



Administrative Services Committee Committee Room- 1/29/2007- 1:00 PM Meeting

ADMINISTRATIVE SERVICES

1. Approve award of a consulting contract for Phase I of the City Center/South Augusta Initiative Project to F. A. Johnson Consulting Group under RFQ 06-166 which opened on August 31, 2006 @ 3:00 p.m. after a careful evaluation by the Evaluation Committee conformed for this purpose. ☐ [Attachments](#)
2. Consider adopting recommendations to increase Disadvantaged Business Enterprise opportunities for minorities, women owned and local small businesses in accordance with Augusta Richmond County's policy. (Referred from January 8 Administrative Services) ☐ [Attachments](#)
3. Update on the Economic Development Ombudsman Program by Janie Peel of Prime Commercial Properties, Inc. ☐ [Attachments](#)
4. Discuss the evaluation process for employees reporting directly to the Mayor and Commission. (Requested by Commissioner Williams) ☐ [Attachments](#)
5. Discuss the hiring practices of the Augusta Fire Department. (Requested by Commissioner Williams) ☐ [Attachments](#)
6. Approve the modification to the Housing & Community Development (HCD) Action Plan, the reassignment of current staff, and the Intergovernmental Agreement between the Augusta Land Bank Authority and Augusta. ☐ [Attachments](#)
7. Approve Ordinance designating the Olde Town neighborhood as a local historic district. ☐ [Attachments](#)

8. Set the Qualifying Fee for Augusta Commission Districts 2, 4, 6, 8, and 10. ☐ [Attachments](#)
9. Executive Session to discuss personnel and authorize the Chairman to execute the affidavit of compliance with Georgia's Open Meeting Act. (Requested by Recreation Department Study Sub-Committee) ☐ [Attachments](#)

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**Administrative Services Committee Meeting
1/29/2007 1:00 PM
City Center/South Augusta Initiative**

Department:	Procurement
Caption:	Approve award of a consulting contract for Phase I of the City Center/South Augusta Initiative Project to F. A. Johnson Consulting Group under RFQ 06-166 which opened on August 31, 2006 @ 3:00 p.m. after a careful evaluation by the Evaluation Committee conformed for this purpose.
Background:	In August 2006 a Request for Qualifications (RFQ) was issued for development of the City Center/South Augusta Initiative. The selected consultant would help the city establish a private, community-based non-profit organization that would guide and manage redevelopment activities in a target area in the City Center/South Augusta area. In addition to establishing the non-profit corporation, the consultant would also help create a financing pool for use on redevelopment projects and develop and implement “catalyst” projects in the target area.
Analysis:	The city received one complete qualifications statement in response to RFQ 06-166, which was submitted by the F.A. Johnson Consulting Group. The consultant selection committee evaluated the qualifications of the firm and the firm’s proposed approach to the project. Given the scope of the initiative, city staff negotiated an agreement with the firm to limit the initial contract to Phase I tasks. Phase I tasks will include establishing the non-profit organization that will guide the initiative and execution of a preliminary partnership agreement among the non-profit , the city of Augusta and the owners of property encompassing the former Regency Mall site. The former Regency Mall site is considered a key to redevelopment efforts that are part of the initiative. Should additional phases of the initiative be authorized and funded, they would include the following activities by the consultant: • Phase II – Develop a pre-development/construction work program for the former

Regency Mall site • Phase III – Identify catalyst projects for the neighborhoods surrounding Rocky Creek • Phase IV – Provide recommendations and coordination regarding project financing, government affairs, property title examinations and the use of restrictive covenants and zoning overlays in the target area.

Financial Impact: The contract amount for Phase I activities is \$75,000

Alternatives: None recommended

Recommendation: RECOMMENDATION: Approve the award of a consulting contract for Phase I of the City Center / South Augusta Initiative Project

Funds are Available in the Following Accounts: R-UDAG

REVIEWED AND APPROVED BY:

**Finance.
Administrator.
Clerk of Commission**

RFQ #06-166
City Center/South Augusta Development Initiative
Housing Economic Development
RFQ Due: Thursday, August 31, 2006 @ 3:00 p.m.

Vendor	Original	Five (5) Copies
F. A. Johnson 1520 Senate Street Suite 177 Columbia, SC 29201	Yes	Yes
Cranston Robertson 452 Ellis Street Augusta, GA 30901		
Johnson Laschober 1296 Broad Street Augusta, GA 30901		
W. R. Toole 349 Greene Street Augusta, GA 30901		
Mr. Skip Smith 3214 Montpeller Dr. Augusta, GA 30909		
Janie Peel 753 Broad St. Suite 504 Augusta, GA 30901		
Helen Blocker-Adams 3140 Augusta Tech Dr. Augusta, GA 30906		

Request for Qualifications

RFQ's will be received at this office until Thursday, August 31, 2006 @ 3:00 p.m.

**RFQ Item #06-166 City Center/South Augusta Development Initiative
for Housing Economic Development**

RFQ's will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams
Procurement Department
530 Greene Street - Room 605
Augusta, Georgia 30911
706-821-2422

The proposed City Center/South Augusta Development Initiative, Inc. (hereinafter "CCSA") will be a **private community based non-profit corporation**. The CITY OF AUGUSTA is requesting qualifications from professional individuals/firms who are experienced in administrative and management/Development services for non-profit community development corporations.

The City of Augusta is specifically looking for a single source of responsibility for all disciplines related to the administrative operation of the CCSA. This includes the creation of a Private/Public Partnership through a Community Development Corporation, as well as the Master Planning and/or Pre-Development of A Catalyst Project. Services to be provided include the development of a funding mechanism, financing pool, a creative financing methodology for implementing specific redevelopment projects, and implementation/development of initial catalyst project(s). The consulting services will begin August 2006.

Geri A. Sams with the Augusta-Richmond County Procurement Department at 630 Greene Street Augusta, Georgia 30911 shall accept sealed Qualifications with six -(6) copies clearly marked **"Response To Request For Qualifications"** until **3:00 p.m. Eastern Standard Time, Thursday August 31, 2006**. Qualifications shall not be accepted after the above date and time. **Qualification information packages may be obtained by contacting the procurement official at the above address. The last day to submit questions is Friday, August 25, 2006 @ 4:00 p.m. in the Procurement Department @ 706-821-2811.**

The selected qualifier is required to make a good faith effort to aid the CITY OF AUGUSTA in accomplishing its goals of thirty (30%) percent by entering into subcontracts or joint ventures with Local and Minority businesses.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference on an eligible local project, the certification statement as a local bidder and all supporting documents must be submitted to the Procurement Department with your bonafide RFQ package.

No RFQ may be withdrawn for a period of **120 days** after time has been called on the date of opening.

Bidders will please note that the number of copies requested; all supporting documents including financial statements and references and such other attachments that may be required by the bid invitation are material conditions of the bid. Any package found incomplete or submitted late shall be rejected by the Procurement Office. Any bidder allegedly contending that he/she has been improperly disqualified from bidding due to an incomplete RFQ submission shall have the right to appeal to the appropriate committee of the Augusta Commission. Please mark RFQ number on the outside of the envelope.

Bidders are cautioned that sequestration of RFQ documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFQ documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

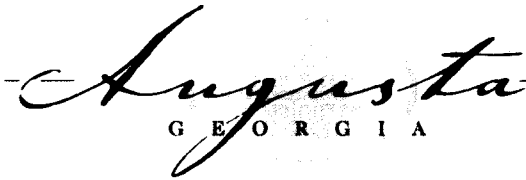
Augusta has a Link Deposit program designed to provide loans to eligible local Small, Minority and Women Owned Businesses. For more information about this program contact the Office of Disadvantage Business Enterprise at 706-821-2406.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	Sunday, August 13 and August 17, 22, 24, 2006
Augusta Focus	August 24, 2006

cc:	Tameka Allen	Interim Deputy Administrator
	Paul DeCamp	Housing Economic Development
	Calvin Holland	Commissioner
	Yvonne Gentry	DBE Coordinator



HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

Paul DeCamp
Interim Director

SUBJECT: City Center/South Augusta Initiative

DATE: January 17, 2007

CAPTION: Approve award of consulting contract for Phase I of the City Center/South Augusta Initiative

BACKGROUND: In August 2006 a Request for Qualifications (RFQ) was issued for development of the City Center/South Augusta Initiative. The selected consultant would help the city establish a private, community-based non-profit organization that would guide and manage redevelopment activities in a target area in the City Center/South Augusta area. In addition to establishing the non-profit corporation, the consultant would also help create a financing pool for use on redevelopment projects and develop and implement "catalyst" projects in the target area.

ANALYSIS: The city received one complete qualifications statement in response to the RFQ, which was submitted by the F.A. Johnson Consulting Group. The consultant selection committee evaluated the qualifications of the firm and the firm's proposed approach to the project. Given the scope of the initiative, city staff negotiated an agreement with the firm to limit the initial contract to Phase I tasks. Phase I tasks will include establishing the non-profit organization that will guide the initiative and execution of a preliminary partnership agreement among the non-profit, the city of Augusta and the owners of property encompassing the former Regency Mall site. The former Regency Mall site is considered a key to redevelopment efforts that are part of the initiative. Should additional phases of the initiative be authorized and funded, they would include the following activities by the consultant:

- Phase II – Develop a pre-development/construction work program for the former Regency Mall site
- Phase III – Identify catalyst projects for the neighborhoods surrounding Rocky Creek
- Phase IV – Provide recommendations and coordination regarding project financing, government affairs, property title examinations and the use of restrictive covenants and zoning overlays in the target area.

FINANCIAL IMPACT: The contract amount for Phase I activities is \$75,000

ALTERNATIVES: None recommended

Housing and Economic Development
925 Laney-Walker Boulevard, Augusta, GA 30901
(706) 821-1797 – Fax (706) 821-1784
www.augustaga.gov



RECOMMENDATION: Approve the award of a consulting contract for Phase I of the City Center / South Augusta Initiative Project

FUNDS AVAILABLE IN THE FOLLOWING ACCOUNT: R-UDAG

REQUESTED DATE: January 29, 2007



Office Of The Administrator

Frederick L. Russell, Administrator

Tameka Allen, Interim Deputy Administrator
Robert Leverett, Interim Deputy Administrator

Room 801 - Municipal Building
530 Greene Street - AUGUSTA, GA. 30911
(706) 821-2400 - FAX (706) 821-2819
www.augustaga.gov

RFA 06-166

August 1, 2006

Ms. Geri Sams
Procurement Director
530 Greene Street
Augusta, GA 30911

Dear Geri:

The Augusta-Richmond County Commission, at their regular meeting held on Tuesday, August 1, 2006, approved the solicitation of proposals for the Center City South Augusta Development Initiative. (Approved by Administrative Services Committee July 24, 2006)

If you have any questions, please contact me.

Yours truly,

Frederick L. Russell
Administrator

cc: Ms. Donna Williams

08-01-06: #9



Betty Carrera

From: Virginia Williams
Sent: Tuesday, August 15, 2006 10:11 AM
To: Betty Carrera; Phyllis Mills
Subject: RFQ #06-166 - City Center/South Augusta Development Initiative

Betty,

Please forward information on the above mentioned RFQ to the following persons:

- 1) Mr. Skip Smith
3214 Montpelier Drive
Augusta, GA 30909

Phone: 706-267-4956
E-mail: H.Smith22@comcast.net
- 2) Janie Peel
753 Broad Street – Suite 504
Augusta, GA 30901

Phone: 706-868-5053
Email: jpeel@prime-properties.net
- 3) Helen Blocker-Adams
3140 Augusta Tech Drive
Augusta, GA 30906

Phone: 706-792-1427
Email: hba@hbagroup-intl.com

Thanks!

Ginny Williams
Administrative Assistant
DBE Department
706-821-2406 (phone)
706-821-4228 (fax)

*Sent 8/15/06
PC*

Cranston Robertson Whitehurst
452 Ellis Street
Augusta, GA 30901

Johnson Laschober & Associates
1296 Broad Street
Augusta, GA 30901

W. R. Toole
349 Greene Street
Augusta, GA 30901

F. A. Johnson
1520 Senate Street
Suite 177
Columbia, SC 29201

*Mailed 8/14/06
ppm*



**Administrative Services Committee Meeting
1/29/2007 1:00 PM
DBE Recommendations**

Department: Clerk of Commission

Caption: Consider adopting recommendations to increase Disadvantaged Business Enterprise opportunities for minorities, women owned and local small businesses in accordance with Augusta Richmond County's policy. (Referred from January 8 Administrative Services)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

Clerk of Commission



**Administrative Services Committee Meeting
1/29/2007 1:00 PM
Economic Development Ombudsman Initiative**

Department:	Augusta Housing & Community Development Department
Caption:	Update on the Economic Development Ombudsman Program by Janie Peel of Prime Commercial Properties, Inc.
Background:	The Economic Development Ombudsman Program was established in 2004. Project consultants performed a variety of services to identify and assist existing and new businesses in the city. Examples of services provided include collaborating with existing economic development organizations, meeting one-on-one with business owners and developers, and conducting Economic Development Workshops, Roundtables and Forums. Initially separate contracts were awarded to Prime Commercial Properties, Inc. and the HBA Group, Inc. to provide services under the program. The principal objective of this "planning phase" of the program was to improve collaboration among economic development organizations and develop a coordinated economic development strategy. On June 21, 2005 the Augusta Commission approved a second contract with Prime Commercial Properties, Inc. for the implementation phase of the program. A third contract with Prime Commercial Properties was approved on February 22, 2006. The consultant continued with implementation activities until the contract expired in October 2006.
Analysis:	Ms. Peel will provide information regarding the effectiveness of the Economic Development Ombudsman Program.
Financial Impact:	None
Alternatives:	None recommended
Recommendation:	This is a discussion item to be received as information.

**Funds are
Available in the
Following
Accounts:** Not applicable

REVIEWED AND APPROVED BY:

**Finance.
Administrator.
Clerk of Commission**



**Administrative Services Committee Meeting
1/29/2007 1:00 PM
Employee Evaluation Process**

Department: Clerk of Commission

Caption: Discuss the evaluation process for employees reporting directly to the Mayor and Commission. (Requested by Commissioner Williams)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

Clerk of Commission



**Administrative Services Committee Meeting
1/29/2007 1:00 PM
Fire Department Hiring Practices**

Department: Clerk of Commission

Caption: Discuss the hiring practices of the Augusta Fire Department.
(Requested by Commissioner Williams)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

Clerk of Commission



Administrative Services Committee Meeting

1/29/2007 1:00 PM

Modification to the Housing & Community Development (HCD) Action Plan

Department: Administrator's Office

Caption: Approve the modification to the Housing & Community Development (HCD) Action Plan, the reassignment of current staff, and the Intergovernmental Agreement between the Augusta Land Bank Authority and Augusta.

Background: On August 15, 2006, the Commission approved the Housing & Community Development Action Team to proceed with their agenda. As part of the Action Plan, during the review process, the action team received resumes from all staff members and conducted interviews. Based on these meetings and our assessment, the action team is ready to proceed with reassigning the current staff. As stated in the plan, each employee will receive a letter assigning them to their respective position. The reassignment will also include one HCD employee being transferred to the Land Bank Authority in the Executive Director's position. On August 16, 2005, the Commission approved two positions for the Land Bank Authority. The position of Executive Director of the Land Bank Authority will be funded 50 % by CDBG funding and the remaining 50% by Land Bank property sales. We would like to evaluate the progress of the land sales and provide the Executive Director the opportunity to establish some procedures and guidelines prior to filling the other position. Administrative assistance will still be provided by the Law Department as it is currently. Attached is the Intergovernmental Agreement between the Augusta Land Bank Authority and Augusta for approval. During this process the team also made note that the position of Senior Housing Inspector (Grade 49) should be reclassified to a Housing Inspector I (Grade 47) position and the previous Housing Inspector I positions will be Housing Inspector II's (Grade 45). There are also some positions in which the exemption status will need to be modified. Please find attached a new organization plan and the list of positions

outlining their exemption status for approval. (Please see attached documentation)

Analysis: The overall goal is to develop a department that is conducive to the local government and the citizens of Augusta; a department that provides citizens with the means to enhance the community. The need to take a close look at HCD grew out of concerns about the department's activities and performance over the past 2 – 3 years. The Action Team was asked to thoroughly review this department and present recommendations. An assessment was performed by the team and this should be the last action item to be addressed.

Financial Impact: N/A

Alternatives: None recommended.

Recommendation: Approve the agenda item.

**Funds are
Available in the
Following
Accounts:** N/A

REVIEWED AND APPROVED BY:

**Administrator.
Clerk of Commission**

Augusta-Richmond County

Job Description

Approved Title: Housing Inspector I
Title: Housing Inspector I
Department: Augusta Housing and Community Development
Reports to: Housing Manager

Job Code:
Overtime: Non - Exempt
Date Prepared: August 2006
Job Grade: 47

GENERAL SUMMARY:

Develops and implements programs, projects, and special affordable housing initiatives that comply with HUD regulations. Reports to and assists the Housing Manager and works with County staff, homeowners, bankers, and community agencies and other external partners to develop and expand public-private partnerships in the implementation of the affordable housing programs in the Augusta-Richmond County area.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Coordinates construction projects as assigned.
2. Trains and supervises subordinate inspectors. Sets work schedules and project priorities
3. Assists with the procurement of design professionals and contractors needed to implement housing programs.
4. Establishes construction specifications and standards, quality control procedures, and inspection criteria.
5. Performs project quality control inspections and ensures compliance with all federal, state, and city codes and ordinances.
6. Coordinates and prepares required reports, write-ups, and cost estimates for eligible projects.
7. Coordinates the Lead-Based Paint testing, hazard reduction, and clearance activities for all Department and sub-recipient rehabilitation projects.
8. Other duties as assigned.

REQUIREMENTS

Education: Associate's Degree, Technical School, or equivalent level of education.

Experience: 5+ years in similar position or sufficient experience to perform principal duties and responsibilities.

Knowledge/Skills/Abilities:

- Considerable knowledge of housing and development programs and corresponding affordable housing programs.
- Proficiency in interpreting and comprehending complex local, state, and federal regulations.
- Considerable knowledge of construction and general contracting.
- Excellent verbal and written communication skills.
- Proficiency in computer software programs.

Other:

- Possess or have the ability to obtain state certifications for required inspections.
- May supervise and/or train designated subordinate personnel.

PHYSICAL DEMANDS

Intermittent sitting, standing, stooping, crouching, walking, and occasional lifting of light objects. Work is performed in an office.

DISCLAIMER

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

REVIEW/APPROVALS

Human Resources

Date

Line or Staff Management

Date

Augusta-Richmond County

Job Description

Approved Title: Housing Inspector II
Title: Housing Inspector II
Department: Augusta Housing and Community Development
Reports to: Housing Manager

Job Code:
Overtime: Non-exempt
Date Prepared: August 2006
Job Grade: 45

GENERAL SUMMARY:

Conducts on-site inspections of residential and commercial properties within the guidelines of local, state, and federal regulations. Determines what repairs to the property are needed and prepares work write-ups and specifications to be used in bidding and construction. Reports to the Senior Housing Inspector or other designated personnel and works with homeowners, contractors, engineers, fire officials, attorneys, zoning officials, insurance adjusters architects, and the public to ensure quality and safety in construction.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Performs initial inspections of residential and commercial property for code violations and other needed work.
2. Performs project inspections to ensure local, state, and federal compliance.
3. Coordinates reports, walk-throughs, write-ups, costs, and cost estimates for eligible projects.
4. Receives sealed bids and oversees bid process, pre-construction conference, and contract signing.
5. Oversees construction projects while ensuring adherence to contractual provisions.
6. Performs final inspections and executes final project documents.
7. Maintains records, including project folders, licensing and insurance documents, and warranties.
8. Other duties as assigned.

REQUIREMENTS

Education: High School diploma or GED.

Experience: 3-5 years in similar position or sufficient experience to perform principal duties and responsibilities.

Knowledge/Skills/Abilities:

- Considerable knowledge of construction and general contracting principles.
- Familiarity with local, state, and federal housing and building codes.
- Proficiency in construction cost estimating, specification writing, and inspection techniques.
- Excellent oral and written communication skills.
- Demonstrated ability to work independently.

Other:

- Possess or have the ability to obtain state certification for required inspections.
- May supervise and/or train designated subordinate personnel.

PHYSICAL DEMANDS

Intermittent sitting, standing, stooping, crouching, walking, and occasional lifting of light objects. Work is performed in an office and outdoors on construction sites with exposure to cold/inclement weather, dust, dirt, construction machinery, and noise.

DISCLAIMER

The preceding job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees to this job.

REVIEW/APPROVALS

Human Resources

Date

Line or Staff Management

Date

File Name

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE AUGUSTA LAND BANK AUTHORITY AND
AUGUSTA**

THIS INTERGOVERNMENTAL AGREEMENT entered into this day of January , 2007 between the **LAND BANK AUTHORITY** ("LBA"), a public body corporate and politic under the laws of the State of Georgia and **AUGUSTA, GEORGIA** , (Augusta") a political subdivision of the State of Georgia.

WHEREAS, the Authority is hiring an Executive Director (the "Director") and an Acquisition Coordinator and desires for the Augusta to pay the Director and Acquisition Coordinator and provide the fringe benefits therefor as well as paying withholding tax, FICA taxes and other similar items; and

WHEREAS, the Augusta is willing to undertake these obligations on behalf of LBA; and

NOW THEREFORE, in consideration of the premise and the mutual covenants herein contained, the adequacy of which is acknowledged by each party, it is agreed as follows:

1. Payment of Director: Augusta shall pay to the Director all salary, automobile allowance, expense reimbursement, and other amounts due to the Director as approved by LBA. LBA will provide written detail of the compensation for the Director. On behalf of LBA, Augusta will provide the Director with all fringe benefits provided to employees of Augusta in positions comparable to the Director's position. LBA shall reimburse Augusta for all amounts paid by Augusta to or on behalf of the Director under the terms of the employment whether through direct payment, indemnification, employer's contribution to FICA, retirement, health coverage, worker's compensation coverage or otherwise.

2. Payment of Land Acquisition Coordinator: Augusta shall pay to the Land Acquisition Coordinator all salary and other amounts due as a full- time employee. On behalf of LBA, Augusta will provide the Land Acquisition Coordinator with all fringe benefits provided to employees of Augusta in comparable positions. LBA shall reimburse Augusta for all amounts paid by Augusta to or on behalf of the Acquisition Coordinator under the terms of employment whether through direct payment, indemnification, employer's contribution to FICA, retirement, health coverage, worker's compensation coverage or otherwise.

3. To the extent allowed by law, the Authority shall indemnify and hold Augusta harmless against all expenses (including attorney's fees), damages, judgments, fines and amounts paid in settlement actually or reasonably incurred by Augusta as a result of acts or omissions of the said Employees.

4. No Joint Venture: This Agreement shall not constitute the parties hereto as joint ventures or partners and neither party shall be deemed to be an agent of the other.

5. Term: This Agreement shall be for a term of one year and shall be automatically renewed for additional one (1) year periods unless either party shall at least 180 days prior to the termination of this Agreement or the current term give notice that it will not renew the term upon its expiration. There may be three such one year extensions.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized officers to execute this Intergovernmental Agreement.

Augusta, Georgia

By: _____
Its Mayor

Attest: _____
Its Clerk

[SEAL]

Augusta Land Bank Authority

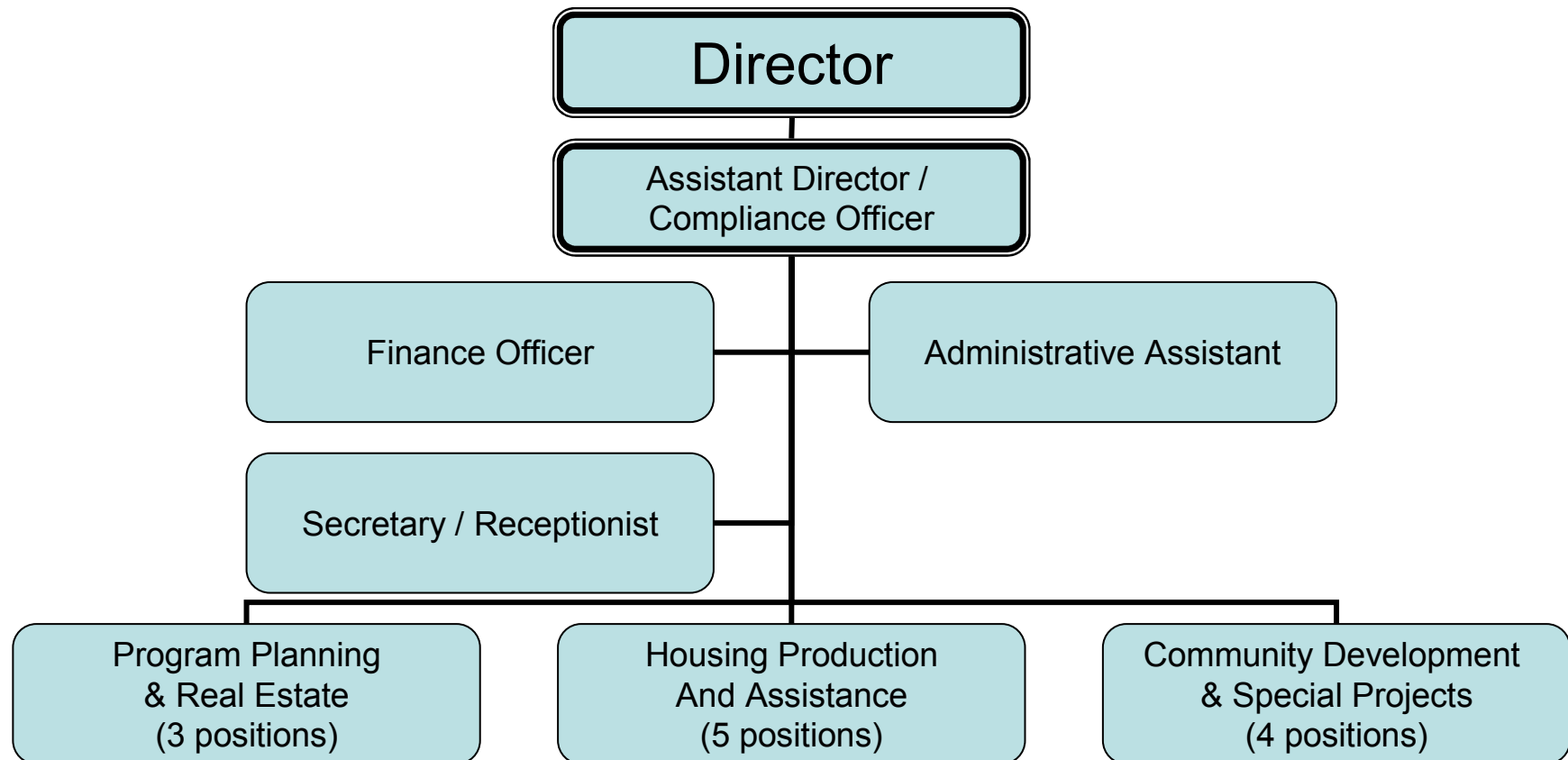
By: _____
Its Chairman

Attest: _____
Its Secretary

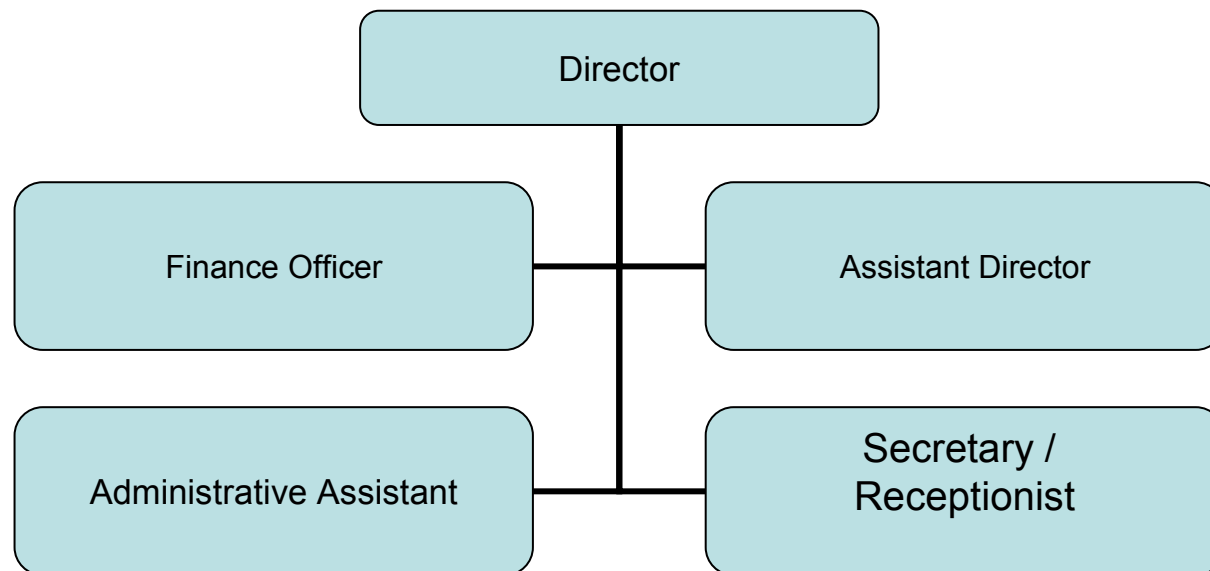
[AUTHORITY SEAL]

ORGANIZATIONAL CHART

HOUSING & COMMUNITY DEVELOPMENT DEPARTMENT



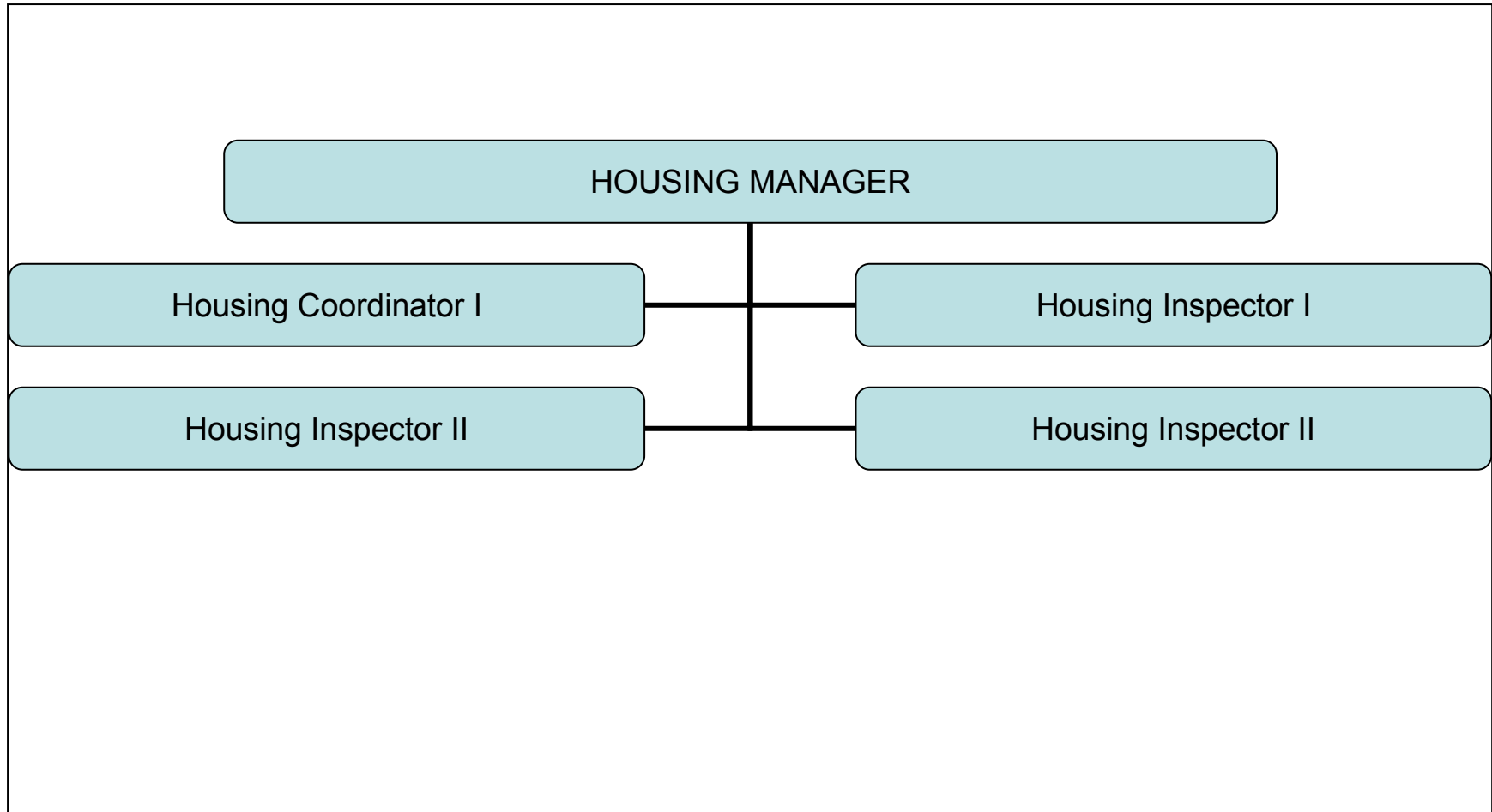
Administrative Division



Administrative Division

- Management of day-to-day operations
- Administrative and clerical support to other divisions
- Financial management for the department
- Payroll and related employee matters
- Answer routine inquiries and direct public to appropriate staff members
- Assure compliance with applicable laws and regulations.

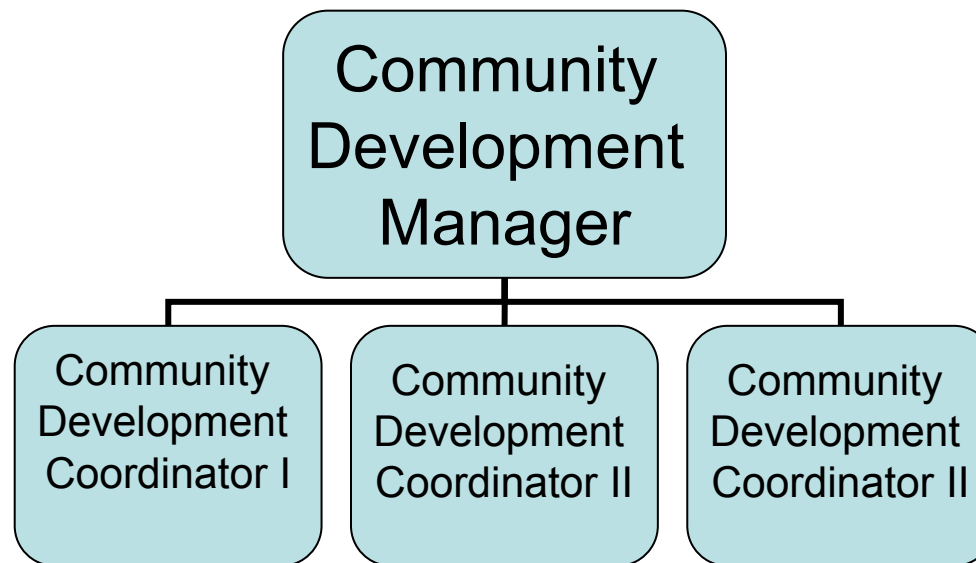
Housing Production and Assistance Division



Housing Production and Assistance Division

- Staff includes a manager, a housing coordinator and three inspectors
- Programs / Activities
 - CHDO Projects
 - Other Housing Production Projects
 - Housing Rehabilitation Program
 - Façade Rehabilitation Program
 - Paint Program
 - Downpayment Assistance Program
 - Demolition / Rebuild Program
 - Sewer Connection Program
 - HOPWA Program

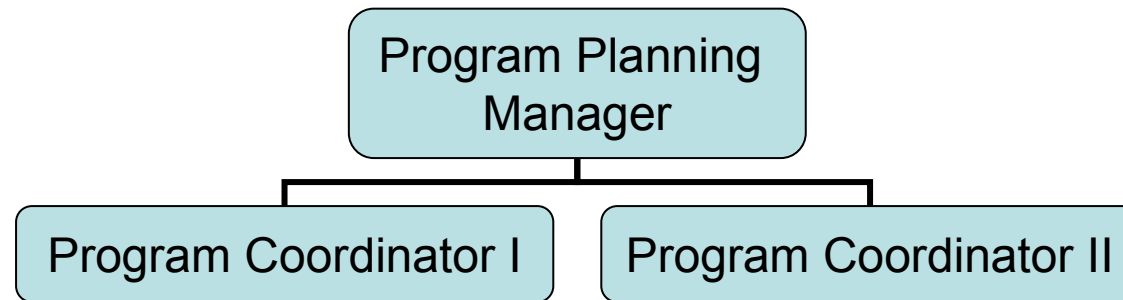
Community Development & Special Projects Division



Community Development and Special Projects Division

- Staff includes a manager and three coordinators
- Programs / Activities
 - Public Service Subrecipients / Projects
 - Public Facility Subrecipients / Projects
 - Homeless Assistance Program (ESG Subrecipients)
 - Economic Development Loan Programs
 - Section 108 Loans
 - Citizens Advisory Committee

Program Planning and Real Estate Division



Program Planning and Real Estate Division

- Staff includes a manager and two coordinators
- Programs / Activities
 - Neighborhood Plans / Special Studies
 - Consolidated Plan / Action Plan
 - Consolidated Annual Performance and Evaluation Report
 - Acquisition and Relocation Activities
 - Housing Trust Fund
 - Project Delivery Team
 - Land Bank Authority
 - Environmental Review for all department projects
 - Work with any subcommittees appointed by the City Commission

**AUGUSTA HOUSING AND COMMUNITY DEVELOPMENT DEPA
DEPARTMENT REORGANIZATION
POSITION, SALARY GRADE AND EXEMPTION STATUS
AS UPDATED JANUARY 19, 2007**

POSITION	SALARY GRADE
Director	59
Assistant Director	57
Program Planning Manager	53
Community Development Manager	53
Housing Manager	53
Finance Officer	53
Community Development Coordinator I	47
Program Coordinator I	47
Community Development Coordinator II	45
Housing Coordinator I	47
Housing Inspector I	47
Housing Inspector II	45
Housing Inspector II	45
Program Coordinator II	45
Community Development Coordinator II	45
Administrative Assistant II	44
Secretary / Receptionist	39

ARTMENT

EXEMPTION STATUS / CLASS

EXEMPT

EXEMPT

EXEMPT

EXEMPT

EXEMPT

EXEMPT

NON-EXEMPT

NON-EXEMPT

NON-EXEMPT

NON-EXEMPT

NON-EXEMPT

NON-EXEMPT

NON-EXEMPT

NON-EXEMPT

NON-EXEMPT

NON-EXEMPT

NON-EXEMPT



**Administrative Services Committee Meeting
1/29/2007 1:00 PM
Olde Town Ordinance**

Department:	Planning Commission
Caption:	Approve Ordinance designating the Olde Town neighborhood as a local historic district.
Background:	The proposed designation was finalized on December 19, 2006 but it had to be rescinded on January 18, 2007 because of an error made by a mailing company regarding notice required at 7-4-15(c). Correct notice has since been given and a public hearing was held by the Historic Preservation Commission at their January 25 meeting. Based on the results of the public hearing, the HPC recommends that the Olde Town neighborhood be designated as a Local Historic District with the same boundaries as the Pinched Gut (a.k.a. Olde Town) National Register District. See attached Resolution from the HPC and Ordinance.
Analysis:	The HPC recognizes the concerns of some citizens and Commissioners and recommends Approval, but recognizes that strict adherence to the Guidelines cannot be expected in certain parts of the District.
Financial Impact:	None.
Alternatives:	Approve or Deny.
Recommendation:	Approve the designation.
Funds are Available in the Following Accounts:	N/A

REVIEWED AND APPROVED BY:

Clerk of Commission

ORDINANCE

AN ORDINANCE TO DESIGNATE CERTAIN PROPERTY IN THE CITY OF AUGUSTA AS A HISTORIC DISTRICT, TO DESCRIBE THE HISTORIC DISTRICT, TO SET FORTH THE NAMES OF THE OWNERS OF THE PROPERTIES WITHIN THE HISTORIC DISTRICT, TO REQUIRE THAT A CERTIFICATE OF APPROPRIATENESS BE OBTAINED BEFORE THE CITY OF AUGUSTA HISTORIC PRESERVATION COMMISSION PRIOR TO ANY MATERIAL CHANGE IN THE APPEARANCE OF PROPERTIES WITHIN THE DESIGNATED DISTRICT, TO REQUIRE THAT PROPERTIES WITHIN THE DISTRICT BE IDENTIFIED AS HISTORIC PROPERTIES ON THE OFFICIAL ZONING MAP OF AUGUSTA-RICHMOND COUNTY, GEORGIA PURSUANT TO THE CITY OF AUGUSTA HISTORIC PRESERVATION ORDINANCE, FOUND AT TITLE 7-4 OF THE AUGUSTA CODE.

THE AUGUSTA COMMISSION OF AUGUSTA GEORGIA HEREBY ORDAINS:

SECTION I. That the following described property be designated a historic district pursuant to Title 7-4 of the Augusta Code.

Beginning at a point being at the intersection of the Savannah River with the Gordon Highway, being the point of beginning; running generally south along the right-of-way of the Gordon Highway, approximately 2900 feet to a point at the intersection of Gordon Highway and Watkins Street; running generally south along the right-of-way of the Gordon Highway approximately 740 feet to a point at the intersection of the Gordon Highway and Walton Way; turning and running east approximately 1260 feet to the intersection of Walton Way and Lincoln (3rd) Street; turning and running south approximately 2140 feet to the intersection of Lincoln (3rd) Street and Laney-Walker Boulevard; turning and running east approximately 1660 feet to a point on Houston Street adjacent to the rear of a city cemetery which fronts on Watkins Street; turning and running east approximately 1040 feet to a point at the intersection of East Boundary adjacent to the rear line of the property known as # 1 Taylor Street; turning and running north approximately 3900 feet to a point at the Savannah River and the intersection of an imaginary line which is a northward extension of East Boundary; turning and running west along the Savannah River approximately 2800 feet to the point of beginning.

SECTION II. That the following is the list of the owners of the designated properties as shown on the official tax records:

OLDE TOWN

PROPERTY OWNERS

411 TELFAIR PARTNERS LLC
A & C LAND CO
ABRAMS HENRY
AGARD BRIAN E (ROFS)
AGARD BRIAN E (ROFS)
AGOSTAS WILLIAM N
ALLEN JOHN HENRY
ALLEN WILLIE
ANDERSON JUSTIN R
ANDERSON SYLVESTER
ANTIME AUGUSTA
ANTOPOLSKY DAVID MARK
ANYTIME AUGUSTA LLC
ANYTIME AUGUSTA LLC
ANYTIME AUGUSTA LLC
A-RC CEDAR GROVE CEMETARY
A-RC MAGNOLIA CEMETARY
AROWOOD GARY A
ASHLEY FRANCES F
ATTN: TOM BECK
AUG-RICH CTY COMMUN PTR F
AUG-RICH CTY COMMUN PTR F
AUGUSTA
AUGUSTA
AUGUSTA
AUGUSTA
AUGUSTA CAPITAL LLC
AUGUSTA CAPITAL LLC
AUGUSTA PROPERTIES INC
AYER BIRKE
AYER BIRKIE
BAILEY ROBERT JR 1/3 BY ADMINISTRA
BAILEY ROBERT JR BY ADMINISTRA
BARLETT DONNA L
BARNWELL ISAAC
BARRENTINE MARY JANE
BARRETT JERI L
BARTON & BARTON INSPECTION SERV
BATTEY PROPERTIES L L C
BAUKNIGHT MACK M
BEALE MICHELE A
BEARD LOUISE
BEARD LOUISE R
BENNETT BEAULAH GRACEY
BERRY DAVID L
BERTRAND STYLES LESLIE
BISHOP S C MADISON TR
BIVINS LARRY A
BLAND CAROL J
BOHRER SEAN R
BOHRER SEAN R
BOLD MARTHA D
BOLD WILLIAM C
BOLD WILLIAM C

ADDRESS

411 TELFAIR ST
106 THIRD ST
610 SIBLEY ST
416 FIRST ST
422 FIRST ST
207 ELLIS ST
510 SIBLEY ST
232 TELFAIR ST
305 TELFAIR ST
310 FIRST ST
602 FOURTH ST
233 BROAD ST
344 WALKER ST
611 FOURTH ST
613 FOURTH ST
0 E BOUNDARY ST
702 THIRD ST
204 TELFAIR ST
102 FIRST ST
708 FOURTH ST
353 TELFAIR ST
355 TELFAIR ST
0 FENWICK ST
0 FENWICK ST
1 BROAD ST
618 SIBLEY ST
333 GREENE ST
124 GREENE ST
110 THIRD ST
305 BROAD ST
349 TELFAIR ST
229 WALKER ST
134 1/2 TELFAIR ST
265 WATKINS ST
249 WATKINS ST
308 BROAD ST
20 FOURTH ST
30 WALKER ST
418 FOURTH ST
132 WALKER ST
308 TELFAIR ST
526 SECOND ST
148 WALKER ST
246 WALKER ST
224 TELFAIR ST
258 TELFAIR ST
608 FIRST ST
217 TELFAIR ST
515 FIRST ST
310 THIRD ST
314 THIRD ST
223 ELLIS ST
105 GREENE ST
111 GREENE ST

PROPERTY OWNERS

BOLD WILLIAM C
BOOKER ANTHONY M
BOOKER JOHNNIE
BOOKER JOHNNIE MAE
BOOKER NELLIE
BOOKER ORONDE L
BOOSE PATRICIA GLADIN
BORDERS BOBBY L
BOSWELL J D
BOYD WANDELL MARK
BOYLES JAMES W
BRAID CATHERINE MCKEOWN
BRAID CATHERINE MCKEOWN
BRANCH MARION
BRASWELL LORI G
BRATTON ROBERT
BRIDGES DALE W
BRIM MARY F
BRISCOE GWENDOLYN
BROAD ST BAPTIST CHURCH
BROAD ST BAPTIST CHURCH
BROAD ST BAPTIST CHURCH
BROAD ST BAPTIST CHURCH
BROAD ST BAPTIST CHURCH
BROAD ST BAPTIST CHURCH
BROAD ST BAPTIST CHURCH
BROADWATER ANDREW MICHAEL
BROCK VIRGINIA
BROWN ANNIE
BROWN JOSEPH JR
BRYANT LOU 1/2
BRYANT LOU J
BRYANT LOU J 5/8
BUGG LOUISE
BUGG LOUISE
BURRIS JESSIE
BURWELL FRANCES B
BUSH ANNETTE
BUSH MARILINDA
BUTLER CYNTHIA
BYRD NANCY J ROFS
CALDWELL ARTHUR A
CAMPBELL EDGAR I
CAMPBELL G ANN
CANTELOU HOUSE LTD
CANTELOU HOUSE LTD
CANTELOU HOUSE LTD
CANTELOU HOUSE LTD
CARL BRADLEY W
CARMICHAEL MATLEITA ROAR
CARMICHAEL MATLEITA ROAR
CARPENTER ROSELLE R
CARPENTER SARA CREECH
CARTER SADIE A

ADDRESS

103 GREENE ST
326 TELFAIR ST
234 TELFAIR ST
414 THIRD ST
206 WALKER ST
234 ELLIS ST
317 REYNOLDS ST
212 FOURTH ST
412 SECOND ST
309 WALKER ST
605 E BOUNDARY ST
127 ELLIS ST
123 ELLIS ST
213 TELFAIR ST
106 FOURTH ST
102 SECOND ST
223 WATKINS ST
21 GREENE ST
130 1/2 ELLIS ST
19 ELLIS ST
29 ELLIS ST
25 ELLIS ST
101 SIBLEY ST
15 ELLIS ST
20 ELLIS ST
18 ELLIS ST
208 REYNOLDS ST
335 WALKER ST
517 E BOUNDARY ST
210 ELLIS ST
101 TELFAIR ST
102 TELFAIR ST
108 TELFAIR ST
111 BROAD ST
414 FORSYTHE ST
265 WALKER ST
146 TELFAIR ST
202 GREENE ST
300 GREENE ST
616 FOURTH ST
17 GREENE ST
329 ELLIS ST
11 ELLIS ST
101 BROAD ST
346 TELFAIR ST
344 TELFAIR ST
510 FOURTH ST
514 FOURTH ST
134 1/2 BROAD ST
413 GREENE ST
405 GREENE ST
25 WATKINS ST
345 WATKINS ST
106 FORSYTHE ST

OLDE TOWN

PROPERTY OWNERS

CATO DIANA L
 CAWLEY GRADY E
 CH OF LORD JESUS CHRIST
 CHILDRESS MICHAEL A
 CHILDS FRANK
 CHRISTIAN FRANK J
 CHRISTIAN FRANK J MRS
 CHUNKA NANCY M
 CHUNKA NANCY M
 CHUNKA NANCY M
 CLS REALTY LLC
 COFER ERIC
 COHEN CAROLYN L (ROFS)
 COLEMAN DEBRA
 COLLINS MINNIE
 COMFORT HOUSE INC
 COMMUNITIES IN SCHOOLS OF
 CONNELL THOMAS JEFFERSON
 CONNELL THOMAS JEFFERSON
 CONNELL WALTER
 COOK HAROLD E
 COOLEY DEBORAH LEE
 COOLEY DEBORAH LEE
 CORLEY MILDRED J
 COX WILLIE MAE
 CRAWFORD CLEO
 CRAWFORD YOLANDA (ROFS)
 CRESCI ANTHONY B
 CRESCI ANTHONY B II
 CROSBY BROAD WATER
 CROSBY BROAD WATER
 CSRA ECONOMIC OPPORTUNITY
 CULPEPPER MIKE W
 CUTNO DORIS D
 CUTNO FERNEASA A
 DANIEL LYNETTE
 DANIEL LYNETTE LLC
 DANIELS LOUISE COOPER
 DANIELS LOUISE COOPER
 DARDEN KENNETH O
 DARDEN KENNETH O
 DARDEN KENNETH O
 DARDEN KENNETH O
 DARDEN KENNETH O
 DARDEN KENNETH O
 DAVIS FAYE
 DAVIS FRANCES M
 DAVIS ISAM JR
 DAVIS LAVERNE M
 DAVIS TOMMIE
 DEMEDICIS HERBERT DAVID
 DEMELLO KIMBERLY
 DEMELLO ROBERT
 DEMELLO ROBERT
 DEMELLO ROBERT

ADDRESS

103 FOURTH ST
 305 ELLIS ST
 145 WATKINS ST
 120 REYNOLDS ST
 313 WALKER ST
 311 REYNOLDS ST
 261 BROAD ST
 232 BROAD ST
 206 GREENE ST
 223 BROAD ST
 413 THIRD ST
 136 BROAD ST
 609 FOURTH ST
 104 SECOND ST
 257 WALKER ST
 317 TELFAIR ST
 329 TELFAIR ST
 416 SECOND ST
 210 TELFAIR ST
 135 TELFAIR ST
 617 E BOUNDARY ST
 303 GREENE ST
 315 GREENE ST
 140 TELFAIR ST
 622 SIBLEY ST
 24 BROAD ST
 337 WALKER ST
 318 GREENE ST
 250 GREENE ST
 202 FORSYTHE ST
 215 FIRST ST
 333 TELFAIR ST
 347 BROAD ST
 312 BROAD ST
 128 BROAD ST
 320 BROAD ST
 239 GREENE ST
 604 FIRST ST
 605 SIBLEY ST
 109 ELLIS ST
 307 SECOND ST
 137 GREENE ST
 131 GREENE ST
 220 GREENE ST
 10 ELLIS ST
 411 THIRD ST
 6 ELLIS ST
 416 THIRD ST
 29 BROAD ST
 237 WALKER ST
 231 GREENE ST
 247 ELLIS ST
 332 ELLIS ST
 341 GREENE ST
 420 SECOND ST

PROPERTY OWNERS

DEMELLO ROBERT
 DEMELLO ROBERT
 DEMELLO ROBERT
 DEMELLO ROBERT
 DEMELLO ROBERT
 DETCHEMENDY MARK
 DETCHEMENDY MARK L
 DETCHEMENDY MARK L
 DEVANEY CHARLES A
 DEVANEY HAZEL E
 DEWEEN EDITH
 DEWEEN EDITH L
 DICKS ELIZABETH
 DIEHL CAROL ANN
 DIXON BETTY O
 DOWNTOWN AUGUSTA INC
 DRAYTON MATTIE M
 EALICK JO ANN C
 EDWARDS CLINTON R
 FEDERAL NATIONAL MORTG ASSOC
 FERGUSON KIM D
 FEW MARY LOUISE
 FLYTHE MARY B
 FOGARTY PROPERTIES
 FOGARTY VIRGINIA D
 FORTSON FRANKIE P
 FOUST MICHAEL RYAN
 FOX VANESSA PETERSON
 FREEMAN WILLIE C
 FRYER HERBERT N
 GALLATY CONAN A
 GALLOWAY HAROLD
 GAMBLE PATRICIA A
 GAY JAMES E
 GAY JAMES E
 GAY JAMES E
 GEIGER CORA LEE
 GHITTER LEON REAL ESTATE PARTNERS LF
 GHITTER LEON REAL ESTATE PARTNERS LF
 GILMORE MICHAEL
 GLADIN RAS ERBIE
 GLENN SWEETIE
 GOODEN YVETTE
 GORDON JOHNNIE
 GORELOCK BONNIE LEE RUBE
 GRAY EDSON T SR
 GRAY JANET M
 GREATER YOUNG ZION CHURCH
 GREATER YOUNG ZION CHURCH
 GREATER YOUNG ZION CHURCH
 GREATER YOUNG ZION MISSION
 GREATER YOUNG ZION MISSIONARY BAPTIST
 GREATER YOUNG ZION MISSIONARY BAPTIST
 GREATER YOUNG ZION MISSIONARY BAPTIST
 GREEN JOSEPHINE

ADDRESS

411 SECOND ST
 411 FORSYTHE ST
 426 SECOND ST
 247 WALKER ST
 412 SIBLEY ST
 336 WALKER ST
 410 FOURTH ST
 338 WALKER ST
 324 BROAD ST
 338 BROAD ST
 103A SECOND ST
 103 SECOND ST
 415 FIRST ST
 340 BROAD ST
 9 GREENE ST
 406A GREENE ST
 520 THIRD ST
 251 GREENE ST
 111 TELFAIR ST
 413 SECOND ST
 221 BROAD ST
 317 WATKINS ST
 403 TELFAIR ST
 236 TELFAIR ST
 241 ELLIS ST
 337 WATKINS ST
 112 BROAD ST
 307 TELFAIR ST
 133 WALKER ST
 237 WATKINS ST
 346 BROAD ST
 22 BROAD ST
 234 WALKER ST
 258 REYNOLDS ST
 250 REYNOLDS ST
 244 REYNOLDS ST
 24 WALKER ST
 19 WALKER ST
 619 FORSYTHE ST
 21 BROAD ST
 321 REYNOLDS ST
 202 WALKER ST
 210 WALKER ST
 122 TELFAIR ST
 239 BROAD ST
 201 ELLIS ST
 129 GREENE ST
 508 FIRST ST
 38 TELFAIR ST
 34 TELFAIR ST
 517 FIRST ST
 518 FORSYTHE ST
 115 WALKER ST
 516 FORSYTHE ST
 311 E BOUNDARY ST

OLDE TOWN

PROPERTY OWNERS

GREEN TERRIE J	231 WATKINS ST
GREEN TERRIE J	225 WALKER ST
GREEN WILLIE A	106 GREENE ST
GREENE MATTIE	217 WALKER ST
GREENE STREET RESTORATIONS LLC	105 BROAD ST
GRIFFIN MICHAEL C	412 GREENE ST
GRUBBS BRIAN JAMES	301 REYNOLDS ST
GUY DOROTHY H	232 REYNOLDS ST
GUY DOROTHY H	228 REYNOLDS ST
GUY DOROTHY H	224 REYNOLDS ST
GUY DOROTHY H	222 REYNOLDS ST
GUY DOROTHY H	218 REYNOLDS ST
HADDEN FLOYD A JR	225 ELLIS ST
HADDEN THOMAS M	132 ELLIS ST
HAIL BRAD EUGENE	101 GREENE ST
HALE FOUNDATION INC	414 WALKER ST
HALE FOUNDATION INC	412 WALKER ST
HALE FOUNDATION INC	408 WALKER ST
HALE FOUNDATION INC	406 WALKER ST
HALE FOUNDATION INC	402 WALKER ST
HALL NEAL	214 TELFAIR ST
HAMPTON EVAN	607 FORSYTHE ST
HARDEN MICHAEL	313 ELLIS ST
HARKINS LYNN M	349 BROAD ST
HARNEY TYSON ENTERPRISES	334 GREENE ST
HARNEY TYSON ENTERPRISES	314 GREENE ST
HARNEY TYSON ENTERPRISES	312 GREENE ST
HARRISON FRED L	124 BROAD ST
HASSELL DAVID	310 GREENE ST
HAWK DEBORAH R	302 FOURTH ST
HAWK VICTOR C	336 TELFAIR ST
HEATH ALICE MAE	610 FOURTH ST
HEMINGWAY CEDRIC	124 REYNOLDS ST
HENLEY CHESTER & BLAND A	614 SIBLEY ST
HENLEY MARY WILBURN	144 WALKER ST
HENRY ANNE EALICK 1/4	310 SECOND ST
HENRY CHRISTOPHER MERLE	141 GREENE ST
HERRING TRAVIS L TRUSTEE	262 GREENE ST
HERRINGTON BENJAMIN	205 BROAD ST
HERRINGTON G STAN JR	321 ELLIS ST
HERRINGTON G STANLEY JR	212 BROAD ST
HERRINGTON JEROME C	407 WALKER ST
HICKSON EARLIE E	23 GREENE ST
HICKSON EARLIE E 1/6	417 FIRST ST
HICKSON EARLIE E 1/6	512 FIRST ST
HICKSON EARLIE E 1/6	106 TELFAIR ST
HICKSON EARLIE E 1/6	27 WALKER ST
HILL HARRIET H	245 WALKER ST
HILL HARRIET H	133 WATKINS ST
HILL HOLLY R	210 THIRD ST
HILTON REBECCA	216 BROAD ST
HINTON CHANDA	605 FOURTH ST
HITCHCOCK JOHN P JR	228 GREENE ST
HITCHCOCK JOHN P JR	226 GREENE ST
HITCHCOCK JOHN P JR	227 TELFAIR ST

PROPERTY OWNERS

[illegible]

ADDRESS

411 FIRST ST
250 WALKER ST
23 WALKER ST
314 WALKER ST
250 BROAD ST
317 ELLIS ST
223 GREENE ST
266 GREENE ST
370 BOY ST
360 BAY ST
104 FOURTH ST
123 GREENE ST
236 ELLIS ST
302 BROAD ST
24 ELLIS ST
137 WATKINS ST
245 ELLIS ST
227 WATKINS ST
215 WATKINS ST
241 WALKER ST
235 WALKER ST
401 GREENE ST
507 SIBLEY ST
30 TELFAIR ST
26 TELFAIR ST
250 ELLIS ST
422 THIRD ST
615 FORSYTHE ST
140 WALKER ST
212 WALKER ST
415 THIRD ST
507 THIRD ST
305 WATKINS ST
137 WALKER ST
413 SECOND ST
425 E BOUNDARY ST
403 FIRST ST
346 GREENE ST
231 WALKER ST
230 WALKER ST
210 SIBLEY ST
416 GREENE ST
307 THIRD ST
309 THIRD ST
262 BROAD ST
248 BROAD ST
206 THIRD ST
246 BROAD ST
244 BROAD ST
238 BROAD ST
234 BROAD ST
301 THIRD ST
116 BROAD ST
116 BROAD ST
411 WATKINS ST

OLDE TOWN

PROPERTY OWNERS

KING PAUL G	409 WATKINS ST
KING PAUL G	407 WATKINS ST
KING PAUL G	266 BROAD ST
KIOLBASSA MYRTICE R MRS	28 GREENE ST
KITCHENS JO ANN N	314 TELFAIR ST
KITCHENS PAM C	336 GREENE ST
KITCHENS PAM C	246 GREENE ST
KITCHENS PAM C	505 THIRD ST
KNOTTS J RUDOLPH	204 REYNOLDS ST
KNOX PETER SEYMOUR COMMU	408 FOURTH ST
KNOX PETER SEYMOUR COMMU	330 GREENE ST
KNOX PETER SEYMOUR COMMU	326 GREENE ST
KNOX PETER SEYMOUR COMMU	414 FOURTH ST
KNOX PETER SEYMOUR COMMU	326A GREENE ST
KNOX PETER SEYMOUR COMMU	315 TELFAIR ST
LAMAR ROBERT B 1/3	22 ELLIS ST
LANCASTER MARY WADE	218 1/2 BROAD ST
LEE ANN WHATLEY	523 SECOND ST
LEE MARY A	321 WALKER ST
LEE MARY A	317 WALKER ST
LEIDEN TERRANCE	130 WALKER ST
LEIDEN TERRANCE P	257 TELFAIR ST
LEIDEN TERRANCE P	251 TELFAIR ST
LEIDEN TERRANCE P	239 1/2 TELFAIR ST
LEIDEN TERRANCE PATRICK	126 WALKER ST
LEIDEN TERRY	246 TELFAIR ST
LEIDEN TERRY	330 TELFAIR ST
LEIDEN TERRY	245 TELFAIR ST
LEIDEN TERRY	243 TELFAIR ST
LEIDEN TERRY	241 1/2 TELFAIR ST
LEIDEN TERRY	333 WALKER ST
LEIDEN TERRY	327 WALKER ST
LEIDEN TERRY	323 WALKER ST
LEIDEN TERRY P	334 WALKER ST
LEON BARTON PROPERTIES INC	26 WALKER ST
LESSARD RAYMOND W AS BIS	303 BROAD ST
LESTER ROBERTA	110 SECOND ST
LEWIS J ROY	15 GREENE ST
LIMEHOUSE BARBARA	231 BROAD ST
LOFTON YVONNE	301 1/2 GREENE ST
LOHRE LEROY E	311 1/2 ELLIS ST
LOHRE LEROY EDWARD	235 BROAD ST
LOKUTA LARRY	117 GREENE ST
LOWMACK L V E	322 WALKER ST
LUM MICHA P	308 GREENE ST
LUM WALTER	345 BROAD ST
MABEN JOHN R	208 GREENE ST
MADISON MYRTIS G	417 E BOUNDARY ST
MAJOR ROBERT	422 FORSYTHE ST
MAJOR ROBERT	113 TELFAIR ST
MALOYD CLEO JONES	129 ELLIS ST
MARANATHA CHRISTIAN FELLO	325 TELFAIR ST
MARANATHA CHRISTIAN FELLO	319 TELFAIR ST
MARCHANT GLENDA	219 BROAD ST
MARCHANT GLENDA H	201 BROAD ST

PROPERTY OWNERS

MARCHANT GLENDA H {ROFS}
MARCHANT WILLIAM A
MARIAM SHEWANGIZ W
MARIAM SHEWANGIZAW
MARTINEZ OPTASIANO
MAYSON SYLVIA
MCBRAYER JOHN G
MCCAIN SUZANNE
MCCALL DONALD A JR
MCCALL KATE
MCGAHEE MARLIN
MCINTYRE JUANITA B
MCKITRICK ALLEN D
MCMELMURRAY BEN SWAIN JR
MCMILLAN IRA
MCPHERSON CLARENCE O
MCWEE ROYCE F III
MERTINS LOUIS E JR
MILLER KIMBERLY ANN
MIRICK JAMES D
MITCHELL SHELIA
MOHAMED MANSOUR
MOHAMED MANSOUR
MOHAMED MANSOUR
MOON ROBERT A
MOORE WILIAM D JR
MOORES SEAN
MORGAN ANTHONY JR
MORGAN ANTHONY JR
MORIN KERI R
MOSES BAPTIST CHURCH
MOSES BAPTIST CHURCH
MOSES BAPTIST CHURCH
MOSES BAPTIST CHURCH
MOSES BAPTIST CHURCH TRUS
MOSES MISSIONARY BAPTIST
MOSES MISSIONARY BAPTIST
MSK BROADWAY-COBB HOUSE LLC
MUNDELL WILLIAM
MUNDELL WILLIAM
MUNDELL WILLIAM J
MUNDELL WILLIAM J
MUNDELL WILLIAM J
MUNDELL WILLIAM J
MUNDELL WILLIAM J
MUNDELL WILLIAM J
MYERS DOROTHY G
MYERS DOROTHY G
NATIONAL YOUTH ADVOCATE P
NATIONAL YOUTH ADVOCATE P
NATIONAL YOUTH ADVOCATE P
NATIONAL YOUTH ADVOCATE P
NATIONAL YOUTH ADVOCATE PROG INC
NEAL JOSEPH R JR

ADDRESS

102 BROAD ST
113 FOURTH ST
511 E BOUNDARY ST
501 E BOUNDARY ST
253 WATKINS ST
106 FIRST ST
252 BROAD ST
260 BROAD ST
102 FOURTH ST
511 SECOND ST
226 BROAD ST
129 WATKINS ST
312 REYNOLDS ST
407 TELFAIR ST
12 ELLIS ST
340 TELFAIR ST
109 BROAD ST
214 WALKER ST
237 BROAD ST
222 TELFAIR ST
519 SECOND ST
344 BROAD ST
409 BROAD ST
405 BROAD ST
215 GREENE ST
105 ELLIS ST
117 BROAD ST
212 THIRD ST
118 GREENE ST
107 THIRD ST
209 WALKER ST
112 WALKER ST
609 FIRST ST
105 WATKINS ST
612 FORSYTHE ST
516 FIRST ST
33 WALKER ST
335 BROAD ST
235 ELLIS ST
122 BROAD ST
406 GREENE ST
400 GREENE ST
239 ELLIS ST
237 ELLIS ST
352 GREENE ST
118 BROAD ST
121 GREENE ST
309 SIBLEY ST
115 BROAD ST
343 TELFAIR ST
339 TELFAIR ST
337 TELFAIR ST
345 TELFAIR ST
412 TELFAIR ST

OLDE TOWN

PROPERTY OWNERS

NEAL JOSEPH R JR	710 TELFAIR ST
NEELY ADRIAN N	519 THIRD ST
NEWMAN JOHN HENRY	255 WALKER ST
NEWMAN THOMAS L	261 WALKER ST
NEWSOME LOUIS C	112 ELLIS ST
NEWSOME REBA	308 REYNOLDS ST
NIMMONS KENNETH M	303 TELFAIR ST
NIXON SHIRLEY A	101 SECOND ST
OATES EUNICE MAE	16 BROAD ST
OLDE TOWN ASSOCIATES L P	219 ELLIS ST
OLDE TOWN ASSOCIATES L P	246 ELLIS ST
OLDE TOWN ASSOCIATES L P	215 ELLIS ST
OLDE TOWN ASSOCIATES L P	240 ELLIS ST
OLDE TOWN ASSOCIATES L P	238 ELLIS ST
OLDE TOWN ASSOCIATES L P	211 ELLIS ST
OLDE TOWN ASSOCIATES L P	303 ELLIS ST
OLDE TOWN ASSOCIATES L P	133 BROAD ST
OLDE TOWN ASSOCIATES L P	101 FIRST ST
OLDE TOWN ASSOCIATES L P	224 BROAD ST
OLDE TOWN ASSOCIATES L P	229 ELLIS ST
OLDE TOWN ASSOCIATES L P	209 ELLIS ST
OLDE TOWN ASSOCIATES L P	259 GREENE ST
OLDE TOWN ASSOCIATES L P	222 ELLIS ST
OLDE TOWN ASSOCIATES L P	214 ELLIS ST
OLDE TOWN ASSOCIATES L P	212 ELLIS ST
OLDE TOWN ASSOCIATES L P	204 ELLIS ST
OLDE TOWN ASSOCIATES L P	111 ELLIS ST
OLDE TOWN ASSOCIATES L P	202 ELLIS ST
OLDE TOWN ASSOCIATES L P	107 ELLIS ST
OLDE TOWN ASSOCIATES L P	306 SECOND ST
OLDE TOWN ASSOCIATES L P	305 WALKER ST
OLDE TOWN ASSOCIATES L P	515 THIRD ST
OLDE TOWN ASSOCIATES L P	134 WALKER ST
OLDE TOWN ASSOCIATES L P	260 REYNOLDS ST
OLDE TOWN ASSOCIATES L P	260 GREENE ST
OLDE TOWN ASSOCIATES L P	258 1/2 GREENE ST
OLDE TOWN ASSOCIATES L P	256 GREENE ST
OLDE TOWN ASSOCIATES L P	305 FIRST ST
OLDE TOWN ASSOCIATES L P	409 WALKER ST
OLDE TOWN ASSOCIATES L P	403 WALKER ST
OLDE TOWN ASSOCIATES L P	237 TELFAIR ST
OLDE TOWN ASSOCIATES L P	209 TELFAIR ST
OLDE TOWN ASSOCIATES L P	230 TELFAIR ST
OLDE TOWN ASSOCIATES L P	228 TELFAIR ST
OLDE TOWN ASSOCIATES L P	264 WALKER ST
OLDE TOWN ASSOCIATES L P	262 WALKER ST
OLDE TOWN ASSOCIATES L P	258 WALKER ST
OLDE TOWN ASSOCIATES L P	256 WALKER ST
OLDE TOWN ASSOCIATES L P	244 WALKER ST
OLDE TOWN ASSOCIATES L P	236 WALKER ST
OLDE TOWN ASSOCIATES L P	614 THIRD ST
OLDE TOWN ASSOCIATES L P	20 WALKER ST
OLDE TOWN ASSOCIATES L P	14 WALKER ST
OLDE TOWN ASSOCIATES L P	101 WATKINS ST
OLDE TOWN ASSOCIATES L P	323 1/2 ELLIS ST

ADDRESS

PROPERTY OWNERS

[illegible]**ADDRESS**

325 1/2 ELLIS ST
211 BROAD ST
319 ELLIS ST
248 1/2 ELLIS ST
218 ELLIS ST
29 WALKER ST
2 GREENE ST
14 GREENE ST
16 GREENE ST
401 THIRD ST
405 THIRD ST
137 BROAD ST
126 TELFAIR ST
302 GREENE ST
306 TELFAIR ST
347 TELFAIR ST
311 TELFAIR ST
333 ELLIS ST
224 GREENE ST
114 ELLIS ST
247 GREENE ST
104 FORSYTHE ST
130 BROAD ST
206 REYNOLDS ST
251 BROAD ST
247 BROAD ST
240 TELFAIR ST
23 BROAD ST
407 THIRD ST
211 WALKER ST
213 1/2 WALKER ST
125 WATKINS ST
108 FOURTH ST
201 GREENE ST
316 BROAD ST
351 BROAD ST
415 FOURTH ST
11 GREENE ST
346 WALKER ST
612 FOURTH ST
108 FORSYTHE ST
330 WALKER ST
326 WALKER ST
250 TELFAIR ST
506 THIRD ST
508 THIRD ST
512 THIRD ST
408 THIRD ST
238 GREENE ST
313 TELFAIR ST
410 THIRD ST
216 GREENE ST
260 TELFAIR ST
26 GREENE ST
105 FOURTH ST

OLDE TOWN

PROPERTY OWNERS

ADDRESS

RIBOCK JOHN A	109 FOURTH ST
RIBOK JOHN A	227 GREENE ST
RICE DEVELOPMENT INC	232 WALKER ST
RICE TRAVIS W ROFS	112 FIRST ST
RICHARD RONALD A	515 E BOUNDARY ST
RICHARDS ELIZABETH G	511 THIRD ST
RICHMOND COUNTY LAND BANK	120 WALKER ST
RIHA BRIAN D	227 BROAD ST
RILEY AGNES FRIEND	315 ELLIS ST
RILEY JOHN	106 BROAD ST
RIVERS HARRY JR	315 WATKINS ST
ROBERSON JULIA MAE	516 THIRD ST
ROBERTS FANNIE	239 WALKER ST
ROBINOSON EUGENE	14 BROAD ST
ROBINSON SYLVIA M	223 TELFAIR ST
ROBINSON WENDELL	301 ELLIS ST
RODGERS ERIN	208 BROAD ST
RODGERS ERIN	202 BROAD ST
RODGERS ERIN	220 SECOND ST
RODGERS ERIN	222 SECOND ST
ROGERS MARGARET LOUISE	109 THIRD ST
ROGERS ROBERT CARROLL	262 REYNOLDS ST
ROHOVIT RICHARD L	220 BROAD ST
ROLAND ANN M	516 SECOND ST
ROLAND ISAAC	512 SECOND ST
ROWE MICHAEL J	209 BROAD ST
ROWLAND GERTRUDE	112 GREENE ST
ROWLAND ISAAC	513 E BOUNDARY ST
SAMPLES BOB W	518 FOURTH ST
SAMPSON DONNIE R	205 1/2 WATKINS ST
SANABURY WILLAAM H	225 TELFAIR ST
SAPP LIZZIE	318 WALKER ST
SAPP THERON C TR	12 BROAD ST
SCHORSCH MARY ELIZABETH	254 TELFAIR ST
SCHWEITZER ROBIN	302 SECOND ST
SCOTT RONNIE	10 WALKER ST
SHANNON SAM JR	235 WATKINS ST
SHARMA GIRISH	225 BROAD ST
SHARRIEFF VERMELLE	415 SECOND ST
SHAW MICAH D	301 TELFAIR ST
SHEIL JULIE E	211 GREENE ST
SHEIL MICHAEL D	311 FORSYTHE ST
SIMPSON JOHN E JR	320 TELFAIR ST
SIMPSON JOHN E JR	138 GREENE ST
SLOCUMB BILL B	205 FORSYTHE ST
SMITH EARNEST G	253 GREENE ST
SMITH WILLIE	36 WALKER ST
SOUTHERN NATIONAL CONSTRU	118 ELLIS ST
SOWINSKI HEINZ	404 TELFAIR ST
ST PAUL MISSIONARY BAPTIST	10 TELFAIR ST
ST PAUL MISSIONARY BAPTIST	12 TELFAIR ST
ST PAUL MISSIONARY BAPTIST	13 TELFAIR ST
ST PAUL MISSIONARY BAPTIST	520 SIBLEY ST
ST PAUL MISSIONARY BAPTIST	8 TELFAIR ST
ST PAULS BAPTIST CHURCH	11 TELFAIR ST

PROPERTY OWNERS

ADDRESS

ST PAULS MISSIONARY BAPTIST CHURCH	6 TELFAIR ST
ST. PAUL MISSIONARY BAPTIST CHURCH	512 SIBLEY ST
STANZI PAUL	129 BROAD ST
STAPLETON BESSIE H	106 SECOND ST
STARBOARD EMEK LLC	218 WALKER ST
STEINBERG HENRY	304 REYNOLDS ST
STEVENS THOMAS	257 WATKINS ST
STEVENS THOMAS	267 WATKINS ST
STEWART B J	304 GREENE ST
STREETMAN PHILLIP ROGERS	303 REYNOLDS ST
SULLIVAN ROBERTA G	221 WALKER ST
SULLIVAN ROBERTA G	611 FORSYTHE ST
SUSSMAN WILLIAM J	347 GREENE ST
SUSSMAN WILLIAM J	343 GREENE ST
SUSSMAN WILLIAM J	302 TELFAIR ST
SWANCY ANNIE LEE	126 REYNOLDS ST
SWANCY ANNIE LEE (LEST)	131 BROAD ST
SWARTZ & BROUGH INC	211 TELFAIR ST
SWEAT WILLIAM A N SR	219 GREENE ST
TATE ERIC M	103 ELLIS ST
TAYLOR WILLIAM HENRY	101 ELLIS ST
TEMPLE JERRY D JR	310 ELLIS ST
TERRAL TERRY G	104 GREENE ST
THANKFUL BAPTIST CHURCH	304 WALKER ST
THANKFUL BAPTIST CHURCH	321 WATKINS ST
THANKFUL BAPTIST CHURCH	312 WALKER ST
THANKFUL BAPTIST CHURCH	335 WATKINS ST
THANKFUL BAPTIST CHURCH	308 WALKER ST
THANKFUL BAPTIST CHURCH	307 WATKINS ST
THANKFUL BAPTIST CHURCH	609 THIRD ST
THANKFUL BAPTIST CHURCH	301 WATKINS ST
THANKFUL BAPTIST CHURCH	616 THIRD ST
THANKFUL BAPTIST CHURCH	620 THIRD ST
THANKFUL BAPTIST CHURCH INC	340 WALKER ST
THANKFUL BAPTIST CHURCH INC	323 WATKINS ST
THANKFUL BAPTIST CHURCH INC	249 WALKER ST
THANKFUL BAPTIST CHURCH INC	327 WATKINS ST
THANKFUL BAPTIST CHURCH INC	207 WATKINS ST
THOMAS JEFFREY LEE	306 ELLIS ST
THOMASON JOHN H	607 SECOND ST
THOMASON JOHN H	253 WALKER ST
THOMASON JOHN H	119 TELFAIR ST
THOMASON JOHN H	522 SECOND ST
THOMASON JOHN H	611 SECOND ST
THOMASON JOHN H	9 WALKER ST
THOMASON JOHN H	7 WALKER ST
THOMASON JOHN H	8 WALKER ST
THOMASON JOHN H	6 WALKER ST
THOMASON JOHN H	609 SIBLEY ST
THOMASON JOHN H	401 BROAD ST
TIGA GROUP INC	200 TELFAIR ST
TOLBERT ROSA LEE	515 SIBLEY ST
TOOLE BARRY ALAN	304 FOURTH ST
TOOLE FRANKLIN A	308 FOURTH ST
TOOLE MARTHA P	111 THIRD ST

OLDE TOWN

PROPERTY OWNERS	ADDRESS
TOOLE MARTHA PRATT	349 GREENE ST
TRAPP RUSSELL & CAROL PROP LLC	1 GREENE ST
TRUSTEES OF MOSES BAPTIST	616 FORSYTHE ST
TRUSTEES OF MOSES BAPTIST	611 FIRST ST
TRUSTEES OF MOSES BAPTIST	620 FORSYTHE ST
TRUSTEES OF MOSES BAPTIST	615 FIRST ST
TRUSTEES OF MOSES BAPTIST	109 WATKINS ST
TUTT CLEO PRESTON	218 TELFAIR ST
UNITED COMPANIES LENDING	219 WATKINS ST
UPTON MANAGEMENT CO INC	227 ELLIS ST
URBAN ACTION INC	344 GREENE ST
UTLEY DAVID R	3 GREENE ST
VAUGHN BILLIE H	405 TELFAIR ST
WAGER DANIEL H	222 GREENE ST
WALKER CALVIN B	101 FOURTH ST
WALKER FRANKLIN SR	105 THIRD ST
WALTON TERRY	123 BROAD ST
WARD NATHAN	413 SIBLEY ST
WARR BROTHERS	420 GREENE ST
WARR BROTHERS	417 TELFAIR ST
WARREN SARA L	261 WATKINS ST
WASHINGTON GENEVA BLACK	113 FIRST ST
WASHINGTON MARIE A 1/2 INT	130 TELFAIR ST
WASHINGTON RENA	112 TELFAIR ST
WATKINS PLACE LLC	101 WALKER ST
WATKINS PLACE LLC	121 WALKER ST
WATKINS PLACE LLC	245 WATKINS ST
WEEKS DEBBIE ELAINE (ROFS)	102 THIRD ST
WEST JEROME	612 SIBLEY ST
WESTAFER GEORGE W	243 GREENE ST
WHIGHAM RAYBUN	233 WALKER ST
WHITTEN WILLIAM A	403 THIRD ST
WIGGINS RACHEL W	507 SECOND ST
WILBURN SARAH	131 WALKER ST
WILHELMI HELEN B	311 BROAD ST
WILHELMI MARCIA M	309 BROAD ST
WILHELMI MARK L	134 GREENE ST
WILHELMI MARK L	314 BROAD ST
WILLIAMS ANNIE	409 THIRD ST
WILLIAMS BRUCE V	208 FOURTH ST
WILLIAMS CLARENCE W	226 WALKER ST
WILLIAMS CLARENCE W	220 WALKER ST
WILLIAMS ELIZABETH	118 TELFAIR ST
WILLIAMS ETHEL S	220 ELLIS ST
WILLIAMS REGINA	214 THIRD ST
WILLIAMS S GAIL	322 TELFAIR ST
WILLIAMS S GAIL	122 REYNOLDS ST
WILSON TIMOTHY	345 WALKER ST
WILSON TIMOTHY	341 WALKER ST
WISE ROBERT D	125 ELLIS ST
WOODS GLENDA K	306 GREENE ST
WOODS VELMA LONG M	228 WALKER ST
WRIGHT DERRICK D	307 BROAD ST
WRIGHT JAMES	343 WATKINS ST
WYLD, INEZ R REVOCABLE T	338 REYNOLDS ST
WYNN L RENEE	242 GREENE ST
WYNN MARY	515 SECOND ST

SECTION III. That compliance with Code Section 7-4 entitled "Historic Preservation" shall be required within the area described in Section I of this Ordinance.

SECTION IV. That the properties described herein be identified as a local historic district on the official zoning maps of Augusta-Richmond County, Georgia.

SECTION V. That all Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed.

Done in Open Meeting under the Common Seal thereof this ____ day of _____, 2007.

ATTEST:

Clerk of Commission

Mayor, City of Augusta Richmond County

RESOLUTION

A RESOLUTION TO THE AUGUSTA-RICHMOND COUNTY COMMISSION THAT OLDE TOWN (AKA PINCHED GUT) BE DESIGNATED A LOCAL HISTORIC DISTRICT PURSUANT TO THE CITY OF AUGUSTA HISTORIC PRESERVATION ORDINANCE FOUND AT TITLE 7-4 OF THE AUGUSTA CODE.

WHEREAS, the Historic Preservation Commission initiated the designation process for a proposed Olde Town Local Historic District on September 28, 2006.

WHEREAS, the Historic Preservation Commission has prepared a report including a physical description, statement of significance, location map, and representative photographs of the proposed downtown historic district.

WHEREAS, on January 25, 2007, at 6:30 P.M. in the Augusta-Richmond County Municipal Building, the Historic Preservation Commission held a public hearing on the proposed historic district designation.

WHEREAS, during the public hearing information was presented on the proposed historic district and the impact of such a designation, questions were answered regarding the Preservation Commission and the designation, and comments were received both for and against the designation.

WHEREAS, at its regular meeting on January 25, 2007 the Historic Preservation Commission, a quorum being present, evaluated the information and comments received at the public hearing and through the mail regarding the designation, debated the merits of the designation, and concluded by voting to recommend that Olde Town be designated as a local historic district under the Augusta-Richmond County Historic Preservation Ordinance.

NOW, THEREFORE BE IT RESOLVED that the Historic Preservation Commission hereby recommends that Olde Town, the boundaries of which are more fully described in the attached draft ordinance, be established as a local historic district pursuant to Title 7-4 of the Augusta Code.

This 25th day of January, 2007.

CHAIRMAN, CITY OF AUGUSTA
HISTORIC PRESERVATION COMMISSION

ATTEST:

SECRETARY, CITY OF AUGUSTA
HISTORIC PRESERVATION COMMISSION



**Administrative Services Committee Meeting
1/29/2007 1:00 PM
Set Qualifying Fees**

Department: Board of Elections

Caption: Set the Qualifying Fee for Augusta Commission Districts 2, 4, 6, 8, and 10.

Background: These offices will appear on the November 6, 2007 General Election Ballot. It is required by law (O.C.G.A. 21-2-131(a) (1) that the local governing authority set the qualifying fee prior to February 1 of the year of the election.

Analysis: Once approved by the Augusta Commission the Board of Elections will publish ad advertisement pursuant to law.

Financial Impact: \$20.00 to publish advertisement

Alternatives: None

Recommendation: Approval

Funds are Available in the Following Accounts: 101-01-4110-52.33111

REVIEWED AND APPROVED BY:

**Finance.
Administrator.
Clerk of Commission**

NOVEMBER 6, 2007
GENERAL MUNICIPAL ELECTION
INFORMATION

Offices to Appear on Ballot

- Augusta Commission– Districts 2, 4, 6, 8, and 10
(District 10 is a Super District composed of districts 3, 6, 7, and 8)

Qualifying Period

- Opens: Monday, August 27, 2007 at 8:30 AM
- Closes: Friday, August 31, 2007 at 4:30 PM

Qualifying Fee:

The qualifying fees are listed below for offices to appear on the November 6, 2007 General Municipal Election and are based on 3% of the base salary of the office:

- Augusta Commission: District 2 - **\$360.00**
District 4 - **\$360.00**
District 6 - **\$360.00**
District 8 - **\$360.00**
*District 10 - **\$360.00**

*District 10 is a Super District made up of single member districts 3, 6, 7, and 8.



**Administrative Services Committee Meeting
1/29/2007 1:00 PM
Executive Session**

Department: Clerk of Commission

Caption: Executive Session to discuss personnel and authorize the Chairman to execute the affidavit of compliance with Georgia's Open Meeting Act. (Requested by Recreation Department Study Sub-Committee)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

Clerk of Commission
