



Administrative Services Committee    Commission Chamber- 8/13/2019- 1:10 PM Meeting

### **ADMINISTRATIVE SERVICES**

1. Discuss the Augusta Commission's Rules of Procedures. **(Requested by Commissioner Marion Williams)**  [Attachments](#)
2. The Engineering Department-Storm Water Division requests the purchase of one replacement Dome Style Service Truck at a cost of \$72,932.00 using Storm Water Capital Outlay. Bid Item 19-237 - Wade Ford  [Attachments](#)
3. Discuss and amend 2019 Commission Calendar. **(Requested by Mayor Hardie Davis, Jr. - referred from August 6 Commission meeting)**  [Attachments](#)
4. Discuss and adopt Commission Calendar for 2020. **(Requested by Mayor Hardie Davis - referred from August 6 Commission meeting)**  [Attachments](#)
5. Approve award of contract for Annual Ground Maintenance for Downtown Facilities and Regional Library Locations to Truegreen, Piedmont Landscape Management, Davis Landscape Company and Jacobs Land Management of North Augusta and Augusta in the amount of \$224,069.89. The base bid is for September 1, 2019 to December 31, 2020 with an option to extend for one year in 2021.  [Attachments](#)
6. Discuss and review Augusta Code Section 3-7-33 Marijuana. **(Requested by Commissioner Dennis Williams)**  [Attachments](#)
7. Approve award of contract to provide professional services to assess the condition of roofs on Augusta owned buildings to Terracon Consultants of Lawrenceville, GA in the amount of \$85,750.00. Bid Item 19-229  [Attachments](#)

8. Motion to approve the minutes of the Administrative Services Committee held on July 30, 2019.



[Attachments](#)

[www.augustaga.gov](http://www.augustaga.gov)



**Administrative Services Committee Meeting  
8/13/2019 1:10 PM  
Commission Rules of Procedures**

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**Department:**

**Presenter:** Commissioner Marion Williams

**Caption:** Discuss the Augusta Commission's Rules of Procedures.  
**(Requested by Commissioner Marion Williams)**

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are  
Available in the  
Following  
Accounts:**

**REVIEWED AND APPROVED BY:**



**Administrative Services Committee Meeting**  
**8/13/2019 1:10 PM**  
**2019 - Engineering - F550 Dome style truck**

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**Department:** Centreal Servcies Department- Fleet Management Division

**Presenter:** Ron Crwoden

**Caption:** The Engineering Department-Storm Water Division requests the purchase of one replacement Dome Style Service Truck at a cost of \$72,932.00 using Storm Water Capital Outlay. Bid Item 19-237 - Wade Ford

**Background:** The Engineering Department-Storm Water Division is requesting the replacement of a previously sold Ford F350 truck with the Ford F-550 Dome Style Service Truck which allows for better accessibility, organization and simultaneously allows for better accountability and security of the department property. In accordance with the Fleet replacement policy the Ford F350 truck was deemed uneconomically repairable and sold on the GovDeals auction website in June, 2018. · Asset 994487 – 17 year old Ford F350 with 220,024 miles and work orders totaling \$36,779. Due to the excessive cost to continue to maintain it was deemed uneconomically repairable to retain. The loss of this vehicle created a shortage in the department fleet and negatively affects how quickly they are able to respond to job sites. The replacement vehicle will be utilized by the downtown maintenance crew. The bid tab sheet for Bid 19-237: Dome Style Service Truck is attached for your review. The loss of this vehicle created a shortage in the department fleet and negatively affects how quickly they are able to respond to job sites. The replacement vehicle will be utilized by the downtown maintenance crew. The bid tab sheet for Bid 19-237: Dome Style Service Truck is attached for your review.

**Analysis:** The Procurement Department published a competitive bid using the Demand Star application for a Dome Style Service Truck. Invitations to bid were sent to fourteen vendors to include four qualified local vendors. The vendor, Wade Ford, Inc, from Smyrna, GA was able to offer the requested product with necessary specifications. Bid 19-237: 2019/2020 Dome Style

Cover Memo  
Item # 2

Service Truck: 2020 Service Truck, Dome Style, 17,500 GVW,  
Ford F-550 – Wade Ford Inc: \$72,932.00 (Smyrna, GA)

**Financial Impact:** One (1) – 2020 Ford F-550 Dome Style Service Truck @ \$72,932.00. The total purchase is \$72,932.00 for the Engineering Department-Storm Water Division. The equipment will be purchased with department SPLOST 7 funds (ACCT# 329-04-1110/54.21110 Journal Entry # 217829907-5421110).

**Alternatives:** One (1) – 2020 Ford F-550 Dome Style Service Truck @ \$72,932.00. The total purchase is \$72,932.00 for the Engineering Department-Storm Water Division. The equipment will be purchased with department SPLOST 7 funds (ACCT# 329-04-1110/54.21110 Journal Entry # 217829907-5421110).

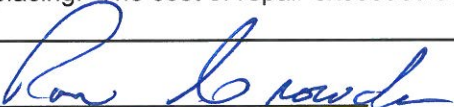
**Recommendation:** Approve the purchase of one – 2020 Ford F550 Dome Style Service Truck for the Engineering Department-Storm Water Division

**Funds are Available in the Following Accounts:** SPLOST 7 funds: ACCT# 329-04-1110/54.21110 Journal Entry # 217829907-5421110

**REVIEWED AND APPROVED BY:**

**Finance.  
Procurement.  
Law.  
Administrator.  
Clerk of Commission**

**AUGUSTA, GEORGIA**  
**CENTRAL SERVICES-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                |                                                      |                                                                                    |                                       |               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------------------------------------------------|------------------------------------------------------------------------------------|---------------------------------------|---------------|
| Department Name:<br><b>Engineering-Storm Water</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                | Department Number<br><b>329-04-1110</b>              |                                                                                    | Date:<br><b>7/29/2019</b>             |               |
| Vehicle Description:<br><b>2001 Ford F350 Truck</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                |                                                      | Asset #:                                                                           |                                       | <b>994487</b> |
| Assigned Use:<br><br>Was used by the Engineering-Storm Water Division for responding to job sites with the necessary equipment                                                                                                                                                                                                                                                                                                                                                                                                |                |                                                      |                                                                                    |                                       |               |
| Actual Age:<br><b>18</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                | Current miles/hours:<br><b>220,024 (Before sale)</b> |                                                                                    | Purchase Price:<br><b>\$27,535.68</b> |               |
| <b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |                                                      |                                                                                    |                                       |               |
| Age:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Miles or Hours | Type of Service                                      | Reliability                                                                        | Maint/Repair                          | Condition:    |
| <b>18</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>22</b>      | <b>3</b>                                             | <b>4</b>                                                                           | <b>5</b>                              | <b>5</b>      |
| Evaluation Points<br><b>57</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |                                                      | Policy Evaluation Results:<br><b>Needs immediate consideration for replacement</b> |                                       |               |
| Fleet Managers Recommendation:<br><br>This vehicle exceeds its life expectancy in age an mileage and was disposed of in 2017. It had 111 work orders at a cost of \$36,779.00 in repairs. In May 2017 it was brought to the shop for a PM service and it was discovered there was diesel fuel in the cooling system, A/C air flow was restricted, both batteries failed the midtronics test, and upper and lower ball joints needed replacing. The cost of repair exceeded the value of the truck. The truck was disposed of. |                |                                                      |                                                                                    |                                       |               |
| <br><b>Ron Crowden</b><br><b>Fleet Manager</b>                                                                                                                                                                                                                                                                                                                                                                                             |                |                                                      |                                                                                    |                                       |               |
| Replacement Date:<br><b>2019</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                |                                                      | Fiscal Year Replacement:<br><b>2019</b>                                            |                                       |               |
| Estimated Replacement Cost:<br><b>\$72,932.00</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                |                                                      | Funding Source:<br><b>SPLOST 7</b><br><b>329-04-1110/54.1110</b>                   |                                       |               |

**RANGES**

Under 18 Points    Excellent                      18 to 22 Points    Good  
 23 to 27 Points    Qualifies for Replacement  
 28 Points or more    Needs immediate consideration for replacement

|                      |                            |                                |
|----------------------|----------------------------|--------------------------------|
| BID 19-237           | Wade Ford Inc., Smyrna, GA | Nichols Fleet, Chattanooga, TN |
| Year                 | 2020                       |                                |
| Make                 | Ford                       | NO BID                         |
| Model                | F550                       |                                |
| Base Price<br>(5.00) | \$72,932.00                |                                |
| Delivery Date        | 180 DAYS ARO               |                                |
|                      |                            |                                |
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|                      |                            |                                |
| TOTALS:              | \$72,932.00                | \$0.00                         |

### Invitation to Bid

Sealed bids will be received at this office until **Friday, June 7, 2019 @ 11:00 a.m.** for furnishing:

**Bid Item #19-237 2019/2020 Dome Style Service Truck, 17500 GVW – for Augusta, GA Central Services Department – Fleet Maintenance**

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director  
Augusta Procurement Department  
535 Telfair Street - Room 605  
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

**All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Friday, May 24, 2019 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.**

**The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.**

No bids may be withdrawn for a period of ninety (90) days after bids have been opened, pending the execution of contract with the successful bidder.

**Invitation for bids and specifications.** An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

**Correspondence must be submitted via mail, fax or email as follows:**

Augusta Procurement Department  
Attn: Geri A. Sams, Director of Procurement  
535 Telfair Street, Room 605  
Augusta, GA 30901  
Fax: 706-821-2811 or Email: [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov)

**No bid will be accepted by fax, all must be received by mail or hand delivered.**

GERI A. SAMS, Procurement Director

Publish:

|                   |                        |
|-------------------|------------------------|
| Augusta Chronicle | May 2, 9, 16, 23, 2019 |
| Metro Courier     | May 2, 2019            |

|  <div> <p><b>Bid Opening Item #19-237</b></p> <p><b>2019/2020 Dome Style Service Truck</b></p> <p><b>for Augusta, Georgia- Central Services Department -</b></p> <p><b>Fleet Maintenance Division</b></p> <p><b>Bid Due: Friday, June 7, 2019 @ 11:00 a.m.</b></p> </div> |                                                                 |                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------------|
| Total Number Specifications Mailed Out: 21<br>Total Number Specifications Download (Demandstar): 1<br>Total Electronic Notifications (Demandstar): 35<br>Georgia Procurement Registry: 271<br>Mandatory Pre-Bid/Telephone Conference: NA<br>Total packages submitted: 1<br>Total Non-Compliant: 1                                                          |                                                                 |                                                                      |
| <b>VENDORS</b>                                                                                                                                                                                                                                                                                                                                             | <b>WADE FORD, INC</b><br>3860 SOUTH COBB DR<br>SMYRNA, GA 30080 | <b>NICHOLS FLEET</b><br>2401 E. 31ST STREET<br>CHATTONOOGA, TN 37407 |
| Attachment B                                                                                                                                                                                                                                                                                                                                               | Yes                                                             | NO BID                                                               |
| E-Verify Number                                                                                                                                                                                                                                                                                                                                            | No                                                              |                                                                      |
| SAVE Form                                                                                                                                                                                                                                                                                                                                                  | Yes                                                             |                                                                      |
| Exceptions Noted                                                                                                                                                                                                                                                                                                                                           | Yes                                                             |                                                                      |
| <b>5.00 Vehicle/Chassis Options Required</b>                                                                                                                                                                                                                                                                                                               |                                                                 |                                                                      |
| 5.01 2019/2020 Full Size Truck                                                                                                                                                                                                                                                                                                                             | \$42,459.00                                                     |                                                                      |
| 5.02 Heavy duty cooling package                                                                                                                                                                                                                                                                                                                            | Included                                                        |                                                                      |
| 5.03 Heavy duty electrical package                                                                                                                                                                                                                                                                                                                         | Included                                                        |                                                                      |
| 5.04 Heavy duty suspension package                                                                                                                                                                                                                                                                                                                         | Included                                                        |                                                                      |
| 5.05 19,000 GVW payload package                                                                                                                                                                                                                                                                                                                            | Included                                                        |                                                                      |
| 5.06 Trailer tow mirrors                                                                                                                                                                                                                                                                                                                                   | Included                                                        |                                                                      |
| 5.07 Backup camera                                                                                                                                                                                                                                                                                                                                         | Included                                                        |                                                                      |
| 5.08 Roof clearance lights                                                                                                                                                                                                                                                                                                                                 | Included                                                        |                                                                      |
| 5.09 Black Platform Running Boards                                                                                                                                                                                                                                                                                                                         | \$405.00                                                        |                                                                      |
| 5.10 Extra Set of Keys (3 Total)                                                                                                                                                                                                                                                                                                                           | \$150.00                                                        |                                                                      |
| 5.11 Delivery Charge                                                                                                                                                                                                                                                                                                                                       | Included                                                        |                                                                      |
| <b>6.00 Outfitter's Specialty Items</b>                                                                                                                                                                                                                                                                                                                    |                                                                 |                                                                      |
| 6.01 Fire extinguisher – DOT approved                                                                                                                                                                                                                                                                                                                      | Included                                                        |                                                                      |
| 6.02 Outlet receptacle                                                                                                                                                                                                                                                                                                                                     | Included                                                        |                                                                      |
| 6.03 Electric brake controller                                                                                                                                                                                                                                                                                                                             | Included                                                        |                                                                      |
| 6.04 Service Body dual rear wheel, 11 foot steel service body standard depth compartment and bin configuration                                                                                                                                                                                                                                             | Included                                                        |                                                                      |
| 6.05 J-hook railing for utility service body                                                                                                                                                                                                                                                                                                               | Included                                                        |                                                                      |
| 6.06 Panel top for utility service body (Double Swing Out Style)                                                                                                                                                                                                                                                                                           | Included                                                        |                                                                      |
| 6.07 Panel top for utility service body (Rollup Style)                                                                                                                                                                                                                                                                                                     | \$1,793.00                                                      |                                                                      |
| 6.08 Cargo Tie Downs-Installed Inside (4 each)                                                                                                                                                                                                                                                                                                             | Included                                                        |                                                                      |

Item # 2

|  <div style="text-align: center;"> <b>Bid Opening Item #19-237</b><br/> <b>2019/2020 Dome Style Service Truck</b><br/> <b>for Augusta, Georgia- Central Services Department -</b><br/> <b>Fleet Maintenance Division</b><br/> <b>Bid Due: Friday, June 7, 2019 @ 11:00 a.m.</b> </div> |                                                          |                                                               |
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| VENDORS                                                                                                                                                                                                                                                                                                                                                                 | WADE FORD, INC<br>3860 SOUTH COBB DR<br>SMYRNA, GA 30080 | NICHOLS FLEET<br>2401 E. 31ST STREET<br>CHATTONOOGA, TN 37407 |
| 6.09 Grab Handles-Mounted On Rear (2 each)                                                                                                                                                                                                                                                                                                                              | Included                                                 |                                                               |
| 6.10 Service body bumper                                                                                                                                                                                                                                                                                                                                                | Included                                                 |                                                               |
| 6.11 Spotlights – Unity 325 or equal                                                                                                                                                                                                                                                                                                                                    | Included                                                 |                                                               |
| 6.12 Trailer wiring                                                                                                                                                                                                                                                                                                                                                     | Included                                                 |                                                               |
| 6.13 Pintle hook                                                                                                                                                                                                                                                                                                                                                        | Included                                                 |                                                               |
| 6.14 Pipe vise – Rigid model 40195, or approved equal                                                                                                                                                                                                                                                                                                                   | Included                                                 |                                                               |
| 6.15 Spot mirrors – 4 inch type                                                                                                                                                                                                                                                                                                                                         | Included                                                 |                                                               |
| 6.16 Window tint, crew cab                                                                                                                                                                                                                                                                                                                                              | Included                                                 |                                                               |
| 6.17 Safety Cones (4 each)                                                                                                                                                                                                                                                                                                                                              | Included                                                 |                                                               |
| 6.18 Master Bar Locking System for Compartments (Both Sides)                                                                                                                                                                                                                                                                                                            | Included                                                 |                                                               |
| 6.19 Steel Drawer System (1 Set) Curbside                                                                                                                                                                                                                                                                                                                               | Included                                                 |                                                               |
| 6.20 Tool Box Option                                                                                                                                                                                                                                                                                                                                                    | \$495.00                                                 |                                                               |
| 6.21 Cable Steps in Rear                                                                                                                                                                                                                                                                                                                                                | Included                                                 |                                                               |
| <b>7.00 Alert Warning Systems</b>                                                                                                                                                                                                                                                                                                                                       |                                                          |                                                               |
| 7.01 Backup alarm                                                                                                                                                                                                                                                                                                                                                       | Included                                                 |                                                               |
| 7.02 Magnetic LED light                                                                                                                                                                                                                                                                                                                                                 | Included                                                 |                                                               |
| 7.03 LED top mount light                                                                                                                                                                                                                                                                                                                                                | Included                                                 |                                                               |
| 7.04 Traffic advisor light bar                                                                                                                                                                                                                                                                                                                                          | Included                                                 |                                                               |
| <b>2019/2020 Service Truck, Dome Style, 17,500 GVW</b>                                                                                                                                                                                                                                                                                                                  |                                                          |                                                               |
| Year                                                                                                                                                                                                                                                                                                                                                                    | 2020                                                     |                                                               |
| Brand                                                                                                                                                                                                                                                                                                                                                                   | Ford                                                     |                                                               |
| Model                                                                                                                                                                                                                                                                                                                                                                   | F550                                                     |                                                               |
| Bid Price                                                                                                                                                                                                                                                                                                                                                               | \$72,932.00                                              |                                                               |
| Delivery Date                                                                                                                                                                                                                                                                                                                                                           | 180 Days ARO                                             |                                                               |



## Central Services Department

Takiyah A. Douse, Director  
Ron Crowden, Fleet Manager

Fleet Management  
1568-C Broad Street  
Augusta GA 30904  
Phone: (706) 821-2892

### MEMORANDUM

**TO:** Geri Sams, Director, Procurement Department  
**THROUGH:** Takiyah A. Douse, Director, Central Services Department  
**FROM:** Ron Crowden, Fleet Manager, Central Services Department  
**DATE:** June 13, 2019  
**SUBJECT:** Recommendation for Bid #19-237 – Dome Style Service Truck

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Fleet Management would like to recommend the award of bid # 19-237, Dome Style Service Truck, to Wade Ford of Smyrna, GA. The vendor's proposal met the requirements of the bid and was the only qualified vendor for the equipment requested.

Please advise this office upon completion of notifications so that we may proceed with the acquisition process.

If you need further information or if you have any questions regarding this recommendation, please contact the Fleet Management Office at 706-821-2892.

RGC/ams

82:8 82 61 82 61

OFFICIAL



**Bid Opening Item #19-237**  
**2019/2020 Dome Style Service Truck**  
**for Augusta, Georgia- Central Services Department -**  
**Fleet Maintenance Division**  
**Bid Due: Friday, June 7, 2019 @ 11:00 a.m.**

Total Number Specifications Mailed Out: 21  
 Total Number Specifications Download (Demandstar): 1  
 Total Electronic Notifications (Demandstar): 35  
 Georgia Procurement Registry: 271  
 Mandatory Pre-Bid/Telephone Conference: NA  
 Total packages submitted: 1  
 Total Non-Compliant: 1

| VENDORS                                                                                                        | WADE FORD, INC<br>3860 SOUTH COBB DR<br>SMYRNA, GA 30080 | NICHOLS FLEET<br>2401 E. 31ST STREET<br>CHATTONOOGA, TN 37407 |
|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|---------------------------------------------------------------|
| Attachment B                                                                                                   | Yes                                                      | NO BID                                                        |
| E-Verify Number                                                                                                | 314470                                                   |                                                               |
| SAVE Form                                                                                                      | Yes                                                      |                                                               |
| Exceptions Noted                                                                                               | Yes                                                      |                                                               |
| <b>5.00 Vehicle/Chassis Options Required</b>                                                                   |                                                          |                                                               |
| 5.01 2019/2020 Full Size Truck                                                                                 | \$42,459.00                                              |                                                               |
| 5.02 Heavy duty cooling package                                                                                | Included                                                 |                                                               |
| 5.03 Heavy duty electrical package                                                                             | Included                                                 |                                                               |
| 5.04 Heavy duty suspension package                                                                             | Included                                                 |                                                               |
| 5.05 19,000 GVW payload package                                                                                | Included                                                 |                                                               |
| 5.06 Trailer tow mirrors                                                                                       | Included                                                 |                                                               |
| 5.07 Backup camera                                                                                             | Included                                                 |                                                               |
| 5.08 Roof clearance lights                                                                                     | Included                                                 |                                                               |
| 5.09 Black Platform Running Boards                                                                             | \$405.00                                                 |                                                               |
| 5.10 Extra Set of Keys (3 Total)                                                                               | \$150.00                                                 |                                                               |
| 5.11 Delivery Charge                                                                                           | Included                                                 |                                                               |
| <b>6.00 Outfitter's Specialty Items</b>                                                                        |                                                          |                                                               |
| 6.01 Fire extinguisher – DOT approved                                                                          | Included                                                 |                                                               |
| 6.02 Outlet receptacle                                                                                         | Included                                                 |                                                               |
| 6.03 Electric brake controller                                                                                 | Included                                                 |                                                               |
| 6.04 Service Body dual rear wheel, 11 foot steel service body standard depth compartment and bin configuration | Included                                                 |                                                               |
| 6.05 J-hook railing for utility service body                                                                   | Included                                                 |                                                               |
| 6.06 Panel top for utility service body (Double Swing Out Style)                                               | Included                                                 |                                                               |
| 6.07 Panel top for utility service body (Rollup Style)                                                         | \$1,793.00                                               |                                                               |
| 6.08 Cargo Tie Downs-Installed Inside (4 each)                                                                 | Included                                                 |                                                               |

Item # 2

OFFICIAL



**Bid Opening Item #19-237**  
**2019/2020 Dome Style Service Truck**  
**for Augusta, Georgia- Central Services Department -**  
**Fleet Maintenance Division**  
**Bid Due: Friday, June 7, 2019 @ 11:00 a.m.**

Total Number Specifications Mailed Out: 21  
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| VENDORS                                                      | WADE FORD, INC<br>3860 SOUTH COBB DR<br>SMYRNA, GA 30080 | NICHOLS FLEET<br>2401 E. 31ST STREET<br>CHATTONOOGA, TN 37407 |
|--------------------------------------------------------------|----------------------------------------------------------|---------------------------------------------------------------|
| 6.09 Grab Handles-Mounted On Rear (2 each)                   | Included                                                 |                                                               |
| 6.10 Service body bumper                                     | Included                                                 |                                                               |
| 6.11 Spotlights – Unity 325 or equal                         | Included                                                 |                                                               |
| 6.12 Trailer wiring                                          | Included                                                 |                                                               |
| 6.13 Pintle hook                                             | Included                                                 |                                                               |
| 6.14 Pipe vise – Rigid model 40195, or approved equal        | Included                                                 |                                                               |
| 6.15 Spot mirrors – 4 inch type                              | Included                                                 |                                                               |
| 6.16 Window tint, crew cab                                   | Included                                                 |                                                               |
| 6.17 Safety Cones (4 each)                                   | Included                                                 |                                                               |
| 6.18 Master Bar Locking System for Compartments (Both Sides) | Included                                                 |                                                               |
| 6.19 Steel Drawer System (1 Set) Curbside                    | Included                                                 |                                                               |
| 6.20 Tool Box Option                                         | \$495.00                                                 |                                                               |
| 6.21 Cable Steps in Rear                                     | Included                                                 |                                                               |
| <b>7.00 Alert Warning Systems</b>                            |                                                          |                                                               |
| 7.01 Backup alarm                                            | Included                                                 |                                                               |
| 7.02 Magnetic LED light                                      | Included                                                 |                                                               |
| 7.03 LED top mount light                                     | Included                                                 |                                                               |
| 7.04 Traffic advisor light bar                               | Included                                                 |                                                               |
| <b>2019/2020 Service Truck, Dome Style, 17,500 GVW</b>       |                                                          |                                                               |
| Year                                                         | 2020                                                     |                                                               |
| Brand                                                        | Ford                                                     |                                                               |
| Model                                                        | F550                                                     |                                                               |
| Bid Price                                                    | \$72,932.00                                              |                                                               |
| Delivery Date                                                | 180 Days ARO                                             |                                                               |

Item # 2

Item # 2

User: **Daniels, Tabitha**

Organization:

**City of Augusta, GA (Augusta Commission)**

Logout

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## Planholders List

Member Name City of Augusta, GA (Augusta Commission)

Bid Number ITB-19-237-0-2019/nw

Bid Name 2019/2020 Dome Style Service Truck, 17500 GVW

1 Document(s) found for this bid

1 Planholder(s) found.

[Add Planholder](#)

| Supplier Name ▲        | Phone      | Fax        | Doc Count | Attributes | Programs | Actions                   |
|------------------------|------------|------------|-----------|------------|----------|---------------------------|
| Transport Equipment Co | 2294350254 | 2294312377 | 1         |            |          | <a href="#">Documents</a> |

Page 1 of 1

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5160

Easy Peel Address Labels  
 Bend along line to expose Pop-up Edge

Go to [avery.com/templates](http://avery.com/templates)  
 Use Avery Template 5160

**RUSH TRUCK CENTER**  
**2925 GUN CLUB ROAD**  
**AUGUSTA, GA 30907**

**MATHEWS MOTORS**  
**1351 GORDON HWY,**  
**AUGUSTA, GA 30901**

**DIVERSIFIED FABRICATORS, INC**  
**1325 HIGHWAY 41 BYPASS S.**  
**GRIFFIN, GA. 30224**

**MCH KENWORTH**  
**4318 BELAIR FRONTAGE ROAD**  
**AUGUSTA, GA 30909**

**PADGETT TRUCK BODIES & EQUIP**  
**2026 JEFFERSON DAVIS HIGHWAY**  
**GRANITEVILLE, S.C. 29829**

**FREIGHTLINER OF AUGUSTA**  
**2930 RIVERWEST DRIVE**  
**AUGUSTA, GA 30907**

**HINO TRUCKS OF AUGUSTA**  
**1351 GORDON HWY**  
**AUGUSTA, GA 30901**

**SEA TRUCKS SALES**  
**422 GRANGE ROAD**  
**SAVANNAH, GA 31407**

**MACK TRUCKS**  
**420 PATIO PL**  
**COLUMBIA, SC 29212**

**ROBERT'S INTERNATIONAL TRUCKS**  
**300 LONGWOOD DRIVE**  
**RICHMOND HILL, GA 31324**

**FONTAINE TRUCK EQUIPMENT CO**  
**9827 MOUNT HOLLY ROAD**  
**CHARLOTTE, NC 28214**

**WEST GEORGIA MOBILE HYDRAULICS**  
**98 EDGE ROAD**  
**POST OFFICE BOX 266**  
**VILLA RICA, GA 30180**

**NICHOLS FLEET EQUIPMENT**  
**2401 EAST 31<sup>ST</sup> STREET**  
**CHATTANOOGA, TN. 37407**

**PEACH STATE FREIGHTLINER**  
**6535 CRESCENT DRIVE**  
**NORCROSS, GA 30071**

**MILTON RUBEN CHEVROLET**  
**3514 WASHINGTON RD**  
**AUGUSTA GA 30907**

**GERALD JONES FORD**  
**3480 WRIGHTSBORO ROAD**  
**AUGUSTA, GA 30909**

**FAIRWAY FORD**  
**4333 WASHINGTON ROAD**  
**EVANS, GA 30809**

**CHRISTOPHER TRUCKS**  
**1601 WHITE HORSE RD.**  
**GREENVILLE, SC 29605**

**O.G. HUGHES & SONS**  
**4816 RUTLEDGE PIKE**  
**KNOXVILLE, TN 37914**

**MATTHEWS MOTORS**  
**1351 GORDON HWY**  
**AUGUSTA, GA 30901**

**CHEROKEE TRUCK EQUIPMENT**  
**550 DISCOVERY PLACE**  
**MABLETON, GA 30126**

**TAKIYAH DOUSE**  
**CENTRAL SERVICES-ADMN**

**RON CROWDEN**  
**FLEET MAINTENANCE**

**TREZA EDWARDS**  
**COMPLIANCE**

**BID ITEM# 19-237**  
**2019/2020 DOME STYLE TRUCK, 17500**  
**GVW-FOR CENTRAL SERVICES**  
**DEPARTMENT-FLEET MAINTENANCE**  
**BID DUE: FRIDAY 6/7/19 @ 11:00 A.M.**

**BID ITEM# 19-237**  
**2019/2020 DOME STYLE TRUCK, 17500**  
**GVW-FOR CENTRAL SERVICES**  
**DEPARTMENT-FLEET MAINTENANCE**  
**BID MAILED: 4/30/19**

Item # 2

|           |                                                                  |                                                         |   |     |
|-----------|------------------------------------------------------------------|---------------------------------------------------------|---|-----|
| 581363791 | <a href="#">Valdosta Dodge Jeep</a><br>2019-05-02                | dodgeofvaldosta@bellsouth.net<br>Walker, Roger          | N | NOM |
| 023535396 | <a href="#">Vantage Vehicle International, Inc</a><br>2019-05-02 | cami@vantagevehiclegroup.com<br>Yum, Cami               | Y | ASA |
| 550845121 | <a href="#">Voltage Vehicles</a><br>2019-05-02                   | akazzaz@zapworld.com<br>Kazzaz, Amos                    | N | NOM |
| 582322585 | <a href="#">WAYNE EVANS AUCTION CO INC</a><br>2019-05-02         | grace@weaci.com<br>WAYNEEVANS, WAYNEEVANS               | N | NOM |
| 581047369 | <a href="#">WELLS CARGO SOUTH</a><br>2019-05-02                  | swhite@wellscargo.com<br>STEVE5658, STEVE5658           | N | NOM |
| 753063614 | <a href="#">WILMAC INC</a><br>2019-05-02                         | wilmacinc@bellsouth.net<br>WILMACINC, WILMACINC         | Y | AFA |
| 581544713 | <a href="#">Wade Ford, Inc</a><br>2019-05-02                     | jeastland@wade.com<br>Eastland, Jack                    | Y | AFA |
| 260815152 | <a href="#">Wamar Technologies LLC</a><br>2019-05-02             | jason.lindsey@wamartech.com<br>Lindsey, Jason           | N | NOM |
|           | Wamar Technologies LLC<br>2019-05-02                             | stacey.thomas@wamartech.com<br>Thomas, Stacey           |   |     |
| 631084060 | <a href="#">Warren Truck &amp; Trailer, Inc.</a><br>2019-05-02   | sjohnson@dumprucks.com<br>Johnson, Steve                | N | NOM |
| 262373311 | <a href="#">Xtreme Green Products, Inc.</a><br>2019-05-02        | joe@xgpinc.com<br>Worrell, Joseph                       | N | NOM |
|           | Xtreme Green Products, Inc.<br>2019-05-02                        | neil@xgpinc.com<br>Roth, Neil                           |   |     |
| 580515740 | <a href="#">YANCEY BROTHERS COMPANY</a><br>2019-05-02            | Govsales@yanceybro.com<br>Sales, Governmental           | N | NOM |
|           | YANCEY BROTHERS COMPANY<br>2019-05-02                            | Tyler_swayne@yanceybro.com<br>TSWAYNE, TSWAYNE          |   |     |
|           | YANCEY BROTHERS COMPANY<br>2019-05-02                            | brantley_sims@yanceybus.com<br>BSIMS, BSIMS             |   |     |
|           | YANCEY BROTHERS COMPANY<br>2019-05-02                            | deanne_little@yanceybro.com<br>D_LITTLE, D_LITTLE       |   |     |
|           | YANCEY BROTHERS COMPANY<br>2019-05-02                            | gregg_reid@yanceybro.com<br>GREGGREID, GREGGREID        |   |     |
|           | YANCEY BROTHERS COMPANY<br>2019-05-02                            | misty_johnson@yanceybro.com<br>YTC2018, YTC2018         |   |     |
|           | YANCEY BROTHERS COMPANY<br>2019-05-02                            | nick.cooper@yanceyrents.com<br>NICK.COOPER, NICK.COOPER |   |     |
|           | YANCEY BROTHERS COMPANY<br>2019-05-02                            | rob_shiver@yanceybro.com<br>ROBSHIVER, ROBSHIVER        |   |     |
|           | YANCEY BROTHERS COMPANY<br>2019-05-02                            | robin_lockard@yanceybro.com<br>YBC, YBC                 |   |     |
|           | YANCEY BROTHERS COMPANY<br>2019-05-02                            | ryan_swertfager@yanceybro.com<br>Swertfager, Ryan       |   |     |
|           | YANCEY BROTHERS COMPANY<br>2019-05-02                            | susan_armstrong@yanceybro.com<br>SARMSTRONG, SARMSTRONG |   |     |
|           | YANCEY BROTHERS COMPANY<br>2019-05-02                            | tom_duncan@yanceybro.com<br>YANCEY1, YANCEY1            |   |     |
| 307101255 | <a href="#">YANCEY TRUCK CENTER</a><br>2019-05-02                | RAY_ADAMS@MAYSTRUCKS.COM<br>ADAMS, RAY                  | N | NOM |
| 121176782 | <a href="#">YANCEY TRUCK CENTER</a><br>2019-05-02                | ray_adams@yanceytruck.com<br>ADAMS, RAY                 | N | NOM |
| 668035047 | <a href="#">adesinabadesina</a><br>2019-05-02                    | adesina123@yahoo.com<br>adesina, badesina               | Y | AFA |
| 669057938 | <a href="#">akinrolabuoluwole</a><br>2019-05-02                  | woleray@yahoo.com<br>akinrolabu, oluwole                | Y | AFA |
| 672222168 | <a href="#">emosuolusegun</a><br>2019-05-02                      | segnik2004@yahoo.com<br>emosu, olusegun                 | Y | AFA |

| ETHNIC GROUP             | COUNT |
|--------------------------|-------|
| African American         | 46    |
| Asian American           | 6     |
| Native American          | 1     |
| Hispanic/Latino          | 1     |
| Pacific Island/American  | 1     |
| Non Minority             | 216   |
| Not Classified           | 0     |
| Total Number of Vendors  | 271   |
| Total Number of Contacts | 369   |



**Administrative Services Committee Meeting  
8/13/2019 1:10 PM  
Amend 2019 Commission Calendar**

---

**Department:**

**Presenter:** Mayor Hardie Davis, Jr.

**Caption:** Discuss and amend 2019 Commission Calendar. **(Requested by Mayor Hardie Davis, Jr. - referred from August 6 Commission meeting)**

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are  
Available in the  
Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

**Lena Bonner**

---

**From:** Mayor Hardie Davis, Jr.  
**Sent:** Thursday, July 11, 2019 8:45 AM  
**To:** Lena Bonner  
**Cc:** Marcus Campbell; Latisha McMillan; Commissioner Sean Frantom; Wayne Brown  
**Subject:** Agenda items

Ms. Bonner:

Good morning. Please add the following items to the full Commission agenda for next week.

1. Discuss and adopt Commission Calendar for 2020.
2. Discuss and amend 2019 Commission Calendar.

Thank you,

Hardie Davis, Jr.

Mayor City of Augusta Georgia

[Mayordavis@augustaga.gov](mailto:Mayordavis@augustaga.gov)

[706.821.1831](tel:706.821.1831) office

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AED:104.1



**Administrative Services Committee Meeting  
8/13/2019 1:10 PM  
Discuss and adopt Commission Calendar for 2020.**

---

**Department:**

**Presenter:** Mayor Hardie Davis, Jr.

**Caption:** Discuss and adopt Commission Calendar for 2020. **(Requested by Mayor Hardie Davis - referred from August 6 Commission meeting)**

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are  
Available in the  
Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

**Lena Bonner**

---

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**Sent:** Thursday, July 11, 2019 8:45 AM  
**To:** Lena Bonner  
**Cc:** Marcus Campbell; Latisha McMillan; Commissioner Sean Frantom; Wayne Brown  
**Subject:** Agenda items

Ms. Bonner:

Good morning. Please add the following items to the full Commission agenda for next week.

1. Discuss and adopt Commission Calendar for 2020.
2. Discuss and amend 2019 Commission Calendar.

Thank you,

Hardie Davis, Jr.

Mayor City of Augusta Georgia

[Mayordavis@augustaga.gov](mailto:Mayordavis@augustaga.gov)

[706.821.1831](tel:706.821.1831) office

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AED:104.1



**Administrative Services Committee Meeting  
8/13/2019 1:10 PM**

**Annual Ground Maintenance for Downtown Facilities and Regional Library Locations**

---

**Department:** Central Services Department, Facilities Maintenance Division

**Presenter:** Takiyah A. Douse

**Caption:** Approve award of contract for Annual Ground Maintenance for Downtown Facilities and Regional Library Locations to Truegreen, Piedmont Landscape Management, Davis Landscape Company and Jacobs Land Management of North Augusta and Augusta in the amount of \$224,069.89. The base bid is for September 1, 2019 to December 31, 2020 with an option to extend for one year in 2021.

**Background:** Augusta and the Regional library do not have sufficient in-house staff to properly maintain the grounds of their downtown facilities and from time to time must engage contractors' support.

**Analysis:** Bids were awarded to the lowest responsive bidder on each location and Truegreen, Piedmont Landscape Management, Davis Landscape Company and Jacobs Land Management submitted the lowest compliant bid for the area awarded for a total amount of \$224,069.89

**Financial Impact:** The cost of the Annual Ground Maintenance for Downtown Facilities and Regional Library Locations \$224,069.89.

**Alternatives:** 1. Approve and award of contract for the Annual Ground Maintenance for Downtown Facilities and Regional Library Locations to Truegreen, Piedmont Landscape Management, Davis Landscape Company and Jacobs Land Management of North Augusta and Augusta in the amount of \$224,069.89. 2. Do not approve the purchase.

**Recommendation:** Approve award of contract to Truegreen, Piedmont Landscape Management, Davis Landscape Company and Jacobs Land

Cover Memo

Item # 5

Management of North Augusta and Augusta in the amount of \$224,069.89.

**Funds are  
Available in the  
Following  
Accounts:**

This project is funded through Operational funds. Split between various facilities: Sheriff 273031110; PDO 101016218, Municipal 101016211, Transit 101016222. Judicial 101016215, Library 101065110.

**REVIEWED AND APPROVED BY:**

**Finance.**

**Law.**

**Administrator.**

**Clerk of Commission**

---



# Central Services Department

Takiyah A. Douse, Director  
Lonnie Wimberly, Deputy Director

Facilities Division  
2760 Peach Orchard Road, Augusta GA 30906  
(706) 821-2426 Phone (706) 799-5077 Fax

## MEMORANDUM

**TO:** Ms. Geri Sams, Director, Procurement Department  
**FROM:** Mrs. Takiyah A. Douse, Director, Central Services Department  
**DATE:** August 2, 2019  
**SUBJECT:** Bid Item #19-187A Grounds Maintenance for Downtown Facilities

Four responsive bid proposals were received on June 25, 2019 for the referenced Bid Item. We are recommending award to the following vendors for grounds maintenance services as indicated in the tables below.

- Davis Landscape Company of Augusta, GA
- Jacobs Land Management of Augusta, GA
- Piedmont Landscape Management of Augusta, GA
- Truegreen of North Augusta, SC

| Location                        | Vendor    | Monthly Price | 2019 Total  |
|---------------------------------|-----------|---------------|-------------|
| Sheriff Administration Building | Jacobs    | \$475.00      | \$1,900.00  |
| Public Defender Office          | Jacobs    | \$575.00      | \$2,300.00  |
| Municipal Building              | Truegreen | \$1,636.39    | \$6,545.56  |
| S. Transit Bus Operation        | Jacobs    | \$1,700.00    | \$6,800.00  |
| Augusta Judicial Center         | Piedmont  | \$2,582.34    | \$10,329.36 |
| Library Location                | Vendor    | Monthly Price | 2019 Total  |
| Maxwell Library                 | Davis     | \$284.45      | \$1,137.80  |
| HQ Library                      | Davis     | \$455.65      | \$1,822.60  |
| Appleby Library                 | Davis     | \$638.48      | \$2,553.92  |
| Friedman Library                | Davis     | \$761.47      | \$3,045.88  |

| Location                        | Vendor    | Monthly Price | 2020 Total  |
|---------------------------------|-----------|---------------|-------------|
| Sheriff Administration Building | Jacobs    | \$475.00      | \$5,700.00  |
| Public Defender Office          | Jacobs    | \$575.00      | \$6,900.00  |
| Municipal Building              | Truegreen | \$1,636.39    | \$19,636.68 |
| S. Transit Bus Operation        | Jacobs    | \$1,700.00    | \$20,400.00 |
| Augusta Judicial Center         | Piedmont  | \$2,582.34    | \$30,988.08 |
| Library Location                | Vendor    | Monthly Price | 2020 Total  |
| Maxwell Library                 | Davis     | \$284.45      | \$3,413.40  |
| HQ Library                      | Davis     | \$455.65      | \$5,467.80  |
| Appleby Library                 | Davis     | \$638.48      | \$7,661.76  |
| Friedman Library                | Davis     | \$761.47      | \$9,137.64  |

**Optional One Year Extension**

| <b>Location</b>          | <b>Vendor</b> | <b>Monthly Price</b> | <b>2021 Total</b> |
|--------------------------|---------------|----------------------|-------------------|
| Sheriff Admin Building   | Jacobs        | \$475.00             | \$5,700.00        |
| Public defender Office   | Jacobs        | \$575.00             | \$6,900.00        |
| Municipal building       | Truegreen     | \$1,685.48           | \$20,225.76       |
| S. Transit Bus Operation | Jacobs        | \$1,700.00           | \$20,400.00       |
| Augusta Judicial Center  | Piedmont      | \$2,582.34           | \$30,988.08       |
| <b>Library Location</b>  | <b>Vendor</b> | <b>Monthly Price</b> | <b>2021 Total</b> |
| Maxwell Library          | Davis         | \$292.98             | \$3,515.76        |
| HQ Library               | Davis         | \$469.32             | \$5,631.84        |
| Appleby Library          | Davis         | \$657.63             | \$7,891.56        |
| Friedman Library         | Davis         | \$784.31             | \$9,411.72        |

Thank you for your assistance in securing these prices and your hard work moving us to this point. Please do not hesitate to call if you have any questions or need additional clarification.

cc: Lonnie Wimberly  
Takiyah A. Douse

### Invitation to Re- Bid

Sealed re-bids will be received at this office until **Tuesday, June 25, 2019 @ 11:00 a.m.** for furnishing:

**Re-Bid Item #19-187A    Ground Maintenance for Downtown Facilities and Regional Library Locations - Augusta, GA Central Services Department – Facilities Maintenance**

Re- Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director  
Augusta Procurement Department  
535 Telfair Street - Room 605  
Augusta, Georgia 30901

Re-Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

**A Mandatory Pre Bid Conference will be held on Friday, June 7, 2019 @ 10:00 a.m. in the Procurement Department, 535 Telfair Street, Room 605.**

**All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Tuesday, June 11, 2019 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.**

No re-bids may be withdrawn for a period of ninety (90) days after bids have been opened, pending the execution of contract with the successful bidder.

***Invitation for bids and specifications.*** An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

**Correspondence must be submitted via mail, fax or email as follows:**

Augusta Procurement Department  
Attn: Geri A. Sams, Director of Procurement  
535 Telfair Street, Room 605  
Augusta, GA 30901  
Fax: 706-821-2811 or Email: [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov)

**No bid will be accepted by fax, all must be received by mail or hand delivered.**

GERI A. SAMS, Procurement Director

Publish:

|                   |                              |
|-------------------|------------------------------|
| Augusta Chronicle | May 16, 23, 30, June 6, 2019 |
| Metro Courier     | May 16, 2019                 |

|                                                                                                                                                                                                                                                                                                                                                               |                                                          |              |                                                                       |              |                                                                                      |              |                                                                                 |              |                                                                               |              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|--------------|-----------------------------------------------------------------------|--------------|--------------------------------------------------------------------------------------|--------------|---------------------------------------------------------------------------------|--------------|-------------------------------------------------------------------------------|--------------|
| <div><div></div><div><div>Bid Opening Item #19-187A Grounds Maintenance for Downtown and Regional Library Locations<br/>for Augusta, Georgia- Central Services Department-Facilities Maintenance Division<br/>Bid Due: Tuesday, June 25, 2019 @ 11:00 a.m.</div></div></div> |                                                          |              |                                                                       |              |                                                                                      |              |                                                                                 |              |                                                                               |              |
| Total Number Specifications Mailed Out: 30<br>Total Number Specifications Download (Demandstar): 5<br>Total Electronic Notifications (Demandstar): 78<br>Mandatory Pre-Bid/Telephone Conference: 10<br>Total packages submitted: 1<br>Total Non-Compliant: 1                                                                                                  |                                                          |              |                                                                       |              |                                                                                      |              |                                                                                 |              |                                                                               |              |
| VENDORS                                                                                                                                                                                                                                                                                                                                                       | TRUGREEN<br>110 SHORTCUT ROAD<br>NORTH AUGUSTA, SC 29201 |              | H & H CONCRETE FINISHING<br>1820 FAIRVIEW AVENUE<br>AUGUSTA, GA 30904 |              | PIEDMONT LANDSCAPE<br>MANAGEMENT<br>1048 B FRANKE INDUSTRIAL DR<br>AUGUSTA, GA 30909 |              | DAVIS LANDSCAPE COMPANY<br>702 MCKNIGHT INDUSTRIAL<br>BLVD<br>AUGUSTA, GA 30907 |              | JACOBS LAND MANAGEMENT<br>733 SCOTT NIXON MEMORIAL<br>DR<br>AUGUSTA, GA 30907 |              |
| Attachment B                                                                                                                                                                                                                                                                                                                                                  | Yes                                                      |              | Yes                                                                   |              | Yes                                                                                  |              | Yes                                                                             |              | Yes                                                                           |              |
| E-Verify Number                                                                                                                                                                                                                                                                                                                                               | 17419                                                    |              | 1339871                                                               |              | 1365649                                                                              |              | 310404                                                                          |              | 417873                                                                        |              |
| SAVE Form                                                                                                                                                                                                                                                                                                                                                     | Yes                                                      |              | Yes                                                                   |              | Yes                                                                                  |              | Yes                                                                             |              | Yes                                                                           |              |
| Addendum 1                                                                                                                                                                                                                                                                                                                                                    | Yes                                                      |              | Yes                                                                   |              | Yes                                                                                  |              | Yes                                                                             |              | Attachment not available                                                      |              |
| Pesticide License                                                                                                                                                                                                                                                                                                                                             | 16524                                                    |              | 54828<br>Private<br>No Copy / Non-Compliant                           |              | 101228                                                                               |              | 16936                                                                           |              | 7275                                                                          |              |
| Ground Maintenance Fee through December 31, 2020                                                                                                                                                                                                                                                                                                              |                                                          |              |                                                                       |              |                                                                                      |              |                                                                                 |              |                                                                               |              |
| Central Services<br>Department                                                                                                                                                                                                                                                                                                                                |                                                          |              |                                                                       |              |                                                                                      |              |                                                                                 |              |                                                                               |              |
| Location                                                                                                                                                                                                                                                                                                                                                      | Monthly Price                                            | Yearly Price | Monthly Price                                                         | Yearly Price | Monthly Price                                                                        | Yearly Price | Monthly Price                                                                   | Yearly Price | Monthly Price                                                                 | Yearly Price |
| 1. Municipal Building<br>535 Telfair Street                                                                                                                                                                                                                                                                                                                   | \$1,636.39                                               | \$19,640.32  | NO BID                                                                | NO BID       | \$2,629.41                                                                           | \$31,552.92  | \$1,771.68                                                                      | \$21,260.16  | \$2,250.00                                                                    | \$27,000.00  |
| 2. Sheriff Admin<br>Building<br>400 Walton Way                                                                                                                                                                                                                                                                                                                | \$859.76                                                 | \$10,317.20  | NO BID                                                                | NO BID       | \$1,404.27                                                                           | \$16,851.24  | \$891.39                                                                        | \$10,696.64  | \$475.00                                                                      | \$5,700.00   |
| 3. Public Defender Office<br>902 Greene Street                                                                                                                                                                                                                                                                                                                | \$1,000.36                                               | \$12,004.32  | NO BID                                                                | NO BID       | \$756.99                                                                             | \$9,083.88   | \$1,037.22                                                                      | \$12,446.64  | \$575.00                                                                      | \$6,900.00   |
| 4. Augusta Judicial<br>Center<br>735 James Brown Blvd                                                                                                                                                                                                                                                                                                         | \$2,970.74                                               | \$35,648.85  | NO BID                                                                | NO BID       | \$2,582.34                                                                           | \$30,988.08  | \$2,708.10                                                                      | \$32,497.20  | \$2,775.00                                                                    | \$33,300.00  |
| 5. Transit Bus<br>Operations<br>Maintenance Facility<br>2844 Regency Blvd                                                                                                                                                                                                                                                                                     | \$1,805.79                                               | \$21,669.45  | NO BID                                                                | NO BID       | \$3,222.25                                                                           | \$38,667.00  | \$2,695.87                                                                      | \$32,350.48  | \$1,700.00                                                                    | \$20,400.00  |
| Augusta Regional Library                                                                                                                                                                                                                                                                                                                                      |                                                          |              |                                                                       |              |                                                                                      |              |                                                                                 |              |                                                                               |              |
| Location                                                                                                                                                                                                                                                                                                                                                      | Monthly Price                                            | Yearly Price | Monthly Price                                                         | Yearly Price | Monthly Price                                                                        | Yearly Price | Monthly Price                                                                   | Yearly Price | Monthly Price                                                                 | Yearly Price |
| 1. HQ Library<br>823 Telfair Street                                                                                                                                                                                                                                                                                                                           | \$742.38                                                 | \$8,908.50   | NO BID                                                                | NO BID       | \$1,030.19                                                                           | \$12,362.28  | \$455.65                                                                        | \$5,467.85   | \$775.00                                                                      | \$9,300.00   |
| 2. Appleby Library<br>2260 Walton Way                                                                                                                                                                                                                                                                                                                         | \$895.71                                                 | \$10,748.52  | NO BID                                                                | NO BID       | \$841.12                                                                             | \$10,093.44  | \$638.48                                                                        | \$7,661.68   | \$670.00                                                                      | \$8,040.00   |
| 3. Friedman Library<br>1447 Jackson Road                                                                                                                                                                                                                                                                                                                      | \$882.51                                                 | \$10,590.10  | NO BID                                                                | NO BID       | \$1,260.09                                                                           | \$15,121.08  | \$761.47                                                                        | \$9,137.72   | \$670.00                                                                      | \$8,040.00   |
| 4. Maxwell Library<br>927 Lumpkin Road                                                                                                                                                                                                                                                                                                                        | \$564.01                                                 | \$6,768.12   | \$2,400.00                                                            | \$28,800.00  | \$422.97                                                                             | \$5,075.72   | \$284.45                                                                        | \$3,413.42   | \$575.00                                                                      | \$6,900.00   |
| Ground Maintenance Fee for One Year Extension through December 31, 2021                                                                                                                                                                                                                                                                                       |                                                          |              |                                                                       |              |                                                                                      |              |                                                                                 |              |                                                                               |              |
| Central Services<br>Department                                                                                                                                                                                                                                                                                                                                |                                                          |              |                                                                       |              |                                                                                      |              |                                                                                 |              |                                                                               |              |
| Location                                                                                                                                                                                                                                                                                                                                                      | Monthly Price                                            | Yearly Price | Monthly Price                                                         | Yearly Price | Monthly Price                                                                        | Yearly Price | Monthly Price                                                                   | Yearly Price | Monthly Price                                                                 | Yearly Price |
| 1. Municipal Building<br>535 Telfair Street                                                                                                                                                                                                                                                                                                                   | \$1,685.48                                               | \$20,225.76  | NO BID                                                                | NO BID       | \$2,629.41                                                                           | \$31,552.92  | \$1,824.84                                                                      | \$21,898.08  | \$2,250.00                                                                    | \$27,000.00  |
| 2. Sheriff Admin<br>Building<br>400 Walton Way                                                                                                                                                                                                                                                                                                                | NO BID                                                   | NO BID       | NO BID                                                                | NO BID       | \$1,404.27                                                                           | \$16,851.24  | \$918.13                                                                        | \$11,017.56  | \$475.00                                                                      | \$5,700.00   |
| 3. Public Defender Office<br>902 Greene Street                                                                                                                                                                                                                                                                                                                | \$1,030.37                                               | \$12,364.44  | NO BID                                                                | NO BID       | \$756.99                                                                             | \$9,083.88   | \$1,068.34                                                                      | \$12,820.08  | \$575.00                                                                      | \$6,900.00   |
| 4. Augusta Judicial<br>Center<br>735 James Brown Blvd                                                                                                                                                                                                                                                                                                         | \$3,059.86                                               | \$36,718.32  | NO BID                                                                | NO BID       | \$2,582.34                                                                           | \$30,988.08  | \$2,789.34                                                                      | \$33,472.08  | \$2,775.00                                                                    | \$33,300.00  |
| 5. Transit Bus<br>Operations<br>Maintenance Facility<br>2844 Regency Blvd                                                                                                                                                                                                                                                                                     | \$1,859.96                                               | \$22,319.52  | NO BID                                                                | NO BID       | \$3,222.25                                                                           | \$38,667.00  | \$2,776.75                                                                      | \$33,321.00  | \$1,700.00                                                                    | \$20,400.00  |
| Augusta Regional Library                                                                                                                                                                                                                                                                                                                                      |                                                          |              |                                                                       |              |                                                                                      |              |                                                                                 |              |                                                                               |              |
| Location                                                                                                                                                                                                                                                                                                                                                      | Monthly Price                                            | Yearly Price | Monthly Price                                                         | Yearly Price | Monthly Price                                                                        | Yearly Price | Monthly Price                                                                   | Yearly Price | Monthly Price                                                                 | Yearly Price |
| 1. HQ Library<br>823 Telfair Street                                                                                                                                                                                                                                                                                                                           | \$746.65                                                 | \$8,959.80   | NO BID                                                                | NO BID       | \$1,030.19                                                                           | \$12,362.28  | \$469.32                                                                        | \$5,631.84   | \$775.00                                                                      | \$9,300.00   |
| 2. Appleby Library<br>2260 Walton Way                                                                                                                                                                                                                                                                                                                         | \$922.58                                                 | \$11,070.96  | NO BID                                                                | NO BID       | \$841.12                                                                             | \$10,093.44  | \$657.63                                                                        | \$7,891.56   | \$670.00                                                                      | \$8,040.00   |
| 3. Friedman Library<br>1447 Jackson Road                                                                                                                                                                                                                                                                                                                      | \$908.98                                                 | \$10,907.76  | NO BID                                                                | NO BID       | \$1,260.09                                                                           | \$15,121.08  | \$784.31                                                                        | \$9,411.72   | \$670.00                                                                      | \$8,040.00   |
| 4. Maxwell Library<br>927 Lumpkin Road                                                                                                                                                                                                                                                                                                                        | \$580.93                                                 | \$6,971.16   | \$2,400.00                                                            | \$28,800.00  | \$422.97                                                                             | \$5,075.72   | \$292.98                                                                        | \$3,515.76   | \$575.00                                                                      | \$6,900.00   |
| The Following Vendors Did Not Submit a Bid Package: HUCK CONSTRUCTION P.O. BOX 66771 AUGUSTA, GA 30906; CLEAN CUT LANDSCAPE 2712 DAVIS MILL RD HEPHIZBAH, GA 30815; JC LAWN CARE 1419 SUMMIT WAY GROVETOWN, GA 30813; TWIN LAKES LANDSCAPING, LLC P.O. BOX 1424 AIKEN, SC 29802; BUILDING BONDS MAINTENANCE SVC 945 7TH STREET AUGUSTA, GA 30901              |                                                          |              |                                                                       |              |                                                                                      |              |                                                                                 |              |                                                                               |              |

**Mandatory Pre-Bid Conference Sign-In-Sheet**  
**Re-Bid Item #19-187A Grounds Maintenance for Downtown Facilities and Regional Library Locations**  
**For Augusta, GA – Central Services Department-Facilities Maintenance Division**  
**Friday, June 7, 2019 @ 10:00 a.m.**  
**PLEASE PRINT**

| NAME                                         | COMPANY/DEPT.                    | ADDRESS/CITY/STATE/<br>ZIP CODE                       | TELEPHONE<br>NUMBER            | FAX NUMBER   | EMAIL                                | Prime/Sub |
|----------------------------------------------|----------------------------------|-------------------------------------------------------|--------------------------------|--------------|--------------------------------------|-----------|
| 1. Darrell White<br><i>Darrell White</i>     | Procurement                      | 535 Telfair Street,<br>Suite 605<br>Augusta, GA 30901 | 706-821-2423                   | 706-821-2811 | procbidandcontract<br>@augustaga.gov |           |
| 2. Tabitha Daniels<br><i>Tabitha Daniels</i> | Procurement                      | 535 Telfair Street,<br>Suite 605<br>Augusta, GA 30901 | 706-821-4251                   | 706-821-2811 | procbidandcontract<br>@augustaga.gov |           |
| 3. Nancy Williams                            | Procurement                      | 535 Telfair Street,<br>Suite 605<br>Augusta, GA 30901 | 706-821-2888                   | 706-821-2811 | procbidandcontract<br>@augustaga.gov |           |
| 4. Tywanna Scott                             | Procurement                      | 535 Telfair Street,<br>Suite 605<br>Augusta, GA 30901 | 706-821-2355                   | 706-821-2811 | procbidandcontract<br>@augustaga.gov |           |
| 5. Joy Fiske                                 | Trugreen                         | 110 Shortest Rd<br>N. Augusta SC<br>29201             | <del>706</del><br>803 257-6750 |              | jygfiske@<br>conestog.net            | Prime     |
| 6. Patrick Wells                             | Piedmont Landscape<br>Management | 1048 B Franke<br>Industrial Dr<br>Augusta, GA 30909   | 706.800.8260                   |              | patrick@<br>piedmont<br>augusta.com  | Prime     |
| 7. Herman Hazei                              | H+H Concrete                     | 1820 FAWNVIEW AVE<br>AUGUSTA GA.<br>30901             | 706<br>220-3538                |              | hhconcrete<br>100@yahoo.<br>com      |           |

**Mandatory Pre-Bid Conference Sign-In-Sheet**  
**Re-Bid Item #19-187A Grounds Maintenance for Downtown Facilities and Regional Library Locations**  
**For Augusta, GA – Central Services Department-Facilities Maintenance Division**  
**Friday, June 7, 2019 @ 10:00 a.m.**  
**PLEASE PRINT**

| NAME                      | COMPANY/DEPT.                   | ADDRESS/CITY/STATE/<br>ZIP CODE                      | TELEPHONE<br>NUMBER | FAX NUMBER                         | EMAIL                                    | Prime/Sub |
|---------------------------|---------------------------------|------------------------------------------------------|---------------------|------------------------------------|------------------------------------------|-----------|
| 8. Wavered<br>Williams    | Huck<br>Construction            | P.O. Box 6671<br>Augusta, GA<br>30905                | 706<br>288-9880     | Williams<br>at 2204<br>@ Gmail.com | Williams<br>at 2204<br>@ Gmail.com       | Sub       |
| 9. Juan Carlos<br>Bonilla | JC Lawn Care                    | 1419 Summit Way<br>Grouctown GA<br>30813             | (662)<br>215-1373   |                                    |                                          | Prime     |
| 10. William<br>Gregg      | Twins Lakes<br>Landscaping, LLC | P.O. Box 1424<br>Aiken, S.C. 29802                   | (803)<br>917-2848   |                                    | burt@<br>twinslakesllc.com               | Prime     |
| 11. GREGG<br>DONTAM       | DAVIS<br>LANDSCAPE<br>COMPANY   | P.O. BOX<br>350<br>EVANS, GA 30809                   | 803-634-2012        | /                                  | gdonkam@<br>dlcgothart.com               | Prime     |
| 12. NATHAN<br>SINGLETARY  | CLEAN CUT<br>LANDSCAPING        | 2712 DAVIS MILL RD<br>HEPHERBHAM GA. 30815           | 706-833-7096        |                                    |                                          | Prime     |
| 13. Roddy<br>Jacobs       | Jacobs<br>Land<br>Management    | 733 Scott Nixon<br>Memorial Dr.<br>Augusta, GA 30907 | 700-364-<br>3004    |                                    | riacobs@<br>jacobsland<br>management.com | Prime     |
| 14. Lonnie<br>Wimberly    | C.S.FAC.                        | 2760 Peachtree Dr<br>Augusta, GA<br>30906            | 706<br>821<br>1948  |                                    | lwimberly@<br>csfacga.com                |           |
| 15. Lauren Saul           | Compliance Dept.                | 535 Telair St<br>Suite 530<br>Augusta, GA 30901      | 706-821-2406        |                                    | lsaul@<br>augustaga.gov                  |           |

Item # 5

2013

**Mandatory Pre-Bid Conference Sign-In-Sheet**  
**Re-Bid Item #19-187A Grounds Maintenance for Downtown Facilities and Regional Library Locations**  
**For Augusta, GA – Central Services Department-Facilities Maintenance Division**  
**Friday, June 7, 2019 @ 10:00 a.m.**  
**PLEASE PRINT**

| NAME                | COMPANY/DEPT.                                    | ADDRESS/CITY/STATE/<br>ZIP CODE         | TELEPHONE<br>NUMBER | FAX NUMBER   | EMAIL                         | Prime/Sub        |
|---------------------|--------------------------------------------------|-----------------------------------------|---------------------|--------------|-------------------------------|------------------|
| 16. Mashell Fashion | Augusta-Richmond County<br>Public Library System | 823 Telfair Street<br>Augusta, GA 30901 | 706 821-2602        | 706 724-6762 | fashionmcareps.org            | Library Director |
| 17. Carla Evans     | Building Bonds<br>Maintenance Suc                | 945 74th St.<br>Augusta, GA 30901       | 706-728-1704        |              | buildingbonds08<br>@gmail.com |                  |
| 18.                 |                                                  |                                         |                     |              |                               |                  |
| 19.                 |                                                  |                                         |                     |              |                               |                  |
| 20.                 |                                                  |                                         |                     |              |                               |                  |
| 21.                 |                                                  |                                         |                     |              |                               |                  |
| 22.                 |                                                  |                                         |                     |              |                               |                  |
| 23. Item # 5        |                                                  |                                         |                     |              |                               |                  |

3 of 3

# BIDDERS LIST

BID ITEM # 19-187A COST \$ \_\_\_\_\_

| #  | COMPANY'S NAME &<br>CONTACT PERSON                                 | COMPLETE MAILING ADDRESS<br>TELEPHONE & FAX NUMBERS         | DATE    | SPEC # | INITIALS | MAILED BY |
|----|--------------------------------------------------------------------|-------------------------------------------------------------|---------|--------|----------|-----------|
| 1  | CyberGroup Realty<br>John E. Wilder Sr.                            | 3550 Crawfordville Dr.<br>Augusta, GA 30909<br>706-951-5083 | 5/22/19 |        | JD       | Picked up |
| 2  | Vision Lawn Service<br>and Property Management<br>David C. Goodwin | 2503 Hastings Drive<br>Augusta, GA 30906<br>561-619-1217    | 5/16/19 |        | JD       | Picked up |
| 3  |                                                                    |                                                             |         |        |          |           |
| 4  |                                                                    |                                                             |         |        |          |           |
| 5  |                                                                    |                                                             |         |        |          |           |
| 6  |                                                                    |                                                             |         |        |          |           |
| 7  |                                                                    |                                                             |         |        |          |           |
| 8  |                                                                    |                                                             |         |        |          |           |
| 9  |                                                                    |                                                             |         |        |          |           |
| 10 |                                                                    |                                                             |         |        |          |           |
| 11 |                                                                    |                                                             |         |        |          | Item # 5  |

## Planholders List - DemandStar

User: Daniels, Tabitha

Organization:

City of Augusta, GA (Augusta Commission)

Logout

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## Planholders List

Member Name City of Augusta, GA (Augusta Commission)

Bid Number ITB-19-187A-0-2019/nw

Bid Name Grounds Maintenance for Downtown Facilities and Regional Library Locations

1 Document(s) found for this bid

6 Planholder(s) found.

[Add Planholder](#)

| Supplier Name ▲             | Phone      | Fax | Doc Count | Attributes | Programs | Actions                   |
|-----------------------------|------------|-----|-----------|------------|----------|---------------------------|
| Action Jackson Services LLC | 2564360742 |     | 1         |            |          | <a href="#">Documents</a> |
| Clean Cut Landscaping       | 7068337096 |     | 1         |            |          | <a href="#">Documents</a> |
| Copeland's lawncare         | 7065649245 |     | 1         |            |          | <a href="#">Documents</a> |
| Dodge Data                  | 4133767032 |     | 1         |            |          | <a href="#">Documents</a> |
| Justice & Son, LLC          | 7068719457 |     | 1         |            |          | <a href="#">Documents</a> |
| Southern Land Management    | 7063055691 |     | 1         |            |          | <a href="#">Documents</a> |

Page 1 of 1

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Item # 5

**PIEDMONT LANDSCAPE MANAGEMENT**  
**1048 FRANKE INDUSTRIAL DR**  
**AUGUSTA, GA 30909**

**SOUTHERN NATURE LANDSCAPING**  
**1059 FRANKE INDUSTRIAL DR**  
**AUGUSTA, GA 30909**

**AUGUSTA QUALITY LAWN CARE**  
**1540 KERON WAY**  
**HEPHZIBAH, GA 30815**

**BETWEEN THE EDGES**  
**816 EDGEFIELD ROAD**  
**NORTH AUGUSTA, SC 29841**

**NORTH GEORGIA LANDSCAPE**  
**PO BOX 585**  
**STATHAM, GA 30666**

**JONATHAN KILPATRICK**  
**SEASONS LANDSCAPES**  
**P.O. BOX 33222**  
**DECATUR, GA 30033**

**DAVIS LANDSCAPE COMPANY**  
**PO BOX 350**  
**EVANS GA 30809**

**PAUL'S LANDSCAPING**  
**ATTN: PAUL ROBERTO**  
**P.O. BOX 394**  
**PINE LAKE, GA 30072-0394**

**BUILDING BONDS MAINTENANCE**  
**SERVICES**  
**945 7<sup>TH</sup> STREET**  
**AUGUSTA, GA 30901**

**VISION TREE MAINENANCE**  
**2503 HASTINGS DRIVE**  
**AUGUSTA, GA 30906**

**HERMAN HAZEL**  
**1820 FAIRVIEW AVENUE**  
**AUGUSTA, GA 30904**

**DALZELL DESIGN LANDSCAPING**  
**500 NORWICH RD**  
**AUGUSTA, GA 30909**

**CSRA LANDSCAPING**  
**C/O SYLVIA ROBINSON**  
**2321 H PEACH ORCHARD RD**  
**AUGUSTA, GEORGIA 30906**

**THE GROUNDSMAN**  
**5000 GROPP WAY**  
**EVANS, GA 30809**

**CLEAN CUT LANDSCAPING**  
**2712 DAVIS MILL RD**  
**HEPHZIBAH, GA 30815**

**GEORGE WILSON CONTRACTING**  
**3608 KENTWOOD DRIVE**  
**AUGUSTA, GA 30906**

**RISE AND SHINE LAWNCARE/**  
**LANDSCAPING**  
**P.O. BOX 443**  
**HEPHZIBAH, GA 30815**

**JACOBS LAND MANAGEMENT**  
**733 SCOTT NIXON MEMORIAL DRIVE**  
**AUGUSTA, GA 30907**

**GARRETT ENTERPRISE**  
**3070 DAMASCUS RD. SUITE R**  
**AUGUSTA, GA 30909**

**BULLDOGS CUTS**  
**ATTN: KEITH HARRISON**  
**907 PARK AVE.**  
**AUGUSTA, GA 30901**

**GEORGE JONES**  
**1520 FLAGLER ROAD**  
**AUGUSTA, GA 30909**

**PRESCOTT INDUSTRIES**  
**ATTN: ARTHUR PRESCOTT**  
**2404 OLD SAVANNAH ROAD**  
**AUGUSTA, GA 30906**

**LAWNS UNLIMITED**  
**ATTN: TRAVIS PRICE**  
**2570 LOUISVILLE ROAD**  
**APPLING, GA 30802**

**SOUTHERN NATURAL LANDSCAPING**  
**1059 FRANKE INDUSTRIAL DR**  
**AUGUSTA, GA 30909**

**TAKIYAH DOUSE**  
**CENTRAL SERVICES DEPARTMENT ADMIN**

**LONNIE WIMBERLY**  
**FACILITIES MAINTENANCE DEPT**

**TREZA EDWARDS**  
**COMPLIANCE**

**PEACH STATE LAWCARE  
2307 OVERLOOK RD  
AUGUSTA, GA 30906**

**ROBERT FORMANS LAWN CARE  
LANDSCAPING  
2815 LUMPKIN RD.  
AUGUSTA, GA 30906**

**RE-BID ITEM #19-187A  
GROUNDS MAINTENANCE FOR DOWNTOWN  
FACILITIES AND REGIONAL LIBRARY LOCATIONS  
FOR AUGUSTA, GA-CENTRAL SERVICES  
DEPARTMENT-FACILITIES MAINTENANCE  
DIVISION  
BID DUE: TUES 6/25/19@ 11:00 AM**

**RE-BID ITEM #19-187A  
GROUNDS MAINTENANCE FOR DOWNTOWN  
FACILITIES AND REGIONAL LIBRARY LOCATIONS  
FOR AUGUSTA, GA-CENTRAL SERVICES  
DEPARTMENT-FACILITIES MAINTENANCE  
DIVISION  
BID MAILED: 5/16/19**

|           |                                                              |                                                   |   |     |
|-----------|--------------------------------------------------------------|---------------------------------------------------|---|-----|
| 272119860 | <a href="#">southern landscapes</a><br>2019-05-16            | denham2000@charter.net<br>denham, kevin           | N | NOM |
| 257602161 | <a href="#">spanglergilbert</a><br>2019-05-16                | gilbert.spangler74@gmail.com<br>spangler, gilbert | N | NOM |
| 128560166 | <a href="#">thompsonarthur</a><br>2019-05-16                 | arthurslawnservice@yahoo.com<br>thompson, arthur  | Y | AFA |
| 262522832 | <a href="#">top notch landscapes</a><br>2019-05-16           | INFO.PERFECTCUTS@GMAIL.COM<br>PHILLIPS, TARON     | Y | AFA |
|           | top notch landscapes<br>2019-05-16                           | vphillips808@gmail.com<br>phillips, valerie       |   |     |
| 262577815 | <a href="#">whiddon landscaping, llc</a><br>2019-05-16       | whiddonlandscaping@yahoo.com<br>mccranie, kevin   | N | NOM |
| 262997164 | <a href="#">woodman tree&amp;land services</a><br>2019-05-16 | woodmantree@live.com<br>wood, anthony             | N | NOM |

| ETHNIC GROUP             | COUNT |
|--------------------------|-------|
| African American         | 330   |
| Asian American           | 14    |
| Native American          | 13    |
| Hispanic/Latino          | 24    |
| Pacific Island/American  | 0     |
| Non Minority             | 777   |
| Not Classified           | 0     |
| Total Number of Vendors  | 1158  |
| Total Number of Contacts | 1657  |

PR\_bid\_email\_list

Item # 5



**Administrative Services Committee Meeting  
8/13/2019 1:10 PM  
Augusta Code Section 3-7-33**

---

**Department:**

**Presenter:** Commissioner Dennis Williams

**Caption:** Discuss and review Augusta Code Section 3-7-33 Marijuana.  
**(Requested by Commissioner Dennis Williams)**

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are  
Available in the  
Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

boys, porters, elevator operators or house detectives, shall maintain a register or list of such employees, which register shall show the correct name of each such employee, his nickname, his address, the date when such employee first became an employee, the date his employment was terminated, and such other information as the Sheriff's Department shall require.

Such register shall be available at all times for inspection by the Sheriff's Department.

**Sec. 3-7-28. Iceboxes, refrigerators, etc.—Leaving abandoned, unattended, etc.**

It shall be unlawful for any person to leave outside of any building or dwelling in a place accessible to children any abandoned, unattended or discarded icebox, refrigerator or any other container of any kind which has an airtight door or lock which may not be released for opening from the inside of such icebox, refrigerator or container. It shall be unlawful for any person to leave outside of any building or dwelling in a place accessible to children any abandoned, unattended or discarded icebox, refrigerator or any other container of any kind which has an airtight snap-lock or other device thereon without first removing such snap-lock or doors from such icebox, refrigerator or container. Each day such violation is committed or permitted to continue, shall constitute a separate offense and shall be punishable as such hereunder.

**Sec. 3-7-29. Lewdness, indecent exposure, obscene language, etc.**

It shall be unlawful for any person within Augusta-Richmond County, on any street or public place, including hotels, apartment houses and boardinghouses, to engage in any indecent, lewd or immoral act or behavior, or make any indecent exposure of his person, or who shall use obscene, vulgar or profane language.

**Sec. 3-7-30. Failure to obey an officer.**

Any person found idling, loitering or loafing upon the streets or in any public place of Augusta-Richmond County who refuses, upon demand, to furnish to an officer of the Sheriff's Department

some object of identification such as driver's license, social security card, charge card or something similar thereto, or who refuses to give his name and address and to explain why he is present, shall be punished as provided herein.

**Sec. 3-7-31. Loitering or loafing—Obstructing streets or sidewalks.**

Any person who shall loiter on any street, sidewalk or crossing in such a manner as to be an obstruction to free passage thereon, and who shall fail to promptly move on when notified to do so by any officer of the Sheriff's Department, or by any citizen in front of, or near, whose residence of place of business such loitering is carried on, shall be punished as provided herein.

**Sec. 3-7-32. Prohibition—Ticket brokers—Masters Golf Tournament.**

**Editor's note**—State Laws has pre-empted Augusta's Ordinance No. 6467, § 1, adopted April 2, 2002, on Master Sales Tickets, Public Events.

**Sec. 3-7-33. Marijuana.**

(a) It shall be unlawful for any person to manufacture, compound, mix, cultivate, grow or otherwise prepare or produce, sell, barter, smoke, exchange, give away, dispense, distribute, leave with, dispose of, deliver, administer, prescribe or offer to do any of them, possess or have under his control any marijuana, except for bona fide medical or scientific purposes, or for the bona fide purpose of applying marijuana for such medical or scientific purposes.

(b) It shall be unlawful for any person to manufacture, compound, smoke, mix, cultivate, grow or otherwise prepare or produce, or possess or have under his control any marijuana on or near the grounds of any school, college or other educational institution, or any prison, jail, reformatory or other penal or corrective institution, or to sell, barter, exchange, give away, dispense, distribute, leave with, dispose of, deliver, administer, prescribe or offer to do any of them, any marijuana to any person attending any school, college or other educational institution, or to any inmate of any prison, jail, reformatory or other penal or corrective institution.

## PUBLIC SAFETY

§ 3-7-37

(c) The provisions of this section shall not apply to common carriers or to warehousemen, while engaged in lawfully transacting their businesses as such, or to any employee of the same acting within the scope of his employment; or to public officers or their employees in the performance of their official duties requiring possession or control of marijuana; or to temporary incidental possession by employees or agents of persons lawfully entitled to possession, or by persons whose possession is for the purpose of aiding public officers in performing their official duties.

(d) The following words and phrases, as used in this section, shall have the following meanings, unless the context otherwise requires:

- (1) *Marijuana* includes the following substances, by whatever names they may be designated:
  - a. the dried, flowering or fruiting tops of the pistillate plant *Cannabis Sativa* L., from which the resin has not been extracted.
  - b. the resin extracted from such tops, and
  - c. every compound, manufacture, salt derivate, mixture or preparation of such resin, or such tops from which the resin has not been extracted.
- (2) *Medical purposes* include only such uses as may be prescribed or authorized in the course of his professional practice by a person authorized by law to practice medicine, dentistry or veterinary medicine, or by any other person authorized by law to treat sick or injured human beings or animals.
- (3) *Person* includes any corporation, association, copartnership or one or more individuals.
- (4) *Scientific purposes* include any use for research, instruction or analysis.

**Sec. 3-7-34. Parades—Commercially sponsored parades prohibited on Saturday; exception.**

It shall be unlawful for any person to promote, stage or participate in any commercially sponsored

parade on the streets of Augusta-Richmond County on Saturday, except with the prior approval of the Commission.

**Sec. 3-7-35. Impersonation of law enforcement officer.**

It shall be unlawful for any person to impersonate or attempt to impersonate or otherwise pass himself off as a law enforcement officer or other person invested by the Commission with the authority of a law enforcement officer.

**Sec. 3-7-36. Public monuments—Injuring, defacing, etc.**

Any person who shall deface, injure or commit any trespass upon the Confederate Monument on Broad Street between McIntosh and Jackson Streets, or the monument to the signers of the Declaration of Independence on Greene Street in front of the Municipal Building, or the Confederate Cenotaph on Greene Street, between Elbert and Center Streets, or the Powder Works Chimney on the canal, or any other public monument, cenotaph or memorial structure now or hereafter erected in Augusta-Richmond County or who shall deface, injure, or commit any trespass upon the enclosure thereof, or shall enter within such enclosure, without permission shall be punished as provided herein.

**Sec. 3-7-37. Trespassing prohibited.**

It shall be unlawful for any person to:

- (a) Enter or remain upon land or premises of another in defiance of a legal request or order by the owner or some other authorized person;
- (b) Enter into or upon land or a building that is posted, locked, or otherwise fenced or enclosed in such a manner that a reasonably prudent person would understand that the owner does not want any such person on the land or in the building;
- (c) Climb on any building or other structure belonging to Augusta-Richmond County or under the possession and control of Augusta-Richmond County without hav-



**Administrative Services Committee Meeting  
8/13/2019 1:10 PM  
Award Contract for Roof Condition Assessment**

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**Department:** Central Services - Facilities

**Presenter:** Takiyah A. Douse

**Caption:** Approve award of contract to provide professional services to assess the condition of roofs on Augusta owned buildings to Terracon Consultants of Lawrenceville, GA in the amount of \$85,750.00. Bid Item 19-229

**Background:** Augusta operations are housed in more than one hundred buildings dispersed throughout the city. The roofs at these locations cover a wide range of structure types and range from flat/low slope built-up and membrane roofs to sloped metal and shingles of varying age and condition. This contract consists of inspecting, evaluating and reporting on the roofs listed in Exhibit II of this RFP. The reports shall include, but not be limited to the following information submitted in an easily referenced format:

- Location Name • Location Address •
- Schematic roof plan(s) for each structure at any given location • Roof type(s) • Roof area(s) •
- Description of substrate condition • Description of roof condition • Estimate of remaining life •
- Identification of any critical needs repairs • Suggested maintenance program to extend useful life • Estimated cost to replace roof with a comparable roof warrantable for 20 years and compliant with current codes. In current year dollars.
- Suggested modifications that could extend the life of the current and future roof membranes.

**Analysis:** RFP 19-229 was issued through the Augusta Procurement Department for statements of qualifications and proposals for the defined scope of work. Statements were received on May 28, 2019. The evaluation team convened on June 14, 2019 to review the information provided by prospective vendors outlining their team configuration and qualifications relative to meeting the work required under this RFP. Terracon Consultants of Lawrenceville, Georgia was judged to be the best qualified to perform the scope of work established under the RFP.

Cover Memo  
Item # 7

**Financial Impact:** The cost of services is \$85,750.

**Alternatives:** 1. Approve award of contract to provide professional services to assess the condition of roofs on Augusta owned buildings to Terracon Consultants of Lawrenceville, GA in the amount of \$85,750.00. 2. Do not approve the proposal.

**Recommendation:** Approve award of contract to provide professional services to assess the condition of roofs on Augusta owned buildings to Terracon Consultants of Lawrenceville, GA in the amount of \$85,750.00.

**Funds are Available in the Following Accounts:** This project is funded through SPLOST 7. 329051120-5413120 (JL 216057902)

**REVIEWED AND APPROVED BY:**

**Finance.  
Procurement.  
Law.  
Administrator.  
Clerk of Commission**

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# PROPERTIES TO BE INCLUDED ON ROOF CONDIDION ASSESSMENT - REV - ADDENDUM 1

|    | PIN            | Fac_Name                                  | PROPERTY ADDRESS |                |      | PRIMARY JURISDICTION                                                                                                                                                                                                    |
|----|----------------|-------------------------------------------|------------------|----------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | 047-1-014-00-0 | AUGUSTA MUSEUM OF HISTORY                 | 540              | REYNOLDS       | ST   | AUGUSTA MUSEUM OF HISTORY/CS - (3) unfinished metal roofs on the small buildings east of the two main buildings and the membrane roof on the connector between the two main buildings only.                             |
| 2  | 035-2-113-00-0 | EZEKIEL HARRIS HOUSE                      | 1822             | BROAD          | ST   | AUGUSTA MUSEUM/RECREATION/ CS                                                                                                                                                                                           |
| 3  | 035-2-114-00-0 | EZEKIEL HARRIS CARETAKERS HOUSE           | 1822             | BROAD          | ST   | AUGUSTA MUSEUM/RECREATION/ CS                                                                                                                                                                                           |
| 4  | 043-2-153-00-0 | AUGUSTA UTILITIES CENTRAL AVE PLANT       | 2822             | CENTRAL        | AVE  | AUGUSTA UTILITIES - Main Bldg facing Highland<br>Process Building adjacent to DQ site North side of Central<br>Storage Building across Central from main building<br>Process Building across Central from main building |
| 5  | 135-0-008-00-0 | AUGUSTA UTILITES WWT PLANT                | 1820             | DOUG BARNARD   | PKWY | AUGUSTA UTILITIES - Main Office Only                                                                                                                                                                                    |
| 6  | 110-1-019-00-0 | BOARD OF ELECTIONS                        | 2029             | LUMPKIN        | RD   | BOARD OF ELECTIONS                                                                                                                                                                                                      |
| 7  | 036-1-102-00-0 | FLEET MAINTENANCE OFFICE AND SHOPS        | 1568             | BROAD          | ST   | CENTRAL SERVICES FLEET - 3 metal roofed equipment sheds.                                                                                                                                                                |
| 8  | 036-1-102-00-0 | FLEET MAINTENANCE OFFICE                  | 1568             | BROAD          | ST   | CENTRAL SERVICES FLEET - Office building with shingle roof and Metal roof warehouse                                                                                                                                     |
| 9  | 036-1-130-00-0 | SURPLUS SHED                              | 1624             | BROAD          | ST   | CENTRAL SERVICES FLEET Metal Roof Warehouse                                                                                                                                                                             |
| 10 | 043-4-015-01-0 | CONSTRUCTION SHOP                         | 0                | HIGHLAND       | AVE  | CENTRAL SERVICES                                                                                                                                                                                                        |
| 11 | 133-0-023-02-0 | CENTRAL SERVICES - CBWDC                  | 1941             | PHINIZY        | RD   | CENTRAL SERVICES - Original 1997 construction only.                                                                                                                                                                     |
| 12 | 098-3-246-00-0 | CENTRAL SERVICES ADMIN/ AUGUSTA UTILITIES | 2760             | PEACH ORCHARD  | RD   | CENTRAL SERVICES - Front section only                                                                                                                                                                                   |
| 13 | 047-1-259-00-0 | AUGUSTA MUNICIPAL BUILDING                | 535              | TELFAIR        | ST   | CENTRAL SERVICES                                                                                                                                                                                                        |
| 14 | 046-4-086-00-0 | AUGUSTA JUDICIAL CENTER                   | 735              | JAMES BROWN    | BLVD | CENTRAL SERVICES                                                                                                                                                                                                        |
| 15 | 036-1-102-00-0 | AED- TRAFFIC ENGINEERING                  | 1580             | BROAD          | ST   | ENGINEERING - Brick building directly on Broad st.                                                                                                                                                                      |
| 16 | 013-3-094-00-0 | FIRE STATION #10                          | 2625             | WASHINGTON     | RD   | FIRE DEPARTMENT                                                                                                                                                                                                         |
| 17 | 031-0-025-00-0 | FIRE STATION #9                           | 3507             | WALTON WAY EXT |      | FIRE DEPARTMENT                                                                                                                                                                                                         |
| 18 | 035-2-219-00-0 | FIRE STATION #4                           | 1866             | ELLIS          | LN   | FIRE DEPARTMENT                                                                                                                                                                                                         |
| 19 | 040-0-155-00-0 | FIRE STATION 15 (TEMPORARY)               | 3620             | WRIGHTSBORO    | RD   | FIRE DEPARTMENT                                                                                                                                                                                                         |
| 20 | 048-1-024-00-0 | FIRE STATION #1                           | 1                | BROAD          | ST   | FIRE DEPARTMENT                                                                                                                                                                                                         |
| 21 | 056-2-001-00-0 | FIRE STATION # 8                          | 1898             | HIGHLAND       | AVE  | FIRE DEPARTMENT                                                                                                                                                                                                         |
| 22 | 046-3-584-00-0 | FIRE STATION #5                           | 1898             | M L KING       | BLVD | FIRE DEPARTMENT                                                                                                                                                                                                         |
| 23 | 087-1-226-01-0 | FIRE STATION #11                          | 2243             | OLD SAVANNAH   | RD   | FIRE DEPARTMENT                                                                                                                                                                                                         |
| 24 | 098-2-142-01-0 | FIRE STATION # 13                         | 2619             | LUMPKIN        | RD   | FIRE DEPARTMENT                                                                                                                                                                                                         |
| 25 | 097-2-156-01-0 | FIRE STATION #6                           | 2618             | RICHMOND HILL  | RD   | FIRE DEPARTMENT                                                                                                                                                                                                         |

# PROPERTIES TO BE INCLUDED ON ROOF CONDIDION ASSESSMENT - REV - ADDENDUM 1

|    | PIN            | Fac_Name                       | PROPERTY ADDRESS |                   |     | PRIMARY JURISDICTION |
|----|----------------|--------------------------------|------------------|-------------------|-----|----------------------|
| 26 | 133-0-023-05-0 | FIRE STATION #16               | 3446             | OLD LOUISVILLE    | RD  | FIRE DEPARTMENT      |
| 27 | 153-0-072-02-0 | FIRE STATION # 18              | 4185             | WINDSOR SPRING    | RD  | FIRE DEPARTMENT      |
| 28 | 157-0-015-01-0 | FIRE STATION #17               | 3705             | OLD WAYNESBORO    | RD  | FIRE DEPARTMENT      |
| 29 | 164-1-001-00-0 | FIRE STATION #7                | 2917             | WILLIS FOREMAN    | RD  | FIRE DEPARTMENT      |
| 30 | 214-0-055-00-0 | FIRE STATION #19               | 1600             | BROWN             | RD  | FIRE DEPARTMENT      |
| 31 | 266-0-006-01-0 | FIRE STATION #14               | 3507             | HWY 88 BLYTHE     | RD  | FIRE DEPARTMENT      |
| 32 | 337-0-001-01-0 | FIRE STATION #12               | 1151             | HEPHZIBAH McBEAN  | RD  | FIRE DEPARTMENT      |
| 33 | 034-4-114-00-0 | APPLEBY LIBRARY                | 2260             | WALTON            | WY  | LIBRARY              |
| 34 | 178-0-008-00-0 | DIAMOND LAKES LIBRARY          | 101              | DIAMOND LAKES     | WY  | LIBRARY              |
| 35 | 097-1-117-00-0 | MARSHAL'S SUBSTATION           | 2050             | DEANS BRIDGE      | RD  | MARSHAL'S DEPARTMENT |
| 36 | 027-0-003-00-0 | WESTVIEW CEMETARY              | 2051             | DIVISION          | ST  | RECREATION           |
| 37 | 060-2-019-00-0 | MAGNOLIA CEMETARY              | 702              | THIRD             | ST  | RECREATION           |
| 38 | 060-2-020-00-0 | CEDAR GROVE CEMETARY           | 120              | WATKINS           | ST  | RECREATION           |
| 39 | 017-0-010-00-0 | WARREN ROAD COMMUNITY CENTER   | 300              | WARREN            | RD  | RECREATION           |
| 40 | 027-0-001-00-0 | JULIAN SMITH CASINO AND PARK   | 2205             | BROAD             | ST  | RECREATION           |
| 41 | 029-0-019-00-0 | SUE REYNOLDS PARK              | 1349             | COMMUNITY PARK    | RD  | RECREATION           |
| 42 | 034-1-309-00-0 | SANDHILLS COMMUNITY CENTER     | 719              | FLEMING           | AVE | RECREATION           |
| 43 | 043-1-001-01-0 | NEWMAN TENNIS CENTER           | 3103             | WRIGHTSBORO       | RD  | RECREATION           |
| 44 | 043-3-004-00-0 | AUGUSTA AQUATICS CENTER        | 3157             | DAMASCUS          | RD  | RECREATION           |
| 45 | 044-2-051-00-0 | HICKMAN PARK                   | 965              | HICKMAN           | RD  | RECREATION           |
| 46 | 045-1-234-00-0 | CENTRAL PARK                   | 1130             | MERRIE            | ST  | RECREATION           |
| 47 | 047-4-451-00-0 | MAY PARK                       | 708              | FOURTH            | ST  | RECREATION           |
| 48 | 056-1-002-01-0 | AUGUSTA GOLF COURSE            | 2023             | HIGHLAND          | AVE | RECREATION           |
| 49 | 056-2-012-00-0 | WOOD PARK                      | 2035             | OHIO              | AVE | RECREATION           |
| 50 | 058-2-135-00-0 | JOHNSON COMMUNITY CENTER       | 1606             | HUNTER            | ST  | RECREATION           |
| 51 | 061-4-001-04-0 | EASTVIEW PARK                  | 644              | AIKEN             | ST  | RECREATION           |
| 52 | 071-1-218-00-0 | MINNICK PARK                   | 1850             | KISSINGBOWER      | RD  | RECREATION           |
| 53 | 072-3-349-00-0 | DOUGHTY PARK                   | 1200             | NELLIEVILLE       | RD  | RECREATION           |
| 54 | 072-4-156-00-0 | CARRIE J MAYS COMMUNITY CENTER | 1014             | ELEVENTH          | AVE | RECREATION           |
| 55 | 094-0-027-00-0 | McDUFFIE WOODS PARK            | 3431             | O MCDUFFIE        | RD  | RECREATION           |
| 56 | 096-2-075-00-0 | HENRY BRIGHAM CENTER           | 2463             | GOLDEN CAMP       | RD  | RECREATION           |
| 57 | 098-4-136-00-0 | FLEMING TENNIS CENTER          | 1850             | CHESTER           | AVE | RECREATION           |
| 58 | 110-2-003-00-0 | FLEMING SPORTS COMPLEX         | 1941             | LUMPKIN           | RD  | RECREATION           |
| 59 | 110-2-005-00-0 | FLEMING ATHLETIC OFFICE        | 1915             | LUMPKIN           | RD  | RECREATION           |
| 60 | 128-0-014-10-0 | JAMESTOWN COMMUNITY CENTER     | 3647             | KARLEEN           | RD  | RECREATION           |
| 61 | 155-0-002-01-0 | GRACEWOOD COMMUNITY CENTER     | 2309             | TOBACCO           | RD  | RECREATION           |
| 62 | 178-0-008-00-0 | DIAMOND LAKES                  | 103              | DIAMOND LAKES WAY | RD  | RECREATION           |
| 63 | 337-0-001-01-0 | McBEAN COMMUNITY PARK          | 1155             | HEPHZIBAH McBEAN  | RD  | RECREATION           |
| 64 | 047-4-163-00-0 | OLD GOVERNMENT HOUSE           | 432              | TELFAR            | ST  | RECREATION           |
| 65 | 043-3-307-00-0 | RCSD VEHICLE SHOP              | 418              | WALTON WAY        |     | SHERIFF'S DEPARTMENT |
| 66 | #              |                                |                  |                   |     |                      |

### PROPERTIES OPERATED BY BOARDS, AUTHORITIES, ETC.

|    | PIN            | Fac_Name                           | PROPERTY ADDRESS |             |     | PRIMARY JURISDICTION      |
|----|----------------|------------------------------------|------------------|-------------|-----|---------------------------|
| 3  | 043-4-013-01-0 | DANIEL FIELD                       | 0                | WRIGHTSBORO | RD  | AIRPORT AUTHORITY         |
| 4  | 043-4-015-01-0 | DANIEL FIELD HANGERS               | 0                | HIGHLAND    | AVE | AIRPORT AUTHORITY         |
| 5  | 159-0-002-00-0 | BUSH FIELD                         | 0                | N SAVANNAH  | RD  | AIRPORT AUTHORITY         |
| 38 | 043-2-066-00-0 | NAVAL TRAINING CTR - LT LAND LEASE | 2869             | CENTRAL     | AVE | A-RC US NAVEL RES TNG CNT |

## Request for Proposal

Request for Proposals will be received at this office until **Tuesday, May 28, 2019 @ 11:00 a.m.** for furnishings for:

**RFP Item #19-229      Roof Condition Assessment – Central Services Department - Facilities Maintenance**

RFPs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director  
Augusta Procurement Department  
535 Telfair Street - Room 605  
Augusta, Georgia 30901

RFP documents may be viewed on the Augusta Georgia web site under the Procurement Department **ARCbid**. RFP documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901.

**A Mandatory Pre Proposal Conference will be held on Friday, May 10, 2019, @ 10:00 a.m. in the Procurement Department, 535 Telfair Street, Room 605, Augusta, Georgia 30901.**

**All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Tuesday, May 14, 2019 @ 5:00 P.M. No RFP will be accepted by fax, all must be received by mail or hand delivered.**

No RFP may be withdrawn for a period of ninety (90) days after bids have been opened, pending the execution of contract with the successful bidder(s).

***Request for proposals (RFP) and specifications.*** An RFP shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for proposal including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFP number on the outside of the envelope.

Proponents are cautioned that acquisition of RFP documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFP documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base their qualifications.

**Correspondence must be submitted via mail, fax or email as follows:**

**Augusta Procurement Department**  
**Attn: Geri A. Sams, Director of Procurement**  
**535 Telfair Street, Room 605**  
**Augusta, GA 30901**  
**Fax: 706-821-2811 or Email: [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov)**

GERI A. SAMS, Procurement Director

Publish:

|                   |                              |
|-------------------|------------------------------|
| Augusta Chronicle | April 18, 25, May 2, 9, 2019 |
| Metro Courier     | April 18, 2019               |



**RFP Item #19-229**  
**Roof Condition Assessment**  
**for Augusta, Georgia - Central Services Department -**  
**Facilities Maintenance**  
**RFP Date: Tuesday, June 4, 2019 @ 3:00 p.m.**

Total Number Specifications Mailed Out: 12  
 Total Number Specifications Download (Demandstar): 308  
 Total Electronic Notifications (Demandstar): 3  
 Georgia Procurement Registry: 272  
 Mandatory Pre-Proposal/Telephone Conference Attendees: 11  
 Total packages submitted: 4  
 Total Noncompliant: 0

| VENDORS                                                                                               | Attachment<br>"B" | E-Verify # | Addendum<br>1 | SAVE<br>Form | Original | 7<br>Copies | Fee<br>Proposal |
|-------------------------------------------------------------------------------------------------------|-------------------|------------|---------------|--------------|----------|-------------|-----------------|
| TERRACON CONSULTANTS, INC<br>2105 NEWPOINT PL, SUITE 605<br>LAWRENCEVILLE, GA 30043                   | Yes               | 39082      | Yes           | Yes          | Yes      | Yes         | Yes             |
| NOVA ENGINEERING &<br>ENVIRONMENTAL, LLC<br>3900 KENNESAW 75 PKWY,<br>SUITE 100<br>KENNESAW, GA 30144 | Yes               | 124398     | Yes           | Yes          | Yes      | Yes         | Yes             |
| RAYMOND ENGINEERING<br>1224 ROYAL DR<br>CONYERS, GA 30094                                             | Yes               | 71554      | Yes           | Yes          | Yes      | Yes         | Yes             |
| CHEATHAM, FLETCHER, SCOTT<br>ARCHITECTS, PC<br>420 1/2 EIGHTH STREET<br>AUGUSTA, GA 30901             | Yes               | 203862     | Yes           | Yes          | Yes      | Yes         | Yes             |

The Following Vendors did not place a submittal:

2KM ARCHITECTS, INC 529 GREENE STREET AUGUSTA, GA 30901; ROOFING PROFESSIONALS INC  
 505 CDP INDUSTRIAL BLVD GROVETOWN, GA 30813; INTERTEK PSI 95 CHASTAIN RD NW KENNESAW, GA 30144;  
 THOMSON ROOFING 2292 WASHINGTON RD THOMSON, GA 30824; NOVA CONSULTING GROUP 3021 GREEN MEADOW LN SNELLVILLE,  
 GA 30078; YOUNG'S ROOFING 311 PADRICK STREET MARTINEZ, GA 30907;  
 LYON AND ASSOCIATES, LLC 2133 FRESHLY MILL RD IRMO, SC 29063



RFP Item #19-229  
Roof Condition Assessment  
for Augusta, Georgia - Central Services Department - Facilities Maintenance  
Evaluation Meeting: Friday, June 14, 2019 @ 3:30 p.m.

|                                                                                                                                                                                                                                                   |         |           |                                                                                     |                                                                 |                                                           |                                                      |                                                                                     |                                                                 |                                                           |                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-----------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------------|
| Vendors                                                                                                                                                                                                                                           |         |           | TERRACON CONSULTANTS, INC<br>2105 NEWPOINT PL, SUITE 605<br>LAWRENCEVILLE, GA 30043 | NOVA ENGINEERING<br>3900 KENNESAW 75 PKWY<br>KENNESAW, GA 30144 | RAYMOND ENGINEERING<br>1224 ROYAL DR<br>CONYERS, GA 30094 | CFS ARCHITECTS<br>P.O. BOX 3381<br>AUGUSTA, GA 30901 | TERRACON CONSULTANTS, INC<br>2105 NEWPOINT PL, SUITE 605<br>LAWRENCEVILLE, GA 30043 | NOVA ENGINEERING<br>3900 KENNESAW 75 PKWY<br>KENNESAW, GA 30144 | RAYMOND ENGINEERING<br>1224 ROYAL DR<br>CONYERS, GA 30094 | CFS ARCHITECTS<br>P.O. BOX 3381<br>AUGUSTA, GA 30901 |
| Phase 1                                                                                                                                                                                                                                           |         |           | Ranking of 0-5 (Enter a number value between 0 and 5)                               |                                                                 |                                                           |                                                      | Weighted Scores                                                                     |                                                                 |                                                           |                                                      |
| Evaluation Criteria                                                                                                                                                                                                                               | Ranking | Points    | Scale 0 (Low) to 5 (High)                                                           |                                                                 |                                                           |                                                      |                                                                                     |                                                                 |                                                           |                                                      |
| 1. Completeness of Response<br>• Package submitted by the deadline<br>• Package is complete (includes requested information as required per this solicitation)<br>• Attachment B is complete, signed and notarized                                | N/A     | Pass/Fail | PASS                                                                                | PASS                                                            | PASS                                                      | PASS                                                 | PASS                                                                                | PASS                                                            | PASS                                                      | PASS                                                 |
| 2. Qualifications & Experience                                                                                                                                                                                                                    | (0-5)   | 20        | 4.8                                                                                 | 4.5                                                             | 3.8                                                       | 3.0                                                  | 95                                                                                  | 90                                                              | 75                                                        | 60                                                   |
| 3. Organization & Approach                                                                                                                                                                                                                        | (0-5)   | 15        | 5.0                                                                                 | 4.0                                                             | 4.0                                                       | 3.0                                                  | 75                                                                                  | 60                                                              | 60                                                        | 45                                                   |
| 4. Scope of Services:<br>• Project relevant training/education<br>• Project specific certifications<br>• Evidence that the firm fully understands project scope<br>• Specialty equipment or techniques that may be employed<br>• Project Schedule | (0-5)   | 20        | 5.0                                                                                 | 4.2                                                             | 4.0                                                       | 3.0                                                  | 100                                                                                 | 84.5                                                            | 80                                                        | 60                                                   |
| 5. Financial Stability                                                                                                                                                                                                                            | (0-5)   | 5         | 5.0                                                                                 | 4.3                                                             | 3.8                                                       | 3.5                                                  | 25                                                                                  | 21.25                                                           | 18.75                                                     | 17.5                                                 |
| 6. References                                                                                                                                                                                                                                     | (0-5)   | 5         | 4.8                                                                                 | 4.0                                                             | 4.3                                                       | 3.0                                                  | 23.75                                                                               | 20                                                              | 21.25                                                     | 15                                                   |
| 7. Proximity to Area (only choose 1 line according to location of the company - enter the ranking value for the one line only)                                                                                                                    |         |           |                                                                                     |                                                                 |                                                           |                                                      |                                                                                     |                                                                 |                                                           |                                                      |
| Within Richmond County                                                                                                                                                                                                                            | 5       | 10        |                                                                                     |                                                                 |                                                           | 5                                                    | 0                                                                                   | 0                                                               | 0                                                         | 50                                                   |
| Within CSRA                                                                                                                                                                                                                                       | 5       | 6         |                                                                                     |                                                                 |                                                           |                                                      | 0                                                                                   | 0                                                               | 0                                                         | 0                                                    |
| Within Georgia                                                                                                                                                                                                                                    | 5       | 4         | 5                                                                                   | 5                                                               | 5                                                         |                                                      | 20                                                                                  | 20                                                              | 20                                                        | 0                                                    |
| Within SE United States (includes AL, TN, NC, SC, FL)                                                                                                                                                                                             | 5       | 2         |                                                                                     |                                                                 |                                                           |                                                      | 0                                                                                   | 0                                                               | 0                                                         | 0                                                    |
| • All Others                                                                                                                                                                                                                                      | 5       | 1         |                                                                                     |                                                                 |                                                           |                                                      | 0                                                                                   | 0                                                               | 0                                                         | 0                                                    |
| Phase 1 Total - (Total Maximum Ranking 30 - Maximum Weighted Total Possible 375)                                                                                                                                                                  |         |           | 29.5                                                                                | 25.975                                                          | 24.75                                                     | 20.5                                                 | 338.8                                                                               | 295.8                                                           | 275.0                                                     | 247.5                                                |
| Phase 2 (Optional - Numbers 9-10) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)                                                                                                                      |         |           |                                                                                     |                                                                 |                                                           |                                                      |                                                                                     |                                                                 |                                                           |                                                      |
| 9. Presentation by Team                                                                                                                                                                                                                           | (0-5)   | 10        |                                                                                     |                                                                 |                                                           |                                                      | 0                                                                                   | 0                                                               | 0                                                         | 0                                                    |
| 10. Q&A Response to Panel Questions                                                                                                                                                                                                               | (0-5)   | 5         |                                                                                     |                                                                 |                                                           |                                                      | 0                                                                                   | 0                                                               | 0                                                         | 0                                                    |
| 10. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter the point value for the one line only)                                                                 |         |           |                                                                                     |                                                                 |                                                           |                                                      |                                                                                     |                                                                 |                                                           |                                                      |
| Lowest Fees                                                                                                                                                                                                                                       | 5       | 10        |                                                                                     |                                                                 | 5                                                         |                                                      | 0                                                                                   | 0                                                               | 50                                                        | 0                                                    |
| Second                                                                                                                                                                                                                                            | 5       | 6         | 5                                                                                   |                                                                 |                                                           |                                                      | 30                                                                                  | 0                                                               | 0                                                         | 0                                                    |
| Third                                                                                                                                                                                                                                             | 5       | 4         |                                                                                     |                                                                 |                                                           | 5                                                    | 0                                                                                   | 0                                                               | 0                                                         | 20                                                   |
| Forth                                                                                                                                                                                                                                             | 5       | 2         |                                                                                     | 5                                                               |                                                           |                                                      | 0                                                                                   | 10                                                              | 0                                                         | 0                                                    |
| Fifth                                                                                                                                                                                                                                             | 5       | 1         |                                                                                     |                                                                 |                                                           |                                                      | 0                                                                                   | 0                                                               | 0                                                         | 0                                                    |
| Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 125)                                                                                                                                                                  |         |           | 5                                                                                   | 5                                                               | 5                                                         | 5                                                    | 30                                                                                  | 10                                                              | 50                                                        | 20                                                   |
| Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)                                                                                                                         |         |           |                                                                                     |                                                                 |                                                           |                                                      |                                                                                     |                                                                 |                                                           |                                                      |
| Total Cumulative Score (Maximum point is 500)                                                                                                                                                                                                     |         |           | 34.5                                                                                | 30.975                                                          | 29.75                                                     | 25.5                                                 | 368.8                                                                               | 305.8                                                           | 325.0                                                     | 267.5                                                |
| Internal Use Only                                                                                                                                                                                                                                 |         |           |                                                                                     |                                                                 |                                                           |                                                      |                                                                                     |                                                                 |                                                           |                                                      |
| Evaluator: Cumulative Date: 6/24/19 Item # 7                                                                                                                                                                                                      |         |           |                                                                                     |                                                                 |                                                           |                                                      |                                                                                     |                                                                 |                                                           |                                                      |
| Procurement Department Representative: _____ Nancy Williams _____                                                                                                                                                                                 |         |           |                                                                                     |                                                                 |                                                           |                                                      |                                                                                     |                                                                 |                                                           |                                                      |
| Procurement Department Completion Date: 6/24/19                                                                                                                                                                                                   |         |           |                                                                                     |                                                                 |                                                           |                                                      |                                                                                     |                                                                 |                                                           |                                                      |



# Central Services Department

Takiyah A. Douse, Director  
Rick Acree, AIA - Project Manager

2760 Peach Orchard Road, Augusta GA 30906  
(706) 821-2426 Phone (706) 799-5077 Fax

## MEMORANDUM

*RAA*

**TO:** *Ms. Geri Sams*, Director, Procurement Department  
**THROUGH:** Mrs. Takiyah A. Douse, Director, Central Services Department  
**DATE:** July 17, 2019  
**SUBJECT:** RFP #19-229 Roof Condition Assessment - Recommendation

Statements of Qualifications and Proposals for the referenced RFP were received on May 28, 2019.

The evaluation team convened on June 14, 2019 to review the information provided by prospective vendors outlining their team configuration and qualifications relative to meeting the work required under this RFP. Terracon Consultants of Lawrenceville, Georgia was judged to be the best qualified to perform the scope of work established under the RFP.

Central Services revised the proposed list of locations to be included in the survey and requested the firm provide a revised price proposal. The price submitted, while still in excess of the stated project budget, is within the range acceptable to be considered for award.

It should be noted that at the time the budget for this project was entered, Augusta had no prior bids of this nature on which to base the estimate. The revised pricing, of \$85,750, is reasonable and we recommend award to Terracon. Central Services respectfully requests that Procurement obtain any additional paperwork from the vendor required under this RFP. Please let us know when this information is in hand so that we can prepare the agenda item for Commission consideration.

Thank you for your assistance in securing this proposal. Please do not hesitate to call if you have any questions or need additional clarification.

Cc: Takiyah A. Douse  
Tony McDonald

18:8 44 61 706 61

## FYI: Process Regarding Request for Proposals

### Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.
- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

### Sec. 1-10-52. Sealed proposals.

- (a) *Conditions for use.* The competitive sealed proposals method may be utilized when the Augusta, Georgia Administrator approves the written justification of the Procurement Director or using agency head that the sealed bid method is not in the best interest of Augusta, Georgia. Generally, this method may be used when competitive sealed bidding (involving the preparation of detailed and specific specifications) is either not practicable or not advantageous to Augusta, Georgia. Augusta, Georgia is not restricted from using alternative procurement methods for obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.
- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).

- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.
- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

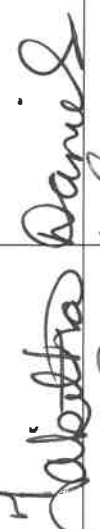
The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:
  - (1) The ability, capacity, and skill of the offeror to perform the contract or provide the services required;
  - (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
  - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
  - (4) The quality of performance on previous contracts;
  - (5) The previous and existing compliance by the offeror with laws and

ordinances relating to the contract or services;

- (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;
  - (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
  - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
- (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
- (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions, additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.
- (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.

**Mandatory Pre-Proposal Conference Sign-In-Sheet**  
**RFP Item #19-229 Roof Condition Assessment**  
**For Augusta, GA-Central Services Department-Facilities Maintenance**  
**Friday, May 10, 2019 @ 10:00 a.m.**  
**PLEASE PRINT**

| NAME                                                                                                      | COMPANY/DEPT.                    | ADDRESS/CITY/STATE/<br>ZIP CODE                           | TELEPHONE<br>NUMBER | FAX NUMBER   | EMAIL                                  | Prime/Sub |
|-----------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------------------------------------------|---------------------|--------------|----------------------------------------|-----------|
| 1. Darrell White<br>   | Procurement                      | 535 Telfair Street,<br>Suite 605<br>Augusta, GA 30901     | 706-821-2423        | 706-821-2811 | procbidandcontract<br>@augustaga.gov   |           |
| 2. Tabitha Daniels<br> | Procurement                      | 535 Telfair Street,<br>Suite 605<br>Augusta, GA 30901     | 706-821-4251        | 706-821-2811 | procbidandcontract<br>@augustaga.gov   |           |
| 3. Nancy Williams<br>  | Procurement                      | 535 Telfair Street,<br>Suite 605<br>Augusta, GA 30901     | 706-821-2888        | 706-821-2811 | procbidandcontract<br>@augustaga.gov   |           |
| 4. Bill FASENMEIER                                                                                        | Tennacon<br>Consultants,<br>Inc. | 2105 Newpoint Pl.<br>Suite 605 30903<br>Lawrenceville, GA | 770-623-8602        | 770-623-0755 | william.fasenmeier<br>@tennacom.com    | Prime     |
| 5. Rob Mauldin                                                                                            | 2Kor Architects, Inc.            | 529 Greene St,<br>Augusta, GA 30601                       | 706-736-3333        | 706-736-7100 | rmauldin@<br>2kmarhitec.com            | Prime     |
| 6. Cary Isber                                                                                             | ROOFING<br>PROFESSIONALS<br>INC. | 505 CDP Industrial<br>BLVD.<br>Greenville, GA<br>30813    | 706-945-0101        | 706-945-0102 | Cisbel@<br>rpiroof.com                 | Prime     |
| 7. Tony Requero                                                                                           | INTERTEK-<br>PSI                 | 95 CHASTAIN RD. NW<br>KENNESAW GA<br>30144                | 770-424-6200        |              | ANTHONY.J.<br>REQUERO@<br>INTERTEK.COM | Prime     |

Mandatory Pre-Proposal Conference Sign-In-Sheet  
RFP Item #19-229 Roof Condition Assessment  
For Augusta, GA-Central Services Department-Facilities Maintenance  
Friday, May 10, 2019 @ 10:00 a.m.  
PLEASE PRINT

| NAME                     | COMPANY/DEPT.               | ADDRESS/CITY/STATE/<br>ZIP CODE                | TELEPHONE<br>NUMBER  | FAX NUMBER                            | EMAIL                                   | Prime/Sub |
|--------------------------|-----------------------------|------------------------------------------------|----------------------|---------------------------------------|-----------------------------------------|-----------|
| 8. MICHAEL<br>WINSHIP    | NOVA<br>ENGINEERING         | 3900 KENNESAW<br>75 PKWY<br>KENNESAW, GA 30144 | 470.515.8831         | 770.425.<br>1113                      | MWINSHIP<br>@USANANA.<br>COM            | PRIME     |
| 9. Michael<br>Ramos      | Raymond<br>Engineering      | 1224 Royal Dr.<br>Conyers, GA 30094            | 770.483.9592<br>x110 |                                       | mike.ramos@<br>raymondllc.com           | Prime     |
| 10. CHARLIE<br>TOBUREN   | THOMSON<br>ROOFING          | 2292 WASHINGTON RD<br>THOMSON, GA 30824        | 706-595-2863         | 706-597-<br>1134                      | ctoburen@<br>thomsonroofing.com         | SUB       |
| 11. LARRY<br>LEE         | NOVA<br>CONSULTING<br>GROUP | 3021 GREEN<br>MEADOW LN.<br>SNEELVILLE, GA     | 470-445-<br>1598     | 952-448-<br>9572                      | larry.lee@<br>Nova Consulting<br>COM    | PRIME     |
| 12. Ellis<br>Young       | Youngs<br>Roofing           | 311 PADRICK ST<br>MARTINEZ GA                  | 706-863<br>5853      | 706-863<br>2588                       | YOUNGS<br>ROOFING@<br>BellSouth.NET     | PRIME     |
| 13. Steve<br>Lyon        | Lyon and<br>Associates, LLC | 2133 Freshly Mill<br>Rd. Irmo, SC<br>29063     | (803) 873-0874       |                                       | stev Lyon@<br>lyonandassociates<br>.net | PRIME     |
| 14. William<br>Parrasino | CFS ARCHITECTS              | 420 1/2 E. 11th St<br>Augusta, GA<br>30901     | (706) 724-2668       | (706) <del>724-2668</del><br>849.9919 | bill@<br>cfsarchitects.com              | PRIME     |
| 15. #7<br>BICK<br>ACREE  | CENTRAL<br>SERVICES         |                                                | 706-821-<br>1595     |                                       | racree@<br>augustaga.<br>gov            |           |

2013

3 of 3

**Mandatory Pre-Proposal Conference Sign-In-Sheet**  
**RFP Item #19-229 Roof Condition Assessment**  
**For Augusta, GA-Central Services Department-Facilities Maintenance**  
**Friday, May 10, 2019 @ 10:00 a.m.**  
**PLEASE PRINT**

| NAME            | COMPANY/DEPT.    | ADDRESS/CITY/STATE/<br>ZIP CODE | TELEPHONE<br>NUMBER | FAX NUMBER | EMAIL                    | Prime/Sub |
|-----------------|------------------|---------------------------------|---------------------|------------|--------------------------|-----------|
| 16. Lauren Saul | Compliance Dept. |                                 | 706-821-2406        |            | Isaul @<br>augustaga.gov |           |
| 17.             |                  |                                 |                     |            |                          |           |
| 18.             |                  |                                 |                     |            |                          |           |
| 19.             |                  |                                 |                     |            |                          |           |
| 20.             |                  |                                 |                     |            |                          |           |
| 21.             |                  |                                 |                     |            |                          |           |
| 22.             |                  |                                 |                     |            |                          |           |
| 23. Item # 7    |                  |                                 |                     |            |                          |           |

User: Williams, Nancy

Organization:

City of Augusta, GA (Augusta Commission)

Logout

[My DemandStar](#)[Buyers](#)[Account Info](#)[FAQs](#)[Log Bid](#)[\[View Bids\]](#)[View Quotes](#)[Supplier Search](#)[Build Broadcast List](#)

## Planholders List

Member Name City of Augusta, GA (Augusta Commission)

Bid Number RFP-19-229-0-2019/nw

Bid Name Roof Condition Assessment

2 Document(s) found for this bid

3 Planholder(s) found.

[Add Planholder](#)

| Supplier Name  | Phone      | Fax        | Doc Count | Attributes                            | Programs | Actions                   |
|-------------------------------------------------------------------------------------------------|------------|------------|-----------|---------------------------------------|----------|---------------------------|
| <a href="#">Cranston Engineering Group</a>                                                      | 7067221588 |            | 1         |                                       |          | <a href="#">Documents</a> |
| <a href="#">Dodge Data</a>                                                                      | 4133767032 |            | 1         |                                       |          | <a href="#">Documents</a> |
| <a href="#">Veterans 1st Architecture</a>                                                       | 7065560906 | 7065560197 | 1         | 1. Small Business<br>2. Veteran Owned |          | <a href="#">Documents</a> |

Page 1 of 1

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Item # 7

AVERY

5160

Easy Peel Address Labels  
Tend along line to expose Pop-up EdgeGo to [avery.com/templates](http://avery.com/templates)  
Use Avery Template 5160

**RPI**  
**505 CDP INDUSTRIAL BLVD**  
**GROVETOWN, GA 30613**

**CARTER FLAT ROOF RECOATING**  
**2434 WHEELLESS ROAD**  
**AUGUSTA, GA 30906**

**ENON HOPKINS**  
**1532 CRESCENT CT**  
**AUGUSTA, GA 30909**

**LOVELACE ROOFING**  
**3850 WASHINGTON RD**  
**MARTINEZ, GA 30907**

**HBJ ENTERPRISES**  
**2124 PEPPERIDGE DR.**  
**AUGUSTA, GA 30906**

**BONE DRY ROOFING**  
**PO BOX 211106**  
**AUGUSTA, GA 30917**

**THOMSON ROOFING**  
**2292 WASHINGTON ROAD**  
**THOMSON, GA 30824**

**RDS CONSTRUCTION**  
**3300 CUMBERLAND BLVD**  
**ATLANTA, GA 30339**

**YOUNGS ROOFING**  
**ATTN: GARY PLATT**  
**311 PATRICK ST**  
**MARTINEZ, GA 30907**

**SOUTHERN ROOFING**  
**ATTN: BOB STEVENS**  
**511 SKYVIEW DRIVE**  
**AUGUSTA, GA 30901**

**ENON HOPKINS**  
**789 ROCKY BRANCH LANE**  
**EVANS, GA 30809**

**L&J ROOFING**  
**1202 PINE CONE DR.**  
**LINCOLNTON, GA 30817**

**Takiyah Douse**  
**Central Services**

**Rick Acree**  
**Central Services**

**Phyllis Mills Johnson**  
**Compliance**

**RFP ITEM #19-229**  
**ROOF CONDITION ASSESSMENT AUGUSTA,**  
**GA-CENTRAL SERVICES DEPARTMENT-**  
**FACILITIES MAINTENANCE DIVISION**  
**RFP DUE: TUES, 5/28/19@11:00 AM**

**RFP ITEM #19-229**  
**ROOF CONDITION ASSESSMENT AUGUSTA,**  
**GA-CENTRAL SERVICES DEPARTMENT-**  
**FACILITIES MAINTENANCE DIVISION**  
**RFP MAILED: 4/18/19**

Item # 7

|           |                                                                     |                                                        |   |     |
|-----------|---------------------------------------------------------------------|--------------------------------------------------------|---|-----|
|           | WHITING-TURNER CONTRACTING CO<br>2019-04-18                         | keith.douglas@whiting-turner.com<br>DOUGLAS, KEITH A   |   |     |
|           | WHITING-TURNER CONTRACTING CO<br>2019-04-18                         | mikki.cash@whiting-turner.com<br>Cash, Mikki           |   |     |
| 753063614 | <a href="#">WILMAC INC</a><br>2019-04-18                            | wilmacinc@bellsouth.net<br>WILMACINC, WILMACINC        | Y | AFA |
| 582474280 | <a href="#">WORLDSCAPES LGP LLC</a><br>2019-04-18                   | worldscapes.bids@gmail.com<br>WORLDSCAPES, WORLDSCAPES | Y | AFA |
| 631231046 | <a href="#">Webb Construction Group, Inc.</a><br>2019-04-18         | phil@webbconstruction.net<br>Webb, Phillip             | N | NOM |
| 362757956 | <a href="#">Wiss, Janney, Elstner Associates Inc.</a><br>2019-04-18 | cbass@wje.com<br>Bass, Cindy                           | N | NOM |
| 582479287 | <a href="#">XEROX STATE HEALTHCARE LLC</a><br>2019-04-18            | jeff.smith@xerox.com<br>Smith, Jeff                    | N | NOM |
|           | XEROX STATE HEALTHCARE LLC<br>2019-04-18                            | shssvregistrations@conduent.com<br>BIDDESK2, BIDDESK2  |   |     |
| 452956994 | <a href="#">construction and property consultants</a><br>2019-04-18 | vasef@hotmail.com<br>sajid, vasef                      | Y | ASA |
| 582017898 | <a href="#">jones construction1</a><br>2019-04-18                   | REYNOLDSOCTAVIA@YAHOO.COM<br>JONES, EDDIE              | Y | AFA |
|           | jones construction1<br>2019-04-18                                   | REYNOLDSOCTAVIA@YAHOO.COM<br>JONES, JAN                |   |     |
| 255134003 | <a href="#">ricky smith general contracting</a><br>2019-04-18       | rickysmith777jc@yahoo.com<br>smith, ricky              | N | NOM |
| 311831909 | <a href="#">southeastern commercial restorations</a><br>2019-04-18  | cpitts@southeasternwaterproofing.com<br>pitts, chris   | N | NOM |

| ETHNIC GROUP             | COUNT |
|--------------------------|-------|
| African American         | 64    |
| Asian American           | 14    |
| Native American          | 7     |
| Hispanic/Latino          | 7     |
| Pacific Island/American  | 1     |
| Non Minority             | 179   |
| Not Classified           | 0     |
| Total Number of Vendors  | 272   |
| Total Number of Contacts | 442   |

PR\_bid\_email\_list

Item # 7



**Administrative Services Committee Meeting  
8/13/2019 1:10 PM  
Minutes**

---

**Department:**

**Presenter:**

**Caption:** Motion to approve the minutes of the Administrative Services Committee held on July 30, 2019.

**Background:**

**Analysis:**

**Financial Impact:**

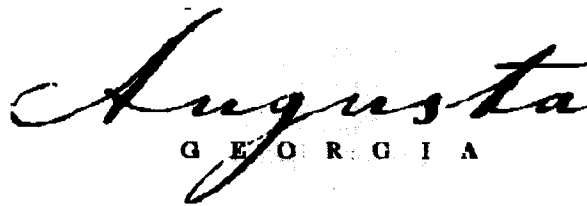
**Alternatives:**

**Recommendation:**

**Funds are  
Available in the  
Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

---



## Administrative Services Committee Meeting Commission Chamber - 7/30/2019

### ATTENDANCE:

Present: Hons. Sias, Chairman; Clarke, Vice Chairman; B. Williams and Davis, members.

Absent: Hon. Hardie Davis, Jr., Mayor.

### ADMINISTRATIVE SERVICES

- |                                                                                                                                                                           |                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| 1. Award contract for RFP# 19-182: ARTS 2045 Metropolitan Transportation Plan Update to WSP, USA Inc. (Requested by Planning & Development Department via Administration) | <b>Item<br/>Action:<br/>Approved</b> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|

#### Motions

| Motion Type | Motion Text                                                | Made By | Seconded By | Motion Result |
|-------------|------------------------------------------------------------|---------|-------------|---------------|
|             | Unanimous consent is given to add this item to the agenda. |         |             |               |

#### Motions

| Motion Type | Motion Text                              | Made By                    | Seconded By                    | Motion Result |
|-------------|------------------------------------------|----------------------------|--------------------------------|---------------|
| Approve     | Motion to approve.<br>Motion Passes 4-0. | Commissioner<br>Mary Davis | Commissioner<br>Bobby Williams | Passes        |

- |                                                                                                                                                      |                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| 2. Request the replacement of one Landscape Truck for the Recreation Department – Trees and Landscape Division for \$49,185.00 using capital outlay. | <b>Item<br/>Action:<br/>Approved</b> |
|------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|

#### Motions

| Motion Type | Motion Text | Made By | Seconded By | Motion Result |
|-------------|-------------|---------|-------------|---------------|
|-------------|-------------|---------|-------------|---------------|

Approve Motion to approve. Commissioner Commissioner Passes  
 Ms. Davis out. Bobby Williams John Clarke  
 Motion Passes 3-0.

3. The Recreation and Parks Department - Municipal Golf Course requests the purchase of one replacement Compact Utility Tractor at a cost of \$25,146.00 using Capital Outlay. Bid Item 19-222 J & B Tractor Company of Augusta **Item Action:**  
 Approved

#### Motions

| Motion Type | Motion Text                                                | Made By                        | Seconded By                 | Motion Result |
|-------------|------------------------------------------------------------|--------------------------------|-----------------------------|---------------|
| Approve     | Motion to approve.<br>Ms. Davis out.<br>Motion Passes 3-0. | Commissioner<br>Bobby Williams | Commissioner<br>John Clarke | Passes        |

4. Receive as information an emergency repairs to the Diamond Lakes Scoring Towers elevators by Thyssenkrupp Elevator Corporation for a total of \$116,849.00 funded through funds designated for Existing Facility Upgrades SPLOST VII. **Item Action:**  
 Approved

#### Motions

| Motion Type | Motion Text                                                | Made By                        | Seconded By                 | Motion Result |
|-------------|------------------------------------------------------------|--------------------------------|-----------------------------|---------------|
| Approve     | Motion to approve.<br>Ms. Davis out.<br>Motion Passes 3-0. | Commissioner<br>Bobby Williams | Commissioner<br>John Clarke | Passes        |

5. Provide Commission with an update on the disparity study. **Item Action:**  
 Approved

#### Motions

| Motion Type | Motion Text                                                                                                                                                              | Made By                    | Seconded By                    | Motion Result |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------------|---------------|
| Approve     | Motion to approve having a disparity study implemented in accordance with bullet #2 with the cost to be supplemented with an additional \$200,000 and move it forward to | Commissioner<br>Mary Davis | Commissioner<br>Bobby Williams | Passes        |

Commission with a  
financial update from the  
Administrator. Mr. Clarke  
out.  
Motion Passes 3-0.

6. Motion to approve the By-laws revision request of the HCD Citizen Advisory Committee. **Item Action:**  
Rescheduled

#### Motions

| Motion Type | Motion Text                                                                              | Made By                 | Seconded By                 | Motion Result |
|-------------|------------------------------------------------------------------------------------------|-------------------------|-----------------------------|---------------|
| Defer       | Motion to refer this item back to Housing & Community Development.<br>Motion Passes 4-0. | Commissioner Mary Davis | Commissioner Bobby Williams | Passes        |

7. Motion to approve Housing and Community Development Department's (HCD's) request to provide funding to assist two (2) low to moderate income homebuyers with down-payment assistance to purchase a home. **Item Action:**  
Approved

#### Motions

| Motion Type | Motion Text                              | Made By                     | Seconded By             | Motion Result |
|-------------|------------------------------------------|-----------------------------|-------------------------|---------------|
| Approve     | Motion to approve.<br>Motion Passes 4-0. | Commissioner Bobby Williams | Commissioner Mary Davis | Passes        |

8. Motion to approve Housing and Community Development Department's (HCD's) request to provide two (2) HOME funding agreements to J. Lovett Homes and Construction, LLC to develop two (2) family units for low to moderate income families on McQueen Court (Twiggs Street Corridor). **Item Action:**  
Approved

#### Motions

| Motion Type | Motion Text                              | Made By                     | Seconded By             | Motion Result |
|-------------|------------------------------------------|-----------------------------|-------------------------|---------------|
| Approve     | Motion to approve.<br>Motion Passes 4-0. | Commissioner Bobby Williams | Commissioner Mary Davis | Passes        |

9. Motion to approve the minutes of the Administrative Services Committee held on July 9, 2019. **Item Action:**  
Approved

**Motions**

| <b>Motion Type</b> | <b>Motion Text</b>                       | <b>Made By</b>              | <b>Seconded By</b>      | <b>Motion Result</b> |
|--------------------|------------------------------------------|-----------------------------|-------------------------|----------------------|
| Approve            | Motion to approve.<br>Motion Passes 4-0. | Commissioner Bobby Williams | Commissioner Mary Davis | Passes               |

10. Discuss/approve the naming of the Lake Olmstead Amphitheater in honor of former Commissioners Andrew Jefferson and H. Grady Smith, III. **Item Action:**  
(Requested by Commissioner Bill Fennoy) Approved

**Motions**

| <b>Motion Type</b> | <b>Motion Text</b>                                              | <b>Made By</b>              | <b>Seconded By</b>       | <b>Motion Result</b> |
|--------------------|-----------------------------------------------------------------|-----------------------------|--------------------------|----------------------|
| Approve            | Motion to approve.<br>Ms. Davis votes No.<br>Motion Passes 3-1. | Commissioner Bobby Williams | Commissioner John Clarke | Passes               |

11. Report from Administration regarding the use of air fresheners in government buildings. **Item Action:**  
Approved

**Motions**

| <b>Motion Type</b> | <b>Motion Text</b>                                                                         | <b>Made By</b>              | <b>Seconded By</b>       | <b>Motion Result</b> |
|--------------------|--------------------------------------------------------------------------------------------|-----------------------------|--------------------------|----------------------|
| Approve            | Motion to approve receiving this item as information. Ms. Davis out.<br>Motion Passes 3-0. | Commissioner Bobby Williams | Commissioner John Clarke | Passes               |

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