



Administrative Services Committee Commission Chamber- 8/11/2014- 1:05 PM
Meeting

ADMINISTRATIVE SERVICES

1. Motion to approve the minutes of the Administrative Services ☐ Attachments
Committee held on July 28, 2014.

www.augustaga.gov



**Administrative Services Committee Meeting
8/11/2014 1:05 PM
Minutes**

Department: Clerk of Commission

Caption: Motion to approve the minutes of the Administrative Services Committee held on July 28, 2014.

Background:

Analysis:

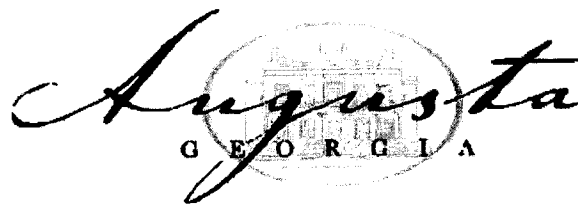
Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



Administrative Services Committee Meeting Commission Chamber - 7/28/2014

ATTENDANCE:

Present: Hons. Lockett, Chairman; Davis, Vice Chairman; Fennoy and Jackson, members.

Absent: Hon. Deke Copenhaver, Mayor.

ADMINISTRATIVE SERVICES

- | | |
|---|------------------------------------|
| 1. Update on the status of the 15th Street Corridor Improvement Project. Provide an overview of Project to include projected timeline. (Requested by Commissioner Bill Lockett) | Item Action:
Rescheduled |
|---|------------------------------------|

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the full Commission with no recommendation. Motion Passes 4-0.	Commissioner William Fennoy	Commissioner Mary Davis	Passes

- | | |
|--|---------------------------------|
| 2. Approve Year 2014 Revised Annual Action Plan for HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS PROGRAM. | Item Action:
Approved |
|--|---------------------------------|

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner William Fennoy	Commissioner Mary Davis	Passes

- | | |
|--|---------------------|
| 3. An Ordinance to Amend the Augusta, GA Code Title One Article Four Section 1-7-51 Relating to the Adoption of Personnel Policies and Procedures of | Item Action: |
|--|---------------------|

Item # 1

Augusta, Georgia; To approve edits to the FOLLOWING SECTIONS OF Approved Chapter IV of THE Personnel Policies and Procedures Manual: 900.001, 900.006, 900.009, 900.011, 900.012 and 900.202; To Repeal All MANUAL PROVISIONS, Code Sections and Ordinances and Parts of Code Sections and Ordinances in Conflict Herewith; To Provide an Effective Date and For Other Purposes.

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner William Fennoy	Commissioner Mary Davis	Passes

4. Approve the motion to allow the Augusta Ga Legal department to enter into negotiation process with ADP to amend the current ADP contract to exclude providing Health and Wellness services (automated benefits services) and provide only Time and Labor Management services. (automated time management). Approve the motion to allow HR to add 3 additional benefits specialist positions to handle existing call volume and assist with benefit functions
- Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Ms. Davis out. Motion Passes 4-0.	Commissioner Joe Jackson	Commissioner William Fennoy	Passes

5. Motion to approve the minutes of the Administrative Services Committee held on July 7, 2014.
- Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner William Fennoy	Commissioner Joe Jackson	Passes

6. Motion to approve Law Department reorganization to include reclassifying
- Item**
Item # 1

vacant staff attorney position to deputy general counsel, eliminating an administrative clerk position and temporary positions and creating a paralegal position. (Approved by Administrative Services Committee July 7, 2014) **Action:** Disapproved
(Referred from July 15 Commission meeting)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to delay any action on this item until the audit from the Carl Vinson Institute is received and a recommendation is made. Ms. Davis and Mr. Jackson vote No. Motion Ties 2-2.	Commissioner William Fennoy	Commissioner Joe Jackson	Ties

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Substitute motion to approve. Mr. Fennoy and Mr. Lockett vote No. Motion Ties 2-2.	Commissioner Mary Davis	Commissioner Joe Jackson	Ties

7. Discuss re-enrollment of the county's permanent life insurance, ING. (Requested by Commissioner Jackson)

Item Action:
Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the full Commission with no recommendation. Motion Passes 4-0.	Commissioner Joe Jackson	Commissioner William Fennoy	Passes

8. Request to amend City Code for Augusta Georgia by deleting Article 2, Section 8-5-11 through 8-5-24 in its entirety and replace it with City Code Article 2, Sections 8-5-11 through 8-5-42 (Roads and Addressing). The Code was set forth to provide a system for successfully assigning road names and address within

Item Action:
Approved
Item # 1

the City and conferred the authority to the Augusta Planning Commission (aka Planning and Development Department). This request will assign that authority to the Augusta Information Technology-GIS Division (IT-GIS) and update other aspects of the Code to allow for current technology to assist in road naming and addressing. Subdivisions and Development Plans must have received from IT-GIS an approved list of road names and addresses before submittal to the Planning and Development Department for review. Road names and addresses have not been properly vetted and public safety issues have arisen.

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Joe Jackson	Commissioner William Fennoy	Passes

www.augustaga.gov