



Administrative Services Committee Meeting Commission Chamber - 8/13/2019

ATTENDANCE:

Present: Hons. Hardie Davis, Jr., Mayor; Clarke, Vice Chairman; Davis and B. Williams, members.

Absent: Hon. Sias, Chairman.

ADMINISTRATIVE SERVICES

1. Discuss the Augusta Commission's Rules of Procedures. (**Requested by Commissioner Marion Williams**) **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve receiving this item as information. Motion Passes 3-0.	Commissioner Mary Davis	Commissioner Bobby Williams	Passes

2. The Engineering Department-Storm Water Division requests the purchase of one replacement Dome Style Service Truck at a cost of \$72,932.00 using Storm Water Capital Outlay. Bid Item 19-237 - Wade Ford **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commissioner Mary Davis	Commissioner Bobby Williams	Passes

3. Discuss and amend 2019 Commission Calendar. (**Requested by Mayor Hardie Davis, Jr. - referred from August 6 Commission meeting**) **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve amending the 2019 Commission calendar to hold budget hearings between the time the budget is presented until the date that the budget is adopted. Motion Passes 3-0.	Commissioner Mary Davis	Commissioner Bobby Williams	Passes

4. Discuss and adopt Commission Calendar for 2020. **(Requested by Mayor Hardie Davis - referred from August 6 Commission meeting)** **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve preparing a Code amendment to adopt the Commission calendar for 2020 having one meeting in July and two meetings in December. Motion Passes 3-0.	Commissioner Mary Davis	Commissioner Bobby Williams	Passes

5. Approve award of contract for Annual Ground Maintenance for Downtown Facilities and Regional Library Locations to Truegreen, Piedmont Landscape Management, Davis Landscape Company and Jacobs Land Management of North Augusta and Augusta in the amount of \$224,069.89. The base bid is for September 1, 2019 to December 31, 2020 with an option to extend for one year in 2021. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commissioner Mary Davis	Commissioner Bobby Williams	Passes

6. Discuss and review Augusta Code Section 3-7-33 Marijuana. **(Requested by Commissioner Dennis Williams)** **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve amending Code Section 3-7-33 to reduce the jail time from 60 days to no time and the fine from a cap of \$1,000 to a cap of \$150 for the first two offenses and a cap fine of \$300 for the third and subsequent offenses and bringing the amended Code section back for approval. Motion Passes 3-0.	Commissioner Bobby Williams	Commissioner Mary Davis	Passes

7. Approve award of contract to provide professional services to assess the condition of roofs on Augusta owned buildings to Terracon Consultants of Lawrenceville, GA in the amount of \$85,750.00. Bid Item 19-229 **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commissioner Mary Davis	Commissioner Bobby Williams	Passes

8. Motion to approve the minutes of the Administrative Services Committee held on July 30, 2019. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commissioner Mary Davis	Commissioner Bobby Williams	Passes

www.augustaga.gov



Administrative Services Committee Meeting
8/13/2019 1:10 PM
Attendance 8/13/19

Department:

Presenter:

Caption:

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:



**Administrative Services Committee Meeting
8/13/2019 1:10 PM
Commission Rules of Procedures**

Department:

Presenter: Commissioner Marion Williams

Caption: Discuss the Augusta Commission's Rules of Procedures.
(Requested by Commissioner Marion Williams)

Background:

Analysis:

Financial Impact:

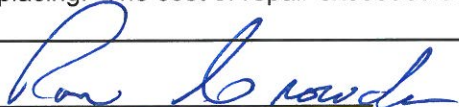
Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

AUGUSTA, GEORGIA
CENTRAL SERVICES-FLEET MANAGEMENT DIVISION
REPLACEMENT CRITERIA FORM

Department Name: Engineering-Storm Water		Department Number 329-04-1110		Date: 7/29/2019	
Vehicle Description: 2001 Ford F350 Truck			Asset #:		994487
Assigned Use: Was used by the Engineering-Storm Water Division for responding to job sites with the necessary equipment					
Actual Age: 18		Current miles/hours: 220,024 (Before sale)		Purchase Price: \$27,535.68	
Life Expectancy Criteria Requirements -(Policy Evaluation)					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
18	22	3	4	5	5
Evaluation Points 57			Policy Evaluation Results: Needs immediate consideration for replacement		
Fleet Managers Recommendation: This vehicle exceeds its life expectancy in age an mileage and was disposed of in 2017. It had 111 work orders at a cost of \$36,779.00 in repairs. In May 2017 it was brought to the shop for a PM service and it was discovered there was diesel fuel in the cooling system, A/C air flow was restricted, both batteries failed the midtronics test, and upper and lower ball joints needed replacing. The cost of repair exceeded the value of the truck. The truck was disposed of.					
 Ron Crowden Fleet Manager					
Replacement Date: 2019			Fiscal Year Replacement: 2019		
Estimated Replacement Cost: \$72,932.00			Funding Source: SPLOST 7 329-04-1110/54.1110		

RANGES

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

FOR ALL DEPARTMENTS-DOME STYLE SERVICE TRUCK - BID OPENING 6/7/19 @ 11:00

BID 19-237	Wade Ford Inc., Smyrna, GA	Nichols Fleet, Chattanooga, TN
Year	2020	
Make	Ford	NO BID
Model	F550	
Base Price (5.00)	\$72,932.00	
Delivery Date	180 DAYS ARO	
TOTALS:		
	\$72,932.00	\$0.00

Invitation to Bid

Sealed bids will be received at this office until **Friday, June 7, 2019 @ 11:00 a.m.** for furnishing:

Bid Item #19-237 2019/2020 Dome Style Service Truck, 17500 GVW – for Augusta, GA Central Services Department – Fleet Maintenance

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, May 24, 2019 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.

No bids may be withdrawn for a period of ninety (90) days after bids have been opened, pending the execution of contract with the successful bidder.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax, all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle May 2, 9, 16, 23, 2019
Metro Courier May 2, 2019



Bid Opening Item #19-237
2019/2020 Dome Style Service Truck
for Augusta, Georgia- Central Services Department -
Fleet Maintenance Division
Bid Due: Friday, June 7, 2019 @ 11:00 a.m.

Total Number Specifications Mailed Out: 21
 Total Number Specifications Download (Demandstar): 1
 Total Electronic Notifications (Demandstar): 35
 Georgia Procurement Registry: 271
 Mandatory Pre-Bid/Telephone Conference: NA
 Total packages submitted: 1
 Total Non-Compliant: 1

VENDORS	WADE FORD, INC 3860 SOUTH COBB DR SMYRNA, GA 30080	NICHOLS FLEET 2401 E. 31ST STREET CHATTONOOGA, TN 37407
Attachment B	Yes	NO BID
E-Verify Number	No	
SAVE Form	Yes	
Exceptions Noted	Yes	
5.00 Vehicle/Chassis Options Required		
5.01 2019/2020 Full Size Truck	\$42,459.00	
5.02 Heavy duty cooling package	Included	
5.03 Heavy duty electrical package	Included	
5.04 Heavy duty suspension package	Included	
5.05 19,000 GVW payload package	Included	
5.06 Trailer tow mirrors	Included	
5.07 Backup camera	Included	
5.08 Roof clearance lights	Included	
5.09 Black Platform Running Boards	\$405.00	
5.10 Extra Set of Keys (3 Total)	\$150.00	
5.11 Delivery Charge	Included	
6.00 Outfitter's Specialty Items		
6.01 Fire extinguisher – DOT approved	Included	
6.02 Outlet receptacle	Included	
6.03 Electric brake controller	Included	
6.04 Service Body dual rear wheel, 11 foot steel service body standard depth compartment and bin configuration	Included	
6.05 J-hook railing for utility service body	Included	
6.06 Panel top for utility service body (Double Swing Out Style)	Included	
6.07 Panel top for utility service body (Rollup Style)	\$1,793.00	
6.08 Cargo Tie Downs-Installed Inside (4 each)	Included	



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VENDORS	WADE FORD, INC 3860 SOUTH COBB DR SMYRNA, GA 30080	NICHOLS FLEET 2401 E. 31ST STREET CHATTONOOGA, TN 37407
6.09 Grab Handles-Mounted On Rear (2 each)	Included	
6.10 Service body bumper	Included	
6.11 Spotlights – Unity 325 or equal	Included	
6.12 Trailer wiring	Included	
6.13 Pintle hook	Included	
6.14 Pipe vise – Rigid model 40195, or approved equal	Included	
6.15 Spot mirrors – 4 inch type	Included	
6.16 Window tint, crew cab	Included	
6.17 Safety Cones (4 each)	Included	
6.18 Master Bar Locking System for Compartments (Both Sides)	Included	
6.19 Steel Drawer System (1 Set) Curbside	Included	
6.20 Tool Box Option	\$495.00	
6.21 Cable Steps in Rear	Included	
7.00 Alert Warning Systems		
7.01 Backup alarm	Included	
7.02 Magnetic LED light	Included	
7.03 LED top mount light	Included	
7.04 Traffic advisor light bar	Included	
2019/2020 Service Truck, Dome Style, 17,500 GVW		
Year	2020	
Brand	Ford	
Model	F550	
Bid Price	\$72,932.00	
Delivery Date	180 Days ARO	



Central Services Department

Takiyah A. Douse, Director
Ron Crowden, Fleet Manager

Fleet Management
1568-C Broad Street
Augusta GA 30904
Phone: (706) 821-2892

MEMORANDUM

TO: Geri Sams, Director, Procurement Department
THROUGH: Takiyah A. Douse, Director, Central Services Department
FROM: Ron Crowden, Fleet Manager, Central Services Department
DATE: June 13, 2019
SUBJECT: Recommendation for Bid #19-237 – Dome Style Service Truck

Fleet Management would like to recommend the award of bid # 19-237, Dome Style Service Truck, to Wade Ford of Smyrna, GA. The vendor's proposal met the requirements of the bid and was the only qualified vendor for the equipment requested.

Please advise this office upon completion of notifications so that we may proceed with the acquisition process.

If you need further information or if you have any questions regarding this recommendation, please contact the Fleet Management Office at 706-821-2892.

RGC/ams

82:8 82 61 82 61



Bid Opening Item #19-237
2019/2020 Dome Style Service Truck
for Augusta, Georgia- Central Services Department -
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Attachment B	Yes	NO BID
E-Verify Number	314470	
SAVE Form	Yes	
Exceptions Noted	Yes	
5.00 Vehicle/Chassis Options Required		
5.01 2019/2020 Full Size Truck	\$42,459.00	
5.02 Heavy duty cooling package	Included	
5.03 Heavy duty electrical package	Included	
5.04 Heavy duty suspension package	Included	
5.05 19,000 GVW payload package	Included	
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7.00 Alert Warning Systems		
7.01 Backup alarm	Included	
7.02 Magnetic LED light	Included	
7.03 LED top mount light	Included	
7.04 Traffic advisor light bar	Included	
2019/2020 Service Truck, Dome Style, 17,500 GVW		
Year	2020	
Brand	Ford	
Model	F550	
Bid Price	\$72,932.00	
Delivery Date	180 Days ARO	

FOR ALL DEPARTMENTS-DOME STYLE SERVICE TRUCK - BID OPENING 6/7/19 @ 11:00

BID 19-237	Wade Ford Inc., Smyrna, GA	Nichols Fleet, Chattanooga, TN
Year	2020	
Make	Ford	NO BID
Model	F550	
Base Price (5.00)	\$72,932.00	
Delivery Date	180 DAYS ARO	
TOTALS:	\$72,932.00	\$0.00

User: **Daniels, Tabitha**

Organization:

City of Augusta, GA (Augusta Commission)[Logout](#)[My DemandStar](#)[Buyers](#)[Account Info](#)[FAQs](#)[Log Bid](#)[\[View Bids\]](#)[View Quotes](#)[Supplier Search](#)[Build Broadcast List](#)

Planholders List

Member Name City of Augusta, GA (Augusta Commission)**Bid Number** ITB-19-237-0-2019/nw**Bid Name** 2019/2020 Dome Style Service Truck, 17500 GVW

1 Document(s) found for this bid

1 Planholder(s) found.

[Add Planholder](#)

Supplier Name ▲	Phone	Fax	Doc Count	Attributes	Programs	Actions
Transport Equipment Co	2294350254	2294312377	1			Documents

Page 1 of 1

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RUSH TRUCK CENTER
2925 GUN CLUB ROAD
AUGUSTA, GA 30907

MATHEWS MOTORS
1351 GORDON HWY,
AUGUSTA, GA 30901

DIVERSIFIED FABRICATORS, INC
1325 HIGHWAY 41 BYPASS S.
GRIFFIN, GA. 30224

MCH KENWORTH
4318 BELAIR FRONTAGE ROAD
AUGUSTA, GA 30909

PADGETT TRUCK BODIES & EQUIP
2026 JEFFERSON DAVIS HIGHWAY
GRANITEVILLE, S.C. 29829

FREIGHTLINER OF AUGUSTA
2930 RIVERWEST DRIVE
AUGUSTA, GA 30907

HINO TRUCKS OF AUGUSTA
1351 GORDON HWY
AUGUSTA, GA 30901

SEA TRUCKS SALES
422 GRANGE ROAD
SAVANNAH, GA 31407

MACK TRUCKS
420 PATIO PL
COLUMBIA, SC 29212

ROBERT'S INTERNATIONAL TRUCKS
300 LONGWOOD DRIVE
RICHMOND HILL, GA 31324

FONTAINE TRUCK EQUIPMENT CO
9827 MOUNT HOLLY ROAD
CHARLOTTE, NC 28214

WEST GEORGIA MOBILE HYDRAULICS
98 EDGE ROAD
POST OFFICE BOX 266
VILLA RICA, GA 30180

NICHOLS FLEET EQUIPMENT
2401 EAST 31ST STREET
CHATTANOOGA, TN. 37407

PEACH STATE FREIGHTLINER
6535 CRESCENT DRIVE
NORCROSS, GA 30071

MILTON RUBEN CHEVROLET
3514 WASHINGTON RD
AUGUSTA GA 30907

GERALD JONES FORD
3480 WRIGHTSBORO ROAD
AUGUSTA, GA 30909

FAIRWAY FORD
4333 WASHINGTON ROAD
EVANS, GA 30809

CHRISTOPHER TRUCKS
1601 WHITE HORSE RD.
GREENVILLE, SC 29605

O.G. HUGHES & SONS
4816 RUTLEDGE PIKE
KNOXVILLE, TN 37914

MATTHEWS MOTORS
1351 GORDON HWY
AUGUSTA, GA 30901

CHEROKEE TRUCK EQUIPMENT
550 DISCOVERY PLACE
MABLETON, GA 30126

TAKIYAH DOUSE
CENTRAL SERVICES-ADMN

RON CROWDEN
FLEET MAINTENANCE

TREZA EDWARDS
COMPLIANCE

BID ITEM# 19-237
2019/2020 DOME STYLE TRUCK, 17500
GVW-FOR CENTRAL SERVICES
DEPARTMENT-FLEET MAINTENANCE
BID DUE: FRIDAY 6/7/19 @ 11:00 A.M.

BID ITEM# 19-237
2019/2020 DOME STYLE TRUCK, 17500
GVW-FOR CENTRAL SERVICES
DEPARTMENT-FLEET MAINTENANCE
BID MAILED: 4/30/19

581363791	Valdosta Dodge Jeep 2019-05-02	dodgeofvaldosta@bellsouth.net Walker, Roger	N	NOM
023535396	Vantage Vehicle International, Inc 2019-05-02	cam@vantagevehiclegroup.com Yum, Cami	Y	ASA
550845121	Voltage Vehicles 2019-05-02	akazzaz@zapworld.com Kazzaz, Amos	N	NOM
582322585	WAYNE EVANS AUCTION CO INC 2019-05-02	grace@weaci.com WAYNEEVANS, WAYNEEVANS	N	NOM
581047369	WELLS CARGO SOUTH 2019-05-02	swhite@wellscargo.com STEVE5658, STEVE5658	N	NOM
753063614	WILMAC INC 2019-05-02	wilmacinc@bellsouth.net WILMACINC, WILMACINC	Y	AFA
581544713	Wade Ford, Inc 2019-05-02	jeastland@wade.com Eastland, Jack	Y	AFA
260815152	Wamar Technologies LLC 2019-05-02	jason.lindsey@wamartech.com Lindsey, Jason	N	NOM
	Wamar Technologies LLC 2019-05-02	stacey.thomas@wamartech.com Thomas, Stacey		
631084060	Warren Truck & Trailer, Inc. 2019-05-02	sjohnson@dumprucks.com Johnson, Steve	N	NOM
262373311	Xtreme Green Products, Inc. 2019-05-02	joe@xgpinc.com Worrell, Joseph	N	NOM
	Xtreme Green Products, Inc. 2019-05-02	neil@xgpinc.com Roth, Neil		
580515740	YANCEY BROTHERS COMPANY 2019-05-02	Govsales@yanceybro.com Sales, Governmental	N	NOM
	YANCEY BROTHERS COMPANY 2019-05-02	Tyler_swayne@yanceybro.com TSWAYNE, TSWAYNE		
	YANCEY BROTHERS COMPANY 2019-05-02	brantley_sims@yanceybus.com BSIMS, BSIMS		
	YANCEY BROTHERS COMPANY 2019-05-02	deanne_little@yanceybro.com D_LITTLE, D_LITTLE		
	YANCEY BROTHERS COMPANY 2019-05-02	gregg_reid@yanceybro.com GREGGREID, GREGGREID		
	YANCEY BROTHERS COMPANY 2019-05-02	misty_johnson@yanceybro.com YTC2018, YTC2018		
	YANCEY BROTHERS COMPANY 2019-05-02	nick.cooper@yanceyrents.com NICK.COOPER, NICK.COOPER		
	YANCEY BROTHERS COMPANY 2019-05-02	rob_shiver@yanceybro.com ROBSHIVER, ROBSHIVER		
	YANCEY BROTHERS COMPANY 2019-05-02	robin_lockard@yanceybro.com YBC, YBC		
	YANCEY BROTHERS COMPANY 2019-05-02	ryan_swertfager@yanceybro.com Swertfager, Ryan		
	YANCEY BROTHERS COMPANY 2019-05-02	susan_armstrong@yanceybro.com SARMSTRONG, SARMSTRONG		
	YANCEY BROTHERS COMPANY 2019-05-02	tom_duncan@yanceybro.com YANCEY1, YANCEY1		
307101255	YANCEY TRUCK CENTER 2019-05-02	RAY_ADAMS@MAYSTRUCKS.COM ADAMS, RAY	N	NOM
121176782	YANCEY TRUCK CENTER 2019-05-02	ray_adams@yanceytruck.com ADAMS, RAY	N	NOM
668035047	adesinabadesina 2019-05-02	adesina123@yahoo.com adesina, badesina	Y	AFA
669057938	akinrolabuoluwole 2019-05-02	woleray@yahoo.com akinrolabu, oluwole	Y	AFA
672222168	emosuolusegun 2019-05-02	segnik2004@yahoo.com emosu, olusegun	Y	AFA

ETHNIC GROUP	COUNT
African American	46
Asian American	6
Native American	1
Hispanic/Latino	1
Pacific Island/American	1
Non Minority	216
Not Classified	0
Total Number of Vendors	271
Total Number of Contacts	369



Administrative Services Committee Meeting
8/13/2019 1:10 PM
2019 - Engineering - F550 Dome style truck

Department:	Centreal Servcies Department- Fleet Management Division
Presenter:	Ron Crwoden
Caption:	The Engineering Department-Storm Water Division requests the purchase of one replacement Dome Style Service Truck at a cost of \$72,932.00 using Storm Water Capital Outlay. Bid Item 19-237 - Wade Ford
Background:	The Engineering Department-Storm Water Division is requesting the replacement of a previously sold Ford F350 truck with the Ford F-550 Dome Style Service Truck which allows for better accessibility, organization and simultaneously allows for better accountability and security of the department property. In accordance with the Fleet replacement policy the Ford F350 truck was deemed uneconomically repairable and sold on the GovDeals auction website in June, 2018. · Asset 994487 – 17 year old Ford F350 with 220,024 miles and work orders totaling \$36,779. Due to the excessive cost to continue to maintain it was deemed uneconomically repairable to retain. The loss of this vehicle created a shortage in the department fleet and negatively affects how quickly they are able to respond to job sites. The replacement vehicle will be utilized by the downtown maintenance crew. The bid tab sheet for Bid 19-237: Dome Style Service Truck is attached for your review. The loss of this vehicle created a shortage in the department fleet and negatively affects how quickly they are able to respond to job sites. The replacement vehicle will be utilized by the downtown maintenance crew. The bid tab sheet for Bid 19-237: Dome Style Service Truck is attached for your review.
Analysis:	The Procurement Department published a competitive bid using the Demand Star application for a Dome Style Service Truck. Invitations to bid were sent to fourteen vendors to include four qualified local vendors. The vendor, Wade Ford, Inc, from Smyrna, GA was able to offer the requested product with necessary specifications. Bid 19-237: 2019/2020 Dome Style

Service Truck: 2020 Service Truck, Dome Style, 17,500 GVW,
Ford F-550 – Wade Ford Inc: \$72,932.00 (Smyrna, GA)

Financial Impact: One (1) – 2020 Ford F-550 Dome Style Service Truck @
\$72,932.00. The total purchase is \$72,932.00 for the
Engineering Department-Storm Water Division. The equipment
will be purchased with department SPLOST 7 funds (ACCT#
329-04-1110/54.21110 Journal Entry # 217829907-5421110).

Alternatives: One (1) – 2020 Ford F-550 Dome Style Service Truck @
\$72,932.00. The total purchase is \$72,932.00 for the
Engineering Department-Storm Water Division. The equipment
will be purchased with department SPLOST 7 funds (ACCT#
329-04-1110/54.21110 Journal Entry # 217829907-5421110).

Recommendation: Approve the purchase of one – 2020 Ford F550 Dome Style
Service Truck for the Engineering Department-Storm Water
Division

**Funds are
Available in the
Following
Accounts:** SPLOST 7 funds: ACCT# 329-04-1110/54.21110 Journal Entry
217829907-5421110

REVIEWED AND APPROVED BY:

**Finance.
Procurement.
Law.
Administrator.
Clerk of Commission**

Lena Bonner

From: Mayor Hardie Davis, Jr.
Sent: Thursday, July 11, 2019 8:45 AM
To: Lena Bonner
Cc: Marcus Campbell; Latisha McMillan; Commissioner Sean Frantom; Wayne Brown
Subject: Agenda items

Ms. Bonner:

Good morning. Please add the following items to the full Commission agenda for next week.

1. Discuss and adopt Commission Calendar for 2020.
2. Discuss and amend 2019 Commission Calendar.

Thank you,

Hardie Davis, Jr.

Mayor City of Augusta Georgia

Mayordavis@augustaga.gov

[706.821.1831](tel:706.821.1831) office

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AED:104.1



**Administrative Services Committee Meeting
8/13/2019 1:10 PM
Amend 2019 Commission Calendar**

Department:

Presenter: Mayor Hardie Davis, Jr.

Caption: Discuss and amend 2019 Commission Calendar. **(Requested by Mayor Hardie Davis, Jr. - referred from August 6 Commission meeting)**

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

Lena Bonner

From: Mayor Hardie Davis, Jr.
Sent: Thursday, July 11, 2019 8:45 AM
To: Lena Bonner
Cc: Marcus Campbell; Latisha McMillan; Commissioner Sean Frantom; Wayne Brown
Subject: Agenda items

Ms. Bonner:

Good morning. Please add the following items to the full Commission agenda for next week.

1. Discuss and adopt Commission Calendar for 2020.
2. Discuss and amend 2019 Commission Calendar.

Thank you,

Hardie Davis, Jr.

Mayor City of Augusta Georgia

Mayordavis@augustaga.gov

[706.821.1831](tel:706.821.1831) office

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AED:104.1



**Administrative Services Committee Meeting
8/13/2019 1:10 PM
Discuss and adopt Commission Calendar for 2020.**

Department:

Presenter: Mayor Hardie Davis, Jr.

Caption: Discuss and adopt Commission Calendar for 2020. **(Requested by Mayor Hardie Davis - referred from August 6 Commission meeting)**

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:



Central Services Department

Takiyah A. Douse, Director
Lonnie Wimberly, Deputy Director

Facilities Division
2760 Peach Orchard Road, Augusta GA 30906
(706) 821-2426 Phone (706) 799-5077 Fax

MEMORANDUM

TO: Ms. Geri Sams, Director, Procurement Department
FROM: Mrs. Takiyah A. Douse, Director, Central Services Department
DATE: August 2, 2019
SUBJECT: Bid Item #19-187A Grounds Maintenance for Downtown Facilities

Four responsive bid proposals were received on June 25, 2019 for the referenced Bid Item. We are recommending award to the following vendors for grounds maintenance services as indicated in the tables below.

- Davis Landscape Company of Augusta, GA
- Jacobs Land Management of Augusta, GA
- Piedmont Landscape Management of Augusta, GA
- Truegreen of North Augusta, SC

Location	Vendor	Monthly Price	2019 Total
Sheriff Administration Building	Jacobs	\$475.00	\$1,900.00
Public Defender Office	Jacobs	\$575.00	\$2,300.00
Municipal Building	Truegreen	\$1,636.39	\$6,545.56
S. Transit Bus Operation	Jacobs	\$1,700.00	\$6,800.00
Augusta Judicial Center	Piedmont	\$2,582.34	\$10,329.36
Library Location	Vendor	Monthly Price	2019 Total
Maxwell Library	Davis	\$284.45	\$1,137.80
HQ Library	Davis	\$455.65	\$1,822.60
Appleby Library	Davis	\$638.48	\$2,553.92
Friedman Library	Davis	\$761.47	\$3,045.88

Location	Vendor	Monthly Price	2020 Total
Sheriff Administration Building	Jacobs	\$475.00	\$5,700.00
Public Defender Office	Jacobs	\$575.00	\$6,900.00
Municipal Building	Truegreen	\$1,636.39	\$19,636.68
S. Transit Bus Operation	Jacobs	\$1,700.00	\$20,400.00
Augusta Judicial Center	Piedmont	\$2,582.34	\$30,988.08
Library Location	Vendor	Monthly Price	2020 Total
Maxwell Library	Davis	\$284.45	\$3,413.40
HQ Library	Davis	\$455.65	\$5,467.80
Appleby Library	Davis	\$638.48	\$7,661.76
Friedman Library	Davis	\$761.47	\$9,137.64

Optional One Year Extension

Location	Vendor	Monthly Price	2021 Total
Sheriff Admin Building	Jacobs	\$475.00	\$5,700.00
Public defender Office	Jacobs	\$575.00	\$6,900.00
Municipal building	Truegreen	\$1,685.48	\$20,225.76
S. Transit Bus Operation	Jacobs	\$1,700.00	\$20,400.00
Augusta Judicial Center	Piedmont	\$2,582.34	\$30,988.08
Library Location	Vendor	Monthly Price	2021 Total
Maxwell Library	Davis	\$292.98	\$3,515.76
HQ Library	Davis	\$469.32	\$5,631.84
Appleby Library	Davis	\$657.63	\$7,891.56
Friedman Library	Davis	\$784.31	\$9,411.72

Thank you for your assistance in securing these prices and your hard work moving us to this point. Please do not hesitate to call if you have any questions or need additional clarification.

cc: Lonnie Wimberly
Takiyah A. Douse

Invitation to Re- Bid

Sealed re-bids will be received at this office until **Tuesday, June 25, 2019 @ 11:00 a.m.** for furnishing:

Re-Bid Item #19-187A Ground Maintenance for Downtown Facilities and Regional Library Locations - Augusta, GA Central Services Department – Facilities Maintenance

Re- Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Re-Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

A Mandatory Pre Bid Conference will be held on Friday, June 7, 2019 @ 10:00 a.m. in the Procurement Department, 535 Telfair Street, Room 605.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Tuesday, June 11, 2019 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

No re-bids may be withdrawn for a period of ninety (90) days after bids have been opened, pending the execution of contract with the successful bidder.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax, all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle May 16, 23, 30, June 6, 2019
Metro Courier May 16, 2019

 Bid Opening Item #19-187A Grounds Maintenance for Downtown and Regional Library Locations for Augusta, Georgia- Central Services Department-Facilities Maintenance Division Bid Due: Tuesday, June 25, 2019 @ 11:00 a.m.										
Total Number Specifications Mailed Out: 30 Total Number Specifications Download (Demandstar): 5 Total Electronic Notifications (Demandstar): 78 Mandatory Pre-Bid/Telephone Conference: 10 Total packages submitted: 1 Total Non-Compliant: 1										
VENDORS	TRUGREEN 110 SHORTCUT ROAD NORTH AUGUSTA, SC 29201		H & H CONCRETE FINISHING 1820 FAIRVIEW AVENUE AUGUSTA, GA 30904		PIEDMONT LANDSCAPE MANAGEMENT 1048 B FRANKE INDUSTRIAL DR AUGUSTA, GA 30909		DAVIS LANDSCAPE COMPANY 702 MCKNIGHT INDUSTRIAL BLVD AUGUSTA, GA 30907		JACOBS LAND MANAGEMENT DR AUGUSTA, GA 30907	
Attachment B	Yes		Yes		Yes		Yes		Yes	
E-Verify Number	17419		1339871		1365649		310404		417873	
SAVE Form	Yes		Yes		Yes		Yes		Yes	
Addendum 1	Yes		Yes		Yes		Yes		Yes	
Pesticide License	16524		54828 Private No Copy / Non-Compliant		101228		16936		7275	
Ground Maintenance Fee through December 31, 2020										
Central Services Department										
Location	Monthly Price	Yearly Price	Monthly Price	Yearly Price	Monthly Price	Yearly Price	Monthly Price	Yearly Price	Monthly Price	Yearly Price
1. Municipal Building 535 Telfair Street	\$1,636.39	\$19,640.32	NO BID	NO BID	\$2,629.41	\$31,552.92	\$1,771.68	\$21,260.16	\$2,250.00	\$27,000.00
2. Sheriff Admin Building 400 Walton Way	\$859.76	\$10,317.20	NO BID	NO BID	\$1,404.27	\$16,851.24	\$891.39	\$10,696.64	\$475.00	\$5,700.00
3. Public Defender Office 902 Greene Street	\$1,000.36	\$12,004.32	NO BID	NO BID	\$756.99	\$9,083.88	\$1,037.22	\$12,446.64	\$575.00	\$6,900.00
4. Augusta Judicial Center 735 James Brown Blvd	\$2,970.74	\$35,648.85	NO BID	NO BID	\$2,582.34	\$30,988.08	\$2,708.10	\$32,497.20	\$2,775.00	\$33,300.00
5. Transit Bus Operations Maintenance Facility 2844 Regency Blvd	\$1,805.79	\$21,669.45	NO BID	NO BID	\$3,222.25	\$38,667.00	\$2,695.87	\$32,350.48	\$1,700.00	\$20,400.00
Augusta Regional Library										
Location	Monthly Price	Yearly Price	Monthly Price	Yearly Price	Monthly Price	Yearly Price	Monthly Price	Yearly Price	Monthly Price	Yearly Price
1. HQ Library 823 Telfair Street	\$742.38	\$8,908.50	NO BID	NO BID	\$1,030.19	\$12,362.28	\$455.65	\$5,467.85	\$775.00	\$9,300.00
2. Appleby Library 2260 Walton Way	\$895.71	\$10,748.52	NO BID	NO BID	\$841.12	\$10,093.44	\$638.48	\$7,661.68	\$670.00	\$8,040.00
3. Friedman Library 1447 Jackson Road	\$882.51	\$10,590.10	NO BID	NO BID	\$1,260.09	\$15,121.08	\$761.47	\$9,137.72	\$670.00	\$8,040.00
4. Maxwell Library 927 Lumpkin Road	\$564.01	\$6,768.12	\$2,400.00	\$28,800.00	\$422.97	\$5,075.72	\$284.45	\$3,413.42	\$575.00	\$6,900.00
Ground Maintenance Fee for One Year Extension through December 31, 2021										
Central Services Department										
Location	Monthly Price	Yearly Price	Monthly Price	Yearly Price	Monthly Price	Yearly Price	Monthly Price	Yearly Price	Monthly Price	Yearly Price
1. Municipal Building 535 Telfair Street	\$1,685.48	\$20,225.76	NO BID	NO BID	\$2,629.41	\$31,552.92	\$1,824.84	\$21,898.08	\$2,250.00	\$27,000.00
2. Sheriff Admin Building 400 Walton Way	NO BID	NO BID	NO BID	NO BID	\$1,404.27	\$16,851.24	\$918.13	\$11,017.56	\$475.00	\$5,700.00
3. Public Defender Office 902 Greene Street	\$1,030.37	\$12,364.44	NO BID	NO BID	\$756.99	\$9,083.88	\$1,068.34	\$12,820.08	\$575.00	\$6,900.00
4. Augusta Judicial Center 735 James Brown Blvd	\$3,059.86	\$36,718.32	NO BID	NO BID	\$2,582.34	\$30,988.08	\$2,789.34	\$33,472.08	\$2,775.00	\$33,300.00
5. Transit Bus Operations Maintenance Facility 2844 Regency Blvd	\$1,859.96	\$22,319.52	NO BID	NO BID	\$3,222.25	\$38,667.00	\$2,776.75	\$33,321.00	\$1,700.00	\$20,400.00
Augusta Regional Library										
Location	Monthly Price	Yearly Price	Monthly Price	Yearly Price	Monthly Price	Yearly Price	Monthly Price	Yearly Price	Monthly Price	Yearly Price
1. HQ Library 823 Telfair Street	\$746.65	\$8,959.80	NO BID	NO BID	\$1,030.19	\$12,362.28	\$469.32	\$5,631.84	\$775.00	\$9,300.00
2. Appleby Library 2260 Walton Way	\$922.58	\$11,070.96	NO BID	NO BID	\$841.12	\$10,093.44	\$657.63	\$7,891.56	\$670.00	\$8,040.00
3. Friedman Library 1447 Jackson Road	\$908.98	\$10,907.76	NO BID	NO BID	\$1,260.09	\$15,121.08	\$784.31	\$9,411.72	\$670.00	\$8,040.00
4. Maxwell Library 927 Lumpkin Road	\$580.93	\$6,971.16	\$2,400.00	\$28,800.00	\$422.97	\$5,075.72	\$292.98	\$3,515.76	\$575.00	\$6,900.00
The Following Vendors Did Not Submit a Bid Package: HUCK CONSTRUCTION P.O. BOX 66771 AUGUSTA, GA 30906; CLEAN CUT LANDSCAPE 2712 DAVIS MILL RD HEPHIZBAH, GA 30815; JC LAWN CARE 1419 SUMMIT WAY GROVETOWN, GA 30813; TWIN LAKES LANDSCAPING, LLC P.O. BOX 1424 AIKEN, SC 29802; BUILDING BONDS MAINTENANCE SVC 945 7TH STREET AUGUSTA, GA 30901										

10/3

Mandatory Pre-Bid Conference Sign-In-Sheet
Re-Bid Item #19-187A Grounds Maintenance for Downtown Facilities and Regional Library Locations
For Augusta, GA – Central Services Department-Facilities Maintenance Division
Friday, June 7, 2019 @ 10:00 a.m.
PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
1. Darrell White <i>Darrell White</i>	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2423	706-821-2811	procbidandcontract @augustaga.gov	
2. Tabitha Daniels <i>Tabitha Daniels</i>	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-4251	706-821-2811	procbidandcontract @augustaga.gov	
3. Nancy Williams	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2888	706-821-2811	procbidandcontract @augustaga.gov	
4. Tywanna Scott	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2355	706-821-2811	procbidandcontract @augustaga.gov	
5. Joy Fiske	Trugreen	110 Shortest Rd N. Augusta SC 29201	706 803 257-6750		joyfiske@ conestog.net	Prime
6. Patrick Wells	Piedmont Landscape Management	1048 B Franke Industrial Dr Augusta, GA 30909	706.800.8260		patrick@ piedmont augusta.com	Prime
7. Herman Hazei	H&H Concrete	1820 FAWNVIEW AVE AUGUSTA GA. 30901	706 220-3538		hhconcrete 100@yahoo. com	

Mandatory Pre-Bid Conference Sign-In-Sheet
 Re-Bid Item #19-187A Grounds Maintenance for Downtown Facilities and Regional Library Locations
 For Augusta, GA – Central Services Department-Facilities Maintenance Division
 Friday, June 7, 2019 @ 10:00 a.m.
 PLEASE PRINT

2013

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
8. Wavered Williams	Huck Construction	P.O. Box 6671 Augusta, GA 30905	706 288-9880	Williams 11 2204 @ G-mail.com	Williams 11 2204 @ G-mail.com	Sub
9. Juan Carlos Bonilla	JC Lawn Care	1419 Summit Way Grouctown GA 30813	(662) 215-1373			Prime
10. William Gregg	Twins Lakes Landscaping, LLC	P.O. Box 1424 Aiken, S.C. 29802	(803) 917-2848		burt@ twinslakesllc.com	Prime
11. GREGG DONTAM	DAVIS LANDSCAPE COMPANY	P.O. BOX 350 EVANS, GA 30809	803-634-2012	/	gdonkam@ dlcgothearst.com	Prime
12. NATHAN SINGLETARY	CLEAN CUT LANDSCAPING	2712 DAVIS MILL RD HEPHERBATH GA. 30815	706-833-7096			Prime
13. Roddy Jacobs	Jacobs Land Management	733 Scott Nixon Memorial Dr. Augusta, GA 30907	700-364- 3004		riacobs@ jacobsland management.com	Prime
14. Lonnie Wimberly	C.S.F.A.C.	2760 Peachtree Dr Augusta, GA 30906	706 821 1948		lwimberly@ csfabcga. com	
15. Lauren Saul	Compliance Dept.	535 TelFair St Suite 530 Augusta, GA 30901	706-821-2406		lsaul@ augustaga.gov	

3 of 3

Mandatory Pre-Bid Conference Sign-In-Sheet
Re-Bid Item #19-187A Grounds Maintenance for Downtown Facilities and Regional Library Locations
For Augusta, GA – Central Services Department-Facilities Maintenance Division
Friday, June 7, 2019 @ 10:00 a.m.
PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
16. Mashell Fashion	Augusta-Richmond County Public Library System	823 Telfair Street Augusta, GA 30901	706 821-2602	706 724-6762	fashionmcareps.org	Library Director
17. Carla Evans	Building Bonds Maintenance Suc	945 74th St. Augusta, GA 30901	706-728-1704		buildingbonds08 @gmail.com	
18.						
19.						
20.						
21.						
22.						
23.						

BIDDERS LIST

BID ITEM # 19-187A COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	CyberGroup Realty John E. Wilder Sr.	3550 Crawfordville Dr. Augusta, GA 30909 706-951-5083	5/22/19		JD	Picked up
2	Vision Lawn Service and Property Management David C. Goodwin	2503 Hastings Drive Augusta, GA 30906 561-619-1217	5/16/19		JD	Picked up
3						
4						
5						
6						
7						
8						
9						
10						
11						

User: Daniels, Tabitha

Organization:

City of Augusta, GA (Augusta Commission)

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Planholders List

Member Name City of Augusta, GA (Augusta Commission)**Bid Number** ITB-19-187A-0-2019/nw**Bid Name** Grounds Maintenance for Downtown Facilities and Regional Library Locations

1 Document(s) found for this bid

6 Planholder(s) found.

[Add Planholder](#)

Supplier Name ▲	Phone	Fax	Doc Count	Attributes	Programs	Actions
Action Jackson Services LLC	2564360742		1			Documents
Clean Cut Landscaping	7068337096		1			Documents
Copeland's lawncare	7065649245		1			Documents
Dodge Data	4133767032		1			Documents
Justice & Son, LLC	7068719457		1			Documents
Southern Land Management	7063055691		1			Documents

Page 1 of 1

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**PIEDMONT LANDSCAPE MANAGEMENT
1048 FRANKE INDUSTRIAL DR
AUGUSTA, GA 30909**

**SOUTHERN NATURE LANDSCAPING
1059 FRANKE INDUSTRIAL DR
AUGUSTA, GA 30909**

**AUGUSTA QUALITY LAWN CARE
1540 KERON WAY
HEPHZIBAH, GA 30815**

**BETWEEN THE EDGES
816 EDGEFIELD ROAD
NORTH AUGUSTA, SC 29841**

**NORTH GEORGIA LANDSCAPE
PO BOX 585
STATHAM, GA 30666**

**JONATHAN KILPATRICK
SEASONS LANDSCAPES
P.O. BOX 33222
DECATUR, GA 30033**

**DAVIS LANDSCAPE COMPANY
PO BOX 350
EVANS GA 30809**

**PAUL'S LANDSCAPING
ATTN: PAUL ROBERTO
P.O. BOX 394
PINE LAKE, GA 30072-0394**

**BUILDING BONDS MAINTENANCE
SERVICES
945 7TH STREET
AUGUSTA, GA 30901**

**VISION TREE MAINENANCE
2503 HASTINGS DRIVE
AUGUSTA, GA 30906**

**HERMAN HAZEL
1820 FAIRVIEW AVENUE
AUGUSTA, GA 30904**

**DALZELL DESIGN LANDSCAPING
500 NORWICH RD
AUGUSTA, GA 30909**

**CSRA LANDSCAPING
C/O SYLVIA ROBINSON
2321 H PEACH ORCHARD RD
AUGUSTA, GEORGIA 30906**

**THE GROUNDSMAN
5000 GROPP WAY
EVANS, GA 30809**

**CLEAN CUT LANDSCAPING
2712 DAVIS MILL RD
HEPHZIBAH, GA 30815**

**GEORGE WILSON CONTRACTING
3608 KENTWOOD DRIVE
AUGUSTA, GA 30906**

**RISE AND SHINE LAWN CARE/
LANDSCAPING
P.O. BOX 443
HEPHZIBAH, GA 30815**

**JACOBS LAND MANAGEMENT
733 SCOTT NIXON MEMORIAL DRIVE
AUGUSTA, GA 30907**

**GARRETT ENTERPRISE
3070 DAMASCUS RD. SUITE R
AUGUSTA, GA 30909**

**BULLDOGS CUTS
ATTN: KEITH HARRISON
907 PARK AVE.
AUGUSTA, GA 30901**

**GEORGE JONES
1520 FLAGLER ROAD
AUGUSTA, GA 30909**

**PRESCOTT INDUSTRIES
ATTN: ARTHUR PRESCOTT
2404 OLD SAVANNAH ROAD
AUGUSTA, GA 30906**

**LAWNS UNLIMITED
ATTN: TRAVIS PRICE
2570 LOUISVILLE ROAD
APPLING, GA 30802**

**SOUTHERN NATURAL LANDSCAPING
1059 FRANKE INDUSTRIAL DR
AUGUSTA, GA 30909**

**TAKIYAH DOUSE
CENTRAL SERVICES DEPARTMENT ADMIN**

**LONNIE WIMBERLY
FACILITIES MAINTENANCE DEPT**

**TREZA EDWARDS
COMPLIANCE**

**PEACH STATE LAWCARE
2307 OVERLOOK RD
AUGUSTA, GA 30906**

**ROBERT FORMANS LAWN CARE
LANDSCAPING
2815 LUMPKIN RD.
AUGUSTA, GA 30906**

**RE-BID ITEM #19-187A
GROUNDS MAINTENANCE FOR DOWNTOWN
FACILITIES AND REGIONAL LIBRARY LOCATIONS
FOR AUGUSTA, GA-CENTRAL SERVICES
DEPARTMENT-FACILITIES MAINTENANCE
DIVISION
BID DUE: TUES 6/25/19@ 11:00 AM**

**RE-BID ITEM #19-187A
GROUNDS MAINTENANCE FOR DOWNTOWN
FACILITIES AND REGIONAL LIBRARY LOCATIONS
FOR AUGUSTA, GA-CENTRAL SERVICES
DEPARTMENT-FACILITIES MAINTENANCE
DIVISION
BID MAILED: 5/16/19**

272119860	southern landscapes 2019-05-16	denham2000@charter.net denham, kevin	N	NOM
257602161	spanglergilbert 2019-05-16	gilbert.spangler74@gmail.com spangler, gilbert	N	NOM
128560166	thompsonarthur 2019-05-16	arthurslawnservice@yahoo.com thompson, arthur	Y	AFA
262522832	top notch landscapes 2019-05-16	INFO.PERFECTCUTS@GMAIL.COM PHILLIPS, TARON	Y	AFA
	top notch landscapes 2019-05-16	vphillips808@gmail.com phillips, valerie		
262577815	whiddon landscaping, llc 2019-05-16	whiddonlandscaping@yahoo.com mccranie, kevin	N	NOM
262997164	woodman tree&land services 2019-05-16	woodmantree@live.com wood, anthony	N	NOM

ETHNIC GROUP	COUNT
African American	330
Asian American	14
Native American	13
Hispanic/Latino	24
Pacific Island/American	0
Non Minority	777
Not Classified	0
Total Number of Vendors	1158
Total Number of Contacts	1657

PR_bid_email_list



Administrative Services Committee Meeting

8/13/2019 1:10 PM

Annual Ground Maintenance for Downtown Facilities and Regional Library Locations

Department:	Central Services Department, Facilities Maintenance Division
Presenter:	Takiyah A. Douse
Caption:	Approve award of contract for Annual Ground Maintenance for Downtown Facilities and Regional Library Locations to Truegreen, Piedmont Landscape Management, Davis Landscape Company and Jacobs Land Management of North Augusta and Augusta in the amount of \$224,069.89. The base bid is for September 1, 2019 to December 31, 2020 with an option to extend for one year in 2021.
Background:	Augusta and the Regional library do not have sufficient in-house staff to properly maintain the grounds of their downtown facilities and from time to time must engage contractors' support.
Analysis:	Bids were awarded to the lowest responsive bidder on each location and Truegreen, Piedmont Landscape Management, Davis Landscape Company and Jacobs Land Management submitted the lowest compliant bid for the area awarded for a total amount of \$224,069.89
Financial Impact:	The cost of the Annual Ground Maintenance for Downtown Facilities and Regional Library Locations \$224,069.89.
Alternatives:	1. Approve and award of contract for the Annual Ground Maintenance for Downtown Facilities and Regional Library Locations to Truegreen, Piedmont Landscape Management, Davis Landscape Company and Jacobs Land Management of North Augusta and Augusta in the amount of \$224,069.89. 2. Do not approve the purchase.
Recommendation:	Approve award of contract to Truegreen, Piedmont Landscape Management, Davis Landscape Company and Jacobs Land

Management of North Augusta and Augusta in the amount of \$224,069.89.

**Funds are
Available in the
Following
Accounts:**

This project is funded through Operational funds. Split between various facilities: Sheriff 273031110; PDO 101016218, Municipal 101016211, Transit 101016222. Judicial 101016215, Library 101065110.

REVIEWED AND APPROVED BY:

Finance.

Law.

Administrator.

Clerk of Commission

boys, porters, elevator operators or house detectives, shall maintain a register or list of such employees, which register shall show the correct name of each such employee, his nickname, his address, the date when such employee first became an employee, the date his employment was terminated, and such other information as the Sheriff's Department shall require.

Such register shall be available at all times for inspection by the Sheriff's Department.

Sec. 3-7-28. Iceboxes, refrigerators, etc.—Leaving abandoned, unattended, etc.

It shall be unlawful for any person to leave outside of any building or dwelling in a place accessible to children any abandoned, unattended or discarded icebox, refrigerator or any other container of any kind which has an airtight door or lock which may not be released for opening from the inside of such icebox, refrigerator or container. It shall be unlawful for any person to leave outside of any building or dwelling in a place accessible to children any abandoned, unattended or discarded icebox, refrigerator or any other container of any kind which has an airtight snap-lock or other device thereon without first removing such snap-lock or doors from such icebox, refrigerator or container. Each day such violation is committed or permitted to continue, shall constitute a separate offense and shall be punishable as such hereunder.

Sec. 3-7-29. Lewdness, indecent exposure, obscene language, etc.

It shall be unlawful for any person within Augusta-Richmond County, on any street or public place, including hotels, apartment houses and boardinghouses, to engage in any indecent, lewd or immoral act or behavior, or make any indecent exposure of his person, or who shall use obscene, vulgar or profane language.

Sec. 3-7-30. Failure to obey an officer.

Any person found idling, loitering or loafing upon the streets or in any public place of Augusta-Richmond County who refuses, upon demand, to furnish to an officer of the Sheriff's Department

some object of identification such as driver's license, social security card, charge card or something similar thereto, or who refuses to give his name and address and to explain why he is present, shall be punished as provided herein.

Sec. 3-7-31. Loitering or loafing—Obstructing streets or sidewalks.

Any person who shall loiter on any street, sidewalk or crossing in such a manner as to be an obstruction to free passage thereon, and who shall fail to promptly move on when notified to do so by any officer of the Sheriff's Department, or by any citizen in front of, or near, whose residence or place of business such loitering is carried on, shall be punished as provided herein.

Sec. 3-7-32. Prohibition—Ticket brokers—Masters Golf Tournament.

Editor's note—State Laws has pre-empted Augusta's Ordinance No. 6467, § 1, adopted April 2, 2002, on Master Sales Tickets, Public Events.

Sec. 3-7-33. Marijuana.

(a) It shall be unlawful for any person to manufacture, compound, mix, cultivate, grow or otherwise prepare or produce, sell, barter, smoke, exchange, give away, dispense, distribute, leave with, dispose of, deliver, administer, prescribe or offer to do any of them, possess or have under his control any marijuana, except for bona fide medical or scientific purposes, or for the bona fide purpose of applying marijuana for such medical or scientific purposes.

(b) It shall be unlawful for any person to manufacture, compound, smoke, mix, cultivate, grow or otherwise prepare or produce, or possess or have under his control any marijuana on or near the grounds of any school, college or other educational institution, or any prison, jail, reformatory or other penal or corrective institution, or to sell, barter, exchange, give away, dispense, distribute, leave with, dispose of, deliver, administer, prescribe or offer to do any of them, any marijuana to any person attending any school, college or other educational institution, or to any inmate of any prison, jail, reformatory or other penal or corrective institution.

(c) The provisions of this section shall not apply to common carriers or to warehousemen, while engaged in lawfully transacting their businesses as such, or to any employee of the same acting within the scope of his employment; or to public officers or their employees in the performance of their official duties requiring possession or control of marijuana; or to temporary incidental possession by employees or agents of persons lawfully entitled to possession, or by persons whose possession is for the purpose of aiding public officers in performing their official duties.

(d) The following words and phrases, as used in this section, shall have the following meanings, unless the context otherwise requires:

- (1) *Marijuana* includes the following substances, by whatever names they may be designated:
 - a. the dried, flowering or fruiting tops of the pistillate plant *Cannabis Sativa* L., from which the resin has not been extracted.
 - b. the resin extracted from such tops, and
 - c. every compound, manufacture, salt derivate, mixture or preparation of such resin, or such tops from which the resin has not been extracted.
- (2) *Medical purposes* include only such uses as may be prescribed or authorized in the course of his professional practice by a person authorized by law to practice medicine, dentistry or veterinary medicine, or by any other person authorized by law to treat sick or injured human beings or animals.
- (3) *Person* includes any corporation, association, copartnership or one or more individuals.
- (4) *Scientific purposes* include any use for research, instruction or analysis.

Sec. 3-7-34. Parades—Commercially sponsored parades prohibited on Saturday; exception.

It shall be unlawful for any person to promote, stage or participate in any commercially sponsored

parade on the streets of Augusta-Richmond County on Saturday, except with the prior approval of the Commission.

Sec. 3-7-35. Impersonation of law enforcement officer.

It shall be unlawful for any person to impersonate or attempt to impersonate or otherwise pass himself off as a law enforcement officer or other person invested by the Commission with the authority of a law enforcement officer.

Sec. 3-7-36. Public monuments—Injuring, defacing, etc.

Any person who shall deface, injure or commit any trespass upon the Confederate Monument on Broad Street between McIntosh and Jackson Streets, or the monument to the signers of the Declaration of Independence on Greene Street in front of the Municipal Building, or the Confederate Cenotaph on Greene Street, between Elbert and Center Streets, or the Powder Works Chimney on the canal, or any other public monument, cenotaph or memorial structure now or hereafter erected in Augusta-Richmond County or who shall deface, injure, or commit any trespass upon the enclosure thereof, or shall enter within such enclosure, without permission shall be punished as provided herein.

Sec. 3-7-37. Trespassing prohibited.

It shall be unlawful for any person to:

- (a) Enter or remain upon land or premises of another in defiance of a legal request or order by the owner or some other authorized person;
- (b) Enter into or upon land or a building that is posted, locked, or otherwise fenced or enclosed in such a manner that a reasonably prudent person would understand that the owner does not want any such person on the land or in the building;
- (c) Climb on any building or other structure belonging to Augusta-Richmond County or under the possession and control of Augusta-Richmond County without hav-



**Administrative Services Committee Meeting
8/13/2019 1:10 PM
Augusta Code Section 3-7-33**

Department:

Presenter: Commissioner Dennis Williams

Caption: Discuss and review Augusta Code Section 3-7-33 Marijuana.
(Requested by Commissioner Dennis Williams)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

PROPERTIES TO BE INCLUDED ON ROOF CONDIDION ASSESSMENT - REV - ADDENDUM 1

	PIN	Fac_Name	PROPERTY ADDRESS			PRIMARY JURISDICTION
1	047-1-014-00-0	AUGUSTA MUSEUM OF HISTORY	540	REYNOLDS	ST	AUGUSTA MUSEUM OF HISTORY/CS - (3) unfinished metal roofs on the small buildings east of the two main buildings and the membrane roof on the connector between the two main buildings only.
2	035-2-113-00-0	EZEKIEL HARRIS HOUSE	1822	BROAD	ST	AUGUSTA MUSEUM/RECREATION/ CS
3	035-2-114-00-0	EZEKIEL HARRIS CARETAKERS HOUSE	1822	BROAD	ST	AUGUSTA MUSEUM/RECREATION/ CS
4	043-2-153-00-0	AUGUSTA UTILITIES CENTRAL AVE PLANT	2822	CENTRAL	AVE	AUGUSTA UTILITIES - Main Bldg facing Highland Process Building adjacent to DQ site North side of Central Storage Building across Central from main building Process Building across Central from main building
5	135-0-008-00-0	AUGUSTA UTILITES WWT PLANT	1820	DOUG BARNARD	PKWY	AUGUSTA UTILITIES - Main Office Only
6	110-1-019-00-0	BOARD OF ELECTIONS	2029	LUMPKIN	RD	BOARD OF ELECTIONS
7	036-1-102-00-0	FLEET MAINTENANCE OFFICE AND SHOPS	1568	BROAD	ST	CENTRAL SERVICES FLEET - 3 metal roofed equipment sheds.
8	036-1-102-00-0	FLEET MAINTENANCE OFFICE	1568	BROAD	ST	CENTRAL SERVICES FLEET - Office building with shingle roof and Metal roof warehouse
9	036-1-130-00-0	SURPLUS SHED	1624	BROAD	ST	CENTRAL SERVICES FLEET Metal Roof Warehouse
10	043-4-015-01-0	CONSTRUCTION SHOP	0	HIGHLAND	AVE	CENTRAL SERVICES
11	133-0-023-02-0	CENTRAL SERVICES - CBWDC	1941	PHINIZY	RD	CENTRAL SERVICES - Original 1997 construction only.
12	098-3-246-00-0	CENTRAL SERVICES ADMIN/ AUGUSTA UTILITIES	2760	PEACH ORCHARD	RD	CENTRAL SERVICES - Front section only
13	047-1-259-00-0	AUGUSTA MUNICIPAL BUILDING	535	TELFAIR	ST	CENTRAL SERVICES
14	046-4-086-00-0	AUGUSTA JUDICIAL CENTER	735	JAMES BROWN	BLVD	CENTRAL SERVICES
15	036-1-102-00-0	AED- TRAFFIC ENGINEERING	1580	BROAD	ST	ENGINEERING - Brick building directly on Broad st.
16	013-3-094-00-0	FIRE STATION #10	2625	WASHINGTON	RD	FIRE DEPARTMENT
17	031-0-025-00-0	FIRE STATION #9	3507	WALTON WAY EXT		FIRE DEPARTMENT
18	035-2-219-00-0	FIRE STATION #4	1866	ELLIS	LN	FIRE DEPARTMENT
19	040-0-155-00-0	FIRE STATION 15 (TEMPORARY)	3620	WRIGHTSBORO	RD	FIRE DEPARTMENT
20	048-1-024-00-0	FIRE STATION #1	1	BROAD	ST	FIRE DEPARTMENT
21	056-2-001-00-0	FIRE STATION # 8	1898	HIGHLAND	AVE	FIRE DEPARTMENT
22	059-3-584-00-0	FIRE STATION #5	1898	M L KING	BLVD	FIRE DEPARTMENT
23	087-1-226-01-0	FIRE STATION #11	2243	OLD SAVANNAH	RD	FIRE DEPARTMENT
24	096-2-142-01-0	FIRE STATION # 13	2619	LUMPKIN	RD	FIRE DEPARTMENT
25	097-2-156-01-0	FIRE STATION #6	2618	RICHMOND HILL	RD	FIRE DEPARTMENT

PROPERTIES TO BE INCLUDED ON ROOF CONDIDION ASSESSMENT - REV - ADDENDUM 1

	PIN	Fac_Name	PROPERTY ADDRESS			PRIMARY JURISDICTION
26	133-0-023-05-0	FIRE STATION #16	3446	OLD LOUISVILLE	RD	FIRE DEPARTMENT
27	153-0-072-02-0	FIRE STATION # 18	4185	WINDSOR SPRING	RD	FIRE DEPARTMENT
28	157-0-015-01-0	FIRE STATION #17	3705	OLD WAYNESBORO	RD	FIRE DEPARTMENT
29	164-1-001-00-0	FIRE STATION #7	2917	WILLIS FOREMAN	RD	FIRE DEPARTMENT
30	214-0-055-00-0	FIRE STATION #19	1600	BROWN	RD	FIRE DEPARTMENT
31	266-0-006-01-0	FIRE STATION #14	3507	HWY 88 BLYTHE	RD	FIRE DEPARTMENT
32	337-0-001-01-0	FIRE STATION #12	1151	HEPHZIBAH McBEAN	RD	FIRE DEPARTMENT
33	034-4-114-00-0	APPLEBY LIBRARY	2260	WALTON	WY	LIBRARY
34	178-0-008-00-0	DIAMOND LAKES LIBRARY	101	DIAMOND LAKES	WY	LIBRARY
35	097-1-117-00-0	MARSHAL'S SUBSTATION	2050	DEANS BRIDGE	RD	MARSHAL'S DEPARTMENT
36	027-0-003-00-0	WESTVIEW CEMETARY	2051	DIVISION	ST	RECREATION
37	060-2-019-00-0	MAGNOLIA CEMETARY	702	THIRD	ST	RECREATION
38	060-2-020-00-0	CEDAR GROVE CEMETARY	120	WATKINS	ST	RECREATION
39	017-0-010-00-0	WARREN ROAD COMMUNITY CENTER	300	WARREN	RD	RECREATION
40	027-0-001-00-0	JULIAN SMITH CASINO AND PARK	2205	BROAD	ST	RECREATION
41	029-0-019-00-0	SUE REYNOLDS PARK	1349	COMMUNITY PARK	RD	RECREATION
42	034-1-309-00-0	SANDHILLS COMMUNITY CENTER	719	FLEMING	AVE	RECREATION
43	043-1-001-01-0	NEWMAN TENNIS CENTER	3103	WRIGHTSBORO	RD	RECREATION
44	043-3-004-00-0	AUGUSTA AQUATICS CENTER	3157	DAMASCUS	RD	RECREATION
45	044-2-051-00-0	HICKMAN PARK	965	HICKMAN	RD	RECREATION
46	045-1-234-00-0	CENTRAL PARK	1130	MERRIE	ST	RECREATION
47	047-4-451-00-0	MAY PARK	708	FOURTH	ST	RECREATION
48	056-1-002-01-0	AUGUSTA GOLF COURSE	2023	HIGHLAND	AVE	RECREATION
49	056-2-012-00-0	WOOD PARK	2035	OHIO	AVE	RECREATION
50	058-2-135-00-0	JOHNSON COMMUNITY CENTER	1606	HUNTER	ST	RECREATION
51	061-4-001-04-0	EASTVIEW PARK	644	AIKEN	ST	RECREATION
52	071-1-218-00-0	MINNICK PARK	1850	KISSINGBOWER	RD	RECREATION
53	072-3-349-00-0	DOUGHTY PARK	1200	NELLIEVILLE	RD	RECREATION
54	072-4-156-00-0	CARRIE J MAYS COMMUNITY CENTER	1014	ELEVENTH	AVE	RECREATION
55	094-0-027-00-0	McDUFFIE WOODS PARK	3431	O MCDUFFIE	RD	RECREATION
56	096-2-075-00-0	HENRY BRIGHAM CENTER	2463	GOLDEN CAMP	RD	RECREATION
57	098-4-136-00-0	FLEMING TENNIS CENTER	1850	CHESTER	AVE	RECREATION
58	110-2-003-00-0	FLEMING SPORTS COMPLEX	1941	LUMPKIN	RD	RECREATION
59	110-2-005-00-0	FLEMING ATHLETIC OFFICE	1915	LUMPKIN	RD	RECREATION
60	128-0-014-10-0	JAMESTOWN COMMUNITY CENTER	3647	KARLEEN	RD	RECREATION
61	155-0-002-01-0	GRACEWOOD COMMUNITY CENTER	2309	TOBACCO	RD	RECREATION
62	178-0-008-00-0	DIAMOND LAKES	103	DIAMOND LAKES WAY	RD	RECREATION
63	337-0-001-01-0	McBEAN COMMUNITY PARK	1155	HEPHZIBAH McBEAN	RD	RECREATION
64	047-4-163-00-0	OLD GOVERNMENT HOUSE	432	TELFAR	ST	RECREATION
65	047-3-307-00-0	RCSD VEHICLE SHOP	418	WALTON WAY		SHERIFF'S DEPARTMENT
66						

PROPERTIES OPERATED BY BOARDS, AUTHORITIES, ETC.

	PIN	Fac_Name	PROPERTY ADDRESS			PRIMARY JURISDICTION
3	043-4-013-01-0	DANIEL FIELD	0	WRIGHTSBORO	RD	AIRPORT AUTHORITY
4	043-4-015-01-0	DANIEL FIELD HANGERS	0	HIGHLAND	AVE	AIRPORT AUTHORITY
5	159-0-002-00-0	BUSH FIELD	0	N SAVANNAH	RD	AIRPORT AUTHORITY
38	043-2-066-00-0	NAVAL TRAINING CTR - LT LAND LEASE	2869	CENTRAL	AVE	A-RC US NAVEL RES TNG CNT

Request for Proposal

Request for Proposals will be received at this office until **Tuesday, May 28, 2019 @ 11:00 a.m.** for furnishings for:

RFP Item #19-229 Roof Condition Assessment – Central Services Department - Facilities Maintenance

RFPs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

RFP documents may be viewed on the Augusta Georgia web site under the Procurement Department **ARCbid**. RFP documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901.

A Mandatory Pre Proposal Conference will be held on Friday, May 10, 2019, @ 10:00 a.m. in the Procurement Department, 535 Telfair Street, Room 605, Augusta, Georgia 30901.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Tuesday, May 14, 2019 @ 5:00 P.M. No RFP will be accepted by fax, all must be received by mail or hand delivered.

No RFP may be withdrawn for a period of ninety (90) days after bids have been opened, pending the execution of contract with the successful bidder(s).

Request for proposals (RFP) and specifications. An RFP shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for proposal including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFP number on the outside of the envelope.

Proponents are cautioned that acquisition of RFP documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFP documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

Correspondence must be submitted via mail, fax or email as follows:

**Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov**

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	April 18, 25, May 2, 9, 2019
Metro Courier	April 18, 2019



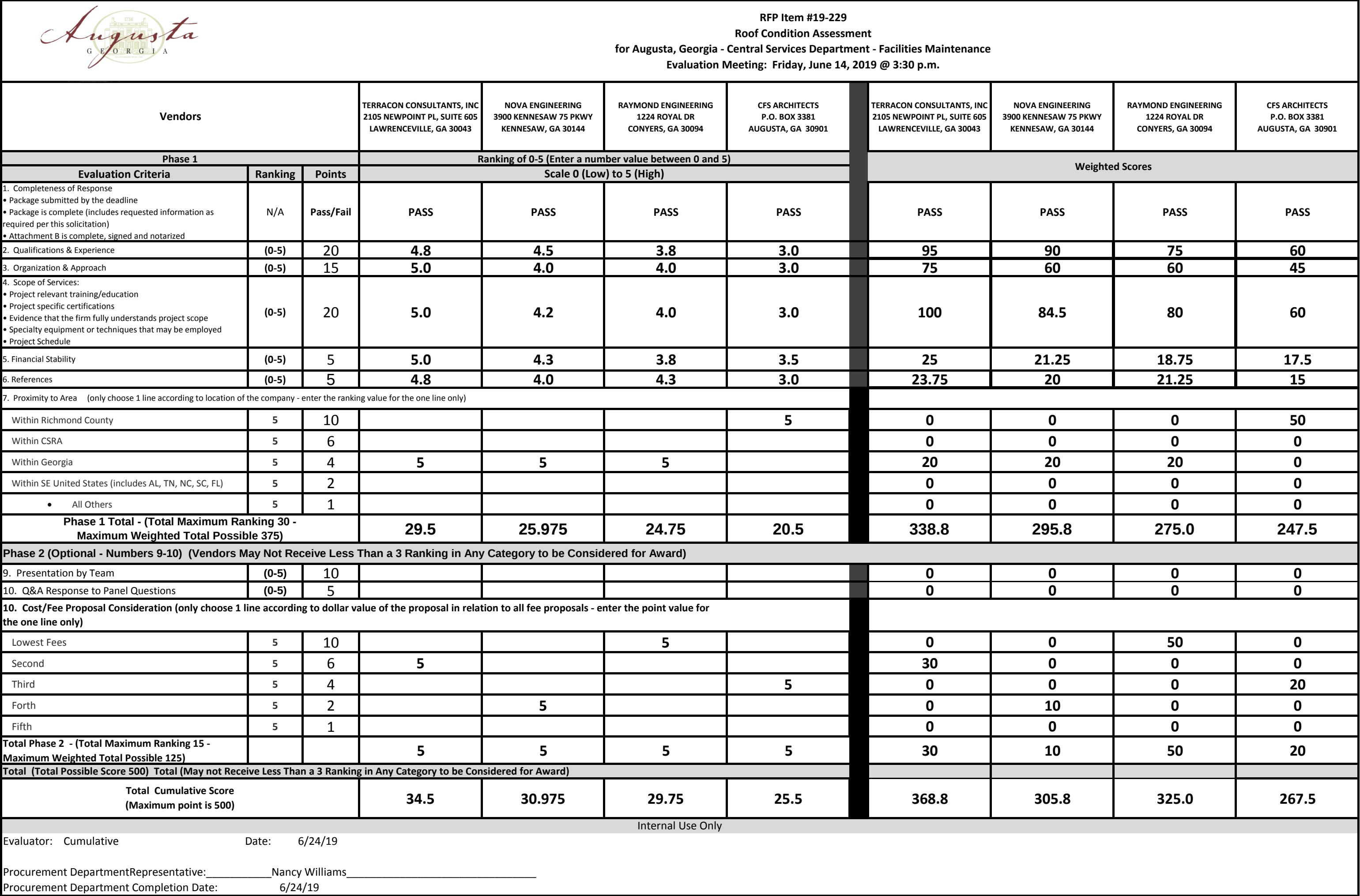
RFP Item #19-229
Roof Condition Assessment
for Augusta, Georgia - Central Services Department -
Facilities Maintenance
RFP Date: Tuesday, June 4, 2019 @ 3:00 p.m.

Total Number Specifications Mailed Out: 12
 Total Number Specifications Download (Demandstar): 308
 Total Electronic Notifications (Demandstar): 3
 Georgia Procurement Registry: 272
 Mandatory Pre-Proposal/Telephone Conference Attendees: 11
 Total packages submitted: 4
 Total Noncompliant: 0

VENDORS	Attachment "B"	E-Verify #	Addendum 1	SAVE Form	Original	7 Copies	Fee Proposal
TERRACON CONSULTANTS, INC 2105 NEWPOINT PL, SUITE 605 LAWRENCEVILLE, GA 30043	Yes	39082	Yes	Yes	Yes	Yes	Yes
NOVA ENGINEERING & ENVIRONMENTAL, LLC 3900 KENNESAW 75 PKWY, SUITE 100 KENNESAW, GA 30144	Yes	124398	Yes	Yes	Yes	Yes	Yes
RAYMOND ENGINEERING 1224 ROYAL DR CONYERS, GA 30094	Yes	71554	Yes	Yes	Yes	Yes	Yes
CHEATHAM, FLETCHER, SCOTT ARCHITECTS, PC 420 1/2 EIGHTH STREET AUGUSTA, GA 30901	Yes	203862	Yes	Yes	Yes	Yes	Yes

The Following Vendors did not place a submittal:

2KM ARCHITECTS, INC 529 GREENE STREET AUGUSTA, GA 30901; ROOFING PROFESSIONALS INC
 505 CDP INDUSTRIAL BLVD GROVETOWN, GA 30813; INTERTEK PSI 95 CHASTAIN RD NW KENNESAW, GA 30144;
 THOMSON ROOFING 2292 WASHINGTON RD THOMSON, GA 30824; NOVA CONSULTING GROUP 3021 GREEN MEADOW LN SNELLVILLE,
 GA 30078; YOUNG'S ROOFING 311 PADRICK STREET MARTINEZ, GA 30907;
 LYON AND ASSOCIATES, LLC 2133 FRESHLY MILL RD IRMO, SC 29063





Central Services Department

Takiyah A. Douse, Director
Rick Acree, AIA - Project Manager

2760 Peach Orchard Road, Augusta GA 30906
(706) 821-2426 Phone (706) 799-5077 Fax

MEMORANDUM

RAA

TO: *Ms. Geri Sams*, Director, Procurement Department
THROUGH: Mrs. Takiyah A. Douse, Director, Central Services Department
DATE: July 17, 2019
SUBJECT: RFP #19-229 Roof Condition Assessment - Recommendation

Statements of Qualifications and Proposals for the referenced RFP were received on May 28, 2019.

The evaluation team convened on June 14, 2019 to review the information provided by prospective vendors outlining their team configuration and qualifications relative to meeting the work required under this RFP. Terracon Consultants of Lawrenceville, Georgia was judged to be the best qualified to perform the scope of work established under the RFP.

Central Services revised the proposed list of locations to be included in the survey and requested the firm provide a revised price proposal. The price submitted, while still in excess of the stated project budget, is within the range acceptable to be considered for award.

It should be noted that at the time the budget for this project was entered, Augusta had no prior bids of this nature on which to base the estimate. The revised pricing, of \$85,750, is reasonable and we recommend award to Terracon. Central Services respectfully requests that Procurement obtain any additional paperwork from the vendor required under this RFP. Please let us know when this information is in hand so that we can prepare the agenda item for Commission consideration.

Thank you for your assistance in securing this proposal. Please do not hesitate to call if you have any questions or need additional clarification.

Cc: Takiyah A. Douse
Tony McDonald

18:8 44 61 706 61

FYI: Process Regarding Request for Proposals

Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.
- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

Sec. 1-10-52. Sealed proposals.

- (a) *Conditions for use.* The competitive sealed proposals method may be utilized when the Augusta, Georgia Administrator approves the written justification of the Procurement Director or using agency head that the sealed bid method is not in the best interest of Augusta, Georgia. Generally, this method may be used when competitive sealed bidding (involving the preparation of detailed and specific specifications) is either not practicable or not advantageous to Augusta, Georgia. Augusta, Georgia is not restricted from using alternative procurement methods for obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.
- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).

- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.
- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

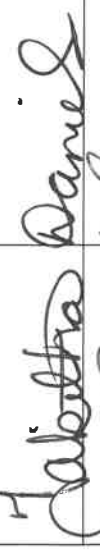
- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:
 - (1) The ability, capacity, and skill of the offeror to perform the contract or provide the services required;
 - (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
 - (4) The quality of performance on previous contracts;
 - (5) The previous and existing compliance by the offeror with laws and

ordinances relating to the contract or services;

- (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;
 - (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
 - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
- (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
- (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions, additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.
- (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.

Mandatory Pre-Proposal Conference Sign-In-Sheet
RFP Item #19-229 Roof Condition Assessment
For Augusta, GA-Central Services Department-Facilities Maintenance
Friday, May 10, 2019 @ 10:00 a.m.
PLEASE PRINT

10/3

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
1. Darrell White 	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2423	706-821-2811	procbidandcontract @augustaga.gov	
2. Tabitha Daniels 	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-4251	706-821-2811	procbidandcontract @augustaga.gov	
3. Nancy Williams 	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2888	706-821-2811	procbidandcontract @augustaga.gov	
4. Bill FASENMEIER 	Tennacon Consultants, Inc.	2105 Newpoint Pl. Suite 600 30043 Lawrenceville, GA	770-623-8602	770-623-0755	william.fasenmeier @tennacom.com	Prime
5. Rob Mauldin 	2Kor Architects, Inc.	529 Greene St, Augusta, GA 30601	706-736-3333	706-736-7100	rmauldin@ 2kmarchitects.com	Prime
6. CARY ISBER 	ROOFING PROFESSIONALS INC.	505 CDP INVASTMEN BLVD. Greenville, GA 30813	706-945-0101	706-945-0102	Cisbel@ rpiroof.com	Prime
7. Tony RUGGIERO 	INTERTEK- PSI	95 CHASTAIN RD. NW KENNESAW GA 30144	770-424-6200		ANTHONY.J. RUGGIERO@ INTERTEK.COM	Prime

Mandatory Pre-Proposal Conference Sign-In-Sheet
RFP Item #19-229 Roof Condition Assessment
For Augusta, GA-Central Services Department-Facilities Maintenance
Friday, May 10, 2019 @ 10:00 a.m.
PLEASE PRINT

2 of 3

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
8. MICHAEL WINSHIP	NOVA ENGINEERING	3900 KENNESAW 75 PKWY KENNESAW, GA 30144	470.515.8831	770.425. 1113	MWINSHIP@USANANA.COM	PRIME
9. Michael Ramos	Raymond Engineering	1224 Royal Dr. Conyers, GA 30694	770.483.9592 x110		mike.ramos@raymondllc.com	Prime
10. CHARLIE TOBUREN	THOMSON ROOFING	2292 WASHINGTON RD THOMSON, GA 30824	706-595-2863	706-597- 1134	ctoburen@thomsonroofing.com	SUB
11. LARRY LEE	NOVA CONSULTING GROUP	3021 GREEN MEADOW LN. SNEELVILLE, GA	470-445- 1598	952-448- 9572	larry.lee@novaconsulting.com	PRIME
12. Ellis Young	Youngs Roofing	311 PADRICK ST MARTINEZ, GA	706-863 5853	706-863 2588	YOUNGS ROOFING@bellsoath.net	PRIME
13. Steve Lyon	Lyon and Associates, LLC	2133 Freshly Mill Rd. Irmo, SC 29063	(803) 873-0874		stevelyon@lyonandassociates.net	PRIME
14. William Parrasino	CFS ARCHITECTS	420 1/2 EIGHTH ST Augusta, GA 30901	(706) 724-2668	(706) 724 849.9919	bill@cfsearchitects.com	PRIME
15. RICK ACREE	CENTRAL SERVICES		706-821- 1595		racree@augustaga.gov	

Mandatory Pre-Proposal Conference Sign-In-Sheet
RFP Item #19-229 Roof Condition Assessment
For Augusta, GA-Central Services Department-Facilities Maintenance
Friday, May 10, 2019 @ 10:00 a.m.
PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
16. <i>Lauren Saul</i>	<i>Compliance Dept.</i>		<i>706-821-2406</i>		<i>Isaul @ augustaga.gov</i>	
17.						
18.						
19.						
20.						
21.						
22.						
23.						

User: Williams, Nancy

Organization:

City of Augusta, GA (Augusta Commission)

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Planholders List

Member Name City of Augusta, GA (Augusta Commission)

Bid Number RFP-19-229-0-2019/nw

Bid Name Roof Condition Assessment

2 Document(s) found for this bid

3 Planholder(s) found.

[Add Planholder](#)

Supplier Name 	Phone	Fax	Doc Count	Attributes	Programs	Actions
Cranston Engineering Group	7067221588		1			Documents
Dodge Data	4133767032		1			Documents
Veterans 1st Architecture	7065560906	7065560197	1	1. Small Business 2. Veteran Owned		Documents

Page 1 of 1

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Use Avery Template 5160

RPI
505 CDP INDUSTRIAL BLVD
GROVETOWN, GA 30613

CARTER FLAT ROOF RECOATING
2434 WHEELLESS ROAD
AUGUSTA, GA 30906

ENON HOPKINS
1532 CRESCENT CT
AUGUSTA, GA 30909

LOVELACE ROOFING
3850 WASHINGTON RD
MARTINEZ, GA 30907

HBJ ENTERPRISES
2124 PEPPERIDGE DR.
AUGUSTA, GA 30906

BONE DRY ROOFING
PO BOX 211106
AUGUSTA, GA 30917

THOMSON ROOFING
2292 WASHINGTON ROAD
THOMSON, GA 30824

RDS CONSTRUCTION
3300 CUMBERLAND BLVD
ATLANTA, GA 30339

YOUNGS ROOFING
ATTN: GARY PLATT
311 PATRICK ST
MARTINEZ, GA 30907

SOUTHERN ROOFING
ATTN: BOB STEVENS
511 SKYVIEW DRIVE
AUGUSTA, GA 30901

ENON HOPKINS
789 ROCKY BRANCH LANE
EVANS, GA 30809

L&J ROOFING
1202 PINE CONE DR.
LINCOLNTON, GA 30817

Takiyah Douse
Central Services

Rick Acree
Central Services

Phyllis Mills Johnson
Compliance

RFP ITEM #19-229
ROOF CONDITION ASSESSMENT AUGUSTA,
GA-CENTRAL SERVICES DEPARTMENT-
FACILITIES MAINTENANCE DIVISION
RFP DUE: TUES, 5/28/19@11:00 AM

RFP ITEM #19-229
ROOF CONDITION ASSESSMENT AUGUSTA,
GA-CENTRAL SERVICES DEPARTMENT-
FACILITIES MAINTENANCE DIVISION
RFP MAILED: 4/18/19

	WHITING-TURNER CONTRACTING CO 2019-04-18	keith.douglas@whiting-turner.com DOUGLAS, KEITH A		
	WHITING-TURNER CONTRACTING CO 2019-04-18	mikki.cash@whiting-turner.com Cash, Mikki		
753063614	WILMAC INC 2019-04-18	wilmacinc@bellsouth.net WILMACINC, WILMACINC	Y	AFA
582474280	WORLDSCAPES LGP LLC 2019-04-18	worldscapes.bids@gmail.com WORLDSCAPES, WORLDSCAPES	Y	AFA
631231046	Webb Construction Group, Inc. 2019-04-18	phil@webbconstruction.net Webb, Phillip	N	NOM
362757956	Wiss, Janney, Elstner Associates Inc. 2019-04-18	cbass@wje.com Bass, Cindy	N	NOM
582479287	XEROX STATE HEALTHCARE LLC 2019-04-18	jeff.smith@xerox.com Smith, Jeff	N	NOM
	XEROX STATE HEALTHCARE LLC 2019-04-18	shssvregistrations@conduent.com BIDDESK2, BIDDESK2		
452956994	construction and property consultants 2019-04-18	vasef@hotmail.com sajid, vasef	Y	ASA
582017898	jones construction1 2019-04-18	REYNOLDSOCTAVIA@YAHOO.COM JONES, EDDIE	Y	AFA
	jones construction1 2019-04-18	REYNOLDSOCTAVIA@YAHOO.COM JONES, JAN		
255134003	ricky smith general contracting 2019-04-18	rickysmith777jc@yahoo.com smith, ricky	N	NOM
311831909	southeastern commercial restorations 2019-04-18	cpitts@southeasternwaterproofing.com pitts, chris	N	NOM

ETHNIC GROUP	COUNT
African American	64
Asian American	14
Native American	7
Hispanic/Latino	7
Pacific Island/American	1
Non Minority	179
Not Classified	0
Total Number of Vendors	272
Total Number of Contacts	442

PR_bid_email_list



**Administrative Services Committee Meeting
8/13/2019 1:10 PM
Award Contract for Roof Condition Assessment**

Department: Central Services - Facilities

Presenter: Takiyah A. Douse

Caption: Approve award of contract to provide professional services to assess the condition of roofs on Augusta owned buildings to Terracon Consultants of Lawrenceville, GA in the amount of \$85,750.00. Bid Item 19-229

Background: Augusta operations are housed in more than one hundred buildings dispersed throughout the city. The roofs at these locations cover a wide range of structure types and range from flat/low slope built-up and membrane roofs to sloped metal and shingles of varying age and condition. This contract consists of inspecting, evaluating and reporting on the roofs listed in Exhibit II of this RFP. The reports shall include, but not be limited to the following information submitted in an easily referenced format:

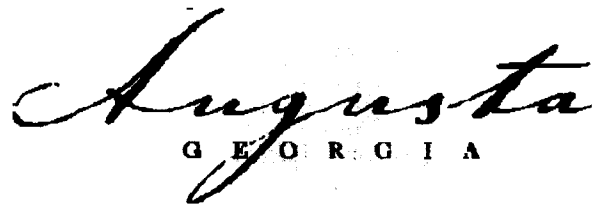
- Location Name • Location Address •
- Schematic roof plan(s) for each structure at any given location • Roof type(s) • Roof area(s) •
- Description of substrate condition • Description of roof condition • Estimate of remaining life •
- Identification of any critical needs repairs • Suggested maintenance program to extend useful life • Estimated cost to replace roof with a comparable roof warrantable for 20 years and compliant with current codes. In current year dollars.
- Suggested modifications that could extend the life of the current and future roof membranes.

Analysis: RFP 19-229 was issued through the Augusta Procurement Department for statements of qualifications and proposals for the defined scope of work. Statements were received on May 28, 2019. The evaluation team convened on June 14, 2019 to review the information provided by prospective vendors outlining their team configuration and qualifications relative to meeting the work required under this RFP. Terracon Consultants of Lawrenceville, Georgia was judged to be the best qualified to perform the scope of work established under the RFP.

Financial Impact:	The cost of services is \$85,750.
Alternatives:	1. Approve award of contract to provide professional services to assess the condition of roofs on Augusta owned buildings to Terracon Consultants of Lawrenceville, GA in the amount of \$85,750.00. 2. Do not approve the proposal.
Recommendation:	Approve award of contract to provide professional services to assess the condition of roofs on Augusta owned buildings to Terracon Consultants of Lawrenceville, GA in the amount of \$85,750.00.
Funds are Available in the Following Accounts:	This project is funded through SPLOST 7. 329051120-5413120 (JL 216057902)

REVIEWED AND APPROVED BY:

**Finance.
Procurement.
Law.
Administrator.
Clerk of Commission**



Administrative Services Committee Meeting Commission Chamber - 7/30/2019

ATTENDANCE:

Present: Hons. Sias, Chairman; Clarke, Vice Chairman; B. Williams and Davis, members.

Absent: Hon. Hardie Davis, Jr., Mayor.

ADMINISTRATIVE SERVICES

- | | |
|---|---------------------------------|
| 1. Award contract for RFP# 19-182: ARTS 2045 Metropolitan Transportation Plan Update to WSP, USA Inc. (Requested by Planning & Development Department via Administration) | Item Action:
Approved |
|---|---------------------------------|

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	Unanimous consent is given to add this item to the agenda.			

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Bobby Williams	Passes

- | | |
|--|---------------------------------|
| 2. Request the replacement of one Landscape Truck for the Recreation Department – Trees and Landscape Division for \$49,185.00 using capital outlay. | Item Action:
Approved |
|--|---------------------------------|

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Approve	Motion to approve. Ms. Davis out. Motion Passes 3-0.	Commissioner Bobby Williams	Commissioner John Clarke	Passes
---------	--	--------------------------------	-----------------------------	--------

3. The Recreation and Parks Department - Municipal Golf Course requests the purchase of one replacement Compact Utility Tractor at a cost of \$25,146.00 using Capital Outlay. Bid Item 19-222 J & B Tractor Company of Augusta
- Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Ms. Davis out. Motion Passes 3-0.	Commissioner Bobby Williams	Commissioner John Clarke	Passes

4. Receive as information an emergency repairs to the Diamond Lakes Scoring Towers elevators by Thyssenkrupp Elevator Corporation for a total of \$116,849.00 funded through funds designated for Existing Facility Upgrades SPLOST VII.
- Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Ms. Davis out. Motion Passes 3-0.	Commissioner Bobby Williams	Commissioner John Clarke	Passes

5. Provide Commission with an update on the disparity study.
- Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve having a disparity study implemented in accordance with bullet #2 with the cost to be supplemented with an additional \$200,000 and move it forward to	Commissioner Mary Davis	Commissioner Bobby Williams	Passes

Commission with a financial update from the Administrator. Mr. Clarke out.
Motion Passes 3-0.

6. Motion to approve the By-laws revision request of the HCD Citizen Advisory Committee. **Item Action:**
Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item back to Housing & Community Development. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Bobby Williams	Passes

7. Motion to approve Housing and Community Development Department's (HCD's) request to provide funding to assist two (2) low to moderate income homebuyers with down-payment assistance to purchase a home. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Mary Davis	Passes

8. Motion to approve Housing and Community Development Department's (HCD's) request to provide two (2) HOME funding agreements to J. Lovett Homes and Construction, LLC to develop two (2) family units for low to moderate income families on McQueen Court (Twiggs Street Corridor). **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Mary Davis	Passes

9. Motion to approve the minutes of the Administrative Services Committee held on July 9, 2019. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Bobby Williams	Commissioner Mary Davis	Passes

10. Discuss/approve the naming of the Lake Olmstead Amphitheater in honor of former Commissioners Andrew Jefferson and H. Grady Smith, III. **Item Action:**
(Requested by Commissioner Bill Fennoy) Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Ms. Davis votes No. Motion Passes 3-1.	Commissioner Bobby Williams	Commissioner John Clarke	Passes

11. Report from Administration regarding the use of air fresheners in government buildings. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve receiving this item as information. Ms. Davis out. Motion Passes 3-0.	Commissioner Bobby Williams	Commissioner John Clarke	Passes



**Administrative Services Committee Meeting
8/13/2019 1:10 PM
Minutes**

Department:

Presenter:

Caption: Motion to approve the minutes of the Administrative Services Committee held on July 30, 2019.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:
