
Caption:	Approve Strategic Plan regarding DBE, minority and local participation as recommended.
Background:	The Procurement Department has taken a close look at the current processes and procedures as it relates to DBE, minority and local participation and is making some recommendations to the Commission which can be viewed UNDER SEPARATE COVER. The goal is to engage more DBE, minority and local participation in the City's procuring goods and services. In response to the Commission's directive pursuant to the Commission meeting dated July 18, 2006 that the Administrator work with the Procurement Department to work toward including more DBE participation in the future within a timeline of 45 days.
Analysis:	To review the attached memo and Strategic Plan provided separately and make suggestions or corrections as you feel is appropriate to assist in the Commission meeting their goals and objectives in this area.
Financial Impact:	N/A
Alternatives:	None
Recommendation:	Accept or Reject Strategic Plan or approve with changes from the Commission
Funds are Available in the Following Accounts:	N/A

REVIEWED AND APPROVED BY:

**Finance.
Administrator.
Clerk of Commission**



Administrative Services Committee Meeting
8/28/2006 1:00 PM
Old Towne Demo Moratorium

Department:	Administrative Services
Caption:	Declare a moratorium on demolition of structures in the Olde Town Neighborhood until November 30, 2006, except for those specifically approved by the Augusta Commission. (Referred from August 15 Commission meeting)
Background:	The Old Towne Neighborhood is moving toward designation as a local historic district as provided for at 7-4-15 of the Augusta-Richmond County Code. Historic Guidelines are being drafted. The Historic Preservation Commission will hold a public hearing on the designation about September 15, 2006, and with consent of the Augusta Commission, the designation could be finalized as soon as October 17. The geographic area being considered is the same as the Pinched Gut national Register Historic District. Designation is a grass roots movement initiated by the neighborhood and facilitated by the Historic Preservation Commission, Historic Augusta, and the Planning Commission. At thier July 27 meeting, the HPC was asked by the neighborhood to declare a limited moratorium as provided for in the Code at 7-4-15 (i) to prevent unwanted demolitions prior ot the designation. Such moratoriums have been upheld by the Georgia Courts when they are for a specific purpose and for a limited time period.
Analysis:	
Financial Impact:	None
Alternatives:	Approve or deny the moratorium.
Recommendation:	Approve the moratorium on demolitions except in those cases where they are specifically approved by the Augusta Commission, until November 30, 2006.

**Funds are
Available in the
Following
Accounts:**

N/A

REVIEWED AND APPROVED BY:

Clerk of Commission



**Administrative Services Committee Meeting
8/28/2006 1:00 PM
Petition for Retirement of Ms. Elvie Nicholson**

Department:	Human Resources
Caption:	Approve Retirement of Ms. Elvie Nicholson under the 1977 Pension Plan.
Background:	Normal retirement under the 1977 Pension Plan is the first day of the month following his/her 65th birthday or attaining 62 yrs. of age and completing 25 years of credited services. The monthly benefit is 1% of the participants average earnings multiplied by his/ her years of credited service.
Analysis:	Ms. Elvie Nicholson is currently a Administrative Assistant III in the Probate Judge's Office. Ms. Nicholson was hired on September 19, 1994; she joined the 77 Pension Plan on September 19, 1994. Ms. Nicholson meets both the age and years of service requirements of the 77 Plan. Her proposed retirement date is October 1, 2006. The normal retirement benefit payable to Ms. Nicholson will be \$255 per month (Life only).
Financial Impact:	Funds are available in the 77 Pension Plan. Employee has contributed 4% of her salary towards his retirement since September 19, 1994.
Alternatives:	Do not approve the retirement of Ms. Elvie Nicholson under the 1977 Pension Plan.
Recommendation:	Approve the retirement of Ms. Elvie Nicholson under the 1977 Pension Plan.
Funds are Available in the Following Accounts:	

REVIEWED AND APPROVED BY:

**Finance.
Administrator.
Clerk of Commission**



RETIREMENT BENEFIT OPTIONS

Defined Benefit Program for Augusta-Richmond County Employees' Plan 1977 County Plan

PARTICIPANT INFORMATION

Employee Name:	Elvie Nicholson	Social Security Number:	XXX-XX-0678
Date of Birth:	9/28/1941	Original Date of Hire:	9/19/1994
Gender:	Female	Normal Retirement Date:	10/1/2006

Beneficiary Name:	Social Security Number:
Date of Birth:	Relationship:
Gender:	

MONTHLY BENEFIT PAYMENT OPTIONS

For: Normal Retirement

Retirement Date: 10/1/2006
Age at Commencement Date: 65.010
Benefit Commencement Date: 10/1/2006
Credited Service: 12.000 Years

Minimum Total Benefit: \$13,060
Average Annual Compensation: \$25,479

Compensation Used	Year	Amount
	2001	\$5,922
	2002	\$24,461
	2003	\$24,810
	2004	\$25,297
	2005	\$25,633
	2006	\$21,271

AVAILABLE FORMS OF PAYMENT

Form of Benefit	Regular
	Employee Beneficiary
<i>en</i> Single Life:	\$255
10 Year Certain and Life:	\$243
50% Joint and Survivor:	
75% Joint and Survivor:	
100% Joint and Survivor:	
Lump Sum Cash Out:	N/A

EXPLANATION OF PAYMENT OPTIONS

Regular

Single Life:	Payable for the life of the participant only; no payments to any beneficiary upon participant's death
10 Year Certain and Life:	Payable for greater of the life of the participant or ten years
50% Joint and Survivor:	Payable for the life of the participant; upon participant's death, beneficiary will receive 50% of benefit
75% Joint and Survivor:	Payable for the life of the participant; upon participant's death, beneficiary will receive 75% of benefit
100% Joint and Survivor:	Payable for the life of the participant; upon participant's death, beneficiary will receive 100% of benefit
Cash Out Value:	Payable in a single lump sum in lieu of any future Plan benefits

For Estimate Purposes Only

Actual benefit amounts will be based on information provided at time of retirement



**Administrative Services Committee Meeting
8/28/2006 1:00 PM
Year 2007 Proposed Annual Action Plan**

Department: Housing & Economic Development Department

Caption: Approve Year 2007 Proposed Annual Action Plan for CDBG, ESG, HOME and HOPWA Funds.

Background: The City of Augusta receives entitlement grants annually for CDBG, ESG, HOME and HOPWA funds from the U.S. Department of Housing and Urban Development (HUD). For receipt of these federal funds, the City must develop and follow an approved Consolidated Plan for use of the funds. On March 29, 2005, the Commission approved the City's 5-year Consolidated Plan (CP) that includes the years 2005-2009. This plan contained the City's housing and community development needs and a strategy for addressing those needs over the 5-year period. Each year, the City must develop a one-year plan of action (Annual Action Plan) indicating how the City intends to carry out the goals and objectives in its 5-year CP. This Annual Action Plan is also the city's application for CDBG, ESG, HOME and HOPWA funds with an outline of the City's intended use of the funds. During February 2006, the Housing and Economic Development (HED) Department held one public hearing, one public meeting and one application workshop. The purpose of the public hearing and meeting was to obtain citizens input concerning their needs and to solicit for applications for Year 2007 CDBG and ESG funds. HED also issued separate RFPs soliciting project proposals for the use of 2007 HOME and HOPWA funds. HED received fifty-seven (57) applications for CDBG funds, sixteen (16) applications for ESG funds, eight (8) for HOME funds and two (2) for HOPWA funds. HED staff reviewed all the CDBG, HOPWA and ESG applications. A separate review committee evaluated and ranked the HOME applications. The Citizen's Advisory Committee provided assistance in reviewing the applications and making funding recommendations. As a result of this work, the HED staff

recommends the attached Year 2007 Proposed Action Plan. Attached is a two-page table summarizing the proposed action plan. Also attached are separate tables of projects submitted under each program, with a breakdown of the applicants, description of proposed project, amount requested and the amount recommended for each. If the 2007 Proposed Action Plan is approved, in accordance with federal requirements, we must hold a second Public Hearing and publish the Action Plan in the newspaper for a 30-day period to give citizens of Augusta an opportunity to comment on the activities. The public hearing is scheduled for Thursday September 7, 2006, 6:00 p.m. in the Commission Chambers. At the end of the comment period, a summary of all comments received will be presented to Commission for consideration.

Analysis: Approval will enable the City to hold the required public hearing and give the public an opportunity to review and comment on the projects included in the draft Action Plan. Any public comments received will be presented to the Augusta Commission along with the 2007 Final Action Plan.

Financial Impact: It is anticipated that the City will receive and have available the following funds for Year 2007: PROGRAM ENTITLEMENT PROGRAM TOTAL AMOUNT INCOME CDBG \$ 2,333,406 \$ 222,000 \$ 2,555,406 ESG \$ 100,177 \$ 0 \$ 100,177 HOME \$ 1,279,749 \$ 234,000 \$ 1,513,749 ADDI \$ 23,154 \$ 0 \$ 23,154 HOPWA \$ 376,000 \$ 0 \$ 376,000 TOTAL \$ 4,112,486 \$ 456,000 \$ 4,568,486 TOTAL FUNDS AVAILABLE FOR USE IN YEAR 2007 \$4,568,486

Alternatives: None recommended.

Recommendation: Approve Year 2007 Proposed Annual Action Plan for receipt of CDBG, ESG, HOME and HOPWA funds. This will trigger the 30-day public review and comment period on the 2007 Proposed Action Plan.

Funds are Available in the Following Accounts: Estimated 2007 HUD allocations the City anticipate receiving.

REVIEWED AND APPROVED BY:

**Finance.
Administrator.
Clerk of Commission**

**2007 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
B-07-MC-13-0004**

	Estimate \$	Actual \$
Entitlement Grant	2,333,406	
Program Income	222,000	
Total Funds Available	2,555,406	

	PROJECT	PROPOSED BUDGET \$	ACTUAL BUDGET
Public Facilities & Improvements			
	Antioch Ministries "LW Enterprise Initiative"	100,000	
	Apple Valley – Phase III	60,000	
	Augusta Canal Authority Park (9 th & Walton Way)	155,000	
	Golden Harvest Food Bank (kitchen equipment)	100,000	
	Henry Brigham Center Improvements "Tennis Courts"	60,000	
	McDuffie Woods Center Improvements "Walking Track"	25,000	
	MACH Academy Improvements (tennis courts)	125,000	
Clearance & Demolition			
	Clearance & Demolition (License & Inspection)	100,000	
Public Services			
	Art Factory	7,525	
	Augusta Mini Theatre	20,000	
	Augusta Task Force for the Homeless	15,809.01	
	Augusta Urban Ministries	15,000	
	Boys & Girls Club	10,000	
	CSRA Economic Opportunity Authority	13,000	
	Care Management Consultants	20,000	
	Child Enrichment	10,000	
	Communities In Schools	8,000	
	Coordinated Health Services	20,000	
	Georgia Legal Services	6,500	
	Golden Harvest Food Bank "Brown Bag"	25,000	
	Hope House	15,000	
	JWC Helping Hands	12,800	
	Kids Restart	10,000	
	Light of the World Neighborhood & ED	5,665.99	
	Little World of Learning – Housing Authority	20,000	
	MACH Academy	15,000	
	Miracle Making Ministries "Clinic"	12,000	
	Neighborhood Improvement Project	3,700	
	New Bethlehem Center	10,000	
	Safe Homes	10,000	
	Salvation Army	15,000	
Rehabilitation			
	Housing Rehabilitation Program	744,325	
Code Enforcement			
	Code Enforcement – License & Inspection	100,000	
Economic Development			
	Antioch Ministries Micro-Loan Program	25,000	
	Economic Development Loan Program	100,000	
Program Administration & Planning (20% cap \$511,081)			
	ARC Planning Commission	40,000	
	General Administration	471,081	
Unprogrammed Funds			
	Contingency (for project overruns)	50,000	
TOTAL		\$2,555,406	

**2007 EMERGENCY SHELTER GRANT PROGRAM
S-07-MC-13-0004**

	Proposed	Actual
Entitlement Grant	100,177	

	Project #	PROJECT	PROPOSED BUDGET \$	ACTUAL BUDGET \$
		Augusta Task Force for the Homeless	6,000	
		Augusta Urban Ministries	5,000	
		Beulah Grove Resource Center	4,000	
		Coordinated Health Center "Respite Center"	8,000	
		CSRA EOA	11,000	
		Georgia Legal Services	5,000	
		Golden Harvest Food Bank	11,000	
		Hope House	11,000	
		Interfaith Hospitality Network	6,000	
		St. Stephens Ministry	7,000	
		Safe Homes	9,000	
		Salvation Army (Homeless Prevention)	7,000	
		Salvation Army (Employment training)	7,000	
		ESG Administration	3,177	
TOTAL			\$ 100,177	

**2007 HOME INVESTMENT PARTNERSHIP PROGRAM
M-07-MC-13-0206**

	Estimate	Actual
Entitlement Grant	1,279,749	
Program Income (estimate)	234,000	
Sub-Total	1,513,749	
ADDI	23,154	
Total	\$ 1,536,903	

	PROJECT	Proposed Budget	
	Antioch Ministries	200,000	
	ANIC	150,000	
	Promise Land CDC	150,000	
	Sand Hills Urban Development	135,837	
	Homeownership Program	246,596	
	- Citywide (\$156,596)		
	- CHDO (\$90,000)		
	ADDI	23,154	
	Demolition/Rebuild Program	160,000	
	CHDO set aside (20%)	255,950	
	CHDO Operating Funds (5%)	63,987	
	Administration (10%)	151,379	
TOTAL		\$1,536,903	

**2007 HOUSING OPPORTUNITIES FOR PERSONS WITH HIV/AIDS
GAH-07-F002**

	Proposed	Actual
Entitlement Grant	376,000	

	PROJECT	PROPOSED BUDGET \$	ACTUAL BUDGET \$
	St. Stephens Ministry	244,720	
	Hope Health	100,000	
	Resource Identification	20,000	
	HOPWA Administration (3%)	11,280	
TOTAL		\$ 376,000	

2007 HOME COMPETITIVE
PROJECT RECOMMENDATIONS

FUNDS AVAILABLE - \$635,837.00

Score	Agency	Description	Amount Requested \$'s	Review Team Recommendation	Staff Recommendation
81.5	Antioch Ministries, Inc.	Perry-Brown Corridor Revitalization Proposes to acquire property for new construction. Will construct five (5) new affordable single family houses near the intersection of Perry Avenue, Augusta Avenue and Brown Street.	200,000	200,000	200,000
71.25	Augusta Neighborhood Improvement Corporation, Inc.	Sunset Villa North Revitalization Proposes the rehabilitation of Sunset Villa North Side, 44 units. The rehabilitation will include new roofing, windows, doors, carpet, vinyl, painting (ceiling & doors), cabinets, appliances and light fixtures.	150,000	150,000	150,000
63.75	Promise Land Community Development Corporation, Inc.	South Augusta Revitalization continuation Proposes to acquire seven homes in South Augusta for the purpose of rehabilitation and sell to low/moderate income homebuyers.	200,000	0.00	150,000
56.25	Sand Hills Urban Development Corporation, Inc.	Sand Hills Revitalization continuation Proposes to acquire property in the Sand Hills area to construct six homes for low income homebuyers. Properties located at 709 Weed Street, 710 Weed Street, 524 Fleming Avenue, 532 Fleming Avenue, 534 Fleming Avenue & 2526 Porter Street.	200,000	0.00	135,837.00
52.5	Joint Venture between Promise Land and Custom Contractors	Gordon Woods Revitalization Proposes to build five (3 bedroom) single family homes in Gordon Woods to be used as rental housing.	200,000	0.00	0.00
49.5	Augusta Affordable Housing Corporation, Inc.	Utilize funds in connection with other funding sources for apartments on Deans Bridge Road Apartments.	150,000	0.00	0.00
32.5	Hope House, Inc.	Proposes to utilize funds to purchase land to build 42 permanent supportive housing units.	200,000	0.00	0.00
Non-Compliance	Ross Properties	Proposes rental rehabilitation in the Marion Homes area.	150,000	0.00	0.00
TOTAL			\$1,450,000	\$350,000	\$635,837

2007 Housing Opportunities for Persons with AIDS (HOPWA) PROJECT RECOMMENDATIONS

FUNDS AVAILABLE - \$344,720

Agency	Description	Amount Requested \$'s	Staff Recommendation
Hope Health, Inc.	Responsible for administering the HOPWA program in Aiken County and Edgefield County. - Funds will be used for salary, Tenant-based rental assistance, Short-term rent, mortgage and utility assistance and supportive services and HIV/AIDS clients.	\$ 181,000.00	\$ 100,000.00
St. Stephen's Ministry, Inc.	Responsible for administering the HOPWA program in the four Georgia counties that include Burke, Columbia, McDuffie and Richmond counties. - Funds will be used for Short-term rent, mortgage and utility assistance, supportive services, salary & operational costs.	\$ 315,081.18	\$ 244,720.00
TOTAL		\$ 496,081.18	\$ 344,720.00

OTHER CDBG PROJECTS' RECOMMENDATIONS

Funds Available – Public Facility & Economic Development Projects - \$650,000

Agency	Description	LM %	Amount Requested \$'s	STAFF Recommendation \$'s	Use
ARC Recreation Department - APPLE VALLEY PARK Ph. III	Construction of community center in Apple Valley Park	61.4	660,000	60,000 A/E	For Design of Community Center
ARC Recreation Department - CARRIE MAYS PARK	Acquisition of property located at 2140 Grand Blvd. to be used for parking for the park	67.7	170,000	0.	Project already funded from reprogrammed funds approved 8/1/06.
ARC Recreation Department - DOUGHTY PARK	Acquisition of property located at 1200 Nellieville Road to be used for parking at Doughty Park	93.5	70,000	0	Project already funded from reprogrammed funds approved 8/1/06.
ARC Recreation Department - EASTVIEW PARK	For walking track and construction of comfort station at Eastview Community Center	62	65,000	0	A/E & construction
ARC Recreation Department - HENRY BRIGHAM CENTER	Reconstruction of two (2) tennis courts at the Brigham Center.	52.7	60,000	60,000	A/E & construction
ARC Recreation Department - McDUFFIE WOODS CENTER	For walking track at McDuffie Woods Community Center	65.2	25,000	25,000	A/E & construction
Antioch Ministries - MICRO-ENTERPRISE PROGRAM	Training for micro-loan enterprises	175- 200	25,000	25,000	Rent, Equipment, training materials/supplies & contractual services.
Antioch Ministries - LANEY-WALKER ENTERPRISE INITIATIVE	Facility will be built to contain rooms for micro-enterprise training & space for small businesses (incubator). Owns property located at 1378 LW-want to acquire property located at 1384 Laney-Walker.	160- 180	100,000	100,000	Acquisition, demolition & infrastructure improvements.
Augusta/CSRA Habitat for Humanity	Construction of 3 new houses & rehab of 3 in the Barton Village area. (Must be designated CBDO by City)	6 LM units	192,000	Consider for HOME funds	
Augusta/CSRA Habitat for Humanity	Construction of 10 new houses in Barton Village area. (Must be designated CBDO by City)	10 LM units	76,720	Consider for HOME funds	For clearance, grading & landscaping of lots. A/E, insurance & construction.
Augusta Canal Authority	For construction of park at 9 th & Walton Way.	84.2 LM	337,500	155,000	A/E & construction.

PUBLIC FACILITY & ED continuation

Agency	Description	LM %	Amount Requested \$'s	STAFF Recommendation \$'s	Use
Augusta Mini Theatre	For demolition of structure next to where the agency plans to construct art school. Project will consist of asbestos removal, demolition of structure & installation of fence around area.			0	Ineligible. This project would only be eligible & meet a national objective if it was done in conjunction with the building of the arts school. As a stand-alone project, with no facility constructed yet, nor under construction, it is not eligible.
Golden Harvest Food Bank	Constructed new facility for soup kitchen	250 daily	325,081	100,000 (kitchen equip)	A/E, demolition, insurance/bonding, construction, kitchen equipment & refrigeration
Historic Augusta	Elevator for the Lamar House	3,000	119,000	0	Construction of elevator
Mach Academy	To construct enclosure for tennis court at the Fleming Tennis Center.	120	150,000	125,000	Enclosure for tennis court.
Miracle Making	Renovation to the Trinity CME churches	1,500	25,000	0	Ineligible – did not score minimum
Promise Land CDC	Main goal is to construct houses in Gordon Woods - Must be designated as a CBDO by the city	18 LM	350,000	Consider for HOME funds	Infrastructure improvements that consist of sanitary sewer and water, storm sewer and roadway installation
Teens in Mind	Ineligible – did not meet pre-qualification criteria – do not have a facility.			0	
TOTAL			\$2,750,301	\$ 650,000	

CDBG PUBLIC SERVICE RECOMMENDATIONS

Funds Available - \$300,000

Maximum Allocation to Agency - \$25,000

Agency	Description	# Served	Priority	Amount Requested \$'s	STAFF Recommended \$'s	Use
Art Factory	Art classes to low income students	530	H	25,000	7,525	Materials/Supplies – \$6,000 Scholarship Assistance - \$1,525
Augusta Dept Neighborhood Enhancement	Tutorial, Computer classes & GED classes persons in Barton Village & Dover St. areas	200	H	25,000	0	Do not recommend for funding because of monitoring concerns.
Augusta Mini Theatre	Piano, dance and drama classes for youths	42	H	25,000	20,000	Scholarships - \$15,000; Computers \$5,000
Augusta Task Force for the Homeless	Case management for the homeless	3,500	H	25,000	15,809.01	Salary - \$2,419.01; Rent - \$10; Materials/Supplies - \$4,500; Utilities - \$5,550; Travel-\$500 & Equipment Repair- \$1,105; Insurance \$1,725
Augusta Urban Ministries	Offer day care tuition to children of low income individuals attending continuing education programs.	150	H	25,000	15,000	Scholarship-\$15,000
Boys and Girls Club of Augusta	Junior Staff Development Program that provides skills related to employment such as training in leadership, etc.	45	H	25,000	10,000	Junior staff salary -\$5,000; Scholarships-\$4,000 & Gas-\$1,000
CSRA EOA	Transitional housing & supportive services	25	H	25,000	13,000	Clients lease payments \$10,000, Utilities for clients-\$3,000
Care Management Consultants	Provide transportation for elderly & disabled	3,000	H	25,000	20,000	Salary for 2 drivers & dispatcher-\$20,000
Child Enrichment	CASA Program – Provide advocacy services to children in foster care.	250	H	21,200	10,000	Travel (Conferences)-\$1,690; Mileage-\$3,400; Conference fees-\$810; professional dues-\$290; Salary-\$3,810
Communities In Schools	Provide FutureForce Mentoring program for at-risk youths in public housing, etc.	200	H	25,000	8,000	Lease payments \$3,000; utilities \$3,000 & supplies \$2,000
Coordinated Health Services “Respite Center”-2 nd priority	Recovery center for ill-homeless persons released from hospital – 2110 Broad St.	60	H	17,800	0	Fund this program with ESG funds.
Coordinated Health Services, Inc. – “Clinic” – 1 st priority	Provide health care for homeless & low income persons at St. Vincent DePaul Clinic	2,000	H	20,000	20,000	Staff: Medications-\$20,000
East Augusta CDC – “Transition Center”	Did not score this application because HED intends to issue a 2 nd RFP for these properties	-	-	51,500	0	Do not fund because RFP to be issued soon.

PUBLIC SERVICE continuation

Agency	Description	# Served	Priority	Amount Requested \$'s	STAFF Recommended \$'s	Use
East Augusta CDC – “Tutoring”	Provide tutoring for youth in Aug. Commons	50+	H	25,000	0	Do not recommend funding due to monitoring concerns and lack of attachments to application.
Fairview Life Changing Ministry	Provide employment, job skills training, domestic violence counseling, youth emergency assistance, youth development, emergency assistance for shelter, food, clothing & conflict resolution.	30-40	M	25,000	0	Did not meet minimum score of 60 to be considered. Staff: Consider funding from R-UDAG Salary, chairs, tables, materials/supplies, insurance/bonding & transportation.
Georgia Family Crisis Solutions	Ineligible – do not have 501c3			200,000	0	
Georgia Legal Services Program	Provide legal assistance to homeless & low income persons.	200	H	20,000	6,500	Attorney Salary \$6,500
Golden Harvest Food Bank “Brown Bag”	Provide food to elderly	744	H	25,000	25,000	Food-\$25,000
Good Hope Social Services	Provide tutoring for students from Hornsby, Craig-Houghton, East Augusta & Good Hope Church.	100+	H	25,000	0.00	Do not recommend funding due to monitoring concerns & lack of attachments to application.
Hope House	Provide transitional housing for females suffering from substance addictions.	18	H	43,300	15,000	Salary
J.W.C. Helping Hand	Food distribution to low income persons	3,000	H	20,000	12,800	Food
Kids Restart	Provide supervised visitation & parenting instruction to families of children in State custody.	200-C 110-Adults	H	25,000	10,000	Utility-\$1,000; Scholarship \$9,000
Light of the World	Provide transportation for seniors to doctor appointments, deliver brown bags to seniors & offer tutoring program for children.	91	H	28,148.56	5,665.99	Office Materials/Supplies -\$2,000; Gas-\$3,000; Utilities \$665.99
Little World of Learning Child Care Center – Housing Authority	Provide child care to parents enrolled in school or job training.	30	H	20,010	20,000	Scholarship Assistance-\$20,000
MACH Academy	Provide tutoring, mentoring, tennis lessons, etc. to low income persons.	205	H	25,000	15,000	Scholarship Assistance-\$15,000 Application confusing.
Miracle Making Ministries, Inc. “Clinic” #1	Provide health care at clinic on Druid Park.	95	H	25,000	12,000	Medications & medical -\$10,000; Office supplies-\$2,000
Neighborhood Improvement Project	Provide tutoring at McDuffie Woods Centers	120	H	27,837.71	3,700	Supplies-\$3,700

Agency	Description	# Served	Priority	Amount Requested \$'s	STAFF Recommended \$'s	Use
New Bethlehem Community Center Promise Land CDC	After school tutoring	50	H	29,000	10,000	Scholarship assistance
	Housing Counseling to 1 st time homebuyers	200	M	5,500	0	Too many home counseling agencies exist.
Safe Homes of Augusta	Provide emergency shelter to victims of domestic violence	900	H	25,000	10,000	Emergency aid for clients-\$7,500; Materials/supplies-\$1,000; Insurance-\$1,500
Salvation Army – Utilities & Food – 1 st Priority	To operate emergency shelter for homeless	92 families 1,100 indiv	H	25,000	15,000	Food-\$10,000; Utilities-\$5,000
Salvation Army – 2 nd priority	Employment training program for homeless men.	1,100	H	25,000	0	Do not recommend funding due to lack of funds & this is a 2 nd priority.
Senior Citizens Council	Provide information & counseling to elderly	540	H	25,000		Requested salary
Southside Outreach Community Program	Tutoring	200		25,000	0	Did not meet minimum score of 60 to be considered. Have concerns regarding expenditure of prior year grant funds.
United Way of CSRA	Provide information & referral service to homeless.	300	H	25,000	0	Do not see how they can document income of persons via phone.
Word of Faith Christian Fellowship Church	This is a Church			234,508	0	
Youth Education & Sports	Ineligible – not 501 c3			25,000	0	
TOTAL				\$1,313,804.27	\$300,000	

EMERGENCY SHELTER GRANT RECOMMENDATIONS

Funds Available - \$100,177

Maximum Award - \$20,000

Agency	Description	# Served	Priority	Amount Requested \$'s	Amounted Recommendation \$'s	Use
Augusta Task Force for the Homeless	Birth Certificates and Georgia ID Program for homeless/at-risk	280	H/M	8,000	6,000	Salary & Fringe - 1,000 Food/Meals – 1,000; Transportation – 1,000 Employment Support – 3,000
Augusta Urban Ministries	Furniture Bank/Coat and Bike Distribution Program	1,800	M	20,000	5,000	Employment Support – 3,000 Education Scholarship – 1,000 Transportation – 1,000
Beulah Grove Community Center	Provide emergency financial assistance to prevent homelessness	200	M	20,000	4,000	Rent Assistance – 2,000 Utility Assistance – 2,000
Coordinated Health Center “Respite Center”	Provide homeless people in fragile health a safe and supportive place where they are recover their health.	60	H	10,500	8,000	Staff & Fringe – 7,000 Medical – 1,000
CSRA Economic Opportunity Authority	Transitional housing and supportive services for homeless families	27	H	15,000	11,000	Rent/Utilities/Insurance – 10,000 Maintenance – 1,000
Georgia Legal Services	Provide legal assistance to homeless and at-risk clients	200	H	20,000	5,000	Legal assistance – 5,000
Golden Harvest Food Bank	Offers a noontime meal each day to the hungry homeless and l/m individuals	244 per day	L	20,000	11,000	Food or Meals – 11,000
Good Hope Social Services	Provide emergency assistance	100	H	8,000	0	
Hope House, Inc.	Provides treatment of homeless women suffering with the disease of addiction	18	H	20,000	11,000	Rent/Utilities/Insurance – 9,000 Maintenance – 1,000 Food – 1,000
Interfaith Hospitality Network of Augusta	Emergency shelter and services for families	70	H/M	10,000	6,000	Rent/Utilities/Insurance – 3,000 Transportation – 2,000 Employment Support – 300 Child Care - 700
JWC Helping Hands	Emergency assistance to prevent homelessness	175	H	20,000	0	

Agency	Description	# Served	Priority	Amount Requested \$'s	Amounted Recommendation \$'s	Use
Miracle Making Ministries, Inc.	Primary health screening and preventive medical outreach clinic	1,500	M	20,000	0	
St. Stephen's Ministry of Augusta, Inc.	Provides transitional housing and services to persons living with HIV/AIDS	20-35	H	20,000	7,000	Rent/Utilities/Insurance – 7,000
SAFE Homes of Augusta, Inc.	Provides housing and services to victims of domestic violence	900	H/M	19,410	9,000	Rent/Utilities/Insurance – 2,000 Food – 2,000 Child Care – 500 Transportation – 2,000 Medical – 500 Rent Assistance – 1,000 Utility Assistance – 1,000
The Salvation Army #1	Homeless Prevention Services for the homeless and at-risk	300	H	10,000	7,000	Security Deposits/1 st Month's Rent – 8,000
The Salvation Army #2	Provide employment training to homeless men	128	H	10,000	7,000	Employment Support – 6,000
ESG Administration				5,001	3,177	
TOTAL				\$255,911	\$100,177	