



Administrative Services Committee      Commission Chamber- 4/22/2013- 1:05 PM  
Meeting

### **ADMINISTRATIVE SERVICES**

1. Motion to approve the minutes of the Administrative Services Committee held on March 25, 2013. ☐ Attachments
  
2. Motion to approve the resolution supporting the Augusta Housing Authority and Walton Communities, LLC's application for low income housing tax credits to be named the Legacy at Walton Oaks Phase 2 (Senior's). ☐ Attachments
  
3. Discuss any contracts that are up for renewal this year to be put out for RFP and to discuss using a contract specialist/procurement specialist. (Requested by Commissioner Guilfoyle) (Referred from March 25 Administrative Services Committee) ☐ Attachments
  
4. Review the Administrator's Report of all pay increases and promotions since January 1, 2012, to include justification for the increase and demographic. The governing authority directed the Administrator to provide this report to the Administrative Services Committee on a quarterly basis. (Requested by Commissioner Lockett) (Referred from March 25 Administrative Services Committee) ☐ Attachments

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**Administrative Services Committee Meeting  
4/22/2013 1:05 PM  
Minutes**

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**Department:** Clerk of Commission

**Caption:** Motion to approve the minutes of the Administrative Services Committee held on March 25, 2013.

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are Available  
in the Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

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## Administrative Services Committee Meeting Commission Chamber - 3/25/2013

### ATTENDANCE:

Present: Hons. Lockett, Chairman; Fennoy and Jackson, members.

Absent: Hons. Deke Copenhaver, Mayor; Davis, Vice Chairman.

### ADMINISTRATIVE SERVICES

1. Discuss 2013 Commission goals and objectives. (Requested by the Administrator) **Item Action: Approved**

#### Motions

| Motion Type | Motion Text                                                                                              | Made By                  | Seconded By                 | Motion Result |
|-------------|----------------------------------------------------------------------------------------------------------|--------------------------|-----------------------------|---------------|
| Approve     | Motion to approve adopting the Commission goals and objectives as presented today.<br>Motion Passes 3-0. | Commissioner Joe Jackson | Commissioner William Fennoy | Passes        |

2. Motion to approve the minutes of the Administrative Services Committee held on March 11, 2013. **Item Action: Approved**

#### Motions

| Motion Type | Motion Text                              | Made By                  | Seconded By                 | Motion Result |
|-------------|------------------------------------------|--------------------------|-----------------------------|---------------|
| Approve     | Motion to approve.<br>Motion Passes 3-0. | Commissioner Joe Jackson | Commissioner William Fennoy | Passes        |

3. Discuss changing the ordinance that deals with conflict of interest and ethics violations. (Requested by Commissioner Fennoy) **Item Action: None**

**Motions**

| <b>Motion Type</b> | <b>Motion Text</b>                                | <b>Made By</b>              | <b>Seconded By</b> | <b>Motion Result</b>    |
|--------------------|---------------------------------------------------|-----------------------------|--------------------|-------------------------|
| Defer              | Motion to refer this item to the full Commission. | Commissioner William Fennoy |                    | Dies for lack of Second |

4. Discuss any contracts that are up for renewal this year to be put out for RFP and to discuss using a contract specialist/procurement specialist. (Requested by Commissioner Guilfoyle) (Referred from March 11 Administrative Services Committee) **Item Action:** None

**Motions**

| <b>Motion Type</b> | <b>Motion Text</b>                                                                                                                       | <b>Made By</b> | <b>Seconded By</b> | <b>Motion Result</b> |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------|----------------------|
|                    | It was the consensus of the committee that this item be referred to the next committee meeting at the request of Commissioner Guilfoyle. |                |                    |                      |

5. Discuss tasking the Administrator with soliciting the services of an employee to recruit retail businesses for those areas of Augusta not served by the Downtown Development Authority. The potential development in these areas have been stymied by not having an advocate in place. The number of rooftops coupled with the many hotels in the area would lead one to surmise that the employment of such a person would be a good sound investment. (Requested by Commissioner Lockett) **Item Action:** Approved

**Motions**

| <b>Motion Type</b> | <b>Motion Text</b>                                                                                                                                                                                                      | <b>Made By</b>           | <b>Seconded By</b>          | <b>Motion Result</b> |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------------------|----------------------|
| Approve            | Motion to approve tasking the Administrator to develop a plan to either bring an additional employee on board or to come back with a way to potentially contract with a consultant for this purpose. Motion Passes 3-0. | Commissioner Joe Jackson | Commissioner William Fennoy | Passes               |

6. Solicit the support of the Administrator and the DBE Coordinator in formulating **Item**

a plan to maximize the utilization of the Small Business Opportunity Program for Augusta Procurements by ensuring that all data to support a future disparity study is being collected and maintained. A strategic plan designed to accomplish this task needs to be submitted to the Administrative Services Committee no later than June 30, 2013. (Requested by Commissioner Lockett) **Action:** Approved

### Motions

| Motion Type | Motion Text                                                                                                                                    | Made By                     | Seconded By              | Motion Result |
|-------------|------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------|---------------|
| Approve     | Motion to approve tasking the Administrator and DBE Coordinator to formulate this plan and report back by June 30, 2013.<br>Motion Passes 3-0. | Commissioner William Fennoy | Commissioner Joe Jackson | Passes        |

7. Review the findings of the September 4, 2009 NERA (Disparity) Study prepared for Augusta-Richmond County. Discuss those corrective actions taken and prioritize those suggested actions that need to be implemented. A new funding source must be identified to solicit a new study which will replace the current study which expires at the end of the year. (Requested by Commissioner Lockett) **Item Action:** Approved

### Motions

| Motion Type | Motion Text                                                                                                                                                                                                                                                    | Made By                     | Seconded By              | Motion Result |
|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------|---------------|
| Defer       | Motion to refer this item to the full Commission with a recommendation that the Commission review its commitment to the DBE Program and determine what steps are necessary to move the goals forward for the DBE/Small Business Program.<br>Motion Passes 3-0. | Commissioner William Fennoy | Commissioner Joe Jackson | Passes        |

8. Discuss early retirement incentives for eligible employees, eligibility to be determined by Administrator and approved by the Commission-Council. Streamlining operations by decreasing retirement eligible employees coupled with a reduction in benefit costs could have a positive impact on existing budget **Item Action:** Approved

deficit. A hiring freeze would be imposed with only essential personnel being replaced, with the advance approval of the Commission-Council. (Requested by Commissioner Lockett)

### Motions

| Motion Type | Motion Text                                                                                                                                                                                                                                               | Made By                  | Seconded By                 | Motion Result |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------------------|---------------|
| Approve     | Motion to task the Administrator and staff to bring back in 60 days the parameters of a potential early retirement system with incentives for consideration after which an actuarial study can be performed to determine the costs.<br>Motion Passes 3-0. | Commissioner Joe Jackson | Commissioner William Fennoy | Passes        |

9. Review the Administrator's Report of all pay increases and promotions since January 1, 2012, to include justification for the increase and demographic. The governing authority directed the Administrator to provide this report to the Administrative Services Committee on a quarterly basis. (Requested by Commissioner Lockett)
- Item Action:**  
Approved

### Motions

| Motion Type | Motion Text                                                                                                              | Made By                     | Seconded By              | Motion Result |
|-------------|--------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------|---------------|
| Approve     | Motion to approve receiving this information from the Administrator at the next committee meeting.<br>Motion Passes 3-0. | Commissioner William Fennoy | Commissioner Joe Jackson | Passes        |

10. Approve rotating the scheduled time for all committee meetings. (Requested by Commissioner Lockett)
- Item Action:**  
Disapproved

### Motions

| Motion Type | Motion Text        | Made By | Seconded By | Motion Result |
|-------------|--------------------|---------|-------------|---------------|
|             | Motion to approve. |         |             |               |

|         |                   |                |                 |       |
|---------|-------------------|----------------|-----------------|-------|
| Approve | Mr. Jackson votes | Commissioner   | Commissioner    |       |
|         | No.               | William Fennoy | William Lockett | Fails |
|         | Motion Fails 2-1. |                |                 |       |

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**Administrative Services Committee Meeting**

**4/22/2013 1:05 PM**

**Resolution of Support Approval (Legacy at Walton Oaks - Phase 2)**

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**Department:** Housing and Community Development Department (AHCDD)

**Caption:** Motion to approve the resolution supporting the Augusta Housing Authority and Walton Communities, LLC's application for low income housing tax credits to be named the Legacy at Walton Oaks Phase 2 (Senior's).

**Background:** Walton Communities, LLC has partnered with the Augusta Housing Authority to continue the development of Walton Oaks located at 401 Fairhope Street in East Augusta. Currently, a Senior Phase and a Family Phase of Walton Oaks has been a tremendous success. The two organizations are preparing to apply for funding for a 2nd Senior Phase of the project. Legacy at Walton Oaks Phase 2 will be developed, built and managed through the joint efforts of Walton Communities and the Augusta Housing Authority. This development will consist of 62 one- and two-bedroom units displaying exceptional interior appointments with the highest quality elevations. The community will be developed and constructed with low-income tax credits allocated by the Georgia Department of Community Affairs. As such, the units serve moderate-income families earning 60% or less of the area median income. These income restrictions allow for maximum household incomes approximately ranging from \$23,880 for a family of one to \$27,300 for a family of two. In order to reach these potential residents, marketing efforts will reach out to senior centers, churches, work-force employment centers such as the call centers in the area, retail and service industries, local government employees, teachers and seniors.

**Analysis:** The success of Walton Oaks, thus far, can be seen throughout East Augusta. The Housing Authority currently holds a waiting list for new residents. The change to the community has increased the safety of the area, as well as, allowed new tenants to reside in a once blighted area. Walton Oaks and the Augusta Housing Authority wish to continue to uplift East Augusta by providing living quarters for seniors that will complement the preceding living areas.

**Financial Impact:** There is no financial commitment on the part of Augusta-Richmond County. However, it will assist Walton Communities, LLC and the Augusta Housing Authority if the City of Augusta (thru the Commission) chooses to back their proposed project. This will boost their application in hopes of receiving funding from other sources.

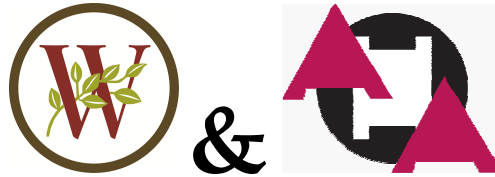
**Alternatives:** Not Any. However, not backing the project could result in the possible denial of the applicant's applications.

**Recommendation:** Given the success of Walton Oaks previous phases, we (Housing and Community Development Department) recommend that the City of Augusta (thru the Commission) back this project and approve the attached resolution.

**Funds are Available  
in the Following  
Accounts:** Not Any.

**REVIEWED AND APPROVED BY:**

**Finance.  
Law.  
Administrator.  
Clerk of Commission**



**Legacy at Walton Oaks Phase 2 (Age Restricted)**  
**Of the**  
**Underwood Homes Redevelopment**  
**A Main Street Neighborhood**  
**Augusta, Georgia**

**Description of Proposed Project**

Submitted by  
**WALTON COMMUNITIES, LLC**  
2181 Newmarket Parkway  
Marietta, GA 30067



**Legacy at Walton Oaks Phase 2  
A Main Street Neighborhood  
Augusta, Georgia**

**Description of Proposed Project  
Overview**

Walton Oaks is a 30-acre mixed-use and master planned community developed and built by Walton Communities, LLC in association with the Augusta Housing Authority. The community consists of multiple phases:

- Family Phases I & II – 181 apartment units (Affordable)
- Senior Phases I & II – ± 137 age-restricted (55+) apartments (Affordable)
  - Legacy at Walton Oaks Phase 2 will include 62 units

The attached site plan indicates all four phases – the Senior Phases and the Family Phases.

The mission of the developer in the creation of Walton Oaks is to utilize the support of civic organizations, governmental authorities and residential neighbors in providing neighborhoods that matter in a mixed income and mixed tenure housing environment with first-class amenities in an aesthetically superior combination of land planning, architectural elements and landscaping.



**Legacy at Walton Oaks Phase 2  
A Main Street Neighborhood  
Augusta, Georgia**

**Description of Proposed Project  
General Description**

**Legacy at Walton Oaks Phase 2** will be developed, built and managed through the joint efforts of Walton Communities and the Augusta Housing Authority. This development will consist of 62 one- and two-bedroom units displaying exceptional interior appointments with the highest quality elevations. The community will be developed and constructed with low-income tax credits allocated by the Georgia Department of Community Affairs. As such, the units serve moderate-income families earning 60% or less of the area median income. These income restrictions allow for maximum household incomes approximately ranging from \$23,880 for a family of one to \$27,300 for a family of two. In order to reach these potential residents, marketing efforts will reach out to senior centers, churches, work-force employment centers such as the call centers in the area, retail and service industries, local government employees, teachers and seniors.

Legacy at Walton Oaks Phase 2 will offer a laundry facility, a community room set aside for resident use and a covered porch as well as a pavilion and landscaped courtyard. Programs will also be available for adults; these activities will serve our senior adult residents by sponsoring programs such as the Fifty+ Club. These residents will enjoy cultural activities, field trips, and social functions throughout the year. Many residents will use these functions as their primary opportunity for social interaction.

Floorplans at Legacy at Walton Oaks Phase 2 will include spacious one and two-bedroom homes with a host of elegant interior features such as crown molding, 9-ft. ceilings, Whirlpool appliances with self-cleaning ovens, separate laundry rooms with pantry shelving and convenient raised vanities in the baths. Each home will be pre-wired for home office technology with high-speed internet and fax capabilities.



**Legacy at Walton Oaks Phase 2  
A Main Street Neighborhood  
Augusta, Georgia**

**Description of Proposed Project  
Programs and Services**

Additionally, the Legacy at Walton Oaks Phase 2 will partner with local senior service providers to make available a number of services for seniors, including:

- Continuing education
- Transportation to facilitate access to social services/doctors/shopping
- Information and senior counseling
- Recreational activities
- Grandparent mentoring programs
- Preventive health care programs & health screening

Partnering with local churches to provide further supportive services will further enhance the property services.



**Legacy at Walton Oaks Phase 2  
A Main Street Neighborhood  
Augusta, Georgia**

**Description of Proposed Project  
Architectural and Landscaping**

**Architectural Design**

The project will be designed in an architectural style consistent with historic downtown Augusta, utilizing features which are present in neighboring properties. These include the use of brick and hardi exteriors, standing seam metal roof accents, and attractive decks and patios with enlarged columns.

Construction materials will include hardi siding in a neutral palette, accented with brick and masonry. Tilt-out insulated aluminum windows will provide an attractive exterior appearance as well as excellent energy efficiency. All ground floor units will be handicap accessible and as such will be fitted with all appropriate handicap features as required by local and federal building codes. Several apartment units will be handicap adaptable and some will have features specifically designed for those with audio &/or visual impairments.

**Landscaping and Site Design**

Walton Communities places great emphasis on landscaping to provide lush streetscapes, mature trees and shrubs, colorful seasonal annual and perennial beds and impressive community entrances. Walton Oaks will continue this tradition by insuring that all planted areas contain landscape materials of high-quality and above-average size. All trees will be a minimum caliper size of 2" in diameter and shrubs shall have a minimum height of 24". Ground covers shall be a minimum size of 1 gallon and placed a minimum of 18" on center.

Areas of central focal point will include the amazingly preserved large caliper oaks on the site, sodded lawns, seasonal planting beds and attractive fencing. High-end entry signage will be comparable to other Walton communities.

## Legacy at Walton Oaks Phase 2

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### Legacy at Walton Oaks Phase 2 A Main Street Neighborhood Augusta, Georgia

#### Description of Proposed Project Target Market



### Walton Oaks Phase 2 A Main Street Neighborhood Augusta, Georgia

#### Description of Proposed Project Unit Mix

#### Unit Mix for Family Apartments (Walton Oaks – Phase I & II)

| <u>Unit Mix</u> | <u>Total Units<br/>In All Phases</u> | <u>Unit Size</u> |
|-----------------|--------------------------------------|------------------|
| 1-BR/1-BA       | 24                                   | 800 sq. ft.      |
| 2-BR/2-BA       | 120                                  | 1150 sq. ft.     |
| 3-BR/2-BA       | 37                                   | 1350 sq. ft.     |

The following phase was completed October 27, 2011.

#### Unit Mix for Senior Apartments (Legacy Oaks – Phase I & II)

| <u>Unit Mix</u> | <u>Phase II</u> | <u>Total Units<br/>In All Phases</u> | <u>Unit Size</u> |
|-----------------|-----------------|--------------------------------------|------------------|
| 1-BR/1-BA       | 32              | 77                                   | 750 sq. ft.      |
| 2-BR/2-BA       | 30              | 60                                   | 1100 sq. ft.     |



**Legacy at Walton Oaks Phase 2  
A Main Street Neighborhood  
Augusta, Georgia**

**Description of Proposed Project  
DCA Required Amenities**

**Standard Site Amenities**

1. Community Room
2. Covered Porch Located in a central area
3. On-site laundry with a minimum of 3 washers and 3 dryers
4. Washer / Dryer Hookups in each unit
5. Game room
6. Covered Pavilion with Picnic / Bar B Que Facilities

**Unit Amenities**

1. HVAC Systems
2. Energy Star Refrigerators
3. Built in Energy Star Dishwasher
4. Stoves
5. Powder-based stovetop fire suppression canisters installed above the range cook top, or electronically controlled solid cover plates over stove top burners



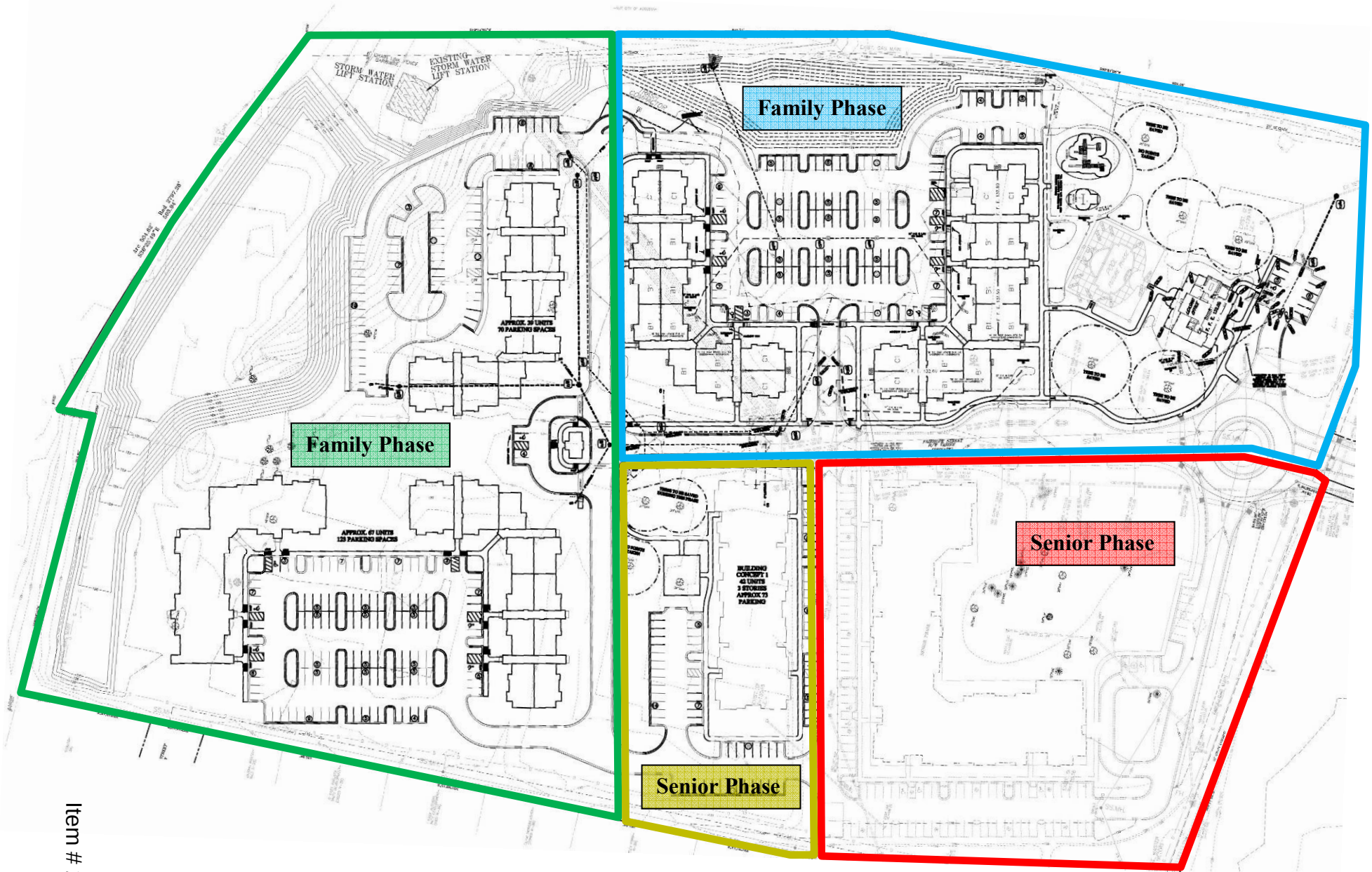
**Legacy at Walton Oaks Phase 2  
A Main Street Neighborhood  
Augusta, Georgia**

**Description of Proposed Project  
Additional Amenities**

**Additional Amenities Descriptions**

- Furnished library
- Equipped Computer Center
- Fully-equipped kitchens featuring Whirlpool electric range, dishwasher, refrigerator with icemaker, and disposal
- Traditional oak cabinetry with generous counter space
- Breakfast bar
- Double bowl stainless steel kitchen sink with spray
- Spacious walk-in closets with double rods for maximum efficiency
- Roomy master bath with linen closet and dressing table
- Ceiling fans
- Six-panel doors and 9' ceilings
- Cable outlets in living room and all bedrooms
- Energy-efficient double-pane windows
- Computer desk with pre-wiring for home office technology and high-speed internet and fax capabilities





**Legacy at Walton Oaks Phase 2**

**A RESOLUTION SUPPORTING AUGUSTA HOUSING AUTHORITY AND WALTON COMMUNITIES, LLC’S APPLICATION FOR LOW INCOME HOUSING TAX CREDITS FOR LEGACY AT WALTON OAKS PHASE 2 (SENIOR), LOCATED AT 610 FAIRHOPE STREET, AUGUSTA, GA.**

**WHEREAS**, the Georgia State Department of Community Affairs serves a vital role in its efforts in assisting with the development of housing in the State of Georgia by:

Attachment number 2 \nPage 1

- Improving the living environment for residents of Georgia;
- Revitalizing areas and contributing to the improvement of neighborhoods; and
- Building sustainable communities; and

**WHEREAS**, the Department of Community Affairs has established certain regulations whereby low-income housing tax credit applications, to be competitive, should receive a Resolution of Support by the governing authority or the pertinent municipality or county; and

**WHEREAS**, the Augusta Housing Authority and Walton Communities, LLC are preparing to develop phase 2 of Legacy at Walton Oaks consisting of affordable apartment communities at 610 Fairhope Street in East Augusta; and

**WHEREAS**, the project will consist of multiple phases; including one phase of +/- 62 units set aside as Housing for Older Persons, age restricted at 55 years old and older; and

**WHEREAS**, the project is part of Augusta-Richmond County’s holistic “place based” strategic initiative for rebuilding this portion of East-Augusta, including the former Underwood Homes site and Marion Homes neighborhood, being a severely stressed neighborhood; and

**WHEREAS**, the project will be required to include areas within the project set aside as greenspace; and

**WHEREAS**, the project is designated as a high priority redevelopment; and

**WHEREAS**, the Board and Commissioners understands and supports this projects efforts in the development of phase 2 of Legacy at Walton Oaks.

**NOW, THEREFORE BE IT RESOLVED:** That the Board and Commissioners of Augusta Richmond County, Georgia, that this Resolution of Support is hereby adopted on behalf of Augusta Housing Authority and Walton Communities, LLC for property located at 610 Fairhope Street in Augusta Richmond County, effective the date set forth below.

**ATTEST:**

**AUGUSTA, GEORGIA**

By: \_\_\_\_\_  
David S. Copenhaver  
Mayor

\_\_\_\_\_  
Lena J. Bonner  
Clerk of Commission

**Legacy at Walton Oaks (Phase 2) -  
Resolution of Support  
For May 7, 2013 Commission Meeting  
Page 2**

**CERTIFICATION**

I, Lena J. Bonner, Clerk of Commission, hereby certify that the above is a true and correct copy of a Resolution as adopted by said AUGUSTA-RICHMOND COUNTY COMMISSION in the meeting held on May 7, 2013. .

S E A L

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Lena J. Bonner  
Clerk of Commission



**Administrative Services Committee Meeting  
4/22/2013 1:05 PM  
Renewal of Contracts**

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**Department:** Clerk of Commission

**Caption:** Discuss any contracts that are up for renewal this year to be put out for RFP and to discuss using a contract specialist/procurement specialist. (Requested by Commissioner Guilfoyle) (Referred from March 25 Administrative Services Committee)

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are Available  
in the Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

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**Nancy Morawski**

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**From:** wayne guilfoyle <augustatile@knology.net>  
**Sent:** Friday, January 25, 2013 2:58 PM  
**To:** Nancy Morawski  
**Subject:** Fw: agenda item

----- Original Message -----

**From:** wayne guilfoyle  
**To:** Lena Bonner  
**Sent:** Tuesday, January 22, 2013 11:02 AM  
**Subject:** agenda item

Mrs. Lena,

Would you put under Admin. Committee.

!. Discuss any Contracts that are up for renewal this year to be put out for RFP, and to discuss using a contract specialist / procurement specialist.

Can you put the verbiage correctly for me, Thanks, Wayne



**Administrative Services Committee Meeting  
4/22/2013 1:05 PM  
Administrator's Report of Pay Increases and Promotions**

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**Department:** Clerk of Commission

**Caption:** Review the Administrator's Report of all pay increases and promotions since January 1, 2012, to include justification for the increase and demographic. The governing authority directed the Administrator to provide this report to the Administrative Services Committee on a quarterly basis. (Requested by Commissioner Lockett) (Referred from March 25 Administrative Services Committee)

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are Available  
in the Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

## Nancy Morawski

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**From:** wlockett04@comcast.net  
**Sent:** Wednesday, March 20, 2013 9:47 AM  
**To:** Lena Bonner; Nancy Morawski  
**Subject:** Committee Agenda Item(s)

Clerk of Commission

Please add the following items to our next committee meeting:

(a) Discuss tasking the Administrator with soliciting the services of an employee to recruit retail businesses for those areas of Augusta not served by the Downtown Development Authority. The potential development in these areas have been stymied by not having an advocate in place. The number of rooftops coupled with the many hotels in the area would lead one to surmise that the employment of such a person would be a good sound investment.

(b) Solicit the support of the Administrator and the DBE Coordinator in formulating a plan to maximize the utilization of the Small Business Opportunity Program for Augusta Procurements by ensuring that all data to support a future disparity study is being collected and maintained. A strategic plan designed to accomplish this task need to be submitted to the Administrative Services Committee no later than June 30, 2013.

(c) Discuss early retirement incentives for eligible employees, eligibility to be determined by Administrator and approved by the Commission-Council. Streamlining operations by decreasing retirement eligible employees coupled with a reduction in benefit costs could have a positive impact on existing budget deficit. A hiring freeze would be imposed with only essential personnel being replaced, with the advance approval of the Commission-Council.

(d) Review the Administrators Report of all pay increases and promotions since January 1, 2012, to include justification for the increase and demographic. The governing authority directed the Administrator to provide this report to the Administrative Services Committee on a quarterly basis.

(e) Review the findings of the September 4, 2009 NERA (Disparity) Study prepared for Augusta-Richmond County. Discuss those corrective actions taken and prioritize those suggested actions that need to be implemented. A new funding resource must be identified to solicit a new study which will replace the current study which expires at the end of the year.

(f) Approve rotating the scheduled time for all committee meetings.