Administrative Services Committee Meeting   Virtual/Teleconference- 4/27/2021- 1:05 PM

ADMINISTRATIVE SERVICES

1. Motion to approve Housing and Community Development Department's (HCD's) contract between HCD and Derrick Cobb for the down payment subsidy assistance for one (1) single-family housing unit identified as 1216 Perry Avenue. Attachments

2. Motion to approve Housing and Community Development Department's (HCD's) contract between HCD and Erin Prentiss for the down payment subsidy assistance for one (1) single-family housing unit identified as 1222 Perry Avenue. Attachments

3. Motion to approve Housing and Community Development Department's (HCD's) contract between HCD and Abiona Rozier for the down payment subsidy assistance for one (1) single-family housing unit identified as 932 Boyd Lane. Attachments

4. Request to approve submission of the Program Year 2020 Consolidated Annual Performance Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD). The 2020 CAPER represents funding for the following programs funded by the U.S. Department of Housing and Urban Development (HUD): Community Development Block Grant (CDBG) Program, Home Investment Partnerships (HOME) Program, Emergency Solutions Grant (ESG) Program, and Housing Opportunities for Persons with AIDS (HOPWA) Program. Any comments received during the 30-Day Comment Period will be provided to the Augusta, Georgia Commission for review and consideration. Attachments

5. Motion to approve Housing and Community Development Department's (HCD's) request to provide funding for three (3) nonprofit agencies through the ESG CARES Act program to assist with emergency shelter, homeless prevention and rapid Attachments

rehousing to address the needs of the homeless population in Augusta Richmond County. The following organizations have applied and are recommended for funding:
1. The Salvation Army Augusta Area Command (Emergency Shelter) – up to $440,738.00
2. Richmond County Health Department (Homeless Prevention) – up to $18,750
3. The McKie Foundation (Rapid Rehousing) – up to $154,500

6. Motion to approve Housing and Community Development Department's (HCD's) contract between HCD and Frankie Boyd, Jr. for the down payment subsidy assistance for one (1) single-family housing unit identified as 1218 Perry Avenue. Attachments

7. Motion to approve the minutes of the Administrative Services Committee held on April 13, 2021. Attachments

8. Approve MRx Magellan Pharmacy Manager Contract Amendment - Subrogation Claims (Medicaid). Attachments

9. A request by Commissioner Jordan Johnson to rename the Hillside Park located at 2101 Telfair Street the Vernon Forrest Park. Tax Map 035-1-083-00-0 Attachments

10. Discuss small business funding and application process. (Deferred from April 20 Commission Meeting) Attachments

Administrative Services Committee Meeting
4/27/2021 1:05 PM
HCD_ Laney Walker/ Bethlehem Homebuyer Subsidy Contract Approval Request

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Department:	HCD
Presenter:	Hawthorne Welcher, Jr. and/or HCD Staff
Caption:	Motion to approve Housing and Community Development Department's (HCD's) contract between HCD and Derrick Cobb for the down payment subsidy assistance for one (1) single-family housing unit identified as 1216 Perry Avenue.
Background:	In 2008, the Augusta Commission passed legislation supporting community development in Laney Walker/Bethlehem. Since that time, the Augusta Housing & Community Development Department has developed a master plan and development guidelines for the area, set up financial incentive programs for developers and home buyers, selected a team of development partners to focus on catalytic change, and created a marketing strategy to promote the overall effort. This request involves the homebuyer subsidy for one (1) single-family housing unit within the Laney Walker/Bethlehem area identified as 1216 Perry Avenue.
Analysis:	The approval of the contract will allow for the homebuyer to receive the down payment subsidy.
Financial Impact:	HCD will use Laney Walker/Bethlehem Project funds for the homebuyer subsidy. Down payment subsidy amount: $25,000.00
Alternatives:	Do not approve HCD's Request.
Recommendation:	Motion to approve Housing and Community Development Department's (HCD's) contract between HCD and Derrick Cobb for the down payment subsidy assistance for one (1) single-family housing unit identified as 1216 Perry Avenue. HCD will utilize Laney Walker/Bethlehem Project funds towards the homebuyer subsidy.

Funds are Available in the Following Accounts:	Laney Walker/ Bethlehem Project Funds 298-07-7340/52-11-119

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission

LANEY WALKER/BETHLEHEM REVITALIATION PROJECT SUBSIDY PROGRAM HOMEBUYER WRITTEN AGREEMENT

<u>NOTICE TO HOMEBUYER</u>: This AGREEMENT contains a number of requirements you must fulfill in exchange for the federal assistance you are receiving through the Laney Walker/Bethlehem Revitalization Project Subsidy Program (LWBR Subsidy Program). Be sure to read each paragraph carefully and ask questions regarding any sections you do not fully understand. This AGREEMENT will be enforced by a forgivable loan and mortgage as set forth below. You should be sure that you thoroughly understand these documents before you sign them.

THIS AGREEMENT, made and entered into this __ day of ____________, 2021 by and between **HOMEBUYER** hereinafter referred to as "BORROWER," and **AUGUSTA HOUSING & COMMUNITY DEVLOPMENT (HCD)** having its principal office at **510 Fenwick Street, Augusta, Georgia 30901**, hereinafter referred to as "LENDER."

WHEREAS, on ___________________, the Lender agreed to provide to the Borrower financial assistance to be used in pursuit of the purchase of certain real property hereafter described; **Map Parcel #059-1-149-00-0** identified as **1216 Perry Avenue**.

WHEREAS, a percentage of said financial assistance was provided in the form of a Forgivable Loan, hereinafter referred to as a "LOAN," with said Loan being in the amount of **Twenty-five thousand dollars and 00/100 ($25,000.00)**, subject to the condition that the Borrower executes this Agreement.

WHEREAS, the Forgiveness Loan is funded by the Augusta Housing and Community Development Subsidy Program via the Laney Walker/Bethlehem Revitalization Project (hereafter "LWBR Program"), and restrictions apply to the Borrower when participating in the City of Augusta's Forgiveness Loan Program.

NOW THEREFORE, in consideration of the said Loan and in accordance with the provisions of State of Georgia Statues, the parties do hereby agree as follows:

The Borrower covenants and agrees with the Lender to adhere to the following LWBR Program Restrictions imposed on them for the assistance provided:

Affordability Period

You must comply with the LWBR Program's period of affordability. The period of affordability for the home will be **for the term of the loan** (**30 years), based on the amount of the direct subsidy to the HOMEBUYER. During this 30-year period,** the HOMEBUYER must maintain the home as his/her **principal place of residence** at all times. During this time the recapture restriction is effective and requires all LWBR funds that were provided for the purchase of the home to be repaid to the City, including principal, interest, late fees, and other charges, if you do not occupy the property as your principal residence or if you sell or transfer the property.

Appraised property value

The AWARDEE certifies that a certified property appraiser has appraised the property that is the subject of this AGREEMENT at a value of **$146,000.00.**

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Principal residence requirement

This agreement shall remain in force throughout the affordability period as long as the home remains the principal residence of the HOMEBUYER. Should the HOMEBUYER not maintain the home as his/her principal residence, or rent or sell the residence to another party, the HOMEBUYER will be in breach of this agreement and will be required to repay any amount that has not yet been forgiven, as set forth in Section 5 of the AGREEMENT, as of the day the home is no longer the principal place of residence of the HOMEBUYER. If the home is sold to another party, the liability of the HOMEBUYER will be limited to the amount of the net proceeds of the sale as set forth in Section 7 below.

________*Buyer Initials*

Recapture Agreement

This is a mechanism to recapture all or a portion of the direct LWBR subsidy if the LWBR recipient decides to sell the house within the affordability period at whatever price the market will bear. The recaptured funds will come from the net proceeds if available. Any such repayment as required shall be made to the Lender no later than thirty (30) days following the action that require the repayment.

Obligation of Repayment

As security of Borrower's obligation of repayment, and subject to the terms and conditions of this Agreement, the Borrower grants, and the Lender shall and hereby does have, a lien on the real estate hereinafter described in the full amount necessary to satisfy said repayment obligation and the cost, including reasonable attorney's fees, of collecting the same. The real estate subject to said lien is legally described as:

ALL THAT LOT OR PARCEL OF LAND, situated, lying and being in the City of Augusta, Richmond County, Georgia bounded north of Perry Avenue, south of Laney Walker Boulevard, east of R.A. Dent, and west of James Brown Boulevard.

Promptly after the date of any sale, transfer or other conveyance of the above describe property, or in the event of a sale by contract for deed, at least ten (10) days prior to the date of such sale; or if the property shall cease to be the Borrower's **principal place of residency**, the Borrower or his/her heirs, executors, or representatives shall give the lender notice thereof.

In the event the Borrower or his/her heirs, executors, or representatives shall fail or refuse to make a required payment within said limited period, the Lender may, with or without notice to the Borrower, foreclose said lien in the same manner as an action of the foreclosure or mortgages upon said real estate, as provided by State Statue.

Ownership of Property

You must hold fee simple title to the property purchased with LWBR funds for the duration of your Forgiveness Loan.

Use of LWBR funds

The HOMEBUYER agrees that the LWBR assistance will be used to lower the cost of the home by providing down payment assistance. This will reduce the sales price of the home to the HOMEBUYER and reduce the total amount the HOMEBUYER will be required to borrow in order to purchase the home.

________*Buyer Initials*

Insurance requirement

The HOMEBUYER must at all times during the duration of this AGREEMENT maintain a valid and current insurance policy on the home for the current appraised or assessed value of the home. Failure to maintain a valid and current insurance policy will be considered a breach of this AGREEMENT, and the AWARDEE will have the right to foreclose on its mortgage lien if necessary, to protect the LWBR Program investment.

Property standards

Pursuant to LWBR Program rules, the property that is the subject of this AGREEMENT must meet all State and local housing quality standards and code requirements. If no such standards or codes apply, the property must at a minimum meet the HUD Section 8 Housing Quality Standards/Uniform Physical Condition Standards.

Termination Clause

In the event of foreclosure or deed in lieu of foreclosure of Prior Security Deed, any provisions herein or any provisions in any other collateral agreement restricting the use of the Property to low or moderate-income households or otherwise restricting the Borrower's ability to sell the Property shall have no further force or effect. Any person (including his successors or assigns) receiving title to the Property through a foreclosure or deed in lieu of foreclosure of a Prior Security Deed shall receive title to the Property free and clear from such restriction.

Further, if any Senior Lien Holder acquires title to the Property pursuant to a deed in lieu of foreclosure, the lien of this Security Instrument shall automatically terminate upon the Senior Lien Holder's acquisition of title, provided that (i) the Lender has been given written notice of a default under the Prior Security Deed and (ii) the Lender shall not have curved the default under the Prior Security Deed within the 30-day notice sent to the Lender."

This Agreement shall run with the aforementioned real estate and shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, representatives, successors and assigns.

If at any time that the City realizes that you have falsified any documentation or information, you may be required by law to pay the full amount of subsidy provided.

________*Buyer Initials*

<u>Lead Requirement</u>

I understand that my house was built/or not built before 1978. I am in receipt of the "Protect Your Family from Lead in Your Home Booklet" and discussed with the staff of Housing and Community Development.

__________*Buyer Initials*

Homeowner's house was built before 1978 and has received a Lead Inspection Report.

_________*Buyer Initials*

IN WITNESS WHEREOF, the Borrower has executed this Forgiveness Loan Repayment Agreement.

____ Date____________________________
HOMEBUYER SIGNATURE

Attest:

Subscribed and sworn to before me ___________________________________, 20____.

My Commission Expires _______________________________________, 20____.

____
Notary Signature

Approved as to form: __________________________ Date: ________________
Augusta, GA Law Department

By: ____________________________________ Date: _________________
Hardie Davis Jr.
As its Mayor

By: ____________________________________ Date: _________________
Odie Donald, II.
As its Administrator

By: ____________________________________ Date: __________________
Hawthorne Welcher, Jr.
As its Director, HCD

SEAL

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Lena Bonner
As its Clerk

Administrative Services Committee Meeting
4/27/2021 1:05 PM
HCD_ Laney Walker/ Bethlehem Homebuyer Subsidy Contract Approval Request

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Department:	HCD
Presenter:	Hawthorne Welcher, Jr. and/or HCD Staff
Caption:	Motion to approve Housing and Community Development Department's (HCD's) contract between HCD and Erin Prentiss for the down payment subsidy assistance for one (1) single-family housing unit identified as 1222 Perry Avenue.
Background:	In 2008, the Augusta Commission passed legislation supporting community development in Laney Walker/Bethlehem. Since that time, the Augusta Housing & Community Development Department has developed a master plan and development guidelines for the area, set up financial incentive programs for developers and home buyers, selected a team of development partners to focus on catalytic change, and created a marketing strategy to promote the overall effort. This request involves the homebuyer subsidy for one (1) single-family housing unit within the Laney Walker/Bethlehem area identified as 1222 Perry Avenue.
Analysis:	The approval of the contract will allow for the homebuyer to receive the down payment subsidy.
Financial Impact:	HCD will use Laney Walker/Bethlehem Project funds for the homebuyer subsidy. Down payment subsidy amount: $10,000
Alternatives:	Do not approve HCD's Request.
Recommendation:	Motion to approve Housing and Community Development Department's (HCD's) contract between HCD and Erin Prentiss for the down payment subsidy assistance for one (1) single-family housing unit identified as 1222 Perry Avenue. HCD will utilize Laney Walker/Bethlehem Project funds towards the homebuyer subsidy.

Funds are Available in the Following Accounts:	Laney Walker/ Bethlehem Project Funds. 298-07-7340/52-11-119

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission

LANEY WALKER/BETHLEHEM REVITALIATION PROJECT SUBSIDY PROGRAM HOMEBUYER WRITTEN AGREEMENT

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WHEREAS, on ___________________, the Lender agreed to provide to the Borrower financial assistance to be used in pursuit of the purchase of certain real property hereafter described; **Map Parcel #059-1-152-00-0** identified as **1222 Perry Avenue**.

WHEREAS, a percentage of said financial assistance was provided in the form of a Forgivable Loan, hereinafter referred to as a "LOAN," with said Loan being in the amount of **Ten-thousand dollars and 00/100 ($10,000.00)**, subject to the condition that the Borrower executes this Agreement.

WHEREAS, the Forgiveness Loan is funded by the Augusta Housing and Community Development Subsidy Program via the Laney Walker/Bethlehem Revitalization Project (hereafter "LWBR Program"), and restrictions apply to the Borrower when participating in the City of Augusta's Forgiveness Loan Program.

NOW THEREFORE, in consideration of the said Loan and in accordance with the provisions of State of Georgia Statues, the parties do hereby agree as follows:

The Borrower covenants and agrees with the Lender to adhere to the following LWBR Program Restrictions imposed on them for the assistance provided:

<u>Affordability Period</u>

You must comply with the LWBR Program's period of affordability. The period of affordability for the home will be **for the term of the loan** (**30 years), based on the amount of the direct subsidy to the HOMEBUYER. During this <u>30</u>-year period,** the HOMEBUYER must maintain the home as his/her **principal place of residence** at all times. During this time the recapture restriction is effective and requires all LWBR funds that were provided for the purchase of the home to be repaid to the City, including principal, interest, late fees, and other charges, if you do not occupy the property as your principal residence or if you sell or transfer the property.

<u>Appraised property value</u>

The AWARDEE certifies that a certified property appraiser has appraised the property that is the subject of this AGREEMENT at a value of **$153,000.00.**

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<u>Principal residence requirement</u>

This agreement shall remain in force throughout the affordability period as long as the home remains the principal residence of the HOMEBUYER. Should the HOMEBUYER not maintain the home as his/her principal residence, or rent or sell the residence to another party, the HOMEBUYER will be in breach of this agreement and will be required to repay any amount that has not yet been forgiven, as set forth in Section 5 of the AGREEMENT, as of the day the home is no longer the principal place of residence of the HOMEBUYER. If the home is sold to another party, the liability of the HOMEBUYER will be limited to the amount of the net proceeds of the sale as set forth in Section 7 below.

________*Buyer Initials*

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<u>Obligation of Repayment</u>

As security of Borrower's obligation of repayment, and subject to the terms and conditions of this Agreement, the Borrower grants, and the Lender shall and hereby does have, a lien on the real estate hereinafter described in the full amount necessary to satisfy said repayment obligation and the cost, including reasonable attorney's fees, of collecting the same. The real estate subject to said lien is legally described as:

ALL THAT LOT OR PARCEL OF LAND, situated, lying and being in the City of Augusta, Richmond County, Georgia bounded north of Perry Avenue, south of Laney Walker Boulevard, east of R.A. Dent, and west of James Brown Boulevard.

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In the event the Borrower or his/her heirs, executors, or representatives shall fail or refuse to make a required payment within said limited period, the Lender may, with or without notice to the Borrower, foreclose said lien in the same manner as an action of the foreclosure or mortgages upon said real estate, as provided by State Statue.

Ownership of Property

You must hold fee simple title to the property purchased with LWBR funds for the duration of your Forgiveness Loan.

Use of LWBR funds

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In the event of foreclosure or deed in lieu of foreclosure of Prior Security Deed, any provisions herein or any provisions in any other collateral agreement restricting the use of the Property to low or moderate-income households or otherwise restricting the Borrower's ability to sell the Property shall have no further force or effect. Any person (including his successors or assigns) receiving title to the Property through a foreclosure or deed in lieu of foreclosure of a Prior Security Deed shall receive title to the Property free and clear from such restriction.

Further, if any Senior Lien Holder acquires title to the Property pursuant to a deed in lieu of foreclosure, the lien of this Security Instrument shall automatically terminate upon the Senior Lien Holder's acquisition of title, provided that (i) the Lender has been given written notice of a default under the Prior Security Deed and (ii) the Lender shall not have curved the default under the Prior Security Deed within the 30-day notice sent to the Lender."

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Homeowner's house was built before 1978 and has received a Lead Inspection Report.

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____ Date____________________________
HOMEBUYER SIGNATURE

Attest:

Subscribed and sworn to before me ___________________________________, 20____.

My Commission Expires _______________________________________, 20____.

____
Notary Signature

Approved as to form: __________________________ Date: ________________
Augusta, GA Law Department

By: ____________________________________ Date: _________________
Hardie Davis Jr.
As its Mayor

By: ____________________________________ Date: _________________
Odie Donald, II.
As its Administrator

By: ____________________________________ Date: __________________
Hawthorne Welcher, Jr.
As its Director, HCD

SEAL

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Lena Bonner
As its Clerk

Administrative Services Committee Meeting
4/27/2021 1:05 PM
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Laney Walker/Bethlehem Project Funds 298-07-7340/52-11-119

Funds are Available in the Following Accounts:

<u>REVIEWED AND APPROVED BY</u>:

Finance.
Law.
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WHEREAS, on ___________________, the Lender agreed to provide to the Borrower financial assistance to be used in pursuit of the purchase of certain real property hereafter described; **Map Parcel #059-2-759-00-0** identified as **932 Boyd Lane**.

WHEREAS, a percentage of said financial assistance was provided in the form of a Forgivable Loan, hereinafter referred to as a "LOAN," with said Loan being in the amount of **Twenty Five Thousand dollars and 00/100 ($25,000.00)**, subject to the condition that the Borrower executes this Agreement.

WHEREAS, the Forgiveness Loan is funded by the Augusta Housing and Community Development Subsidy Program via the Laney Walker/Bethlehem Revitalization Project (hereafter "LWBR Program"), and restrictions apply to the Borrower when participating in the City of Augusta's Forgiveness Loan Program.

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Appraised property value

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In the event of foreclosure or deed in lieu of foreclosure of Prior Security Deed, any provisions herein or any provisions in any other collateral agreement restricting the use of the Property to low or moderate-income households or otherwise restricting the Borrower's ability to sell the Property shall have no further force or effect. Any person (including his successors or assigns) receiving title to the Property through a foreclosure or deed in lieu of foreclosure of a Prior Security Deed shall receive title to the Property free and clear from such restriction.

Further, if any Senior Lien Holder acquires title to the Property pursuant to a deed in lieu of foreclosure, the lien of this Security Instrument shall automatically terminate upon the Senior Lien Holder's acquisition of title, provided that (i) the Lender has been given written notice of a default under the Prior Security Deed and (ii) the Lender shall not have curved the default under the Prior Security Deed within the 30-day notice sent to the Lender."

This Agreement shall run with the aforementioned real estate and shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, representatives, successors and assigns.

If at any time that the City realizes that you have falsified any documentation or information, you may be required by law to pay the full amount of subsidy provided.

________*Buyer Initials*

<u>Lead Requirement</u>

I understand that my house was built/or not built before 1978. I am in receipt of the "Protect Your Family from Lead in Your Home Booklet" and discussed with the staff of Housing and Community Development.

__________*Buyer Initials*

Homeowner's house was built before 1978 and has received a Lead Inspection Report.

_________*Buyer Initials*

IN WITNESS WHEREOF, the Borrower has executed this Forgiveness Loan Repayment Agreement.

____ Date__________________________
HOMEBUYER SIGNATURE

Attest:

Subscribed and sworn to before me ________________________________, 20____.

My Commission Expires ____________________________________, 20____.

____
Notary Signature

Approved as to form: ________________________ Date: ______________
Augusta, GA Law Department

By: _________________________________ Date: _______________
Hardie Davis Jr.
As its Mayor

By: _________________________________ Date: _______________
Odie Donald, II.
As its Administrator

By: _________________________________ Date: ________________
Hawthorne Welcher, Jr.
As its Director, HCD

SEAL

____
Lena Bonner
As its Clerk

Administrative Services Committee Meeting
4/27/2021 1:05 PM
HCD_2020 CAPER Submission Approval

Department:	HCD
Presenter:	Hawthorne Welcher, Jr. and/or HCD Staff
Caption:	Request to approve submission of the Program Year 2020 Consolidated Annual Performance Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD). The 2020 CAPER represents funding for the following programs funded by the U.S. Department of Housing and Urban Development (HUD): Community Development Block Grant (CDBG) Program, Home Investment Partnerships (HOME) Program, Emergency Solutions Grant (ESG) Program, and Housing Opportunities for Persons with AIDS (HOPWA) Program. Any comments received during the 30-Day Comment Period will be provided to the Augusta, Georgia Commission for review and consideration.
Background:	The overarching goal of HUD's Community Planning and Development (CPD) programs covered by the Consolidated Plan is "to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities," principally for low- and moderate-income persons. In this effort, HUD looks to its local government grantees to "extend and strengthen partnerships among all levels of government and the private sector, including for-profit and non-profit organizations, in the production of affordable housing." (See 24 CFR 91.1) HUD uses the CAPER and IDIS data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). In order to fulfill statutory and regulatory requirements mandated by the U.S. Department of Housing and Urban Development with regard to the 2015-2019 Consolidated Plan, the City of Augusta is required to make available for public comment the 2020 Consolidated Annual Performance and Evaluation Report (CAPER) which provides the jurisdiction an opportunity to evaluate its overall progress in carrying out priorities and specific objectives identified in its

Consolidated Plan and its 2019 Annual Action Plan. The 2020 Consolidated Annual Performance and Evaluation Report (CAPER) summarizes the results of activities that have taken place during Program Year 2020. The performance report must include a description of the resources made available, the investment of available resources, the geographic distribution and location of investments, the families and persons assisted (including the racial and ethnic demographics of persons assisted), actions taken to affirmatively further fair housing, and other actions indicated in the Consolidated Plan and the Action Plan. The importance of timely and accurate performance reports cannot be overstated. Performance reporting meets three basic purposes: Provides HUD with necessary information to meet its statutory requirement to assess each grantee's ability to carry out relevant CPD programs in compliance with all applicable rules and regulations; Provides information necessary for HUD's Annual Report to Congress, also statutorily mandated; Provides grantees an opportunity to describe to citizens their successes in revitalizing deteriorated neighborhoods and meeting objectives stipulated in their Consolidated Plan. Utilizing Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), Housing Opportunities for Persons with Aids (HOPWA) and HOME Investment Partnership (HOME) funds; Augusta - Richmond County, its sub-recipients and Partner Agencies utilize the CAPER to substantiate progress in accomplishing the goals outlined in the final year of the 2015-2019 5-Year Consolidated Plan.

Analysis: If approved by the Augusta, Georgia Commission, the Housing and Community Development Department will be able to report accomplishments from calendar year 2020 to the U.S. Department of Housing and Urban Development (HUD) and continue provision of funding to projects and activities to service the housing, community and economic development needs of low-to-moderate income residents of Augusta, Georgia. This process is called end-of-year reporting, fulfilling three purposes by the grantee: 1. Meeting CAPER and program requirements. 2. Producing accurate IDIS reports, some of which must be made available to the public. 3. Ensuring that HUD will have the most current information during its annual assessment of a grantee's performance.

Financial Impact: No financial action required for this mandatory report submission.

Alternatives: Do not approve HCD's request for approval to submit the 2020 CAPER to HUD.

Recommendation:

Approve submission of the Program Year 2020 Consolidated Annual Performance Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD

Funds are Available in the Following Accounts:	Housing and Urban Development (HUD) Funds: Community Development Block Grant (CDBG) funds, Emergency Solutions Grant (ESG), HOME Investment Partnership and Housing Opportunities for Persons with AIDS (HOPWA).

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission

FY2019 Consolidated Annual Performance Report

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This revised 2019 Consolidated Annual Performance and Evaluation Report (CAPER) summarize the results of activities that have taken place during Calendar Year 2020 utilizing Augusta, Georgia's HUD Entitlement Allocations from Program Year 2019. The performance report must include a description of the resources made available, the investment of available resources, the geographic distribution and location of investments, the families and persons assisted (including the racial and ethnic demographics of persons assisted), actions taken to affirmatively further fair housing, and other actions indicated in the Consolidated Plan and the Action Plan.

The importance of timely and accurate performance reports cannot be overstated. Grantees should strive to ensure that all applicable deadlines are met. Performance reporting meets three basic purposes:

• Provides HUD with necessary information to meet its statutory requirement to assess each grantee's ability to carry out relevant CPD programs in compliance with all applicable rules and regulations;
• Provides information necessary for HUD's Annual Report to Congress, also statutorily mandated;
• Provides grantees an opportunity to describe to citizens their successes in revitalizing deteriorated neighborhoods and meeting objectives stipulated in their Consolidated Plan.

Utilizing Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), Housing Opportunities for Persons with Aids (HOPWA) and HOME Investment Partnership (HOME) funds Augusta - Richmond County, its sub recipients and Partner Agencies made substantial progress in accomplishing the goals outlined in the 2019-2019 5-Year Consolidated Plan.

The following are key accomplishments of the City's CDBG, ESG, HOME and HOPWA programs in Calendar Year 2020:

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing Creation	Affordable Housing	HOME: $	Rental units constructed	Household Housing Unit	35	0	0.00%	-	-	-
Affordable Housing Creation	Affordable Housing	HOME: $	Homeowner Housing Added	Household Housing Unit	2	2	100.00%	7	22	100.00%
Affordable Housing Creation	Affordable Housing	HOME: $	Homeowner Housing Rehabilitated	Household Housing Unit	50	78	156.00%	-	-	-
CHDO Set Aside, Operation and Administration	Affordable Housing	HOME: $	Other	Other	1	1	100.00%	-	-	-
Community Facility Improvement	Non-Housing Community Development	CDBG: $	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2500	8128	325.12%	0	-	100%
Dilapidated Properies	Affordable Housing	CDBG: $	Buildings Demolished	Buildings	100	20	20.00%	20	0	0.00%
Economic Development	Non-Housing Community Development	CDBG: $	Jobs created/retained	Jobs	38	36	94.74%	3	117	0.00%

Economic Development	Non-Housing Community Development	CDBG: $	Businesses assisted	Businesses Assisted	12	14	116.67%	1	117	0.00%
Fair Housing	Affordable Housing	CDBG: $	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	500	500	100.00%	500	500	100.00%
General Program Administration	Non-Housing Community Development Administration	CDBG: $ / HOPWA: $31468 / HOME: $71902 / ESG: $11386	Other	Other	1	1	100.00%	-	-	-
Home-ownership Assistance	Affordable Housing	HOME: $	Homeowner Housing Added	Household Housing Unit	0	34	-	-	22	-
Home-ownership Assistance	Affordable Housing	HOME: $	Direct Financial Assistance to Homebuyers	Households Assisted	270	40	14.81%	30	23	76.67%
Housing Rehabilitation Program	Affordable Housing	CDBG: $	Homeowner Housing Rehabilitated	Household Housing Unit	235	143	60.85%	15	66	353.33%

Increase Housing for the Homeless	Homeless	CDBG: $ / HOPWA: $ / HOME: $ / ESG: $	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	150	0	0.00%	-	-	-
Increase Housing for the Homeless	Homeless	CDBG: $ / HOPWA: $ / HOME: $ / ESG: $	Housing for Homeless added	Household Housing Unit	0	0	-	10	0	0.00%
Increase Housing Opportunities for PLWHA	Affordable Housing	CDBG: $ / HOPWA: $ / HOME: $ / ESG: $	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	160	-	30	72	110.00%
Increase Housing Opportunities for PLWHA	Affordable Housing	CDBG: $ / HOPWA: $ / HOME: $ / ESG: $	Housing for People with HIV/AIDS added	Household Housing Unit	12	12	100.00%	-	-	-
Increase Housing Opportunities for PLWHA	Affordable Housing	CDBG: $ / HOPWA: $ / HOME: $ / ESG: $	HIV/AIDS Housing Operations	Household Housing Unit	0	0	-	38	16	42.11%

Increase Provision of case managment services	Homeless	CDBG: $ / HOPWA: $ / HOME: $ / ESG: $	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	10000	9842	98.42%	2000	3852	192.60%
Increase Rapid Re-Housing and Homeless Prevention	Homeless	CDBG: $ / HOPWA: $ / HOME: $ / ESG: $	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	50	30	60.00%	15	33	220.00%
Increase Rapid Re-Housing and Homeless Prevention	Homeless	CDBG: $ / HOPWA: $ / HOME: $ / ESG: $	Homelessness Prevention	Persons Assisted	20	13	65.00%	10	195	1,950.00%
Increase Rental Housing Opportunities	Affordable Housing	CDBG: $ / HOPWA: $ / HOME: $ / ESG: $	Rental units constructed	Household Housing Unit	10	0	0.00%	7	0	0.00%
Increase Rental Housing Opportunities	Affordable Housing	CDBG: $ / HOPWA: $ / HOME: $ / ESG: $	Rental units rehabilitated	Household Housing Unit	20	0	0.00%	-	-	-

Permanent Supportive Housing	Homeless	CDBG: $	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	30	45	150.00%	21	21	100.00%
Strategy for Persons with Special Needs	Non-Homeless Special Needs	CDBG: $ / HOPWA: $ / HOME: $ / ESG: $	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7500	0	0.00%	-	-	-
Strategy for Persons with Special Needs	Non-Homeless Special Needs	CDBG: $ / HOPWA: $ / HOME: $ / ESG: $	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	0	-	100	72	0.00%
Strategy for Persons with Special Needs	Non-Homeless Special Needs	CDBG: $ / HOPWA: $ / HOME: $ / ESG: $	HIV/AIDS Housing Operations	Household Housing Unit	10	10	100.00%	10	0	0.00%
Youth enrichment opportunities	Non-Housing Community Development	CDBG: $	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	5559	111.18%	-	-	-

Youth enrichment opportunities	Non-Housing Community Development	CDBG: $	Homeless Person Overnight Shelter	Persons Assisted	0	33	-	-	-	-
Youth enrichment opportunities	Non-Housing Community Development	CDBG: $	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0	-	-	-	-

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Augusta - Richmond County identified several priority strategic goals in the 2015-19 5-Year Consolidated Plan. The following highlights some of Augusta-Richmond County's progress in meeting those goals.

1. Goal: Homeownership Assistance: 23 persons were provided Down Payment Assistance utilizing HOME funding in support of home purchases in program year 2019.
2. Goal: Housing Rehab: Housing Rehabilitation services through Augusta-Richmond County's Homeowner Rehab Program, administered by AHCD, remained an effective means of sustaining affordable home ownership in program year 2019. Utilizing available funding, 66 homeowner's properties were rehabilitated under this program in program year 2019.
3. Goal: Increase Housing Opportunities for PLWHA: Utilizing HOPWA funding, 153 persons with HIV were provided with rental assistance through the Short-Term Rent, Mortgage, and Utility Assistance (STRMU) program in program year 2019. Additionally, 37 persons with HIV were provided with tenant based rental assistance (TBRA) through projects supported by HOPWA funding in program year 2019.
4. Goal: Increase Provision of Case Management Services: Augusta-Richmond County, through AHCD and in partnership with members of the local Continuum of Care (CoC), have continued to increase engagement efforts with persons experiencing or at-risk of homelessness through increased quantity and quality of case management services offered to those persons.
5. Goal: Increase Rapid Re-housing and Homeless Prevention: Augusta - Richmond County, through AHCD, has increased its provision of rental assistance to local residents experiencing housing instability. During the 2019 program year, it was anticipated that approximately 5

households would be able to be assisted through both Rapid Re-housing and Homeless prevention; performance far exceeded expectation as more than 248 persons were able to be assisted during the program year.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

In addition to the numbers reflected above, 54 individuals assisted in the 2019 Program Year by Augusta's CDBG Public Service partners identified as "Other" or "Multi-racial." Also, 29 participants under Augusta's ESG Program identified as "Other" or "Multi-racial."

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,880,877	1,734,533
HOME	public - federal	1,146,628	262,603
HOPWA	public - federal	1,055,049	976,807
ESG	public - federal	150,447	1,842,728

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Eligible Area	55	55	
Central Business District	5	5	
Citywide	25	25	
LANEY-WALKER/BETHLEHEM NRS	15	15	

Table 4 – Identify the geographic distribution and location of investments

Narrative

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Federal funds were leveraged by additional private, state, and local funds, where applicable. The City complied with all HOME matching fund contribution requirements as outlined in 92.218 of the HOME regulations. These were satisfied with a mix of match carryover from prior years as well as other eligible sources. Likewise, Emergency Solutions Grant Program (ESG) match requirements were met by using CDBG and private (non-HUD) funds. These funds were matched on a dollar-for-dollar basis.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	6,024,934.68
2. Match contributed during current Federal fiscal year	413,155.80
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	6,438,090.48
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	6,438,090.48

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	**Date of Contribution**	**Cash (non-Federal sources)**	**Foregone Taxes, Fees, Charges**	**Appraised Land/Real Property**	**Required Infrastructure**	**Site Preparation, Construction Materials, Donated labor**	**Bond Financing**	**Total Match**
UDAG PI (2020)	12/31/2020	2,583.16	0	0	0	0	0	0
Wells Fargo Payments	12/31/2020	123,356.89	0	0	0	0	0	0
LWB Bond Funds (2020)	12/31/2020	237,096.75	0	0	0	0	0	0
3124	1/17/2020	0	0	10,190	0	0	0	0
3250	7/31/2020	0	0	4000	0	0	0	0
3258	9/17/2020	0	0	929	0	0	0	0
3259	10/2/2020	0	0	7000	0	0	0	0
3262	10/9/2020	0	0	3500	0	0	0	0
3210	10/9/2020	0	0	6000	0	0	0	0
3147	10/23/2020	0	0	4000	0	0	0	0
3150	11/24/2020	0	0	1500	0	0	0	0
3146	11/30/2020	0	0	4000	0	0	0	0
3269	11/30/2020	0	0	1000	0	0	0	0
3125	12/1/2020	0	0	4000	0	0	0	0
3148	12/11/2020	0	0	4000	0	0	0	0
3152	02/27/2019	0	0	1,000	0	0	0	1,000
3155	01/28/2019	0	0	1,100	0	0	0	1,100
3162	03/12/2019	0	0	7,600	0	0	0	7,600
3164	03/06/2019	0	0	1,000	0	0	0	1,000

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	**Date of Contribution**	**Cash (non-Federal sources)**	**Foregone Taxes, Fees, Charges**	**Appraised Land/Real Property**	**Required Infrastructure**	**Site Preparation, Construction Materials, Donated labor**	**Bond Financing**	**Total Match**
3199	07/19/2019	0	0	7,100	0	0	0	7,100
3200	07/12/2019	0	0	1,500	0	0	0	1,500
3202	07/15/2019	0	0	3,000	0	0	0	3,000
3205	09/06/2019	0	0	1,100	0	0	0	1,100
LWB Bond Funds	12/31/2019	766,874	0	0	0	0	766,874	766,874
UDAG PI (2019)	12/31/2019	2,838	0	0	0	0	0	2,838
Wells Fargo Payments	12/31/2019	340,538	0	0	0	0	0	340,538

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period $	**Amount received during reporting period $**	**Total amount expended during reporting period $**	**Amount expended for TBRA $**	**Balance on hand at end of reporting period $**
1,008,295.14	746,110.38	838,868	0	775,803.52

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	**Minority Business Enterprises**				**White Non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black Non-Hispanic**	**Hispanic**	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

	Total	**Women Business Enterprises**	**Male**
Contracts			
Dollar Amount	0	0	0
Number	0	0	0
Sub-Contracts			
Number	0	0	0
Dollar Amount	0	0	0

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	**Minority Property Owners**				**White Non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black Non-Hispanic**	**Hispanic**	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition		
Parcels Acquired	0	0
Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	0	0

Households Displaced	**Total**	**Minority Property Enterprises**				**White Non-Hispanic**
		Alaskan Native or American Indian	**Asian or Pacific Islander**	**Black Non-Hispanic**	**Hispanic**	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	100	0
Number of Non-Homeless households to be provided affordable housing units	120	0
Number of Special-Needs households to be provided affordable housing units	150	0
Total	**370**	**0**

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	20	19
Number of households supported through The Production of New Units	18	0
Number of households supported through Rehab of Existing Units	15	19
Number of households supported through Acquisition of Existing Units	5	0
Total	**58**	**38**

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Cuts to Federal funding and delays in distribution of that funding have created unanticipated difficulties and negatively impacted the ability of Augusta - Richmond County to meet the goals established in the Consolidated Plan. Additionally, Augusta Housing and Community Development (HCD) has experienced a change in senior leadership with a new Deputy Director and several changes to mangement staff during the 2019 program year. This has led to a refocusing of HCD's efforts to address affordable housing, economic development, homelessness and other special needs. As a result of these difficulties and with consideration of some of the related augmentation to departmental strategies, there is a reduction of actual performance compared to the listed goals established in the 2015-19 Consolidated Plan.

The City of Augusta substantially amended the current Consolidated Plan during the 2019 Program Year to refocus resources on the creation of Affordable Housing opportunities and Economic Development projects in low and moderate income areas of Augusta. This Substantial Amendment refelcted a refocusing of HCD's efforts to address the most pressing and evolving needs of the citizenry of the local community. A second Substantial Amendment request will aim to reallocate prior year resources to address the underserved goals of Elimination of Slum and Blight conditions through Clearance and Demolition activities, while also increasing the access to affordable housing, both rental and homeownership, through additional Affordable Housing Activities. Continued investment in the community's locally owned small businesses will also be addresesed through an expansion of the Department's Economic Development Micro Enterprise Training goals in the current Cosolidated Planning Peiored.

Discuss how these outcomes will impact future annual action plans.

Cuts to Federal funding and delays in distribution of that funding have created unanticipated difficulties and negatively impacted the ability of Augusta - Richmond County to meet the goals established in the Consolidated Plan. As a result, there is a reduction of actual performance compared to the listed goals established in the 2015-19 Consolidated Plan.

Affordable housing production and acquisition rebounded in 2015 as the housing market continued to recover. Augusta - Richmond County's Homeowner Rehabilitation program continues to be a highly efficient application of CDBG funds for achieving the community housing priorities:

• Maintaining affordable housing
• Maintaining quality housing
• Reducing Blight
• Assisting Special Needs

The need for assistance is far greater than currently available resources. Most challenging is capacity to address major improvements such as roof repairs, which is the most critical measure for preserving housing by preventing water intrusion. Exterior paint improvements from the Emergency Paint program continue to be an effective tool for combating blight by improving the visual appearance of the neighborhood. Lead paint testing and lead safe procedures are a core component of preparing homes for paint and paint-disturbing repairs.

Qualifying potential homeowners for mortgages continues to be a challenge in the Augusta - Richmond

County housing market. The customer pipeline from first contact to closing can be long, with many opportunities to find competitive alternatives in suburban markets. New clients are screened to categorize client readiness for a home purchase and offered assistance or directed to resources for addressing barriers to home ownership.

The public private partnerships generate effective earned-media attention for programs and home ownership opportunities. On the other hand, news reports of crime in neighborhoods with considerable HOME investment discourage newcomers and reinforce the historic perception on the area.

New infill housing funded with federal assistance is sustainably constructed to minimize environmental impacts and maximize indoor environmental quality and energy efficiency. These high performance homes offer lower operational cost for energy and maintenance, but cost more to build. A large portion of potential buyers purchase homes based on price per square foot or based on upgraded finishes they can see, rather than premium home performance systems such as spray-foam encapsulated attics, Energy STAR certified appliances and high efficiency lighting.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	**0**	**0**

Table 13 – Number of Households Served

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Homeless Outreach in Augusta-Richmond County is facilitated primarily through sponsored community outreach events, principally the Homeless Stand Down hosted in partnership between the local VA and Continuum of Care (CoC) membership, and the PATH Resource Fair, hosted by the community's PATH Outreach Team at Serenity Behavioral Health. Additional efforts at outreach and engagement occur periodically through events like the annual Point-in-Time Count, and on an on-going basis by the day-to-day activities of the PATH Outreach Team from Serenity.

Addressing the emergency shelter and transitional housing needs of homeless persons

People become homeless for a number of reasons including evictions, inability to pay rent, health problems, domestic violence and family conflicts, substance abuse issues, poverty and unemployment, inadequate supply of affordable housing, physical and mental disabilities and inadequate institutional discharge policies and procedures.

The City of Augusta continues to provide CDBG and ESG funds annually to agencies carrying out homelessness prevention activities. Funds were provided to Action Ministries, East Augusta CDC, CSRA EOA, Hope House, SAFE Homes of Augusta, Salvation Army, St, Stephens Ministries and United Way to provide rental assistance to homeless persons to prevent eviction.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

People become homeless for a number of reasons including evictions, inability to pay rent, health problems, domestic violence and family conflicts, substance abuse issues, poverty and unemployment, inadequate supply of affordable housing, physical and mental disabilities and inadequate institutional discharge policies and procedures.

The City of Augusta continues to provide CDBG, and ESG funds annually to agencies carrying out homelessness prevention activities. Funds were provided to Action Ministries, East Augusta CDC, CSRA EOA, Hope House, SAFE Homes of Augusta, Salvation Army, St, Stephens Ministries and United Way to provide rental assistance to homeless persons to prevent eviction or rapidly rehouse person who are evicted.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Salvation Army has a Housing Coordinator who assists residents in locating housing. Action Ministries employs a Home Search Coordinator that assists homeless individuals in locating housing. Also, Action Ministries provides furniture items to registered agencies and individuals to assist with the furnishings of their residences.

CSRA Economic Opportunity Authority, Beulah Grove Resource Center, Salvation Army and SAFE Homes assist individuals and families with rental and utility deposits and at times transportation assistance. Emergency Shelter/Solutions Grant and Community Development Block Grant funds were provided to the aforementioned agencies to assist with the operation of their programs.
The Housing Authority extends priority status in its public housing programs to homeless persons in transition.

Goodwill Industries also operates three local facilities providing job training and job placement services to homeless persons seeking employment

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Augusta Housing Authority is an independent public corporation, funded primarily by the U.S. Department of Housing and Urban Development (HUD). The Housing Authority is not a City Department; therefore, the actions that they may take to foster public housing improvements and improve resident initiatives to become more involved in management and participate in homeownership are limited within the scope of this plan.

The Housing Authority currently operates and maintains thirteen (13) public housing developments in Augusta-Richmond County. Together, these properties house 4,967 people in 2,128 living units. In addition, the PHA administers another 3,674 units under the Section 8 Housing Assistance Payment Program located on scattered sites throughout the city. The 3,674 units consists of 3,579 Section 8 Housing Choice Vouchers and 95 HUD-VASH Vouchers with a total resident count of 11,238 family members during Year 2019.

The quality of the housing units owned by the Authority is good and maintenance is excellent. Relating to this, the evaluation method used by HUD for judging the successful operation of a housing authority is the Public Housing Assessment System (PHAS). The Augusta Housing Authority continually has a high performing status for both their Section 8 (SEMAP) and Public Housing Programs.

The annual budget for the Housing Authority exceeds $20 million and includes expenditures to operate and maintain the public housing projects, provide housing assistance payments to Section 8 program participants, make capital improvements, provide security and other community services, and overall administration of the program. The Public Housing Program is divided in four (4) areas which consist of: Allen Homes, MM Scott, Oak Pointe, Cherry Tree Crossing, Peabody Apartments, Hal Powell, Ervin Towers, Olmstead Homes, Jennings Place, Dogwood Terrace, Barton Village (some areas), 12 units at Legacy at Walton Oaks and Overlook Apartments.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority strives to continue to improve resident initiatives through innovation in program design, adding new programs through special grant programs and maintaining a close relationship with the residents. The Authority continues to build new partnerships and seek new resources in the local community as well as nationwide.

It offers the Section 8(y) Homeownership Program to its residents. This program is designed to promote and support homeownership for first-time homebuyers and allows one of more family members to purchase a house. The program permits participants who meet the general requirements for admission into the public housing Section 8 Housing Choice Voucher Program the option of purchasing a home with their assistance rather than renting.

The Authority provides academic assistance to youth and adults living in public housing. Each year, the Authority provides scholarships to resident youth and adults that will attend either college or technical school. In addition the Authority offers after-school tutoring programs a GED program for adults, an adult literacy program, special tutoring in math and reading for the youth and a Neighborhood Networks Center where residents can have access to computers, the internet and additional training.

The Authority works closely with residents who experience special problems. A drug abuse counselor assists residents with drug treatment and counseling. Provisions are made for the senior residents as well. Specific events for the seniors include Senior Health Fairs and Screenings, a Senior Olympics, an Old Fashioned Costume party and holiday activities. A Senior Services Coordinator is employed to provide a number of activities including case management. A partnership with JWC Helping Hand, which received a ROSS (Resident Opportunities for Self-Sufficiency) grant, provides a variety of services for the senior and disabled residents. Included are home care and assistance from housekeeping aides.

Actions taken to provide assistance to troubled PHAs

The Augusta Housing Authority is not considered a "troubled" PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The cost of housing and incentives to develop, maintain and improve affordable housing are all affected by public policies. Augusta Housing and Community Development understands that certain public policies can, at times, creates barriers to housing affordability through increases in cost of housing and other related factors. Through AHCD's efforts to ameliorate those barriers, efforts are regularly made to engage local officials in educational opportunities to better understand the barriers that public policy can create and offer insights as to how these policies can be reassessed to meet the needs of the low-income residents of the community.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Augusta - Richmond County is continuing in its effort to remove obstacles to meeting under-served needs throughout the community. Underserved needs for low income persons in Augusta include but are not limited to: Housing, Special Needs of the Non-Homeless, Homelessness, Non-Housing Community Development Needs (Public Facilities, Public Services, Infrastructure, Education, Public Safety, Economic Development and Workforce Development). To meet these needs, many obstacles exist.

Funding remains the largest obstacle to meeting under-served needs. To address this issue, the City leverages its limited resources by encouraging partnerships among the many nonprofit and for-profit organizations and urges them to apply to HUD, other Federal agencies, the State and foundations for resources.

Additionally, the City has made a commitment to budget CDBG funds at the maximum allowable for public services activities to offer citizens much needed programs and services in the area of literacy, youth activities, senior services, violence prevention, meals and transportation for the homeless, health care assistance for low income families.

Unmet housing needs are addressed through the City's Housing Rehabilitation Program, Emergency Repair Program, Paint Program and new construction of housing by the local CHDOs and other developers.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

As part of Augusta - Richmond County's strategy to address the obstacles to meeting the needs of the underserved population of the local community, Augusta - Richmond County through Augusta Housing and Community Development (AHCD) directs resources to local community programs in targeted re-development areas. AHCD annually provides local community organizations with resources to carry out the objectives listed in the community's Consolidated Plan. These funds are used for various community services including after-school programs, workforce development, elderly care, housing rehabilitation, rent support and assistance and many others.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The primary purpose of the City's programs is to reduce the number of persons and families living in poverty by providing social and economic opportunities via development, housing, social services and other activities that provide lower income persons an opportunity to improve their living standards. The primary goal of all the projects funded during program year 2019 was to reduce poverty in the local community.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Housing and Community Development Department administers the CDBG, HOME, ESG and HOPWA Programs. This department continually forms new partnerships with local nonprofit organizations, developers, the private sector and other local resources to implement the Consolidated Plan. Housing efforts are coordinated through five (5) CHDOs, Antioch Ministries, 30901 Development Corporation, East Augusta CDC, Laney-Walker Development Corporation and Promise Land CDC; and three (3) non-profits, Augusta Neighborhood Improvement Corporation, South Augusta Redevelopment and Sand Hills Urban Development. Fair housing issues are handled by HCD and HUD. The Augusta Continuum of Care system is coordinated by the City with the assistance of homeless providers.
CDBG, HOME, ESG and HOPWA funds are provided to non-profits through a competitive application process. The coordination of multiple funding sources allows for better coordination and usage of limited funding resources to meet the variety of needs of low income individuals and families. The City's HCD Department takes the lead to ensure appropriate coordination of the following:

- Providing technical assistance to potential sub-recipients.
- Carry out the statutory requirements of the CDBG, HOME, ESG and HOPWA programs.
- Encourage local financial institutions to become partners in affordable housing projects.
- Manage planning studies for neighborhoods.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

As grantee and recipient of Emergency Solution Grant funds, Augusta - Richmond County, through its sub-recipient Partner Agencies, assists individuals at risk of homelessness by providing financial assistance for rent, moving and utility assistance.

During the 2019 Program Year, Augusta-Richmond County continued to coordinate its efforts with that of the

local Public Housing Authority, Augusta Housing Authority, and the local social service Partner Agencies within the local Continuum of Care (GA-504). Also during 2019, the City continued to encourage its sub-recipients to consolidate funding applications to ensure a more cohesive service delivery.
Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a).

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The Grantee (HCD) shall work over the course of the next several fiscal years to effectively address those ailments and impediments outlined in the A&I Study. However, the Grantee shall continue to:
Actively seek a Fair Housing entity to assist with providing directions in how to implement a fair housing program and how to get the local stakeholders involved and provide educational information to residents about fair housing and guidance on how to file housing discrimination claims.

Additionally, the Grantee has worked to enhance first-time homebuyer training programs that are within the domain of the Housing and Community Development Department:

- Promote outreach and education related to credit for prospective homebuyers. Include enhanced financial literacy for senior high school students.
- Address establishment and wise use of good credit, including a discussion that educates prospective credit consumers about predatory lending practices
- Identify the attributes of predatory loans
- Create list of lenders that have targeted Augusta, Georgia citizens with predatory mortgages

The Grantee has continued to attend first time homebuyer classes and work with housing counseling agencies to find the best way to implement an education component to syllabus. The purpose of this section will be to educate potential homebuyers on the importance of maintaining good credit and avoid predatory lending practices.

AHCD has held meetings to discuss fair housing and affordable housing. Meetings were held with the local housing nonprofits and CHDOs, public hearings, weekly real estate meetings, and monthly neighborhood association meetings. Staff members from HOME and CDBG programs continue to discuss ways to reach out to various groups and entities regarding fair housing education.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements. The City currently uses various administrative mechanisms to track and monitor the progress of HUD-funded projects that are under its control and jurisdiction. The goal is to ensure that Consolidated Plan related programs and activities are carried out in a timely manner in accordance with federal regulations and other statutory or regulatory requirements. The primary monitoring goals of the City is to provide technical assistance, identify deficiencies and promote corrections in order to improve, reinforce or augment the community's Consolidated Plan performance.

The City monitors all CDBG, ESG, HOME and HOPWA sub-recipient activities as required by HUD in accordance with the agreement between the agency and the City. Sub-recipients are required to submit monthly and annual program and financial reports to facilitate monitoring. Site visits are conducted at least twice a year and an in-depth monitoring is conducted once a year. Annual monitoring includes ensuring that the sub-recipients, including Community Housing Development Organizations, comply with the terms of their agreements, including income and client eligibility, rents, reporting requirements, timeliness, sales prices, values, property standards, affirmative marketing, periods of affordability, relocation and fair housing. For established agencies, the City may choose to conduct a desk monitoring for agencies providing public services.

Once the on-site annual monitoring is complete, the monitor prepares a formal written letter describing the results of the visit, which may include recognition of strengths and weaknesses, findings and/or concerns. If a finding is issued, the monitoring follow-up letter identifies a deadline for when the issues must be corrected. A written record, which includes the completed monitoring checklist and the follow-up letter are kept on file with the sub-recipient's grant agreement and reports.

Other efforts include ongoing communication with sub-recipients through the provision of on-site technical assistance. Frequent telephone contacts, written communications, analysis of reports and annual audits, administrative and environmental guidance by City staff provide a basis for review and monitoring.

City staff is also responsible for monitoring Federal Labor Standards requirements (Davis-Bacon, Contract Work Hours and Safety Standards Act, etc.) on an on-going basis. In addition, the City's Internal Auditor conducts an annual audit of programs and activities that are covered by the Federal Labor Standards and administered by the City.

The City performed an on-site in-depth annual monitoring of CDBG, ESG and HOPWA public service agencies, public facilities and Facades. Also, monitoring was conducted monitoring on five (5) Community Housing Development Organizations (CHDO) and three (3) non-profit organizations – concerns, if any, were addressed and corrected.

Of the public service agencies monitored, ongoing problems that the City encounters are the slow expenditure of funds and tardiness in submitting progress reports. For housing organizations, timely expenditure of funds and selling of houses are noted concerns.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Augusta – Richmond County carefully follows the process that is outlined in the City of Augusta's Housing and Community Development Department's Citizen Participation Plan. Within the Augusta – Richmond County Consolidated Plan Submission for U.S. Department of Housing and Urban Development (HUD) Programs (CDBG, ESG, HOME and HOPWA), the Citizen Participation Plan is designed to assure citizen involvement. Augusta – Richmond County complies with the HUD citizen participation requirements listed in the code of federal regulations at 24CFR91.105. The draft CAPER was made available at the Augusta Housing and Community Development Department office. Notification of the draft 2019 Consolidated Annual Performance Evaluation Report (CAPER) was published on the City's website.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

AHCD inspects all rental projects annually. There are currently six HOME rental projects and all except one has been inspected. The final unit is scheduled to be inspected in April.

All inspected units were deemed to be in compliance with Housing Quality Standards. The review of tenant files demonstrated compliance with HOME rent and income certification requirements and documentation. Review of management practices also appear to be in compliance with HOME requirements, including Tenant Selection Plan, Affirmative Fair Housing Marketing Plan and Waiting List.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Augusta - Richmond County, through Augusta Housing and Community Development (AHCD), affirmatively markets its housing to all eligible income groups; applicants will not be steered to a particular site based solely on the household's income. AHCD works with local non-profit and for-profit organizations and we ensure that all applicable Fair Housing laws are followed. AHCD utilizes traditional media outreach and online/social media tactics that work in tandem to enhance each other. One of the best practices utilized thus far is personal testimonials from previous homeowners/renters.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics.

2019 Home Program Income received = $409,142.32 - $5000 drawn against 2013 program year and $26,750.93 drawn against 2014 program year, leaving a balance of $377,391.39. Additional transactions have been registered in Augusta-Richmond County's General Ledger but not reflected in IDIS totaling $1,374.41. Please see the Chart labeled 2019 HOME Program Income Reconciliation Chart for further detail.

2019 HOME Program Income expended = $49,398.08. In Program Year 2019, HOME Program Income was appropriated to 8 HOME projects.

Project details and tenant characteristics are in the table below:

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

N/A

CR-55 - HOPWA 91.520(e)

Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	150	172
Tenant-based rental assistance	0	33
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	10	11
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	10	5

Table 14 – HOPWA Number of Households Served

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	AUGUSTA
Organizational DUNS Number	073438418
EIN/TIN Number	582204274
Indentify the Field Office	ATLANTA
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Augusta CoC

ESG Contact Name

Prefix	Mr
First Name	DANIEL
Middle Name	J
Last Name	EVANS
Suffix	0
Title	Community Development Manager

ESG Contact Address

Street Address 1	510 Fenwick Street
Street Address 2	0
City	Augusta
State	GA
ZIP Code	30901-
Phone Number	7068211797
Extension	2886
Fax Number	7064693349
Email Address	DEVANS2@AUGUSTA.GOV

ESG Secondary Contact

Prefix	Ms
First Name	Shauntia
Last Name	Lewis
Suffix	0
Title	Deputy Director
Phone Number	7068211797
Extension	2868
Email Address	slewis@augustaga.gov

2. Reporting Period—All Recipients Complete

Program Year Start Date	01/01/2019
Program Year End Date	12/31/2019

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: CSRA ECONOMIC OPPORTUNITY AUTHORITY, INC.
City: Augusta
State: GA
Zip Code: 30901, 2127
DUNS Number: 092148261
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 18000

Subrecipient or Contractor Name: SALVATION ARMY, AUGUSTA
City: Augusta
State: GA
Zip Code: 30901, 1032
DUNS Number: 124261228
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Faith-Based Organization
ESG Subgrant or Contract Award Amount: 25000

Subrecipient or Contractor Name: SAFE HOMES OF AUGUSTA, INC.
City: Augusta
State: GA
Zip Code: 30914, 3187
DUNS Number: 030140326
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 50000

Subrecipient or Contractor Name: Augusta Housing and Community Development
City: Augusta
State: GA
Zip Code: 30901, 2902
DUNS Number: 073438418
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Unit of Government
ESG Subgrant or Contract Award Amount: 23399

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	43,800
Total Number of bed-nights provided	38,308
Capacity Utilization	87.46%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Augusta - Richmond County's Performance Data, which was developed in consultation with the local Continuum of Care (GA-504), is as follows:

Performance Measures

- Homeless Prevention Goal: Total unduplicated count of persons receiving rent assistance: 78
- Project Outcome Data: 78 persons received rent assistant during program year 2019

Performance Measure

- Homeless Shelter Goal: Total unduplicated count of persons receiving overnight shelter: 1798
- Project Outcome Data: 1798 persons received overnight shelter during program year 2019.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	39,680	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	**39,679.65**	**0**	**0**

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	37,793	75,001	63,096
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	**37,793**	**75,001**	**63,096**

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Essential Services	0	0	0
Operations	50,000	62,343	39,929

Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	**50,000**	**62,343**	**39,929**

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Street Outreach	12,088	0	0
HMIS	0	0	0
Administration	11,315	11,135	11,284

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2017	2018	2019
	150,876	148,479	140,388

Table 29 - Total ESG Funds Expended

11f. Match Source

	2017	2018	2019
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	22,806	14,912	50,708
State Government	25,000	0	0
Local Government	31,000	20,735	357,357
Private Funds	22,234	123,172	30,000
Other	50,500	29,246	37,738
Fees	0	0	0
Program Income	0	0	54,580
Total Match Amount	**151,540**	**188,065**	**530,383**

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2017	2018	2019
	302,416	336,544	670,771

Table 31 - Total Amount of Funds Expended on ESG Activities

Attachment

FY2019 HESG CAPER Augusta

HUD ESG CAPER FY2020

Grant: **ESG: Augusta-Richmond County - GA - Report** Type: **CAPER**

Report Date Range

1/1/2019 to 12/31/2019

Q01a. Contact Information

First name	Hawthorne
Middle name	E
Last name	Welcher, Jr.
Suffix	
Title	Mr.
Street Address 1	510 Fenwick Street
Street Address 2	PO BOX 10104
City	Augusta
State	Georgia
ZIP Code	30901
E-mail Address	hwelcher@augustaga.gov
Phone Number	(706)821-1797
Extension	
Fax Number	(706)724-6951

Q01b. Grant Information

ESG Information from IDIS

As of 6/12/2020

Fiscal Year	Grant Number	Current Authorized Amount	Total Drawn	Balance	Obligation Date	Expenditure Deadline
2020						
2019	E19MC130003	$150,447.00	$22,989.91	$127,457.09	10/23/2019	10/23/2021
2018	E18MC130003	$148,479.00	$117,599.57	$30,879.43	10/18/2018	10/18/2020
2017	E17MC130003	$150,876.00	$134,702.66	$16,173.34	10/19/2017	10/19/2019
2016	E16MC130003	$152,133.00	$152,133.00	$0	8/3/2016	8/3/2018
2015	E15MC130003	$151,819.00	$148,921.59	$2,897.41	6/24/2015	6/24/2017
2014	E14MC130004	$142,879.99	$142,879.99	$0	6/30/2014	6/30/2016
2013	E13MC130004	$125,715.00	$125,715.00	$0	9/6/2013	9/6/2015
2012						
2011						
Total		$1,022,348.99	$844,941.72	$177,407.27		

CAPER reporting includes funds used from fiscal year:	
Project types carried out during the program year:	
Enter the number of each type of projects funded through ESG during this program year.	
Street Outreach	0
Emergency Shelter	2
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	0
Rapid Re-Housing	1
Homelessness Prevention	1

Q01c. Additional Information

HMIS	
Comparable Database	
Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes

Q04a: Project Identifiers in HMIS

Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Software Name	Report Start Date	Report End Date	CSV Exception?	Uploaded via emailed hyperlink?
CSRA EOA	CSR	Richmond Rapid ReHousing (ESG - GA504)	21638	13				GA-504	130192	0	ClientTrack by Eccovia Solutions	2019-01-01	2019-12-31	Yes	Yes
Augusta Housing & Community Development Dept	AHD	HCD Homeless Prevention	21714	12				GA-504	190142	0	ClientTrack by Eccovia Solutions	2019-01-01	2019-12-31	Yes	Yes
The Salvation Army - Augusta	SA4	SArmy - Augusta ES 3-6-9 Mens(ES 504)	21270	1	0			GA-504	130192	0	ClientTrack by Eccovia Solutions	2019-01-01	2019-12-31	Yes	Yes
The Salvation Army - Augusta	SA4	SArmy - Augusta ES 3-6-9 Womens (ES 504)	21271	1	0			GA-504	130192	0	ClientTrack by Eccovia Solutions	2019-01-01	2019-12-31	Yes	Yes
The Salvation Army - Augusta	SA4	SArmy Augusta ES 3-6-9 Women and Families	21273	1	0			GA-504	130192	0	ClientTrack by Eccovia Solutions	2019-01-01	2019-12-31	Yes	Yes
The Salvation Army - Augusta	SA4	SArmy Augusta ES Families DCA (ESG-ES-504)	20536	1	0			GA-504	130192	0	ClientTrack by Eccovia Solutions	2019-01-01	2019-12-31	Yes	Yes
The Salvation Army - Augusta	SA4	SArmy Augusta ES Men DCA (ESG-ES-504)	20534	1	0			GA-504	130192	0	ClientTrack by Eccovia Solutions	2019-01-01	2019-12-31	Yes	Yes
The Salvation Army - Augusta	SA4	SArmy Augusta ES Single Women DCA (ESG-ES-504)	20535	1	0			GA-504	130192	0	ClientTrack by Eccovia Solutions	2019-01-01	2019-12-31	Yes	Yes
The Salvation Army - Augusta	SA4	SArmy Augusta Skills Training (ES-504)	20539	1	0			GA-504	130192	0	ClientTrack by Eccovia Solutions	2019-01-01	2019-12-31	Yes	Yes
SAFE Homes of Augusta	SAF	Safe Homes of Augusta Emergency DCA ESG-ES-501	21005	1	0			GA-504,GA-501,GA-504	130192	1	ClientTrack by Eccovia Solutions	2019-01-01	2019-12-31	Yes	Yes
SAFE Homes of Augusta	SAF	Safe Homes of Augusta DCA (ESG-RRH-501)	21004	13				GA-504,GA-501		1	ClientTrack by Eccovia Solutions	2019-01-01	2019-12-31	Yes	Yes

Q05a: Report Validations Table

Total Number of Persons Served	1497
Number of Adults (Age 18 or Over)	1071
Number of Children (Under Age 18)	425
Number of Persons with Unknown Age	1
Number of Leavers	1250
Number of Adult Leavers	939
Number of Adult and Head of Household Leavers	942
Number of Stayers	247
Number of Adult Stayers	132
Number of Veterans	109
Number of Chronically Homeless Persons	46
Number of Youth Under Age 25	109
Number of Parenting Youth Under Age 25 with Children	31
Number of Adult Heads of Household	1054
Number of Child and Unknown-Age Heads of Household	4
Heads of Households and Adult Stayers in the Project 365 Days or More	6

Q06a: Data Quality: Personally Identifying Information (PII)

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	Total	% of Error Rate
Name	0	0	0	0	0.00 %
Social Security Number	20	3	80	103	6.88 %
Date of Birth	1	0	2	3	0.20 %
Race	1	0		1	0.07 %
Ethnicity	0	1		1	0.07 %
Gender	0	0		0	0.00 %
Overall Score				105	7.01 %

Q06b: Data Quality: Universal Data Elements

	Error Count	% of Error Rate
Veteran Status	0	0.00 %
Project Start Date	2	0.13 %
Relationship to Head of Household	7	0.47 %
Client Location	69	6.52 %
Disabling Condition	32	2.14 %

Q06c: Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	14	1.12 %
Income and Sources at Start	80	7.56 %
Income and Sources at Annual Assessment	5	83.33 %
Income and Sources at Exit	28	2.97 %

Q06d: Data Quality: Chronic Homelessness

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	957	--	--	16	23	19	2.40 %
TH	0	0	0	0	0	0	--
PH (All)	95	0	1	1	1	1	2.11 %
Total	1052	--	--	--	--	--	2.38 %

Q06e: Data Quality: Timeliness

	Number of Project Start Records	Number of Project Exit Records
0 days	275	289
1-3 Days	209	76
4-6 Days	126	34
7-10 Days	80	39
11+ Days	625	812

Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	0	0	--
Bed Night (All Clients in ES - NBN)	0	0	--

Q07a: Number of Persons Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	1071	861	210	--	0
Children	425	--	412	13	0
Client Doesn't Know/ Client Refused	1	0	0	0	1
Data Not Collected	0	0	0	0	0
Total	1497	861	622	13	1
For PSH & RRH – the total persons served who moved into housing	17	3	14	0	0

Q08a: Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	1058	855	200	2	1
For PSH & RRH – the total households served who moved into housing	9	3	6	0	0

Q08b: Point-in-Time Count of Households on the Last Wednesday

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	70	61	9	0	0
April	112	102	9	1	0
July	168	157	11	0	0
October	75	68	7	0	0

Q09a: Number of Persons Contacted

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Times	0	0	0	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
Total Persons Contacted	0	0	0	0

Q09b: Number of Persons Engaged

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Contacts	0	0	0	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	0	0	0	0
Rate of Engagement	0.00	0.00	0.00	0.00

Q10a: Gender of Adults

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	528	519	9	0
Female	541	341	200	0
Trans Female (MTF or Male to Female)	1	0	1	0
Trans Male (FTM or Female to Male)	1	1	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	1071	861	210	0

Q10b: Gender of Children

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	226	223	3	0
Female	199	189	10	0
Trans Female (MTF or Male to Female)	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	425	412	13	0

Q10c: Gender of Persons Missing Age Information

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	1	0	0	0	1
Female	0	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Subtotal	1	0	0	0	1

Q10d: Gender by Age Ranges

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	755	226	49	413	66	1	0
Female	740	199	59	451	31	0	0
Trans Female (MTF or Male to Female)	1	0	0	1	0	0	0
Trans Male (FTM or Female to Male)	1	0	1	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0	0	0
Data Not Collected	0	0	0	0	0	0	0
Subtotal	1497	425	109	865	97	1	0

Q11: Age

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	150	--	147	3	0
5 - 12	212	--	203	9	0
13 - 17	63	--	62	1	0
18 - 24	108	77	31	--	0
25 - 34	286	178	108	--	0
35 - 44	205	157	48	--	0
45 - 54	206	191	15	--	0
55 - 61	166	160	6	--	0
62+	100	98	2	--	0
Client Doesn't Know/Client Refused	1	0	0	0	1
Data Not Collected	0	0	0	0	0
Total	1497	861	622	13	1

Q12a: Race

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	343	268	75	0	0
Black or African American	1094	565	515	13	1
Asian	5	5	0	0	0
American Indian or Alaska Native	6	5	1	0	0
Native Hawaiian or Other Pacific Islander	20	5	15	0	0
Multiple Races	28	12	16	0	0
Client Doesn't Know/Client Refused	1	1	0	0	0
Data Not Collected	0	0	0	0	0
Total	1497	861	622	13	1

Q12b: Ethnicity

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	1423	827	582	13	1
Hispanic/Latino	73	33	40	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	1	1	0	0	0
Total	1497	861	622	13	1

Q13a1: Physical and Mental Health Conditions at Start

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☾	With Only Children	Unknown Household Type
Mental Health Problem	217	193	13	10	--	0	1
Alcohol Abuse	41	40	0	0	--	0	1
Drug Abuse	36	35	1	0	--	0	0
Both Alcohol and Drug Abuse	29	27	1	1	--	0	0
Chronic Health Condition	151	131	13	7	--	0	0
HIV/AIDS	8	8	0	0	--	0	0
Developmental Disability	115	87	6	22	--	0	0
Physical Disability	183	170	11	2	--	0	0

☾ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q13b1: Physical and Mental Health Conditions at Exit

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☾	With Only Children	Unknown Household Type
Mental Health Problem	205	180	14	10	--	0	1
Alcohol Abuse	37	36	0	0	--	0	1
Drug Abuse	31	30	1	0	--	0	0
Both Alcohol and Drug Abuse	28	26	1	1	--	0	0
Chronic Health Condition	134	117	12	5	--	0	0
HIV/AIDS	5	5	0	0	--	0	0
Developmental Disability	104	77	6	21	--	0	0
Physical Disability	169	156	11	2	--	0	0

☾ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q13c1: Physical and Mental Health Conditions for Stayers

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☾	With Only Children	Unknown Household Type
Mental Health Problem	14	13	0	1	--	0	0
Alcohol Abuse	4	4	0	0	--	0	0
Drug Abuse	4	4	0	0	--	0	0
Both Alcohol and Drug Abuse	2	2	0	0	--	0	0
Chronic Health Condition	14	13	0	1	--	0	0
HIV/AIDS	0	0	0	0	--	0	0
Developmental Disability	10	8	0	2	--	0	0
Physical Disability	15	15	0	0	--	0	0

☾ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q14a: Domestic Violence History

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	218	113	103	2	0
No	838	731	106	0	1
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	19	17	2	0	0
Total	1075	861	211	2	1

Q14b: Persons Fleeing Domestic Violence

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	182	88	92	2	0
No	36	25	11	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	218	113	103	2	0

Q15: Living Situation

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Homeless Situations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	253	194	58	1	0
Transitional housing for homeless persons (including homeless youth)	3	2	1	0	0
Place not meant for habitation	386	355	30	0	1
Safe Haven	28	23	5	0	0
Host Home (non-crisis)	0	0	0	0	0
Interim Housing ☾	0	0	0	0	0
Subtotal	670	574	94	1	1
Institutional Settings	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	9	9	0	0	0
Substance abuse treatment facility or detox center	10	10	0	0	0
Hospital or other residential non-psychiatric medical facility	26	26	0	0	0
Jail, prison or juvenile detention facility	27	27	0	0	0
Foster care home or foster care group home	1	1	0	0	0
Long-term care facility or nursing home	1	1	0	0	0
Residential project or halfway house with no homeless criteria	1	1	0	0	0
Subtotal	75	75	0	0	0
Other Locations	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	3	3	0	0	0
Owned by client, no ongoing housing subsidy	9	7	2	0	0
Owned by client, with ongoing housing subsidy	3	1	2	0	0
Rental by client, with RRH or equivalent subsidy	1	1	0	0	0
Rental by client, with HCV voucher (tenant or project based)	2	1	1	0	0
Rental by client in a public housing unit	5	0	5	0	0
Rental by client, no ongoing housing subsidy	50	21	29	0	0
Rental by client, with VASH subsidy	0	0	0	0	0
Rental by client with GPD TIP subsidy	0	0	0	0	0
Rental by client, with other housing subsidy (including RRH)	1	0	1	0	0
Hotel or motel paid for without emergency shelter voucher	63	46	16	1	0
Staying or living in a friend's room, apartment or house	77	49	28	0	0
Staying or living in a family member's room, apartment or house	92	63	29	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	24	20	4	0	0
Subtotal	330	212	117	1	0
Total	1075	861	211	2	1

☾ Interim housing is retired as of 10/1/2019.

Q16: Cash Income - Ranges

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
No income	651	1	582
$1 - $150	6	0	7
$151 - $250	11	0	11
$251 - $500	27	0	20
$501 - $1000	213	0	189
$1,001 - $1,500	61	0	61
$1,501 - $2,000	23	0	27
$2,001+	20	0	15
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	59	0	27
Number of Adult Stayers Not Yet Required to Have an Annual Assessment	--	126	--
Number of Adult Stayers Without Required Annual Assessment	--	5	--
Total Adults	1071	132	939

Q17: Cash Income - Sources

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
Earned Income	138	0	127
Unemployment Insurance	4	0	5
SSI	111	0	102
SSDI	90	0	80
VA Service-Connected Disability Compensation	18	0	21
VA Non-Service Connected Disability Pension	4	0	3
Private Disability Insurance	0	0	0
Worker's Compensation	1	0	1
TANF or Equivalent	9	0	7
General Assistance	0	0	0
Retirement (Social Security)	14	0	12
Pension from Former Job	4	0	4
Child Support	24	0	18
Alimony (Spousal Support)	1	0	0
Other Source	5	0	4
Adults with Income Information at Start and Annual Assessment/Exit	--	1	859

Q19b: Disabling Conditions and Income for Adults at Exit

	AO: Adult with Disabling Condition	AO: Adult without Disabling Condition	AO: Total Adults	AO: % with Disabling Condition by Source	AC: Adult with Disabling Condition	AC: Adult without Disabling Condition	AC: Total Adults	AC: % with Disabling Condition by Source	UK: Adult with Disabling Condition	UK: Adult without Disabling Condition	UK: Total Adults	UK: % with Disabling Condition by Source
Earned Income	25	51	76	32.70 %	4	49	53	7.74 %	0	0	0	--
Supplemental Security Income (SSI)	66	20	86	76.98 %	3	10	13	23.15 %	0	0	0	--
Social Security Disability Insurance (SSDI)	58	13	71	81.54 %	6	3	9	66.89 %	0	0	0	--
VA Service-Connected Disability Compensation	13	8	21	62.00 %	1	0	1	100.00 %	0	0	0	--
Private Disability Insurance	0	0	0	--	0	0	0	--	0	0	0	--
Worker's Compensation	0	1	1	0.00 %	0	0	0	--	0	0	0	--
Temporary Assistance for Needy Families (TANF)	1	0	1	100.00 %	2	4	6	33.33 %	0	0	0	--
Retirement Income from Social Security	8	4	12	67.00 %	0	0	0	--	0	0	0	--
Pension or retirement income from a former job	4	0	4	100.00 %	0	0	0	--	0	0	0	--
Child Support	1	1	2	50.00 %	2	13	15	13.27 %	0	0	0	--
Other source	3	4	7	42.57 %	0	2	2	0.00 %	0	0	0	--
No Sources	116	392	508	23.03 %	7	67	74	9.68 %	0	0	0	--
Unduplicated Total Adults	271	488	759		19	135	154		0	0	0	

Q20a: Type of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	270	1	238
WIC	3	0	2
TANF Child Care Services	0	0	0
TANF Transportation Services	0	0	0
Other TANF-Funded Services	0	0	0
Other Source	2	0	3

Q21: Health Insurance

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	576	0	430
Medicare	107	0	98
State Children's Health Insurance Program	4	0	3
VA Medical Services	44	0	34
Employer Provided Health Insurance	23	0	14
Health Insurance Through COBRA	0	0	0
Private Pay Health Insurance	6	0	8
State Health Insurance for Adults	3	0	2
Indian Health Services Program	1	0	0
Other	14	0	17
No Health Insurance	702	1	660
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	82	12	36
Number of Stayers Not Yet Required to Have an Annual Assessment	--	234	--
1 Source of Health Insurance	652	0	504
More than 1 Source of Health Insurance	62	0	50

Q22a2: Length of Participation – ESG Projects

	Total	Leavers	Stayers
0 to 7 days	447	436	11
8 to 14 days	125	114	11
15 to 21 days	88	80	8
22 to 30 days	150	132	18
31 to 60 days	273	207	66
61 to 90 days	108	81	27
91 to 180 days	114	82	32
181 to 365 days	178	117	61
366 to 730 days (1-2 Yrs)	14	1	13
731 to 1,095 days (2-3 Yrs)	0	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
Total	1497	1250	247

Q22c: Length of Time between Project Start Date and Housing Move-in Date

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	7	2	5	0	0
8 to 14 days	0	0	0	0	0
15 to 21 days	5	0	5	0	0
22 to 30 days	0	0	0	0	0
31 to 60 days	3	1	2	0	0
61 to 180 days	0	0	0	0	0
181 to 365 days	0	0	0	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
Total (persons moved into housing)	15	3	12	0	0
Average length of time to housing	18.40	20.33	17.92	--	--
Persons who were exited without move-in	89	24	63	2	0
Total persons	104	27	75	2	0

Q22d: Length of Participation by Household Type

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	447	285	158	3	1
8 to 14 days	125	86	39	0	0
15 to 21 days	88	36	51	1	0
22 to 30 days	150	78	70	2	0
31 to 60 days	273	147	124	2	0
61 to 90 days	108	62	46	0	0
91 to 180 days	114	78	36	0	0
181 to 365 days	178	84	89	5	0
366 to 730 days (1-2 Yrs)	14	5	9	0	0
731 to 1,095 days (2-3 Yrs)	0	0	0	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	1497	861	622	13	1

Q22e: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	675	419	253	3	0
8 to 14 days	109	67	42	0	0
15 to 21 days	55	32	23	0	0
22 to 30 days	35	31	4	0	0
31 to 60 days	65	42	23	0	0
61 to 180 days	119	88	31	0	0
181 to 365 days	72	51	20	0	1
366 to 730 days (1-2 Yrs)	25	20	5	0	0
731 days or more	33	33	0	0	0
Total (persons moved into housing)	1188	783	401	3	1
Not yet moved into housing	125	24	98	3	0
Data not collected	184	54	123	7	0
Total persons	1497	861	622	13	1

Q23c: Exit Destination – All persons

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	4	3	1	0	0
Owned by client, with ongoing housing subsidy	11	3	8	0	0
Rental by client, no ongoing housing subsidy	91	36	55	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	7	0	7	0	0
Permanent housing (other than RRH) for formerly homeless persons	26	7	19	0	0
Staying or living with family, permanent tenure	146	55	90	1	0
Staying or living with friends, permanent tenure	26	23	3	0	0
Rental by client, with RRH or equivalent subsidy	14	5	9	0	0
Rental by client, with HCV voucher (tenant or project based)	2	2	0	0	0
Rental by client in a public housing unit	1	0	1	0	0
Subtotal	328	134	193	1	0
Temporary Destinations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	404	270	133	0	1
Moved from one HOPWA funded project to HOPWA TH	1	1	0	0	0
Transitional housing for homeless persons (including homeless youth)	3	3	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	158	75	78	5	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	206	165	41	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	48	44	4	0	0
Safe Haven	2	1	1	0	0
Hotel or motel paid for without emergency shelter voucher	74	64	10	0	0
Host Home (non-crisis)	0	0	0	0	0
Subtotal	896	623	267	5	1
Institutional Settings	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	3	3	0	0	0
Hospital or other residential non-psychiatric medical facility	2	1	1	0	0
Jail, prison, or juvenile detention facility	2	2	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Subtotal	7	6	1	0	0
Other Destinations	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	5	4	1	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	14	14	0	0	0
Subtotal	19	18	1	0	0
Total	1250	781	462	6	1
Total persons exiting to positive housing destinations	328	134	193	1	0
Total persons whose destinations excluded them from the calculation	2	1	1	0	0
Percentage	26.28 %	17.18 %	41.87 %	16.67 %	0.00 %

Q24: Homelessness Prevention Housing Assessment at Exit

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	0	0	0	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	0	0	0	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	0	0	0	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	0	0	0	0	0
Moved to new housing unit--With on-going subsidy	0	0	0	0	0
Moved to new housing unit--Without an on-going subsidy	0	0	0	0	0
Moved in with family/friends on a temporary basis	0	0	0	0	0
Moved in with family/friends on a permanent basis	0	0	0	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0	0
Client became homeless – moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	0	0	0	0	0
Data not collected (no exit interview completed)	0	0	0	0	0
Total	0	0	0	0	0

Q25a: Number of Veterans

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	8	8	0	0
Non-Chronically Homeless Veteran	101	97	4	0
Not a Veteran	962	756	206	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Total	1071	861	210	0

Q26b: Number of Chronically Homeless Persons by Household

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	46	42	4	0	0
Not Chronically Homeless	1441	811	617	13	0
Client Doesn't Know/Client Refused	1	1	0	0	0
Data Not Collected	9	7	1	0	1
Total	1497	861	622	13	1

Administrative Services Committee Meeting
4/27/2021 1:05 PM
HCD_ESG CARES Act Subrecipient Agreement (3) Approval Request

---

Department: HCD

Presenter: Hawthorne Welcher, Jr. and/or HCD Staff

Caption: Motion to approve Housing and Community Development Department's (HCD's) request to provide funding for three (3) nonprofit agencies through the ESG CARES Act program to assist with emergency shelter, homeless prevention and rapid rehousing to address the needs of the homeless population in Augusta Richmond County. The following organizations have applied and are recommended for funding:
1. The Salvation Army Augusta Area Command (Emergency Shelter) – up to $440,738.00
2. Richmond County Health Department (Homeless Prevention) – up to $18,750
3. The McKie Foundation (Rapid Rehousing) – up to $154,500

Background: With the passing of the Coronavirus Aid and Recovery Economic Stimulus Act (CARES Act) by Congress, HUD has allocated additional ESG resources to the City of Augusta to aid in the preparation, response and mitigation of the Covid-19 public health emergency . HCD is proposing to fund three (3) local nonprofits to directly implement programming that prevents and ends homelessness for Augusta residents as well as to provide relief to local shelter programs for the increased service delivery required during the Shelter In Place period. Funding will be used to reimburse shelter operation costs (utilities, staffing, food and supplies), provide direct rent and utility assistance to households to prevent eviction or service interruption and direct rental assistance to literal homeless families in order to secure permanent housing. Each Agency successfully went through HCD's competitive application process.

Analysis: The approval of the grant awards for the three (3) recommended agencies will allow service and funding availability for individuals and families currently in need.

Financial Impact:	Funding for this initiative is available under the Emergency Solutions Grant CARES Act Program. Funding totaling $613,988 will be made available to the three (3) recommended agencies.
Alternatives:	Do not approve HCD's Request.
Recommendation:	Motion to approve Housing and Community Development Department's (HCD) request to provide funding for three (3) nonprofit agencies through the ESG CARES Program to assist with emergency shelther, homeless prevention, and rapid rehousing to address the needs of the homeless population in Augusta Richmond County.
Funds are Available in the Following Accounts:	Housing and Urban Development (HUD) Funds: CARES Act Emergency Solutions Grant (ESG-CV) funds 221-07-3224/ 52-11119

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission

AGREEMENT

BETWEEN

CITY OF AUGUSTA, GEORGIA
AND

____

Funded by
The United States Department of Housing and Urban Development
FISCAL YEAR 2020 EMERGENCY SOLUTIONS GRANT (ESG-CV) PROGRAM

This Agreement is made and entered into this __day of ____, **2021** by and between the City of Augusta, Georgia, a political subdivision of the State of Georgia, its successors and assigns (hereinafter the "City"), by and through the Augusta, Georgia Commission, as the Implementer of the Emergency Solutions Grant Program (hereinafter referred to as "Grantee"), and ________________________, (hereinafter referred to as the "Sub-recipient").

AND

SUB RECIPIENT, its successors and assigns (hereinafter "Sub Recipient"). Witnesseth, that, for and in consideration of the mutual terms and conditions, promises, covenants and payments hereinafter set forth, The Grantee and Sub Recipient hereby agree as follows:

ARTICLE I
PREAMBLE

In order to establish the background, context and frame of reference for this Agreement and to manifest the objectives and the intentions of the respective parties herein, the following statements, representations and explanations are set forth. Such statements, representations and explanations shall be accepted as predicates for the undertakings and commitments included within the provisions, which follow, and may be relied upon by the parties as essential elements of the mutual considerations upon which this Agreement is based.

Title I of the Housing and Community Development Act of 1974, P. L. 93-383 (hereinafter the "Act") and implementing regulations set forth in Title 24 Code of Federal Regulations (CFR) Part 576, relating to Emergency Solutions Grants ("ESG") for the purpose of allowing local discretion for the determination of needs and priorities of services to serve persons experiencing and at-risk of experiencing homelessness.

Augusta, Georgia, as an Entitlement Grantee for the ESG Program, is responsible for the administration, implementation, planning and evaluation within its respective jurisdiction of the ESG Program and for the HUD Consolidated Plan. The purpose of the ESG Program includes the following: to help improve the quality of existing Emergency Shelters for the homeless; to help make available additional Emergency Shelters; to help meet the cost of operating Emergency Shelters; to help meet the costs of providing certain essential social services to homeless families and individuals, to ensure these persons have access to safe and sanitary shelter, supportive services and other kinds of assistance needed to attain self-sufficiency. Services which are funded by the ESG Program must benefit homeless individuals and families within the respective jurisdiction of Augusta, and in accordance with the income eligibility criteria provided for in the HUD Section 8 Guidelines.

The City was awarded Emergency Solutions Grant Coronavirus (ESG-CV) funding from the U.S. Department of Housing and Urban Development (HUD) made available through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) to prevent, prepare for and respond to the spread of coronavirus (COVID-19); and

Through citizen participation workshops and the adoption of the City of Augusta Community Development Annual Plan, the citizens of the City, the Mayor and the City of Augusta, Georgia's Board of Commissioners determined the needs and priorities of homeless services in the City as set forth above. The Grantee desires to engage the Sub-recipient to render certain services, programs, or assistance in connection with the aforementioned undertakings of the Emergency Solutions Grant Program.

ARTICLE II
DEFINITIONS AND IDENTIFICATIONS

Unless the context otherwise requires, the capitalized terms used herein, and not otherwise defined, shall have the meaning assigned to them in this Article I

Emergency Solutions Grant (ESG) Program
The term "Emergency Solutions Grant Program" or "Program" shall mean that program administered by Augusta Housing and Community Development and funded by an Emergency Solutions Grant applied for by Augusta, and awarded by HUD as authorized pursuant to Subtitle B of title IV of the McKinney-Vento Homeless Assistance Act and HUD's regulations at 24 CFR Part 576, as amended.

Department

The term "Department" shall mean the Augusta Housing and Community Development.

Grantee
The term "Grantee" shall mean Augusta, Georgia as Grantee of the Emergency Solutions Grant awarded by HUD.

HUD
The term "HUD" shall mean the U.S. Department of Housing and Urban Development.

Project
The term "Project" shall mean the project or projects set forth in Exhibit A hereto entitled "Scope of Services and Timetable."

Homeless
The term "Homeless" or "homeless individual or homeless person" shall mean:

(1) an individual who lacks a fixed, regular, and adequate nighttime residence; and

(2) an individual who has a primary nighttime residence that is –

   (a) a supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters and transitional housing for the mentally ill);

   (b) an institution that provides a temporary residence for individuals intended to be institutionalized; or

   (c) a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

The term "homeless" or "homeless individual" shall not include any individual imprisoned or otherwise detained pursuant to an Act of Congress or a State law.

Low- and Moderate-Income Person
The term "Low- and Moderate-Income Person" shall mean a member of a family having an income equal to or less than the Section 8 Low-Income. For the purpose of ESG funding, this limit has been set as 30% of Area Median Income. Unrelated individuals will be considered as one-person families for this purpose.

ARTICLE III
NOTICES

The Sub Recipient and the Grantee agree that all notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as previously mentioned shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

Communication and details concerning this contract shall be directed to the following contract representatives:

If to City of Augusta:	City of Augusta, Georgia Attention: Hardie Davis, Jr. Mayor 535 Telfair Street Augusta, GA 30901
With copy to:	City of Augusta, Georgia Attention: Hawthorne E. Welcher, Jr., Director Housing and Community Development 510 Fenwick Street Augusta, GA 30901
If to Sub Recipient:	Agency Name Agency Contact, Title Agency Address Agency Address Contact Email

ARTICLE IV
GENERAL CONDITIONS

A. General Compliance

Sub Recipient agrees to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the U.S. Housing and Urban Development regulations concerning Community Development Block Grants (CDBG)) including subpart K of these regulations, except that (1) the Sub Recipient does not assume the Grantee's environmental responsibilities and (2) the Sub Recipient does not assume the Grantee's responsibility for initiating the review process. The Sub Recipient agrees to comply with all other applicable Federal, state and local laws, regulations, and policies governing the funds provided under this contract. The Sub Recipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

B. Independent Sub Recipient

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Sub Recipient shall at all times remain an "independent Sub Recipient" with respect to the services to be performed under this Agreement. The Grantee shall be exempt from payment of any and all possible unemployment benefits because Sub Recipient is an independent Sub Recipient.

C. Hold Harmless

To the fullest extent permitted by laws, statutes, rules and regulations, the Sub Recipient shall indemnify and hold harmless the Grantee, Officers, Directors, and Employees of each and any of them from and against claims, costs, damages, losses, and expenses, including but not limited to all fees and charges of engineers, architects, attorneys and other professionals and all court costs, arising out of or resulting from performance of the work, but only to the extent caused in whole or in part by negligent, reckless, willful and wanton, or wrongful acts or omissions of the Sub Recipient, its Officers, Directors, Employees, Agents, and anyone directly, or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, cost, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Paragraph.

D. Insurance & Bonding

The Sub Recipient shall carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud and/or undue physical damage, and as a minimum shall purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from the Grantee.

Workers' Compensation Employer's Liability with limits of:
$100,000 Each Accident
$500,000 Disease, Policy Limit
$100,000 Disease, Each Employee

The Sub Recipient shall comply with the bonding and insurance requirements of 24 CFR 84.31 and 84.48, Bonding and Insurance.

E. The Grantee's Recognition

The Sub Recipient shall ensure recognition of the role of the Grantee in providing services through this Agreement. All activities, facilities and items utilized pursuant to this Agreement shall be prominently labeled as to funding source. In addition, the Sub

Recipient will include a reference to the support provided herein in all publications made possible with funds made available under this Agreement.

F. Amendments

The Grantee or Sub Recipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each organization, and approved by the Grantee's governing body. Such amendments shall not invalidate this Agreement, nor relieve or release the Grantee or Sub Recipient from its obligations under this Agreement.

The Grantee may, at its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both the Grantee and the Sub Recipient.

G. Performance

The Sub-recipient will be responsible for administering the **Eligible Activity** Program in a manner satisfactorily to the Grantee, according to and consistent with any standards required as a condition of providing these funds. Such program will include the following activities eligible under the Emergency Solutions Grant Program:

I. SCOPE OF SERVICES

Activities

Description of the Activities to be performed under this Agreement, in line with description provided in your Application Submission.

Program Delivery

Description of the time, location and hours of operations of the Activities to be performed under this Agreement, in line with description provided in your Application Submission.

General Administration

The Board of Directors manages the Sub-recipient; The Chief Executive Officer manages the agency, finance, and programs; Volunteers support the agency and clients.

Homeless Clientele

Sub-recipient will meet the requirements provided for in the regulations by requiring information on services to persons meeting the definition(s) of homeless as stated in the ESG Regulations. This information will be used to ensure that clients are eligible recipients of services provided.

LEVELS OF ACCOMPLISHMENT – Goals and Performance Measures

The Sub-recipient agrees to provide the following levels of program services:

Activity	Total Households Served	Total Individuals Served

STAFFING

Description of the Agency Staff associated with providing the services related to the Activities to be performed under this Agreement, in line with description provided in your Application Submission. Please include, at a minimum, position title, compensation level and description of duties for each position related to the Activities funded by this Agreement.

Performance Monitoring

The Sub-recipient agrees that the Department may carry out periodic monitoring activities, as determined necessary by the Department. At a minimum, monitoring shall occur annually, but it may occur more frequently if the Department deems it necessary. The Department will provide the Sub-recipient advance written notice prior to any monitoring activities. Such monitoring shall consist of (i) evaluating the Sub-recipient's compliance with the terms and conditions of this Agreement, and (ii) comparing the Sub-recipient's projected Project schedule, budget, and output with its actual performance. **For Sub-recipients providing services to homeless persons or persons at risk of homelessness, participation in the local HMIS will be**

monitored in accordance with the policies established by the local Continuum of Care. Upon request, the Sub-recipient shall furnish the Department, the Grantee, or its designee copies of such records and information, as the Department or the Grantee deems necessary. In addition, the Sub-recipient shall submit monthly progress reports, as required by this Agreement, and shall prepare other such reports as may be required by the Department, the Grantee, and/or HUD.

The Grantee will monitor the performance of the Sub-recipient in accordance with the goals and performance standards as stated above. Substandard performance as determined by the Grantee will constitute noncompliance with this Agreement. If Sub-recipient does not take corrective action to address such substandard performance within a reasonable period of time after being notified by the Grantee, Agreement suspension or termination procedures will be initiated.

TIME OF PERFORMANCE

Services of the Sub-recipient shall start on **June 1, 2021** and end **December 31, 2021**. The term of this Agreement and the provisions herein shall be extended to cover any additional time period during which the Sub-recipient remains in control of ESG funds or other ESG assets, including program income.

H. Method of Payment

The Grantee agrees to pay the Sub Recipient at the end of each Month based on the submission and approval of the Sub Recipient's Monthly Reimbursement Requests. Reimbursement Requests will be processed within thirty (30) days of receipt of complete and accurate submissions and upon verification of supporting documentation and Monthly Reports.

It is expressly agreed and understood that the total amount to be paid by the Grantee under this Agreement shall not exceed **[Funding Amount].** Drawdowns for the payment of eligible expenses shall be made against the line item budgets specified in Paragraph I. below, and in accordance with performance. Expenses for general administration shall also be paid against the line item budgets specified in Paragraph I., and in accordance with performance.

Payments may be contingent upon certification of the Sub-recipient's financial management system in accordance with the standards specified in 24 CFR 84.21.

Sub-recipient is also responsible for submitting to the Grantee each of the following: (i) Monthly progress reports, (ii) time sheets (if applicable), (iii) mileage documentation (if applicable), (iv) invoices and any other documentation deemed necessary by the monitoring official during the funding cycle. These records shall be retained up to five (5) years after the Agreement expires.

I. Budget

Line Item	Amount
Shelter Operations	
Homeless Prevention Rental/Utility Assistance	
Rapid Rehousing Rental/Utility Assistance	
Service Delivery	
Total	

Any amendments to the budget must be in writing and approved, in writing, by the Grantee's Director of Housing and Community Development Department and the Augusta, Georgia Commission.

J. Suspension or Termination

The Grantee may terminate this Agreement at any time by giving written notice to the Sub Recipient of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of termination. The Sub Recipient shall be entitled to receive just and equitable compensation for any satisfactory services performed prior to the date of termination.

The Sub Recipient may terminate this Agreement at any time by giving written notice to the County of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of termination. The Sub Recipient shall be entitled to receive just and equitable compensation for any satisfactory services performed prior to the date of termination

ARTICLE IV
PERSONNEL & PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

a) The Sub Recipient agrees to comply with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and Executive Order 11246 as amended by Executive Orders 11375, 11478,12107 and 12086.

b) In compliance with Executive Order 11246 and Section 3 of the 1968 Housing and Urban Development Act regarding Equal Employment Opportunity, the Sub Recipient agrees and understands that no person shall be discriminated against on the grounds of race, color, national origin, age, familial status, handicap or sex. Further assurance is also given that the Sub Recipient will immediately take any measures necessary to effectuate this policy. Notice of the policy will be placed in plain sight at the Project location, for the benefit of interested parties, and all Sub Recipients will be notified of the policy provisions.

2. Nondiscrimination

The Sub Recipient agrees to comply with the non-discrimination in employment and contracting opportunities laws, regulations, and executive orders referenced in 24 CFR 570.607, as revised by Executive Order 13279. The applicable non-discrimination provisions in Section 109 of the Housing and Community Development Act of 1974 **(HCDA)** are still applicable.

3. Section 504

The Sub Recipient agrees to comply with all Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination against the individuals with disabilities or handicaps in any Federally assisted program. The Grantee shall provide the Sub Recipient with any guidelines necessary for compliance with that portion of the regulations in force during the term of this Agreement.

B. Affirmative Action

1. Approved Plan

The Sub Recipient agrees that it shall be committed to carry out pursuant to the Grantee's specifications an Affirmative Action Program in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1966. The Grantee shall provide Affirmative Action guidelines to the Sub Recipient to assist in the formulation of such program. The Sub Recipient shall submit a plan for an Affirmative Action Program for approval prior to the award of funds.

2. Women- and Minority-Owned Businesses (W/MBE)

The Sub Recipient will use its best efforts to afford small businesses, minority business enterprises, and women's business enterprises the maximum practicable opportunity to participate in the performance of this contract. As used in this contract, the terms "small business" means a business that meets the criteria set forth in section 3(a) of the Small Business Act, as amended (15 U.S.C. 632), and "minority and women's business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are Afro-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian-Americans, and American Indians. The Sub Recipient may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

3. Equal Employment Opportunity and Affirmative Action (EEO/AA) Statement

The Sub Recipient will, in all solicitations or advertisements for employees placed by or on behalf of the Grantee; state that it is an Equal Opportunity or Affirmative Action employer.

4. Conflict of Interest

The Sub Recipient agrees to abide by the provisions of 24 CFR 84.42 and 570.611, which include (but are not limited to) the following:

a) The Sub Recipient shall maintain a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds.

b) No employee, officer or agent of the Sub Recipient shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.

c) No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a "covered person" includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the Grantee, the Sub-Recipient, or any designated public agency.

5. Lobbying

The Sub Recipient hereby certifies that:

a) No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

c) It will require that the language of paragraph (6) of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all Sub-Recipients shall certify and disclose accordingly.

6. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

7. Copyright

If this contract results in any copyrightable material or inventions, the Grantee and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for governmental purposes.

8. Religious Activities

The Sub Recipient agrees that funds provided under this Agreement will not be utilized for inherently religious activities prohibited by 24 CFR 570.200(j), such as worship, religious instruction, or proselytization.

ARTICLE V
SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

ARTICLE VI
SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

ARTICLE VII

WAIVER

The Grantee's failure to act with respect to a breach by the Sub Recipient does not waive its right to act with respect to subsequent or similar breaches. The failure of the Grantee to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

ARTICLE VIII
ENTIRE AGREEMENT

This agreement constitutes the entire agreement between the Grantee and the Sub Recipient for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the Grantee and the Sub Recipient with respect to this Agreement.

ARTICLE IX
CHOICE OF LAW AND VENUE

This agreement shall be governed by the laws of the State of Georgia, and the parties hereby consent that venue for any dispute arising under this agreement shall be in any court of competent jurisdiction in City of Augusta.

SIGNATURE PAGE

IN WITNESS WHEREOF, all parties with the express consent of their governing board and/or Commission have made and executed this Agreement on the respective dates under each signature.

(SIGNATURES ON FOLLOWING PAGE)

ARTICLE XVII: COUNTERPARTS

This Agreement is executed in two (2) counterparts – each of which shall be deemed an original and together shall constitute one and the same Agreement with one counterpart being delivered to each party hereto.

IN WITNESS WHEREOF, the parties have set their hands and seals as of the date first written above.

ATTEST: AUGUSTA, GEORGIA
(Grantee)

Approved as to Form By (please initial here):

By:______________________________
Augusta, GA Law Department

Date: __________________

By:______________________________
Mayor Hardie Davis, Jr., as its Mayor

Date: __________________

By: ______________________________
Odie Donald, II, as its Administrator

Date:__________________

By: __________________________
Hawthorne Welcher, Jr., as its Director

Date: __________________

Affix Seal Here:

By: __________________________
Lena Bonner, as its Clerk of Commission

ATTEST: ______________________________
(Sub-recipient)

By: ______________________________ Date: ______________________

By: ______________________________ Date: ______________________

By: ______________________________ Date: ______________________
Witness

SEAL

EXHIBIT "A"

SUB-RECIPIENT ACKNOWLEDGEMENT

"Sub-recipient acknowledges that this contract and any changes to it by amendment, modification, change order or other similar document may have required or may require the legislative authorization of the Board of Commissioners and approval of the Mayor. Under Georgia law, Sub-recipient is deemed to possess knowledge concerning Augusta, Georgia's ability to assume contractual obligations and the consequences of Sub-recipient's provision of goods or services to Augusta, Georgia under an unauthorized contract, amendment, modification, change order or other similar document, including the possibility that the Sub-recipient may be precluded from recovering payment for such unauthorized goods or services. Accordingly, Sub-recipient agrees that if it provides goods or services to Augusta, Georgia under a contract that has not received proper legislative authorization or if the Sub-recipient provides goods or services to Augusta, Georgia in excess of the contractually authorized goods or services, as required by Augusta, Georgia's Charter and Code, Augusta, Georgia may withhold payment for any unauthorized goods or services provided by Sub-recipient. Sub-recipient assumes all risk of non-payment for the provision of any unauthorized goods or services to Augusta, Georgia, and it waives all claims to payment or to other remedies for the provision of any unauthorized goods or services to Augusta, Georgia, however characterized, including, without limitation, all remedies at law or equity." This acknowledgement shall be a mandatory provision in all Augusta, Georgia contracts for goods and services, except revenue producing contracts

EXHIBIT "B"

E-VERIFY

All contractors and subcontractors entering into contracts with Augusta, Georgia for the physical performance of services shall be required to execute an Affidavit verifying its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with Augusta, Georgia has registered with and is participating in a federal work authorization program. All contractors and subcontractors must provide their E-Verify number and must be in compliance with the electronic verification of work authorized programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603, in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and shall continue to use the federal authorization program throughout the contract term. All contractors shall further agree that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to its contract with Augusta, Georgia the contractor will secure from such subcontractor(s) each subcontractor's E-Verify number as evidence of verification of compliance with O.C.G.A. § 13-10-91 on the subcontractor affidavit provided in Rule 300-10-01-.08 or a substantially similar form. All contractors shall further agree to maintain records of such compliance and provide a copy of each such verification to Augusta, Georgia at the time the subcontractor(s) is retained to perform such physical services

EXHIBIT "C"
PROGRAM REQUIREMENTS

Sub-recipient shall operate this project funded through Augusta Georgia's Emergency Solutions Grant Program according to the following guidelines:

1. Accounting and related records of Sub-recipient shall at a minimum include the following:

   a. Voucher System - All supporting documentation, such as purchase order, invoices, receiving reports and requisitions.

   b. Books of Original Entry - Cash receipts and disbursements journal, general ledger.

   c. Chart of Accounts - Listing of accounts must be maintained in the accounting system.

   d. Personnel Records - Separate personnel file shall be maintained for each project employee. As a minimum, the file shall contain a resume of the employee, a description of duties assigned, and a record of the date employed, rate of pay at the time of employment, subsequent pay adjustments, and documentation supporting leave taken by the employee.

   e. Attendance Certification - Attendance records shall be maintained for all personnel paid with ESG funds. Attendance and Pay shall be certified by both the employee and their immediate supervisor. This applies to part-time as well as full-time personnel. In addition to accounting for daily attendance, the type of leave taken (annual, sick, or other), shall be disclosed. Daily attendance records must support budgetary changes for payroll purposes.

   f. Payroll Records - Formal payroll records supporting cash disbursements to employees shall be maintained. Such records shall disclose each employee's name, job title, social security number, date hired, rate of pay, and all required deductions for tax purposes. Timely quarterly payment of taxes withheld from employees for the Federal Government, along with required matching costs, are required. In addition, all charges for payroll purposes shall be in accordance with the budget submitted to the Grantee.

   g. Checking Accounts - Monthly bank reconciliation shall be conducted by Sub-recipient. All checks, stubs, etc. shall be pre-numbered and accounted for, including voided checks. Check stubs, cancelled checks, and deposit slips must be readily available for audit purposes. Bank statements showing the disbursement of payroll shall be added to all salary pay requests.

   h. Petty Cash - Sub-recipient is encouraged to use an impress or cash advance system and adhere to a monthly, or if necessary, more frequent reimbursement procedure if any ESG funds are used as petty cash.

   i. Purchasing Practices - HUD considers State-purchasing regulations to be an acceptable standard for purchasing practices. Local purchasing practices and other procedures shall prevail unless State and/or Federal practices and procedures are more stringent. Therefore, Sub-recipient is obligated to conform to the more restrictive practices and procedures. It is recommended that Sub-recipient use a formal pre-numbered purchase order system where possible and applicable.

j. Inventories - Sub-recipient is advised to maintain adequate safeguards against loss by theft or physical deterioration of any inventories of office supplies, equipment, or other items purchased with ESG funds.

k. Property Records - Sub-recipient is required to maintain formal subsidiary records to control all project property and equipment. Such records shall disclose the acquisition and subsequent disposition of all property. An annual inventory should be conducted, and the books shall reflect the actual value of property on hand at the end of the fiscal year.

2. All projects accounting records and supporting documents shall be maintained for a period of at least five (5) years after termination of the Grantee's award. The records shall be made available to the Grantee, HUD and/or any of their authorized representatives.

3. Sub-recipient should maintain records in an orderly manner, with separate identification for different federal time periods. Records must be protected from fire or other perils, and if stored in a location other than the project site, shall be readily accessible to the Grantee's staff, HUD officials and others who may be authorized to examine such records.

4. REPORT SCHEDULE

Reports are to be submitted through Neighborly to the Department by the 15th of the month in which it is due.

REPORT	DUE	PERIOD COVERED
Monthly Progress Report	15th day of the month after the end of each Month (July, August, September, October, November and December 2021 and January 2022)	For Previous Month's activities
Annual Performance Report	January 15 after year of grant period	Grant Period (June 1 – December 31)
ESG Match Log Report	Not Required for CARES Act Funding	Not Applicable
Audit	30 days after receipt of Audit Report	Sub-recipient's audit period
Self Sufficiency Plan	When applicant leaves the program	The applicant's assistance period
Termination Notice	Monthly, if applicant is terminated from program	The applicant's assistance period

EXHIBIT "D"
ADMINISTRATIVE REQUIREMENTS

A. Continuum of Care Participation (24 § 576.400)

As mandated by HUD, sub-recipients must be a member of the local Continuum of Care (CoC) to ensure proper coordination of services and service providers. New members must have applied for membership and be actively participating in the monthly CoC meetings and CoC subcommittee meetings.

B. Financial Management

1. Accounting Standards

The Sub-recipient agrees to comply with 24 CFR 84.21 through 28 and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

2. Cost Principles

The Sub-recipient shall administer its program in conformance with OMB Circulars A-122, "Cost Principles for Non-Profit Organizations," or A-21, "Cost Principles for Educational Institutions," as applicable. These principles shall be applied for all costs incurred whether charged on a direct or indirect basis.

(a) Sub-recipient agrees to maintain books, records, and documents in accordance with general accepted accounting procedures and practices that sufficiently and properly reflects all expenditures of Grant funds provided by the Grantee under this Agreement.

(b) Sub-recipient gives the Grantee, HUD, and the Comptroller General, through any authorized representatives, access to and the right to examine all records, books, papers, or documents relating to the Project.

(c) All Grant funds disbursed through an Emergency Solutions Grant shall be used only for eligible activities as specifically outlined in this Agreement. The Sub-recipient shall comply with any conditions and timetables set forth in this Agreement. In the event the Sub-recipient does not comply with the conditions and timetables, or if the Sub-recipient ceases to exist or provide the services for which the Grant was made, the Sub-recipient shall not be eligible to participate" or "shall not be allowed to be responsible for" another ESG eligible project, and the Sub-recipient shall be in default. In the event of default, the Grantee may exercise any rights or remedies provided in this Agreement, or available under applicable Federal, State of Local law.

C. Documentation and Recordkeeping

1. Records to be maintained

The Sub-recipient shall maintain all records required by the Federal regulations specified in 24 CFR 576.65, which are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to the following:

a. All accounts, property and personnel records as deemed necessary by Grantee to ensure proper accounting of all project funds and compliance with this Agreement.
b. Records required to determine the homeless eligibility of persons provided services;
c. For Homeless Prevention activities, records to document persons "at risk" of being homeless;
d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with ESG assistance;
e. Financial records as required by 24 CFR 84.21 through 28.

2. Retention

The Sub-recipient shall retain all financial records, supporting documents, statistical records, and all other records pertinent to this Agreement for a period of five (5) years. The retention period begins on the date of the submission of the Grantee's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported upon for the final time. Notwithstanding the above, if there is litigation, claims, audits, negotiations, or other actions that involve any of the records cited, which have commenced prior to the expiration of the five-year period, such records shall be retained until completion of the actions and resolution of all issues, or the expiration of the five-year period, whichever occurs later.

3. Client Data

The Sub-recipient shall maintain client data demonstrating client eligibility for services provided and certification of "homelessness". Such data shall include, but not be limited to, client name, address, income level or other basis for determining eligibility, and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request. Homelessness certifications must be well documented and all income information must be provided. If it is found that proper documentation is not provided, the sub-recipient may face repayment penalties.

Additionally, for sub-recipients providing services to homeless persons or persons at risk of homelessness, participation in the local HMIS in accordance with the policies established by the local Continuum of Care is mandated as a condition of compliance with this agreement.

4. Disclosure

The Sub-recipient understands that client information collected under this Agreement is private and confidential, and the use or disclosure of such information, when not directly

connected with the administration of the Grantee's or Sub-recipient's responsibilities with respect to services provided under this Agreement, is prohibited unless written consent is obtained from such persons receiving service and, in the case of a minor, that of a responsible parent/guardian.

Additionally, Sub-recipients providing services to homeless persons or persons at risk of homelessness, agree to adhere to the policies of the local Continuum of Care concerning Data privacy, System security, and Client confidentiality as part of their participation in the local HMIS.

5. Close-outs

The Sub-recipient's obligation to the Grantee shall not end until all Closeout requirements are completed. Activities during this closeout period shall include, but are not limited to the following: making final payments and disposing of program assets. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that the Sub-recipient has control over ESG funds, including program income.

Any Grant funds remaining at the end of the Agreement period shall be returned to the Grantee, and the Grantee may in its discretion reprogram the funds to another ESG eligible project.

6. Audits & Inspections

All Sub-recipient records with respect to any matters covered by this Agreement shall be made available to the Grantee, HUD, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully corrected by the Sub-recipient within thirty (30) days after receipt of notice by the Sub-recipient. Failure of the Sub-recipient to comply with the above audit requirements shall constitute a violation of this Agreement, and may result in the withholding of future payments. The Sub-recipient hereby agrees to have an annual agency audit conducted in accordance with current Grantee policy concerning Sub-recipient audits and OMB Circular A-133.

All Shelters must provide inspection reports at the time of contract execution to show compliance with 24 § 576.500(j)- Shelter and Housing Standards.

Forms

1. Reimbursement Request, Checklist & Itemization
2. Income Calculator – HUDExchange.info
3. Monthly Progress Report "Exhibit E"
4. Annual Performance Report "Exhibit F"
5. FY 2020 Income Limits
6. Time Sheet (Use if applicable)
7. Bid Tabulation (Use if applicable)
8. Quote Tabulation (Use if applicable)
9. Travel Log (Use if applicable)
10. Inventory Form (Use if applicable)

Administrative Services Committee Meeting
4/27/2021 1:05 PM
HCD_Laney Walker/ Bethlehem Homebuyer Subsidy Contract Approval Request

Department:	HCD
Presenter:	Hawthorne Welcher, Jr. and/or HCD Staff
Caption:	Motion to approve Housing and Community Development Department's (HCD's) contract between HCD and Frankie Boyd, Jr. for the down payment subsidy assistance for one (1) single-family housing unit identified as 1218 Perry Avenue.
Background:	In 2008, the Augusta Commission passed legislation supporting community development in Laney Walker/Bethlehem. Since that time, the Augusta Housing & Community Development Department has developed a master plan and development guidelines for the area, set up financial incentive programs for developers and home buyers, selected a team of development partners to focus on catalytic change, and created a marketing strategy to promote the overall effort. This request involves the homebuyer subsidy for one (1) single-family housing unit within the Laney Walker/Bethlehem area identified as 1218 Perry Avenue.
Analysis:	The approval of the contract will allow for the homebuyer to receive the down payment subsidy.
Financial Impact:	HCD will use Laney Walker/Bethlehem Project funds for the homebuyer subsidy. Down payment subsidy amount: $28,000
Alternatives:	Do not approve HCD's Request.
Recommendation:	Motion to approve Housing and Community Development Department's (HCD's) contract between HCD and Frankie Boyd, Jr. for the down payment subsidy assistance for one (1) single-family housing unit identified as 1218 Perry Avenue. HCD will utilize Laney Walker/Bethlehem Project funds towards the homebuyer subsidy.

Funds are Available in the Following Accounts:	Laney Walker/Bethlehem Project Funds 298-07-7340/52-11-119

<u>REVIEWED AND APPROVED BY</u>:

Finance.
Law.
Administrator.
Clerk of Commission

LANEY WALKER/BETHLEHEM REVITALIATION PROJECT SUBSIDY PROGRAM HOMEBUYER WRITTEN AGREEMENT

NOTICE TO HOMEBUYER: This AGREEMENT contains a number of requirements you must fulfill in exchange for the federal assistance you are receiving through the Laney Walker/Bethlehem Revitalization Project Subsidy Program (LWBR Subsidy Program). Be sure to read each paragraph carefully and ask questions regarding any sections you do not fully understand. This AGREEMENT will be enforced by a forgivable loan and mortgage as set forth below. You should be sure that you thoroughly understand these documents before you sign them.

THIS AGREEMENT, made and entered into this __ day of ____________, 2021 by and between **HOMEBUYER** hereinafter referred to as "BORROWER," and **AUGUSTA HOUSING & COMMUNITY DEVLOPMENT (HCD)** having its principal office at **510 Fenwick Street, Augusta, Georgia 30901**, hereinafter referred to as "LENDER."

WHEREAS, on ___________________, the Lender agreed to provide to the Borrower financial assistance to be used in pursuit of the purchase of certain real property hereafter described; **Map Parcel #059-1-150-00-0** identified as **1218 Perry Avenue.**

WHEREAS, a percentage of said financial assistance was provided in the form of a Forgivable Loan, hereinafter referred to as a "LOAN," with said Loan being in the amount of **Twenty-eight thousand dollars 00/100 ($28,000.00)**, subject to the condition that the Borrower executes this Agreement.

WHEREAS, the Forgiveness Loan is funded by the Augusta Housing and Community Development Subsidy Program via the Laney Walker/Bethlehem Revitalization Project (hereafter "LWBR Program"), and restrictions apply to the Borrower when participating in the City of Augusta's Forgiveness Loan Program.

NOW THEREFORE, in consideration of the said Loan and in accordance with the provisions of State of Georgia Statues, the parties do hereby agree as follows:

The Borrower covenants and agrees with the Lender to adhere to the following LWBR Program Restrictions imposed on them for the assistance provided:

Affordability Period

You must comply with the LWBR Program's period of affordability. The period of affordability for the home will be **for the term of the loan** (**30 years**)**, based on the amount of the direct subsidy to the HOMEBUYER. During this 30-year period,** the HOMEBUYER must maintain the home as his/her **principal place of residence** at all times. During this time the recapture restriction is effective and requires all LWBR funds that were provided for the purchase of the home to be repaid to the City, including principal, interest, late fees, and other charges, if you do not occupy the property as your principal residence or if you sell or transfer the property.

Appraised property value

The AWARDEE certifies that a certified property appraiser has appraised the property that is the subject of this AGREEMENT at a value of **$153,000.00.**

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Principal residence requirement

This agreement shall remain in force throughout the affordability period as long as the home remains the principal residence of the HOMEBUYER. Should the HOMEBUYER not maintain the home as his/her principal residence, or rent or sell the residence to another party, the HOMEBUYER will be in breach of this agreement and will be required to repay any amount that has not yet been forgiven, as set forth in Section 5 of the AGREEMENT, as of the day the home is no longer the principal place of residence of the HOMEBUYER. If the home is sold to another party, the liability of the HOMEBUYER will be limited to the amount of the net proceeds of the sale as set forth in Section 7 below.

________*Buyer Initials*

Recapture Agreement

This is a mechanism to recapture all or a portion of the direct LWBR subsidy if the LWBR recipient decides to sell the house within the affordability period at whatever price the market will bear. The recaptured funds will come from the net proceeds if available. Any such repayment as required shall be made to the Lender no later than thirty (30) days following the action that require the repayment.

Obligation of Repayment

As security of Borrower's obligation of repayment, and subject to the terms and conditions of this Agreement, the Borrower grants, and the Lender shall and hereby does have, a lien on the real estate hereinafter described in the full amount necessary to satisfy said repayment obligation and the cost, including reasonable attorney's fees, of collecting the same. The real estate subject to said lien is legally described as:

ALL THAT LOT OR PARCEL OF LAND, situated, lying and being in the City of Augusta, Richmond County, Georgia bounded north of Perry Avenue, south of Laney Walker Boulevard, east of R.A. Dent, and west of James Brown Boulevard.

Promptly after the date of any sale, transfer or other conveyance of the above describe property, or in the event of a sale by contract for deed, at least ten (10) days prior to the date of such sale; or if the property shall cease to be the Borrower's **principal place of residency**, the Borrower or his/her heirs, executors, or representatives shall give the lender notice thereof.

In the event the Borrower or his/her heirs, executors, or representatives shall fail or refuse to make a required payment within said limited period, the Lender may, with or without notice to the Borrower, foreclose said lien in the same manner as an action of the foreclosure or mortgages upon said real estate, as provided by State Statue.

Ownership of Property

You must hold fee simple title to the property purchased with LWBR funds for the duration of your Forgiveness Loan.

Use of LWBR funds

The HOMEBUYER agrees that the LWBR assistance will be used to lower the cost of the home by providing down payment assistance. This will reduce the sales price of the home to the HOMEBUYER and reduce the total amount the HOMEBUYER will be required to borrow in order to purchase the home.

________*Buyer Initials*

Insurance requirement

The HOMEBUYER must at all times during the duration of this AGREEMENT maintain a valid and current insurance policy on the home for the current appraised or assessed value of the home. Failure to maintain a valid and current insurance policy will be considered a breach of this AGREEMENT, and the AWARDEE will have the right to foreclose on its mortgage lien if necessary, to protect the LWBR Program investment.

Property standards

Pursuant to LWBR Program rules, the property that is the subject of this AGREEMENT must meet all State and local housing quality standards and code requirements. If no such standards or codes apply, the property must at a minimum meet the HUD Section 8 Housing Quality Standards/Uniform Physical Condition Standards.

Termination Clause

In the event of foreclosure or deed in lieu of foreclosure of Prior Security Deed, any provisions herein or any provisions in any other collateral agreement restricting the use of the Property to low or moderate-income households or otherwise restricting the Borrower's ability to sell the Property shall have no further force or effect. Any person (including his successors or assigns) receiving title to the Property through a foreclosure or deed in lieu of foreclosure of a Prior Security Deed shall receive title to the Property free and clear from such restriction.

Further, if any Senior Lien Holder acquires title to the Property pursuant to a deed in lieu of foreclosure, the lien of this Security Instrument shall automatically terminate upon the Senior Lien Holder's acquisition of title, provided that (i) the Lender has been given written notice of a default under the Prior Security Deed and (ii) the Lender shall not have curved the default under the Prior Security Deed within the 30-day notice sent to the Lender."

This Agreement shall run with the aforementioned real estate and shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, representatives, successors and assigns.

If at any time that the City realizes that you have falsified any documentation or information, you may be required by law to pay the full amount of subsidy provided.

________*Buyer Initials*

<u>Lead Requirement</u>

I understand that my house was built/or not built before 1978. I am in receipt of the "Protect Your Family from Lead in Your Home Booklet" and discussed with the staff of Housing and Community Development.

__________*Buyer Initials*

Homeowner's house was built before 1978 and has received a Lead Inspection Report.

_________*Buyer Initials*

IN WITNESS WHEREOF, the Borrower has executed this Forgiveness Loan Repayment Agreement.

____ Date____________________________
HOMEBUYER SIGNATURE

Attest:

Subscribed and sworn to before me ___________________________________, 20____.

My Commission Expires ____, 20____.

____
Notary Signature

Approved as to form: __________________________ Date: ________________
Augusta, GA Law Department

By: _____________________________________ Date: _________________
Hardie Davis Jr.
As its Mayor

By: _____________________________________ Date: _________________
Odie Donald, II.
As its Administrator

By: _____________________________________ Date: __________________
Hawthorne Welcher, Jr.
As its Director, HCD

SEAL

____
Lena Bonner
As its Clerk

Administrative Services Committee Meeting
4/27/2021 1:05 PM
Minutes

Department:

Presenter:

Caption: Motion to approve the minutes of the Administrative Services Committee held on April 13, 2021.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

Funds are Available in the Following Accounts:

REVIEWED AND APPROVED BY:

Augusta
GEORGIA

Administrative Services Committee Meeting Virtual/Teleconference - 4/13/2021
ATTENDANCE:

Present: Hons. Hardie Davis, Jr., Mayor; Hasan, Chairman; Scott, Vice Chairman; Frantom and B. Williams, members.

ADMINISTRATIVE SERVICES

1. Motion to **approve** due to purchases on the individual purchase orders will exceed $25,000.00 per order. The following annual bid items: **Central Services Department** - 21-006 Elevator Maintenance Agreement; **Environmental Services Department** - 21-129 Landscape Maintenance Services; **Utilities Department** 20-011 Chemicals and 21-055A Chemicals; **Engineering Department** 21-100 On-Call ITS Construction & Emergency Repair.

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commisioner Sean Frantom	Commissioner Bobby Williams	Passes

2. Motion to approve a one year extension of the Augusta Fleet Maintenance Contract for 2022 at a cost of $2,963,946.00 to First Vehicle Services. (REF - RFP 19-225)

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commisioner Sean Frantom	Commissioner Bobby Williams	Passes

3. Request from Mr. Brian Green to appear before Administrative Committee to address homelessness impact on sanitation and safety.

Item Action: None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	It was the consensus of the committee that this item be received as information without objection.			

4. Update from Housing & Community Development Department regarding their Emergency Rental Assistance Program. **(Requested by Commissioner Francine Scott)**

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve the update given to Commissioner Scott by Mr. Welcher dated April 13, 2021. Motion Passes 4-0.	Commisioner Sean Frantom	Commissioner Bobby Williams	Passes

5. Motion to approve seven (7) Emergency Rehabilitation projects.

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commisioner Sean Frantom	Commissioner Bobby Williams	Passes

6. Motion to approve Housing and Community Development Department's (HCD's) request to provide HOME funding to assist one (1) low to moderate income homebuyer with gap financing, down payment and closing cost to purchase a home though the Homebuyer Subsidy Program.

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commisioner Sean Frantom	Commissioner Bobby Williams	Passes

7. Motion to approve the minutes of the Administrative Services Committee held on March 9, 2021.

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commisioner Sean Frantom	Commissioner Bobby Williams	Passes

8. Motion **authorize** the Clerk of Commission Office to maintain control of and schedule use of the following rooms in the Municipal Building: **1)**The Commission Chambers **2)3)** Commission Executive Session Conference Room 293 **4)** Conference Room 292 and **5)** Conference Room 291. **(Requested by Commissioner Sammie Sias)**

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commisioner Sean Frantom	Commissioner Bobby Williams	Passes

9. Motion to accept as information the Investment Grade Audit Report and proceed with Phase 2 of the process to enter into a Performance Contract with Trane, Inc. – details and financials to follow after procurement biding. (REF 18-164)

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Francine Scott	Commisioner Sean Frantom	Passes

10. Discuss and approve allocated funding for travel of Commissioners in 2021 via a recommendation of the administrator on timeline for safe travel. **(Requested by Commissioner Sean Frantom)**	**Item Action:** None

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	It was the consensus of the committee that this item be received as information without objection.			

11. Consider request from Probate Judge Harry James regarding a new staff position in the Probate Court.	**Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commisioner Sean Frantom	Commissioner Bobby Williams	Passes

12. Request approval of the Comprehensive Fleet Management Operations, Maintenance and Replacement Policy. (Deferred from March 9 Administrative Services Committee)	**Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to accept as information and approve moving forward with Phase 2. Motion Passes 4-0.	Commissioner Francine Scott	Commissioner Bobby Williams	Passes

13. Motion to approve new titles change for IT executive staff from Director and Deputy Director to Chief Information Officer and Deputy Chief Information Officer. (Requested by Administrator Odie Donald)	**Item Action:** Approved

Motions

Motion Text

Motion Type		Made By	Seconded By	Motion Result
	It was the consensus of the committee that this item be added to the agenda without objection.			

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commisioner Sean Frantom	Commissioner Bobby Williams	Passes

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Administrative Services Committee Meeting
4/27/2021 1:05 PM
MRx Magellan Pharmacy Manager - Contract Amendment

Department:	Human Resources Department
Presenter:	Anita Rookard - Human Resources Director
Caption:	Approve MRx Magellan Pharmacy Manager Contract Amendment - Subrogation Claims (Medicaid).
Background:	The attached amendment would allow Augusta's Pharmacy Benefit Manager (Magellan) to process Medicaid Subrogation Claims electronically. Subrogation claims are where the Medicaid agencies paid for claims for members, and then later discovered that the member has/had other insurance coverage. In many cases, this happens when pharmacies aren't aware that the member has other coverage and they bill Medicaid.
Analysis:	Augusta has learned that Magellan has been working with various subrogating agencies to accept these claims electronically so the claims can be processed automatically when they are submitted to them. However, before this process can be made automated, Magellan is requesting that Augusta decide whether they want to OPT-IN for the electronic processing or OPT-OUT to allow the claims processing to continue in its current state. Should Augusta opt IN, Magellan will partner with the subrogating agencies/vendors to process any claims for Augusta's members. Magellan will process the claims in accordance with Augusta's defined benefits as well as subrogation rules. For example, Magellan will not allow a subrogation claim to pay for a drug that's not covered by your plan. However, some plan edits such as refill too soon, may be overridden per subrogation guidance. It's worth noting that not all subrogation claims that are submitted result in a paid claim. Magellan will also process any reimbursements determined due (based on the paid claims) to the subrogating agency/vendor and include those claims details in the Augusta's normal invoicing process. Should Augusta decide to opt OUT, Magellan reject these claims and notify the subrogating agency/vendor accordingly. The subrogating agency/vendor may then contact the group directly to work through the subrogation process. if

	Augusta should decide to OPT-IN to participate in this electronic process, the current will need to be amended (see attached).
Financial Impact:	This change will not impact the budgeted amount for the Pharmacy Benefit Manager program because these claims would have been paid had the member submitted a claim at their local/mail-in pharmacy directly to Magellan.
Alternatives:	Don't approve the agenda item and Medicaid claims will continue to be processed as they are currently; however, Subrogation agencies still have the right to file for reimbursement directly with Magellan as Augusta's PBM is primary and Medicaid is secondary.
Recommendation:	Augusta should OPT-IN to allow the electronic processing of Medicaid claims.
Funds are Available in the Following Accounts:	The Pharmacy Benefit Manager program is budgeted in the FY'21 budget.

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission

Magellan Medicaid
Administration

Subrogation Processing Form

Please complete the form below and return to MRxSubrogation@magellanhealth.com.

☐ Opt IN: By selecting this option, Magellan will process Medicaid subrogation claims and include the amounts of such claims on future invoices.

☐ Opt OUT: By selecting this option, Magellan will NOT process Medicaid subrogation claims.

By choosing this option, we understand that Magellan will deny these claims and will notify the appropriate Medicaid agencies (or their contracted vendors) accordingly. Medicaid agencies (or their contracted vendors) will look to the plan directly for processing and payment of these claims.

Please refer Medicaid subrogation claims to:

Name: ____
Company/Account Name: _____________________________________
Title: ____
E-mail address: ____
Phone Number: ____

Name: ____
Company/Account Name: ________________________________
Title: ____
Client Signature: ____
Date: ____

If responding for multiple plan sponsors, please include the list of plan sponsors in your response.

MagellanRx MANAGEMENT

FIRST AMENDMENT
TO
PHARMACY BENEFIT MANGEMENT SERVICES AGREEMENT
BETWEEN
MAGELLAN RX MANAGEMENT, LLC
AND
AUGUSTA, GEORGIA

THIS FIRST AMENDMENT TO THE PHARMACY BENEFIT MANAGEMENT SERVICES AGREEMENT is effective on January 1, 2021 ("Amendment Effective Date"), by and between Augusta, Georgia (hereinafter "Sponsor") and Magellan Rx Management, LLC (hereinafter "MRx").

WHEREAS, Sponsor and MRx are parties to the Pharmacy Benefit Management Services Agreement entered into as of January 1, 2017, (the "Agreement"), pursuant to which MRx provides certain pharmacy benefit management service to Sponsor; and

WHEREAS, the Parties now desire to modify the terms of the Agreement; and

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants set forth herein, and intending to be legally bound hereby, the Parties agree as follows:

1. A new Section 3.6, is added to the Agreement, as follows:

   Government Subrogation. Government agencies (or persons or entities acting on their behalf) may submit Subrogation Claims, which MRx will process and pay on behalf of Sponsor, and invoice Sponsor, in accordance with the applicable terms of this Agreement, including the per claim charge set forth herein. "Subrogation Claim" means those claims submitted by a government agency (or any person or entity acting on behalf of a government agency) on behalf of or in the name of a Member for which Sponsor is responsible as a third-party payer by operation of Law. Sponsor acknowledges that when processing Subrogation Claims, certain Plan requirements may not apply (e.g., submission time frames, utilization management rules or limitations). Any Subrogation Claims received after the termination or expiration of this Agreement, but which related to a date of service prior to such termination or expiration, will be processed under this Agreement through the end of the Claims Runout period. After such period, MRx will return the claim to the submitter with notice to contact Sponsor.

2. Schedule B (Pricing Terms) is hereby deleted in its entirety and replaced with the Schedule B (Pricing Terms) attached hereto.

3. Except as otherwise amended by this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect. In the event of any conflict between the

terms of this amendment and the terms of the Agreement, the terms of this amendment shall control.

IN WITNESS WHEREOF, the Parties hereto each by its officers duly authorized, have signed this Amendment to be effective as of the Amendment Effective Date.

MAGELLAN Rx MANAGEMENT, LLC	**AUGUSTA, GEORGIA**
By: ______________________________	By: ______________________________
Name: ____________________________	Name: ____________________________
Title: _____________________________	Title: _____________________________
Date: _____________________________	Date: _____________________________

SCHEDULE B
PRICING TERMS

Sponsor will pay for Covered Pharmaceuticals as set forth in this Schedule B.

This is not a pass through arrangement. The amount that Sponsor pays for Covered Pharmaceuticals may be greater or less than the amount that MRx pays the pharmacy, except that MRx will pass through to Sponsor the price it pays for Compound Prescriptions and will not earn or retain any spread on such Claims.

1. RETAIL PHARMACY

Pricing. Sponsor will pay MRx for each Covered Pharmaceutical dispensed to a Member through a Retail Pharmacy an amount equal to (a) the lowest of (i) AWP minus a discount plus a Dispensing Fee, (ii) MAC plus Dispensing Fee, or (iii) U&C, less (b) the Cost Share. These terms also apply to Member-submitted claims. Sponsor will pay for Compound Prescriptions on a separate ingredient cost and Dispensing Fee basis. Retail Pharmacy Claims may not exceed a 34-day supply except at pharmacies contracted for extended days' supply.

No Minimum Charge. There will be no minimum charge to Members. Members will be charged the lowest of discounted AWP, submitted cost, MAC, U&C, or the Cost Share, plus Dispensing Fee where applicable. If a Member pays the entire cost of a Covered Pharmaceutical, there will be no charge or credit to Sponsor.

Subject to Section 4 below, MRx will provide the following financial guarantees for the Retail Pharmacy network:

1-83 Day Supply

Component	
Minimum Brand Effective Rate (AWP Discount) Guarantee:	AWP minus 18.50%
Minimum Generic Effective Rate (AWP Discount) Guarantee:	AWP minus 84.00%
Maximum Brand Claim Dispensing Fee Guarantee:	$0.90
Maximum Generic Claim Dispensing Fee Guarantee:	$0.90

84-90 Day Supply

Component	
Minimum Brand Effective Rate (AWP Discount) Guarantee:	AWP minus 21.25%
Minimum Generic Effective Rate (AWP Discount) Guarantee:	AWP minus 85.00%
Maximum Brand Claim Dispensing Fee Guarantee:	$0.00
Maximum Generic Claim Dispensing Fee Guarantee:	$0.00

2. MAIL ORDER PHARMACY

Sponsor will pay MRx for Covered Pharmaceuticals dispensed to Members through a Mail Order Pharmacy an amount equal to (a) the lower of (i) AWP minus a discount or (ii) MAC, less (b) the Cost Share. The Dispensing Fee applicable to each Paid Claim is $0.00. The minimum days' supply per prescription is 84 days. A Claim for less than 84 days' supply will be processed at rates applicable to the Retail Pharmacy.

No Minimum Charge. There will be no minimum charge to Members. Members will be charged the lowest of discounted AWP or the Cost Share. If a Member pays the entire cost of a Covered Pharmaceutical, there will be no charge or credit to Sponsor.

Subject to Section 4 below, MRx will provide the following financial guarantees for the Mail Order Pharmacy:

Component	
Minimum Brand Effective Rate (AWP Discount) Guarantee:	AWP minus 24.50%
Minimum Generic Effective Rate (AWP Discount) Guarantee:	AWP minus 86.00%
Maximum Brand Claim Dispensing Fee Guarantee:	$0.00
Maximum Generic Claim Dispensing Fee Guarantee:	$0.00

3. SPECIALTY DRUGS

Sponsor will pay MRx for Specialty Drugs that are Covered Pharmaceuticals dispensed through a Specialty Pharmacy or a Mail Order Pharmacy as set forth in Schedule B-1. MRx may add new Specialty Drugs to the Specialty Drug List as they become available in the market at a default price of AWP-11.00% for a 30-day supply until MRx establishes an appropriate contract price.

Subject to Section 4 below, MRx will provide the following financial guarantees for Specialty Drugs dispensed through the Specialty Pharmacy and the Mail Order Pharmacy:

Component	
Minimum Specialty Drug Effective Rate (AWP Discount) Guarantee:	AWP minus 18.50%
Maximum Specialty Drug Dispensing Fee Guarantee:	$0.00

Limited distribution drugs dispensed from a pharmacy other than an MRx Affiliate are excluded from the Specialty Drug guarantees.

4. EFFECTIVE RATE GUARANTEES

The following terms apply to the guarantees set forth in Sections 1 through 3above.

A. Effective Rate (Ingredient Cost) and Dispensing Fee Guarantees

Zero Balance Claims are included in the calculation. Claims for compound drugs, Specialty Drugs (except in connection with a Specialty Drug guarantee, as applicable), over-the-counter drugs, Claims with ancillary charges (but not taxes), Member-submitted Claims received after reconciliation is completed, Subrogation Claims, out-of-network Claims, and Claims from in-house pharmacies (unless such pharmacy is in the MRx network) are excluded from the calculations. Under the Retail Pharmacy guarantees, Claims from LTC Pharmacies, Home Infusion Pharmacies, and Indian/Tribal/Urban Pharmacies are excluded from the calculations, and there are no guarantees applicable to individual pharmacies. A Mail Order Pharmacy Claim for less than an 84 days' supply will be included in the Retail Pharmacy guarantee calculations.

For the Brand Effective Rate Guarantees, all Brands are included in the calculation. For the Generic Effective Rate Guarantees, both Single Source Generics and Multisource Generics are included in the calculation. "Single Source Generic" means a drug that is manufactured by and available from only one generic pharmaceutical manufacturer. "Multisource Generic" means a drug is manufactured by and available from more than one generic pharmaceutical manufacturer.

B. Reconciliation Process

After the end of each Contract Year, MRx will measure and reconcile each of the guarantees. MRx may offset any surplus on any Effective Rate or Dispensing Fee Guarantee within a dispensing channel (i.e., Retail Pharmacy, Mail Order Pharmacy, Specialty Drugs) against a shortfall in any other such guarantee within the same dispensing channel. MRx will provide a guarantee reconciliation report within ninety (90) days, and pay any shortfall against the guarantees within one-hundred twenty (120) days, after the end of the Contract Year.

5. REBATES (STANDARD FORMULARY)

MRx will pay (credit) to Sponsor the Guaranteed Rebates within one hundred eighty (180) days following the end of each Contract Quarter.

MRx will provide the following Guaranteed Rebates:

Guaranteed Rebates (per Brand Paid Claim):

Retail Pharmacy: (30 day)	$134.24
Retail Pharmacy (90 day):	$331.53
Mail Order Pharmacy:	$481.43
Specialty Drugs:	$1,256.54

Guaranteed Rebates do not include Claims for compound drugs, over-the-counter products, repackaged NDCs, biosimilars, or coordination of benefits; Subrogation Claims, 340B Claims, Member-submitted Claims, out-of-network Claims, Paid Claims that are reversed, Claims older than 180 days, Claims for Specialty Drugs dispensed through a Retail Pharmacy, Claims for vaccines, Claims with invalid service provider identification or prescription numbers, Claims where, after meeting the deductible, the Member's Cost Share amount requires the Member to pay more than 50% of the total annual cost for all Prescription Drug Claims, Claims that are not for Prescription Drugs, Claims for devices without a Prescription Drug component, Claims from entities eligible for federal supply schedule prices (e.g., Department of Veteran Affairs, Department of Defense), cash discount card and coupon Claims, Claims for drugs marketed, sold, or distributed as a generic version of a Brand Drug under a manufacturer's new drug application or biologic license application, and Claims for which a Plan or any of its Affiliates has obtained any kind of price concession directly or indirectly from a pharmaceutical manufacturer, wholesaler, or group purchasing organization.

MRx will pay to Sponsor any Rebates relating to Paid Claims with dates of service while this Agreement was effective for a period of twenty-four (24) months after termination of the Agreement. MRx will retain any Rebates received after such period.

MRx may contract with and/or utilize the services of a rebate aggregator to contract with and collect rebates from pharmaceutical manufacturers. The aggregator may retain a portion of the rebates and earn administrative fees for its services.

In addition to Rebates, MRx may earn additional amounts from pharmaceutical manufacturers and/or others. For example, MRx may earn administrative and/or service fees relating to administration of the Rebate program, and fees for other services rendered by MRx to such manufacturers unrelated to the administration of rebates, such as adherence and compliance programs, other patient support and similar services. MRx Affiliates may also receive purchase discounts relating to purchases of drugs for dispensing from the Mail Order Pharmacy or Specialty Pharmacy. The amounts described in this paragraph are not "Rebates" under this Agreement.

6. ADMINISTRATIVE FEES

A. Core Administrative Services. Sponsor will pay to MRx the following administrative fee for all of the Core Administrative Services set forth in Schedule A, Section 5:

Per Paid Claim: $0.00

B. Value-Added Administrative Services. Sponsor will pay to MRx for the Value-Added Administrative Services requested or used by Sponsor as follows:

SERVICE/DESCRIPTION	**PRICE**
Eligibility Services	
Manual Eligibility	$2.00 per eligibility record
Electronic Prescribing	$0.16 per positive eligibility transaction
Retroactive termination letters	Quoted upon request
Member Communications	
Member Packets (mailed directly to Member)	$1.25 per Member address, plus postage
Identification Cards	$0.25 per card (Rx only)

	$0.50 per card (Rx + medical)
Customized materials (Member packets or other communications)	Quoted upon request
Member mailings	$1.25 per letter, plus postage
Claims Processing and Payment	
Direct Member Reimbursement (Member submitted manual/paper Claims)	$1.50 per Claim, plus postage and Core Administrative Fee
Utilization Management	
MRx Standard Prior Authorization program, including intervention at the point of sale to support appropriate use and initial clinical coverage reviews based upon established criteria	$35 per review
Appeals	$100 per review
Independent Review Organization (IRO) services – access to MRx-supplied panel of IROs for external reviews if MRx provides final internal appeals	Pass through of fees from IRO entities
Subrogation	
Processing of Subrogation Claims	$3.00 per Subrogation Claim
Reporting	
Custom ad hoc reporting	$195 per hour
Retiree Drug Subsidy	
RDS Support Services	Quoted upon request
Audit/Fraud, Waste and Abuse	
Custom FWA program	Quoted upon request
Sponsor-requested audits of pharmacy	On site audit: $1,500 per audit Desk audit: $500/audit
Physician Communications	
Physician charges relating to utilization management activities (e.g., requests for information, discussion of clinical criteria)	Pass through of physician charges

7. GENERAL

The pricing terms in this Agreement are based in part upon the Minimum Enrollment, Benefit Design (including but not limited to the Formulary), and other information provided by Sponsor to MRx during the proposal process. If Sponsor falls below the Minimum Enrollment, makes any changes to the Benefit Design, makes other changes to its Plan(s), if five percent (5%) of Claims are incurred collectively in Massachusetts, Hawaii, Alaska, Georgia, and Puerto Rico, or other changes occur, that constitute a material departure from MRx's underwriting assumptions, including any relating to the mix of 340B Claims or those based on information provided by Sponsor, the Parties agree to modify the terms of this Schedule B as of the effective date of such event/change to return MRx to its relative economic position prior to such event/change.

In the event a change in Law (including any interpretation of same) occurring after this Agreement has been signed materially impacts MRx's costs of providing any of the PBM Services hereunder, or if an action by a pharmaceutical manufacturer, any unscheduled patent expiration/availability of over-the-counter products, a drug withdrawal or recall, or industry-wide market change, constitutes a material departure from MRx's underwriting assumptions, the Parties will make an equitable modification to the pricing terms of this Schedule B as of the effective date of such event/change. In the event of any increase in postage or carrier rates announced after this Agreement is signed, MRx will amend the Dispensing Fee relating to the Mail Order Pharmacy or Specialty Pharmacy, as applicable, to reflect such increased amount.

Administrative Services Committee Meeting
4/27/2021 1:05 PM
Rename Hillside Park to Vernon Forest Park

Department:	Planning and Development
Presenter:	Robert Sherman, Director
Caption:	A request by Commissioner Jordan Johnson to rename the Hillside Park located at 2101 Telfair Street the Vernon Forrest Park. Tax Map 035-1-083-00-0
Background:	Rename the Hillside Park located at 2101 Telfair Street the Vernon Forrest Park. Professional boxing champ Vernon Forrest was born February 12, 1971 in Augusta, Georgia. Mr. Forrest grew up in the Harrisburg neighborhood and remained active in the community by way of mentoring kids at the Boys & Girls Club and the Augusta Boxing Club. Mr. Forrest was killed during an armed robbery in Atlanta at the age of 38. His work in Harrisburg throughout his lifetime resonate throughout the community, thus making the naming of Hillside Park in his honor timely and appropriate. Tax Map 035-1-083-00-0
Analysis:	The public hearing for comments was held on Monday, April 12, 2021.
Financial Impact:	Cost of new signage
Alternatives:	Approve or Disapprove
Recommendation:	
Funds are Available in the Following Accounts:	

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission

AUGUSTA-RICHMOND COUNTY PLANNING COMMISSION
PUBLIC HEARING

Case Number:

Hearing Date: Monday, April 12, 2021

Applicant: Commissioner Jordan Johnson

Property Owner: City of Augusta

Address of Property: 2101 Telfair Street

Tax Parcel #: 035-1-083-00-0

Present Zoning: R-1B (One-family Residential)

Neighborhood or Subdivision: N/A

Commission District: 1 (J. Johnson) **Super District:** 9 (F. Scott)

Fort Gordon Notification Required: N/A

Request	Proposed Use / Activity	Applicable Ordinance Section(s)
Rename Hillside Park	Rename to Vernon Forest Park	n/a

A request by Commissioner Jordan Johnson requesting to rename the Hillside Park located at 2101 Telfair Street the Vernon Forrest Park. Professional boxing champ Vernon Forrest was born February 12, 1971 in Augusta, Georgia. Mr. Forrest grew up in the Harrisburg neighborhood and remained active in the community by way of mentoring kids at the Boys & Girls Club and the Augusta Boxing Club. Mr. Forrest was killed during an armed robbery in Atlanta at the age of 38. His work in Harrisburg throughout his lifetime resonate throughout the community, thus making the naming of Hillside Park in his honor timely and appropriate. Tax Map 035-1-083-00-0

APPLICATION FORM
PLACEMENT OF MONUMENT/MARKER ON PUBLIC PROPERTY
CITY OF AUGUSTA, GEORGIA

APPLICANT: Jordan Johnson

ADDRESS: 802 Wallace Street Augusta, GA 30901

CONTACT PERSON: Jordan Johnson

MAILING ADDRESS: 802 Wallace Street Augusta, GA 30901

TELEPHONE NUMBER: 706·799·8872 EMAIL: jjohnson@augustaga.gov

DESCRIPTION OF MONUMENT/MARKER: (attach separate documentation if necessary)
The department will complete a sign change
reflecting the newly approved name. See email attached.

PROPOSED LOCATION OF MONUMENT/MARKER (please identify 3 possible locations if possible, list in order of preference:

1st location Current welcome sign - see pic

2nd location current tennis court sign - see pic

3rd location ______

INFORMATION TO SUBMIT WITH APPLICATION:

1. Scaled drawings of the monument or marker with dimensions shown
2. List of materials for the monument or marker
3. Scaled drawings showing approximate location on public property
4. Representative photographs of the proposed location
5. Estimate of the time and equipment needed to erect the Monument/Marker

Please submit all of the required information. Incomplete information may delay the review of the application.

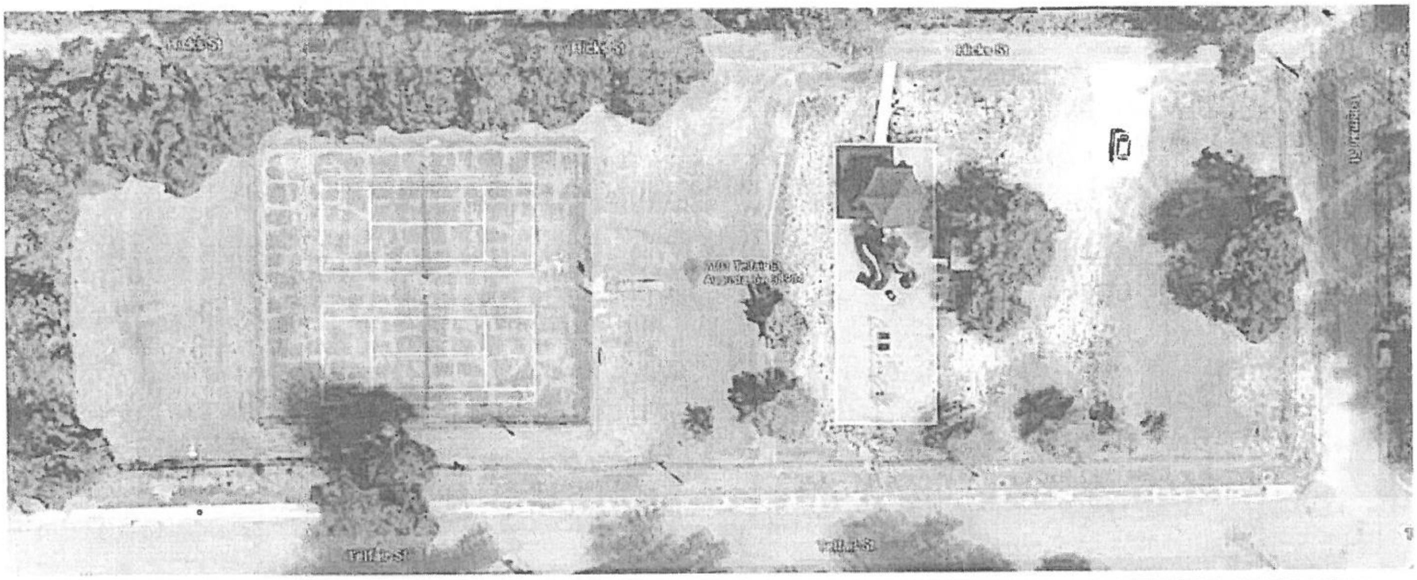
SIGNATURE OF APPLICANT: [signature] Central Services Director

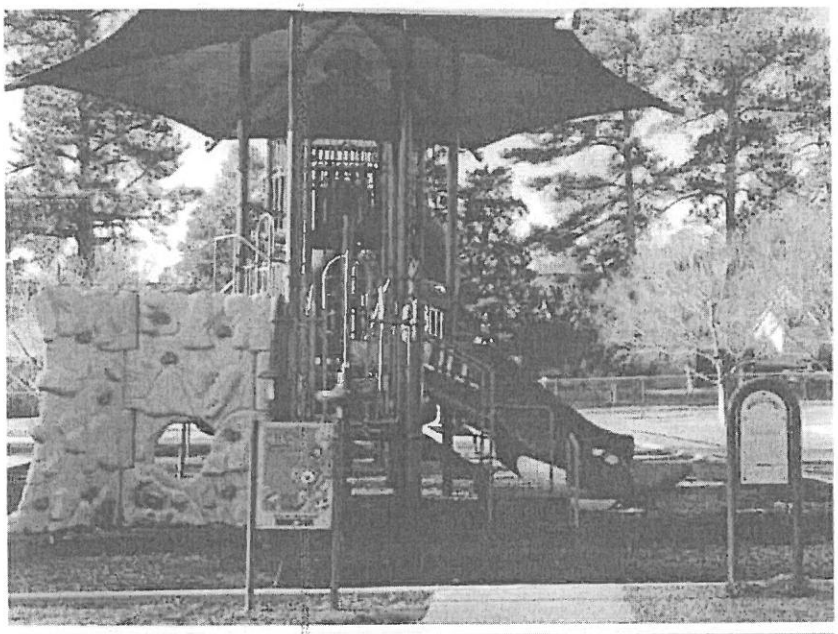
NOTE: If application is approved, applicant must (1) secure an Encroaching Permit from the Engineering Dept. Before erecting the Monument/Marker and (2) enter into a Formal Maintenance Agreement with the City of Augusta. The City of Augusta reserves the right to remove any Monument/Marker not properly maintained or repaired.

DATE RECEIVED ______ DATE REVIEWED ______

APPLICATION # ______ APPROVED ______ DENIED ______

Hillside Park - 2101 Telfair Street





Administrative Services Committee Meeting
4/27/2021 1:05 PM
Small Business Funding and Application Provess

Department:

Presenter:

Caption: Discuss small business funding and application process. (Deferred from April 20 Commission Meeting)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

Funds are Available in the Following Accounts:

REVIEWED AND APPROVED BY:
