



Administrative Services Committee Meeting Commission Chamber - 8/30/2022

ATTENDANCE:

ADMINISTRATIVE SERVICES

1. Motion to approve the minutes of the Administrative Services Committee held on August 9, 2022.

**Item
Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Francine Scott	Passes

2. Motion to **approve** 911 Emergency Services Department to affix 911 Logo for two Public Safety Vehicles.

**Item
Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Francine Scott	Passes

3. Motion to **approve** the purchase of two 2024 ETI ETC40IH, at a individual cost of \$176,063.00 each for a total of **\$352,126.00** from Equipment Technology, LLC. (Bid 22-214) for the Engineering Department-Traffic Engineering Division and Street Lights Division.

**Item
Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Francine Scott	Passes

4. Motion to **approve** utilizing state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of six Ford F150s, at a total cost of **\$144,540** from Allan Vigil Ford for various departments.

**Item
Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve		Commissioner Bobby Williams	Commissioner Francine Scott	Passes

Motion to
approve.
Motion Passes 4-0.

5. Motion to **approve** utilizing a state contract (# SWC 99999-001-SPD0000183-0006) for the purchase of one Ford Utility Police K9, at a total cost of \$49,614 to Wade Ford for the Richmond County Marshal's Office – Airport Division. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Francine Scott	Passes

6. Motion to **approve** utilizing a state contract (#SWC 99999-SPD-ES40199373-009S) for the purchase of one Ford T350 Van, at a total cost of **\$53,933** to Wade Ford for the Richmond County Sheriff's Office. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Francine Scott	Passes

7. Motion to **approve** utilizing state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of eight Ford F150s, at a total cost of **\$306,808** from Allan Vigil Ford for various departments. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Francine Scott	Passes

8. Motion to **receive** as information only the emergency replacements needed to the Charles B. Webster Detention Center totaling \$984,123.00 for Lock Replacement - Willo Products Co., Shower Upgrades - Tri Solutions, Roof Replacement - Hixon's Roofing **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Francine Scott	Passes

9. Discuss Hornsby Subdivision Improvements led by Cherry Ave. Revitalization Enterprise regarding housing rehabilitation of abandon houses. **(Requested by Commissioner Jordan Johnson)** **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to approve referring this item to the Traffic Engineering Department. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Francine Scott	Passes

10. Presentation of the Gold Cross Draft Contract.

Item Action:
None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	It was the consensus of the committee to delete this item until a later date.			

11. Motion to receive as information grant application from HUD Lead Hazard Reduction Program Grant Application.

Item Action:
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Francine Scott	Passes

12. Motion to approve HCD's request for 50/50 partnership with Honnête Habitats III, LLC to develop (3) workforce housing units, (New Construction) within the Laney Walker/Bethlehem area located at 1409 Maple St., 1411 Maple St., and 1413 Maple St .

Item Action:
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to refer this item to the full Commission with no recommendation and to include additional information. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Francine Scott	Passes

13. Motion to approve HCDs RFQ 22-188: contracts with The committee has recommended to prequalify the following vendors for the 4 lead services areas listed below: 1. Certified Lead Abate Contractors: Clean and Green Environmental and National Environmental Solutions, Inc. 2. Certified Lead RRP Contractors: G & P Construction, Clean and Green Environmental , Blounts Complete Home Services and National Environmental Solutions, Inc. 3. Certified Lead Inspector/Risk Assessor: Clean and Green Environmental , GLE Associates, and National Environmental Solutions, Inc. 4. Clearance Inspectors: Clean and Green Environmental, GLE Associates and National Environmental Solutions, Inc. to administer lead remediation for the Housing and Community Development (HCD) Lead Grant Hazard Reduction Program. This pre-qualification contract is for a three (3) year term.

Item Action:
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve				Passes

Motion to approve. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Francine Scott
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- | | |
|--|-------------------------------------|
| 14. Motion to approve award of contract to prepare Construction Documents for construction of New Facilities for Augusta Fleet Management to Dickinson Architects of Augusta in the amount of \$108,000 for Phase I and 8.5% of construction costs for Phase II - RFQ 22-213. | Item
Action:
Approved |
|--|-------------------------------------|

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Francine Scott	Passes

www.augustaga.gov



Administrative Services Committee Meeting
8/30/2022 1:10 PM
Minutes

Department:

Presenter:

Caption: Motion to approve the minutes of the Administrative Services Committee held on August 9, 2022.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available in
the Following
Accounts:**

REVIEWED AND APPROVED BY:

Door Decals

First Vehicle Services

Augusta 911 Door Decals.fs

N:\CUSTOMERS 2022\AKO Augusta\First Vehicle Services\Augusta 911 Door Decals



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APPROVAL SIGNATURE: _____ DATE: _____

Job Information		Customer Information		Number of Colors: 20
Job Number: 21-9363	Description: Door Decals	P:		
Artist: Ali		F:		
Order Date: 07-27-2022		E:		
Delivery Date:	KITTED BY: _____			
Current Time: 2:22:05 PM	CHECKED BY: _____			
Current Date: 8/1/2022				



ACCOUNTS PAYABLE
AKO Signs Inc.
P.O. Box 80561
Athens GA 30608

Office: 706-210-5595
Fax: 706-210-5605
see website for more info

Estimate

ESTIMATE NO. 21-9406

DATE 8/2/2022

NAME / ADDRESS

First Vehicle Services - 49080
1568 Broad St.
Augusta, Ga. 30904

SHIP TO

First Vehicle Services - 49080
1568 Broad St.
Augusta, Ga. 30904

ORDERED BY		P.O. NO.	TERMS	REP	DUE DATE
Kaycee			Net 45	ETD	9/10/2022
QTY	ITEM	DESCRIPTION		COST	TOTAL
2	Graphics INST	Description: "911" decal Size: 15"h x 13.28w 2022 Ford Escape Printed Vinyl: 180Cv3 Color:black on white Finishing: Installed		29.95	59.90
0.25	Artwork	Includes logo clean up, logo creation, or consultation.		60.00	15.00
Thank you for the opportunity!			TOTAL \$74.90		

Customer acknowledges that any change, alteration or additional charges added to the order shall be subject to further charge as reasonable for the additional materials, labor and margin. Customer grants a security interest in the signage for payment of any amounts not paid upon delivery. Amounts not paid when due shall accrue interest at 19% per annum in addition to attorneys fees of 15% of the amount collected. Customer acknowledges that all payments hereunder shall be made out to AKO Signs, exclusively. Customer shall rely only upon official AKO proof documents, and shall not rely upon any representation or statement by salesperson in conflict therewith. This approval agreement composes the entire agreement between and among the parties.

SIGNATURE _____

DATE _____



ACCOUNTS PAYABLE
AKO Signs Inc.
P.O. Box 80561
Athens GA 30608

Office: 706-210-5595
Fax: 706-210-5605
see website for more info

Estimate

ESTIMATE NO. 21-9363

DATE 7/27/2022

NAME / ADDRESS

SHIP TO

First Vehicle Services - 49080
1568 Broad St.
Augusta, Ga. 30904

First Vehicle Services - 49080
1568 Broad St.
Augusta, Ga. 30904

ORDERED BY		P.O. NO.	TERMS	REP	DUE DATE
Kaycee			Net 45	ETD	9/10/2022
QTY	ITEM	DESCRIPTION		COST	TOTAL
2	Graphics INST	Description: "911" decal Size: 15"h x 13.28w 2022 Ford Explorer Printed Vinyl: 180Cv3 Color:black on white Finishing: Installed		29.95	59.90
0.25	Artwork	Includes logo clean up, logo creation, or consultation.		60.00	15.00
Thank you for the opportunity!			TOTAL		\$74.90

Customer acknowledges that any change, alteration or additional charges added to the order shall be subject to further charge as reasonable for the additional materials, labor and margin. Customer grants a security interest in the signage for payment of any amounts not paid upon delivery. Amounts not paid when due shall accrue interest at 19% per annum in addition to attorneys fees of 15% of the amount collected. Customer acknowledges that all payments hereunder shall be made out to AKO Signs, exclusively. Customer shall rely only upon official AKO proof documents, and shall not rely upon any representation or statement by salesperson in conflict therewith. This approval agreement composes the entire agreement between and among the parties.

SIGNATURE _____

DATE _____



Administrative Services Committee Meeting
8/30/2022 1:10 PM
2022 - 911 Logo

Department:	Central Services
Presenter:	Ron Lampkin
Caption:	Motion to approve 911 Emergency Services Department to affix 911 Logo for two Public Safety Vehicles.
Background:	The 911 Emergency Services Department is requesting to have the 911 logo placed on the two vehicles purchased for the department. This request is to be uniform with identifying the 911 department, similar to other public safety departments in Augusta, Georgia with their specific agency logo. Additionally, when attending public safety related events or in the event of emergencies requiring 911 staff, the vehicle logo will assist in easily identifying the Augusta, Georgia 911 Emergency Services Department.
Analysis:	Central Services – Fleet Management Division requests approval for 911 Emergency Services to affix the 911 logo on the driver and passenger doors in replacement of the standard Augusta, GA logo.
Financial Impact:	216-03-7110/52-38110 - \$149.80
Alternatives:	(1) Approve 911 Emergency Services logo to be affixed; (2) Do not approve 911 logo and affix standard Augusta, Ga logo
Recommendation:	Motion to Approve 911 Emergency Services Department to affix 911 Logo for two Public Safety Vehicles
Funds are Available in the Following Accounts:	216-03-7110/52-38110 - \$149.80

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission



Central Services Department

Ron Lampkin, Interim Director
Laquona C Sanderson, Interim Fleet Manager

Fleet Management
1568-C Broad Street
Augusta GA 30904
Phone: (706) 821-2892

MEMORANDUM

TO: Takiyah Douse, Interim Administrator
FROM: Ron Lampkin, Interim Director, Central Services Department
DATE: July 26, 2022
SUBJECT: Disposal/Auction of Surplus Vehicles

In accordance with Para 3.06 of the Fleet Management, Operations, Maintenance and Replacement Policy, Fleet Management is responsible for recommending the disposal of assets no longer required. Fleet Management is recommending the disposal of the one asset as listed below to be declared surplus and available for auction.


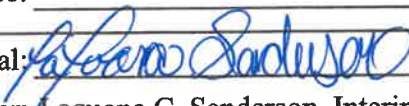
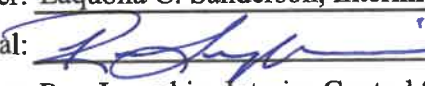
<u>ASSET</u>	<u>DESCRIPTION</u>	<u>AGENCY</u>
204258	2005 Ford F550 Bucket Truck	Engineering-Street Lights

Please advise this office upon approval of this request so that we may proceed with the initiation of the auction disposal or process to remove them as surplus equipment.

If you need further information or if you have any questions regarding this justification, please contact the Fleet Management Office at 706-821-2892.

LCS/ams

**Central Services Department - Fleet Management Division
Replacement Evaluation Form**

Asset Information			
Department Name:	ENGINEERING-SL	Date:	22-Jul-22
Org Key:	276-04-1610		
Vehicle Description:	2005 Ford F550 Bucket Truck	Asset Number:	204258
Assigned Use:	Maintenance and service of street lights throughout Augusta-Richmond County, GA		
			
Signature of Director/Elected Official:			
Name of Director/Elected Official:		Hameed Malik, Director, Ph. D., P.E.	
Purchase Date:	2/8/2005		
Purchase Price:	\$69,373.00		
Current Mileage:	101,130	Current Hours:	N/A
Replacement Criteria Scoring			
	Score	Details	
Miles/Hours	10		
Type of Service	3		
M&R Cost	4	\$58,565.64 or 84%	
Reliability	3		
Condition	3		
Total Score	23		
Fleet Manager Recommendation: Vehicle was selected for replacement due to age and condition of vehicle. The total amount of repairs has cost the City of Augusta more than 84% of the vehicle's purchase price. Mileage was not a determining factor for its replacement since the vehicle is usually at an idle status when performing its duties at job sites. It has also been experiencing an increased frequency of hydraulic leaks and head gasket issues.			
Planned Replacement Year: 2022 - 2023			
Funding Source:			
Fleet Manager Approval: 			
Name of Fleet Manager: Laquona C. Sanderson, Interim Fleet Manager			
Central Services Director Approval: 			
Name of Director: Ron Lampkin, Interim Central Services Director			



**Bid Opening Bid Item #22-214 2023 Truck, Bucket 45 Foot
for Augusta, Georgia- Central Services Department-Fleet Maintenance Division
Bid Due: Tuesday, May 2, 2022 @11:00 a.m.**

Total Number Specifications Mailed Out: 12
Total Number Specifications Download (Demandstar): 4
Total Electronic Notifications (Demandstar): 92
Georgia Registry: 137
Total Packages Submitted: 4
Total Non-Compliant: 0

VENDORS	Altec Industries Inc 200 Altec Dr. Elizabethtown, KY 42701	Terex Utilities Inc. 3140 15th Ave SE Watertown, SD 57201	ETI 341 NW 122nd St. Oklahoma City, OK 73114	Versalift Southeast 614 East Hanover Rd. Graham, NC 27253
Attachment B	Yes	Yes	Yes	Yes
E-Verify Number	1826145	274840	1389794	1428107
SAVE Form	Yes	Yes	Yes	Yes

10.00 OPTIONAL ITEMS

10.01 Keys	\$122.00	\$500.00	\$275.00	\$300.00
10.02 Heavy Duty Floor Mats	\$421.00	\$260.00	\$254.00	\$168.00
10.03 Winch	\$4,042.00	\$6,272.00	\$3,416.00	\$5,000.00
10.04 Power Inverter	\$2,319.00	\$3,890.00	\$2,642.00	\$2,162.00

BIDDER OFFER

YEAR	2026	2023	2024	2023
MAKE	Ford	Terex	ETI	Versalift
MODEL	F550	LT40	ETC40IH	SST-40-EIH
BID PRICE	\$199,449.00	\$181,899.00	\$169,476.00	\$171,626.00
APPROXIMATE DELIVERY TIME	June 2026	360 Days	710 DAYS	420 Days



Central Services Department

Ron Lampkin, Interim Director
Fleet Management
Laquona Sanders, Interim Fleet Manager

1568-C Broad Street
Augusta GA 30904
Phone: (706) 821-2892

MEMORANDUM

TO: Geri Sams, Director, Procurement Department
FROM: Ron Lampkin, Interim Director, Central Services Department
DATE: May 4, 2022
SUBJECT: Recommendation for Bid #22-214 – Truck, Bucket 45 Foot

Fleet Management would like to recommend the award of bid #22-214, to Equipment Technology, LLC of Oklahoma City, OK. The vendor's proposal met the requirements of the bid, provided all the accessories/options requested and was the best and lowest price for the equipment requested.

Please advise this office upon completion of notifications so that we may proceed with the acquisition process.

If you need further information or if you have any questions regarding this recommendation, please contact the Fleet Management Office at 706-821-2892.

LCS/ams



**Bid Opening Bid Item #22-214 2023 Truck, Bucket 45 Foot
for Augusta, Georgia- Central Services Department-Fleet Maintenance Division
Bid Due: Tuesday, May 2, 2022 @11:00 a.m.**

Total Number Specifications Mailed Out: 12
Total Number Specifications Download (Demandstar): 4
Total Electronic Notifications (Demandstar): 92
Georgia Registry: 137
Total Packages Submitted: 4
Total Non-Compliant: 0

VENDORS	Altec Industries Inc 200 Altec Dr. Elizabethtown, KY 42701	Terex Utilities Inc. 3140 15th Ave SE Watertown, SD 57201	ETI 341 NW 122nd St. Oklahoma City, OK 73114	Versalift Southeast 614 East Hanover Rd. Graham, NC 27253
Attachment B	Yes	Yes	Yes	Yes
E-Verify Number	1826145	274840	1389794	1428107
SAVE Form	Yes	Yes	Yes	Yes
10.00 OPTIONAL ITEMS				
10.01 Keys	\$122.00	\$500.00	\$275.00	\$300.00
10.02 Heavy Duty Floor Mats	\$421.00	\$260.00	\$254.00	\$168.00
10.03 Winch	\$4,042.00	\$6,272.00	\$3,416.00	\$5,000.00
10.04 Power Inverter	\$2,319.00	\$3,890.00	\$2,642.00	\$2,162.00
BIDDER OFFER				
YEAR	2026	2023	2024	2023
MAKE	Ford	Terex	ETI	Versalift
MODEL	F550	LT40	ETC40IH	SST-40-EIH
BID PRICE	\$199,449.00	\$181,899.00	\$169,476.00	\$171,626.00
APPROXIMATE DELIVERY TIME	June 2026	360 Days	710 DAYS	420 Days

**FOR ALL DEPARTMENTS-TRUCK, BUCKET 45 FOOT -
 BID OPENING 5/2/22 @ 11:00pm**

22-214	Altec Industries	Terex Utilities	Equipment Technology	Versalift Southeast
Year:	2026	2023	2024	2023
Make:	Ford	Terex	ETI	Versalift
Model:	F550	LT40	ETC40IH	SST-40-EIH
DELIVERY:	June-26	May-23	May-24	July-23
Base Price including all basic options	\$199,449.00	\$181,899.00	\$169,476.00	\$171,626.00
10.01 Extra Set of Keys/Fob	\$122.00	\$500.00	\$275.00	\$300.00
10.02 Heavy Duty Mats	\$421.00	\$260.00	\$254.00	\$168.00
7.06 Winch	\$4,042.00	\$6,272.00	\$3,416.00	\$5,000.00
8.01 Power Inverter	\$2,319.00	\$3,890.00	\$2,642.00	\$2,162.00
TOTALS:	\$206,353.00	\$192,821.00	\$176,063.00	\$179,256.00

ALTEC INDUSTRIES INC
1730 VANDERBILT ROAD
BIRMINGHAM, AL 35234

VERSALIFT SOUTHEAST
4816 RUTLEDGE PIKE
KNOXVILLE, TN 37914

TEREX UTILITIES SOUTH
11072 WASHINGTON HWY
GLEN ALLEN, VA 23059

SAGON TRUCKS AND EQUIPMENT
8871 TARA BLVD
JONESBORO, GA 30236

PALFINGER, NORTH AMERICA LLC
341 NW 122ND ST.
OKLAHOMA CITY, OK 73114

DUR-A-LIFT
PO BOX 31
2002 KINGBIRD AVE.
GEORGE, IA 51237

MATERIAL HANDLING INC.
631 N. GLEENWOOD AVE
DALTON, GA 30720

HIGHWAY EQUIPMENT
305 EXECUTIVE PARK DRIVE
CONCORD, NC 28025

FORD MOTOR COMPANY
3480 WRIGHTSBORO RD.
AUGUSTA, GA 30909

RUSH TRUCK CENTER
2925 GUN CLUB ROAD
AUGUSTA, GA 30907

FLEETCARE COMMERCIAL TRUCKS
1242 NOWELL DRIVE
AUGUSTA, GA 30901

MATTHEWS MOTORS
1351 GORDON HWY
AUGUSTA, GA 30901

RON LAMPKIN
CENTRAL SERVICE

RON CROWDEN
CENTRAL SERVICE

PHYLLIS JOHNSON
COMPLIANCE

BID ITEM# 22-214
2023 TRUCK, BUCKET 45 FOOT-FOR
CENTRAL SERVICE DEPARTMENT
BID DUE: MONDAY, 2 MAY 2022 @ 11:00 A.M.

BID ITEM# 22-214
2023 TRUCK, BUCKET 45 FOOT-FOR
CENTRAL SERVICE DEPARTMENT
BID MAILED: 03/24/2022

1 of 1

	Inc. 2022-03-24	Worrell, Joseph		
	Xtreme Green Products, Inc. 2022-03-24	neil@xgpinc.com Roth, Neil		
123456789	Yamaha Motor Corporation, USA 2022-03-24	julian_rambo@yamaha-motor.com Rambo, Julian	N	NOM
669057938	akinrolabuoluwole 2022-03-24	woleray@yahoo.com akinrolabu, oluwole	Y	AFA
672222168	emosuolusegun 2022-03-24	segnik2004@yahoo.com emosu, olusegun	Y	AFA

ETHNIC GROUP	COUNT
African American	9
Asian American	0
Native American	0
Hispanic/Latino	0
Pacific Island/American	1
Non Minority	84
Not Classified	0
Total Number of Vendors	94
Total Number of Contacts	137

[PR_bid_email_list](#)

Planholders

[Add Supplier](#)[Export To Excel](#)

Supplier (4)

Supplier 	Download Date
BYD Coach and Bus LLC	03/28/2022
First Transit, Inc.	03/25/2022
Thompson Building Wrecking Co., Inc.	04/23/2022
Versalift Southeast	03/28/2022

[Add Supplier](#)

Supplier Details

Supplier Name	BYD Coach and Bus LLC
Contact Name	Richard Morales
Address	1800 S. Figueroa St. , Los Angeles, CA 90015
Email	ricardo.morales@byd.com
Phone Number	213-748-3980

Documents

Filename	Type	Action
22-214_ITB	Bid Document / Specifications	View History



**Administrative Services Committee Meeting
8/30/2022 1:10 PM
2022 - Engineering Bucket Trucks - ITB 22-214**

Department:	Central Services
Presenter:	Ron Lampkin
Caption:	Motion to approve the purchase of two 2024 ETI ETC40IH, at a individual cost of \$176,063.00 each for a total of \$352,126.00 from Equipment Technology, LLC. (Bid 22-214) for the Engineering Department-Traffic Engineering Division and Street Lights Division.
Background:	The Engineering Department – Traffic Engineering Division and Street Lights Division is requesting to purchase two trucks as replacements for totaled asset # 212159 and asset # 204258 which will be retained until the new vehicle is received at which point will be auctioned. These vehicles are critical to service and maintain street lights and signage throughout the Augusta, GA.
Analysis:	The Procurement Department published a competitive bid using the Demand Star application for a Truck, Bucket 45 Foot. Invitations to bid were sent to 12 vendors and four responses were received. Equipment Technology, LLC. of Oklahoma City, OK offered the requested equipment within the designated budget and provided all the necessary specifications for the desired equipment. Bid 22-214: Truck, Bucket 45 Foot : 2024 ETI ETC40IH – Equipment Technology, LLC. (Oklahoma City, OK): $\$176,063.00 \times 2 = \$352,126.00$
Financial Impact:	\$352,126.00 using Capital Outlay Fund account; 272-04-1610/54.21110
Alternatives:	(1) Approve the request; (2) Do not approve the request
Recommendation:	Motion to approve the purchase of two 2024 ETI ETC40IH Trucks, Bucket 45 foot at a total cost of \$352,126.00 from Equipment Technology, LLC. of Oklahoma City, OK (Bid 22-214) for the Engineering Department-Traffic Engineering Division/Street Light Division.
Funds are Available in the Following Accounts:	\$352,126.00 using Capital Outlay Fund account; 272-04-1610/54.21110

REVIEWED AND APPROVED BY:

Procurement
Finance
Law
Administrator
Clerk of Commission



Procurement Department

Mrs. Geri Sams, Director

June 27, 2022

Allan Virgil Ford
Attn: Mr. Robert Burtner
6790 Mt. Zion Blvd.
Morrow, GA. 30260

RE: Letter of Intent

Dear Mr. Burtner

The purpose of this letter is to signify the intent of Augusta, Georgia's Government to purchase six (6) Ford F-150s for the Augusta, GA-Fleet Management Division as indicated on the attached Memorandum of Understanding (MOU). Included is approval from the Procurement Director, Geri Sams for purchase as indicated on the MOU.

Augusta Fleet Management will forward a copy of the purchase order as soon as final approval is given by the Augusta Commission and processed by the Procurement Department.

If you have any questions please contact: Laquona Sanderson, Interim Fleet Manager (706) 821-2845.

Sincerely,

Geri Sams
Procurement Director





Central Services Department

Ron Lampkin, Interim Director 2760 Peach Orchard Road, Augusta, GA 30906
Laquona Sanderson, Interim Fleet Manager (706) 821-7174 Phone (706) 796-5077 Fax

MEMORANDUM

OK
GAS 6/17/2022

TO: Geri Sams, Director, Procurement Department

FROM: Ron Lampkin, Interim Director, Central Services Department

DATE: June 15, 2022

SUBJECT: Request to Utilize State Contract #SWC 99999-SPD-ES40199373-002
- Ford F150

Central Services-Fleet Management request to utilize state contract #SWC 99999-SPD-ES40199373-002 (Ford F150). The state contract holder, Allan Vigil Ford, has six Ford F150s on order that will meet the needs of various departments. The price for each Ford F150 is \$24,090 per the attached quote.

The vendor is requesting a "Letter of Intent to Purchase" to hold the trucks for Augusta Richmond County. Due to marketing conditions, there is a chance Ford manufacture can choose to not fulfil any remaining orders due to low supply and high demand; however, the letter will prioritize the trucks that are built for Augusta Richmond County and guarantee pricing. Once Commission has approved the order, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchase.

Thank you for your assistance. Please call if you have any questions or concerns in regards to this communication.

RL/kb

#1543 1-m Bowles ~~Antoon~~ Kaycee 7/14
6/8/22
ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

**2022 Ford F150 (1/2 ton)
Regular Cab, 6 Cyl, 4x2, SWB**

SWC #99999-SPD-ES40189373-002

Equipment included in

Base price

3.3L V6 Flex Fuel engine
6 Speed Automatic Transmission
Factory Installed A/C
AM-FM Radio
Solar Tinted Glass
Power Steering/ABS Brakes
Rear view back up camera
Vinyl 40/20/40 Bench Seat
Rubber Floor Covering
Full Size Spare/ Step bumper
Autolamp headlights
Short Bed (6.5 ft)
6300 GVWR
P245/70R17 Tires
Ford SYNC (Bluetooth)
Crew Cab only:
Power Windows, Locks & Mirrors

Exterior Colors	Interior Color
D1 Stone Gray	Gray
PQ Race Red	"
HX Antimatter Blue	"
B3 Atlas Blue	"
JS Iconic Silver	"
UM Agate Black	"
M7 Carbonized Gray	"
YZ Oxford White	"

School Bus Yellow is available at
\$925.00 per vehicle

FOB Allan Vigil Ford
Delivery- see chart, \$75 minimum

ALLAN VIGIL FORD GOV'T SALES
6790 Mt. Zion Blvd
Morrow, GA 30260
770-968-0680 Phone
678-364-3910 Fax

- * 5.0L V8 or 3.5L EcoBoost engine required
- ** Not available with regular cab short wheel base
- *** Requires 85A (Power W-L-M)
- **** Super cab & Crew cab only
- ***** Crew Cab only

Base Price

\$21,495.00

Options	Price		Code
5.0L V8 Flex Fuel engine	1,836.00	1836	996
3.5L V8 EcoBoost engine**	2,388.00		99G
2.7L V6 EcoBoost	1,125.00		99P
Long Bed (8 ft)	295.00		145
Extended range fuel tank**	410.00		655
Super Cab (6.6 ft. bed)	2,525.00		X1C
Super Cab (8 ft. bed) *	3,690.00		X1C/Long
4x4 Option-Regular cab	3,495.00		F1E
4X4 Option-Super&Crew Cab	3,045.00		X1E
Skid plates (4X4s only)	155.00		413
Crew Cab SWB (5.5 ft bed)	5,850.00		W1Cs
Crew Cab LWB* (6.5 ft bed)	6,740.00		W1C/Long
3.5L Hybrid engine-Crew Cab)	7,150.00		99D
Limited Slip Axle	525.00		XLB
Daytime Running Lights	42.00		942
Power Windows/Locks/Mirrors	1,088.00		85A
Power Seat-requires 85A	345.00		91P
XL w/ Power W-L-M, SYNC, AM/FM, & Cruise control.	2,075.00		101A
101A for Crew Cab	985.00		101A
Class IV Hitch (w/o tow pkg)	189.00	189	53B
Trailer Tow Pkg(Includes 67T)	995.00		53A
Electric Brake Controller	265.00		67T
Tow Mirrors w/ spotlights***	495.00		54Y/59S
Running boards (black)	262.00		18B
Cruise Control	215.00		50S
40-20-40 Cloth Split Bench	N/C		CS
Cloth Buckets w/console****	275.00		WS
Rear window defroster	305.00		57Q/924
Fog Lights	135.00		595
Carpet w/ Mats	140.00		168
Aluminum Wheels & Bumpers	740.00		86A
SYNC 4 w/ SiriusXM	305.00		524/582
Tailgate Step	355.00		83T
Spray-In Bedliner	420.00	420	ATK
Reverse Sensing-requires 83A or 83B	255.00		76R
XLT Package	5,250.00		300A
XLT Power Driver Seat	330.00		91P
Navigation pkg (XLT Only)	755.00		50N
XI SSV Package	49.00		66S

Options total
Other vendor added equipment
Delivery

Total

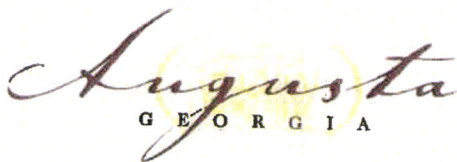
~~200~~
~~\$24,240.00~~

150.00

\$24,090.00

Contact person
Agency
Phone Number

10/13/21



Central Services Department

Ron Lampkin, Interim Director

2760 Peach Orchard Road, Augusta, GA 30906

Laquona Sanderson, Interim Fleet Manager

(706) 821-7174 Phone

(706) 796-5077 Fax

MEMORANDUM

OK
GASMS/8
6/17/2022

TO: Geri Sams, Director, Procurement Department

FROM: Ron Lampkin, Interim Director, Central Services Department

DATE: June 15, 2022

SUBJECT: Request to Utilize State Contract #SWC 99999-SPD-ES40199373-002
- Ford F150

Central Services-Fleet Management request to utilize state contract #SWC 99999-SPD-ES40199373-002 (Ford F150). The state contract holder, Allan Vigil Ford, has six Ford F150s on order that will meet the needs of various departments. The price for each Ford F150 is \$24,090 per the attached quote.

The vendor is requesting a "Letter of Intent to Purchase" to hold the trucks for Augusta Richmond County. Due to marketing conditions, there is a chance Ford manufacture can choose to not fulfil any remaining orders due to low supply and high demand; however, the letter will prioritize the trucks that are built for Augusta Richmond County and guarantee pricing. Once Commission has approved the order, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchase.

Thank you for your assistance. Please call if you have any questions or concerns in regards to this communication.

RL/kb

#1543 1-m Bowles ~~Arncor~~ Kaycee 7/14
6/8/22
ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

**2022 Ford F150 (1/2 ton)
Regular Cab, 6 Cyl, 4x2, SWB**

SWC #99999-SPD-ES40199373-002

**Equipment Included in
Base price**

3.3L V6 Flex Fuel engine
6 Speed Automatic Transmission
Factory Installed A/C
AM-FM Radio
Solar Tinted Glass
Power Steering/ABS Brakes
Rear view back up camera
Vinyl 40/20/40 Bench Seat
Rubber Floor Covering
Full Size Spare/ Step bumper
Autolamp headlights
Short Bed (6.5 ft)
6300 GVWR
P245/70R17 Tires
Ford SYNC (Bluetooth)
Crew Cab only:
Power Windows, Locks & Mirrors

Exterior Colors	Interior Color
D1 Stone Gray	Gray
PQ Race Red	"
HX Antimatter Blue	"
B3 Atlas Blue	"
JS Iconic Silver	"
UM Agate Black	"
M7 Carbonized Gray	"
<u>YZ Oxford White</u>	"

School Bus Yellow is available at
\$925.00 per vehicle

FOB Allan Vigil Ford
Delivery- see chart, \$75 minimum

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Base Price		\$21,495.00	
Options	Price		Code
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XL w/ Power W-L-M, SYNC, AM/FM, & Cruise control.	2,075.00		101A
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Cruise Control	215.00		50S
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Cloth Buckets w/console****	275.00		WS
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Fog Lights	135.00		595
Carpet w/ Mats	140.00		168
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Spray-In Bedliner	420.00	420	ATK
Reverse Sensing-requires 53A or 53B	255.00		76R
XLT Package	5,250.00		300A
XLT Power Driver Seat	330.00		91P
Navigation pkg (XLT Only)	755.00		50N
XI SSV Package	49.00		66S

Options total
Other vendor added equipment
Delivery



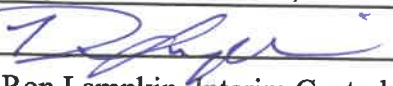
Total

~~200~~ 150.00
~~\$24,245.00~~
\$24,090.00




Contact person
Agency
Phone Number

10/13/21

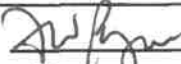
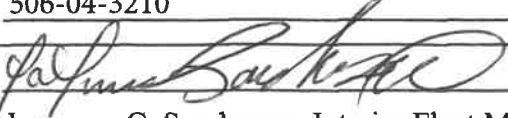

**Central Services Department - Fleet Management Division
Replacement Evaluation Form**

Asset Information			
Department Name:	Fleet Shop 1	Date:	24-Jun-22
Org Key:	626-01-6441		
Vehicle Description:	2001 Dodge 2500	Asset Number:	994436
Assigned Use:	The Division is responsible for maintenance part pick ups and service calls on all county vehicles.		
Signature of Director/Elected Official: 			
Name of Director/Elected Official: Ron Lampkin			
Purchase Date: 2/27/2001			
Purchase Price: \$18,603.50			
Current Mileage: 99,241		Current Hours: N/A	
Replacement Criteria Scoring			
	Score	Details	
Miles/Hours	10	99,241	
Type of Service	3		
M&R Cost	5	105% OR \$19,585.60	
Reliability	5		
Condition	5	2 past accidents/\$7,506 estimate repair for trans/engine	
Total Score	28		
Fleet Manager Recommendation:			
The vehicle is in need of a new transmission and engine estimating at \$7,506. The maintenance and repair cost in the amount of \$19,585.60 exceeds the FMV of \$2,900.00. Fleet recommends the purchase of a new Ford F150 at \$24,090 to replace this vehicle. Vehicle paint and clearcoat is peeling. The department has determined that the vehicle cannot be used for any other divisions and will need to be sold on auction.			
Planned Replacement Year: 2022 - 2023			
Funding Source: 272 Fleet Capital			
Fleet Manager Approval: 			
Name of Fleet Manager: Laquona C. Sanderson, Interim Fleet Manager			
Central Services Director Approval: 			
Name of Director: Ron Lampkin, Interim Central Services Director			

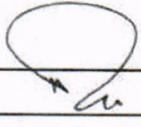
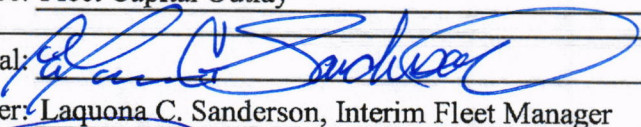
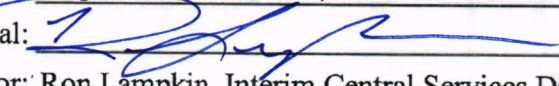
**Central Services Department - Fleet Management Division
Replacement Evaluation Form**

Asset Information			
Department Name:	Central Services	Date:	23-Jun-22
Org Key:	101-01-6420		
Vehicle Description:	1999 Ford F150	Asset Number:	994179
Assigned Use:	The Division is responsible for ARC facilities maintenance service request.		
Signature of Director/Elected Official:  Name of Director/Elected Official: Ron Lampkin			
Purchase Date:	8/19/1999		
Purchase Price:	\$14,928.10		
Current Mileage:	190,767	Current Hours:	N/A
Replacement Criteria Scoring			
	Score	Details	
Miles/Hours	19	190,767	
Type of Service	2		
M&R Cost	5	109% OR \$16,336.40	
Reliability	2		
Condition	3	2 past accidents/Exterior appearance is poor	
Total Score	31		
Fleet Manager Recommendation:			
Vehicle will be turned in for a new Ford F150. The mileage is 190,767 and the potential replacement mileage is 175K according to the Fleet Management Operations, Maintenance and Replacement Policy, 3.02. Vehicle paint and clearcoat is peeling and it will not run for a long period of time. The department has determined that the vehicle cannot be used for any other divisions and will need to be sold on auction.			
Planned Replacement Year: 2022 - 2023			
Funding Source: 272 Fleet Capital			
Fleet Manager Approval: 			
Name of Fleet Manager: Laquona C. Sanderson, Interim Fleet Manager			
Central Services Director Approval: 			
Name of Director: Ron Lampkin, Interim Central Services Director			

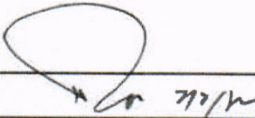
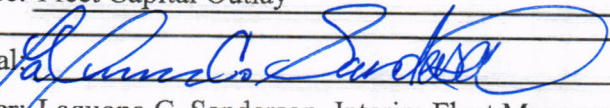
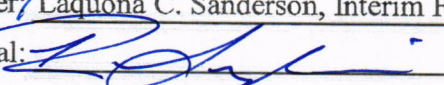
**Central Services Department - Fleet Management Division
Replacement Evaluation Form**

Asset Information			
Department Name:	Utilities-Customer Service	Date:	23-Jun-22
Org Key:	101-04-1110		
Vehicle Description:	2008 Ford Ranger	Asset Number:	208147
Assigned Use:	The Division is responsible for reading and recording Richmond County water meters.		
Signature of Director/Elected Official:			
Name of Director/Elected Official:		Frank W. Byrre	
Purchase Date:	6/20/2008		
Purchase Price:	\$13,704.00		
Current Mileage:	188,458	Current Hours:	N/A
Replacement Criteria Scoring			
	Score	Details	
Miles/Hours	18		
Type of Service	2		
M&R Cost	4	80% OR \$11,019.40	
Reliability	1		
Condition	3	2 past accidents/Exterior appearance is poor	
Total Score	28		
Fleet Manager Recommendation:			
<p>Vehicle will be turned in for a new Ford F150. The mileage is 188,458 and the potential replacement mileage is 175K according to the Fleet Management Operations, Maintenance and Replacement Policy, 3.02. Vehicle paint and clearcoat is peeling. The department has determined that the vehicle cannot be used for any other divisions and will need to be sold on auction.</p>			
Planned Replacement Year: 2022 - 2023			
Funding Source: 506-04-3210			
Fleet Manager Approval:			
Name of Fleet Manager:		Laquona C. Sanderson, Interim Fleet Manager	
Central Services Director Approval:			
Name of Director:		Ron Lampkin, Interim Central Services Director	

**Central Services Department - Fleet Management Division
Replacement Evaluation Form**

Asset Information		
Department Name: <u>Engineering-Street Lights</u>	Date: <u>23-Jun-22</u>	
Org Key: <u>276-04-1610</u>		
Vehicle Description: <u>1998 Ford Ranger</u>	Asset Number: <u>984142</u>	
Assigned Use:	The Division is responsible for the installation, maintenance and repairs on traffic signal control devices.	
Signature of Director/Elected Official: 		
Name of Director/Elected Official: <u>Hameed Malik, PhD, PE Augusta Engineering Dept.</u>		
Purchase Date: <u>7/17/1998</u> Purchase Price: <u>\$14,933.10</u> Current Mileage: <u>190,887</u>		
Current Hours: <u>N/A</u>		
Replacement Criteria Scoring		
	Score	Details
Miles/Hours	19	
Type of Service	2	
M&R Cost	4	88% OR \$13,102.80
Reliability	2	
Condition	3	3 past accidents/Exterior appearance is poor
Total Score	30	
Fleet Manager Recommendation:		
Vehicle will be turned in for a new Ford F150. The mileage is 190,887 and the potential replacement mileage is 175K according to the Fleet Management Operations, Maintenance and Replacement Policy, 3.02. Vehicle paint and clearcoat is peeling. The department has determined that the vehicle cannot be used for any other divisions and will need to be sold on auction.		
Planned Replacement Year: <u>2022</u>		
Funding Source: <u>Fleet Capital Outlay</u>		
Fleet Manager Approval: 		
Name of Fleet Manager: <u>Laquona C. Sanderson, Interim Fleet Manager</u>		
Central Services Director Approval: 		
Name of Director: <u>Ron Lampkin, Interim Central Services Director</u>		

**Central Services Department - Fleet Management Division
Replacement Evaluation Form**

Asset Information															
Department Name:	Engineering Date: 23-Jun-22														
Org Key:	101-04-1110														
Vehicle Description:	2000 Ford Ranger Asset Number: 994401														
Assigned Use:	The Division is responsible for inspections for roadway, bridge, darinways, land development, utility work and other construction projects.														
Signature of Director/Elected Official:  Name of Director/Elected Official: <u>Hameed Malik, PhD, PE Augusta Engineering Dept.</u>															
Purchase Date:	5/8/2000														
Purchase Price:	\$16,793.50														
Current Mileage:	169,974 Current Hours: N/A														
Replacement Criteria Scoring															
	<table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Score</th> <th style="text-align: left;">Details</th> </tr> </thead> <tbody> <tr> <td>Miles/Hours 16</td> <td></td> </tr> <tr> <td>Type of Service 2</td> <td></td> </tr> <tr> <td>M&R Cost 4</td> <td>76% OR \$12,743.80</td> </tr> <tr> <td>Reliability 1</td> <td></td> </tr> <tr> <td>Condition 3</td> <td>2 past accidents/Exterior appearance is poor</td> </tr> <tr> <td>Total Score 26</td> <td></td> </tr> </tbody> </table>	Score	Details	Miles/Hours 16		Type of Service 2		M&R Cost 4	76% OR \$12,743.80	Reliability 1		Condition 3	2 past accidents/Exterior appearance is poor	Total Score 26	
Score	Details														
Miles/Hours 16															
Type of Service 2															
M&R Cost 4	76% OR \$12,743.80														
Reliability 1															
Condition 3	2 past accidents/Exterior appearance is poor														
Total Score 26															
Fleet Manager Recommendation:															
Vehicle will be turned in for a new Ford F150. The mileage is 169,974 and the potential replacement mileage is 175K according to the Fleet Management Operations, Maintenance and Replacement Policy, 3.02. The evaluated vehicle will reach 175k miles before the new vehicle is delivered. The department has determined that the vehicle cannot be used for any other divisions and will need to be sold on auction.															
Planned Replacement Year: 2022															
Funding Source: Fleet Capital Outlay															
Fleet Manager Approval:  Name of Fleet Manager: <u>Laquona C. Sanderson, Interim Fleet Manager</u>															
Central Services Director Approval:  Name of Director: <u>Ron Lampkin, Interim Central Services Director</u>															

AUGUSTA RICHMOND COUNTY

Equipment Disposition Form

Company ARC	
Asset # 994436	Bumper # Contractor Shop 1
Year 1999	RO # 207709
Make DODGE	Model 2,500
Type PICKUP TRUCK-ALL	Miles/Hours 99,361

General Description of Repairs Needed	
1	CODE L - COOLANT IN OIL, RUNS BAD, TRANSMISSION SLIPPING
2	
3	
4	
Type of Estimate	Cost Detail

		Parts	Labor	Sublet	Total
NCC - 4	Accident - Fleet	\$ -	\$ -	\$ -	\$ -
NCC - 5	Operator Abuse	\$ -	\$ -	\$ -	\$ -
NCC - 6	Vandalism	\$ -	\$ -	\$ -	\$ -
NCC - 7	FM Directed	\$ -	\$ -	\$ -	\$ -
NCC - 9	Capital Improve.	\$ -	\$ -	\$ -	\$ -
NCC - D	Pursuit Damage	\$ -	\$ -	\$ -	\$ -
NCC - G	Emergencies	\$ -	\$ -	\$ -	\$ -
NCC - L	Operational Loss	\$ 6,942.00	\$ 564.00	\$ -	\$ 7,506.00
NCC - M	Accident - Risk	\$ -	\$ -	\$ -	\$ -
	Contract Repairs	\$ -	\$ -	\$ -	\$ -
	Disposal Recommended	\$ -	\$ -	\$ -	\$ -
	Continuation Approval	\$ -	\$ -	\$ -	\$ -
	2nd Continuation Approval	\$ -	\$ -	\$ -	\$ -
	3rd Continuation Approval	\$ -	\$ -	\$ -	\$ -
Total Cost					\$7,506.00

Unit can CANNOT be driven/operated

Unit presently located at BROAD STREET

Prepared & Submitted by BK FVS Approval MEB Date 30-Jun-22

County Fleet Manager Response																		
<div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div>	Returned for Information Disposal Approval Disapproved Contract Repair Approval Non-Contract Approval Continuation Approval 2nd Continuation Approval 3rd Continuation Approval	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 30%;">Date</td><td style="border: 1px solid black; height: 20px;"></td></tr> <tr><td>Date</td><td style="border: 1px solid black; height: 20px;"></td></tr> <tr><td>Date</td><td style="border: 1px solid black; height: 20px;"></td></tr> <tr><td>Date</td><td style="border: 1px solid black; height: 20px;"></td></tr> <tr><td>Date</td><td style="border: 1px solid black; height: 20px;"></td></tr> <tr><td>Date</td><td style="border: 1px solid black; height: 20px;"></td></tr> <tr><td>Date</td><td style="border: 1px solid black; height: 20px;"></td></tr> <tr><td>Date</td><td style="border: 1px solid black; height: 20px;"></td></tr> </table>	Date		Date		Date		Date		Date		Date		Date		Date	
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Authorization # Charge Code

Approval Signature Date

REPAIR ESTIMATE FORM

WO #	207709
Asset #	994436
Bumper #	0
Mileage	99,361
Dept	Contractor Shop 1

Year	1999	
Make	DODGE	
Model	2,500	
Company	ARC	
Type	PICKUP TRUCK-ALL	

	Qty	Part Number	Part Description	Unit Price	Total Price	Description of Work	NCC CODE	Labor Hours	Labor Subtotal
CODE L - COOLANT IN OIL, RUNS BAD, TRANSMISSION	1		LONG BLOCK	\$ 3,800.00	\$ 3,800.00	REPLACE ENGINE	L	22.00	\$ 528.00
	1		RADIATOR	\$ 260.00	\$ 260.00				\$ -
	1		GASKET KIT	\$ 165.00	\$ 165.00				\$ -
	8		SPARK PLUGS	\$ 6.00	\$ 48.00				\$ -
	2		COOLANT	\$ 10.00	\$ 20.00				\$ -
	1		PLUG WIRES	\$ 65.00	\$ 65.00				\$ -
	5		OIL	\$ 3.00	\$ 15.00				\$ -
	1		OIL FILTER	\$ 3.00	\$ 3.00				\$ -
	1		TRANSMISSION	\$ 2,450.00	\$ 2,450.00	REPLACE TRANSMISSION		1.50	\$ 36.00
	1		TRANS COOLER	\$ 44.00	\$ 44.00				\$ -
0	12		TRANS FLUID	\$ 6.00	\$ 72.00		L		\$ -
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Total Materials				\$	6,942.00	Total Labor Hours		23.50	
						Labor Rate		\$ 24.00	
						Total Labor Cost		\$ 564.00	

CODE	Outside Vendor Work	Amount
		Total
		\$ -

Total Materials Cost	\$	6,942.00
Total Labor Cost	\$	564.00
Outside Vendor Cost	\$	-
Total Amount	\$	7,506.00

Prepared & Submitted by: BK

Date 6/30/2022

FRM-OP-204A.Rev4 Augusta Non-Contract

Estimate

Revised 1/19/17

REPAIR ESTIMATE FORM

WO #
Asset #
Bumper #
Mileage
Dept

207709
994436
0
99,361
Contractor Shop 1

Year
Make
Model
Company
Type

1999
DODGE
2,500
ARC
PICKUP TRUCK-ALL

Qty	Part Number	Part Description	Unit Price	Total Price	Description of Work	NCC CODE	Labor Hours	Labor Subtotal
CODE L - COOLANT IN OIL, RUNS BAD, TRANSMISSION			\$ -	\$ -				\$ -
			\$ -	\$ -			-	\$ -
			\$ -	\$ -			-	\$ -
			\$ -	\$ -			-	\$ -
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0			\$ -	\$ -				\$ -
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0			\$ -	\$ -			-	\$ -
			\$ -	\$ -			-	\$ -
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			\$ -	\$ -			-	\$ -
			\$ -	\$ -			-	\$ -
Total Materials				\$ -			Total Labor Hours	-
							Labor Rate	\$ 24.00
							Total Labor Cost	\$ -

CODE	Outside Vendor Work	Amount
		Total Outside Vendor Cost
		\$ -
		Total Materials Cost
		\$ -
		Total Labor Cost
		\$ -
		Total Amount
		\$ -



Administrative Services Committee Meeting
8/30/2022 1:10 PM
2022 - Ford F150s

Department:	Central Services
Presenter:	Ron Lampkin
Caption:	Motion to approve utilizing state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of six Ford F150s, at a total cost of \$144,540 from Allan Vigil Ford for various departments.
Background:	<p>The state contract holder, Allan Vigil Ford, informed Fleet Management there are six Ford F150s arriving between August and September that can be purchased. Ford cut off orders on all 2022 Ford F150s in early 2021 and 2023 pricing is expected to release in late Fall 2022. The price for each is \$24,090 per the attached quote. To ensure the purchase is secured by Augusta Richmond County, Procurement drafted a “Letter of Intent to Purchase” at the request of Central Services-Fleet Management Division. Due to the marketing conditions, there is a possibility Ford manufacture can choose to no fulfil any remaining orders due to low supply and high demand; however, the letter will prioritize the trucks that are built for Augusta Richmond Count and guarantee pricing. Once Commission has approved the order, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchase. Central Services is replacing asset #994179 and asset #994436. Engineering is replacing asset #984142 and asset #994401. Utilities is purchasing one truck new and replacing asset #208147.</p>
Analysis:	<p>The Procurement Department approved the request to utilize Georgia State Contract (#SWC 99999-SPD-ES40199373-002) awarded to Allan Vigil Ford. Allan Vigil Ford - \$24,090 each</p>
Financial Impact:	<p>Fleet Capital (272-01-6440/54-22110) - \$96,360 Utilities-Construction Division GMA Lease (631-10-1110/54-99631) - \$24,090 Utilities-Metering Division (560-04-3210/5422210) - \$24,090</p>
Alternatives:	(1) Approve (2) Do not approve
Recommendation:	Motion to approve utilizing state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of six Ford F150s, at a total cost of \$144,540 from Allan Vigil Ford for various departments.

Funds are Available in the Following Accounts:	Fleet Capital (272-01-6440/54-22110) - \$96,360 Utilities-Construction Division GMA Lease (631-10-1110/54-99631) - \$24,090 Utilities- Metering Division (560-04-3210/5422210) - \$24,090
---	---

REVIEWED AND APPROVED BY:

**Procurement
Finance
Law
Administrator
Clerk of Commission**



Procurement Department

Mrs. Geri Sams, Director

LETTER OF INTENT TO PURCHASE VEHICLE FROM WADE FORD, INC.

This letter of intent dated, July 7, 2022, is to inform you that the Central Services Department – Fleet Management Division has concluded that we intend to purchase: one (1) 2022 Utility Police Interceptor (K9 Utility Package) for our Marshal's Office utilizing:

Statewide Contract Number: 99999-001-SPD0000183-0006:

Police Pursuit and Special Services Vehicles:

Effective Date: January 4, 2022 – Expiration Date: January 3, 2024.

The specific specifications and pricing information for this purchase is attached.

1. **Buyer:** Augusta, Georgia – Central Services Department: Fleet Management Division
2. **Seller:** Wade Ford, Inc, Government Sales Center: 3860 S Cobb Dr., Smyrna, GA 30080
3. **Vehicle Purchase Price:** \$36,566.00
4. **K-9 Slick Package Price:** \$13,048.00 (price includes labor)
5. **Source:** Georgia Statewide Contract Number: 99999-001-SPD0000183-0006

A purchase order will be provided upon the approval of the Augusta, Georgia Commission.

Respectfully submitted,

Geri A. Sams
Director of Procurement

Attachments: Vehicle Purchase Price /Specifications/K-9 Quote

535 Telfair Street-Suite 605, Augusta, Georgia 30901

(706) 821-2422 - Fax (706) 821-2811

www.augustaga.gov

Register at www.demandstar.com/supplier for automatic bid notification



Scan this QR code with your
smartphone or camera equipped
tablet to visit the Augusta, Georgia



2022 UTILITY POLICE INTERCEPTOR (99999-001-SPD0000183-0006)
 STD: CLOTH FRONT/VINYL REAR, POWER WINDOWS/LOCKS/MIRRORS/DRIVER SEAT, PURSUIT RATED TIRES
WADE FORD GOVERNMENT SALES CENTER: 3860 South Cobb Drive, Smyrna, GA 30080
 Account Manager: Jarid Ison (jison@wade.com) D: 678-303-3744 C: 706-502-9354

POWERTRAIN *AWD STANDARD*					AUDIO/VIDEO				
Order	Option	Description	Price	Total	Order	Option	Description	Price	Total
	STD	3-3L V6 HYBRID	\$ -	\$ -		47E	12.1" Integrated Computer Screen	\$ 2,709	\$ -
1	99B/44U	3.3L V6 Flex Fuel (Req. 98F)	\$ (3,083)	\$ (3,083)		87R	Rear View Camera (Mirror Display)	\$ -	\$ -
	99C/44U	3.0L EcoBoost	\$ 797	\$ -	1	19V	Rear View Camera On-Demand	\$ 228	\$ 228
EQUIPMENT GROUP					DOORS/LOCKS				
Order	Option	Description	Price	Total	Order	Option	Description	Price	Total
	65U	Interior Upgrade Package	\$ 385	\$ -		52P	Hidden Door-Lock Plunger w/door INOP	\$ -	\$ -
	66A	Front Headlamp Lighting Solution	\$ 883	\$ -		68G	Rear-Door Handles INOP (w/52P)	\$ -	\$ -
1	86T	Tail Lamp Housing	\$ 59	\$ 59		18D	Global Lock/Unlock Feature	\$ -	\$ -
	66B	Tail Lamp Lighting Solution	\$ 425	\$ -		55F	Remote Keyless - Entry Fob	\$ 336	\$ -
	66C	Rear Lighting Solution	\$ 449	\$ -	KEYS *Not Available w/Perimeter Anti-Theft Alarm (593)*				
	67H	Ready for the Road Package	\$ 3,548	\$ -	Order	Option	Description	Price	Total
	67U	Ultimate Wiring Package	\$ 552	\$ -		59E	Keyed Alike - 1435x	\$ 49	\$ -
	67V	Police Wire Harness Connector Kit	\$ 183	\$ -	1	59B	Keyed Alike - 1284x	\$ 49	\$ 49
KEY EXTERIOR OPTIONS						59D	Keyed Alike - 0135x	\$ 49	\$ -
Order	Option	Description	Price	Total		59F	Keyed Alike - 0576x	\$ 49	\$ -
	41H	Engine Block Heater	\$ 89	\$ -		59J	Keyed Alike - 1111x	\$ 49	\$ -
1	153	License Plate Bracket (Front)	\$ -	\$ -		59C	Keyed Alike - 1294x	\$ 49	\$ -
LAMPS/LIGHTING						59G	Keyed Alike - 0151x	\$ 49	\$ -
Order	Option	Description	Price	Total	FLOORING/SEATS				
1	43D	Dark Car Feature	\$ 25	\$ 25	Order	Option	Description	Price	Total
	942	Daytime Running Lamps	\$ 44	\$ -		16C	1st 2nd Row Carpet Floor	\$ 124	\$ -
1	17T	Dome Lamp - Red/White (Cargo)	\$ 49	\$ 49		88F	2nd Row Cloth Seats	\$ 59	\$ -
	21L	Front Warning Aux Light	\$ 543	\$ -				\$ -	\$ -
	96W	Front Interior Windshield Light	\$ 1,130	\$ -		87P	Power Passenger Seat	\$ 321	\$ -
	60A	Pre-Wiring for Grill LED/Siren	\$ 49	\$ -		85S	Front Console Plate - Delete	\$ -	\$ -
	43A	Rear Aux Liftgate Lights	\$ 390	\$ -		85R	Rear Center Seat - Delete	\$ 44	\$ -
	63L	Rear Quarter Glass Side Lights	\$ 568	\$ -	SAFETY & SECURITY				
	96T	Rear Spoiler Traffic Lights	\$ 1,475	\$ -	Order	Option	Description	Price	Total
	63B	Side Market LED (Req. 60A)	\$ 287	\$ -		90D	Ballistic Panels Lvl III+ (Driver)	\$ 1,565	\$ -
SPOT LIGHT PREP KITS						90E	Ballistic Door Panels (Front)	\$ 3,128	\$ -
Order	Option	Description	Price	Total		90F	Ballistic Panels Lvl IV+ (Driver)	\$ 2,384	\$ -
	51P	Spot Lamp Prep Kit (Driver Side)	\$ 139	\$ -		90G	Ballistic Panels Lvl IV+ (Front)	\$ 4,768	\$ -
	51W	Spot Lamp Prep Kit (Dual Side)	\$ 277	\$ -		55B/54Z	BLIS - Blind Spot Monitoring	\$ 538	\$ -
SPOT LAMP - LED BULB					1	68B	Police Perimeter Alert	\$ 667	\$ 667
Order	Option	Description	Price	Total	1	76P	Pre-Collision Assist	\$ 143	\$ 143
1	51R	Spot Lamp - Driver (Unity)	\$ 390	\$ 390	1	549	Mirrors - Heated Sideview	\$ 59	\$ 59
	51T	Spot Lamp - Driver (Whelen)	\$ 414	\$ -		593	Perimeter Alarm (Req.55F)	\$ 118	\$ -
	51S	Spot Lamp - Dual (Unity)	\$ 611	\$ -	1	47A	Police Engine Idle Feature	\$ 256	\$ 256
	51V	Spot Lamp - Dual (Whelen)	\$ 656	\$ -	1	76R	Reverse Sensing System	\$ 272	\$ 272
BODY					MISC				
Order	Option	Description	Price	Total	Order	Option	Description	Price	Total
	92G	Delete Privacy Glass	\$ 118	\$ -	1	91F	Aux Air Conditioning (Rear w/o Control)	\$ 536	\$ 536
	92R	Delete Privacy Glass (2nd Row ONLY)	\$ 84	\$ -		16D	Badge Delete	\$ -	\$ -
	76D	Deflector Plate	\$ 331	\$ -		63V	Cargo Storage Vault	\$ 242	\$ -
WHEELS						19K	H8 AGM Battery	\$ 108	\$ -
Order	Option	Description	Price	Total		68E	Low-Band Frequency Noise Kit	\$ 192	\$ -
	STD	Chrome Center Caps	\$ -	\$ -	1	60R	Noise Suppression Bonds	\$ 99	\$ 99
	65L	Wheel Covers (18" Full Face)	\$ 59	\$ -		18X	100 Watt Siren/Speaker	\$ 311	\$ -
1	64E	18" Painted Aluminum Wheel	\$ 469	\$ 469		61B	OBDII Split Connector	\$ 55	\$ -

Order	Option	Description
	YZ	Oxford White
1	AG	Agate Black
	M7	Carbonized Grey
	JS	Iconic Silver Metallic
	YG	Medium Titanium Metallic
	LK	Dark Blue
	LM	Royal Blue
	J1	Kodiak Brown Metallic
	JL	Dark Toreador Red Metallic
	BU	Medium Brown Metallic
	E3	Arizona Beige Metallic
	E4	Vermillion Red
	FT	Blue Metallic

		Base Vehicle Price	\$	34,284
		2021-2022 Price & GPC Difference	\$	1,565
		Out Of Stock Inventory	\$	500
		Options Selected	\$	217
Enter	Miles	Delivery	\$	-
		UPFIT	\$	-
	ESP125*	Premium Care Service Plan (5yr/125,000)	\$ 3,050	\$ -

*Comprehensive repair protection

TOTAL per Vehicle \$ 36,566

Quantity Requested

ORDER TOTAL \$ -

Contact Information:

Agency

Contact

Address

Phone

Email

WEST WARNING EQUIPMENT SALES & SERVICE, LLC

115 SAND BAR FERRY ROAD
AUGUSTA, GA 30901

Phone # 706-855-6916

QUOTE

Date	Quote #
6/24/2022	7182

Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903

Qty	Item	Description	Rate	Total
		2022 FORD UTILITY		
		K-9 SLICK TOP PACKAGE		
1	SOU-ENFWBF(XXX)	SOUND OFF nFORCE INTERIOR WINDSHIELD BAR 12 LED	1,025.00	1,025.00
		DUAL COLOR (BLUE/ WHITE)		
1	SOU-ENFWBRF(XXX)	SOUND OFF ENFWBRF(XXX) REAR INTERIOR BAR- DUAL	1,025.00	1,025.00
		COLOR (BLUE /AMBER)		
2	COD-CD9012-PI-BW	COD-CD9012-PI-BW HIDE A BLAST TWIST LOCK FOR PIU	85.00	170.00
		DUAL COLOR BLUE/WHITE (HEADLIGHT)		
2	FEN-H-2219BW	FENIEX H-2219BW V3 VERSION CANNON BLUE/WHITE (70.00	140.00
		REVERSE)		
2	COD-MICROPAK-D...	CODE3 MICROPAK-DC-BW DIRECTIONAL LED HIDE A	79.00	158.00
		BLAST MULTI COLOR BLUE/WHITE		
		(FRONT AND REAR QUARTER PANEL)		
2	SOU-EMPS2STS4E	SOUND OFF EMPS2STS4E MPOWER 4" STUD MNT 12 LED	125.00	250.00
		DUAL COLOR -BLUE/WHITE		
		(FOG AREA)		
1	SOU-ETSA481CSR	SOUND OFF ETSA481CSR 400 SERIES MULTIFUNCTION	410.00	410.00
		SIREN W/ KNOB CONTROL , 100 WATT		
1	FEN-S-2009	FENIEX S-2009 TRITON 100W SPEAKER	125.00	125.00
1	JOT-425-6512	JOTTO 425-6512 2020+ UTILITY MAX DEPTH CONSOLE	535.00	535.00
		(20"FP)		
1	JOT-425-6403	425-6403 4" EQUIPMENT BRKT- SOUND OFF ETSA481C	0.00	0.00
		SIREN/CONTROL		
2	JOT-425-6053	425-6053 3" BLANK	0.00	0.00
1	JOT-425-3704	JOTTO 425-3704 DUAL INTERNAL CUPHOLDER	55.00	55.00
1	JOT-425-6260	JOTTO 425-6260 UPPER STRUCTURE ARMREST	65.00	65.00
1	ABL-140553	TRIPLE OUTLET	35.00	35.00
1	5LB - 25614	5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET	60.00	60.00
1	Misc	HAVIS K9-F28-1 2020-2022 UTILITY KENNEL	3,000.00	3,000.00
1	HAV-K9-A-103	HAVIS K9-A-103 WATER BOWL OPTION	115.00	115.00
1	Misc	ACEK9 HA-2520 HEAT ALARM PRO	1,015.00	1,015.00
1	Misc	ACEK9 HA-FKT10-P OPTIONAL FAN	280.00	280.00
1	Misc	ACE K9 HA-FWG-10 HEAVY DUTY FAN GUARD	115.00	115.00
1	Misc	ACE K9 HA-RBM-27-RD PAGER KIT WITH ANTENNA	390.00	390.00
1	TINT	WINDOW TINT W/ 6 " STRIP	190.00	190.00
1	ATD-7974	ATD-7974 BOOSTER CABLE KIT	140.00	140.00
1	WAY-48887	WAYTEK 48887 CIRCUIT BREAKER 150 AMP	35.00	35.00
1	WAY-75716	WAYTEK 75716 RELAY	15.00	15.00
1	Misc	SHOP SUPPLY (WIRE,LOOM,FUSES, ETC)	150.00	150.00

Sales Tax (8.0%)

Total

WEST WARNING EQUIPMENT SALES & SERVICE, LLC

115 SAND BAR FERRY ROAD
AUGUSTA, GA 30901

Phone # 706-855-6916

QUOTE

Date	Quote #
6/24/2022	7182

Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903

Qty	Item	Description	Rate	Total
1	LABOR	LABOR TO INSTALL ABOVE	3,550.00	3,550.00
This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recipient of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recipient supplies West Warning Equipment with a purchase order for the quoted goods and/or services. Commencement of purchasing goods and/or providing services will occur once both parties agree upon a date. Quoted Prices are good for 30 days			Sales Tax (8.0%)	\$0.00
			Total	\$13,048.00

Statewide Contract Information Sheet

Statewide Contract Number	99999-001-SPD0000183-0006	NIGP Code	07105
Name of Contract	Police Pursuit and Special Services Vehicles		
Effective Date	1/4/2022	Expiration Date	1/3/2024
Contract Table of Contents			
Vendors Awarded	7	Contract Information:	Mandatory Contract
Contract Information for Vendor			
Contract Summary Page			1
Wade Ford, Inc.			2
Additional Contract Information			
Contract Renewals/ Extensions/ Changes			3
Specifications			4
Line-Item Listing & Pricing			4
Ordering Instructions			5-6
Contract Administrator			7

Contract Information			
Statewide Contract Number		99999-001-SPD0000183-0006	
PeopleSoft Vendor Number		0000011786	Location Code 06
Vendor Name & Address			
Wade Ford, Inc. 3680 South Cobb Drive Smyrna, GA 30080 TIN: 58-1544317			
Contract Administrator			
Roger Moore Government Fleet Sales Telephone: 678-460-3881 Telephone: 678-303-3812 Email: rmoore@wade.com			
Contact Details			
Ordering Information		Wade Ford, Inc. 3680 South Cobb Drive Smyrna, GA 30080	
Remitting Information		Wade Ford, Inc. 3680 South Cobb Drive Smyrna, GA 30080	
Delivery Days		Coordinate Delivery Schedule upon Order	
Payment Terms		Net 30 days	
Bid Offer includes		State and Local Governments	
Acceptable payment method		ACH & Purchase Orders	

Laquona Sanderson

From: Laquona Sanderson
Sent: Wednesday, July 6, 2022 8:37 PM
To: Kaycee Braswell
Subject: Fwd: 7-6-22 Ford Utility K9 Airport

Approved via email. Send this email with the memo.

Q

Get [Outlook for iOS](#)

From: Ron Lampkin <RLampkin@augustaga.gov>
Sent: Wednesday, July 6, 2022 6:53:54 PM
To: Laquona Sanderson <LSanderson@augustaga.gov>
Subject: RE: 7-6-22 Ford Utility K9 Airport

Approved!

Thank You
Ron Lampkin
Interim Director Central Services
Augusta-Richmond County
2760 Peach Orchard Road
Augusta, GA 30906
(706) 821-2300 Office
(706) 513-2109 Cell

From: Laquona Sanderson <LSanderson@augustaga.gov>
Sent: Wednesday, July 6, 2022 5:26 PM
To: Ron Lampkin <RLampkin@augustaga.gov>
Subject: Fwd: 7-6-22 Ford Utility K9 Airport

Ron,

Can you review and approve the attached memo via email?

The deadlines for vehicle purchases happen so fast due to the shortage so we are requesting a letter of intent from Procurement.

Thank you,

LaQuona Sanderson

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From: Kaycee Braswell <KBraswell@augustaga.gov>
Sent: Wednesday, July 6, 2022 3:27:13 PM

To: Laquona Sanderson <LSanderson@augustaga.gov>

Subject: 7-6-22 Ford Utility K9 Airport

Laquona,

Please review.

Kaycee Braswell

Fleet Administrative Coordinator

Augusta Richmond County

PH: 706-821-2845

Fax: 706-821-1498

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AED:104.1



Administrative Services Committee Meeting
8/30/2022 1:10 PM
2022 MARSHAL AIRPORT EXPLORER

Department:	Central Services
Presenter:	Ron Lampkin
Caption:	Motion to approve utilizing a state contract (# SWC 99999-001-SPD0000183-0006) for the purchase of one Ford Utility Police K9, at a total cost of \$49,614 to Wade Ford for the Richmond County Marshal's Office – Airport Division.
Background:	The state contract holder, Wade Ford, informed Fleet Management that they currently have a Ford Utility Police available on order that is not reserved. Ford is not taking any new orders for 2022 Ford Utility's as pricing has cut off for government incentives. To ensure the purchase is secured by Augusta Richmond County, Procurement drafted a "Letter of Intent to Purchase" at the request of Central Services-Fleet Management Division. Due to the marketing conditions, Ford manufacture can choose to not fulfil any remaining orders due to low supply and high demand; however, the letter will prioritize that the trucks are built and price guarantee for Augusta Richmond County. Once Commission has approved the order, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchase.
Analysis:	The Procurement Department approved the request to utilize Georgia State Contract (#SWC 99999-001-SPD0000183-0006) awarded to Wade Ford. Wade Ford - \$49,614 each
Financial Impact:	GMA Lease (631-10-1110/54-99631) \$49,614 – Wade Ford
Alternatives:	(1) Approve (2) Do not approve
Recommendation:	Motion to approve utilizing a state contract (#SWC 99999-001-SPD0000183-0006) for the purchase of one Ford Utility Police K9, at a total cost of \$49,614 to Wade Ford for the Richmond County Marshal's Office – Airport Division.
Funds are Available in the Following Accounts:	GMA Lease (631-10-1110/54-99631) \$49,614 – Wade Ford funded by airport, approved by their commission 7.28 dbw

REVIEWED AND APPROVED BY:

Procurement

Finance

Law

Administrator

Clerk of Commission



Procurement Department

Mrs. Geri Sams, Director

June 27, 2022

Wade Ford
Attn: Ms. Rachael Hammer
3860 South Cobb Drive
Smyrna, GA. 30080

RE: Letter of Intent

Dear Ms. Hammer

The purpose of this letter is to signify the intent of Augusta, Georgia's Government to purchase one (1) Ford Transit Van for the Augusta, GA-Fleet Management Division as indicated on the attached Memorandum of Understanding (MOU). Included is approval from the Procurement Director, Geri Sams for purchase as indicated on the MOU.

Augusta Fleet Management will forward a copy of the purchase order as soon as final approval is given by the Augusta Commission and processed by the Procurement Department.

If you have any questions please contact: Laquona Sanderson, Interim Fleet Manager (706) 821-2845.

Sincerely,

Geri Sams
Procurement Director





Central Services Department

Takiyah A. Douse, Director

2760 Peach Orchard Road, Augusta, GA 30906

Laquona Sanderson, Business Analyst (706) 821-7174 Phone (706) 796-5077 Fax

MEMORANDUM

OK
GASamp
6/17/2022

TO: Geri Sams, Director, Procurement Department

FROM: Ron Lampkin, Interim Director, Central Services Department
Ron Lampkin

DATE: June 15, 2022

SUBJECT: Request to Utilize State Contract #SWC 99999-SPD-ES40199373-009S
– Ford T350 15-Passenger Van

On behalf of the Richmond County Sheriff's Office, Central Services-Fleet Management request to utilize state contract #SWC 99999-SPD-ES40199373-009S (Ford T350 Passenger Van). Ford opened orders for the T350s early June and is expected to have a short order window.

The state contract holder, Wade Ford, informed Fleet Management to place the order to avoid surpasses the state contract pricing cut off. The estimated pricing is \$53,933 per the attached quote.

To ensure we meet the pricing cut off the vendor has recommended placing the order at the estimated cost. Once Commission has approved the order, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchase.

Fleet Management is requesting permission to place an order for the Richmond County Sheriffs Office utilizing SPLOST 8 (330-03-1310/222-03-9002/54-22110).

Thank you for your assistance. Please call if you have any questions or concerns in regards to this communication.

RL/kb

Katie Cornelius

From: Rachael Hammer <rhammer@wade.com>
Sent: Thursday, June 02, 2022 2:40 PM
To: Kaycee Braswell
Subject: [EXTERNAL] Transit Vans
Attachments: S10.12.13 T350 Passenger Van 2023 Revision (1).xlsx; S7.8.9 T-150-250-350 Cargo Van 2023 Revision (1).xlsx

The order bank opened a few days ago and were were promised a short window but have not been given an exact end date. If you can fill out the worksheets with what you think you will need we can place the orders without a PO in order to make sure we get them in the system. You will NOT be held responsible for the vehicle unless you issue a PO, we can easily cancel it, I would just hate to miss the order window waiting on a PO. Let me know if you have any questions.
Thanks!

Rachael Hammer
Government Department Manager
Wade Ford
770-436-1200 Ext 1615

[NOTICE: This message originated outside of the City of Augusta's mail system – DO NOT CLICK on links, open attachments or respond to requests for information unless you are sure the content is safe.]



GA Statewide Contract 99999-SPD-ES40199373-009S

S10/S12/S13 T-350 PASSENGER VAN LOW/MID/HIGH ROOF / EL

X2Y, 148" WB, 3.5L std V6, Vinyl Seats, Front AC, Power Group, Back-up Camera, AM/FM, Sliding Side Door

WADE FORD Government Sales 3860 South Cobb Dr Smyrna, GA 30080

Jarid Ison Phone FAX email: jison@wade.com

Order	Code	Chassis	Price	Total	Order	Code	Body / Equipment	Price	Total
	99G	3.5L V6 EcoBoost Engine	1,892.00	0.00		68H	Running Board, side door only	310.00	0.00
	9	All Wheel Drive (SRW)	4,695.00	0.00		68L	Power Run Bd, side door only (60C)	891.00	0.00
	96X	2 Passenger Seating (std)	0.00	0.00		68J	HD Running Boards (Both sides)	655.00	0.00
	96S	14 Passenger Seating	2,079.00	0.00		655	Extended Range Fuel Tank	285.00	0.00
1	96P	15 Passenger Seating	2,467.00	2,467.00		53B	Trailer Tow/w Wiring	485.00	0.00
	96W	10 Passenger Seating (U4X)	(275.00)	0.00		67D	Trailer Brake Controller (60C)	405.00	0.00
	96T	14 Passenger Seating (U4X)	(60.00)	0.00		41C	Lane Keeping Alert (60C)	356.00	0.00
	96*	15 Passenger Seating (U4X)	0.00	0.00		67C	Upfitter Switches(4)	82.00	0.00
	X2C	Mid Roof	1,186.00	0.00		68B	Remote Start	495.00	0.00
	X2X	High Roof	2,704.00	0.00		58V	AM/FM/SYNC 3 w/ 4" Screen	298.00	0.00
	U4X	High Roof Ext Length (15 Pass)	4,617.00	0.00		58B	AM/FM/SYNC 4 w/ 12" Screen	945.00	0.00
	U5X	All Wheel Drive (HR-EL DRW)	7,140.00	0.00		58E	AM/FM/SYNC 4/Navigation	1,872.00	0.00
1	59A	Swing out Side Door (LR only)	152.00	152.00		58F	58E + Adapt Cruise Control	2,050.00	0.00
	21P	Gray Vinyl Seating w Armrest	52.00	0.00		59D	Perimeter Alarm	148.00	0.00
	21M	Ebony Cloth Seats	110.00	0.00		52*	Speed Limiting (65,70,75 mph)	76.00	0.00
	21R	Cloth Power Seats	948.00	0.00		61D	Front/Rear Camera (58B)	1,087.00	0.00
	41H	Engine Block Heater	72.00	0.00		55A	Upfitter Interface Module	255.00	0.00
	63E	Dual HD Batteries	283.00	0.00		60D	Adaptive Cruise Control	625.00	0.00
	90D	110v Inverter 400 Watt (63E)	475.00	0.00		61E	High Resolution camera	275.00	0.00
	63C	HD Dual 250 amp Alternators	1,025.00	0.00					0.00
	X*L	Limited Slip Rear Axle	311.00	0.00					0.00
	545	Power Heated Mirrors	160.00	0.00					0.00
	544	Trailer Tow Power Heated Mirrors	220.00	0.00					0.00
	65A	BLIS (Blind Spot Warning)	795.00	0.00					0.00
	43B	Back Up Alarm	145.00	0.00					0.00
1	43R	Reverse Sensing	284.00	284.00					0.00
	94A	Side Sensing	480.00	0.00					0.00
	94B	Enhanced Park Assist	895.00	0.00					0.00
	57N	Rear Window Defogger	166.00	0.00	1	WWQuote		6,771.00	6,771.00
	92E	Privacy Tinted Glass	646.00	0.00					0.00
	57G	High Cap Front/Rear Air/Heat	860.00	0.00					0.00
	91B	Auto Headlights	34.00	0.00					0.00
	55D	Fog Lamps	100.00	0.00					0.00
1	94Z	Day Time Running Lights	43.00	43.00					0.00
1	60C	Cruise Control	309.00	309.00					0.00
	86F	2 Extra Laser Cut Keys	75.00	0.00					0.00
1	AKR	Additional Keys w Remotes	325.00	325.00			ADA Mobility Upfit		0.00
	52C	Remote Keyless Keypad	129.00	0.00			see attached specs		0.00
	64H	Full Wheel Covers	34.00	0.00					0.00
	64G	Styled Aluminum Wheels	667.00	0.00					0.00
	86N	HD Front Tray Floor Mats	58.00	0.00					0.00
									0.00
							Tag and Title	85.00	0.00

PAINT COLORS		
	BY	School Bus Yellow
	PQ	Race Red
	YZ	Oxford White
	UM	Agate Black Metallic \$200
	FK	Diffused Silver Metallic \$200
	J7	Magnetic Metallic \$200
	AW	Kapoor Red Metallic \$200
	N1	Blue Jeans Metallic \$200
1	UX	Ingot Silver Metallic \$200
	W6	Green Gem Metallic \$200

Delivery Region			
1 - 120.00			
2 - 120.00			
3 - 150.00			
4 - 110.00			
5 - 120.00			
6 - 120.00			
7 - 145.00			
8 - 170.00			
9 - 170.00			
10 - 220.00			
11 - 200.00	1	200	
12 - 280.00			

Base Vehicle	43,182.00
Total Chassis options	3,580.00
Total Body options	6,771.00
Delivery Charge	200.00
Metallic Paint	200.00
Total Each	53,933.00
# Units for order	
Total for Order / PO	53,933.00

Agency _____
 Agency Contact _____
 Phone _____
 Address _____

WEST WARNING EQUIPMENT SALES & SERVICE, LLC

115 SAND BAR FERRY ROAD
AUGUSTA, GA 30901

Phone # 706-855-6916

QUOTE

Date	Quote #
6/2/2022	7157

Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903

Qty	Item	Description	Rate	Total
		2022 FORD TRANSIT T350 VAN (148 WHEEL BASE) PRISONER TRANSPORT BLUE LIGHTS AUGUSTA-RICHMOND CNTY		
1	COD-21TR52A4B	21TR52A4 - 52" 21TR STANDARD MODEL LED LIGHTBAR WITH TAKEDOWN AND ALLEY	1,350.00	1,350.00
1	FEN-C-4010	FENIEX C-4010 4200 MINI CONTROLLER	129.00	129.00
4	FEN-H-2219BW	FENIEX H-2219BW V3 VERSION CANNON BLUE/WHITE	70.00	280.00
4	FEN-H-3217	FENIEX H-3217 METAL FLANGE W/MOUNTING HARDWARE	8.00	32.00
1	FEN-C-4014	FENIEX C-4014 STORM PRO 100W SIREN	165.00	165.00
1	FEN-S-2009	FENIEX S-2009 TRITON 100W SPEAKER	125.00	125.00
1	SOU-ETBASS2000	SOUND OFF ETBASS2000 BACK UP ALARM	40.00	40.00
1	5LB - 25614	5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET	60.00	60.00
1	ABL-140553	TRIPLE OUTLET	30.00	30.00
1	HAV-WGI-F20	HAVIS SHIELDS WINDOW GUARD KIT FOR 12 PASSENGER OR 15 PASSENGER WITH SWING OUT DOORS WILL NEED TO KNOW WHETHER THE VAN IS A 130 OR 148 WHEEL BASE BEFORE ORDERING KIT	1,585.00	1,585.00
1	SET-10VS-UNC	SETINA 10VS CAGE WITH FULL LOWER EXTENSION PANEL		0.00
1	Misc	SHOP SUPPLY (WIRE,LOOM,FUSES,ETC)	125.00	125.00
1	LABOR	LABOR TO INSTALL ABOVE	2,850.00	2,850.00
This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recipient of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recipient supplies West Warning Equipment with a purchase order for the quoted goods and/or services. Commencement of purchasing goods and/or providing services will occur once both parties agree upon a date. Quoted Prices are good for 30 days.			Sales Tax (8.0%)	\$0.00
			Total	\$6,771.00

Laquona Sanderson

From: Sheila Paulk
Sent: Friday, June 17, 2022 1:16 PM
To: Kaycee Braswell; Laquona Sanderson
Cc: Geri Sams; Darrell White; Doreen Holmes; Nancy M. Williams
Subject: RE: 6-15-22 RCSO-Jail 15 Passenger Van
Attachments: APPROVAL - FORD 15 PASSENGER VAN.pdf

Kaycee / Laquona,

Ms. Sams has approved Fleet Management to move forward. However, as stated in the memo, the final approval is based on Commission.

Sheila D. Paulk

Procurement Department
(706) 821-2861 Direct or (706) 821-2811 Fax
(706) 821-2498 Print Shop

Thank You For Doing Business With Us.....

Augusta, Georgia - Procurement Department
spaulk@augustaga.gov www.augustaga.gov

From: Darrell White <DWhite2@augustaga.gov>
Sent: Friday, June 17, 2022 11:08 AM
To: Geri Sams <gsams@augustaga.gov>
Cc: Sheila Paulk <SPaulk@augustaga.gov>
Subject: FW: 6-15-22 RCSO-Jail 15 Passenger Van
Importance: High

FYI

From: Kaycee Braswell <KBraswell@augustaga.gov>
Sent: Friday, June 17, 2022 11:03 AM
To: Darrell White <DWhite2@augustaga.gov>
Cc: Laquona Sanderson <LSanderson@augustaga.gov>
Subject: FW: 6-15-22 RCSO-Jail 15 Passenger Van

Darrell,

Please see that attached memo regarding the Ford Transit 15 passenger van that Wade Ford can order. Fleet Management will wait on Procurements response to advise what to do next. Thanks!

Kaycee Braswell

Fleet Administrative Coordinator
Augusta Richmond County
PH: 706-821-2845

From: Laquona Sanderson <LSanderson@augustaga.gov>
Sent: Friday, June 17, 2022 10:54 AM
To: Kaycee Braswell <KBraswell@augustaga.gov>
Subject: Fwd: 6-15-22 RCSO-Jail 15 Passenger Van

Kaycee,

Please see attached.

Q

Get [Outlook for iOS](#)

From: Katie Cornelius <KCornelius@augustaga.gov>
Sent: Friday, June 17, 2022 10:35:36 AM
To: Laquona Sanderson <LSanderson@augustaga.gov>
Subject: RE: 6-15-22 RCSO-Jail 15 Passenger Van

Q,

Please see the attached signed document. 😊

Thanks,
Katie

Katie Cornelius | Administrative Assistant
Augusta – Richmond County | Central Services Department
2760 Peach Orchard Rd | Augusta, Georgia 30906
(p) 706-312-4152
KCornelius@augustaga.gov | www.augustaga.gov



From: Laquona Sanderson <LSanderson@augustaga.gov>
Sent: Thursday, June 16, 2022 12:41 PM
To: Katie Cornelius <KCornelius@augustaga.gov>
Subject: FW: 6-15-22 RCSO-Jail 15 Passenger Van

Please print the attached and have the director sign the memo.

Thank you,

LaQuona Sanderson

LaQuona Sanderson | Business Analyst
Augusta – Richmond County | Central Services Department
2760 Peach Orchard Rd | Augusta, Georgia 30906
(p) 706-432-5254 | (f) 706-796-5077
LSanderson@augustaga.gov | www.augustaga.gov



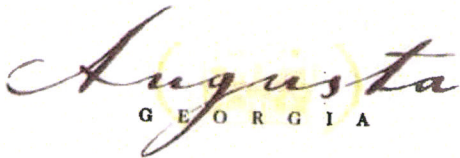
From: Kaycee Braswell <KBraswell@augustaga.gov>
Sent: Wednesday, June 15, 2022 3:22 PM
To: Laquona Sanderson <LSanderson@augustaga.gov>
Subject: 6-15-22 RCSO-Jail 15 Passenger Van

See attached.

Kaycee Braswell

Fleet Administrative Coordinator
Augusta Richmond County
PH: 706-821-2845
Fax: 706-821-1498

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AED:104.1



Central Services Department

Takiyah A. Douse, Director

2760 Peach Orchard Road, Augusta, GA 30906

Laquona Sanderson, Business Analyst (706) 821-7174 Phone (706) 796-5077 Fax

OK
GAS/sjs
6/17/2022

MEMORANDUM

TO: Geri Sams, Director, Procurement Department

FROM: Ron Lampkin, Interim Director, Central Services Department
Ron Lampkin

DATE: June 15, 2022

SUBJECT: Request to Utilize State Contract #SWC 99999-SPD-ES40199373-009S
– Ford T350 15-Passenger Van

On behalf of the Richmond County Sheriff's Office, Central Services-Fleet Management request to utilize state contract #SWC 99999-SPD-ES40199373-009S (Ford T350 Passenger Van). Ford opened orders for the T350s early June and is expected to have a short order window.

The state contract holder, Wade Ford, informed Fleet Management to place the order to avoid surpasses the state contract pricing cut off. The estimated pricing is \$53,933 per the attached quote.

To ensure we meet the pricing cut off the vendor has recommended placing the order at the estimated cost. Once Commission has approved the order, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchase.

Fleet Management is requesting permission to place an order for the Richmond County Sheriffs Office utilizing SPLOST 8 (330-03-1310/222-03-9002/54-22110).

Thank you for your assistance. Please call if you have any questions or concerns in regards to this communication.

RL/kb

Katie Cornelius

From: Rachael Hammer <rhammer@wade.com>
Sent: Thursday, June 02, 2022 2:40 PM
To: Kaycee Braswell
Subject: [EXTERNAL] Transit Vans
Attachments: S10.12.13 T350 Passenger Van 2023 Revision (1).xlsx; S7.8.9 T-150-250-350 Cargo Van 2023 Revision (1).xlsx

The order bank opened a few days ago and were were promised a short window but have not been given an exact end date. If you can fill out the worksheets with what you think you will need we can place the orders without a PO in order to make sure we get them in the system. You will NOT be held responsible for the vehicle unless you issue a PO, we can easily cancel it, I would just hate to miss the order window waiting on a PO. Let me know if you have any questions.

Thanks!

Rachael Hammer
Government Department Manager
Wade Ford
770-436-1200 Ext 1615

[NOTICE: This message originated outside of the City of Augusta's mail system -- DO NOT CLICK on links, open attachments or respond to requests for information unless you are sure the content is safe.]



GA Statewide Contract 99999-SPD-ES40199373-009S

S10/S12/S13 T-350 PASSENGER VAN LOW/MID/HIGH ROOF / EL

X2Y, 148" WB, 3.5L std V6, Vinyl Seats, Front AC, Power Group, Back-up Camera, AM/FM, Sliding Side Door

WADE FORD Government Sales 3860 South Cobb Dr Smyrna, GA 30080

Jarid Ison Phone FAX email: jison@wade.com

Order	Code	Chassis	Price	Total	Order	Code	Body / Equipment	Price	Total
	99G	3.5L V6 EcoBoost Engine	1,892.00	0.00		68H	Running Board, side door only	310.00	0.00
	9	All Wheel Drive (SRW)	4,695.00	0.00		68L	Power Run Bd, side door only (60C)	891.00	0.00
	96X	2 Passenger Seating (std)	0.00	0.00		68J	HD Running Boards (Both sides)	655.00	0.00
	96S	14 Passenger Seating	2,079.00	0.00		655	Extended Range Fuel Tank	285.00	0.00
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	96W	10 Passenger Seating (U4X)	(275.00)	0.00		67D	Trailer Brake Controller (60C)	405.00	0.00
	96T	14 Passenger Seating (U4X)	(60.00)	0.00		41C	Lane Keeping Alert (60C)	356.00	0.00
	96*	15 Passenger Seating (U4X)	0.00	0.00		67C	Upfitter Switches(4)	82.00	0.00
	X2C	Mid Roof	1,186.00	0.00		68B	Remote Start	495.00	0.00
	X2X	High Roof	2,704.00	0.00		58V	AM/FM/SYNC 3 w/ 4" Screen	298.00	0.00
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	U5X	All Wheel Drive (HR-EL DRW)	7,140.00	0.00		58E	AM/FM/SYNC 4/Navigation	1,872.00	0.00
1	59A	Swing out Side Door (LR only)	152.00	152.00		58F	58E + Adapt Cruise Control	2,050.00	0.00
	21P	Gray Vinyl Seating w Armrest	52.00	0.00		59D	Perimeter Alarm	148.00	0.00
	21M	Ebony Cloth Seats	110.00	0.00		52*	Speed Limiting (65,70,75 mph)	76.00	0.00
	21R	Cloth Power Seats	948.00	0.00		61D	Front/Rear Camera (58B)	1,087.00	0.00
	41H	Engine Block Heater	72.00	0.00		55A	Upfitter Interface Module	255.00	0.00
	63E	Dual HD Batteries	283.00	0.00		60D	Adaptive Cruise Control	625.00	0.00
	90D	110v Inverter 400 Watt (63E)	475.00	0.00		61E	High Resolution camera	275.00	0.00
	63C	HD Dual 250 amp Alternators	1,025.00	0.00					0.00
	X*L	Limited Slip Rear Axle	311.00	0.00					0.00
	545	Power Heated Mirrors	160.00	0.00					0.00
	544	Trailer Tow Power Heated Mirrors	220.00	0.00					0.00
	65A	BLIS (Blind Spot Warning)	795.00	0.00					0.00
	43B	Back Up Alarm	145.00	0.00					0.00
1	43R	Reverse Sensing	284.00	284.00					0.00
	94A	Side Sensing	480.00	0.00					0.00
	94B	Enhanced Park Assist	895.00	0.00					0.00
	57N	Rear Window Defogger	166.00	0.00					0.00
	92E	Privacy Tinted Glass	646.00	0.00	1	WWQuote		6,771.00	6,771.00
	57G	High Cap Front/Rear Air/Heat	860.00	0.00					0.00
	91B	Auto Headlights	34.00	0.00					0.00
	55D	Fog Lamps	100.00	0.00					0.00
1	942	Day Time Running Lights	43.00	43.00					0.00
1	60C	Cruise Control	309.00	309.00					0.00
	86F	2 Extra Laser Cut Keys	75.00	0.00					0.00
1	AKR	Additional Keys w Remotes	325.00	325.00			ADA Mobility Upfit		0.00
	52C	Remote Keyless Keypad	129.00	0.00			see attached specs		0.00
	64H	Full Wheel Covers	34.00	0.00					0.00
	64G	Styled Aluminum Wheels	667.00	0.00					0.00
	86N	HD Front Tray Floor Mats	58.00	0.00					0.00
									0.00
							Tag and Title	85.00	0.00

PAINT COLORS	
BY	School Bus Yellow
PQ	Race Red
YZ	Oxford White
UM	Agate Black Metallic \$200
FK	Diffused Silver Metallic \$200
J7	Magnetic Metallic \$200
AW	Kapoor Red Metallic \$200
N1	Blue Jeans Metallic \$200
1 UX	Ingot Silver Metallic \$200
W6	Green Gem Metallic \$200

Delivery Region	
1 - 120.00	
2 - 120.00	
3 - 150.00	
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6 - 120.00	
7 - 145.00	
8 - 170.00	
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10 - 220.00	
11 - 200.00	1 200
12 - 280.00	

Base Vehicle	43,182.00
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Total Body options	6,771.00
Delivery Charge	200.00
Metallic Paint	200.00
Total Each	53,933.00
# Units for order	
Total for Order / PO	53,933.00

Agency _____
 Agency Contact _____
 Phone _____
 Address _____

WEST WARNING EQUIPMENT SALES & SERVICE, LLC

115 SAND BAR FERRY ROAD
AUGUSTA, GA 30901

Phone # 706-855-6916

QUOTE

Date	Quote #
6/2/2022	7157

Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903

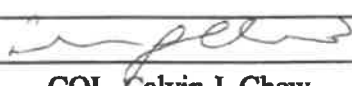
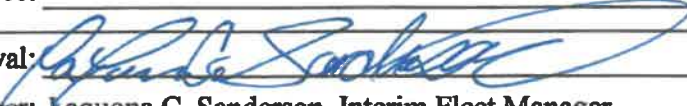
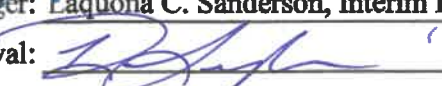
Qty	Item	Description	Rate	Total
		2022 FORD TRANSIT T350 VAN (148 WHEEL BASE) PRISONER TRANSPORT BLUE LIGHTS AUGUSTA-RICHMOND CNTY		
1	COD-21TR52A4B	21TR52A4 - 52" 21TR STANDARD MODEL LED LIGHTBAR WITH TAKEDOWN AND ALLEY	1,350.00	1,350.00
1	FEN-C-4010	FENIEX C-4010 4200 MINI CONTROLLER	129.00	129.00
4	FEN-H-2219BW	FENIEX H-2219BW V3 VERSION CANNON BLUE/WHITE	70.00	280.00
4	FEN-H-3217	FENIEX H-3217 METAL FLANGE W/ MOUNTING HARDWARE	8.00	32.00
1	FEN-C-4014	FENIEX C-4014 STORM PRO 100W SIREN	165.00	165.00
1	FEN-S-2009	FENIEX S-2009 TRITON 100W SPEAKER	125.00	125.00
1	SOU-ETBASS2000	SOUND OFF ETBASS2000 BACK UP ALARM	40.00	40.00
1	5LB - 25614	5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET	60.00	60.00
1	ABL-140553	TRIPLE OUTLET	30.00	30.00
1	HAV-WGI-F20	HAVIS SHIELDS WINDOW GUARD KIT FOR 12 PASSENGER OR 15 PASSENGER WITH SWING OUT DOORS WILL NEED TO KNOW WHETHER THE VAN IS A 130 OR 148 WHEEL BASE BEFORE ORDERING KIT	1,585.00	1,585.00
1	SET-10VS-UNC	SETINA 10VS CAGE WITH FULL LOWER EXTENSION PANEL		0.00
1	Misc	SHOP SUPPLY (WIRE, LOOM, FUSES, ETC)	125.00	125.00
1	LABOR	LABOR TO INSTALL ABOVE	2,850.00	2,850.00

This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recipient of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recipient supplies West Warning Equipment with a purchase order for the quoted goods and/or services. Commencement of purchasing goods and/or providing services will occur once both parties agree upon a date. Quoted Prices are good for 30 days.

Sales Tax (8.0%) \$0.00

Total \$6,771.00

**Central Services Department - Fleet Management Division
Replacement Evaluation Form**

Asset Information	
Department Name: <u>RCSO-RP</u>	Date: <u>23-Jun-22</u>
Org Key: <u>273-03-2511</u>	
Vehicle Description: <u>1999 Ford E350</u>	Asset Number: <u>994141</u>
Assigned Use:	The Division is responsible for inmate transportation to and from facilities, inmate classification, administrative responsibilities and logistical duties.
Signature of Director/Elected Official:  Name of Director/Elected Official: <u>COL. Calvin J. Chew</u>	
Purchase Date: <u>11/24/1999</u> Purchase Price: <u>\$23,928.00</u> Current Mileage: <u>145,241</u> Current Hours: <u>N/A</u>	
Replacement Criteria Scoring	
Score	Details
Miles/Hours <u>14</u>	
Type of Service <u>5</u>	
M&R Cost <u>3</u>	<u>51% OR \$12,262</u>
Reliability <u>1</u>	
Condition <u>3</u>	<u>1 past accidents/Exterior appearance is poor</u>
Total Score <u>26</u>	
Fleet Manager Recommendation: Vehicle will be turned in for a new Ford Transit T250. The mileage is 145,241 and the potential replacement mileage is 125K according to the Fleet Management Operations, Maintenance and Replacement Policy, 3.02. Vehicle paint and clearcoat is peeling. The department has determined that the vehicle cannot be used for any other RCSO division and will need to be sold on auction.	
Planned Replacement Year: <u>2022-2023</u> Funding Source: <u>SPLOST 8</u>	
Fleet Manager Approval:  Name of Fleet Manager: <u>Laquona C. Sanderson, Interim Fleet Manager</u>	
Central Services Director Approval:  Name of Director: <u>Ron Lampkin, Interim Central Services Director</u>	

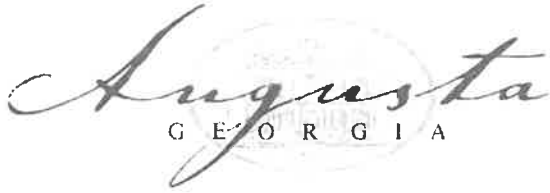


Administrative Services Committee Meeting
8/30/2022 1:10 PM
2022 RCSO 15PASSENGER TRANSIT GA State Contract

Department:	Central Services
Presenter:	Ron Lampkin
Caption:	Motion to approve utilizing a state contract (#SWC 99999-SPD-ES40199373-009S) for the purchase of one Ford T350 Van, at a total cost of \$53,933 to Wade Ford for the Richmond County Sheriff's Office.
Background:	The state contract holder, Wade Ford, informed Fleet Management to place the order to avoid the state contract pricing or manufacture order cut offs. Ford opened orders for Transit vans in early June 2022. The estimated pricing is \$53,933 per the attached quote. The purchase of one Ford Transit 15-Passenger van was requested by the Richmond County Sheriff's Office to replace asset #994141. To ensure we meet the pricing cut off the vendor has recommended placing the order at the estimated cost. Once Commission has approved the order, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchase.
Analysis:	The Procurement Department approved the request to utilize Georgia State Contract #SWC 99999-SPD-ES40199373-009S awarded to Wade Ford. Wade Ford - \$53,933
Financial Impact:	SPLOST 8 (330-03-1310/222-03-9002/54-22110) \$53,933 – Wade Ford
Alternatives:	(1) Approve (2) Do not approve
Recommendation:	Receive as information the order place for one Ford Transit 15-passenger van, at a total cost of \$53,933 to Wade Ford (#SWC 99999-SPD-ES40199373-009S) for the Richmond County Sheriff's Office.
Funds are Available in the Following Accounts:	SPLOST 8 (330-03-1310/222-03-9002/54-22110) \$53,933 – Wade Ford

REVIEWED AND APPROVED BY:

**Procurement
Finance**



Procurement Department

Mrs. Geri Sams, Director

LETTER OF INTENT TO PURCHASE VEHICLE FROM ALLAN VIGIL FORD LINCOLN MERCURY, INC.

This letter of intent dated, **August 5, 2022**, is to inform you that the Central Services Department – Fleet Management Division has concluded that we intend to purchase: **eight (8) 2023 Ford F-150s** for the below listed Departments, utilizing:

Statewide Contract Number: 99999-SPD-ES40199373-002

Vehicles: 2023 Ford F-150

Contract: Effective Date: November 16, 2013 – Expiration Date: November 30, 2022

The specific specifications and pricing information for this purchase is attached.

1. **Buyer:** Augusta, Georgia – Central Services Department: Fleet Management Division
2. **Seller:** Allan Vigil Ford: Fleet & Government Sales (Attn: Bob Burtner)
6790 Mt. Zion Boulevard, Morrow, GA 30260
3. **Vehicles Total Purchase Price:** \$306,808.00
4. **Source:** Georgia Statewide Contract Number: **99999-SPD-ES40199373-002**

Vehicles to be purchased and Departments to receive vehicles:

# of Vehicles	Department	Division	Price
One (1)	Central Services	Construction Division	\$35,853
One (1)	Engineering	Stormwater Division	\$40,580
One (1)	Marshal	Airport Division	\$50,658
Two (2)	Planning & Development	Building Inspections Division	\$31,198 (Each) \$62,396 (Total Cost)
One (1)	Utilities	Fort Gordon Division	\$40,540
One (1)	Utilities	Fort Gordon Division	\$41,105
One (1)	Utilities	Water Quality Division	\$35,676

A purchase order will be provided upon the approval of the Augusta, Georgia Commission.

Respectfully submitted,


Geri A. Sams

Director of Procurement

Attachments: Vehicle Purchase Price /Specifications/Quotes

Room 605 - 535 Telfair Street, Augusta Georgia 30901
(706) 821-2422 - Fax (706) 821-2811

www.augustaga.gov

Register at www.demandstar.com/supplier for automatic bid notification



Scan this QR code with your smartphone or camera equipped tablet to visit the Augusta, Georgia

Central Services

ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

**2023 Ford F150 (1/2 ton)
Regular Cab, 6 Cyl, 4x2, SWB**

Base Price \$ 28,460.00

SWC #99999-SPD-ES40199373-002

Equipment Included in base price:

3.3L V6 Flex Fuel engine
10 Speed Automatic Transmission
Factory Installed A/C
AM-FM Radio
Solar Tinted Glass
Power Steering/ABS Brakes
Rear view back up camera
Vinyl 40/20/40 Bench Seat
Rubber Floor Covering
Full Size Spare/ Step bumper
Autolamp headlights
Short Bed (6.5 ft)
Power Windows, Locks & Mirrors
Cruise control
P245/70R17 Tires
Ford SYNC (Bluetooth)
Reverse sensing

Exterior Colors	Interior Color
D1 Stone Gray	Gray
PQ Race Red	"
HX Antimatter Blue	"
B3 Atlas Blue	"
JS Iconic Silver	"
UM Agate Black	"
M7 Carbonized Gray	"
YZ Oxford White	"

School Bus Yellow is available at
\$925.00 per vehicle

FOB Allan Vigil Ford
Delivery- see chart, \$75 minimum

ALLAN VIGIL FORD GOV'T SALES

6790 Mt. Zion Blvd

Morrow, GA 30260

770-968-0680 Phone

678-364-3910 Fax

* 5.0L V8 or 3.5L EcoBoost
engine required

** Not available with regular
cab short wheel base

*** Super cab & Crew cab only

Options	Price	Code
5.0L V8 Flex Fuel engine	2,150.00	995
3.5L V6 EcoBoost engine**	2,545.00	99G
2.7L V6 EcoBoost	1,260.00	99P
Long Bed (8 ft)	295.00	145
Extended range fuel tank**	410.00	655
Super Cab (6.5 ft. bed)	4,436.00	\$ 4,436.00 X1C
Super Cab (8 ft. bed) *	5,550.00	X1C/Long
4x4 Option-Regular cab	4,996.00	F1E
4X4 Option-Super&Crew Cab	4,454.00	X1E
Skid plates (4X4s only)	155.00	413
Crew Cab SWB (5.5 ft bed)	7,765.00	W1Cs
Crew Cab LWB* (6.5 ft bed)	9,010.00	W1C/Long
3.5L Hybrid engine-Crew Cab)	11,442.00	99D
Limited Slip Axle	525.00	XL9
Daytime Running Lights	42.00	942
Power Driver Seat	345.00	91P
Blind spot alert, lane keeping, SYNC 4, cloth 40/console/40 seat, 8" touch screen	675.00	102A
LT265/70R17C A/T tires	295.00	T7C
Class IV Hitch (w/o tow pkg)	295.00	53B
Trailer Tow Pkg(includes Electric Brake Controller)	1,220.00	\$ 1,220.00 53A
Tow Mirrors w/ spotlights***	495.00	54Y/59S
Running boards (black)	262.00	\$ 262.00 18B
Electric Brake Control for 53B	255.00	67T
40-20-40 Cloth Split Bench	N/C	CS
Cloth Buckets w/console***	275.00	WS
Rear window defroster	305.00	57Q/924
Fog Lights	135.00	595
Carpet w/ Mats	140.00	168
Aluminum Wheels & Bumpers	740.00	86A
SYNC 4 w/ SiriusXM	305.00	524/582
Bed Utility pkg/ tailgate step	765.00	68L
Spray-in Bedliner	420.00	\$ 420.00 ATK
400 Watt outlet***	315.00	471
XLT Package	6,650.00	300A
XLT Power Driver Seat	330.00	91P

Options total	\$ 6,338.00
Other vendor added equipment	\$ 905.00
Delivery	\$ 150.00
Total	\$ 35,853.00

Contact person

Agency

Phone Number

7/19/2022

**WEST WARNING EQUIPMENT SALES & SERVICE,
LLC**

115 SAND BAR FERRY ROAD
AUGUSTA, GA 30901

Phone # 706-835-6916

QUOTE

Date	Quote #
7/29/2022	7218

Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903

Qty	Item	Description	Rate	Total
		2023 FORD F150		
1	5LB - 25614	5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET	60.00	60.00
1	TINT	WINDOW TINT 35% TWO FRONT ROLLDOWNS & STRIP	195.00	195.00
1	MYRS-UWS-TOOLB...	MEYER UWS-TOOL BOX - STANDARD LOW PROFILE	500.00	500.00
1	LABOR	LABOR TO INSTALL ABOVE	150.00	150.00
<p>This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recipient of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recipient supplies West Warning Equipment with a purchase order for the quoted goods and/or services. Commencement of purchasing goods and/or providing services will occur once both parties agree upon a date. Quoted Prices are good for 30 days.</p>				
			Sales Tax (8.0%)	\$0.00
			Total	\$905.00

ENG

ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

2023 Ford F150 (1/2 ton)
Regular Cab, 6 Cyl, 4x2, SWB

Base Price \$ 28,460.00

SWC #99999-SPD-ES40199373-002

Equipment included in base price:

3.3L V6 Flex Fuel engine
 10 Speed Automatic Transmission
 Factory Installed A/C
 AM-FM Radio
 Solar Tinted Glass
 Power Steering/ABS Brakes
 Rear view back up camera
 Vinyl 40/20/40 Bench Seat
 Rubber Floor Covering
 Full Size Spare/ Step bumper
 Autolamp headlights
 Short Bed (6.5 ft)
 Power Windows, Locks & Mirrors
 Cruise control
 P245/70R17 Tires
 Ford SYNC (Bluetooth)
 Reverse sensing

Exterior Colors	Interior Color
D1 Stone Gray	Gray
PQ Race Red	"
HX Antimatter Blue	"
B3 Atlas Blue	"
JS Iconic Silver	"
UM Agate Black	"
M7 Carbonized Gray	"
YZ Oxford White	"

School Bus Yellow is available at
 \$925.00 per vehicle

FOB Allan Vigil Ford
 Delivery- see chart, \$75 minimum

ALLAN VIGIL FORD GOV'T SALES

6790 Mt. Zion Blvd
 Morrow, GA 30260

770-968-0680 Phone
 678-364-3910 Fax

- * 5.0L V8 or 3.5L EcoBoost engine required
 ** Not available with regular cab short wheel base
 *** Super cab & Crew cab only

Options	Price	Code
5.0L V8 Flex Fuel engine	2,150.00	995
3.5L V6 EcoBoost engine**	2,545.00	99G
2.7L V6 EcoBoost	1,260.00	99P
Long Bed (8 ft)	295.00	145
Extended range fuel tank**	410.00	655
Super Cab (6.5 ft. bed)	4,436.00	\$ 4,436.00 X1C
Super Cab (8 ft. bed) *	5,550.00	X1C/Long
4x4 Option-Regular cab	4,996.00	F1E
4X4 Option-Super&Crew Cabs	4,454.00	\$ 4,454.00 X1E
Skid plates (4X4s only)	155.00	\$ 155.00 413
Crew Cab SWB (5.5 ft bed)	7,765.00	W1Cs
Crew Cab LWB* (6.5 ft bed)	9,010.00	W1C/Long
3.5L Hybrid engine-Crew Cab)	11,442.00	99D
Limited Slip Axle	525.00	XL9
Daytime Running Lights	42.00	\$ 42.00 942
Power Driver Seat	345.00	91P
Blind spot alert, lane keeping,		
SYNC 4, cloth 40/console/40		
seat, 8" touch screen	675.00	102A
LT265/70R17C A/T tires	295.00	T7C
Class IV Hitch (w/o tow pkg)	295.00	\$ 295.00 53B
Trailer Tow Pkg(Includes		
Electric Brake Controller)	1,220.00	53A
Tow Mirrors w/ spotlights***	495.00	54Y/59S
Running boards (black)	262.00	\$ 262.00 18B
Electric Brake Control for 53B	255.00	67T
40-20-40 Cloth Split Bench	N/C	CS
Cloth Buckets w/console***	275.00	WS
Rear window defroster	305.00	57Q/924
Fog Lights	135.00	595
Carpet w/ Mats	140.00	168
Aluminum Wheels & Bumpers	740.00	86A
SYNC 4 w/ SiriusXM	305.00	524/582
Bed Utility pkg/ tailgate step	765.00	68L
Spray-in Bedliner	420.00	\$ 420.00 ATK
400 Watt outlet***	315.00	471
XLT Package	6,650.00	300A
XLT Power Driver Seat	330.00	91P

Options total	\$ 10,064.00
Other vendor added equipment	\$ 1,906.00
Delivery	\$ 150.00
Total	\$ 40,580.00

Contact person
 Agency
 Phone Number

7/19/2022

WEST WARNING EQUIPMENT SALES & SERVICE,
LLC

115 SAND BAR FERRY ROAD
AUGUSTA, GA 30901

Phone # 706-855-6916

QUOTE

Date	Quote #
7/28/2022	7217

Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903

County Package w/ tool box

Qty	Item	Description	Rate	Total
		2023 FORD F150		
		W/ TOOL BOX		
1	WAY-44250	WAYTEC 44250 TOGGLE SWITCH	7.00	7.00
1	SOU-EPL71PDAC	SOUND OFF EPL71PDAC 7100 SERIES MINI BAR- CLEAR DOME, AMBER LEDS	315.00	315.00
1	BYR-8895551	BUYER 8895551 15- F-150, 17+ F250-550 FLEET SERIES DRILL FREE MINI BAR MOUNT	215.00	215.00
1	SOU-ETBASS2000	SOUND OFF ETBASS2000 BACK UP ALARM	39.00	39.00
1	5LB - 25614	5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET	60.00	60.00
1	TINT	WINDOW TINT 35% TWO FRONT ROLLDOWNS & STRIP	195.00	195.00
1	Misc	SHOP SUPPLY (WIRE, LOOM,FUSE,ETC)	35.00	35.00
1	LABOR	LABOR TO INSTALL ABOVE	475.00	475.00
1	MYRS-UWS-TOOLB...	MEYER UWS-TOOL BOX - STANDARD LOW PROFILE	500.00	500.00
1	LABOR	LABOR TO INSTALL ABOVE	65.00	65.00

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Sales Tax (8.0%) \$0.00

Total \$1,906.00

Marshall

ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

2023 Ford F150 (1/2 ton)
Regular Cab, 6 Cyl, 4x2, SWB

Base Price \$ 28,460.00

SWC #99999-SPD-ES40199373-002

Equipment included in base price:

3.3L V6 Flex Fuel engine
10 Speed Automatic Transmission
Factory Installed A/C
AM-FM Radio
Solar Tinted Glass
Power Steering/ABS Brakes
Rear view back up camera
Vinyl 40/20/40 Bench Seat
Rubber Floor Covering
Full Size Spare/ Step bumper
Autolamp headlights
Short Bed (6.5 ft)
Power Windows, Locks & Mirrors
Cruise control
P245/70R17 Tires
Ford SYNC (Bluetooth)
Reverse sensing

Exterior Colors	Interior Color
D1 Stone Gray	Gray
PQ Race Red	"
HX Antimatter Blue	"
B3 Atlas Blue	"
JS Iconic Silver	"
UM Agate Black	"
M7 Carbonized Gray	"
YZ Oxford White	"

School Bus Yellow is available at \$925.00 per vehicle

FOB Allan Vigil Ford
Delivery- see chart, \$75 minimum

ALLAN VIGIL FORD GOV'T SALES

6790 Mt. Zion Blvd
Morrow, GA 30260

770-968-0680 Phone
678-364-3910 Fax

- * 5.0L V8 or 3.5L EcoBoost engine required
- ** Not available with regular cab short wheel base
- *** Super cab & Crew cab only

Options	Price		Code
5.0L V8 Flex Fuel engine	2,150.00	\$ 2,150.00	99S
3.5L V6 EcoBoost engine**	2,545.00		99G
2.7L V6 EcoBoost	1,260.00		99P
Long Bed (8 ft)	295.00		145
Extended range fuel tank**	410.00		655
Super Cab (6.5 ft. bed)	4,436.00		X1C
Super Cab (8 ft. bed) *	5,550.00		X1C/Long
4x4 Option-Regular cab	4,996.00		F1E
4X4 Option-Super&Crew Cab	4,454.00	\$ 4,454.00	X1E
Skid plates (4X4s only)	155.00	\$ 155.00	413
Crew Cab SWB (5.5 ft bed)	7,765.00	\$ 7,765.00	W1Cs
Crew Cab LWB* (6.5 ft bed)	9,010.00		W1C/Long
3.5L Hybrid engine-Crew Cab)	11,442.00		99D
Limited Slip Axle	525.00	\$ 525.00	XL9
Daytime Running Lights	42.00	\$ 42.00	942
Power Driver Seat	345.00	\$ 345.00	91P
Blind spot alert, lane keeping, SYNC 4, cloth 40/console/40 seat, 8" touch screen	675.00		102A
LT265/70R17C A/T tires	295.00	\$ 295.00	T7C
Class IV Hitch (w/o tow pkg)	295.00		53B
Trailer Tow Pkg(includes Electric Brake Controller)	1,220.00	\$ 1,220.00	53A
Tow Mirrors w/ spotlights***	495.00		54Y/59S
Running boards (black)	262.00	\$ 262.00	18B
Electric Brake Control for 53B	255.00		67T
40-20-40 Cloth Split Bench	N/C		CS
Cloth Buckets w/console***	275.00		WS
Rear window defroster	305.00	\$ 305.00	57Q/924
Fog Lights	135.00	\$ 135.00	59S
Carpet w/ Mats	140.00		168
Aluminum Wheels & Bumpers	740.00		86A
SYNC 4 w/ SiriusXM	305.00		524/582
Bed Utility pkg/ tailgate step	765.00	\$ 765.00	68L
Spray-in Bedliner	420.00	\$ 420.00	ATK
400 Watt outlet***	315.00		471
XLT Package	6,650.00		300A
XLT Power Driver Seat	330.00		91P

Options total	\$ 18,838.00
Other vendor added equipment	\$ 3,210.00
Delivery	\$ 150.00
Total	\$ 50,658.00

Contact person
Agency
Phone Number



7/19/2022

**WEST WARNING EQUIPMENT SALES & SERVICE,
LLC**

115 SAND BAR FERRY ROAD
AUGUSTA, GA 30901

Phone # 706-855-6916

QUOTE

Date	Quote #
7/28/2022	7215

Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30908

Qty	Item	Description	Rate	Total
		2023 FORD F150 - ADMIN PACKAGE		
1	FEN-C-4010	FENIEX C-4010 4200 MINI CONTROLLER	120.00	120.00
2	SOU-PMP2WSSSB	SOUND OFF PMP2WSSSB WINDOW SHROUD KIT FOR SINGLE 4" MPOWER W/STUD MOUNT (FRONT)	20.00	40.00
2	SOU-EMPS2STS3B	SOUND OFF EMPS2STS3B MPOWER 4" STUD MOUNT-SINGLE COLOR BLUE	115.00	230.00
2	SOU-EMPS2STS3B	SOUND OFF EMPS2STS3B MPOWER 4" STUD MOUNT-SINGLE COLOR BLUE (FOG AREA)	115.00	230.00
2	SOU-PMP2WSDDB	SOUND OFF PMP2WSDDB DUAL WINDOW SHROUD KIT FOR 4" LIGHT W/ STUD MOUNT (REAR BACK WINDOW)	30.00	60.00
4	SOU-EMPS2STS3B	SOUND OFF EMPS2STS3B MPOWER 4" STUD MOUNT-SINGLE COLOR BLUE	115.00	460.00
2	FEN-Q-2222	FENIEX Q-2222 QUAD CANNON 24 LED (TAIL LIGHT)	75.00	150.00
1	FEN-C-4014	FENIEX C-4014 STORM PRO 100W SIREN	160.00	160.00
1	FEN-S-2009	FENIEX S-2009 TRITON 100W SPEAKER	125.00	125.00
1	ABL-140553	TRIPLE OUTLET	30.00	30.00
1	TINT	WINDOW TINT W/ 6" STRIP	195.00	195.00
1	SLB - 25614	SLB FIRE EXTINGUISHER W/ VEHICLE BRACKET	60.00	60.00
1	LABOR	LABOR TO INSTALL ABOVE	1,350.00	1,350.00
This Quote is an offer by West Warning Equipment to purchase Goods and/or provide Services (as applicable) to the recipient of this quote in accordance with the specifications stated herein. This Quote is not binding or accepted until the recipient supplies West Warning Equipment with a purchase order for the quoted goods and/or services. Commencement of purchasing goods and/or providing services will occur once both parties agree upon a date. Quoted Prices are good for 30 days			Sales Tax (8.0%)	\$0.00
			Total	\$3,210.00

Building Inspections

ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

2023 Ford F150 (1/2 ton)
Regular Cab, 6 Cyl, 4x2, SWB

Base Price \$ 28,460.00

SWC #99999-SPD-ES40199373-002

Equipment Included in base price:

3.3L V6 Flex Fuel engine
10 Speed Automatic Transmission
Factory Installed A/C
AM-FM Radio
Solar Tinted Glass
Power Steering/ABS Brakes
Rear view back up camera
Vinyl 40/20/40 Bench Seat
Rubber Floor Covering
Full Size Spare/ Step bumper
Autolamp headlights
Short Bed (6.5 ft)
Power Windows, Locks & Mirrors
Cruise control
P245/70Rx17 Tires
Ford SYNC (Bluetooth)
Reverse sensing

Exterior Colors	Interior Color
D1 Stone Gray	Gray
PQ Race Red	"
HX Antimatter Blue	"
B3 Atlas Blue	"
JS Iconic Silver	"
UM Agate Black	"
M7 Carbonized Gray	"
YZ Oxford White	"

School Bus Yellow is available at
\$925.00 per vehicle

FOB Allan Vigil Ford
Delivery- see chart, \$75 minimum

ALLAN VIGIL FORD GOV'T SALES

6790 Mt. Zion Blvd
Morrow, GA 30260

770-968-0680 Phone
678-364-3910 Fax

- * 5.0L V8 or 3.5L EcoBoost engine required
- ** Not available with regular cab short wheel base
- *** Super cab & Crew cab only

Options	Price	Code
5.0L V8 Flex Fuel engine	2,150.00	995
3.5L V6 EcoBoost engine**	2,545.00	99G
2.7L V6 Ecoboost	1,260.00	99P
Long Bed (8 ft)	295.00	145
Extended range fuel tank**	410.00	655
Super Cab (6.5 ft. bed)	4,436.00	X1C
Super Cab (8 ft. bed) *	5,550.00	X1C/Long
4x4 Option-Regular cab	4,996.00	F1E
4X4 Option-Super&Crew Cab	4,454.00	X1E
Skid plates (4X4s only)	155.00	413
Crew Cab SWB (5.5 ft bed)	7,765.00	W1Cs
Crew Cab LWB* (6.5 ft bed)	9,010.00	W1C/Long
3.5L Hybrid engine-Crew Cab)	11,442.00	99D
Limited Slip Axle	525.00	XL9
Daytime Running Lights	42.00	942
Power Driver Seat	345.00	91P
Blind spot alert, lane keeping,		
SYNC 4,cloth 40/console/40		
seat, 8" touch screen	675.00	102A
LT265/70R17C A/T tires	295.00	T7C
Class IV Hitch (w/o tow pkg)	295.00	53B
Trailer Tow Pkg(includes		
Electric Brake Controller)	1,220.00	53A
Tow Mirrors w/ spotlights***	495.00	54Y/59S
Running boards (black)	262.00	18B
Electric Brake Control for 53B	255.00	67T
40-20-40 Cloth Split Bench	N/C	CS
Cloth Buckets w/console***	275.00	WS
Rear window defroster	305.00	57Q/924
Fog Lights	135.00	595
Carpet w/ Mats	140.00	168
Aluminum Wheels & Bumpers	740.00	86A
SYNC 4 w/ SiriusXM	305.00	524/582
Bed Utility pkg/ tailgate step	765.00	68L
Spray-in Bedliner	420.00	ATK
400 Watt outlet***	315.00	471
XLT Package	6,650.00	300A
XLT Power Driver Seat	330.00	91P

Options total	\$ 682.00
Other vendor added equipment	\$ 1,906.00
Delivery	\$ 150.00
Total	\$ 31,198.00

Contact person
Agency
Phone Number

7/19/2022

WEST WARNING EQUIPMENT SALES & SERVICE,
LLC

115 SAND BAR FERRY ROAD
AUGUSTA, GA 30901

Phone # 706-855-6916

QUOTE

Date	Quote #
7/28/2022	7217

Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903

County Package w/ tool box

Qty	Item	Description	Rate	Total
		2023 FORD F150 W/ TOOL BOX		
1	WAY-44250	WAYTEC 44250 TOGGLE SWITCH	7.00	7.00
1	SOU-EPL71PDAC	SOUND OFF EPL71PDAC 7100 SERIES MINI BAR- CLEAR DOME, AMBER LEDS	315.00	315.00
1	BYR-8895551	BUYER 8895551 15+ F-150, 17+ F250-350 FLEET SERIES DRILL FREE MINI BAR MOUNT	215.00	215.00
1	SOU-ETBASS2000	SOUND OFF ETBASS2000 BACK UP ALARM	39.00	39.00
1	5LB - 25614	5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET	60.00	60.00
1	TINT	WINDOW TINT 35% TWO FRONT ROLLDOWNS & STRIP	195.00	195.00
1	Misc	SHOP SUPPLY (WIRE, LOOM,FUSE,ETC)	35.00	35.00
1	LABOR	LABOR TO INSTALL ABOVE	475.00	475.00
1	MYRS-UWS-TOOLB...	MEYER UWS-TOOL BOX - STANDARD LOW PROFILE	500.00	500.00
1	LABOR	LABOR TO INSTALL ABOVE	65.00	65.00

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Sales Tax (8.0%)

\$0.00

Total

\$1,906.00

Building Inspections

ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

2023 Ford F150 (1/2 ton)
Regular Cab, 6 Cyl, 4x2, SWB

Base Price \$ 28,460.00

SWC #99999-SPD-ES40199373-002

Equipment Included in base price:

3.3L V6 Flex Fuel engine
 10 Speed Automatic Transmission
 Factory Installed A/C
 AM-FM Radio
 Solar Tinted Glass
 Power Steering/ABS Brakes
 Rear view back up camera
 Vinyl 40/20/40 Bench Seat
 Rubber Floor Covering
 Full Size Spare/ Step bumper
 Autolamp headlights
 Short Bed (6.5 ft)
 Power Windows, Locks & Mirrors
 Cruise control
 P245/70R17 Tires
 Ford SYNC (Bluetooth)
 Reverse sensing

Exterior Colors	Interior Color
D1 Stone Gray	Gray
PQ Race Red	"
HX Antimatter Blue	"
B3 Atlas Blue	"
JS Iconic Silver	"
UM Agate Black	"
M7 Carbonized Gray	"
YZ Oxford White	"

School Bus Yellow is available at \$925.00 per vehicle

FOB Allan Vigil Ford
 Delivery- see chart, \$75 minimum

ALLAN VIGIL FORD GOVT SALES
 6790 Mt. Zion Blvd
 Morrow, GA 30260
 770-968-0680 Phone
 678-384-3910 Fax

- * 5.0L V8 or 3.5L EcoBoost engine required
- ** Not available with regular cab short wheel base
- *** Super cab & Crew cab only

Options	Price	Code
5.0L V8 Flex Fuel engine	2,150.00	995
3.5L V6 EcoBoost engine**	2,545.00	99G
2.7L V6 EcoBoost	1,260.00	99P
Long Bed (8 ft)	295.00	145
Extended range fuel tank**	410.00	655
Super Cab (6.5 ft. bed)	4,436.00	X1C
Super Cab (8 ft. bed) *	5,550.00	X1C/Long
4x4 Option-Regular cab	4,996.00	F1E
4X4 Option-Super&Crew Cab	4,454.00	X1E
Skid plates (4X4s only)	155.00	413
Crew Cab SWB (5.5 ft bed)	7,765.00	W1Cs
Crew Cab LWB* (8.5 ft bed)	9,010.00	W1C/Long
3.5L Hybrid engine-Crew Cab)	11,442.00	99D
Limited Slip Axle	525.00	XL9
Daytime Running Lights	42.00	942
Power Driver Seat	345.00	91P
Blind spot alert, lane keeping, SYNC 4, cloth 40/console/40 seat, 8" touch screen	675.00	102A
LT265/70R17C A/T tires	295.00	T7C
Class IV Hitch (w/o tow pkg)	295.00	53B
Trailer Tow Pkg(Includes Electric Brake Controller)	1,220.00	53A
Tow Mirrors w/ spotlights***	495.00	54Y/59S
Running boards (black)	262.00	\$ 262.00 18B
Electric Brake Control for 53B	255.00	67T
40-20-40 Cloth Split Bench	N/C	CS
Cloth Buckets w/console***	275.00	WS
Rear window defroster	305.00	57Q/924
Fog Lights	135.00	595
Carpet w/ Mats	140.00	168
Aluminum Wheels & Bumpers	740.00	86A
SYNC 4 w/ SiriusXM	305.00	524/582
Bed Utility pkg/ tailgate step	765.00	68L
Spray-in Bedliner	420.00	\$ 420.00 ATK
400 Watt outlet***	315.00	471
XLT Package	6,650.00	300A
XLT Power Driver Seat	330.00	91P

Options total	\$ 682.00
Other vendor added equipment	\$ 1,906.00
Delivery	\$ 150.00
Total	\$ 31,198.00

Contact person
 Agency
 Phone Number

7/19/2022

WEST WARNING EQUIPMENT SALES & SERVICE,
LLC

115 SAND BAR FERRY ROAD
AUGUSTA, GA 30901

Phone # 706-855-6916

QUOTE

Date	Quote #
7/28/2022	7217

Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903

County Package w/ tool box

Qty	Item	Description	Rate	Total
		2023 FORD F150 W/ TOOL BOX		
1	WAY-44250	WAYTEC 44250 TOGGLE SWITCH	7.00	7.00
1	SOU-EPL71PDAC	SOUND OFF EPL71PDAC 7100 SERIES MINI BAR- CLEAR DOME, AMBER LEDS	315.00	315.00
1	BYR-8895351	BUYER 8895551 15+ F-150, 17+ F250-350 FLEET SERIES DRILL FREE MINI BAR MOUNT	215.00	215.00
1	SOU-ETBASS2000	SOUND OFF ETBASS2000 BACK UP ALARM	39.00	39.00
1	5LB - 25614	5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET	60.00	60.00
1	TINT	WINDOW TINT 35% TWO FRONT ROLLDOWNS & STRIP	195.00	195.00
1	Misc	SHOP SUPPLY (WIRE, LOOM, FUSE, ETC)	35.00	35.00
1	LABOR	LABOR TO INSTALL ABOVE	475.00	475.00
1	MYRS-UWS-TOOLB...	MEYER UWS-TOOL BOX - STANDARD LOW PROFILE	500.00	500.00
1	LABOR	LABOR TO INSTALL ABOVE	65.00	65.00
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			Total	\$1,906.00

UHL-FG

ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

**2023 Ford F150 (1/2 ton)
Regular Cab, 6 Cyl, 4x2, SWB**

Base Price \$ 28,460.00

SWC #99999-SPD-ES40199373-002

Equipment Included in base price:

3.3L V6 Flex Fuel engine
10 Speed Automatic Transmission
Factory Installed A/C
AM-FM Radio
Solar Tinted Glass
Power Steering/ABS Brakes
Rear view back up camera
Vinyl 40/20/40 Bench Seat
Rubber Floor Covering
Full Size Spare/ Step bumper
Autolamp headlights
Short Bed (6.5 ft)
Power Windows, Locks & Mirrors
Cruise control
P245/70R17 Tires
Ford SYNC (Bluetooth)
Reverse sensing

Exterior Colors	Interior Color
D1 Stone Gray	Gray
PQ Race Red	"
HX Antimatter Blue	"
B3 Atlas Blue	"
JS Iconic Silver	"
UM Agate Black	"
M7 Carbonized Gray	"
YZ Oxford White	"

School Bus Yellow is available at
\$925.00 per vehicle

FOB Allan Vigil Ford
Delivery- see chart, \$75 minimum

ALLAN VIGIL FORD GOV'T SALES
6790 Mt. Zion Blvd
Morrow, GA 30260
770-968-0680 Phone
678-364-3910 Fax

- * 5.0L V8 or 3.5L EcoBoost engine required
- ** Not available with regular cab short wheel base
- *** Super cab & Crew cab only

Options	Price	Code
5.0L V8 Flex Fuel engine	2,150.00	995
3.5L V6 EcoBoost engine**	2,545.00	99G
2.7L V6 EcoBoost	1,260.00	99P
Long Bed (8 ft)	295.00	145
Extended range fuel tank**	410.00	655
Super Cab (6.5 ft. bed)	4,436.00	X1C
Super Cab (8 ft. bed) *	5,550.00	X1C/Long
4x4 Option-Regular cab	4,996.00	F1E
4X4 Option-Super&Crew Cabs	4,454.00	X1E
Skid plates (4X4s only)	155.00	413
Crew Cab SWB (5.5 ft bed)	7,765.00	W1Cs
Crew Cab LWB* (6.5 ft bed)	9,010.00	W1C/Long
3.5L Hybrid engine-Crew Cab)	11,442.00	99D
Limited Slip Axle	525.00	XL9
Daytime Running Lights	42.00	942
Power Driver Seat	345.00	91P
Blind spot alert, lane keeping,		
SYNC 4,cloth 40/console/40		
seat, 8" touch screen	675.00	102A
LT265/70R17C A/T tires	295.00	T7C
Class IV Hitch (w/o tow pkg)	295.00	53B
Trailer Tow Pkg(includes		
Electric Brake Controller)	1,220.00	53A
Tow Mirrors w/ spotlights***	495.00	54Y/59S
Running boards (black)	262.00	18B
Electric Brake Control for 53B	255.00	67T
40-20-40 Cloth Split Bench	N/C	CS
Cloth Buckets w/console***	275.00	WS
Rear window defroster	305.00	57Q/924
Fog Lights	135.00	595
Carpet w/ Mats	140.00	168
Aluminum Wheels & Bumpers	740.00	86A
SYNC 4 w/ SiriusXM	305.00	524/582
Bed Utility pkg/ tailgate step	765.00	68L
Spray-in Bedliner	420.00	ATK
400 Watt outlet***	315.00	471
XLT Package	6,650.00	300A
XLT Power Driver Seat	330.00	91P

Options total	\$ 10,589.00
Other vendor added equipment	\$ 1,906.00
Delivery	\$ 150.00
Total	\$ 41,105.00

Contact person
Agency
Phone Number

7/19/2022

WEST WARNING EQUIPMENT SALES & SERVICE,
LLC

115 SAND BAR FERRY ROAD
AUGUSTA, GA 30901

Phone # 706-855-6916

QUOTE

Date	Quote #
7/28/2022	7217

Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903

County Package w/ tool box

Qty	Item	Description	Rate	Total
		2023 FORD F150 W/ TOOL BOX		
1	WAY-44250	WAYTEC 44250 TOGGLE SWITCH	7.00	7.00
1	SOU-EPL71PDAC	SOUND OFF EPL71PDAC 7100 SERIES MINI BAR- CLEAR DOME, AMBER LEDS	315.00	315.00
1	BYR-8895551	BUYER 8895551 15+ F-150, 17+ F250-550 FLEET SERIES DRILL FREE MINI BAR MOUNT	215.00	215.00
1	SOU-ETBASS2000	SOUND OFF ETBASS2000 BACK UP ALARM	39.00	39.00
1	5LB - 25614	5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET	60.00	60.00
1	TINT	WINDOW TINT 35% TWO FRONT ROLLDOWNS & STRIP	195.00	195.00
1	Misc	SHOP SUPPLY (WIRE, LOOM,FUSE,ETC)	35.00	35.00
1	LABOR	LABOR TO INSTALL ABOVE	475.00	475.00
1	MYRS-UWS-TOOLB...	MEYER UWS-TOOL BOX - STANDARD LOW PROFILE	500.00	500.00
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			Total	\$1,906.00

U71-PG

ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

2023 Ford F150 (1/2 ton)
Regular Cab, 6 Cyl, 4x2, SWB

Base Price \$ 28,460.00

SWC #99999-SPD-ES40199373-002

Equipment Included in base price:

3.3L V6 Flex Fuel engine
10 Speed Automatic Transmission
Factory Installed A/C
AM-FM Radio
Solar Tinted Glass
Power Steering/ABS Brakes
Rear view back up camera
Vinyl 40/20/40 Bench Seat
Rubber Floor Covering
Full Size Spare/ Step bumper
Autolamp headlights
Short Bed (6.5 ft)
Power Windows, Locks & Mirrors
Cruise control
P245/70R17 Tires
Ford SYNC (Bluetooth)
Reverse sensing

Exterior Colors	Interior Color
D1 Stone Gray	Gray
PQ Race Red	"
HX Antimatter Blue	"
B3 Atlas Blue	"
JS Iconic Silver	"
UM Agate Black	"
M7 Carbonized Gray	"
YZ Oxford White	"

School Bus Yellow is available at
\$925.00 per vehicle

FOB Allan Vigil Ford
Delivery- see chart, \$75 minimum

ALLAN VIGIL FORD GOV'T SALES
6790 Mt. Zion Blvd
Morrow, GA 30260
770-988-0680 Phone
678-364-3910 Fax

- * 5.0L V8 or 3.5L EcoBoost engine required
- ** Not available with regular cab short wheel base
- *** Super cab & Crew cab only

Options	Price	Code
5.0L V8 Flex Fuel engine	2,150.00	995
3.5L V6 EcoBoost engine**	2,545.00	99G
2.7L V6 EcoBoost	1,260.00	99P
Long Bed (8 ft)	295.00	145
Extended range fuel tank**	410.00	655
Super Cab (6.5 ft. bed)	4,436.00	\$ 4,436.00 X1C
Super Cab (8 ft. bed) *	5,550.00	X1C/Long
4x4 Option-Regular cab	4,996.00	F1E
4X4 Option-Super&Crew Cabs	4,454.00	\$ 4,454.00 X1E
Skid plates (4X4s only)	155.00	\$ 155.00 413
Crew Cab SWB (5.5 ft bed)	7,765.00	W1Cs
Crew Cab LWB* (6.5 ft bed)	9,010.00	W1C/Long
3.5L Hybrid engine-Crew Cab)	11,442.00	99D
Limited Slip Axle	525.00	\$ 525.00 XL9
Daytime Running Lights	42.00	\$ 42.00 942
Power Driver Seat	345.00	91P
Blind spot alert, lane keeping,		
SYNC 4,cloth 40/console/40	675.00	102A
seat, 8" touch screen	295.00	T7C
LT265/70R17C A/T tires	295.00	
Class IV Hitch (w/o tow pkg)	295.00	\$ 295.00 53B
Trailer Tow Pkg(includes		
Electric Brake Controller)	1,220.00	53A
Tow Mirrors w/ spotlights***	495.00	54Y/59S
Running boards (black)	262.00	\$ 262.00 18B
Electric Brake Control for 53B	255.00	67T
40-20-40 Cloth Split Bench	N/C	CS
Cloth Buckets w/console***	275.00	WS
Rear window defroster	305.00	57Q/924
Fog Lights	135.00	595
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Bed Utility pkg/ tailgate step	765.00	68L
Spray-in Bedliner	420.00	\$ 420.00 ATK
400 Watt outlet***	315.00	471
XLT Package	6,650.00	300A
XLT Power Driver Seat	330.00	91P

Options total	\$ 10,589.00
Other vendor added equipment	\$ 1,341.00
Delivery	\$ 150.00
Total	\$ 40,540.00

Contact person
Agency
Phone Number

7/19/2022

WEST WARNING EQUIPMENT SALES & SERVICE,
LLC

115 SAND BAR FERRY ROAD
AUGUSTA, GA 30901

Phone # 706-853-6916

QUOTE

Date	Quote #
7/28/2022	7216

Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903

County Package

Qty	Item	Description	Rate	Total
1	WAY-44250	2023 FORD F150		
1	SOU-EPL71PDAC	WAYTEC 44250 TOGGLE SWITCH	7.00	7.00
		SOUND OFF EPL71PDAC 7100 SERIES MINI BAR- CLEAR	315.00	315.00
		DOM, AMBER LEDS		
1	BYR-8895551	BUYER 8895551 15+ F-150, 17+ F250-550 FLEET SERIES DRILL	215.00	215.00
		FREE MINI BAR MOUNT		
1	SOU-ETBASS2000	SOUND OFF ETBASS2000 BACK UP ALARM	39.00	39.00
1	5LB - 25614	5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET	60.00	60.00
1	TINT	WINDOW TINT 35% TWO FRONT ROLLDOWNS & STRIP	195.00	195.00
1	Misc	SHOP SUPPLY (WIRE, LOOM,FUSE,ETC)	35.00	35.00
1	LABOR	LABOR TO INSTALL ABOVE	475.00	475.00
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			Total	\$1,341.00

0117-WA

ALLAN VIGIL FORD-LINCOLN GOVERNMENT SALES

2023 Ford F150 (1/2 ton)
Regular Cab, 6 Cyl, 4x2, SWB

Base Price \$ 28,460.00

SWC #99999-SPD-ES40189373-002

Equipment included in base price:

3.3L V6 Flex Fuel engine
10 Speed Automatic Transmission
Factory Installed A/C
AM-FM Radio
Solar Tinted Glass
Power Steering/ABS Brakes
Rear view back up camera
Vinyl 40/20/40 Bench Seat
Rubber Floor Covering
Full Size Spare/ Step bumper
Autolamp headlights
Short Bed (6.5 ft)
Power Windows, Locks & Mirrors
Cruise control
P245/70R17 Tires
Ford SYNC (Bluetooth)
Reverse sensing

Exterior Colors	Interior Color
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B3 Atlas Blue	"
JS Iconic Silver	"
UM Agate Black	"
M7 Carbonized Gray	"
YZ Oxford White	"

School Bus Yellow is available at
\$925.00 per vehicle

FOB Allan Vigil Ford
Delivery- see chart, \$75 minimum

ALLAN VIGIL FORD GOV'T SALES

6790 Mt. Zion Blvd
Morrow, GA 30260

770-968-0680 Phone
678-364-3910 Fax

- * 5.0L V8 or 3.5L EcoBoost engine required
- ** Not available with regular cab short wheel base
- *** Super cab & Crew cab only

Options	Price	Code
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3.5L V6 EcoBoost engine**	2,545.00	99G
2.7L V6 EcoBoost	1,260.00	99P
Long Bed (8 ft)	295.00	145
Extended range fuel tank**	410.00	655
Super Cab (6.5 ft. bed)	4,436.00	\$ 4,436.00 X1C
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4x4 Option-Regular cab	4,996.00	F1E
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Crew Cab SWB (5.5 ft bed)	7,765.00	W1Cs
Crew Cab LWB* (6.5 ft bed)	9,010.00	W1C/Long
3.5L Hybrid engine-Crew Cab)	11,442.00	99D
Limited Slip Axle	525.00	XL9
Daytime Running Lights	42.00	\$ 42.00 942
Power Driver Seat	345.00	91P
Blind spot alert, lane keeping,		
SYNC 4, cloth 40/console/40		
seat, 8" touch screen	675.00	102A
LT265/70R17C A/T tires	295.00	T7C
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Electric Brake Controller)	1,220.00	53A
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Bed Utility pkg/ tailgate step	765.00	68L
Spray-in Bedliner	420.00	\$ 420.00 ATK
400 Watt outlet***	315.00	471
XLT Package	6,650.00	300A
XLT Power Driver Seat	330.00	91P

Options total	\$ 5,160.00
Other vendor added equipment	\$ 1,906.00
Delivery	\$ 150.00
Total	\$ 35,676.00

Contact person
Agency
Phone Number

7/19/2022

**WEST WARNING EQUIPMENT SALES & SERVICE,
LLC**

115 SAND BAR FERRY ROAD
AUGUSTA, GA 30901

Phone # 706-855-6916

QUOTE

Date	Quote #
7/28/2022	7217

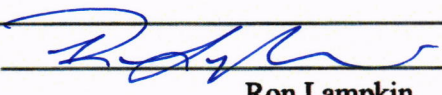
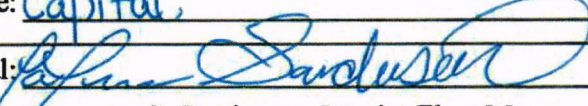
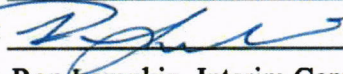
Name / Address
FIRSTVEHICLE ATTN: TERRI PO BOX 507 AUGUSTA, GA 30903

County Package w/ tool box

Qty	Item	Description	Rate	Total
		2023 FORD F150 W/ TOOL BOX		
1	WAY-44250	WAYTEC 44250 TOGGLE SWITCH	7.00	7.00
1	SOU-EPL71PDAC	SOUND OFF EPL71PDAC 7100 SERIES MINI BAR- CLEAR DOME, AMBER LEDS	315.00	315.00
1	BYR-8895551	BUYER 8895551 15+ F-150, 17+ F250-550 FLEET SERIES DRILL FREE MINI BAR MOUNT	215.00	215.00
1	SOU-ETBASS2000	SOUND OFF ETBASS2000 BACK UP ALARM	39.00	39.00
1	5LB - 25614	5LB FIRE EXTINGUISHER W/ VEHICLE BRACKET	60.00	60.00
1	TINT	WINDOW TINT 35% TWO FRONT ROLLDOWNS & STRIP	195.00	195.00
1	Misc	SHOP SUPPLY (WIRE, LOOM, FUSE, ETC)	35.00	35.00
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1	LABOR	LABOR TO INSTALL ABOVE	65.00	65.00
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			Total	\$1,906.00

Contract Information			
Statewide Contract Number		99999-SPD-ES40199373-002	
PeopleSoft Vendor Number	0000011950	Location Code	000001
Vendor Name & Address			
Allan Vigil Ford Fleet & Government Sales 6790 Mt. Zion Blvd. Morrow, Georgia 30260 TIN: 58-1606549-001			
Contract Administrator			
Bob Burtner <u>burtner@allanvigilford.com</u> Telephone: 770-968-0680 Tool Free: 1-800-821-5151 Fax: 678-364-3910			
Contact Details			
Ordering Information	Government Sales 6790 Mt. Zion Blvd Morrow, GA. 30260 ATTN: Bob Burtner		
Remitting Information	Government Sales 6790 Mt. Zion Blvd Morrow, GA. 30260 ATTN: Bob Burtner		
Delivery Days	Orders will be shipped within 60-90 days after receipt of Purchase Order		
Discounts	None		
Payment Terms	Net 30		
Bid Offer includes	State and Local Government		
Acceptable payment method	Vendor does not accept P-card		

**Central Services Department - Fleet Management Division
Replacement Evaluation Form**

Asset Information			
Department Name:	Central Services	Date:	10-Aug-22
Org Key:	101-01-6420		
Vehicle Description:	2003 Ford F150	Asset Number:	F02299
Assigned Use:	The vehicle is used for facility maintenance service requests.		
Signature of Director/Elected Official:			
Name of Director/Elected Official:		Ron Lampkin	
Purchase Date:	1/17/2003		
Purchase Price:	\$16,963.04		
Current Mileage:	120,771	Current Hours:	N/A
Replacement Criteria Scoring			
	Score	Details	
Miles/Hours	12		
Type of Service	3		
M&R Cost	2	41% OR \$6,951.01	
Reliability	4	Vehicle has history of not operating at full capacity	
Condition	4	Vehicle will not stay running	
Total Score	25		
Fleet Manager Recommendation: Vehicle will be turned in for a new Ford F150. The vehicle has a history of no operating at full capacity and will shut down. The technician has picked up the vehicle from being serviced multiple times and it will only run for a short period. The department has determined that the vehicle cannot be used for any other divisions and will need to be sold on auction.			
Planned Replacement Year: <u>2022-2023</u>			
Funding Source: <u>Capital</u>			
Fleet Manager Approval: 			
Name of Fleet Manager: <u>Laquona C. Sanderson, Interim Fleet Manager</u>			
Central Services Director Approval: 			
Name of Director: <u>Ron Lampkin, Interim Central Services Director</u>			



Administrative Services Committee Meeting
8/30/2022 1:10 PM
2023 Ford F150s

Department:	Central Services
Presenter:	Ron Lampkin
Caption:	Motion to approve utilizing state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of eight Ford F150s, at a total cost of \$306,808 from Allan Vigil Ford for various departments.
Background:	<p>To ensure the purchase is secured by Augusta Richmond County, Procurement drafted a “Letter of Intent to Purchase” at the request of Central Services-Fleet Management Division. The state contract holder, Allan Vigil Ford, informed Fleet Management that the Ford manufacture pricing for 2023 Ford F150s opened late July and scheduled to close August 12. Ford requires a purchase order to secure the orders while “Letter of Intent to Purchase” will potentially hold the orders until our agenda process is complete. Once Commission has approved the order, Fleet Management will acquire the purchase order and submit to the vendor for securing the asset purchase. Central Services is replacing asset #F02299. Engineering is purchasing one new truck for a new Inspector. The Marshals Office-Airport Division is purchasing one new truck. Planning and Development – Building Inspections is purchasing two new trucks for two new Inspectors. Utilities is purchasing two new trucks for Fort Gordon and one new truck for Water Quality.</p>
Analysis:	<p>The Procurement Department approved the request to utilize Georgia State Contract (#SWC 99999-SPD-ES40199373-002) awarded to Allan Vigil Ford via letter of intent. Central Services – 2023 Ford F150 - \$35,853 Engineering – 2023 Ford F150 - \$40,580 Marshal-Airport – 2023 Ford F150 - \$50,658 Planning and Development – (2) 2023 Ford F150 - \$31,198/asset Utilities-Fort Gordon – 2023 Ford F150 - \$40,540 and \$41,105 Utilities-Water Quality – 2023 Ford F150 - \$35,676</p>
Financial Impact:	<p>Fleet Capital - (272-01-6440/54-22210) - \$35,853 Engineering – NPDES Funds (261-04-1311/54-22210) - \$40,580 Marshal-Airport - GMA Lease (631-10-1110/54-99631) - \$50,658 Planning and Development - (217-07-2210/54-22210) - \$31,198 each = total \$62,396 Utilities-Fort Gordon - GMA Lease (631-10-1110/54-99631) - \$40,540 Utilities-Fort Gordon - (506-04-3430/54-22210) - \$41,105 Utilities-Water Quality - GMA Lease (631-10-1110/54-99631- \$35,676</p>
Alternatives:	: (1) Approve (2) Do not approve

Recommendation: Motion to approve utilizing state contract (#SWC 99999-SPD-ES40199373-002) for the purchase of eight Ford F150s, at a total cost of \$306,808 from Allan Vigil Ford for various departments. .

Funds are Available in the Following Accounts: Fleet Capital - (272-01-6440/54-22210) - \$35,853 Engineering – NPDES Funds (261-04-1311/54-22210) - \$40,580 Marshal-Airport - GMA Lease (631-10-1110/54-99631) - \$50,658 Planning and Development - (217-07-2210/54-22210) - \$31,198 each = total \$62,396 Utilities-Fort Gordon - GMA Lease (631-10-1110/54-99631) - \$40,540 Utilities-Fort Gordon - (506-04-3430/54-22210) - \$41,105 Utilities-Water Quality - GMA Lease (631-10-1110/54-99631- \$35,676

REVIEWED AND APPROVED BY:

Procurement

Finance

Law

Administrator

Clerk of Commission

AUGUSTA-RICHMOND COUNTY GEORGIA

DEPARTMENT NAME Central Services Department

PURCHASING DEPARTMENT

REQUISITION

DEPARTMENT NUMBER Account Listed Below

REQUISITION

REQUISITION DATE 6/16/2022

DEPARTMENT HEAD 

PURCHASE ORDER NUMBER
PURCHASE ORDER DATE

VENDOR		NAME OF BIDDER		NAME OF BIDDER	
PHONE NUMBER		Willo Products Company Inc.			
QUOTED BY		256-353-7161			

ITEM NO	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Removal of the current detention locks and security	1		534,288.00				
2	system to new Wedge locking and security systems							
3	on the C and D Pods at the Charles B. Webster Detention							
4	Center.							
5								
6	Charge:							
7	329-05-1110-54-13120							
8	222-05-9622-54-13120							
9								
10	Emergency							
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
TOTAL BID			\$534,288.00					
SHIPPING CHARGES								
DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER								



Central Services Department

Ron Lampkin, Interim Director

2760 Peach Orchard Road, Augusta, GA 30906

Maria Rivera-Rivera, Facility Manager (706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO: Geri Sams, Director, Procurement Department
FROM: ~~Ron Lampkin~~, Interim Director, Central Services Department
DATE: June 14, 2022
SUBJECT: Emergency Memo

In accordance with §1-10-57 Emergency Procurements, I respectfully ask you to accept this communication as notification of an emergency at Charles B. Webster Detention Center relating to the replacement of the cell door locks and control system.

CBWDC has encountered several instances of concern related to officer and inmate safety, on C and D Pods, due to an inmate's ability to open cell doors after damaging the cell lock cores and removing the cores from the main locks.

Please proceed with the attached quote by Willo Products Company, Inc., in the amount of \$534,288.00 for the removal of the current detention locks and security system to new Wedge locking and security systems on the C and D Pods at the Charles B. Webster Detention Center.

Funding is available in the following SPLOST 7 Account:

GL: 329051110/54.13120

JL: 222059622/54.13120

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr



PROJECT PROPOSAL

6-9-2022

**Maria Rivera-Rivera, Facilities Maintenance Manager
Charles B. Webster Detention Center
1940 Phinizy Road
Augusta, GA 30906
Phone: 706.821.1629
Email: MRivera-Rivera@augustaga.gov**

Reference: Proposal for the Willo Wedge Locking System

Maria,

In accordance with your request for a quote, we offer the following proposal as outlined in the Scope of Work.

Scope of Work

BUILDING "A"

Lock Replacement:

We Propose to Demolish and Remove the Following Materials at Building "A":

1. 86 (each) Detention locks
2. 86(each) Loop pulls
3. 86 (each) Disconnect DPS at lock location and leave DPS in place
4. 86 (each) Door strike
5. 86 (each) We will prepare the detention door and frame to receive the Willo Wedge
6. Demolished materials will be removed from work area and disposed of into dumpster

We Propose to Furnish and Install the Following Materials at Building "A":

1. 68 (each) Wedge locking system at cell doors. Wedge units will be keyed 1 side.
2. 12 (each) Wedge locking system at passage doors. Wedge units will be keyed 2 sides
3. 06 (each) Wedge locking system at pod entrance doors. Wedge units will be keyed 2 sides
 - a. **86 (each) Total Wedge locking system units for Building "A"**



PROJECT PROPOSAL

Page: 2 of 14

Door Control, Intercom and Lighting Control Systems Replacement:

We Propose to Furnish and Install the Following Components

1. Counts are based on A pod pictures and Plans
2. 1 (each) PC as manufactured by Dell, fully loaded to our specifications and programmed
3. 1 (each) ELO 24" LCD Touch Monitor
4. 1 (each) Licensed copy of the latest version of Wonderware software
5. Touch Screen Control Station includes a secondary "Ghosted" hard drive for quick system restoration in the event of a hard drive failure.
6. 1 (each) Backup UPS in the event of failure of system power. Backup time is provided for 7 minutes to allow facility emergency generator to come on-line. (Door power is not included)
7. 1 (each) Add Programming for controls associated with Central control of building A into the existing control station.
8. 1 (each) PLC location, The PLC will be stand alone for each building.
9. 1 (lot) All existing intercom stations will be removed and replaced, see counts below.
10. 1 (lot) All existing speakers will be removed and replaced, see counts below.
11. 1 (each) Intercom equipment rack
12. 1 (each) Intercom master station integrated into the touch screen control station
13. 1 (each) Harding VOIP touch screen master module with mic.

Existing Device Counts:

1. 91 (each) Controlled swing doors
2. 01 (each) Controlled swing gate
3. 02 (each) Controlled sliding doors
4. 02 (each) Monitored only doors
5. 38 (each) Lighting and receptacle Utility Controls
6. 06 (each) Telephone circuit controls
7. 80 (each) Intercom station controls
8. 09 (each) Paging Speaker controls
9. 09 (each) Paging zones

PROJECT PROPOSAL

Page: 3 of 14

BUILDING "B"

Lock Replacement:

We Propose to Demolish and Remove the Following Materials at Building "B":

1. 86 (each) Detention locks
2. 86 (each) Loop pulls
3. 86 (each) Disconnect DPS at lock location and leave DPS in place
4. 86 (each) Door strike
5. 86 (each) We will prepare the detention door and frame to receive the Willo Wedge
6. Demolished materials will be removed from work area and disposed of into dumpster

We Propose to Furnish and Install the Following Materials at Building "B":

1. 68 (each) Wedge locking system at cell doors. Wedge units will be keyed 1 side.
2. 10 (each) Wedge locking system at passage doors. Wedge units will be keyed 2 sides.
3. 06 (each) Wedge locking system at pod entrance doors. Wedge units will be keyed 2 sides
4. 02 (each) Wedge locking system at sallyport.
 - i. Locking system would have to be mounted on sallyport side. These doors are in swing. We will have to confirm wall space on engineering visit. If this is not an option, we will remove the lock pocket section of the frame and incorporate lock, DPS and LED light in the hollow metal lock pocket
 - a. 86 (each) total wedge locking system units for building "B"

Door Control, Intercom and Lighting Control Systems Replacement:

We Propose to Furnish and Install the Following Components

1. Counts are based on B Pod pictures and plans
2. 1 (each) PC as manufactured by Dell, fully loaded to our specifications and programmed
3. 1 (each) ELO 24" LCD Touch Monitor
4. 1 (each) Licensed copy of the latest version of Wonderware software
5. Touch Screen Control Station includes a secondary "Ghosted" hard drive for quick system restoration in the event of a hard drive failure.
6. 1 (each) Backup UPS in the event of failure of system power. Backup time is provided for 7 minutes to allow facility emergency generator to come on-line. (Door power is not included)
7. 1 (each) Add Programming for controls associated with Central control of building B into the existing control station.



PROJECT PROPOSAL

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8. 1 (each) PLC location, The PLC will be stand alone for each building.
9. 1 (lot) All existing intercom stations will be removed and replaced, see device counts for quantity
10. 1 (lot) All existing speakers will be removed and replaced, see device counts for quantity
11. 1 (each) Intercom equipment rack
12. 1 (each) Intercom master station integrated into the touch screen control station
13. 1 (each) Harding VOIP touch screen master module with mic.

Existing Device Counts:

1. 92 (each) controlled swing doors
2. 01 (each) controlled swing gate
3. 02 (each) Controlled sliding doors
4. 02 (each) monitored only doors
5. 40 (each) lighting and receptacle Utility Controls
6. 06 (each) Telephone circuit controls
7. 80 (each) Intercom station controls
8. 09 (each) Paging Speaker controls
9. 09 (each) Paging zones

BUILDING "C"

Lock Replacement:

We Propose to Demolish and remove the Following materials at Building "C":

1. 86 (each) Detention locks
2. 86 (each) Loop pulls
3. 86 (each) Disconnect DPS at lock location and leave DPS in place
4. 86 (each) Door strike
5. 86 (each) We will prepare the detention door and frame to receive the Willo Wedge
6. Demolished materials will be removed from work area and disposed of into dumpster

We Propose to Furnish and Install the Following Materials at Building "C":

1. 68 (each) Wedge locking system at cell doors. Wedge units will be keyed 1 side
2. 12 (each) Wedge locking system at passage doors. Wedge units will be keyed 2 sides
3. 06 (each) Wedge locking system at pod entrance doors. Wedge units will be keyed 2 sides
 - a. 86 (each) Total Wedge locking system units for building "C"

PROJECT PROPOSAL

Page: 5 of 14

Door Control, Intercom and Lighting Control Systems Replacement:

We Propose to Furnish and Install the Following Components

1. Counts are based on C Pod pictures and plans
2. 1 (each) PC as manufactured by Dell, fully loaded to our specifications and programmed
3. 1 (each) ELO 24" LCD Touch Monitor
4. 1 (each) Licensed copy of the latest version of Wonderware software
5. Touch Screen Control Station includes a secondary "Ghosted" hard drive for quick system restoration in the event of a hard drive failure.
6. 1 (each) Backup UPS in the event of failure of system power. Backup time is provided for 7 minutes to allow facility emergency generator to come on-line. (Door power is not included)
7. 1 (each) Add Programming for controls associated with Central control of building C into the existing control station.
8. 1 (each) PLC location, The PLC will be stand alone for each building.
9. 1 (lot) All existing intercom stations will be removed and replaced, see device counts below
10. 1 (lot) All existing speakers will be removed and replaced, see device counts below
11. 1 (each) Intercom equipment rack
12. 1 (each) Intercom master station integrated into the touch screen control station
13. 1 (each) Harding VOIP touch screen master module with mic.

Existing Device Counts:

1. 91 (each) Controlled swing doors
2. 01 (each) Controlled swing gate
3. 02 (each) Controlled sliding doors
4. 02 (each) Monitored only doors
5. 38 (each) Lighting and receptacle Utility Controls
6. 06 (each) Telephone circuit controls
7. 80 (each) Intercom station controls
8. 09 (each) Paging Speaker controls
9. 09 (each) Paging zones

BUILDING "D"

Door Control, Intercom and Lighting Control Systems Replacement:

We Propose to Furnish and Install the Following Components

1. Counts are based on D Pod (Central Control) pictures and plans
2. 1 (each) PC as manufactured by Dell, fully loaded to our specifications and programmed

PROJECT PROPOSAL

Page: 6 of 14

3. 1 (each) ELO 32" LCD Touch Monitor
4. 1 (each) Licensed copy of the latest version of Wonderware software
5. Touch Screen Control Station includes a secondary "Ghosted" hard drive for quick system restoration in the event of a hard drive failure.
6. 1 (each) Backup UPS in the event of failure of system power. Backup time is provided for 7 minutes to allow facility emergency generator to come on-line. (Door power is not included)
7. 1 (each) Add Programming for controls associated with Central control of building D into the existing control station.
8. 1 (each) PLC location, The PLC will be stand alone for each building.
9. 1 (lot) All existing intercom stations will be removed and replaced, see device counts below
10. 1 (lot) All existing speakers will be removed and replaced, see device counts below
11. 1 (each) Intercom master station integrated into the touch screen control station
12. 1 (each) Harding VOIP touch screen master module with mic.

Existing Device Counts:

1. 17 (each) controlled swing doors
2. 01 (each) controlled swing gate
3. 04 (each) controlled sliding gates
4. 02 (each) controlled swing doors
5. 14 (each) monitored only doors
6. 07 (each) lighting and receptacle Utility Controls
7. 32 (each) Intercom station controls
8. 02 (each) Paging Speaker controls
9. 02 (each) Paging zones

BUILDING "E"

Lock Replacement:

We Propose to Demolish and remove the Following materials at Building "E":

1. 71 (each) Detention locks
2. 71 (each) Loop pulls
3. 71 (each) Disconnect DPS at lock location and leave DPS in place
4. 71 (each) Door strike
5. 71 (each) We will prepare the detention door and frame to receive the Willo Wedge
6. Demolished materials will be removed from work area and disposed of into dumpster



PROJECT PROPOSAL

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We Propose to Furnish and Install the Following Materials at Building "E":

1. 60 (each) Wedge locking system at cell doors. Wedge units will be keyed 1 side
2. 06 (each) Wedge locking system at passage doors. Wedge units will be keyed 2 sides
3. 05 (each) Wedge locking system at pod entrance doors. Wedge units will be keyed 2 sides.
 - a. 71 (each) Total Wedge locking system units for building "E"

Door Control, Intercom and Lighting Control Systems Replacement:

We Propose to Furnish and Install the Following Components

1. Counts are based on E Pod pictures and plans
2. 1 (each) PC as manufactured by Dell, fully loaded to our specifications and programmed
3. 1 (each) ELO 24" LCD Touch Monitor
4. 1 (each) Licensed copy of the latest version of Wonderware software
5. Touch Screen Control Station includes a secondary "Ghosted" hard drive for quick system restoration in the event of a hard drive failure.
6. 1 (each) Backup UPS in the event of failure of system power. Backup time is provided for 7 minutes to allow facility emergency generator to come on-line. (Door power is not included)
7. 1 (each) Add Programming for controls associated with Central control of building E into the existing control station.
8. 1 (each) PLC location, The PLC will be stand alone for each building.
9. 1 (lot) All existing intercom stations will be removed and replaced, see device count below.
10. 1 (lot) All existing speakers will be removed and replaced, see device count below.
11. 1 (each) Intercom equipment rack
12. 1 (each) Intercom master station integrated into the touch screen control station
13. 1 (each) Harding VOIP touch screen master module with mic.

Existing Device Counts:

1. 76 (each) controlled swing doors
2. 01 (each) Controlled sliding doors
3. 04 (each) monitored only doors
4. 31 (each) lighting and receptacle Utility Controls
5. 05 (each) Telephone circuit controls
6. 72 (each) Intercom station controls
7. 06 (each) Paging Speaker controls
8. 06 (each) Paging zones

PROJECT PROPOSAL

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BUILDING “H”

Lock Replacement:

We Propose to Demolish and remove the Following materials at Building “H”:

1. 101 (each) Detention locks
2. 101 (each) Loop pulls
3. 101 (each) Disconnect DPS at lock location and leave DPS in place
4. 101 (each) Door strike
5. 101 (each) We will prepare the detention door and frame to receive the Willo Wedge
6. Demolished materials will be removed from work area and disposed of into dumpster

We Propose to Furnish and Install the Following Materials at Building “H”:

1. 90 (each) Wedge locking system at cell doors. Wedge units will be keyed 1 side
2. 07 (each) Wedge locking system at passage doors. Wedge units will be keyed 2 sides
3. 04 (each) Wedge locking system at Sallyport
 - i. Locking system would have to be mounted on sallyport side. These doors are in swing. We will have to confirm wall space on engineering visit. If this is not an option, we will remove the lock pocket section of the frame and incorporate lock, DPS and LED light in the hollow metal lock pocket.

Door Control, Intercom and Lighting Control Systems Replacement:

We Propose to Furnish and Install the Following Components

1. Counts are based on H (Medical) Pod pictures and plans
2. 3 (each) PC as manufactured by Dell, fully loaded to our specifications and programmed
3. 3 (each) ELO 24” LCD Touch Monitor
4. 3 (each) Licensed copy of the latest version of Wonderware software
5. Touch Screen Control Station includes a secondary “Ghosted” hard drive for quick system restoration in the event of a hard drive failure.
6. 3 (each) Backup UPS in the event of failure of system power. Backup time is provided for 7 minutes to allow facility emergency generator to come on-line. (Door power is not included)

PROJECT PROPOSAL

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7. 1 (each) Add Programming for controls associated with Central control of building H into the existing control station.
8. 1 (each) PLC location, The PLC will be stand alone for each building.
9. 1 (lot) All existing intercom stations will be removed and replaced, see device counts below.
10. 1 (lot) All existing speakers will be removed and replaced, see device counts below.
11. 3 (each) Intercom master station integrated into the touch screen control station
12. 1 (each) Harding VOIP Telephone Master Station in Nursing Station H081
13. 3 (each) Harding VOIP touch screen master module with mic.

Existing Device Counts:

1. 130 (each) controlled swing doors
2. 06 (each) Controlled sliding doors
3. 06 (each) Controlled sliding gates
4. 01 (each) Controlled swinging gate
5. 11 (each) monitored only doors
6. 15 (each) Wall mounted duress stations
7. 04 (each) Furniture mounted duress stations
8. 32 (each) Utility Circuit controls
9. 12 (each) Telephone circuit controls
10. 158 (each) Intercom station controls
11. 51 (each) Paging Speaker controls
12. 10 (each) Paging zones
13. All Duress buttons will remain and be reused
14. All wiring from the headend to the duress button will remain and be reused

Building “I”

Door Control, Intercom and Lighting Control Systems Replacement:

We Propose to Furnish and Install the Following Components

1. Counts are based on I Pod pictures and plans
2. 2 -TS @ I1101, 1-TS at I104 and 2 -TS at release 1058 (booking)
3. 5 (each) PC as manufactured by Dell, fully loaded to our specifications and programmed
4. 5 (each) ELO 24” LCD Touch Monitor
5. 5 (each) Licensed copy of the latest version of Wonderware software



PROJECT PROPOSAL

Page: 10 of 14

6. Touch Screen Control Station includes a secondary “Ghosted” hard drive for quick system restoration in the event of a hard drive failure.
7. 5 (each) Backup UPS in the event of failure of system power. Backup time is provided for 7 minutes to allow facility emergency generator to come on-line. (Door power is not included)
8. 1 (each) Add Programming for controls associated with Central control of building I into the existing control station.
9. 1 (each) PLC location, The PLC will be stand alone for each building.
10. 1 (lot) All existing intercom stations will be removed and replaced, see device counts below.
11. 1 (lot) All existing speakers will be removed and replaced, see device counts below.
12. 5 (each) Intercom master station integrated into the touch screen control station
13. 5 (each) Harding V0IP touch screen master module with mic.

Existing Device Counts:

1. 66 (each) controlled swing doors
2. 13 (each) Controlled sliding doors
3. 04 (each) Controlled sliding gates
4. 03 (each) monitored only doors
5. 72 (each) Intercom station controls
6. 04 (each) Paging Speaker controls
7. 04 (each) Paging zones



PROJECT PROPOSAL

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General Notes:

1. Price includes the complete removal of the existing **control system** and replacement with all commercially available PLC equipment as manufactured by Omron.
2. Price includes the complete removal of the existing **intercom system** and replace with all commercially available intercom equipment system from Harding. This scope assumes that existing intercom stations are Harding 2 wire stations.
3. All control equipment will be non-proprietary and commercially available from numerous wholesale distribution outlets
4. PLC and all associated relays and terminals will be assembled on new panels to be mounted in the existing cabinets.
5. Pricing includes proper engineering documents for installation, operation, and maintenance.
6. Pricing includes project management
7. Pricing includes a complete installation for systems listed unless noted otherwise
8. Pricing includes field measurement and verifications trip
9. Pricing includes Owner training as required
10. Pricing includes testing as required
11. Pricing includes testing of existing equipment operations. Survey will be completed and tuned over to owner for working/nonworking equipment. Owner will be responsible for replacing equipment found to be defective.
12. Existing security controls will be turned over to the facility
13. Panels will be assembled with new relays and terminals. Each device will have all of its terminals grouped together and labeled accordingly including the device number, PLC I/O addressing, lock power supply designation and PLC logic power supply designation.
14. All labeling will be reverse screened on a clear mylar overlay and adhered to the panel so as to make labeling permanent
15. All wiring from the headend to the doors will remain and be reused
16. All wiring from the headend to the intercom stations and speakers will remain and be reused.
17. All wiring and intercommunications cabling from the headend equipment cabinet to the touch screen location will be proved. We will utilize the existing pathways.
18. Unloading and distribution of equipment will be directly into the areas of our work
19. We will require lockable storage area provided for equipment and tools convenient to work area.
20. 1 year warranty from substantial completion. Substantial completion normally will indicate the completion for our full scope of work
21. Payment for offsite stored materials will be allowed

PROJECT PROPOSAL
Page: 12 of 14

The Willo Wedge Consist of the Following Features:

1. 1 (each) Magnetic door position switch
2. 1 (each) 5020 series Brink lock keyed one side
3. 1 (each) Integrated recessed hand pull
4. 1 (each) Patented Tamper Alarm
5. 1 (each) Patented Gripper
6. 1 (each) Clean out port
7. 1 (each) The Willo Wedge housing with power coating



The Following Inclusions are given to Further Clarify the Proposal:

1. Field Engineering and Discovery Trip
2. Offsite Project Management until our field superintendent arrives on site
3. Offsite Project Engineering
4. 15 keys per building

Exclusions:

1. Modifications to case work, mill work and laminated counter/desktops
2. Finish paint or painting
3. Electrical work: this proposal is based and predicted on the use of existing 120 VAC power circuits being sufficient for new system being installed
4. Spare parts
5. Interface to video system
6. Delay when entering or exiting the building
7. State and Local Taxes applicable to this project.
8. Building permits required by the city, county, or state.
9. Prevailing Wage Rates and Union Workers.
10. Paint or painting of hollow metal door or frame
11. Stenciling number on doors or frames
12. Repair or replacement of Glass & Glazing
13. Grout or grouting
14. Caulk, Caulking or Sealants
15. Lead paint abatement
16. Smoke remediation
17. Furnishing or Installation of conduit, wire or wiring
18. Additional wiring. The Willo Wedge requires 6 functional wires from the lock to the relay/PLC for proper operation.
19. Furnishing of temporary electric power, water, toilet facilities and lighting for our installation efforts.
20. Power wire, wiring & termination of same (Branch Power Circuits)
21. Bond, can be added at 1-1/4 percent of proposal



PROJECT PROPOSAL
Page: 13 of 14

22. Price is based on new controls being placed into each building. Buildings will be wired similar to building "F" and "G"
23. Any item not specifically listed above as being furnished.

PRICING:

1. Building "A":	\$444,605.00
2. Building "B":	\$450,549.00
3. Building "C" :	\$444,194.00
4. Building "D" :	\$90,094.00
5. Building "E" :	\$382,171.00
6. Building "H"	\$652,140.00
7. Building "I" :	\$247,643.00
8. Grand total:	\$2,711,396.00

Proposal Terms and Conditions:

We quote net 30 days, no retainage or liquated damages allowed. A current tax-exempt certificate must be furnished to our Accounting Department if the project is to be tax exempt. Due to the volatility of the market, we can old hold our price for 60 days. At the end of 60 days pricing must be re-evaluated to incorporate the most current cost of material and labor.

Thank you for considering our Proposal. Please let us know if you would like to begin this work.

Very truly yours,



PROJECT PROPOSAL

Page: 14 of 14

Ryan Childers
Sales Estimator
256.353.7161 X 234
256.580.0166
rchilders@willoproducts.com



Central Services Department

Ron Lampkin, Interim Director
Maria Rivera-Rivera, Deputy Director

2760 Peach Orchard Road, Augusta, GA 30906
(706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO: Geri Sams, Director, Procurement Department
FROM: Ron Lampkin, Interim Director, Central Services Department
DATE: July 5, 2022
SUBJECT: Emergency Memo

In accordance with §1-10-57 Emergency Procurements, I respectfully ask you to accept this communication as notification of an emergency at Charles B. Webster Detention Center relating to roof leaks.

Charles B. Webster Detention Center is currently experiencing roof leaks inside E Pod. This pod houses a population of female inmates and administration offices. Due to the nature of the operation and equipment located in this building the replacement of the roof is imperative.

Please proceed with the attached quote by Hixon's Roofing, in the amount of \$184,675.00 for the replacement of the roof.

Funding is available in the following SPLOST 7 Account:

GL: 329051110/54.13120

JL: 222059622/54.13120

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

AUGUSTA-RICHMOND COUNTY GEORGIA

DEPARTMENT NAME Central Services Department

PURCHASING DEPARTMENT

REQUISITION

DEPARTMENT NUMBER Accounts Listed Below

REQUISITION

REQUISITION DATE 7/6/2022

DEPARTMENT HEAD 

PURCHASE ORDER NUMBER
PURCHASE ORDER DATE

ITEM NO	DESCRIPTION	QUANTITY	NAME OF BIDDER		NAME OF BIDDER		NAME OF BIDDER	
			VENDOR	Hixon's Roofing & Const.				
			PHONE NUMBER					
		QUOTED BY						
1	Emergency Replacement of the roof (E-Pod) at the	1		184,675.00				
2	Webster Detention Center							
3								
4								
5	329051110/5413120							
6	222059622/5413120							
7								
8	Emergency (Requires Commission Approval)							
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
TOTAL BID				\$184,675.00				
SHIPPING CHARGES								
DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER								



Proposal

Project Name: Charles B. Webster Detention Center Roof Replacement and Repairs

Project Address: 1941 Phinizy Road, Augusta, Georgia
Augusta, Georgia 30906

Proposal Date: 6/10/22

Proposal Version: 1

Contractor/Owner: Augusta Richmond County

Contact: Maria Rivera-Rivera

Section 1A

Remove and Reuse Existing Metal Coping (No New Metal Coping Included in Base Price, See Alternate Below)
Fully Adhere 50 MIL Duro-Last Membrane Roofing System
Install Termination Bar at Required Locations
Flash Around all Curbs and Roof Penetrations
Install Custom Duro-Last Pipe Boots
Install Pitch Pockets for A/C Lines
Install 24 Gauge TPO Drip Edge at Required Locations
Provide Lift and Dumpsters for Duration of the Job
Duro-Last Manufacturer Inspection

Section 1A Base Bid Total: \$253,795.00

Section 1A Alternates

ADD \$22,340.00 to Install New Metal Coping at Parapet Walls in Section 1A.

Section 2

Remove and Reuse Existing Metal Coping (No New Metal Coping Included in Base Price, See Alternate Below)
Fully Adhere 50 MIL Duro-Last Membrane Roofing System
Install Termination Bar at Required Locations
Flash Around all Curbs and Roof Penetrations
Install Custom Duro-Last Pipe Boots
Install Pitch Pockets for A/C Lines
Install 24 Gauge TPO Drip Edge at Required Locations
Provide Lift and Dumpsters for Duration of the Job
Duro-Last Manufacturer Inspection

Section 2 Base Bid Total: \$495,820.00

Section 2 Alternates

ADD \$47,390.00 to Install New Metal Coping at Parapet Walls in Section 2.

Section 3

Remove and Reuse Existing Metal Coping (No New Metal Coping Included in Base Price, See Alternate Below)
Fully Adhere 50 MIL Duro-Last Membrane Roofing System
Install Termination Bar at Required Locations
Flash Around all Curbs and Roof Penetrations
Install Custom Duro-Last Pipe Boots
Install 24 Gauge TPO Drip Edge at Required Locations
Provide Lift and Dumpsters for Duration of the Job

Duro-Last Manufacturer Inspection

Section 3 Base Bid Total:

\$390,175.00

Section 3 Alternates

ADD \$32,575.00 to Install New Metal Coping at Parapet Walls in Section 3.

Section 4

Remove and Reuse Existing Metal Coping (No New Metal Coping Included in Base Price, See Alternate Below)

Fully Adhere 50 MIL Duro-Last Membrane Roofing System

Install Termination Bar at Required Locations

Flash Around all Curbs and Roof Penetrations

Install Custom Duro-Last Pipe Boots

Install Pitch Pockets for A/C Lines

Install 24 Gauge TPO Drip Edge at Required Locations

Provide Lift and Dumpsters for Duration of the Job

Duro-Last Manufacturer Inspection

Section 4 Base Bid Total:

\$184,675.00

Section 4 Alternates

ADD \$14,070.00 to Install New Metal Coping at Parapet Walls in Section 4.

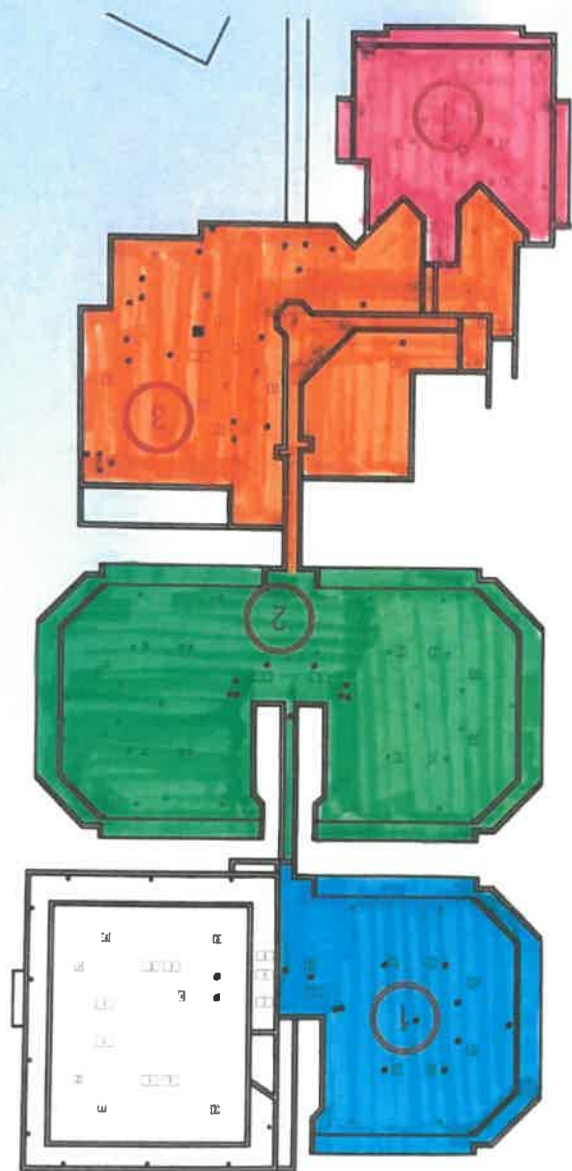
All Sections Base Bid Total:

\$1,324,465.00

***DEDUCT \$17,550.00 if all sections are completed at the same time period.**

General Clarifications

- | | |
|-----|---|
| 1.) | Please see attached sketch for section areas figured. |
| 2.) | To warranty parapet walls new metal coping must be installed. |
| 3.) | 5 year workmanship warranty included on work. |
| 4.) | 15 year NDL warranty on material.' |
| 5.) | Proposal is valid for 30 days from date listed on proposal. |
| 6.) | No permits, fees, or testing of any kind included. |
| 7.) | No performance and payment bond included. |
| 8.) | No items not specifically listed in proposal included. |





Central Services Department


Ron Lampkin, Interim Director

2760 Peach Orchard Road, Augusta, GA 30906

Laquona Sanderson, Business Analyst (706) 821-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO: Geri Sams, Director, Procurement Department

FROM: Ron Lampkin, Interim Director, Central Services Department


DATE: June 2, 2022

SUBJECT: Emergency Memo – Charles B. Webster Detention Center Showers

In accordance with §1-10-57 Emergency Procurements, I respectfully ask you to accept this communication as notification of an emergency at Charles B. Webster Detention Center relating to the replacement of the showers.

The condition of the showers in A, B, C, and E Pods are currently not in compliance with the Georgia Department of Public Health regulations. After a site assessment, A, B, C, and E Pods have been identified as needing immediate replacement. As the current shower floors do not allow proper drainage, falls and slips result from this situation, further constituting an emergency as the facility is not safe.

Please process a purchase order to Tri Solutions in the amount of \$265,160.00 for the removal of the existing shower flooring and base material, and the application of a new Epoxy on shower walls and floors of A, B, C, and E Pods at the Charles B. Webster Detention Center. Funding is available in the following SPLOST VII account:

- GL: 329-05-1110/54.13120
- JL: 222-05-9622/54.13120

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

**AUGUSTA-RICHMOND COUNTY GEORGIA
PURCHASING DEPARTMENT**

DEPARTMENT NAME: Central Services Department
DEPARTMENT NUMBER: SPL0ST VII
DEPARTMENT HEAD: *[Signature]*

REQUISITION:
REQUISITION DATE: 6/2/2022
PURCHASE ORDER NUMBER:
PURCHASE ORDER DATE:

			VENDOR		NAME OF BIDDER		NAME OF BIDDER		NAME OF BIDDER	
			PHONE NUMBER		(803) 528-3454					
			QUOTED BY		John Upchurch					
ITEM NO	DESCRIPTION	Quantity	Unit Price	Total Price						
1	Labor and materials for SoySTEP epoxy flooring and walls installation in	1	\$ 265,160.00	\$ 265,160.00						
2	A, B, C, & E Pod Showers (total of 51 showers)									
3										
4	*Emergency									
5										
6	GL: 329-05-1110/54.13120									
7	JL: 222-05-9622/54.13120									
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										
21										
22										
TOTAL BID			\$	265,160.00						
SHIPPING CHARGES										
DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER										



Corporate Office: 712 Summit Ave, Kinston, NC 28501
 South Carolina Office: 7001 St Andrews Road, #370, Columbia, SC 29212
 Phone: 1-866-327-4600 Fax: 1-252-376-1452

Maria Rivera-Rivera
Augusta-Richmond County
 2760 Peach Orchard Rd
 Augusta, SC 30906

Phone: 706-821-1629
 Fax:
 Email: MRivera-Rivera@augustaga.gov

Date: May 6, 2022 03:48 PM
 Rep.: John Upchurch
 Cell : 803-528-3454
 Email: johnu@tilerestorationinc.com

Webster Detention Center_A, B, C & E-Pods Shower Walls & Floors

Units	Process	Description of Area	Price Per	Price
1	310 SoySTEP	Labor and Materials for SoySTEP Epoxy Flooring and Walls Installation in A, B, C, & E Pod Showers (total of 51 showers). Pricing Includes: -Removal of existing epoxy flooring and base -Prep to concrete floors and block walls -Application of SoySTEP Epoxy Wall Coating on Shower Walls (8' High) -Application of SoySTEP Epoxy Flooring on Shower Floors -Application of High Gloss Epoxy Grout Coats -Application of SaniMAX Sealer (with non slip additive on floors)	\$ 265,160.00	\$ 265,160.00

Pricing is based on completing all work in a total of 10 mobilizations, approximately 5 showers per mobilization.

		Sub Total	\$ 265,160.00
<i>50% of Proposal Due Before Work is Scheduled</i>		Deposit Due	
		Sales and Use Tax (if applicable)	\$ 0.00
Terms: Net 20 Days		Total	\$ 265,160.00

A fee of 3% will be added for all all Credit Card transactions
 Please Remit All Contracts, PO's and Payments To:
 TRI Solutions, Inc. 712 Summit Avenue, Kinston, NC 28501

By signing this proposal; I acknowledge that I have read and accept the terms and conditions contained herein.

Name _____ DATE _____

Proposal Valid for 30 Days Delivery to Job and Installation is included.
 You have three (3) days from the date of our agreement to cancel this order. If you wish to cancel after the 3 days you will be responsible to pay some or all of the total price.

Materials are specific to each job application. A deposit is required prior to the scheduling of each project.

Standard warranty offers a full (1) year warranty on materials and labor from date of purchase according to Terms and Conditions. Warranty will provide replacement of material and needed labor in the event that TRI Solutions Inc materials prove defective and provided materials are installed in strict compliance by Certified TRI Solutions Inc installation technicians. Samples are only representative of what will be installed in your project. Improperly cured or prepared subfloor which is specified in your new construction along with the subfloor being level, structurally sound, free of residual solvent(s), moisture free and fully cured is the responsibility of the General Contractor, Construction Company or the Project Superintendent. All services guaranteed as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from this proposal involving extra costs will be executed only upon written orders and will become an extra charge over and above the proposal. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. Evidence of Insurance will be provided upon request. Any special requirements or endorsements may incur additional charges. We do not waive any rights of subrogation against the contractor or owner for any loss covered by insurance of any type. Notwithstanding the foregoing, in no event will TRI Solutions Inc be responsible for damages due to delays beyond TRI Solutions Inc's reasonable control.

TRI Solutions Inc warrants and guarantees that all materials and equipment furnished shall be new unless otherwise specified, and that all Work will be of the specified quality, free from faults or defects in materials or workmanship, and in accordance with requirements.

All TRI Solutions Inc services require a minimum of 72 of cure time before they can be exposed to moisture. If this timeline is not adhered to the customer takes full responsibility for any damage or performance issues that may result. Epoxies chalk and yellow with age extended exposure to UV and artificial lighting. Lack of ventilation, incomplete mixing, miscatalyzation or the use of heaters that emit carbon dioxide and carbon monoxide during application and initial stages of curing may cause amine blush, possibly affecting the adhesion of subsequent topcoats.

TRI Solutions Inc will take all precautions to protect adjoining flooring, walls, materials etcetera from exposure to water and/or chemicals. Any damage that may occur from contact from water and/or chemical is not the responsibility of TRI Solutions Inc. or its staff.

Pricing subject to change when additional cost and/or requirements need to be met on behalf of TRI Solutions for vendor approvals and/or project award.

TRI Solutions Inc marketing will send periodic email communication informing you of various service offerings. At any time you wish to stop receiving this information you may opt-out from within the email received or contact our office.

I hereby give TRI Solutions Inc. authorization to do the work specified and payment will be made as outlined above.

Suspending Services for Non Payment. If the client, other than as allowed by the Contract or other than due to the fault of TRI Solutions Inc, fails to pay TRI Solutions Inc undisputed amounts due within thirty (30) days after the time that such amounts are due to be paid, TRI Solutions Inc may, upon seven (7) additional days' written notice to the client, stop the Work until payment of such undisputed amount is paid. The Contract Time and Contract Sum shall be extended appropriately to reflect TRI Solutions Inc reasonable costs of shut-down, delay, and start-up.

Standard of Care. It is agreed that TRI Solutions Inc expressly disclaims all express or implied warranties and guarantees with respect to the performance of professional services, and it is agreed that the quality of such services shall be judged solely as to whether TRI Solutions Inc performed its services consistent with the professional skill and care ordinarily provided by firms practicing in the same or similar locality under the same or similar circumstances (hereinafter the "Standard of Care")

Limitation of Damages. Neither party shall be liable to the other party for lost revenues, lost profits or other incidental, indirect, special, consequential, or exemplary damages in connection with this Agreement or performance hereunder, whether or not a party has been advised by the other party of the probability of such damage or loss, whether such damage or loss arises in contract, tort, including negligence, strict liability or otherwise. The Contractor, Owner, or End-users sole remedy under this Agreement for any Products, Services, or Labor that fail to conform to the applicable Specifications or otherwise for TRI Solutions breach of this Agreement shall be the repair or replacement of the Products, Services or a refund of the amount actually paid to TRI Solutions by Contractor, Owner, or End User for specific Product or Services provided. Claims for damages of any nature whatsoever pursued under this Agreement shall be limited to direct damages only up to the aggregate amount of contract disbursed as of the time the dispute arises.

SRS, LLC. products are warranted against manufacturing defects and excessive surface wear (loss of more than 10% of resin and aggregates as measured by either weight or by height) for a period of 10 years from initial date of installation. In support of this warranty, SRS, LLC. will repair or replace product at its sole discretion subject to the following conditions. II. Property must remain in the possession of the original customer. III. Floor has not been subject to accident, misuse or abuse (i.e. rolling chairs, or equipment on metal castors which grind through floor surface.) IV. This warranty does not cover a floor that has been modified, altered, defaced, or had repairs made or attempted by others. V. SRS, LLC. must be immediately notified in writing within ten (10) days of first knowledge of defect by owner or his agent. VI. SRS, LLC. warrants the floor system will be free of defects and subject to normal wear conditions for a period of 10 years from initial date of installation. SRS, LLC. will repair or replace product at its sole discretion. VII. Under no circumstances shall manufacturer be liable by virtue of this warranty or otherwise for damage to any person or property whatsoever for any special, indirect, secondary or consequential damages of any nature however arising out of the use or inability to use because of construction defect. VIII. SRS Flooring Systems are made of natural stone and variations in the color, pattern and shade are inherent and unique characteristics to be expected. This will not affect the performance of the flooring system and the floor will not be replaced due to these variations. It is important for the client to be aware that certain terms & conditions may void their warranty in part or full. These include, wood substrates, improper utilization of product, non-certified installers, products or accessories other than those specified by SRS, LLC. for the new flooring. Improperly cured or prepared sub floor which is specified in your new construction along with the sub floor being level, structurally sound, free of residual solvent(s), moisture free and fully cured is the responsibility of the General Contractor or the chosen Construction Company or the Project Superintendent.



Administrative Services Committee Meeting
8/30/2022 1:10 PM
Charles B. Webster Detention Center Replacements

Department:	Central Services
Presenter:	Ron Lampkin
Caption:	Motion to receive as information only the emergency replacements needed to the Charles B. Webster Detention Center totaling \$984,123.00 for Lock Replacement - Willo Products Co., Shower Upgrades - Tri Solutions, Roof Replacement - Hixon's Roofing
Background:	<p>Per the April 20, 2021 - Commission Meeting, in which the Administrator's office was tasked with addressing the infrastructure needs at the Charles B. Webster Detention Center, below listed are the Phase 2 Projects to be performed during the year 2022:</p> <p>\$534,288.00; 2022 CSD SPLOST VII Overages Lock/Security Replacements (C & D Pods) – Willo Products Company \$265,160.00; 2022 CSD SPLOST VII Overages Shower Upgrades (F, B, C & EG Pods) – Tri Solutions Inc. \$184,675.00; 2022 CSD SPLOST VII Overages Roof Replacement (E Pod) – Hixon's Roofing</p>
Analysis:	Shower replacement, lock/security replacement, and roof replacement activities will take place during the year 2022 to address the infrastructure needs at CBWDC.
Financial Impact:	\$984,123.00 charged to 2022 CSD SPLOST VII Overages 329051110-54.13120/ 222059622-54.13120
Alternatives:	(1) Approve information (2) Do not approve information
Recommendation:	Receive as information only the emergency replacements needed to the Charles B. Webster Detention Center totaling \$984,123.00.
Funds are Available in the Following Accounts:	\$984,123.00 charged to 2022 CSD SPLOST VII Overages 329051110-54.13120/ 222059622-54.13120

REVIEWED AND APPROVED BY:

**Procurement
Finance**

Law.
Administrator
Clerk of Commission

Commissioner Jordan Johnson
535 Telfair Street
Richmond County
Augusta GA, 30901

July 19, 2022

Cherry Ave Revitalization Enterprises, LLC
1317 Cherry Ave
Augusta, GA 30901

Commissioner Jordan,

I am following up with you from a previous meeting having discussed a recommendation to install neighborhood signage. More specifically, sign toppers in Hornsby sub-division.

Please recall that CARE, LLC wishes to explore options with the county to install sign toppers for each existing street sign within Hornsby sub-division. The objective of the sign topper is to draw attention to the historical aspects of the neighborhood having been developed by the late W.S. Hornsby, Jr and its significance to East Augusta as the first established community of single-family homeowners for black families in Augusta in the 1950's.

CARE, LLC is on a mission to revitalize Hornsby sub-division and East Augusta. For starters, the LLC is destined to acquire and rehabilitate every single abandoned house and/or lot within Hornsby sub-division for resell to potential 1st time homeowners just as their parents were in the 1950's.

CARE, LLC has acquired its first property at 1314 Cherry Ave. We anticipate the property will be available for purchase within the next 12 months, fully appointed with a new interior to include plumbing, electrical, flooring, central air/heating and appliances. The LLC will do everything possible to make sure it is market affordable to increase the stability of the neighborhood and to add to the tax base for Richmond County.

The list below represents the total number of street-signs that will require a sign topper:

1. Cherry Ave & Laney Walker Ext
2. Rachel St & Cherry Ave
3. Rachel St & Solomon Place (2 toppers)
4. Artmus St & Solomon Place
5. Wallace St & Rachel St
6. Wallace St & Artmus St
7. Bruce St & Artmus St
8. Bruce St & Laney Walker Ext
9. Laney Walker Place and Laney Walker Ext
10. Wallace St and Laney Walker Ext

Please see the link below that offers a representation for a custom street sign topper. With your support and appropriate county agency approval, members of CARE, LLC are available to coordinate an appropriate street sign topper at a reasonable cost to the county, if possible.

<https://www.tssco.com/product/custom-street-name-toppers/>

We look forward to your support and to hear from you at the earliest.

Sincerely,

Donald J. Williams, Partner, CARE, LLC

Email: donwilli5272@gmail.com

(571) 247-5272



cc: Commissioner Francine Scott

Commissioner Ben Hasan

Commissioner Catherine Smith Mcknight



Administrative Services Committee Meeting
8/30/2022 1:10 PM
Hornsby Subdivision Improvements

Department: Augusta Commission

Presenter: Commissioner Jordan Johnson and Cherry Avenue Revitalization Enterprise

Caption: Discuss Hornsby Subdivision Improvements led by Cherry Ave. Revitalization Enterprise regarding housing rehabilitation of abandon houses. **(Requested by Commissioner Jordan Johnson)**

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

Funds are Available in the Following Accounts:

REVIEWED AND APPROVED BY:

**CONTRACT FOR 9-1-1 AMBULANCE RESPONSE
AND EMERGENCY MEDICAL SERVICES**

This Contract for 9-1-1 Ambulance Response and Emergency Medical Services (“Contract”) is made and entered into effective as of the ____ day of _____, 2022 (the “Effective Date”), by and between GOLD CROSS EMS, Inc., a Georgia Corporation (the “Contractor”), and the Consolidated Government of Augusta, Georgia, a political subdivision of the State of Georgia (“Augusta, Georgia” or the “City”).

WHEREAS, Augusta, Georgia desires satisfactory arrangements to provide ambulance response and emergency medical services in conjunction therewith within the Service Area (as defined herein);

WHEREAS, Contractor operates an emergency medical service business operating in a geographic area that includes the Service Area under the guidelines of Georgia Emergency Medical Services Act (O.C.G.A. §31-11-1, et seq.) and the regulations promulgated thereunder by the Georgia Department of Public Health (Ga. Comp. R. & Regs. §511-9-2, et seq.); and

WHEREAS, Augusta, Georgia desires that Contractor provide ambulance response and emergency medical services within the Service Area upon the terms and conditions set forth in this Contract; and

WHEREAS, Contractor desires to provide ambulance response and emergency medical services within the Service Area upon the terms and conditions set forth in this Contract.

NOW, THEREFORE, in consideration of the premise, the mutual covenants and promises hereinafter set forth, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

**ARTICLE I
DEFINITIONS**

The following terms when used in this Contract shall have the meanings as follows:

1.1 Act means the Georgia Emergency Medical Services Act (O.C.G.A. §31-11-1, et seq.) and the regulations promulgated thereunder by the Georgia Department of Public Health (Ga. Comp. R. & Regs. §511-9-2, et seq.).

1.2 Advanced Life Support (ALS) means the assessment, and if necessary, treatment or transportation by ambulance, utilizing medically necessary supplies and equipment provided by at least one individual licensed above the level of emergency medical technician, as approved by the department.

1.3 Ambulance means a motor vehicle registered by the Department that is specially constructed and equipped and is intended to be used for emergency transportation of patients.

1.4 Ambulance Service means the providing of emergency care and transportation on the public streets and highways of this State for a wounded, injured, sick, invalid, or incapacitated human being, to or from a place where medical or hospital care is furnished.

1.5 Communications Center means the single facility, which receives emergency medical calls from the PSAP, notifies Emergency Medical Responders and dispatches Ambulances operating in the Service Area. For purposes of this contract, this is the Contractor Dispatch Center.

1.6 Contract Administrator means the person with daily oversight of the EMS Contract and shall be the Fire Chief of Augusta, Georgia (herein used synonymously with “Augusta, Georgia”).

1.7 Department means the Georgia Department of Public Health.

1.8 EMA Director means the Director of the Augusta, Georgia Emergency Management Agency.

1.9 Emergency means any request for ambulance services in connection with circumstances, which may be of a life-threatening or limb-threatening nature and which apparently requires immediate response. Such calls shall be designated Priority 1 or Priority 2.

1.10 Emergency Medical Services or “EMS” both emergency and non-emergency Licensed ambulance Services, Licensed Emergency Medical Responder Services, Licensed neonatal transport services and medical services provided in conjunction therewith.

1.11 EMSAB means the Emergency Medical Service Advisory Board consisting of the Contract Administrator, a designee of the Contractor and the Contractor’s Medical Director and an Augusta Fire Department EMS Coordinator, each with sufficient knowledge, skill, and experience to participate meaningfully.

1.12 EMS Personnel means; any person licensed by the department as an EMT-R, EMT, EMT-1, AEMT-CT, or paramedic.

1.13 EMS System means the comprehensive coordinated arrangement of resources and functions to respond to medical emergencies and other medical needs in conjunction with providing EMS in the Service Area.

1.14 Emergency Medical Responder means an individual who has successfully completed a department approved EMR course with a minimum of 80 hours of training

1.15 First Responder means any person or agency who provides on-site care until the arrival of a duly licensed ambulance service.

1.15 First Responder Organization A group or association of First Responders that, working in cooperation with a Licensed Emergency Medical Services provider, provide immediate on scene care to ill or injured persons but does not transport those persons.

1.16 License or Licensed means that a person or entity has complied with all requirements of the Act, the Department, and all other regulatory bodies necessary to perform its respective functions.

1.17 Medical Director means the licensed physician (or his/her designee) employed by the Contractor who provides immediate and concurrent clinical guidance to EMS Personnel regarding pre-hospital management of a patient.

1.18 Medical Protocol means a written statement of standard procedures, promulgated by the Department or the Medical Director as the medically appropriate standard of out-of-hospital care for a given clinical condition, which shall also be subject to the reasonable approval of the EMSAB.

1.19 Mutual Aid Agreement means a written agreement between providers of Emergency Medical Services where the parties agree to provide assistance to one another in a reasonable manner. Reasonable Mutual Aid means responding for assistance from contiguous counties PSAP center, not to exceed five times per week, unless there are extenuating circumstances deemed appropriate by the Contractor and Contract Administrator.

1.20 Non-Emergency means any request for Ambulance transport service to an emergency room for a Patient, which is not an Emergency request, but is nevertheless a valid transport request. Such calls shall be designated Priority 3.

1.21 Non-peak Hours means 8:00 pm through 7:59am Sunday-Friday. 10pm through 9:59am on Saturday and Holidays.

1.22 O.C.G.A. means Official Code of Georgia Annotated.

1.23 Quick Response Vehicle (QRV) means an emergency response motor vehicle that is staffed with a paramedic.

1.24 Patient means an individual who is ill, sick, injured, wounded, helpless or otherwise incapacitated, and who is in need of, or is at risk of needing medical care or assessment during transportation to or from a health care facility, and who is reclining or should be transported in a reclining position.

1.25 Patient Charges means those amounts charged to Patients by Contractor for services provided hereunder.

1.26 Peak Hours – 8:00am through 7:59pm Sunday-Friday. 10:00am through 9:59pm on Saturday and Holidays.

1.27 PSAP (911 Public Safety Answering Point) means the public safety agency which receives incoming 9-1-1 telephone calls and dispatches appropriate public safety agencies to respond to such calls. For purposes of this contract, this is the Augusta 911 Center.

1.28 Priority means the call priority number (i.e. Priority 1, 2 or 3) of all requests for an ambulance, which is determined by the Contractor's Communications Center, pursuant to telephone algorithms and priority dispatch protocols. Contractor's Communications Center shall provide the priority of the incident to the PSAP to determine if First Responder resources are needed for the incident.

- a. Priority 1 calls shall be life threatening (Ambulance responds with lights and siren).
- b. Priority 2 calls shall be all other emergency calls (Ambulance responds with lights and siren but can be diverted to a Priority 1 call if they are the closest Ambulance to the emergency).
- c. Priority 3 calls shall be a non-emergency ambulance transport of a Patient (Ambulance does not utilize lights and sirens for the incident).

1.29 Response Time means the actual time elapsed between the time the Contractor receives sufficient information to allow the Contractor to respond to the call and the actual arrival at the location of an Ambulance or the arrival of a QRV when patient transport is not required

1.30 Response Time Standard means not more than the times as follows:

Level	Urban	Rural
Priority 1	Less than 12 min 90% of the calls	Less than 15 min 90% of the calls
Priority 2	Less than 15min 90% of the calls	Less than 20 min 90% of the calls
Priority 3	Less than 30 min 90% of the calls	Less than 31 min 90% of the calls

1.31 Rural means those areas generally south of Willis Foreman Road and Brown Road in Augusta, Georgia as shown on Exhibit “A” a map captioned “EMS Response Zones” which is attached hereto and incorporated herein by reference.

1.32 Service Area means that area which is contained within the boundaries of Richmond County, Georgia, excluding the United States Army installation known as Fort Gordon.

1.33 State means the State of Georgia and its regulatory agencies.

1.34 Subsidy means those funds provided by Augusta, Georgia to help offset contractor expenses related to fulfilling obligations of the contractor herein.

1.35 Term means the period set forth in Section 2.1.

1.36 Urban means those areas generally located north of Willis Foreman Road and between Brown Road in Augusta, Georgia as shown on Exhibit “A”, a map captioned “EMS Response Zones”, which is attached hereto and incorporated herein by reference.

ARTICLE II TERM AND SCOPE OF CONTRACT

2.1 TERM. This Contract shall commence on the Effective Date and shall be in place for a five (5) year period with an option to renew per the schedule below and shall terminate on [_____] 2027 at 11:59 p.m. provided, however, that this Contract shall have two successive automatic renewals to extend the term of this Contract as follows: (the period running from the Effective Date until the last date set forth below shall be referred to herein as the “Term”).

Renewal 1: from 2027 to 2028

Renewal 2: from 2029 to 2031

This contract shall

(i) terminate absolutely and without further obligation on the part of Augusta each and every December 31 at 11:59 pm as required by OCGA § 36-60-13, as amended, unless terminated earlier in accordance with the termination provisions of this agreement; and

(ii) automatically renew on each January 1st at 12:00 AM, unless terminated in accordance with the termination provisions of this Agreement; and

(iii) terminate absolutely, with no further renewals, unless extended by written agreement. Notwithstanding any other provision herein, this Contract shall terminate if Contractor is no longer the State of Georgia EMS provided for the State of Georgia region VI (for Augusta, Georgia). This Contract shall terminate immediately and absolutely at such time as appropriate and otherwise unobligated funds are no longer available to satisfy the obligations of Augusta, Georgia under the Contract.

All terms and conditions of this Contract shall remain in force with each automatic renewal.

2.2 SCOPE OF CONTRACT/SERVICE EXCLUSIONS. During the term of this Contract, the Contractor shall furnish Emergency Medical Services as set out herein throughout the Service Area. In this regard, Contractor shall provide dispatchers at the Communications Center 24 hours a day, 365 days per year to dispatch Ambulances in response to calls. Dispatchers will be Emergency Medical Dispatcher (EMD) Certified.

2.3 PROVISION OF SERVICES. Contractor shall manage all day-to-day operations including dispatch, field operations, billing, collections, purchasing and other operational functions. Contractor shall negotiate all Mutual Aid Agreements for the Service Area as may be necessary, maintain all facilities and equipment; hire, terminate, and provide or arrange for in-service training of all EMS personnel under the authority of Contractor; manage all billing and collection functions related to Contractor's services hereunder; and generally manage all aspects of the Contractor's EMS operations. Contractor must hold and maintain all required licenses and permits required by law to provide services outlined. Contractor's services shall include, but not be limited to, the following:

- a. Employ and manage all of Contractor's EMS Personnel;
- b. Ensure that each Ambulance crew meets applicable State requirements;
- c. Provide employee in-service training sufficient to meet applicable State requirements, to include continuing education training and re-licensure requirements;
- d. Provide for all Ambulances, equipment and supplies necessary to perform under this Contract. In this regard Contractor shall provide a minimum of ten (10) dedicated ambulances during peak time and a minimum of eight (8) during non-peak time dedicated and available for service within the service area. No less than eight (8) ambulances shall be staffed to the ALS level. It shall be the responsibility of the Contractor to maintain and replace equipment and vehicles as necessary at their expense. Both parties agreed to review the number of ambulances in the EMS system, annually. Contractor shall have a six month period from the Effective Date to comply with this provision.
- e. Contractor shall also provide three (3) Paramedic Level QRV 24 hours a day to provide ALS backup, ALS interventions, and Emergency Medical Responder services. Contractor shall have a six month period from the Effective Date to comply with this provision.
- f. Furnish all fuel, lubricants, repairs, initial supply inventory and all supplies for Contractor's operations;
- g. Conduct all billing and collection activities and procedures provided, however, that Contractor shall not delay or deny any treatment or valid transport request due to any Patient's inability to pay;
- h. Provide sufficient dispatch, equipment, supplies, and maintenance to perform under this Contract, which shall include the transfer of medical related 9-1-1 calls from the PSAP to the Contractor's Communications Center for screening by the Contractor's personnel and assignment of the closest available Ambulance by the Contractor's dispatch personnel; and
- i. Maintain State and local vehicle permits and personnel certifications, and the State provider's License;
- j. Maintain, at no additional cost to Augusta, Georgia, a vehicle locator system (AVL or Geolocator) that will allow dispatchers to track the number of available units, and QRV resources assigned to Richmond County in real time and allow unrestricted view access only to allow for transparency and oversight. To include access to location information/data, ambulance status, and emergency call data information; and
- k. County may, at no cost to the Contractor, purchase, implement, operate and maintain a middleware software/hardware program to share real-time emergency call data and information between the PSAP's Computer Aided Dispatch (CAD) system and the Contractor's Communications Center CAD system. Contractor agrees to assist County with implementation, connectivity, troubleshooting and support of the middleware program. Middleware program will also include a vehicle locator system (AVL or Geolocator) to will allow dispatchers to track the number of available units and QRV resources assigned to Richmond County in real time and allow unrestricted access to allow for transparency and oversight. Middleware program shall include access to location information/data, ambulance status, and emergency call data information identified by Augusta, Georgia; and
- l. Conduct quarterly reviews of performance with the EMSAB to review statistics, data and monitor trends with a status report provided to the Augusta Commission quarterly; and

- m. Provide daily, monthly and on demand reports, which detail call response times, unit availability and call quantity; and
- n. Operate EMS System to meet all clinical Standards; and
- o. Provide and update the public with EMS related information; and
- p. Operate and maintain substations, to each of which at least one Ambulance shall be assigned; provide Augusta, Georgia with a listing of all substations
- q. To utilize a system status methodology to rotate/move available Ambulance resources to areas requiring ambulance coverage; and
- r. The contractor and Augusta, Georgia with the approval of both the Medical Director and the Fire Chief, allow each other to use any equipment and/or medications for which their personnel are trained, credentialed and is within their scope of practice. This will be done at no charge to either agency; and
- s. Transport Augusta, Georgia employees who are injured while on duty to an area hospital as designated by the employee at no additional cost to Augusta, Georgia or to the employee after insurance has been filed.
- t. The Contract will govern the provision of services provided under this Contract. In the event of a conflict, the provisions of this Contract shall govern.
- u. Contractor may delegate, assign or subcontract all or a portion of its rights and obligations under this Contract, including to one or more of its affiliate companies, and such affiliate's ambulances and personnel shall count toward the satisfaction of Contractor's provision of services hereunder. Notwithstanding the foregoing provisions (permitting delegation, assignment or subcontracting) and notwithstanding any other provision of this contract, Contractor (Gold Cross EMS, Inc.) is not relieved of and shall remain solely responsible for the fulfillment of the obligations and responsibilities of Contractor in and under this contract.
- v. Contractor shall not discriminate against any person in its operations, activities or delivery of services under this Contract. Contractor shall affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for the provision or denial of service delivery.
- w. Contractor hereby warrants and represents that at all times during the Contract Term, it shall maintain in good standing all required licenses, certifications, and permits required under federal, state and local laws necessary to perform the services required by this Contract.
- x. The Contractor is responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the Work. Contractor shall take all necessary precautions for the safety of, and will provide the necessary protection to prevent damage, injury or loss to all employees on the Work and other persons who may be affected thereby, all the Work and all materials or equipment to be incorporated therein.
- y. Contractor shall maintain a Drug Free Workplace.
- z. The waiver by either party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Contract shall not be construed as a waiver of any future or continuing similar or dissimilar failure.
- aa. In the event the Contractor is a foreign corporation, partnership, or sole proprietorship, the Contractor hereby irrevocably appoints the Georgia Secretary of State as its agent for service of all legal process for the purposes of this Contract only.
- bb. This Contract constitutes the sole Contract between the parties. No representations oral or written not incorporated herein shall be binding upon the parties. No amendment or modifications of this Contract shall be enforceable unless approval by action of Augusta.
- cc. If the Contractor is asked by Augusta to perform Work beyond the scope of this Contract for which payment is desired, it shall notify Augusta in writing, state that the work is

- considered outside the basic scope of work of this Contract, give a proposed cost for additional work, and obtain the approval in writing from Augusta prior to performing the additional work for which it is to be paid. Augusta shall in no way be held liable for any work performed under this section which has not first been approved in writing by Augusta.
- dd. Augusta and Contractor each binds itself and its partners, successors, executors, administrators and assigns to the other party of this Contract and to the partners, successors, executors, administrators and assigns of such other party in respect to all covenants of this Contract; except as above, neither Augusta nor Contractor shall assign or transfer its interest in this Contract without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officers or agent of Augusta, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the parties to this Contract.
- ee. Any document supplied by Contractor to Augusta related to the services provided hereunder shall remain the property of Augusta. Augusta reserves the right or approval prior to the distribution of any written material prepared by Contractor. Contractor agrees that Augusta may reuse all such documents, in its sole discretion, without first obtaining the permission of Contractor and without any further payment to Contractor

2.4 PROFESSIONAL SKILLS AND TRAINING OF PERSONNEL. All of Contractor's personnel shall possess the professional skills, expertise and experience necessary to perform the jobs which each holds and those which are required to be Licensed or certified by any applicable law or regulation, shall have and maintain all necessary Licenses and certifications while performing services hereunder. Contractor's personnel shall attend training sessions sufficient to maintain any Licenses or certifications (if required) necessary to perform the jobs, which each such person performs. The cost of training and/or certification maintenance of Contractor(s)'s employees shall be the sole responsibility of the Contractor(s).

2.4 WORK SCHEDULES AND WORKING CONDITIONS. Contractor shall utilize work schedules, shift assignments, and provide adequate working-conditions in compliance with applicable law in all material respects. Contractor shall comply with all federal and state wage and labor laws. Contractor shall maintain, and provide to Contract Administrator, written policy demonstrating utilization of management practices that ensure personnel working extended shifts, part time jobs, and voluntary or mandatory overtime, are not fatigued to an extent that might impair judgement or motor skills and will not negatively affect patient care.

2.6 RESPONSE REQUIREMENTS. In providing EMS under this Contract, contractor shall meet the Response Time Standards. In each instance where the Response Time Standard is not met, the Contract shall notify the Contract Administrator, within the monthly reports as provided in Section 2.13.1. The Contractor and the Contract Administrator shall review these occurrences quarterly. Contractor(s) shall respond to all calls, without delay, with the closest available appropriate unit when dispatched. All response times, measured in seconds and not whole minutes.

2.7 PSAP OPERATIONS. On all 911 calls transferred to the Contractor's Dispatch Center from the Augusta, Georgia PSAP, Contractor's personnel shall use appropriate Emergency Medical Dispatch (EMD) protocols and Contractor's Dispatch Center shall report to PSAP the priority level for the incident. PSAP personnel will determine any need for First Response by the Augusta, Georgia Fire Department based on Fire Department Operational Procedures. At the Contractor's expense, Contractor shall furnish and maintain a system status board in the Augusta, Georgia PSAP, which shall show location and status and provide GPS tracking of each ambulance assigned to Richmond County. Prior to the start of each 12-hour shift Contractor shall provide the PSAP and the Contract Administrator and/ or designee of Augusta, Georgia with a roster of each ambulance assigned to Richmond County, the personnel on each ambulance, and each personnel's certification level.

2.8 USE OF MUTUAL AID AND EMERGENCY MEDICAL RESPONDERS ALLOWED.

Contractor will arrange for and utilize Mutual Aid Agreements with other EMS providers as determined by the Contractor, and may utilize Emergency Medical Responder services furnished by itself or neighboring EMS providers, pursuant to any applicable mutual aid agreements, as determined by the Contractor. If any compensation to the neighboring EMS provider is agreed to, it is the responsibility of the Contractor to pay such compensation. Augusta, Georgia shall be notified of all Mutual Aid Agreements by the Contractor.

Contractor shall have a signed agreement with a secondary ambulance service to serve as a back-up transport service within ninety (90) days of execution of the Agreement. A copy of said agreement shall be promptly provided to the Contract Administrator.

2.9 CONTRACTOR PERSONNEL. All persons employed by Contractor in the performance of work under this Contract shall be holders of appropriate permits to their professions. It is understood and agreed that Contractor and its employees shall comply in all material respects with customary procedures, standards, rules and regulations for Patient care and Ambulance maintenance.

2.10 PROFESSIONAL CONDUCT AND DRESS. Contractor's employees and agents shall provide courteous and professional conduct and appearance at all times. The EMS Personnel shall have a uniform to be worn when on duty. Uniform styles shall be determined by the Contractor. Identification of the Contractor's employee EMS license or certification level must be visible while operating in the field. All EMS personnel must undergo blood and urine drug screens for detection of infectious diseases or illegal substances in accordance with the requirements under the Occupation Safety Health Act, and/or Contractor rules and regulations, and are the responsibility of the Contractor.

- Contractor(s) shall make each employee aware of his/her responsibility to consent to the release of information between Augusta, Georgia and the Contractor(s).
- Contractor(s) shall allow County personnel to ride along with Contractor(s)'s staff for the purpose of training and/or remediation of AFD personnel, to include all levels of licensure at no charge to Augusta, Georgia.
- All response personnel shall be physically capable of performing the tasks assigned by the Contractor(s) to meet the needs of this contract.
- The Contractor(s) will immediately transport to a facility for testing any Personnel suspected to be using or under the influence of drugs or alcohol or other intoxicant or have an agent of a testing facility come to the location of the employee to obtain a necessary sample. The Contractor(s) will be responsible for any and all costs associated with this testing. Any Personnel suspected of being under the influence of any drug or intoxicating substance will be immediately relieved of duty by Contractor(s) until there is clinical proof to the contrary.
- Clinical performance must be consistent with approved medical standards, protocols and guidelines set forth by the State of Georgia and Augusta, Georgia.
- Should the need arise, following formal investigation to the same, Augusta, Georgia reserves the right to prohibit a specific employee of the Contractor(s) from working on units providing response within the Richmond County response area.

2.11 STANDARDS FOR VEHICLES AND EQUIPMENT MAINTENANCE.

- a) Ambulances performing services under this Contract shall meet or exceed the vehicle specifications outlined in the Georgia Ambulance Rules & Regulations. Ambulances with

mileage in excess of 350,000 miles shall not remain in the front line fleet and reserve or backup Ambulances with mileage in excess of 450,000 shall not be utilized except in exigent circumstances.

- b) Each Ambulance shall be equipped with all required equipment and supplies for operations as required by the Act and the approved Medical Protocols.
- c) All costs of maintenance and repairs, including parts, supplies, labor, subcontracted services related to the Contractor's fulfillment of its obligations under this Contract and costs of extended warranties shall be at Contractor's expense.
- d) All mechanical, safety and special equipment shall be subject to inspection at any reasonable time by Contract Administrator or designee.
- e) No ambulance that has been substantially damaged shall be placed back in the service line until it has been adequately repaired.

2.12 MEDICAL DIRECTOR AND MEDICAL PROTOCOL. Contractor shall employ a Medical Director at all times during the term of this Contract. Medical Protocol that effects the service provided hereunder shall be subject to the reasonable approval of the EMSAB.

2.13 DISASTER RESPONSE. During a declared disaster, as determined by an agency of government either locally or in a neighboring jurisdiction, the normal course of business under this Contract shall be interrupted from the moment the Contractor has received actual notice of the disaster situation. Contractor shall commit such resources as are necessary and appropriate, as determined in Contractor's discretion, given the nature of the disaster, and shall assist in accordance with the disaster plans and protocols applicable in the locality where the disaster has occurred. The disaster-related provisions of this Contract are:

- a) During the course of the disaster, Contractor shall use reasonable best efforts to provide local ambulance coverage and if necessary, Emergency responses, informing persons requesting such service of the reason for temporary suspension.
- b) During such period, Contractor shall be released from time reporting requirements, including late run penalties, until notified by the EMA Director or designee that disaster assistance is terminated
- c) When disaster assistance has been terminated, Contractor shall resume normal operations as rapidly as is practical considering exhaustion of personnel, need to restocking, and other relevant considerations.
- d) In the event that additional resources are necessary to respond to the disaster, as determined in the discretion of Contractor, provision of such services by Contractor shall be pursuant to a separate Contract between Contractor and Augusta, Georgia.

2.13.1 REQUIRED REPORTS.

A. Reporting Requirements. Until such time as Augusta, Georgia has its middleware system in place, the Contractor shall provide to Augusta, Georgia a daily report containing requests for service calls that have a response time greater than thirty (30) minutes, as well as hospital wall time for the preceding 24 hours. This report shall also include units dispatched for calls originating outside of Richmond County. Contractor will also provide monthly indigent report of all calls written off for nonpayment. Once a quarter, during the term of this Contract, the Contractor shall provide to Augusta, Georgia an initial response time performance report relative to every request for 911 ambulance service originating within each priority zone classification (i.e. urban or rural) within the Service Area. Separate reports shall be submitted for Urban and Rural area.

Contractor(s) shall use an electronic based patient care reporting system (ePCR) that is Georgia Emergency Medical Services Information System (GEMSIS) compliant. The Contractor(s) will allow the AFD Representative administrative access to their County related data stored on the GEMSIS server.

The Contract Administrator and/or designees of Augusta, Georgia will be notified by email any time an Ambulance or QRV is taken out of service for a period greater than six hours. The Contract Administrator and/or designees of Augusta, Georgia shall be updated by email as necessary to the status of these units.

Within ten (10) business days of the award of the contract, Contractor shall provide a list of staff along with their certification numbers. List shall be kept current and up-to-date during the term of the contract and provided to AFD quarterly or as requested.

Contractors shall submit a daily staffing roster for the previous 24 hours including the employee name and certification level and a deployment plan for the next 24 hours to the AFD Representative no later than 0900 hrs. The roster and deployment plan must be updated and resubmitted as changes are made.

Contractor shall notify Augusta, Georgia in writing within four (4) hours of any and all, accidents, injuries, complaints or mechanical difficulties, or other matters warranting notice, with regard to services provided under the Contract.

Contractor must have a comprehensive complaint management plan to address and mitigate customer complaints. The Contractor(s) must notify Augusta, Georgia of the outcome or status of said complaint given due and timely notice. Incidents that require follow up to the customer must be resolved by the end of five (5) business days from when the call was received, and if not possible, a call must be made to the customer with the status of the request. The Contractor must provide a monthly report listing and detailing all complaints received and complaint outcomes within 15 calendar days of the preceding month to include but not be limited to the following elements:

- a. Billing complaints
 - b. Customer service complaints
1. Augusta, Georgia must be notified in writing within two (2) business days whenever the following occurs:
 - a) Change in the Contractor(s)'s management or supervisory structure.
 - b) Contractor(s) shall provide AFD with the name, address, telephone number, and e-mail for the Contractor(s)'s Medical Director during the term of the contract.
 - c) Contractor(s) shall notify Augusta, Georgia of any changes in the name, address, telephone number, fax number, and e-mail for the Contractor(s)'s Medical Director during the term of the resulting contract.
 - d) Contractor(s) shall provide a monthly summary report of Quality Improvement issues, including remedies or corrective actions and attend a monthly meeting with a AFD Representative to review the findings.
 2. Monthly Report – Until such time as Augusta, Georgia has its middleware system in place, Contractor(s) shall submit monthly reports, which shall include call priority number, in a spreadsheet format, to the Contract Administrator including, but not limited to:

All information regarding average and 90th percentile performance measures for the following time segments:

- a) Turnout Time – from when the call is received by ambulance from the contractor's communication center via notification by the CAD until the unit is en route.
- b) Travel Time – from when the unit is en route to when the unit arrives on scene

- c) Total Response Time – (Turnout Time + Travel Time = Total Response Time).
- d) Scene Time – from when the unit arrives on scene until the unit is en route to the hospital or returns to service.
- e) Transport Time – from when the unit is en route from the scene to a destination facility until arrival at a destination facility.
- f) At Hospital Time – from when the unit arrives at the destination facility until the unit returns to service

Monthly reports must be submitted to AFD no later than the 5th day of each month for the preceding month.

Reports should include information specific to incorporated and unincorporated areas of Augusta, Georgia.

Reports need to be countywide in scope, as well as individual reports using current geographic municipal boundaries for each City inside the County to include the abovementioned information.

Annual Report - Contractor(s) shall also submit a year-end report summarizing services provided for the contract period and any renewal contract period by January 15th of each contract term.

Contractor(s) shall provide the raw incident response data for any report submitted.

Quarterly reports shall include a listing by zone classification of Response Time Exceptions, including responses for which Augusta, Georgia may grant Response Time Exceptions, as provided herein. The format of such report shall be agreed upon by Contractor and Augusta, Georgia.

B. Request for Response Time Exemption. Once a quarter, during the term of this agreement, the Contractor shall submit a list identifying Response Time Exceptions for which it requests a Response Time Exemption. The Contractor's request shall include sufficient documentation of the circumstances of each incident to justify an Exemption.

Response Time Exemptions will be granted for:

i. Requests during a declared disaster confirmed by Augusta, Georgia locally or in a neighboring jurisdiction, in which the Contractor is rendering assistance. During such periods, the Contractor shall use best efforts to simultaneously maintain coverage within the Service Area while providing disaster assistance as needed. Upon resolution of the disaster event, the Contractor shall apply to the Contract Administrator for retrospective relief from the late-run penalties accrued during the period of disaster assistance and for a reasonable period of restocking and recovery thereafter.

ii. Delayed responses occurring due to hospital emergency department offload times (wall time) prolonging ambulances returning to service for emergency calls. Documentation, including the status and activity of all dedicated EMS System ambulances during instances of delayed responses attributable to offload delays and associated delayed response data shall be provided.

In addition to the above exceptions from response time requirements, response time requirements shall be exempted for late responses as follows:

- a. Responses cancelled prior to the arrival of Contractor on scene;
- b. Responses not resulting in patient contact;
- c. Response during the time Contractor is responding to a single emergency requiring more than two (2) ambulances (such as a bus wreck or multi-vehicle pile-up);
- d. Responses delayed by transmission of erroneous, incomplete or inaccurate information by the PSAP, including but not limited to incorrect addresses or call locations whether the fault of the PSAP or the caller;
- e. Responses delayed due to inclement weather resulting in slowed traffic patterns and/or hazardous driving conditions that are reported by crews to the PSAP or Communications Center while enroute or that are reasonably documented by other means after the response (e.g., moderate/heavy rain, sleet, snow); and
- f. A hospital delay period ("Hospital Delay Period") shall be a period where a response is delayed due to: (i) local hospital overload causing units to transport patients past the closest appropriate facilities, i.e., a declared diversion; and/or (ii) emergency room patient saturation levels causing off-load times for two (2) or more ambulance crews in excess of 30 minutes to overlap. All Contractor non-compliant calls that were dispatched during a Hospital Delay Period shall be automatically exempted.

iii. No Other Exemptions. No other causes of late response within Contractor's reasonable control (i.e. equipment failure, at-fault vehicular accident) shall serve to justify Exemption from Response Time Standards or late-run penalties unless specifically authorized by the Contract Administrator.

C. Method of Measurement. For purposes of determining Contractor's compliance with Response Time Standards, the following shall apply:

i. Requests not resulting in patient contact, unless it can be established that the reason for the lack of patient contact was due to Contractor's long response time (e.g. call was cancelled after the expiration of the applicable response time standard), shall not be counted.

ii. Time-On-Scene shall be the time Contractor notifies dispatch Center that it has arrived at the incident location. Response to locations lacking access by way of a street or road maintained for public or private use shall be measured as the interval between Time-Call-Dispatched and the time the responding crew advises the Contractor's Dispatch Center they are leaving the maintained street or road to access the patient (e.g. staging area). Arrival "at scene" shall be the time the ambulance arrives at the designated staging location or when QRV arrives at the designated location when patient transport is not required.

iii. In cases where multiple ambulances are dispatched to a single incident, the Contractor's first arriving responder shall "stop the clock" and response times of later-arriving ambulances shall be excluded for response time statistics and late-run penalties.

D. Incorrect Information. In the event a calling party gives the Contractor's Dispatch Center an incorrect address, the stated address is repeated back to the calling party by the dispatcher, and the stated address is confirmed by the caller as the correct address, response time shall be measured from the time the Contractor's Dispatch Center receives or otherwise discovers the correct address until the Contractor's ambulance arrives at the scene.

E. Late Run Liquidated Damages. Within ninety (90) days of the final response report for each quarter, Contractor shall pay a penalty of One Thousand Dollars (\$1000) for each response Time

Standard average that it fails to meet in a given quarter.

2.14 QUARTERLY CONTRACT COMPLIANCE. The EMSAB shall meet quarterly to receive information regarding Contractor's contract compliance and to discuss any issues arising under the contract and review reports submitted. The Chairperson of the EMSAB shall be the Contract Administrator.

The contractor agrees to provide Augusta, Georgia and its municipal partners the ability to enhance their level of service. The enhancement may take the form of dedicated units for an area to be agreed upon by the entity or entities funding the enhancement.

2.15 OTHER PROVIDERS OF 9-1-1 EMERGENCY AMBULANCE SERVICES. With the exception of the provision for backup services or for Emergency Medical Responders or the termination of the Contract as provided for herein or as required by action of the Department, Augusta, Georgia shall not enter into any Contract with any other contractor for ground response to 9-1-1 requests for Ambulance responses and Emergency Medical Services within the Service Area during the term of the Contract and any renewal thereof. Nothing herein shall be construed as prohibiting other contractors from providing Non-emergency Ambulance Services within the Service Area.

2.16 EMERGENCY REQUESTS TAKE PRIORITY. Whenever 9-1-1 requests for Ambulances are of such a volume that there are not sufficient Ambulances or personnel to meet the needs of Non-Emergency responses, Contractor shall place a priority on fulfilling Emergency requests. Contractor shall notify the individual or organization requesting such Non emergency service, explain the reason for the temporary delay and furnish a realistic estimate of when service will be available. Contractor shall make every reasonable effort to reduce and eliminate delays for Non emergency services.

2.17 QUARTERLY EQUIPMENT REPORT. Within thirty (30) business days after the end of each year's quarter, Contractor shall provide Augusta, Georgia with a list of Vehicle Identification Numbers and corresponding mileage on each front line Ambulance and back-up Ambulance used in the performance of Contractor's duties under this Contract.

2.18 RIGHT OF INSPECTION. The Contract Administrator may, by providing prior written notice, inspect facilities and equipment being used to operate the EMS System, provided such inspection right shall be just and reasonable and related to Contractor's duties under this Contract, and further provided that such inspection right shall not interfere with the performance of Contractor's duties under this Contract.

ARTICLE III PAYMENTS AND FEES

3.1 COMPENSATION. As compensation for services rendered under this Contract, Contractor shall receive the following:

- a. Subsidy as provided in Section 3.2 hereof; and
- b. Patient Charges as provided in Section 3.3. hereof; and
- c. A one-time flat fee of \$ 250,000 for implementing the QRV service set forth in Section 2.3(e), payable within 30 days of the Effective Date.

3.2 SUBSIDY. Augusta, Georgia may pay Contractor an annual Subsidy in the amount of (\$) for each year of this Contract. The subsidy amount may be made in equal monthly increments, being due on the first day of each calendar month, but not past due until the 15th day of the calendar

month. Any partial years hereunder shall be prorated.

3.3 PATIENT CHARGES. Contractor may charge Patients who use its Emergency Medical Services fees not in excess of those described on Exhibit “B” attached hereto, subject to increases as provided for in Section 3.5 hereof. Augusta, Georgia shall have no liability for the payment of any unpaid Patient Charges. Augusta, Georgia shall have no liability for the payment of unpaid Patient Charges.

3.4 USER FEES. All retail patients, including beneficiaries of Medicare and Medicaid, patients covered by insurance and patients who have no insurance benefits will be charged equal amounts for equivalent services, subject to contractual allowances. Should Contractor institute a subscription program, all members will be “charged” at the retail rate, regardless of the amounts collected or collectable. Fees collected from managed care organizations utilizing an at-risk or capitated fee structure shall not be considered when calculating the Average Patient Charge (APC).

3.5 COMPENSATION ADJUSTMENT. Contractor may request, to the Augusta, Georgia Commission, an increase of Patient Charges under this Contract from time to time as determined. In the event this determination is foreseeable, the Contract Administrator must be notified in writing as soon as practically possible. Contractor may not increase Patient Charges no more than 5% in any year as compared to the prior year during the term of this Contract without written, prior, consent from the Augusta, Georgia Commission.

3.6 PERFORMANCE ADJUSTMENT. Beginning on the ninetieth (90th) day following the Effective Date, if Contractor fails to staff one of the required vehicles under this Contract more than four times per month then there shall be a \$1,500 penalty for each occurrence. For purposes of this Contract, a vehicle is considered to be “not staffed” if it is out of service for more than 6 hours in a 24-hour period.

ARTICLE IV REPRESENTATIONS AND WARRANTIES

As an inducement to Augusta, Georgia to enter into this Contract, Contractor represents and warrants to Augusta, Georgia as follows:

4.1 ORGANIZATION AND FORMATION. Contractor is duly organized corporation in good standing under the laws of the State of Georgia and is authorized to do business in the Service Area.

4.2 CAPACITY. Contractor has full power, authority and legal right to execute and deliver this Contract and to perform its duties hereunder, including delivery of the services contemplated hereby.

4.3 AUTHORITY AND ENFORCEABILITY. The execution, delivery and performance by Contractor of this Contract have been duly authorized by all necessary corporate action and do not and will not require any registration with consent or approval of, notice to, or any action by, any other person or entity. The provisions of this Contract constitute legal, valid and binding obligations of Contractor.

4.4 COMPLIANCE WITH OTHER INSTRUMENTS. The execution and delivery of this Contract and compliance with its terms, will not result in a breach of any of the terms or conditions of, nor constitute a default (with due notice or lapse of time or both) under any indenture,

Contract, order, judgment or instrument under which Contractor is a party or by which Contractor or its property may be bound or affected; nor result in an occurrence of an event for which any holder or holders of indebtedness may declare the same due and payable, nor violate any provision of applicable law.

4.5 DISCLOSURE. To the best of Contractor's knowledge, nothing in this Contract contains any untrue statement of a material fact or omits to state a material fact necessary in order to make the statements contained herein not materially misleading. For purposes of this Contract, the term knowledge shall mean actual knowledge without independent investigation.

As an inducement to Contractor to enter into this Contract, Augusta, Georgia represents and warrants to Contractor as follows:

4.6 ORGANIZATION. Augusta, Georgia is a body politic and corporate, and a political subdivision of the State having all the governmental and corporate powers, duties, and functions held by and vested in the City of Augusta and Richmond County, Georgia.

4.7 CAPACITY. Augusta, Georgia has full power, authority and legal right to execute and deliver this Contract and to perform its duties hereunder, including delivery of the payments contemplated hereby.

4.8 AUTHORITY AND ENFORCEABILITY. The execution, delivery and performance by Augusta, Georgia of this Contract have been duly authorized by all necessary action and do not and will not require any registration with, consent or approval of, notice to, or any action by, any other person or entity. The provisions of this Contract constitute legal, valid and binding obligations of Augusta, Georgia.

4.9 COMPLIANCE WITH OTHER INSTRUMENTS. The execution and delivery of this Contract and compliance with its terms, will not result in a breach of any of the terms or conditions of, nor constitute a default (with due notice or lapse of time or both) under any indenture, Contract, order, judgment or instrument under which Augusta, Georgia is a party or by which Augusta, Georgia or its property may be bound or affected; nor result in an occurrence of an event for which any holder or holders of indebtedness may declare the same due and payable, nor violate any provision of applicable law.

4.10 DISCLOSURE. To the best of Augusta, Georgia's knowledge, nothing in this Contract contains any untrue statement of a material fact or omits to state a material fact necessary in order to make the statements contained herein not materially misleading. For purposes of this Contract, the term knowledge shall mean actual knowledge without independent investigation.

ARTICLE V ADDITIONAL COVENANTS

During the term of this Contract, Contractor shall comply with each and every one of the following covenants.

5.1 COLLECTION OF PATIENT CHARGES. Contractor shall use its reasonable best efforts to collect Patient Charges by utilizing all reasonable means allowed by law; provided, however, that Contractor shall not be required to pursue collections in those instances where it is not economically reasonable to do so.

5.2 NOTICE OF DEFAULT. Upon its discovery of the occurrence of any default (or the existence of any fact or circumstance which can be reasonably expected to result in a default), or

other noncompliance with any provision, term or condition of this Contract, the party alleging the default shall immediately give written notice detailing the default.

5.3 INSURANCE REQUIREMENTS. Contractor shall furnish Augusta, Georgia proof of coverage for the insurance requirements stipulated below, provided that Contractor may meet all or part of such requirements through self-insurance, to the extent permitted by law, upon proof of the same to Augusta, Georgia. All policies shall be written on an occurrence basis. No vehicle shall be operated by Contractor unless there is coverage in effect as provided for by the following:

- a. General liability in an amount not less than one million dollars (\$1,000,000) per occurrence limit, two million dollars (\$2,000,000) for the General Aggregate Limit (other than Products/Completed Operations), and one million (\$1,000,000) limit for products/completed operations per occurrence/aggregate.
- b. Vehicle liability insurance with a combined limit of liability, per accident, of one million dollars (\$1,000,000) coverage for Non-Owned and Hired liability, on all covered vehicles.
- c. Professional liability insurance in an amount of not less than one million (\$1,000,000) for the per occurrence limit and two million dollars (\$2,000,000) for the general aggregate limit.
- d. Excess liability limits of one million dollars (\$1,000,000) general aggregate over the underlying limits outlined above.
- e. Workers' compensation and employer's liability insurance as required by and in conformance with the laws of the state of Georgia.

5.4 COMPLIANCE WITH ABUSE REGULATIONS. Contractor shall comply with the Department's regulations concerning the prompt reporting of any suspected abuse of a child or elderly person.

5.5 PERMITS. Contractor holds a State ambulance License and all State and local vehicle permits necessary to provide EMS hereunder. Contractor shall be responsible for verifying that the State and local certifications and Licenses of its EMS personnel are in order and current at all times.

5.6 COMPLIANCE WITH REGULATIONS. Contractor shall materially comply with the Act, all current and future rules and regulations promulgated by the Department, and any other statute, rule or regulation governing the operation of the EMS System.

5.7 RELIANCE ON REPRESENTATIONS, WARRANTIES AND COVENANTS. Each and every representation, warranty and covenant contained herein, and all such representations, warranties and covenants in the aggregate, have been and will continue to be relied upon by Augusta, Georgia and are material to its decision to enter into and perform its obligations under this Contract.

5.8 ANNUAL FINANCIAL AUDIT REQUIRED. Contractor shall provide the City with annual audited financial statements prepared by an independent public accounting firm in accordance with generally accepted accounting procedures consistently applied. Statements shall be available within one hundred twenty (120) days of the close of each fiscal year. If Contractor's financial statements are prepared on a consolidated basis, then separate balance sheets and income statements for service rendered to the City pursuant to the contract are required and shall be subject to the independent auditor's opinion. The financial statement shall include quarterly reports of monthly and year to date payer mix, cash income, accounts receivables status which shows actual collections verses write off of bad debt, discounts and reductions of fees.

5.9 RECOVERY FOR OVER-BILLING. If, as a result of such an audit, it is determined that

Contractor or any of its Subcontractors has overcharged the City in the audited period, the City will notify Contractor. Contractor must then promptly reimburse the City for any amounts the City has paid Contractor due to the overcharges and, depending on the facts, also some or all of the cost of the audit, as follows:

- a. If the audit has revealed overcharges to the City representing less than 5% of the total value, based on the contract prices, of the goods, work, or services provided in the audited period, then the Contractor must reimburse the City for 50% of the cost of the audit and 50% of the cost of each subsequent audit that the City conducts;
- b. If, however, the audit has revealed overcharges to the City representing 5% or more of the total value, based on the contract prices, of the goods, work, or services provided in the audited period, then Contractor must reimburse the City for the full cost of the audit and of each subsequent audit.
- c. Failure of Contractor to reimburse the City in accordance with the foregoing is an event of default under this Contract, and Contractor will be liable for all of the City's costs of collection, including any court costs and attorneys' fees.

5.10 EMPLOYEE REPORTING. Contractor shall furnish to all employees approved "Incident Report Forms" and shall require employees to utilize such forms; and Contractor shall furnish its employees with approved "Equipment Failure Report Forms" and shall utilize such forms in conjunction with its equipment maintenance program.

5.11 PERFORMANCE BOND. Contractor will be required to furnish performance security bond in the amount of one-quarter twenty-five percent (25%) of the annual subsidy for each year of the contract, including each renewal term. The guaranty of performance may be in the form of a cashier's check, certified check made payable to Augusta, Georgia, performance bond, irrevocable letter of credit issued by a bank or savings & loan association, or other forms of performance security acceptable to Augusta, Georgia that are substantially equivalent to a performance bond in the amount of twenty-five percent (25%) one-quarter of the annual subsidy for each year of the contract, including each renewal term. The security bond will be provided to Augusta, Georgia within thirty (30) days of the execution of this contract. Failure to meet the criteria to be used for the requirements of bond or other form of security is a Default.

ARTICLE VI TERMINATION

6.1 AUGUSTA, GEORGIA'S TERMINATION RIGHT.

- a. During the term of this Contract, as required by O.C.G.A. § 36-60-13, Augusta, Georgia shall have the right to terminate this Contract as set forth herein in Section 2.1.
- b. Augusta, Georgia may, for its own convenience and at its sole option, elect to terminate the Contract by delivering to Contractor, at the address listed in the Notices article of this Contract, a written notice of termination specifying the effective date of termination. Such notice shall be delivered to Contractor at least one hundred twenty (120) days prior to the effective date of termination. Anytime after the twelfth (12th) month following the Effective Date, Contractor may terminate this Contract for its own convenience and at its sole option by delivering to Augusta, Georgia, at the address listed in the Notices article of this Contract, a written notice of termination specifying the effective date of termination. Such notice shall be delivered to Augusta, Georgia at least one hundred twenty (120) days prior to the effective date of termination.

6.2 DEFAULTS. The following events shall constitute "Events of Default" under this Contract:

- a. If a receiver is appointed to take possession of all of substantially of the assets of Contractor,

- or Contractor makes an assignment for the benefit of creditors or files for bankruptcy or fails to have dismissed within 30 days a petition for involuntary bankruptcy.
- b. If there is an attachment, lien, levy, encumbrance, execution or other judicial seizure of all or substantially all of Contractor's assets (or any other right or interest of Contractor in property) used to carry out its obligations under this Contract, if such attachment, lien, levy, encumbrance, execution or other seizure remains un-dismissed, undischarged, or not released for a period of thirty (30) days after the attachment, lien, levy, encumbrance, execution or other seizure thereof.
 - c. If either party shall breach any other term, condition or covenant of this Contract and such breach shall not be cured after written notice and a twenty (20) day right to cure unless a longer or shorter cure period is elsewhere provided herein; provided, however, that if the default cannot be cured within said twenty (20) day period and diligently pursues the cure to completion, then the default shall be deemed timely cured, but in no event shall the time to cure a default exceed sixty (60) days.
 - d. If Augusta, Georgia fails to make any payments due from it to Contractor under the terms of this Contract after written notice and a ten day right to cure.
 - e. If Contractor is not the designated 911 provider for the Richmond County EMS Zone.

6.3 REMEDIES UPON DEFAULT. Upon the occurrence of Event of Default by Contractor or by Augusta, Georgia that is not timely cured, the non-defaulting party may immediately terminate this Contract by giving written notice of termination which shall specify the effective date of the termination.

6.4 PAYMENT IN THE EVENT OF DEFAULT. In case of termination of this Contract before completion of the work, Contractor will be paid only for the work performed through the effective date of termination as determined by Augusta, Georgia.

6.5 DAMAGE LIMITATION. Neither party shall be entitled to recover punitive damages from the other party to this Contract for any reason whatsoever, except if otherwise provided herein.

ARTICLE VII MISCELLANEOUS PROVISIONS

7.1 INDEPENDENT CONTRACTOR. Contractor shall perform this Contract as an independent contractor, and nothing herein contained shall be construed to be inconsistent with that relationship or status. Nothing in this Contract shall in any way be construed to appoint or constitute Contractor as the agent, employee or representative of Augusta, Georgia. The manner and method of completing the work undertaken by Contractor shall be determined in its sole discretion.

7.2 GOVERNING LAW. This Contract shall be subject to and governed according to the laws of the State of Georgia.

7.3 REMEDIES NOT WAIVED. Contractor agrees that the work specified shall be completed without further compensation except as provided in this Contract. Payment shall not be a waiver by Augusta, Georgia of any claims for breach or default.

7.4 BINDING EFFECT. This Contract shall be binding upon and shall inure to the benefit of the parties hereto, their respective successors, assigns or other legal representatives.

7.5 ASSIGNMENT. No right or obligation hereunder may in any way whatsoever be assigned or

delegated to a third party without the express prior written consent of the other party hereto, such consent not to be unreasonably withheld, and any attempted assignment without such consent shall be considered null and void. Notwithstanding the foregoing, Contractor may assign this Contract by reason of an Acquisition or Asset Transfer. For purposes of this Contract:

“Acquisition” means (i) any consolidation or merger of Contractor with or into any other limited liability company, corporation, partnership, or other entity, or any other reorganization, other than any such consolidation, merger, or reorganization in which the interests of Contractor immediately prior to such consolidation, merger, or reorganization continue to represent a majority of the economic interests and voting power of the surviving entity (or, if the surviving entity is a wholly owned subsidiary, its parent) immediately after such consolidation, merger, or reorganization; or (ii) any transaction or series of related transactions in which in excess of 50% of Contractor’s economic interests or voting power is transferred; and

“Asset Transfer” means a sale, lease, exclusive license, or other disposition of all or substantially all of the assets of Contractor.

Contractor shall provide written notice within 120 days of the closing of any such Acquisition or Asset Transfer and this Contract shall be deemed assigned effective as of the date such notice is delivered to the Contract Administrator.

7.6 VENUE. All claims, disputes and other matters in question between the Contractor and Augusta, Georgia arising out of or relating to the Contract, or the breach thereof, shall be decided in the Superior Court of Richmond County, Georgia. The Contractor, by executing this Contract, specifically consents to jurisdiction and venue in Richmond County and waives any right to contest the jurisdiction and venue in the Superior Court of Richmond County, Georgia.

7.7 SEVERABILITY. If any portion or portions of this Contract shall be for any reason invalid or unenforceable, the remaining portion(s) shall be valid and enforceable and carried into effect unless to do so would clearly violated the present legal and valid intention of the parties hereto.

7.8 NOTICES. Any notice required or permitted to be given pursuant to any provisions of this Contract shall be given in writing, and either delivered in person, deposited in the United States mail, postage pre-paid, registered or certified mail, return receipt requested, properly addressed, or by a nationally recognized overnight courier service, to the following addresses:

Augusta, Georgia
Attention: Contract Administrator
3117 Deans Bridge Road
Augusta, Georgia 30906
Fax Number (706) 821-2907

Gold Cross EMS, Inc.
Attention: Chief Executive Officer
P.O. Box 14848
Augusta, Georgia 30919
Fax Number (706) 396-2100

And

Attention: General Counsel
535 Telfair Street, Building 3000
Augusta, GA 30901
Fax Number (706) 821-5556

And

Attention: Office of the Administrator
535 Telfair Street, Suite 910
Augusta, GA 30901
Fax Number (706) 821-2819

The notification addresses listed above can be changed by either party with written notice to the other party.

7.9 ENTIRE CONTRACT / OTHER CONTRACTS. This Contract constitutes the entire Contract and understanding between the parties with respect to the subject matter hereof and supersedes any previous Contract or understanding, whether oral or otherwise. No modification of this Contract shall be valid unless in writing and signed by each of the parties hereto. This Contract shall not supersede or affect other Contracts between the Augusta, Georgia and Contractor for compensation to Contractor for services other than responding to 9-1-1 Calls, except as specifically provided in such Contracts.

7.10 MODIFICATIONS AND WAIVERS. Neither this Contract nor any term hereof may be changed, waived, discharged or terminated orally, but only by an instrument in writing signed by the party against whom the enforcement of the change, waiver, discharge or termination is sought.

7.11 CAPTIONS. Captions to the Articles and Sections of this Contract are for convenience of reference only and in no way define, limit, describe or affect the scope or intent of any part of this Contract.

7.12 LIMITATION ON LIABILITY. Except for the liquidated damages set forth herein, neither party shall be liable for any special, incidental, consequential, indirect or exemplary losses or damages pertaining in any way to the provision of services under this Contract.

7.13 FORCE MAJEURE. Neither party shall be responsible for any loss or damage resulting from any delay or failure in performing any provision of this Contract if the delay or failure resulted from:

- a. Compliance with any law, rule, ruling, order, regulation, requirement or instruction of any government or any department or agency thereof,
- b. Acts of God, pandemic or epidemic, and
- c. Third party acts which interfere with Contractor's ability to perform hereunder.

Neither Party will be liable for delays in performing its obligations under this Contract to the extent that the delay is caused by Force Majeure; provided, however, that within thirty (30) business days of the Force Majeure event, the Party whose performance is delayed provides the other Party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event. Force Majeure events shall include, but shall not be limited to; fire, riot, strike, lockout, war, civil commotion, accident, breakdown of plant or machinery, flood, labor unrest, acts of God, declared epidemics/pandemics (excluding COVID-19), omissions or acts of public authorities, changes in law, regulations or policies of the Government.

Any delay resulting from any of such causes shall extend performance accordingly or excuse performance in whole or in part, as may be necessary.

7.14 COUNTERPARTS. This Contract may be executed in several counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.

7.15 EXECUTION BY EMAIL, DELIVERY OF ORIGINAL SIGNED CONTRACT. This Contract may be executed by signing and emailing scanned signature pages via pdf, in

counterpart. Each party to this Contract agrees to deliver two original, inked and signed Contracts within two days of faxing the executed last page hereof.

7.16 NO ESTIMATED BUSINESS VOLUME. Augusta, Georgia makes no representations concerning the number of Emergency and Non-Emergency calls or transports, quantities or length of long distance transfer service, or frequency of special event coverage, which will be associated with this Contract.

7.17 INDEMNIFICATION BY CONTRACTOR. To the extent allowable by law, Contractor hereby agrees to defend, indemnify and hold harmless Augusta, Georgia, its Commissioners, officers, employees, and agents from and against any and all losses (including death), third party claims, damages, liabilities, costs and expenses (including but not limited to all actions, proceedings or investigations in respect thereof and any costs of judgments, settlements, court costs, attorney's fees or expenses, regardless of the outcome of any such action, proceeding, or investigation), cause by, relating to, based upon or arising out of any act or omission constituting gross negligence or intentional misconduct by Contractor, its directors, officers, employees, subcontractors, successors, assigns or agents.

7.18 NO CONFLICT. Contractor represents and warrants that it presently has no interest, direct or indirect, and covenants and agrees that it will not, during the term of this Contract, acquire any interest, direct or indirect that would conflict in any manner or degree with the performance of its duties and obligations hereunder. Contractor further covenants and agrees for itself, its agents, employees, directors and officers to comply in all material respects with the provisions of the Official Code of Georgia (O.C.G.A. §§45-10-20 et. seq.) and the provisions of the Augusta, Georgia Code of Ethics governing conflicts of interest of persons doing business with Augusta, Georgia as such provisions now exist and may be amended hereafter.

7.19 PROHIBITED INTERESTS. No official, officer or employee of Augusta, Georgia who is authorized in such capacity and on behalf of Augusta, Georgia to negotiate, make, accept, or approve, or to take part in negotiating, making, accepting, or approving any public safety contract, or any subcontract in connection therewith, shall become directly or indirectly interested personally in this Contract or in any part hereof.

7.20 COMPLIANCE WITH APPLICABLE LAWS. The Contractor's attention is directed to the fact that all applicable federal, state, and county laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over the work shall apply to the Contract throughout, and they will be deemed to be included in the Contract the same as though herein written out in full. The Contractor shall keep itself and its employees fully informed of all laws, ordinances, and regulations in any manner affecting those engaged or employed in the Work or the materials used in the Work or in any way affecting the conduct of the Work and of all orders and decrees of bodies or tribunals having any jurisdiction or authority over same. If Contractor discovers any discrepancy or inconsistency in this Contract in relation to any such law, regulation, ordinance, order, or decree, Contractor shall promptly report the same, in writing, to Augusta. Contractor shall at all times observe and comply with all such laws, ordinances, and regulations, and shall protect and indemnify Augusta and its agents against any all damages and claims arising out of any violation of such law, ordinance, regulation, order, or decree, whether by Contractor or its employees.

7.21 GEORGIA OPEN RECORDS ACT. Contractor acknowledges that certain information provided in this Contract is subject to the Georgia Open Records Act, O.C.G.A. § 50-18-70 et seq provided however Contractor shall not be generally subject to such open records laws by virtue of

entering into this Contract and the parties acknowledge that Contractor is a privately owned business.

7.22 JUDICIAL INTERPRETATION. The law of the State of Georgia shall govern the construction of this Contract. Should any provision of this Contract require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared same, it being agreed that the agents of all parties have participated in the preparation hereof and all parties have had an adequate opportunity to consult with legal counsel. In interpreting this Contract in its entirety, the printed provisions of this Contract and any additions written or typed hereon shall be given equal weight, and there shall be no inference, by operation of law or otherwise, that any provision of this Contract shall be construed against either party hereto.

7.23 LOCAL SMALL BUSINESS. In accordance with Chapter 10B of the AUGUSTA, GA. CODE, Contractor expressly agrees to collect and maintain all records necessary to for Augusta, Georgia to evaluate the effectiveness of its Local Small Business Opportunity Program and to make such records available to Augusta, Georgia. The requirements of the Local Small Business Opportunity Program can be found at www.augustaga.gov. In accordance with AUGUSTA, GA. CODE § 1-10-129(d)(7), for all contracts where a local small business goal has been established, the contractor is required to provide local small business utilization reports. Contractor shall report to Augusta, Georgia the total dollars paid to each local small business on each contract, and shall provide such payment affidavits, regarding payment to subcontractors as may be requested by Augusta, Georgia. Such documents shall be in the format specified by the Director of minority and small business opportunities and shall be submitted at such times as required by Augusta, Georgia. Failure to provide such reports within the time period specified by Augusta, Georgia shall entitle Augusta, Georgia to exercise any of the remedies set forth, including but not limited to, withholding payment from the contractor and/or collecting liquidated damages.

7.24 MODIFICATION. Contractor acknowledges that this contract and any changes to it by amendment, modification, change order or other similar document may have required or may require the legislative authorization of and approval by the Augusta, Georgia Commission. Under Georgia law, Contractor is deemed to possess knowledge concerning Augusta, Georgia's ability to assume contractual obligations and the consequences of Contractor's provision of goods or services to Augusta, Georgia under an unauthorized contract, amendment, modification, change order or other similar document, including the possibility that the Contractor may be precluded from recovering payment for such unauthorized goods or services. Accordingly, Contractor agrees that if it provides goods or services to Augusta, Georgia under a contract that has not received proper legislative authorization or if the Contractor provides goods or services to Augusta, Georgia in excess of the any contractually authorized goods or services, as required by Augusta, Georgia's Charter and Code, Augusta, Georgia may withhold payment for any unauthorized goods or services provided by Contractor. Contractor assumes all risk of non-payment for the provision of any unauthorized goods or services to Augusta, Georgia, and it waives all claims to payment or to other remedies for the provision of any unauthorized goods or services to Augusta, Georgia, however characterized, including, without limitation, all remedies at law or equity. No change, amendment, or modification of the Contract or any part thereof, is valid unless stipulated in writing and signed by the Contractor, City and approved by the Augusta Commission, unless specifically allowed for by the Contract.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in three counterparts, each to be considered as an original by their authorized representative, this

_____ day of _____, 2022.

CONTRACTOR

AUGUSTA, GEORGIA

By: _____
VINCE BROGDON
Chief Executive Officer Gold
Cross EMS, Inc.

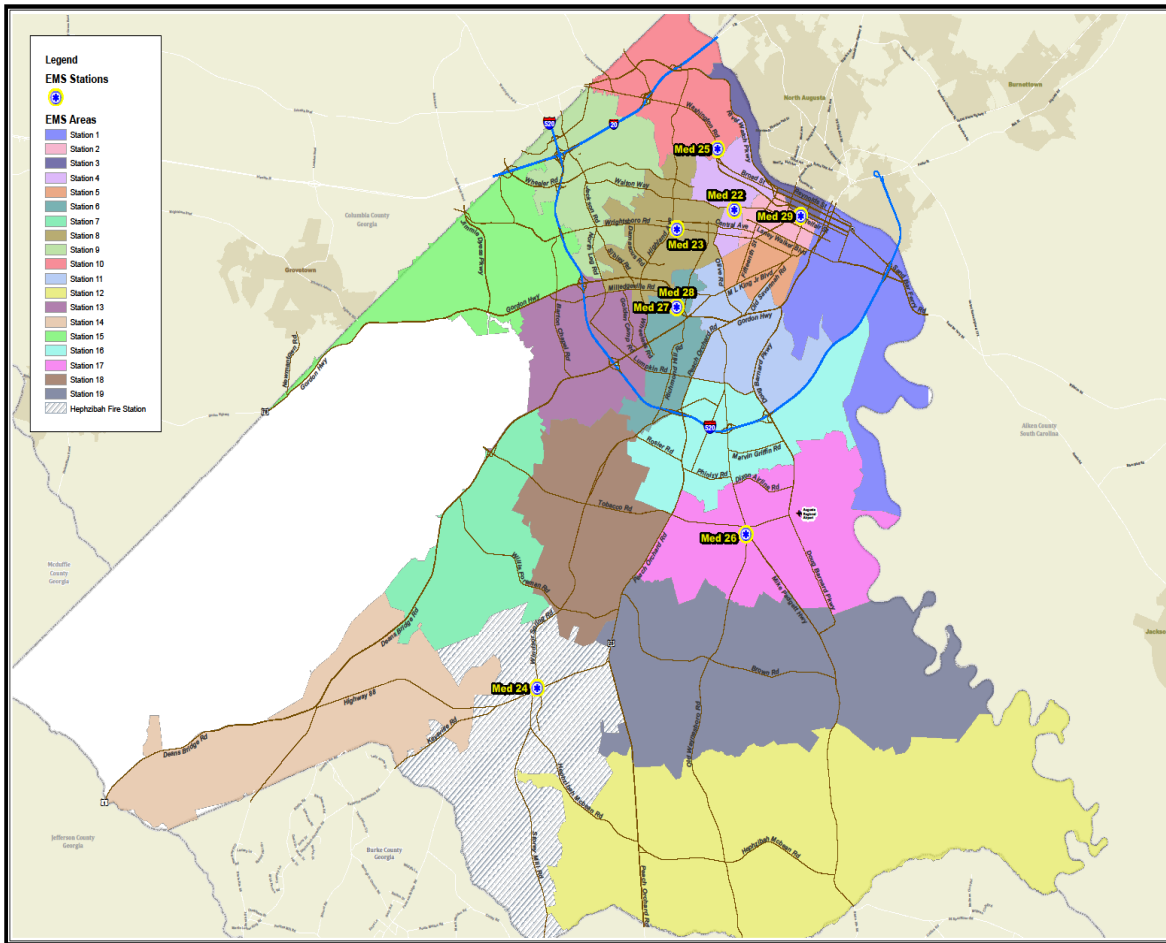
By: _____
Name: _____
Title: _____

ATTEST:

ATTEST:

By: _____
STEVEN VINCENT
Vice President
Gold Cross EMS, Inc.

By: _____
Name: _____
Title: _____



Augusta
GEORGIA
Department of Information Technology
Geospatial Information Solutions (GIS) Division
155 Talbot St. 8th Floor | Augusta, GA 30901
www.augusta.gov/gis | gis@augusta.gov
17-035 South Street

Map Scale
1 inch = 7,337 feet
Print Date
May 10, 2022

Like, Follow, Share #AugustaGIS

Richmond County EMS Districts



0 7,000 14,000 28,000
Feet

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Augusta, GA Disclaimer

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the consolidated government of Augusta, GA. Augusta, GA and the companies contracted to develop these data assume no legal responsibility for the information or accuracy contained on this map. It is strictly prohibited to sell or reproduce these maps or data for any reason without the written consent of the Augusta Commission.

EXHIBIT
A

EXHIBIT
B

PATIENT TRANSPORT CHARGES

For each call or request in which the Contractor dispatches an Ambulance that results in a Patient transport by the Contractor, the following schedule of charges shall apply:

- All patients with TRICARE, MEDICAID, MEDICARE and any other government sponsored health coverage, and those who are self-insured or have no insurance of any type shall be charged at the rate of \$1,150 base charge and \$16.50 per mile (no change from current MOU).
- All patients with have private health, automobile or other private insurance coverages shall be charged market rates set by the fairhealthconsumer.org using Atlanta and Columbus as comparison. The current market rates are \$1,750 base charge and \$28 per mile. If the insurance denies, patients will be billed at the \$1,150 base charge and \$16.50 per mile.
- Contractor may charge a fee for treatment with no transport in the amount of Two Hundred Dollars (\$200.00).

The Augusta, Georgia Commission shall set the billing rates for ambulance services, as amended from time to time and conduct an annual review of the billing rates based on market conditions provided that the rates will not decrease below the billing rates set forth above without the approval of both parties herein.



**Administrative Services Committee Meeting
8/30/2022 1:10 PM
Gold Cross Draft Contract Presentation**

Department: Office of the Administrator

Presenter: Interim Administrator Douse

Caption: Presentation of the Gold Cross Draft Contract.

Background: As, directed, the Administrator and associated staff worked with Gold Cross to draft the presented contract for consideration by the Augusta Commission.

Analysis: Financial terms are reserved for the Commission and have been left blank for this purpose.

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available in
the Following
Accounts:**

REVIEWED AND APPROVED BY:

Clerk of Commission



Housing and Community Development Department

Hawthorne E. Welcher, Jr.
Director

Shauntia Lewis
Deputy Director

Lead Hazard Control and Healthy Homes Grant Budget Explanation Grid

(Funding Source-United States Department of Housing and Urban Development)

1	Project Name	Lead Hazard Control Grant Budget
	Grant Description	For the use of, but not limited to, conducting targeted outreach, affirmative marketing, education, or outreach programs on lead hazard control and lead poisoning prevention that will result in increased lead hazard control activities or that are designed to increase the ability of the program to deliver lead hazard control services, including educating owner-occupied owners of rental properties and tenants.
	Description	Administration, Planning and Management Strategy
	Total Lead Portion	\$3,560,000.00
	Project Description	Lead testing and affordable projects including rehabilitation services (owner and rental)
	Target Area	Citywide
	Estimated number of benefiting families	Approximately 75 households at or below 80% AMI will be provided housing rehabilitation and lead testing services in Augusta-Richmond County.
	Grant Match	<ul style="list-style-type: none"> ➤ 10% (\$356,000.00) <ul style="list-style-type: none"> • HCD staff salaries and wages <ul style="list-style-type: none"> ✓ Director Welcher, Deputy Director and other staff • Partner Organization <ul style="list-style-type: none"> ✓ Medical Associates Plus <ul style="list-style-type: none"> ❖ 2 staffers salary and fringe for mobile testing services ➤ HUD Mandate-Application, Assurances, Certifications, and Disclosures forms (SF 424's) total estimated budget includes the applicant match (<i>as seen on pg. 3 of the Application for Federal Assistance SF 424 form</i>). HCD's total funding request <u>does not</u> include the match.
2	Project Name	Healthy Homes <u>Supplement</u> Grant Budget
	Grant Description	Exclusive use for direct costs associated with the identification and remediation of the housing-related health and safety hazards identified in each individual eligible unit. Healthy Homes Supplemental funding include costs for completing an assessment to identify housing hazards that affect health, development of scopes of work of the identified hazards, and conducting remediation of identified and documented health and safety hazards that are individualized for each of the housing units selected to receive this funding where lead hazard control activities are being completed.
	Total Healthy Homes Portion	\$400,000 (No match requirement)
	Description	Affordable projects including rehabilitation services (owner and rental)
	Target Area	Citywide
	Estimated number of benefiting families	Up to approximately 75 households at or below 80% AMI will be provided housing rehabilitation services in Augusta-Richmond County.
Total Funding Request		➤ \$3,960,000 (Lead Hazard Control Grant Budget & Healthy Homes <u>Supplement</u> Grant Budget / (<u>w/out</u> applicant match))

Housing and Community Development
510 Fenwick Street - Augusta, GA 30901
(706) 821-1797 – Fax (706) 821-1784
www.augustaga.gov



AUGUSTA, GEORGIA
New Grant Proposal/Application

Before a Department/agency may apply for the grant/award on behalf of Augusta Richmond County, they must first obtain approval signature from the Administrator and the Finance Director. The Administrator will obtain information on the grant program and requirements from the funding agency and review these for feasibility to determine if this grant/award will benefit Augusta Richmond County. The Finance Director will review the funding requirement to determine if the grant will fit within our budget structure and financial goals.

Proposal Project No. Project Title

PR000363 HCD FY2022 LEAD HAZARD REDUCTION & HEALTY HOMES PROJECT

Requesting grant funds offered by HUD for the Lead Paint Hazard Reduction and Health Homes programs. In-kind match 10%. Funding source is from 221073227-5129998 / EEO required: Yes /EEO Department Notified: No

Start Date: 09/30/2022

End Date: 09/30/2026

Submit Date: 07/01/2022

Department: 024

HCD

Cash Match?

Y

Total Budgeted Amount: 7,640,000.00

Total Funding Agency:

7,120,000.00

Total Cash Match: 520,000.00

Sponsor: GM0001

HUD

Sponsor Type: F

Federal

Purpose: 13

Community

Flow Thru ID: GM0001 HUD

Contacts

Type	ID	Name	Phone
I	H00560	Welcher, Hawthorne	()-

Approvals

Type	By	Date
FA	H. WELCHER	07/18/2022

Dept. Signature:

Grant Coordinator Signature:

1.) I have reviewed the Grant application and enclosed materials and:

☒ Find the grant/award to be feasible to the needs of Augusta Richmond County

☐ Deny the request

Donna Williams 7-19-2022
Finance Director Date

2.) I have reviewed the Grant application and enclosed materials and:

☒ Approve the Department Agency to move forward with the application

☐ Deny the request

Shawna 7/20/22
Administrator Date

CS
7.19.22

This form will also be used to provide the external auditors with information on all grants for compliance and certification requirements as required by the State and Federal Government.



Administrative Services Committee Meeting
8/30/2022 1:10 PM
HCD_ HUD's Lead Hazard Reduction Program Grant Application Update

Department:	Housing and Community Development Department
Presenter:	Hawthorne Welcher, Jr. and/or HCD Staff
Caption:	Motion to receive as information grant application from HUD Lead Hazard Reduction Program Grant Application.
Background:	<p>On August 2, 2022, the Augusta, GA Commission approved HCDs request to submit a HUD Lead Hazard Reduction Program Grant Application and giving authority for the Mayor to sign the necessary Standard Forms (SF424, SF424D, & other). Thus, after conversation, (August 3, 2022) with a HUD representative, it was suggested and encouraged that for a more favorable consideration, HCD apply for an amount less than \$4M. As a fact, our initial documents submitted to Mayor Davis (for signature) were for \$6,627,232, however after an internal huddle, we revised the necessary documents to read \$3,960,000, before time of submission. Current to date, said application has been successfully submitted as we can expect to hear approval/denial on or before the end of first quarter 2023. Approximately three-quarters of the nation's housing stock that was built before 1978 (approximately 64 million dwellings) contains some lead-based paint. When properly maintained and managed, this paint poses little risk. However, 1.7 million children have blood lead levels above safe limits, mostly due to exposure to lead-based paint hazards. Augusta Georgia has three of the top 20 state ZIP Codes with high rates of kids with lead problems. Each ZIP Code in 2019 had at least 12 percent of children tested having blood lead levels at 3.5 micrograms per deciliter or higher, state data shows. The program's purpose is to maximize the number of children under the age of six protected from lead poisoning by assisting grantees undertake comprehensive programs to identify and control lead-based paint hazards in eligible privately-owned rental or owner-occupied housing populations. In addition, there is Healthy Homes Supplemental funding available that is intended to enhance the lead-based paint hazard control activities by comprehensively identifying and addressing other housing hazards that</p>
Analysis:	<p>If awarded, HCD will be capable of providing services to families that reside in the Augusta, Georgia -Richmond County area, who may be affected by lead-based paint hazards & other housing-related health issues; assist in the prevention of lead poisoning through education, training, and community outreach; offer technical and financial assistance while providing a safe and controlled means of lead hazard control & healthy homes remediation in residential dwelling units occupied by low-income</p>

households (annual household income cannot exceed 80% of the area median income, as determined by HUD).

Financial Impact: The Lead Hazard Reduction Program Grant funding from the US Housing and Urban Development Department consists of a Grant application with no financial commitments for Augusta, Georgia at the time of application.

Alternatives: Not Applicable

Recommendation: Motion to Receive as Information

Funds are Available in the Following Accounts: Requested Application Amount: \$3,960,000

REVIEWED AND APPROVED BY:

Finance.

Law.

Administrator.

Clerk of Commission

Memorandum of Understanding

Laney Walker / Bethlehem (LW/B) Revitalization-

Honnête Habitats III, LLC

This Memorandum of Understanding ("MOU") is entered into on the _____ day of _____, 2022 by and between the Augusta, GA's Housing and Community Development Department (HCD) and Honnête Habitats III, LLC. (HH) HCD serves as the Augusta, GA's manager for Laney Walker/Bethlehem (LW/B). HH serves as a supportive services partner and as an investor/developer partner.

Honnête Habitats III, LLC is a real estate development company focused on constructing speculative houses in the southeastern United States. HH engages in building appealing designs of affordable houses that will meet the needs of a wide range of clients. As part of its plans to become one of the leading builders in the United States of America, HH adopts international best practices in the industry. The mission of HH is to develop, promote, and preserve quality housing while building strong, healthy neighborhoods in urban areas and helping residents improve their lives.

The above-named parties to this Memorandum of Understanding recognize the importance of facilitating developments within the LW/B neighborhoods to include increasing homeownership opportunities for low to moderate income households as a joint, coordinated effort. This MOU and the accompanying program descriptions set forth the terms and conditions under which the parties express their intent to present and execute a comprehensive approach to achieving the goals of this initiative. It is expected that a signed Development Agreement will evolve from this MOU.

Part I. Structure and Purpose of Initiative

This local initiative will be known as the Laney Walker / Bethlehem Revitalization Project Initiative (the "Initiative"). The greater Initiative is designed to facilitate the development of residential housing and mixed-use development located on property currently owned by the Augusta, Georgia Land Bank Authority (AGLBA). Augusta, GA has concluded that it is beneficial to act as a team for the purpose of increasing homeownership and rental housing opportunities, as well as retaining the cultural and historic context that defines the Laney Walker & Bethlehem communities.

Part II. Partnership Goals

The goal of the Initiative is to continue HH as a supportive service partner and as an investor/developer partnership which will:

- Foster comprehensive revitalization, in partnership, and the promotion of new, single-family housing in the LW/B communities;
- Increase affordable homeownership opportunities in LW/B through approved participating lenders and use of financing assistance offered through the LW/B bonds funds, various HUD programs and HH.
- Foster the use of architecturally compatible building design that captures the character and history of the LW/B communities, utilizing the LW/B Pattern Book as a basis;

- Increase homeownership by providing targeted counseling and education to potential homebuyers;
- Conduct outreach activities to potential renters and homebuyers in the community to inform them of housing opportunities;
- Provide ongoing supportive (wraparound) services for homebuyers; and
- Build a model of partnership that can be replicated in other communities.

Part III. Responsibilities of the Parties

The parties will have the following responsibilities:

Investor/Developer Partner

- HCD to work with HH. to identify up to three (3) Single Family lots
- HH. to identify Affordable/Workforce house plans for each identified lot
- HH. to agree upon deal structure (land infusion, construction split, down payment, etc.)
- HCD and HH. to utilize private partner funds for the development on Maple Street of three (3) parcels identified as:
 - Parcel #1
 - 50% partnership commitment: \$117,240.00
 - Parcel #2
 - 50% partnership commitment: \$114,240.00
 - Parcel #3
 - 50% partnership commitment: \$114,240.00

Part IV. Performance Objectives

The overall performance of the Initiative will be evaluated on the completion of development and implement services (as shown above), and the number of residents who are actually able to obtain housing.

To date, HCD has undertaken an extensive effort to ensure the success of this revitalization. Public meetings were initially held to receive stakeholder input, and on-going meetings are being held to keep the public informed. Land acquisition activities have resulted in significant and meaningful site control. Master plans have been designed to reflect the activity to date, while guiding future endeavors.

Part V. Public Relations

The parties agree that initially, and throughout the term of this MOU, marketing and public announcements relative to Initiative activities be coordinated among and approved by both HCD and HH. prior to public release.

Part VI. Relationship of Parties

Nothing in this MOU shall be deemed to constitute or create an association, partnership or joint venture among the participating parties, or any agency or employer-employee relationship. No party is granted, nor shall it represent that it has been granted, any right or authority to assume or create any obligation or responsibility, expressed or implied, on behalf of, or in the name of another party, or bind another party in any manner.

Part VII. Term; Early Termination

The term of the MOU is twenty-four (24) months from the date of the execution. It is the intention of the participants to work diligently to ensure that within 90 days, all of the Initiative Development Goals shall be met. At that time, renewal of the partnership may be extended upon the agreement of both parties. The participating parties reserve the right to terminate the MOU with 90-day notice.

Part VIII. Administration and Reports

HCD will facilitate monitoring the Initiative and providing bi-monthly reports to the participants.

Part IX. Additional Provisions

HCD and HH. shall each identify a primary contact and an alternative contact.

Part X. Acknowledgements

As the authorized representative for my organization, I have read this MOU regarding the Initiative. I agree that it accurately describes the purpose, operational plan and roles of the Initiative participants. I understand that this document is not a contract and is not a legally binding agreement.

In Witness Whereof, the parties have set their hands and seals as of the date first written above.

Attest: **Augusta, Georgia**

By: _____ Date: _____
Hardie Davis, Jr.
As Mayor

By: _____ Date: _____
Takiyah A. Douse
As Interim City Administrator

By: _____ Date: _____
Hawthorne Welcher, Jr.
As Director, HCD

Approved as to Form by: _____ Date: _____
Augusta, GA Law Department

SEAL

Lena Bonner
As its Clerk of Commission

Honnête Habitats III, LLC

By: _____ Date: _____

Name: Brea E. Elles

Title: **Founder**



HONNETE HABITATS

Real Estate Development Overview



Prepared for:
Augusta, GA

Prepared by:
Brea Elles, CEO
E: belles@atelierhonnete.com | C: (646) 305-5404

Created:
August 11th, 2022



Brea Elles, CEO

WHO WE ARE

Brea Elles of Honnete Habitats, a design and construction professional with 10+ years of experience, a Master of Interior Architecture and International Real Estates, and certificate in Project Management. Atelier Honnete helps homeowners with renovation project planning such as setting reasonable budget, vetting general contractors, reviewing construction estimates and offering design services. Brea is on the upcoming HGTV show, “Buy It or Build It”, creating and shaping interiors empathetic to each families’ lifestyles.

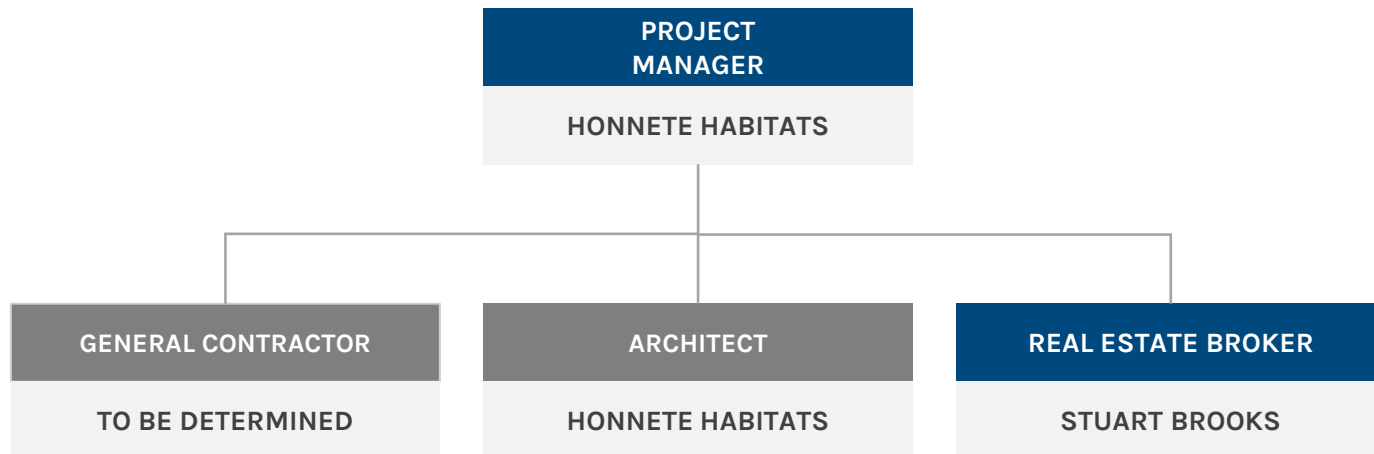
Honnête Habitats is a real estate development company focused on constructing speculative houses in the southeastern United States. We engage in building appealing designs of affordable houses that will meet the needs of a wide range of clients. As part of our plans to become one of the leading builders in the United States of America, we adopt international best practices in the industry.

Our Mission

The mission of Honnete Habitats is to develop, promote and preserve quality housing while building strong, healthy neighborhoods in urban areas and helping residents improve their lives. We are excited to present our approach and operations, which continue to move our mission forward.

PROJECT TEAM

The overall fitness of the consulting group is critical to the project's success, being accountable for its performance.



ARCHITECTURE & ENGINEERING

The architect to provide architectural, engineering, and interior design services. The architecture and engineering team is responsible for a cost-effective design that captures the project's vision and goals.

GENERAL CONTRATOR

The GC's project fiscal responsibility will entail managing the budget, minimizing change orders, identifying savings opportunities via constructability or value engineering, and providing competitive bids.

PROJECT MANAGEMENT

Honnête Habitats will be responsible for the project timeline, budget, and quality of execution. The team will oversee the design to influence the design and expedite time-critical processes.

REAL ESTATE BOKER

The realtor will be responsible for preselling and selling the property with the floor plans. He/she will present to Honnête Habitats potential buyers and coordinate the required due diligence for sale..

OUR APPROACH

While tight budgets constrain affordable housing construction, it should be appealing and offer comfort and convenience to its residents while meeting all the essential requirements of safe, healthy housing.

At Honnete Habitats, we focus on affordable housing's interior spatial design with various demographic needs. We aim to find a balance between the total construction cost and the design selection to yield the required return on the sale of a house. The following are some of our strategies:

01

Impactful Facades

The shell, structure, building facades, windows, and doors represent 25% to 30% of total hard costs, and generally, not items that can be great value engineered to reduce costs. The strategy focuses on the economy of form and material selection to offer opportunities to balance costs and aesthetics.

02

Efficient & Economic Interior

Most projects leverage a set of standard unit plans to generate design and construction efficiencies. The ideas for spatial efficiency are rarely groundbreaking, but small changes can make more livable and efficient units when deployed across a building. Interiors are often an area of short-sighted cost-cutting: downgrading finishes and appliances do not save much money and may reduce the durability and environmental quality.



EXISTING NEIGHBORHOOD

The existing neighborhood consist of many single-family houses of craftsman architecture. Most of the exterior facades are horizontal siding with brick or concrete foundation walls. The exterior colors are predominantly white paint with colorful roof and trim framed by greenery.

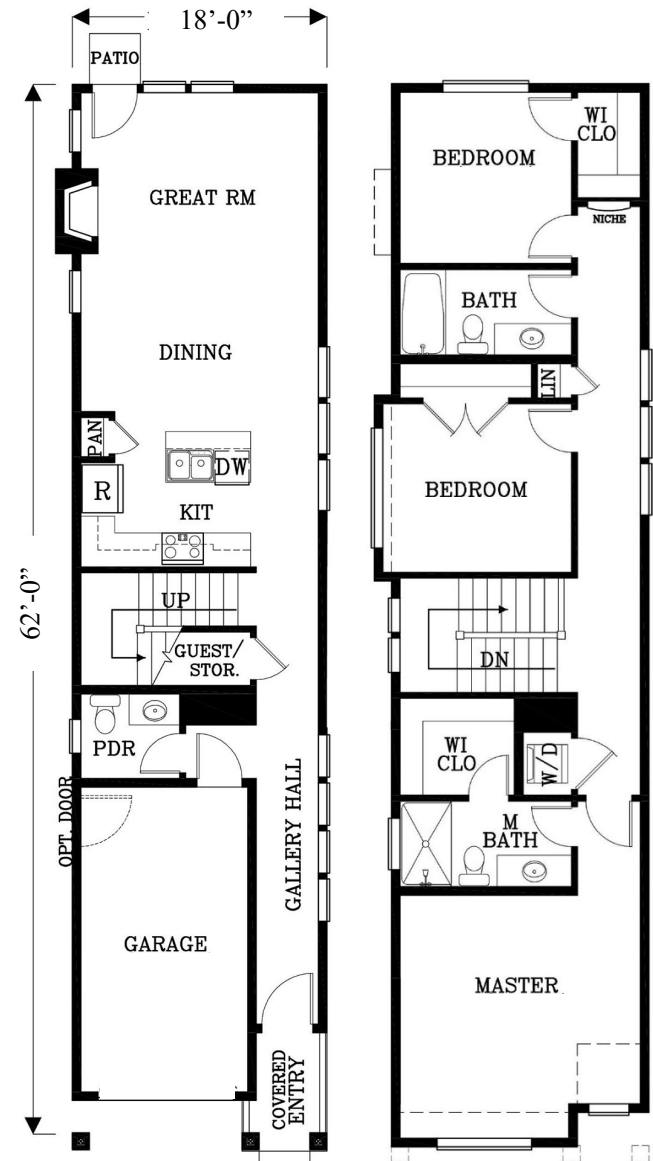
Including new houses with a front garage will be a novel concept for the existing street elevation of the neighborhood. The garage must be recessed to remove much emphasis and place emphasis on the front entry. A transition between craftsman and modern architecture will be best suited to maintain the reference of the previous historical architecture. The exterior facades consist of horizontal siding, batten board, or shingles, providing a flare of modernity and texture.

MODEL HOUSE PROPOSED

CRAFTSMAN ARCHITECTURAL STYLE

1650 Sq Ft, 3 Bedrooms, 2.5 Bathrooms, 1 Car Garage

We are proposing a craftsman architectural style to preserve the historical architectural reference of the neighborhood. The interior settings will be modern with finishes and trims. The exterior materiality consists of the pairing of batten board, siding and shingles with a modern color palette framed by green landscape.



LOTS/PLANS

The project is for the development of three adjacent lots within the Twiggs St corridor. Each lot will be developed with a single-family two-story 1650 square foot house.

Lot	1	2	3
Address	1409 Maple St	1411 Maple St	1413 Maple St
Lot Size	30 x 150	31 x 150	31 x 150
House Square Footage	1650	1650	1650
Construction Type	New Construction	New Construction	New Construction
Housing Type	Single Family	Single Family	Single Family
Levels	2	2	2
Bedrooms	2/1 Flex	2/1 Flex	2/1 Flex
Bathroom	2	2	2
Garage	1	1	1
Construction Timeline (Months)	6	6	6



**Administrative Services Committee Meeting
8/30/2022 1:10 PM**

HCD_ Memorandum of Understanding with Honnête Habitats III, LLC (HH) Approval Request

Department: HCD

Presenter: Hawthorne Welcher, Jr. and/or HCD Staff

Caption: Motion to **approve** HCD's request for 50/50 partnership with Honnête Habitats III, LLC to develop (3) workforce housing units, (New Construction) within the Laney Walker/Bethlehem area located at 1409 Maple St., 1411 Maple St., and 1413 Maple St .

Background: Honnête Habitats III, LLC is a real estate development company focused on constructing speculative houses in the southeastern United States. HH engages in building appealing designs of affordable houses that will meet the needs of a wide range of clients. As part of its plans to become one of the leading builders in the United States of America, HH adopts international best practices in the industry. The mission of HH is to develop, promote, and preserve quality housing while building strong, healthy neighborhoods in urban areas and helping residents improve their lives.

<u>Address</u> <u>Type</u>	<u>Budget</u>	<u>Project</u>
Parcel #1 Construction (labor/material)	\$117,240	New
Parcel #2 Construction (labor/material)	\$114,240	New
Parcel #3 Construction	\$114,240	New

Analysis: HCD seeks to continue corridor development via the Twiggs Street corridor in partnership with Honnête Habitats.

Financial Impact: HCD agrees to commit \$345,720 total in partnership with HH.

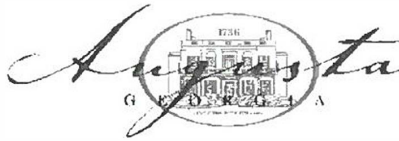
Alternatives: Deny

Recommendation: Motion to approve HCD's request for 50/50 partnership with Honnête Habitats III, LLC to develop (3) workforce housing units, (New Construction) within the Laney Walker/Bethlehem area located at 1409 Maple St, 1411 Maple St, and 1413 Maple St.

Funds are Available in the Following Accounts: Laney Walker/Bethlehem Project Funds: GL Code: 298-07-7343-5413150

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission



HOUSING & COMMUNITY DEVELOPMENT

Hawthorne Welcher, Jr.
Director

Shauntia Lewis
Deputy Director

MEMORANDUM

TO: Ms. Geri Sams, Procurement Director

FROM: Mr. Hawthorne Welcher, Jr., HCD Director

THRU: Ms. Shauntia Lewis, HCD, Deputy Director

CC: Mr. Darrell White, Procurement Deputy Director
Ms. Nancy Williams, Procurement Contract Compliance

DATE: June 8, 2022

RE: HCD Recommendation of Award to Enter into Contract
RFQ Item #22-188 Lead Grant Hazard Reduction Program

SUBJECT

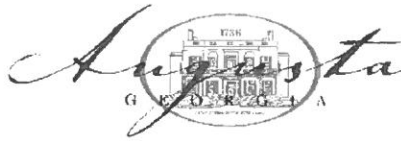
- I. In compliance with Augusta, Georgia's Code, and following direction from the Augusta Procurement Department, Housing and Community Development (HCD) requests the recommendation of award for the following RFQ Item #22-188
- **G & P Construction, Hauling and Environmental LLC,**
 - **Clean And Green Environmental,**
 - **GLE Associates Inc.,**
 - **Blount's Complete Home Services Inc.,**
 - **National Environmental Solutions Inc.**

HOUSING COMMUNITY DEVELOPMENT RECOMMENDATION

Approve and authorize securing services in response to # RFQ Item 22-188 through Bid from G & P Construction, Hauling and Environmental LLC, Clean and Green Environmental, GLE Associates Inc., Blount's Complete Home Services Inc., National Environmental Solutions Inc. Such Lead service are to include:

1. Certified Lead Abatement Contractors
 - a. Lead Abatement Housing
 - b. Passing Clearance
2. Certified Lead RRP Contractor
 - a. Renovation Repair for Housing
 - b. Pass Clearance





HOUSING & COMMUNITY DEVELOPMENT

Hawthorne Welcher, Jr.
Director

Shauntia Lewis
Deputy Director

3. Certified Lead Inspector/ Risk Assessor
 - c. Lead Inspection and or Risk Assessment for housing
 - d. Issue final report including lead base paint components and lead hazard control plan.
4. Clearance Inspectors
 - e. Conduct visual clearance as feasible
 - f. Conduct Final Clearance and issue final clearance report

Recommendation of Award RFQ Item #22-188 Lead Hazard Reduction June 8, 2022

- II. Authorize G &P Construction, Hauling and Environmental LLC, Clean And Green Environmental, GLE Associates Inc., Blount's Complete Home Services Inc., National Environmental Solutions Inc. to bid on lead hazard reduction propjets.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Secure sound professional services for Certified Lead Abatement Contractors, Certified Lead RRP Contractor, Certified Lead Inspector/ Risk Assessor and Clearance Inspectors for RFQ Item #22-188 Lead Hazard Reduction Program

Thank you again, and if you have any questions or concerns, please do not hesitate to give me a call at (706) 821-1797.

COMMENTS:



Request for Qualification

Request for Qualifications will be received at this office until **Wednesday, April 20, 2022 @ 11:00 a.m.** via ZOOM Meeting ID: **858 0093 4040; Passcode: 462521** for furnishing:

RFQ Item #22-188 Lead Grant Hazard Reduction Program for Augusta, GA – Housing and Community Development

RFQs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

RFQ documents may be viewed on the Augusta Georgia web site under the Procurement Department ARcbid. RFQ documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901 (706-821-2422).

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, April 1, 2022 @ 5:00 P.M. No RFQ will be accepted by fax or email, all must be received by mail or hand delivered.

No RFQ may be withdrawn for a period of **90 days** after bids have been opened, pending the execution of contract with the successful bidder(s).

Request for qualifications (RFQ) and specifications. An RFQ shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for qualification including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFQ number on the outside of the envelope.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for qualification issued by a city must include the [contractor affidavit](#) as part of the requirement for their bid to be considered.

Proponents are cautioned that acquisition of RFQ documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFQ documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle March 10, 17, 24, 31, 2022
Metro Courier March 10, 2022

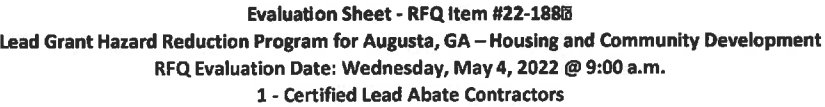
Revised: 3/22/21



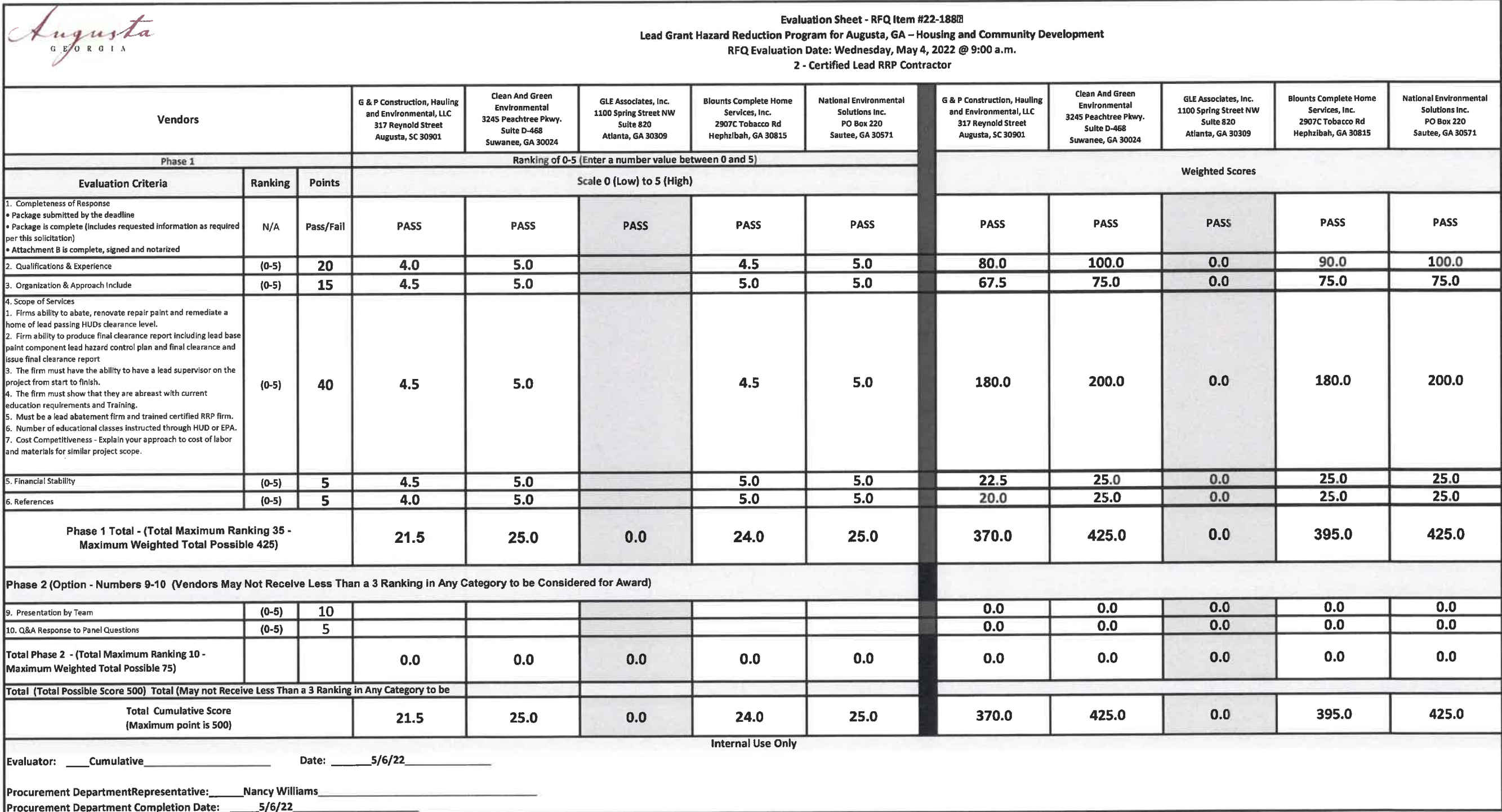
RFQ Opening - RFQ Item #22-188
Lead Grant Hazard Reduction Program for Augusta, GA –
Housing and Community Development
Date: Wednesday, April 20, 2022 @ 11:00 a.m.


Total Number Specifications Mailed Out: 23
 Total Number Specifications Download (Demandstar): 4
 Total Electronic Notifications (Demandstar): 123
 Georgia Procurement Registry: 208
 Total packages submitted: 6
 Total Noncompliant: 0


VENDORS	Attachment "B"	E-Verify Number	SAVE Form	Original	7 Copies
G & P Construction, Hauling and Environmental, LLC 317 Reynold Street Augusta, SC 30901	Yes	877166	Yes	Yes	Yes
Clean And Green Environmental 3245 Peachtree Pkwy. Suite D-468 Suwanee, GA 30024	Yes	1817653	Yes	Yes	Yes
GLE Associates, Inc. 1100 Spring Street NW Suite 820 Atlanta, GA 30309	Yes	267171	Yes	Yes	Yes
Enviro Masters Inc. 2790 US-27 Carrollton, GA 30117	No Response Submittal				
Blounts Complete Home Services, Inc. 2907C Tobacco Rd Hephzibah, GA 30815	Yes	209640	Yes	Yes	Yes
National Environmental Solutions Inc. PO Box 220 Sautee, GA 30571	Yes	1367349	Yes	Yes	Yes

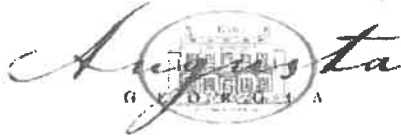


Internal Use Only
 Evaluator: _____ Cumulative _____ Date: _____ 5/6/22 _____
 Procurement Department Representative: _____ Nancy Williams _____
 Procurement Department Completion Date: _____ 5/6/22 _____



<div><div></div><div><div>Evaluation Sheet - RFQ Item #22-188</div><div>Lead Grant Hazard Reduction Program for Augusta, GA – Housing and Community Development</div><div>RFQ Evaluation Date: Wednesday, May 4, 2022 @ 9:00 a.m.</div><div>3 - Certified Lead Inspector / Risk Assessor</div></div></div>														
Vendors			G & P Construction, Hauling and Environmental, LLC 317 Reynold Street Augusta, SC 30901	Clean And Green Environmental 3245 Peachtree Pkwy. Suite D-468 Suwanee, GA 30024	GLE Associates, Inc. 1100 Spring Street NW Suite 820 Atlanta, GA 30309	Blounts Complete Home Services, Inc. 2907C Tobacco Rd Hephzibah, GA 30815	National Environmental Solutions Inc. PO Box 220 Santee, GA 30571	G & P Construction, Hauling and Environmental, LLC 317 Reynold Street Augusta, SC 30901	Clean And Green Environmental 3245 Peachtree Pkwy. Suite D-468 Suwanee, GA 30024	GLE Associates, Inc. 1100 Spring Street NW Suite 820 Atlanta, GA 30309	Blounts Complete Home Services, Inc. 2907C Tobacco Rd Hephzibah, GA 30815	National Environmental Solutions Inc. PO Box 220 Santee, GA 30571		
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)					Weighted Scores						
Evaluation Criteria		Ranking	Points	Scale 0 (Low) to 5 (High)										
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized		N/A	Pass/Fail	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS		
2. Qualifications & Experience		(0-5)	20		5.0	5.0		5.0	0.0	100.0	100.0	0.0	100.0	
3. Organization & Approach Include		(0-5)	15		5.0	5.0		5.0	0.0	75.0	75.0	0.0	75.0	
4. Scope of Services 1. Firms ability to abate, renovate repair paint and remediate a home of lead passing HUDs clearance level. 2. Firm ability to produce final clearance report including lead base paint component lead hazard control plan and final clearance and issue final clearance report 3. The firm must have the ability to have a lead supervisor on the project from start to finish. 4. The firm must show that they are abreast with current education requirements and Training. 5. Must be a lead abatement firm and trained certified RRP firm. 6. Number of educational classes instructed through HUD or EPA. 7. Cost Competitiveness - Explain your approach to cost of labor and materials for similar project scope.		(0-5)	40		5.0	5.0		5.0	0.0	200.0	200.0	0.0	200.0	
5. Financial Stability		(0-5)	5		5.0	5.0		5.0	0.0	25.0	25.0	0.0	25.0	
6. References		(0-5)	5		5.0	5.0		5.0	0.0	25.0	25.0	0.0	25.0	
Phase 1 Total - (Total Maximum Ranking 35 - Maximum Weighted Total Possible 425)				0.0	25.0	25.0		0.0	25.0	0.0	425.0	425.0	0.0	425.0
Phase 2 (Option - Numbers 9-10 (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)														
9. Presentation by Team		(0-5)	10						0.0	0.0	0.0	0.0	0.0	
10. Q&A Response to Panel Questions		(0-5)	5						0.0	0.0	0.0	0.0	0.0	
Total Phase 2 - (Total Maximum Ranking 10 - Maximum Weighted Total Possible 75)					0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)														
Total Cumulative Score (Maximum point is 500)				0.0	25.0	25.0		0.0	25.0	0.0	425.0	425.0	0.0	425.0
Internal Use Only														
Evaluator: _____ Cumulative _____ Date: __5/6/22_____														
Procurement Department Representative: _____ Nancy Williams _____														
Procurement Department Completion Date: __5/6/22_____														

<div><div></div><div><div>Evaluation Sheet - RFQ Item #22-188</div><div>Lead Grant Hazard Reduction Program for Augusta, GA – Housing and Community Development</div><div>RFQ Evaluation Date: Wednesday, May 4, 2022 @ 9:00 a.m.</div><div>4 - Clearance Inspector</div></div></div>												
Vendors			G & P Construction, Hauling and Environmental, LLC 317 Reynold Street Augusta, SC 30901	Clean And Green Environmental 3245 Peachtree Pkwy. Suite D-468 Suwanee, GA 30024	GLE Associates, Inc. 1100 Spring Street NW Suite 820 Atlanta, GA 30309	Blounts Complete Home Services, Inc. 2907C Tobacco Rd Hephzibah, GA 30815	National Environmental Solutions Inc. PO Box 220 Santee, GA 30571	G & P Construction, Hauling and Environmental, LLC 317 Reynold Street Augusta, SC 30901	Clean And Green Environmental 3245 Peachtree Pkwy. Suite D-468 Suwanee, GA 30024	GLE Associates, Inc. 1100 Spring Street NW Suite 820 Atlanta, GA 30309	Blounts Complete Home Services, Inc. 2907C Tobacco Rd Hephzibah, GA 30815	National Environmental Solutions Inc. PO Box 220 Santee, GA 30571
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)					Weighted Scores				
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)									
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS
2. Qualifications & Experience	(0-5)	20		5.0	5.0		5.0	0.0	100.0	100.0	0.0	100.0
3. Organization & Approach Include	(0-5)	15		5.0	5.0		5.0	0.0	75.0	75.0	0.0	75.0
4. Scope of Services 1. Firms ability to abate, renovate repair paint and remediate a home of lead passing HUDs clearance level. 2. Firm ability to produce final clearance report including lead base paint component lead hazard control plan and final clearance and issue final clearance report 3. The firm must have the ability to have a lead supervisor on the project from start to finish. 4. The firm must show that they are abreast with current education requirements and Training. 5. Must be a lead abatement firm and trained certified RRP firm. 6. Number of educational classes instructed through HUD or EPA. 7. Cost Competitiveness - Explain your approach to cost of labor and materials for similar project scope.	(0-5)	40		5.0	5.0		5.0	0.0	200.0	200.0	0.0	200.0
5. Financial Stability	(0-5)	5		5.0	5.0		5.0	0.0	25.0	25.0	0.0	25.0
6. References	(0-5)	5		5.0	5.0		5.0	0.0	25.0	25.0	0.0	25.0
Phase 1 Total - (Total Maximum Ranking 35 - Maximum Weighted Total Possible 425)			0.0	25.0	25.0	0.0	25.0	0.0	425.0	425.0	0.0	425.0
Phase 2 (Option - Numbers 9-10 (Vendors May Not Receive Less Than a 3 Ranking In Any Category to be Considered for Award)												
9. Presentation by Team	(0-5)	10						0.0	0.0	0.0	0.0	0.0
10. Q&A Response to Panel Questions	(0-5)	5						0.0	0.0	0.0	0.0	0.0
Total Phase 2 - (Total Maximum Ranking 10 - Maximum Weighted Total Possible 75)			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking In Any Category to be Considered for Award)												
Total Cumulative Score (Maximum point is 500)			0.0	25.0	25.0	0.0	25.0	0.0	425.0	425.0	0.0	425.0
Internal Use Only												
Evaluator: _____ Cumulative _____ Date: _____ 5/6/22 _____												
Procurement Department Representative: _____ Nancy Williams _____												
Procurement Department Completion Date: _____ 5/6/22 _____												



HOUSING & COMMUNITY DEVELOPMENT

Hawthorne Welcher, Jr.
Director

Shauntia Lewis
Deputy Director

MEMORANDUM

TO: Ms. Geri Sams, Procurement Director

FROM: Mr. Hawthorne Welcher, Jr., HCD Director

THRU: Ms. Shauntia Lewis, HCD, Deputy Director

CC: Mr. Darrell White, Procurement Deputy Director
Ms. Nancy Williams, Procurement Contract Compliance

DATE: June 8, 2022

RE: HCD Recommendation of Award to Enter into Contract
RFQ Item #22-188 Lead Grant Hazard Reduction Program

SUBJECT

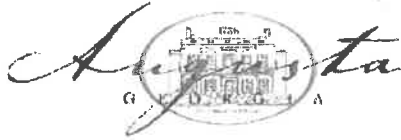
- I. In compliance with Augusta, Georgia's Code, and following direction from the Augusta Procurement Department, Housing and Community Development (HCD) requests the recommendation of award for the following RFQ Item #22-188
- **G & P Construction,**
 - **Hauling and Environmental LLC,**
 - **Clean And Green Environmental,**
 - **GLE Associates Inc.,**
 - **Blount's Complete Home Services Inc.,**
 - **National Environmental Solutions Inc.**

HOUSING COMMUNITY DEVELOPMENT RECOMMENDATION

Approve and authorize securing services in response to # RFQ Item 22-188 through Bid from G & P Construction, Hauling and Environmental LLC, Clean and Green Environmental, GLE Associates Inc., Blount's Complete Home Services Inc., National Environmental Solutions Inc. Such Lead service are to include:

1. Certified Lead Abatement Contractors
 - a. Lead Abatement Housing
 - b. Passing Clearance
2. Certified Lead RRP Contractor
 - a. Renovation Repair for Housing
 - b. Pass Clearance





HOUSING & COMMUNITY DEVELOPMENT

Hawthorne Welcher, Jr.
Director

Shauntia Lewis
Deputy Director

3. Certified Lead Inspector/ Risk Assessor
 - c. Lead Inspection and or Risk Assessment for housing
 - d. Issue final report including lead base paint components and lead hazard control plan.
- 4 Clearance Inspectors
 - e. Conduct visual clearance as feasible
 - f. Conduct Final Clearance and issue final clearance report

Recommendation of Award RFQ Item #22-188 Lead Hazard Reduction June 8, 2022

- II. Authorize G &P Construction, Hauling and Environmental LLC, Clean And Green Environmental, GLE Associates Inc., Blount's Complete Home Services Inc., National Environmental Solutions Inc. to bid on lead hazard reduction projects.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Secure sound professional services for Certified Lead Abatement Contractors, Certified Lead RRP Contractor, Certified Lead Inspector/ Risk Assessor and Clearance Inspectors for RFQ Item #22-188 Lead Hazard Reduction Program

Thank you again, and if you have any questions or concerns, please do not hesitate to give me a call at (706) 821-1797.

COMMENTS:



Sec. 1-10-47. Request for qualifications; pre-qualifications of contractors.

- (a) The Procurement Director, in consultation with the Administrator and using agency head may determine that it shall be in the best interest of Augusta, Georgia to pre-qualify offerors for contracts of a particular type. The imposed standards shall be met by any contractor who wishes submit a bid or proposal for the subject project. The contractor shall submit required data in order to obtain a fair and impartial determination of whether the pre-qualification standards have been met. When pre-qualification is required, only those contractors who submit the required pre-qualification information and who are actually pre-qualified to submit a bid or proposal for the proposed solicitation.
- (b) *Public notice.* Public notice of pre-qualification shall be given in the same manner as provided in section 1-10-50 (c).
- (c) *Pre-qualification standards.* The Procurement Director and affected using agency heads shall review all information submitted by the suppliers and, if necessary, require additional information. The standards set for pre-qualification shall include but not be limited to factors set forth in section 1-10-50-Sealed Bids; Bid Acceptance and Bid Evaluation or section 1-10-52-Sealed Proposals; Evaluation and Selection. If the Procurement Director and Administrator determine that the contractor meets all standards, then the contractor shall be so pre-qualified. The contractor shall be notified in writing.
- (d) *Failure to pre-qualify.* Should a contractor not be pre-qualified, appropriate written notice shall be sent and the contractor may appeal such determination as provided in Article 9.
- (e) In no instance shall a contract be awarded from the solicitation of request for qualifications.

Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.

FYI: Process Regarding Request for Qualifications

- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

Sec. 1-10-52. Sealed proposals.

- (a) *Conditions for use.* In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.
- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).
- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.

FYI: Process Regarding Request for Qualifications

- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:
 - (1) The ability, capacity, and skill of the offeror to perform the contract or provide the services required;
 - (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
 - (4) The quality of performance on previous contracts;
 - (5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;
 - (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;

FYI: Process Regarding Request for Qualifications

- (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
 - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
 - (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
 - (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions, additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.
 - (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.

**KJ'S GENERAL CONTRACTOR
ATTN. KENNETH JENKS
6205 ABERCORN STREET
SAVANNAH, GA 31405**

**POLAR AIR
ATTN. SAMUEL BRITTON
1 INTERCHANGE WAY
SAVANNAH, GA 31415**

**ENVIROMASTERS, INC.
ATTN. BOBBY PRESNAL
2790 27 HIGHWAY N.
CARROLLTON, GA 30117**

**RAGINS CONSTRUCTION
ATTN. COREY CLOWERS
3875 LOG CABIN DR.
MACON, GA 31204**

**NATIONAL ENVIRONMENTAL
SOLUTIONS, INC.
PO BOX 220
SAUTEE-NACOOCHEE, GA 30571**

**SOUTHEAST LEAD CONSULTANTS
243 JIM KNIGHT RD SE
CARTERSVILLE, GA 30121**

**BALCO, LLC.
2110 FORTSON ROAD
FORTSON, GEORGIA 31808**

**CENTRAL GEORGIA RESTORATION
LLC
17426 HIGHWAY 18
ZEBULON, GEORGIA 30295**

**CLEAN AND GREEN
ENVIRONMENTAL PROPERTY
SOLUTIONS GROUP INC.
3245 PEACHTREE PARKWAY
SUWANEE, GEORGIA 30024**

**COASTAL DREAMS WINDOWS AND
DOORS
21 TEAL COURT
BLOOMINGDALE, GA 31302**

**COASTLINE RECOVERY, LLC
2900 DELK ROAD SE
MARIETTA, GEORGIA 30067**

**ENVIROLOGICAL ELEMENTS
2070 PEACHTREE INDUST. CT
ATLANTA, GEORGIA 30341**

**GRAINGER CONTRACTING AND
SERVICES, LLC
3402 HARDEE AVENUE
ATLANTA, GEORGIA 30341**

**LATIMER CONSTRUCT. CO. INC.
255 DEPOT STREET
BALL GROUND, GEORGIA 30107**

**LEAD SOUTH
838 CONCORD ROAD
CONCORD, GEORGIA 30206**

**LOGIC ENVIRONMENTAL
3400 MCCLURE BRIDGE ROAD
DULUTH, GEORGIA 30096**

**MORLEY
7560 INDUSTRIAL COURT
ALPHARETTA, GEORGIA 30004**

**SOLORZANO BROTHERS INC.
4367 WELLINGTON HILLS LANE
SNELLVILLE, GEORGIA 30039**

**SUPERIOR CONTRACTING &
MAINTENANCE
2501 EAST PIEDMONT ROAD
MARIETTA, GEORGIA 30062**

**MARK'S DEMOLITION & ENVIR
CORP
ATTN: JOHN PARTRIDGE
4704 FULCHER ROAD
HEPHZIBAH, GA 30815**

**G & P CONSTRUCTION
HAULING & ENVIRONMENTAL
ATTN: DEBRA PEARSON
310 BELAIR ROAD
NORTH AUGUSTA, SC 29841**

**THOMPSON BUILDING WRECKING
631 ELEVENTH STREET
AUGUSTA, GA 30903**

**CITY DEMOLITION & ABATEMENT
4644 POWDER SPRINGS DALLAS RD
#1494
POWDER SPRINGS, GA 30127**

**HAWTHORNE WELCHER
HOUSING AND COMMUNITY
DEVELOPMENT**

**DARRELL GRANT
HOUSING AND COMMUNITY
DEVELOPMENT**

**PHYLLIS JOHNSON
COMPLIANCE**

**RFQ #22-188
LEAD GRANT HAZARD REDUCTION
PROGRAM FOR AUGUSTA, GA –
HOUSING AND COMMUNITY
DEVELOPMENT
DUE: WED., APRIL 20, 2022 @ 11:00 A.M.**

**RFQ #22-188
LEAD GRANT HAZARD REDUCTION
PROGRAM FOR AUGUSTA, GA –
HOUSING AND COMMUNITY
DEVELOPMENT
MAIL: 3/11/22**

BIDDERS LIST

BID ITEM # 22-188 COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	GLE ATTN. NIKY PEGUERO 5405 CYPRESS CENTER DRIVE SUITE 110 TAMPA, FLORIDA 33609		4/11/22			KM
2						
3						
4						
5						
6						
7						
8						
9						
0						
1						

	WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTI 2022-03-11	michele.jamros@amecfw.com Jamros, Michele		
	WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTI 2022-03-11	suzanne.mccollum@amecfw.com AMECGA1234, AMECGA1234		
582142667	WOODWIND CONSTRUCTION COMPANY INC 2022-03-11	lberthen@woodwindconstruction.net WOODWIND, WOODWIND	N	NOM
582474280	WORLDSCAPES LGP LLC 2022-03-11	worldscapes.bids@gmail.com WORLDSCAPES, WORLDSCAPES	Y	AFA
461519948	WT Miller LLC 2022-03-11	Bill@wtmiller.com Miller, Bill	N	NOM
	WT Miller LLC 2022-03-11	april@wtmiller.com Miller, April		
591026607	Williams & Rowe Co. Inc. 2022-03-11	davidgale@williamsrowe.com Gale, David	N	NOM
	Williams & Rowe Co. Inc. 2022-03-11	kenw@williamsrowe.com Willhoite, Kenneth		
760312950	Xenco Laboratories 2022-03-11	john.andros@xenco.com Andros, John	Y	HIA
415920157	spurlock services 2022-03-11	amoms@mindspring.com spurlock, gary	N	NOM

ETHNIC GROUP	COUNT
African American	32
Asian American	4
Native American	4
Hispanic/Latino	6
Pacific Island/American	3
Non Minority	159
Not Classified	0
Total Number of Vendors	208
Total Number of Contacts	396

[PR_bid_email_list](#)



**Administrative Services Committee Meeting
8/30/2022 1:10 PM**

RFQ 22-188 - HCD Lead Grant Hazard Reduction Program Contract Approval Request

Department:	HCD
Presenter:	Hawthorne Welcher, Jr. and/or HCD Staff
Caption:	<p>Motion to approve HCDs RFQ 22-188: contracts with The committee has recommended to prequalify the following vendors for the 4 lead services areas listed below: 1. Certified Lead Abate Contractors: Clean and Green Environmental and National Environmental Solutions, Inc. 2. Certified Lead RRP Contractors: G & P Construction, Clean and Green Environmental , Blounts Complete Home Services and National Environmental Solutions, Inc. 3. Certified Lead Inspector/Risk Assessor: Clean and Green Environmental , GLE Associates, and National Environmental Solutions, Inc. 4. Clearance Inspectors: Clean and Green Environmental, GLE Associates and National Environmental Solutions, Inc. to administer lead remediation for the Housing and Community Development (HCD) Lead Grant Hazard Reduction Program. This pre-qualification contract is for a three (3) year term.</p>
Background:	<p>The action is to assist with the HCD Lead Grant Hazard Reduction Program. The approved vendors will assist HCD with lead inspection, risk assessment, and the remediation of lead found in homes built pre-1978. The vendors have been pre-qualified in their areas of expertise in which they have been certified to perform the requested services.</p>
Analysis:	<p>Approval of this request will assist HCD to eradicate lead in all homes built pre-1978 in Augusta, Richmond County. RFQ 22-188 was submitted to the Augusta Procurement Department on January 7, 2022. The RFQ opening date was March 15, 2022; there were five vendors that responded with all five being compliant. The evaluation committee met on May 6, 2022, to assess the proposals and qualify the vendors in the areas that they were certified in. The committee has recommended to prequalify the following vendors for the 4 lead services areas listed below: 1. Certified Lead Abate Contractors: Clean and Green Environmental and National Environmental Solutions, Inc. 2. Certified Lead RRP Contractors: G & P Construction, Clean and Green Environmental , Blounts Complete Home Services and National Environmental Solutions, Inc. 3. Certified Lead Inspector/Risk Assessor: Clean and Green Environmental , GLE Associates, and National Environmental Solutions, Inc. 4. Clearance Inspectors: Clean and Green Environmental, GLE Associates and National Environmental Solutions, Inc. The pre-qualified vendors will be required to submit bids as pre-qualified vendors for the individual projects included in the Lead Grant Hazard Reduction Program.</p>

Financial Impact:	HCD receives grant funding from the United States Housing and Urban Development for the Lead Hazard Reduction Program to eradicate lead. Grant funding will address all administrative costs concerning the Lead Hazard Reduction Grant.
Alternatives:	deny and require HCD to procure services through the Procurement Process so that vendors can be prequalify to perform the services awarded though the grant.
Recommendation:	Motion to approve HCDs RFQ 22-188: contracts with 1. G & P Construction, Hauling and Environmental LLC, 2. Clean and Green Environmental, 3. GLE Associates Inc., 4. Blount's Complete Home Services Inc., and 5. National Environmental Solutions Inc. to administer lead remediation for the Housing and Community Development (HCD) Lead Grant Hazard Reduction Program. This contract is for three (3) years. RFQ 22-188.
Funds are Available in the Following Accounts:	Motion to approve HCDs RFQ 22-188: contracts with 1. G & P Construction, Hauling and Environmental LLC, 2. Clean and Green Environmental, 3. GLE Associates Inc., 4. Blount's Complete Home Services Inc., and 5. National Environmental Solutions Inc. to administer lead remediation for the Housing and Community Development (HCD) Lead Grant Hazard Reduction Program. This contract is for three (3) years. RFQ 22-188. Fund source: 221073227-5211120

REVIEWED AND APPROVED BY:

Procurement.
Finance.
Law.
Administrator.
Clerk of Commission



July 21, 2022

Ms. Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street – Room 605
Augusta, GA 30901

RE: Request for Proposal for Architectural Services
Item #22-213 Design Services for Fleet Management New Facilities – REV1

Dear Ms. Sams:

Thank you for selecting the Dickinson Architects Team to proceed into contract negotiations for the above referenced project. Please find below a description of the scope of work and the proposed fee.

Scope of Work:

The scope of work shall be as defined in RFQ Item #22-213 Design Services for Fleet Management New Facilities. The deliverables shall be separated into two phases, as follows:

Phase I shall address the conceptual design of the new Fleet Management Facility. The tasks within Phase I shall include: program verification of the AFM, programming of the AFDHVS, conceptual floor plan and site master plan, and a conceptual cost estimate. The programming tasks shall identify the current and future needs of the AFM/AFDHVS. The conceptual master plan will exhibit how this program could be built out on the site. Refer to the attached Scope of Work document which outlines the specific tasks and deliverables of Phase I.

Phase II shall include the preparation of the bid documents and construction phase services. The tasks within Phase II shall include the following: program/budget reconciliation based on the approved budget, design package deliverables at the schematic design, design development, and construction documents stages, (3) cost estimates, and construction phase services for all disciplines. Prior to the start of Phase II, the client shall establish the stated cost limitation (SCL) for the project. Should the SCL not cover the full program, the Design Team, with assistance from the users, will propose a reduced program that corresponds to the SCL.

Services not included in scope of work:

- | | |
|--|------------------------------------|
| • Fixtures, Furnishings and Equipment (FF&E) selection | • Topographic/boundary line survey |
| • Audio/Video component design | • Utility locate |
| • Soils/environmental testing | • Permit/review/submittal fees |
| | • Special Inspections |



Ms. Geri A. Sams, Director
Augusta Procurement Department
Augusta, GA 30901

RE: Request for Proposal for Architectural Services
Item #22-213 Design Services for Fleet Management New Facilities – REV1
July 21, 2022
Page 2

Proposed Fee

Dickinson Architects proposes to provide the design services described in the above Scope of Work according to the following structure:

Phase I – Lump sum of \$108,000 (One hundred eight thousand dollars)

Phase II – 8.5% Fee shall be based on a percentage of the construction cost, inclusive of all designed alternates.

The above fee has been structured around the provided concept drawings. Should these project parameters vary, Dickinson Architects will assess the work effort and determine if additional fees are necessary. Any additional fees can be provided per the hourly rates below or at an agreed upon lump sum amount.

Hourly Rates

Principal Architect	\$190/hr
Designer	\$100/hr
Associate Architect	\$150/hr
Draftsman/Cad Operator	\$ 75/hr
Interior Designer	\$125/hr
Admin Assistant	\$ 75/hr

Any expenses incurred for additional expenditures will be billed as reimbursable expenses as cost plus 10%. A reimbursable budget of \$12,000 shall be established each for Phase I and Phase II to cover these costs. Anticipated reimbursables are as follows:

- Travel
- Postage
- Printing Costs

I have included a draft AIA B101 contract for your reference. Please contact me with any questions. Thank you for the opportunity to submit this proposal.

Sincerely,

Nicholas Dickinson, II, AIA, NCARB
CEO

NCDII
22018

Request for Qualifications

Request for Qualifications will be received at this office until **Tuesday, May 10, 2022 @ 3:00 p.m.** via ZOOM Meeting ID: 897 4778 4682; Passcode: 422766 for furnishing:

RFQ Item #22-213 Design Services for Fleet Management New Facilities for Augusta, GA – Central Services Department

RFQs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

RFQ documents may be viewed on the Augusta Georgia web site under the Procurement Department ARcbid. RFQ documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901 (706-821-2422).

Pre-Qualification Conference will be held on Monday, April 18, 2022 @ 2:00 p.m. via Zoom – Meeting ID: 830 8850 5741 Passcode: 468828

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Tuesday, April 19, 2022 @ 5:00 P.M. No RFQ will be accepted by fax or email, all must be received by mail or hand delivered.

No RFQ may be withdrawn for a period of **90 days** after RFQ have been opened, pending the execution of contract with the successful bidder(s).

Request for qualifications (RFQ) and specifications. An RFQ shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for qualification including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFQ number on the outside of the envelope.

GEORGIA E-Verify and Public Contracts: The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contract (contracts with a government agency) for the physical performance of services over \$2,499 in value to enroll in E-Verify, **regardless of the number of employees.** They may be exempt from this requirement if they have no employees and do not plan to hire employees for the purpose of completing any part of the public contract. Certain professions are also exempt. All requests for qualification issued by a city must include the contractor affidavit as part of the requirement for their bid to be considered.

Respondents are cautioned that acquisition of RFQ documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFQ documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	March 24, 31, 2022 and April 7, 14, 2022
Metro Courier	March 24, 2022

Revised: 3/22/21

Meeting ID	Topic	Start Time
83088505741	Pre-Qualification Conference: #22-213 New Facilities for Augusta Fleet Management - Central Service Department	4/18/2022 13:15
Name (Original Name)	User Email	Total Minutes
Shill@augustaga.gov	shill@augustaga.gov	72
Darrell White		73
Danielle Debien		64
Ashkea White		42
Virgo Gambill Architects		39
Martin Ford		37
Dinah Dempsey		44
JGC JMA		35
millardr		36
Rick Acree		35
Amy Christian		32
Lisa Pinyan		32
Dr. Yolanda Jackson (Yolanda Jackson)	p.johnson@augustaga.gov	30
Garrett Womble		31
Rachel Stahler		29
Ken Prol - DC		28
Serena Graham		28
DCortese		28
Megan Poston		28
gshields		28
John Hughes		28
15183126534		19
Ronald Reekes		26
Melissa Chavis-Chris Booker & Associates# PC		26
Tywanna Scott		25
19177030339		24
17067986792		23
GMullin		23
GERALDINE SAMS		14

[illegible]



RFQ Opening - RFQ Item #22-213
Design Services for Fleet Management New Facilities for Augusta, GA
Central Services Department
Date: Tuesday, May 10, 2022 @ 3:00 p.m. ZOOM

Total Number Specifications Mailed Out: 13
 Total Number Specifications Download (Demandstar): 10
 Total Electronic Notifications (Demandstar): 526
 Georgia Procurement Registry: 2213
 Pre-Qualifications Conference: 31
 Total packages submitted: 9
 Total Noncompliant: 0

VENDORS	Attachment "B"	E-Verify Number	Addendum 1	SAVE Form	Original	7 Copies
Wendel Architecture, PC 375 Essjay Road, Ste. 200 Williamsville, NY 14221	Yes	969198	Yes	Yes	Yes	Yes
Hussey, Gay, Bell & DeYoung International, Inc. 329 Commerical Drive, Suite 200 Savannah, GA 31406	Yes	398475	Yes	Yes	Yes	Yes
Millard Inc. 580 Colonial Park Dirve Roswell, GA 30075	Yes	195286	Yes	Yes	Yes	Yes
Praxis3 100 Peachstreet St NW, Ste 1450 Atlanta, GA 30303	Yes	232770	Yes	Yes	Yes	Yes
Studio 3 Design Group, PC 1617 Walton Way Augusta, GA 30904	Yes	194106	Yes	Yes	Yes	Yes
2KM Architects, Inc. 529 Greene Street Augusta, GA 30901	Yes	312290	Yes	Yes	Yes	Yes
Virgo Gambill Architects PC 3810 Oak Drive Augusta, GA 30909	Yes	184039	Yes	Yes	Yes	Yes
Dickinson Architects, PC 771 Broad Street, Suite 200 Augusta, GA 30901	Yes	67757	Yes	Yes	Yes	Yes
Johnson Laschober & Associates P.C. 1296 Broad Street Augusta, GA 30901	Yes	226309	Yes	Yes	Yes	Yes



Evaluation Sheet Item - RFQ Opening - RFQ Item #22-213
Design Services for Fleet Management New Facilities for Augusta, GA Central Services Department
RFQ Evaluation Meeting: Thursday, May 26, 2022 @ 3:00 p.m.

Vendors			Wendel Architecture, PC 375 Essjay Road, Ste. 200 Williamsville, NY 14221	Hussey, Gay, Bell & DeYoung International, Inc. 329 Commerical Drive, Suite 200 Savannah, GA 31406	Millard Inc. 580 Colonial Park Dirve Roswell, GA 30075	Praxis3 100 Peachstreet St NW, Ste 1450 Atlanta, GA 30303	Studio 3 Design Group, PC 1617 Walton Way Augusta, GA 30904	2KM Architects, Inc. 529 Greene Street Augusta, GA 30901	Virgo Gambill Architects PC 3810 Oak Drive Augusta, GA 30909	Dickinson Architects, PC 771 Broad Street, Suite 200 Augusta, GA 30901	Johnson Laschober & Associates P.C. 1296 Broad Street Augusta, GA 30901
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)								
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)								
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS
2. Qualifications & Experience	(0-5)	20	4.8	5.0	3.8	4.0	4.5	4.0	4.0	4.3	4.3
3. Organization & Approach	(0-5)	15	5.0	4.8	4.3	3.8	4.4	3.5	3.5	4.8	4.2
4. Project Specific Experience Firms experience in providing design services to include at minimum the requirements of Section II Scope of Services specifically Minimum Requirements and Scope of Services and Tasks.	(0-5)	15	4.5	4.5	3.8	3.8	4.0	3.3	2.8	4.0	4.2
5. Schedule of Work	(0-5)	10	3.8	4.5	3.3	3.8	4.0	3.3	3.0	4.4	4.0
6. Financial Stability	(0-5)	10	4.0	4.0	4.0	4.0	4.1	3.8	3.5	4.3	4.5
6. References	(0-5)	5	4.5	4.3	4.0	4.0	4.3	4.0	4.0	4.0	4.5
7. Proximity to Area (only choose 1 line according to location of the company - enter the ranking value for the one line only)											
Within Richmond County	5	10					5	5	5	5	5
Within CSRA	5	6									
Within Georgia	5	4		5	5	5					
Within SE United States (includes AL, TN, NC, SC, FL)	5	2									
All Others	5	1	5								
Phase 1 Total - (Total Maximum Ranking 30 - Maximum Weighted Total Possible 425)			27.5	28.0	24.0	24.3	26.1	23.0	22.3	26.4	26.1
Phase 2 (Option - Numbers 8-9) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)											
8. Presentation by Team	(0-5)	10.0	0.0	4.2	0.0	0.0	4.5	0.0	0.0	4.6	4.3
9. Q&A Response to Panel Questions	(0-5)	5.0	0.0	4.3	0.0	0.0	4.3	0.0	0.0	4.8	4.5
Total Phase 2 - (Total Maximum Ranking 10 - Maximum Weighted Total Possible 75)			0.0	8.5	0.0	0.0	8.9	0.0	0.0	9.4	8.8
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)											
Total Cumulative Score (Maximum point is 500)			27.5	36.5	24.0	24.3	35.0	23.0	22.3	35.8	34.9
Internal Use Only - Page 1											
Evaluator: Cumulative Date: 5/26/22 Phase I											
Procurement Department Representative: _____ Nancy Williams _____											
Procurement Department Completion Date: 5/26/22 Phase I											

Evaluation Sheet Item - RFQ Opening - RFQ Item #22-213 Design Services for Fleet Management New Facilities for Augusta, GA Central Services Department RFQ Evaluation Meeting: Thursday, May 26, 2022 @ 3:00 p.m.									
Vendors	Wendel Architecture, PC 375 Essjay Road, Ste. 200 Williamsville, NY 14221	Hussey, Gay, Bell & DeYoung International, Inc. 329 Commerical Drive, Suite 200 Savannah, GA 31406	Millard Inc. 580 Colonial Park Dirve Roswell, GA 30075	Praxis3 100 Peachstreet St NW, Ste 1450 Atlanta, GA 30303	Studio 3 Design Group, PC 1617 Walton Way Augusta, GA 30904	2KM Architects, Inc. 529 Greene Street Augusta, GA 30901	Virgo Gambill Architects PC 3810 Oak Drive Augusta, GA 30909	Dickinson Architects, PC 771 Broad Street, Suite 200 Augusta, GA 30901	Johnson Laschober & Associates P.C. 1296 Broad Street Augusta, GA 30901
Phase 1	Weighted Scores								
Evaluation Criteria									
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS	PASS
2. Qualifications & Experience	95.0	100.0	75.0	80.0	90.0	80.0	80.0	85.0	85.0
3. Organization & Approach	75.0	71.3	63.8	56.3	65.6	52.5	52.5	71.3	62.8
4. Scope of Services Provide experience and approach to item included in SECTION III - SCOPE OF WORK. Firm must demonstrate the technical and personal skills necessary for the successful implementation of the CIP. Firm must also have history of effective collaboration with municipal clients, local government staff, and communication with the community to	67.5	67.5	56.3	56.3	60.0	48.8	41.3	60.0	62.8
5. Schedule of Work	37.5	45.0	32.5	37.5	40.0	32.5	30.0	43.8	40.0
6. Financial Stability	40.0	40.0	40.0	40.0	40.6	37.5	35.0	42.5	45.0
6. References	22.5	21.3	20.0	20.0	21.3	20.0	20.0	20.0	22.5
7. Proximity to Area (only choose 1 line according to location of the company - enter the ranking value for the one line only)									
Within Richmond County	0	0	0	0	50	50	50	50	50
Within CSRA	0	0	0	0	0	0	0	0	0
Within Georgia	0	20	20	20	0	0	0	0	0
Within SE United States (includes AL, TN, NC, SC, FL)	0	0	0	0	0	0	0	0	0
• All Others	5	0	0	0	0	0	0	0	0
Phase 1 Total - (Total Maximum Ranking 30 - Maximum Weighted Total Possible 425)	342.5	365.0	307.5	310.0	367.5	321.3	308.8	372.5	368.1
Phase 2 (Option - Numbers 8-9) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)									
8. Presentation by Team	0.0	41.8	0.0	0.0	45.3	0.0	0.0	46.3	43.3
9. Q&A Response to Panel Questions	0.0	21.5	0.0	0.0	21.6	0.0	0.0	23.8	22.3
Total Phase 2 - (Total Maximum Ranking 10 - Maximum Weighted Total Possible 75)	0.0	63.3	0.0	0.0	66.9	0.0	0.0	70.0	65.5
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)									
Total Cumulative Score (Maximum point is 500)	342.5	428.3	307.5	310.0	434.4	321.3	308.8	442.5	433.6
Internal Use Only - Page 2									
Evaluator:	Cumulative		Date: 5/26/22 Phase I						
Procurement Department Representative: _____ Nancy Williams _____									
Procurement Department Completion Date: 5/26/22 Phase I									



Central Services Department

Ron Lampkin, Interim Director
Rick Acree, Project Manager

2760 Peach Orchard Road, Augusta, GA 30906
(706) 821-2426 Phone (706) 799-5077 Fax

MEMORANDUM

A handwritten signature in blue ink, appearing to be "RAA".

FROM: Mr. Rick Acree, Project Manager, Central Services

THROUGH: Mr. Ron Lampkin, Interim Director, Central Services Department

TO: Ms. Geri Sams, Director, Procurement Department

DATE: June 9, 2022

SUBJECT: RFQ Item #22-213 Design Services New Fleet Facility - Request to Enter into Negotiations

Statements of Qualifications and Proposals on the referenced project were received on May 10, 2022. Nine responsive Statements of Qualification (SOQ) were received by the established deadline.

The evaluation team reviewed the information provided by the vendors using the criteria set forth in the RFQ. Four firms were short listed for presentations in accordance with Procurement Guidelines. Presentations were held on June 9, 2022, scored and discussed. Dickinson Architects, PC was judged to have presented the team with the best qualifications for this project.

CSD Respectfully requests that the Procurement Department set up a Zoom meeting with representatives from Dickinson to enter into negotiations for a contract to present to the Augusta Commission for approval to design the new facilities for Fleet and Fire Vehicle maintenance.

Thank you for your assistance thus far. Please do not hesitate to call if you have any questions or need additional clarification.

Cc: Ron Lampkin
Natascha Dailey
Laquona Sanderson

**Cheatham, Fletcher, Scott
Architects
420 8th Street
Augusta, GA 30901**

**2KM Architects
529 Greene Street
Augusta, GA 30901**

**Woodhurst Architects
607 15th Street
Augusta, GA 30901**

**Harley & Associates Architects
718 Broad Street
Augusta, GA 30901
PLEASE DO NOT SEND OUT OF
BUSINESS 4/26/22**

**Definitive Designs Group
4270 Frontage Road
Augusta GA 30909**

**Studio 3 Design Group
1617 Walton Way
Augusta, GA 30904**

**Virgo Gambill Architects
3810 Oak Drive
Augusta, GA 30907**

**Johnson Laschober & Associates
1296 Broad Street
Augusta, GA 30901**

**Hughes, Beatty, O'Neal and Law
718 Broad Street
Augusta, GA 30901**

**Dickinson Architects
771 Broad Street, Suite 200
Augusta, GA 30901**

**Chris Booker & Associates
670 Broad Street
Augusta, GA 30901**

**Alan Venable Architects
309 11th Street
Augusta, GA 30901
(NO LONGER AT THIS ADDRESS)**

**Veteran Design Group
2531 Center West Pkwy #202
Augusta GA, 30909**

**Ron Lampkin
Central Services Department**

**Rick Acree
Central Services Department**

**Phyllis Jonson
Compliance**

**RFQ Item #22-213
New Facilities for Augusta Fleet
Management for Augusta, GA – Central
Services Department
Due: Tue., May 10, 2022 @ 3:00 p.m.**

**RFQ Item #22-213
New Facilities for Augusta Fleet
Management for Augusta, GA – Central
Services Department
Mail:**

Planholders

Add Supplier

Export To Excel

Supplier (10)

Supplier 

Download Date

Ajax Building Company LLC

03/24/2022

Dodge Data

03/28/2022

Down to Earth, Inc.

03/25/2022

ENERCON Services, Inc.

03/24/2022

IBI Group

03/25/2022

Kohn's Lawn Care & More

03/24/2022

Mitchell Associates Architects, PLLC

03/31/2022

OCI Associates Inc

03/24/2022

Studio 3 Design Group

04/12/2022

Wendel

05/02/2022

Add Supplier

Supplier Details

Supplier Name	Ajax Building Company LLC
Contact Name	Jay Smith
Address	1080 Commerce Boulevard , Midway, FL 32343
Email	jay@ajaxbuilding.com
Phone Number	850-224-9571

Documents

Filename	Type	Action
22-213_RFQ	Bid Document / Specifications	View History
22-213_ADD1	Addendum	View History

Similar Planholders

[Home](#) > [Bids](#) > [Design Services for Fleet Management New Facilities](#)

☒ Update Bid

Supplier

Contact Person

Send Bid ☐

Construction Journal, Ltd.

Pam Exton

☐

Jones Edmunds & Associates, Inc.

Joe Schmid

☐

Spectra Engineering & Research, Inc.,
FDOT/DBE/MBE Certified

Peter Okonkwo

☐

BIDDERS LIST

22-213

BID ITEM # _____ COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	Millard, Inc. Attn. Christi M. Wynn Architects & Engineers 580 Colonial Park Drive Roswell, Georgia 30075		3/28/22		KME	KM
2	SIZEMORE GROUP LLC ATTN. BAHJA ASKEW 342 MARIETTA ST. NW UNIT 3 ATLANTA, GA 30313		3/28/22		KM	KM
3						
4						
5						
6						
7						
8						
9						
0						
1						

	2022-03-24	wall, adam		
259088234	kunj Construction services 2022-03-24	builtfouryou@gmail.com Baldwin, Karl	N	NOM
264436941	lms contracting services inc 2022-03-24	mollison3@yahoo.com mollison, lorna	Y	AFA
256675009	mareni construction 2022-03-24	mareniconstruction@att.net Mandela, nia	Y	AFA
814137128	metafour 2022-03-24	addison@metafour.io Perrymond, Addison	N	NOM
200242793	nleague services Inc 2022-03-24	santhi.sri@nleague.com sripathy, vasanthi	N	NOM
852958494	paragon Business Management Services 2022-03-24	Lisa@prt-ps.com Smith, Lisa	N	NOM
256946187	parteevanessa 2022-03-24	vanessapartee@yahoo.com partee, vanessa	N	NOM
256946187	parteevanessa 2022-03-24	vanessapartee@yahoo.com partee, vanessa	N	NOM
582592217	plexus research and design, inc. 2022-03-24	elewitt@plexusrd.com lewitt, erik	N	NOM
421750843	pro geotech inc 2022-03-24	najjar.w@gmail.com Najjar, Walid	N	NOM
541506175	rand construction corporation 2022-03-24	agriffin@randcc.com Griffin, Anna	N	NOM
502328454	reams enterprises inc 2022-03-24	ahamilton@reamsenterprises.com Hamilton, Alfred	N	NOM
562124992	rohadfox Construction Control Services C 2022-03-24	debra.james@rccsc.net James, Debra	Y	AFA
	rohadfox Construction Control Services C 2022-03-24	rccsc@rccsc.net Rohadfox, Rebekah J.		
255430917	space managementcapi 2022-03-24	dnemec@spaceplan.gatech.edu space management, capital planning	N	NOM
462278441	sung h chund 2022-03-24	dannyjon0808@gmail.com jon, danny	N	NOM
254868879	synergy consultants 2022-03-24	gadobson@synergyconsultants.biz Dobson, George	N	NOM
043089289	the Collaborative 2022-03-24	aparker@thecollaborative.com Parker, Angela	Y	AFA
061690916	the creative eye, llc 2022-03-24	dperkins@tcearchitects.net perkins, david	Y	AFA
581274188	tvsdesign 2022-03-24	chaislip@tvsdesign.com Haislip, Corrie	N	NOM

African American	416
Asian American	46
Native American	18

Hispanic/Latino	39
Pacific Island/American	1
Non Minority	1693
Not Classified	0
Total Number of Vendors	2213
Total Number of Contacts	3538

[PR_bid_email_list](#)

Sec. 1-10-47. Request for qualifications; pre-qualifications of contractors.

- (a) The Procurement Director, in consultation with the Administrator and using agency head may determine that it shall be in the best interest of Augusta, Georgia to pre-qualify offerors for contracts of a particular type. The imposed standards shall be met by any contractor who wishes submit a bid or proposal for the subject project. The contractor shall submit required data in order to obtain a fair and impartial determination of whether the pre-qualification standards have been met. When pre-qualification is required, only those contractors who submit the required pre-qualification information and who are actually pre-qualified to submit a bid or proposal for the proposed solicitation.
- (b) *Public notice.* Public notice of pre-qualification shall be given in the same manner as provided in section 1-10-50 (c).
- (c) *Pre-qualification standards.* The Procurement Director and affected using agency heads shall review all information submitted by the suppliers and, if necessary, require additional information. The standards set for pre-qualification shall include but not be limited to factors set forth in section 1-10-50-Sealed Bids; Bid Acceptance and Bid Evaluation or section 1-10-52-Sealed Proposals; Evaluation and Selection. If the Procurement Director and Administrator determine that the contractor meets all standards, then the contractor shall be so pre-qualified. The contractor shall be notified in writing.
- (d) *Failure to pre-qualify.* Should a contractor not be pre-qualified, appropriate written notice shall be sent and the contractor may appeal such determination as provided in Article 9.
- (e) In no instance shall a contract be awarded from the solicitation of request for qualifications.

Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.

FYI: Process Regarding Request for Qualifications

- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

Sec. 1-10-52. Sealed proposals.

- (a) *Conditions for use.* In accordance with O.C.G.A. § 36-91-21(c)(1)(C), the competitive sealed proposals method may be utilized when it is determined in writing to be the most advantageous to Augusta, Georgia, taking into consideration the evaluation factors set forth in the request for proposals. The evaluation factors in the request for proposals shall be the basis on which the award decision is made when the sealed proposal method is used. Augusta, Georgia is not restricted from using alternative procurement methods for obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.
- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).
- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.

FYI: Process Regarding Request for Qualifications

- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:
 - (1) The ability, capacity, and skill of the offeror to perform the contract or provide the services required;
 - (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
 - (4) The quality of performance on previous contracts;
 - (5) The previous and existing compliance by the offeror with laws and ordinances relating to the contract or services;
 - (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;

FYI: Process Regarding Request for Qualifications

- (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
 - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
- (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
- (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions, additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.
- (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.

DRAFT AIA® Document B101™ – 2017

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the « » day of « » in the year « »
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

«»«»
«Augusta Commission»
«535 Telfair Street»
«Augusta, Georgia 30901»

and the Architect:
(Name, legal status, address and other information)

«»«»
«Dickinson Architects, P.C.»
«771 Broad Street, Suite 200»
«Augusta, Georgia 30901»

for the following Project:
(Name, location and detailed description)

«New Facilities for Augusta Fleet Management for the Central Services Department»
«The project site is identified as 3446 Old Louisville Road, Augusta, Georgia 30906.»
«»

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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6	COST OF THE WORK
7	COPYRIGHTS AND LICENSES
8	CLAIMS AND DISPUTES
9	TERMINATION OR SUSPENSION
10	MISCELLANEOUS PROVISIONS
11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.1.1 The Owner's program for the Project:

(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

«Augusta Fleet Management (AFM) Program will be based on the provided 2019 Space Needs Assessment. The Augusta Fire Department Heavy Vehicle Shop Program will be developed through an interview process with the User.»

§ 1.1.2 The Project's physical characteristics:

(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

«The project site is identified as 3446 Old Louisville Road, Augusta, Georgia 30906. There is currently a fire station occupying the NW corner of the site. The fire station will not be demolished.»

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

(Provide total and, if known, a line item breakdown.)

«Budget (SCL) to be established at the completion of Phase I and the start of Phase II.»

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

.1 Design phase milestone dates, if any:

«Not determined»

.2 Construction commencement date:

«Not determined»

.3 Substantial Completion date or dates:

«Not determined»

.4 Other milestone dates:

«Not determined»

§ 1.1.5 The Owner intends the following procurement and delivery method for the Project:
(Identify method such as competitive bid or negotiated contract, as well as any requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction.)

«Design-Bid-Build»

§ 1.1.6 The Owner's anticipated Sustainable Objective for the Project:
(Identify and describe the Owner's Sustainable Objective for the Project, if any.)

«N/A»

§ 1.1.6.1 If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E204™-2017, Sustainable Projects Exhibit, into this Agreement to define the terms, conditions and services related to the Owner's Sustainable Objective. If E204-2017 is incorporated into this agreement, the Owner and Architect shall incorporate the completed E204-2017 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.7 The Owner identifies the following representative in accordance with Section 5.3:
(List name, address, and other contact information.)

«To be determined»

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§ 1.1.8 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:
(List name, address, and other contact information.)

«To be determined »

§ 1.1.9 The Owner shall retain the following consultants and contractors:
(List name, legal status, address, and other contact information.)

.1 Geotechnical Engineer:

To be determined«-»«-»

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.2 Civil Engineer:

«N/A»

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« »

.3 Other, if any:

(List any other consultants and contractors retained by the Owner.)

«Surveyor, To be determined»

§ 1.1.10 The Architect identifies the following representative in accordance with Section 2.3:
(List name, address, and other contact information.)

«Nicholas Dickinson, II »
«Dickinson Architects, P.C.»
«771 Broad Street, Suite 200»
«Augusta, Georgia 30901»
«O-706-722-7488»
«ndjr@dickinsonarchitects.com»

§ 1.1.11 The Architect shall retain the consultants identified in Sections 1.1.11.1 and 1.1.11.2:
(List name, legal status, address, and other contact information.)

§ 1.1.11.1 Consultants retained under Basic Services:

.1 Structural Engineer:

«Rob Still, P.E.»
«Cranston Engineering Group»
«452 Ellis Street»
«Augusta, Georgia 30901»
«706-722-1588»

.2 Mechanical Engineer:

«J. Martin Ford, P.E.»
«PFA Engineering»
«1201 Broad Street, Suite 3A»
«Augusta, Georgia 30901»
«706-722-3959»

.3 Electrical Engineer:

«M. Ashley Paulk, IV, P.E.»
«Electrical Design Consultants»
«1201 Broad Street, Suite 1A»
«Augusta, Georgia 30901»
«706-724-3551»

§ 1.1.11.2 Consultants retained under Supplemental Services:

«Programming, Architectural Design: IBI Group»
«Civil Engineering: TBD»
«Cost Estimating: TBD»

§ 1.1.12 Other Initial Information on which the Agreement is based:

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§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.5.1 Commercial General Liability with policy limits of not less than ~~«One Million Dollars»~~ (\$ ~~«1,000,000»~~) for each occurrence and ~~«Two Million Dollars»~~ (\$ ~~«2,000,000»~~) in the aggregate for bodily injury and property damage.

§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than ~~«One Million Dollars»~~ (\$ ~~«1,000,000»~~) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide

narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.5.4 Workers' Compensation at statutory limits.

§ 2.5.5 Employers' Liability with policy limits not less than ~~«One Million Dollars»~~ (\$ ~~«1,000,000»~~) each accident, ~~One Million Dollars~~ (\$ ~~«1,000,000»~~) each employee, and ~~«One Million Dollars»~~ (\$ ~~«1,000,000»~~) policy limit.

§ 2.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than ~~«Two Million Dollars»~~ (\$ ~~«2,000,000»~~) per claim and ~~«Two Million Dollars»~~ (\$ ~~«2,000,000»~~) in the aggregate.

§ 2.5.7 **Additional Insured Obligations.** To the fullest extent permitted by law, the Architect shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Owner as an additional insured for claims caused in whole or in part by the Architect's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary civil, structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.1.5 The Architect shall contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Schematic Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.1.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 Design Development Phase Services

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 Construction Documents Phase Services

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the

Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work prepared in accordance with Section 6.3.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 Procurement Phase Services

§ 3.5.1 General

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining ~~either~~ competitive bids ~~or negotiated proposals~~; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.5.2 Competitive Bidding

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by:

- .1 facilitating the distribution of Bidding Documents to prospective bidders;
- .2 organizing and conducting a pre-bid conference for prospective bidders;
- .3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the prospective bidders in the form of addenda; and,
- .4 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 If the Bidding Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective bidders.

~~§ 3.5.3 Negotiated Proposals~~

~~§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.~~

~~§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by:~~

- ~~.1 facilitating the distribution of Proposal Documents for distribution to prospective contractors and requesting their return upon completion of the negotiation process;~~
- ~~.2 organizing and participating in selection interviews with prospective contractors;~~
- ~~.3 preparing responses to questions from prospective contractors and providing clarifications and interpretations of the Proposal Documents to the prospective contractors in the form of addenda; and,~~
- ~~.4 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.~~

~~§ 3.5.3.3 If the Proposal Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective contractors.~~

§ 3.6 Construction Phase Services

§ 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2017, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2017, those modifications shall not affect the Architect’s services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor’s failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect’s negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Architect’s responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect’s response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect’s decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Contractor

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect’s certification for payment shall constitute a representation to the Owner, based on the Architect’s evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor’s

Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 3.6.4.2 The Architect shall review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and,
- .4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

(Designate the Architect's Supplemental Services and the Owner's Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)

Supplemental Services	Responsibility (Architect, Owner, or not provided)
§ 4.1.1.1 Programming	Architect
§ 4.1.1.2 Multiple preliminary designs	Not Provided (NP)
§ 4.1.1.3 Measured drawings	NP
§ 4.1.1.4 Existing facilities surveys	NP
§ 4.1.1.5 Site evaluation and planning	Architect
§ 4.1.1.6 Building Information Model management responsibilities	NP
§ 4.1.1.7 Development of Building Information Models for post construction use	NP
§ 4.1.1.8 Civil engineering	Architect
§ 4.1.1.9 Landscape design	Architect

Supplemental Services	Responsibility (Architect, Owner, or not provided)
§ 4.1.1.10 Architectural interior design	Architect
§ 4.1.1.11 Value analysis	NP
§ 4.1.1.12 Detailed cost estimating beyond that required in Section 6.3	Architect
§ 4.1.1.13 On-site project representation	NP
§ 4.1.1.14 Conformed documents for construction	NP
§ 4.1.1.15 As-designed record drawings	NP
§ 4.1.1.16 As-constructed record drawings	NP
§ 4.1.1.17 Post-occupancy evaluation	NP
§ 4.1.1.18 Facility support services	NP
§ 4.1.1.19 Tenant-related services	NP
§ 4.1.1.20 Architect's coordination of the Owner's consultants	NP
§ 4.1.1.21 Telecommunications/data design	NP
§ 4.1.1.22 Security evaluation and planning	NP
§ 4.1.1.23 Commissioning	NP
§ 4.1.1.24 Sustainable Project Services pursuant to Section 4.1.3	NP
§ 4.1.1.25 Fast-track design services	NP
§ 4.1.1.26 Multiple bid packages	NP
§ 4.1.1.27 Historic preservation	NP
§ 4.1.1.28 Furniture, furnishings, and equipment design	NP
§ 4.1.1.29 Other services provided by specialty Consultants	NP
§ 4.1.1.30 Other Supplemental Services	

§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)

«4.1.1.1 – Verification of AFM Program. Programming of AFDHVS.
4.1.1.5 – Conceptual Site Studies prepared following Program Verification.
4.1.1.8 – Engineered Plans to be submitted for Permit.
4.1.1.9 – Design of plans to comply with Tree Ordinance.
4.1.1.10 - Selection of Finishes for Interior Spaces.
4.1.1.12 – Total of four (4) detailed Cost Estimates.»

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)

« »

§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
- .2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
- .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
- .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .8 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .9 Evaluation of the qualifications of entities providing bids or proposals;
- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or,
- .11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 ~~Two~~ (~~2~~) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor
- .2 ~~Seventy-Five~~ (~~75~~) visits to the site by the Architect during construction

- .3 ~~«Three»~~ (~~«3»~~) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 ~~«Three»~~ (~~«3»~~) inspections for any portion of the Work to determine final completion.

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within ~~«Twelve»~~ (~~«12»~~) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.7 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E204™-2017, Sustainable Projects Exhibit, attached to this Agreement.

§ 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.12 The Owner shall include the Architect in all communications with the Contractor that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.15 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work, prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding, and price escalation; to determine what materials, equipment, component systems, and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Architect, the Procurement Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or,
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services for modifying the Construction Documents shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box.)

☐ Arbitration pursuant to Section 8.3 of this Agreement

☒ Litigation in a court of competent jurisdiction

☐ Other: (Specify)

« »

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Arbitration

~~§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.~~

~~§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.~~

~~§ 8.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.~~

~~§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.~~

§ 8.3.4 Consolidation or Joinder

~~§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).~~

~~§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration; provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.~~

~~§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.~~

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

« »

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

« »

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. ~~If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.~~

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201-2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

.1 Stipulated Sum Phase I – Conceptual Design
(Insert amount)

~~«Lump Sum Fee: One Hundred Eight Thousand Dollars (\$108,000)»~~

.2 Percentage Basis Phase II – Bid Documents and Construction Phase Services
(Insert percentage value)

Prior to Phase II, Client to establish Budget/Stated Cost Limitation (SCL)

~~«Eight and 50/100»~~ (~~«8.5»~~) % of the Owner's budget for the Cost of the Work, as calculated in accordance with Section 11.6.

.3 Other
(Describe the method of compensation)

« »

§ 11.2 For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

<< >>

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

«Hourly rates per 11.7 of this Agreement»

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus «Ten» percent («10»%), or as follows:

(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

<< >>

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

<u>Phase I – Conceptual Plan</u>	<u>One Hundred Percent</u>	<u>Billed</u>	<u>Monthly</u>	
<u>Phase II – As follows:</u>				
Schematic Design Phase	<u>Fifteen</u>	percent (<u>«15»</u>	%)
Design Development Phase	<u>«Twenty»</u>	percent (<u>«20»</u>	%)
Construction Documents Phase	<u>«Forty»</u>	percent (<u>«40»</u>	%)
Procurement Phase	<u>«Five»</u>	percent (<u>«5»</u>	%)
Construction Phase	<u>«Twenty»</u>	percent (<u>«20»</u>	%)
Total Basic Compensation	one hundred	percent (100	%)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices. (If applicable, attach an exhibit of hourly billing rates or insert them below.)

«Hourly rates as shown in Dickinson Architects proposal dated July 21, 2022.»

Employee or Category	Rate (\$0.00)

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;

- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses;
- .11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and,
- .12 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus ~~«Ten»~~ percent (~~«10»~~ %) of the expenses incurred.

§ 11.9 **Architect's Insurance.** If the types and limits of coverage required in Section 2.5 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.5, and for which the Owner shall reimburse the Architect.)

« »

§ 11.10 Payments to the Architect

§ 11.10.1 Initial Payments

§ 11.10.1.1 An initial payment of ~~«Zero»~~ (\$ ~~«0»~~) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.1.2 If a Sustainability Certification is part of the Sustainable Objective, an initial payment to the Architect of ~~«Zero»~~ (\$ ~~«0»~~) shall be made upon execution of this Agreement for registration fees and other fees payable to the Certifying Authority and necessary to achieve the Sustainability Certification. The Architect's payments to the Certifying Authority shall be credited to the Owner's account at the time the expense is incurred.

§ 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid ~~«Forty-Five»~~ (~~«45»~~) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)

« » % « »

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

(Include other terms and conditions applicable to this Agreement.)

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B101™–2017, Standard Form Agreement Between Owner and Architect
- .2 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
(Insert the date of the E203-2013 incorporated into this agreement.)

« »

- .3 Exhibits:
(Check the appropriate box for any exhibits incorporated into this Agreement.)

[« »] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this agreement.)

« »

[« »] Other Exhibits incorporated into this Agreement:
(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits and scopes of services identified as exhibits in Section 4.1.2.)

«Augusta Supplementary General Conditions – Exhibit II»

- .4 Other documents:
(List other documents, if any, forming part of the Agreement.)

«Dickinson Architects proposal letter dated July 21, 2022.»

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

« »« »

(Printed name and title)

ARCHITECT (Signature)

«Nicholas Dickinson, II, C.E.O.»«»

(Printed name, title, and license number, if required)

EXHIBIT II

AUGUSTA SUPPLEMENTARY GENERAL CONDITIONS TO AIA B101-2017

Supplementary General Conditions, which will be added by Augusta, shall include, but not be limited to the following:

- **Temporary suspension or delay of performance of contract.**

To the extent that it does not alter the scope of this agreement, Augusta, Georgia may unilaterally order a temporary stopping of the work or delaying of the work to be performed by Architect under this agreement.

- **Termination of the Agreement for Default.**

Failure of the Architect, which has not been remedied or waived, to perform or otherwise comply with a material condition of the Agreement shall constitute default. Augusta, Georgia may terminate this contract in part or in whole upon written notice to the Architect pursuant to this term.

- **Hold Harmless.**

Except as otherwise provided in this agreement, Architect shall indemnify and hold harmless Augusta, Georgia, and its employees and agents from and against all liabilities, claims, suits, demands, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from the performance of its Work.

- **Prohibition against Contingent Fees.**

The Architect warrants that no person or selling agency has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by Architect for the purpose of securing business and that the Architect has not received any non-Augusta fee related to this Agreement without the prior written consent of Augusta. For breach or violation of this warranty, Augusta shall have the right to annul this Agreement without liability or at its discretion to deduct from the Agreement Price of consideration the full amount of such commission, percentage, brokerage or contingent fee.

- **Venue and Jurisdiction.**

The law of the State of Georgia shall govern the Contract between Augusta and Contractor with regard to its interpretation and performance, and any other claims related to this agreement. All claims, disputes and other matters in question between Augusta and Contractor arising out of or relating to the Agreement, or the breach thereof, shall be decided in the Superior Court of Richmond County, Georgia. The Contractor, by executing this Agreement, specifically consents to jurisdiction and venue in Richmond County and waives any right to contest the jurisdiction and venue in the Superior Court of Richmond County, Georgia.

- **Georgia Prompt Pay Act not applicable.**

The terms of this agreement supersede any and all provisions of the Georgia Prompt Pay Act.

- **Right to inspect premises.**

Augusta, Georgia may, at reasonable times, inspect the part of the plant, place of business, or work site of Contractor or any subcontractor of Contractor or subunit thereof which is pertinent to the performance of any contract awarded or to be awarded by Augusta, Georgia.

- **E-Verify**

All contractors and subcontractors entering into contracts with Augusta, Georgia for the physical performance of services shall be required to execute an Affidavit verifying its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Augusta, Georgia has registered with and is participating in a federal work authorization program. All contractors and subcontractors must provide their *E-Verify number* and must be in compliance with the electronic verification of work authorized programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603, in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and shall continue to use the federal authorization program throughout the contract term. All contractors shall further agree that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to its contract with Augusta, Georgia the contractor will secure from such subcontractor(s) each subcontractor's *E-Verify number* as evidence of verification of compliance with O.C.G.A. § 13-10-91 on the subcontractor affidavit provided in Rule 300-10-01-.08 or a substantially similar form. All contractors shall further agree to maintain records of such compliance and provide a copy of each such verification to Augusta, Georgia at the time the subcontractor(s) is retained to perform such physical services.

- **Local Small Business Language**

In accordance with Chapter 10B of the AUGUSTA, GA. CODE, Architect expressly agrees to collect and maintain all records necessary to for Augusta, Georgia to evaluate the effectiveness of its Local Small Business Opportunity Program and to make such records available to Augusta, Georgia. The requirements of the Local Small Business Opportunity Program can be found at www.augustaga.gov. In accordance with AUGUSTA, GA. CODE § 1-10-129(d)(7), for all contracts where a local small business goal has been established, the contractor is required to provide local small business utilization reports. Architect shall report to Augusta, Georgia the total dollars paid to each local small business on each contract, and shall provide such payment affidavits, regarding payment to subcontractors as may be requested by Augusta, Georgia. Such documents shall be in the format specified by the Director of minority and small business opportunities and shall be submitted at such times as required by Augusta, Georgia. Failure to provide such reports within the time period specified by Augusta, Georgia shall entitle Augusta, Georgia to exercise any of the remedies set forth, including but not limited to, withholding payment from the contractor and/or collecting liquidated damages.

- **Acknowledgement.**

“Contractor acknowledges that this contract and any changes to it by amendment, modification, change order or other similar document may have required or may require the legislative authorization of the Board of Commissioners and approval of the Mayor. Under Georgia law, Contractor is deemed to possess knowledge concerning Augusta, Georgia's ability to assume contractual obligations and the

consequences of Contractor's provision of goods or services to Augusta, Georgia under an unauthorized contract, amendment, modification, change order or other similar document, including the possibility that the Contractor may be precluded from recovering payment for such unauthorized goods or services. Accordingly, Contractor agrees that if it provides goods or services to Augusta, Georgia under a contract that has not received proper legislative authorization or if the Contractor provides goods or services to Augusta, Georgia in excess of the any contractually authorized goods or services, as required by Augusta, Georgia's Charter and Code, Augusta, Georgia may withhold payment for any unauthorized goods or services provided by Contractor. Contractor assumes all risk of non-payment for the provision of any unauthorized goods or services to Augusta, Georgia, and it waives all claims to payment or to other remedies for the provision of any unauthorized goods or services to Augusta, Georgia, however characterized, including, without limitation, all remedies at law or equity." This acknowledgement shall be a mandatory provision in all Augusta, Georgia contracts for goods and services, except revenue producing contracts.

[SIGNATURES ON FOLLOWING PAGE]



Administrative Services Committee Meeting
8/30/2022 1:10 PM
RFQ 22-213 Award Contract for Design of New Fleet Management Facility

Department:	Central Services - Facilities
Presenter:	Ron Lampkin
Caption:	Motion to approve award of contract to prepare Construction Documents for construction of New Facilities for Augusta Fleet Management to Dickinson Architects of Augusta in the amount of \$108,000 for Phase I and 8.5% of construction costs for Phase II - RFQ 22-213.
Background:	Augusta Fleet Management (AFM) is currently located at 1568 Broad Street and at 2314 Tobacco Road. The recently approved SPLOST 8 includes funding to construct new facilities for Fleet shop and management operations. This project combines operations for Fleet as well as the Fire Department Heavy Vehicle Shop (AFDHVS) in a single location at the corner of Phinizy Road and Old Louisville Road. The Augusta Space Needs Assessment, completed in 2019, included evaluation of AFM operations. The AFDHVS was not included in this original study and will need to be conducted to make sure near and long term needs for all operations are met. The initial phase of this contract will include validation of the program for AFM, programming of the space needs for the AFDHVS, and then to develop preliminary designs for evaluation, discussion and estimating before moving forward with Phase II.
Analysis:	RFQ Item 22-213 was issued through the Procurement in accordance with Augusta requirements. Statements of Qualification for this RFP were received on May 10, 2022. The qualifications presented by each firm were carefully reviewed by the Evaluation Committee and ranked based upon qualifications. Based upon the Statements of Qualifications submitted by the firms, Dickinson Architects was determined to offer the best qualifications for the design of this project.
Financial Impact:	The cost for Phase I, preliminary design services is \$108,000. The cost for Phase II, Construction Documents and Administration is 8.5% of construction cost.
Alternatives:	1. Approve award of contract to prepare Construction Documents for construction of New Facilities for Augusta Fleet Management to Dickinson Architects of Augusta in the amount of \$108,000 for Phase I and 8.5% of construction costs for Phase II. 2. Do not approve the award.

Recommendation:

Approve award of contract to prepare Construction Documents for construction of New Facilities for Augusta Fleet Management to Dickinson Architects of Augusta in the amount of \$108,000 for Phase I and 8.5% of construction costs for Phase II.

**Funds are Available in
the Following
Accounts:**

Design for this project is funded through SPLOST VII. Construction costs are bonded from SPLOST VIII. 329-05-1120 / 5212999 216057101 / 5212999

REVIEWED AND APPROVED BY:

Procurement.

Finance.

Law.

Administrator.

Clerk of Commission
