



Administrative Services Committee Commission Chamber- 5/31/2011- 1:05 PM
Meeting

ADMINISTRATIVE SERVICES

1. Discuss the city's evaluation process. **(Requested by ☐ [Attachments](#) Commissioner Wayne Guilfoyle)**
2. Motion to approve the renewal of the lease agreement between ☐ [Attachments](#) Augusta, Ga. and the Department of the Navy for the Navy Operational Support Center Augusta for the term of July 1, 2011 through June 30, 2012.
3. Discuss the revised ARC Personnel Policies & Procedures ☐ [Attachments](#) Manual approved by the Commission March 1, 2011. **(Requested by Commissioner Alvin Mason)**
4. Discuss the reorganization plan. **(Requested by Commissioner ☐ [Attachments](#) Alvin Mason)**
5. Discuss the transition of ARC employees to Mobility Transit as ☐ [Attachments](#) it relates to job security, pension plans, early retirement opportunities, health care retention and all other human resource concerns. **(Requested by Commissioner Lockett)**

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**Administrative Services Committee Meeting
5/31/2011 1:05 PM
Evaluation Process**

Department:

Caption: Discuss the city's evaluation process. (Requested by
Commissioner Wayne Guilfoyle)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



**Administrative Services Committee Meeting
5/31/2011 1:05 PM
Navy Operational Support Center Augusta Lease**

Department: Clerk of Commission

Caption: Motion to approve the renewal of the lease agreement between Augusta, Ga. and the Department of the Navy for the Navy Operational Support Center Augusta for the term of July 1, 2011 through June 30, 2012.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
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REVIEWED AND APPROVED BY:



DEPARTMENT OF THE NAVY
NAVAL FACILITIES ENGINEERING COMMAND SOUTHEAST
JACKSONVILLE, FL 32212-0030

IN REPLY REFER TO:
11011
Ser OPDBCB/050
9 May 2011

NOTICE OF RENEWAL OF GOVERNMENT LEASE

City of Augusta
Clerk of Commission
530 Greene Street. Room 806
Augusta, GA 30901

Subj: RENEWAL OF GOVERNMENT LEASE NOY(R)-40225

1. Notice is hereby given that the government desires to renew the subject lease for use of property located at the Navy Operational Support Center Augusta for the term of 1 July 2011 through 30 June 2012.

2. Our point of contact is Mrs. Chantay Bronson, Realty Specialist, Naval Facilities Engineering Command Southeast, Building 135N, P. O. Box 30, Naval Air Station, Jacksonville, FL 32212-0030, (904) 542-1513, chantay.bronson@navy.mil.

A handwritten signature in black ink, appearing to read "Timothy T. Yonce", is positioned above the printed name.

TIMOTHY T. YONCE
Real Estate Contracting Officer

Copy to:
CO, NOSC Augusta, GA
PWD Kings Bay

NO FUNDS REQUIRED



**Administrative Services Committee Meeting
5/31/2011 1:05 PM
Revised Personnel Policy and Procedure Manual**

Department:

Caption: Discuss the revised ARC Personnel Policies & Procedures Manual approved by the Commission March 1, 2011. **(Requested by Commissioner Alvin Mason)**

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



**Administrative Services Committee Meeting
5/31/2011 1:05 PM
Reorganization/Reclassification**

Department:

Caption: Discuss the reorganization plan. (Requested by Commissioner Alvin Mason)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



**Administrative Services Committee Meeting
5/31/2011 1:05 PM
Transition of ARC Employees to Mobility Transit**

Department: Clerk of Commission

Caption: Discuss the transition of ARC employees to Mobility Transit as it relates to job security, pension plans, early retirement opportunities, health care retention and all other human resource concerns. (Requested by Commissioner Lockett)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

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Accounts:**

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