Administrative Services Committee Meeting Commission Chamber - 2/12/2019

ATTENDANCE:

Present: Hons. Sias, Chairman; Clarke, Vice Chairman; Davis and Few, members.
Absent: Hon. Hardie Davis, Jr., Mayor.

ADMINISTRATIVE SERVICES

1. Motion to approve an annual bid for Environmental Services Department, Utilities Department and Recreation and Parks Department. The items require Commission approval due to the fact that purchases on the individual purchase orders will exceed $25,000.00 per order.

Item Action: Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the next committee meeting. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

2. Award the contract to furnish and install furnishings for the Maxwell Library Renovation project to the low bidder, PMC Commercial Interiors Inc. of Greenville, SC, in the amount of $124,802.36. (ITB 18-275)

Item Action: Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the next committee meeting. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

3. The Utilities Department - Gordon Division requests the purchase of one new Trailer Hydro Excavator from Jet-Vac Equipment. (ITB 18-307)

Item Action: Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the next committee meeting. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

4. Motion to provide the Mayor authorization to sign the CHIP Grant Homeowner Rehab Conflict of Interest Certifications (4).

Item Action: Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the next committee meeting. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

5. Motion to approve Housing and Community Development Department's (HCD's) request to provide HOME funding to assist two (2) low to moderate income homebuyers with gap financing, downpayment and closing costs to purchase homes.

Item Action: Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the next committee meeting. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

6. Motion to approve Housing and Community Development Department's (HCD's) request to provide funding to assist one (1) low to moderate income homebuyer with down-payment assistance to purchase a home.

Item Action: Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the next committee meeting. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

7. Motion to approve Bid # 18-271 and award the contract to proceed with the Main Library Flooring Replacement under the Local Vendor Option to H & H Concrete of Augusta, GA in the amount of $29,100.00.

Item Action: Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the next committee meeting. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

8. Motion to approve bid to award the contract for Webster Detention Center Building Automation System Upgrades to Trane of Augusta, GA, in the amount of $228,395.00. Bid Item 18-316.

Item Action: Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the next committee meeting. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

9. Motion to approve the minutes of the Administrative Services Committee held on January 29, 2019.

Item Action: Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the next committee meeting. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

10. Motion to Approve Amendment to the Probation Services Order so as to allow for the Commission to enter into a private probation services contract for misdemeanor probation cases.

Item Action: Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the next committee meeting. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

Administrative Services Committee Meeting
2/12/2019 1:05 PM
Attendance 2/12/19

Department:

Presenter:

Caption:

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

Funds are Available in the Following Accounts:

REVIEWED AND APPROVED BY:

PROCUREMENT SOURCE SELECTION METHODS AND CONTRACT AWARDS

Sec. 1-10-48. Generally.

The following sections provide detailed information concerning the use of the seven (7) source selection methods available for use for the procurement of commodities, services and construction products for Augusta, Georgia. The seven methods are: (1) sealed bids, (2) sealed proposals, (3) special services, (4) quotations or informal bids, (5) sole source, (6) emergency procurement and (7) annual contracts.

Purpose:

A significant portion of the Augusta, Georgia Annual Budget is committed each year to various purchase contracts such as raw materials, equipment, equipment parts or components, general supplies, and professional and non-professional services. Therefore, it is essential that maximum value be obtained for each public tax dollar spent. A proven technique for obtaining this goal is through the annual bid contract process,

Sec. 1-10-58. Annual contracts.

Upon approval of an annual contract by the Board of Commissioners (or the Administrator for annual bids of up to $25,000), any using agency may order supplies or services under such annual contract as needed up to the maximum amount approved in the annual bid.

Purchases on the following annual bid items will exceed $25,000.00 per order:

	Description	Recommended Vendors	Local Vendors
Environmental Services			
19-016	Various Sizes of Rocks	Martin Marietta Augusta/Grovetown	Martin Marietta
19-027	Rock Hauling	JHC	JHC
19-113	Vacant Lot Cleaning Services	Augusta Quality Lawncare	Augusta Quality Lawncare
19-104A	Light Fleet Parts	O'Reilly Auto Parts	O'Reilly Auto Parts
19-115	Tire Repair & Servicing	Snider Tire	Snider Tire
19-116	Various Pipe, Couplings & End Section	Fortiline Waterworks	Fortiline Waterworks
19-118	Tires	Snider Fleet Solutions	Snider Fleet Solutions
Utilities			
19-002	Fiber Optic Network Supplies	Utilicom Supply NovaLight Telecom Supply Graybar	Graybar
19-050	Red Hot Sewer Solvent	Haskins Company	Haskins Company
19-052	Fiber Optic Supplies	Georgia Underground Supply Graybar Electric NovaLight Telecom	Graybar Electric
19-055	Chemicals	Polydyne Univar Allied Universal	
19-066	Warehouse Supplies	Core and Main Ferguson Waterworks Fortline Waterworks	Core and Main Ferguson Waterworks Fortline Waterworks
Recreation			
19-045	Athletic Clothing	Johannsen S&S Worldwide Pyramid School Products B&N Sports	Johannsen

PROCUREMENT SOURCE SELECTION METHODS AND CONTRACT AWARDS

Sec. 1-10-58. Annual contracts.

Upon approval of an annual contract by the Board of Commissioners (or the Administrator for annual bids of up to $25,000), any using agency may order supplies or services under such annual contract as needed up to the maximum amount approved in the annual bid.

Purchases on the following annual bid items will exceed $25,000.00 per order:

Environmental Services Department

	Description	Recommended Vendors	Local Vendors
Environmental Services			
19-016	Various Sizes of Rocks	Martin Marietta Augusta/Grovetown	Martin Marietta
19-027	Rock Hauling	JHC	JHC
19-113	Vacant Lot Cleaning Services	Augusta Quality Lawncare	Augusta Quality Lawncare
19-104A	Light Fleet Parts	O'Reilly Auto Parts	O'Reilly Auto Parts
19-115	Tire Repair & Servicing	Snider Tire / Fleet Solutions	Snider Tire / Fleet Solutions
19-116	Various Pipe, Couplings & End Section	Fortiline Waterworks	Fortiline Waterworks
19-118	Tires	Snider Fleet Solutions	Snider Fleet Solutions

Invitation To Bid

Sealed bids will be received at this office until Wednesday, October 10, 2018 @ 11:00 a.m. for furnishing:

BID ITEMS FOR ENVIRONMENTAL SERVICES - ANNUAL CONTRACT- COMMODITY CODE (Bid Items may have more parent codes) -

19-016	Various Sizes of Rock	013-745-77
19-027	Rock Hauling Services	018-962-39
19-034	Inspection of Shop Equipment	016-936-00, 004-075-64
19-035	Uniforms Rental Services	023-983-00
19-053	Welding & Fabrication	022-910-76;022-914-85
19-057	Quincy Air Compressor Maintenance	016-936-08
19-077	Overhead Door Repair & Maintenance	022-910-55
19-103	Gates, Hoses & Fittings	012-460-10; 028-659-00
19-113	Vacant Lot Cleaning Services	022-913-75

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid.** Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, September 21, 2018, @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. No bid may be withdrawn for a period of 60 days after bids have been opened, pending the execution of contract with the successful bidder(s).

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail; fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director
Publish:

Augusta Chronicle	August 30, September 6, 13, 20, 2018
Metro Courier	August 30, 2018

Augusta
GEORGIA

ENVIRONMENTAL SERVICES DEPARTMENT

Lori Videtto
Director

MEMORANDUM

TO: Ms. Geri Sams
Director - Procurement

FROM: Lori Videtto LV
Director

DATE: November 15, 2018

SUBJECT: Award Recommendation for Annual Bid 19-016, Various Size of Rock

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In response to Annual Bid 19-016, Various Size of Rock, two bids were received. The bids were opened on October 10, 2018 and the results and specific pricing of each item are listed on the attached pages. Upon thorough examination and comparison of each bid it is my recommendation to award the bid to Martin Marietta, Augusta, GA and Grovetown, GA. By awarding the bid to both locations it affords us the option of manufactured vs. natural rock, greater availability when needed, as well as more control of transportation cost which could affect the cost benefit to Augusta.

Thank you in advance for your time and attention. Please feel free to contact me at 706-592-3206, should you have any questions or require any additional information.

LV/tgh

Cc: Nancy Williams
Darrell White
Tabitha Daniels
File

Attachment

Environmental Services Department
4330 Deans Bridge Road, Blythe, GA 30805
(706) 592-3200 – Fax (706) 592-3255
WWW.AUGUSTAGA.GOV

OFFICIAL

Augusta
GEORGIA

Bid Item #19-016
Various Size of Rocks - Annual Contract
for Environmental Services Department
Bid Due: Wedensday, October 10, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 7
Total packages submitted: 3
Total Noncompliant: 0

Vendors		Martin Marietta Materials Augusta Quarry 3098 Superior Road Augusta, GA 30907	Martin Marietta Materials Appling Quarry 5607 Columbia Road Grovetown, GA 30813	Cornerstone Concrete 1502 Stephens Road N. Augusta, SC 29860
ATTACHMENT "B"		YES	YES	YES
E-Verify		160384	160384	NO
SAVE Form		YES	YES	YES
Description	**UNIT**	**COST**	**COST**	**COST**
1. Coarse Aggregate #4	TON	$17.00	$17.00	NON-COMPLIANT
2. Coarse Aggregate #5	TON	$17.25	$17.25	
3. Coarse Aggregate #7	TON	$18.25	$18.25	
4. Coarse Aggregate #57	TON	$17.75	$17.75	
5. Coarse Aggregate #89	TON	$20.00	$20.00	
6. Graded Aggregate (Crusher Run)	TON	$13.25	$13.25	
7. Stone Rip Rap Type 1	TON	N/A		
8. Stone Rip Rap Type II	TON	$24.00	$24.00	
9. Surge Stone	TON	$20.00	$20.00	

Invitation To Bid

Sealed bids will be received at this office until Wednesday, October 10, 2018 @ 11:00 a.m. for furnishing:

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19-016	Various Sizes of Rock	013-745-77
19-027	Rock Hauling Services	018-962-39
19-034	Inspection of Shop Equipment	016-936-00, 004-075-64
19-035	Uniforms Rental Services	023-983-00
19-053	Welding & Fabrication	022-910-76; 022-914-85
19-057	Quincy Air Compressor Maintenance	016-936-08
19-077	Overhead Door Repair & Maintenance	022-910-55
19-103	Gates, Hoses & Fittings	012-460-10; 028-659-00
19-113	Vacant Lot Cleaning Services	022-913-75

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Augusta, Georgia 30901

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All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, September 21, 2018, @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. No bid may be withdrawn for a period of 60 days after bids have been opened, pending the execution of contract with the successful bidder(s).

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

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Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director
Publish:

Augusta Chronicle	August 30, September 6, 13, 20, 2018
Metro Courier	August 30, 2018

cc:	Janice Allen Jackson	Administrator
	Lori Videtto	Enviornmental Services Department

Revised: 8/3/2016

Augusta
GEORGIA

ENVIRONMENTAL SERVICES DEPARTMENT

Lori Videtto
Director

MEMORANDUM

TO: Ms. Geri Sams
Director - Procurement

FROM: Lori Videtto
Director

DATE: November 15, 2018

SUBJECT: **Annual Bid** 19-027, Rock Hauling Services

In response to Annual Bid 19-027, Rock Hauling Services, two bids were received. The bids were opened on October 10, 2018 and the results and specific pricing of each item are listed on the attached page. Upon thorough examination and comparison of each bid it is my recommendation to award the bid to JHC, Inc.

Thank you in advance for your time and attention. Please feel free to contact me at 706-592-3206, should you have any questions or require any additional information.

LV/tgh

Cc: Nancy Williams
Darrell White
Tabitha Daniels
File

Environmental Services Department
4330 Deans Bridge Road, Blythe, GA 30805
(706) 592-3200 – Fax (706) 592-3255
WWW.AUGUSTAGA.GOV

OF CIAL

Augusta GEORGIA

Bid Item #19-027
Rock Hauling Services - Annual Contract
for Augusta, Georgia - Environmental Services Department
Bid Due: Wednesday, October 10, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 16
Total Packages Submitted: 2
Total Noncompliant: 0

VENDORS	Attachment B	E-Verify #	SAVE Form	Cost Per Ton #4 Stone #57 Stone Crusher Run Other Small Stone		Cost Per Ton Rip Rap 2 Man Stone Other Larger Stone	
Davis Hauling 1 APAC Industrial Way Augusta, GA 30907	Yes	229968	Yes	$6.00 Riverwatch Site	$7.25 Appling Site	$9.30 - Type I $7.85 - Type III Riverwatch Site	$10.35 - Type I $8.83 - Type III Appling Site
JHC, Inc 1736 Barton Chapel Rd. Augusta, GA 30909	Yes	623412	Yes	$6.00 Martin Marietta Riverwatch Quarry	$7.00 Martin Marietta Appling & Dogwood USA Aggregates Quarries	$6.50 Martin Marietta Riverwatch Quarry	$7.50 Martin Marietta Appling & Dogwood USA Aggregates Quarries

<u>**Invitation To Bid**</u>

Sealed bids will be received at this office until Wednesday, October 10, 2018 @ 11:00 a.m. for furnishing:

BID ITEMS FOR ENVIRONMENTAL SERVICES - ANNUAL CONTRACT- COMMODITY CODE (Bid Items may have more parent codes) -

19-016	Various Sizes of Rock	013-745-77
19-027	Rock Hauling Services	018-962-39
19-034	Inspection of Shop Equipment	016-936-00, 004-075-64
19-035	Uniforms Rental Services	023-983-00
19-053	Welding & Fabrication	022-910-76; 022-914-85
19-057	Quincy Air Compressor Maintenance	016-936-08
19-077	Overhead Door Repair & Maintenance	022-910-55
19-103	Gates, Hoses & Fittings	012-460-10; 028-659-00
19-113	Vacant Lot Cleaning Services	022-913-75

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Augusta, Georgia 30901

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All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, September 21, 2018, @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

No bid may be withdrawn for a period of 60 days after bids have been opened, pending the execution of contract with the successful bidder(s).

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail; fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director
Publish:

Augusta Chronicle	August 30, September 6, 13, 20, 2018
Metro Courier	August 30, 2018

cc:	Janice Allen Jackson	Administrator
	Lori Videtto	Enviornmental Services Department

Revised: 8/3/2016

Augusta
GEORGIA

ENVIRONMENTAL SERVICES DEPARTMENT

Lori Videtto
Director

MEMORANDUM

TO: Ms. Geri Sams
Director - Procurement

FROM: Lori Videtto
Director

DATE: October 29, 2018

SUBJECT: **Annual Bid Item 19-113,** Vacant Lot Cleaning Services - Award Recommendation

In response to Annual Bid Item 19-113, Vacant Lot Cleaning Services, two bids were received. The bids were opened on October 10, 2018 and the results and specific pricing are listed on the attached page. In reviewing the bid submittals, it has been determined that only one vendor, Augusta Quality Lawncare, possesses the licenses as required in the bid document. Therefore, it is my recommendation to award the bid to Augusta Quality Lawncare. They submitted an acceptable bid and after thorough examination, we found all aspects of the submitted bid documents to have met the specifications as requested.

Thank you in advance for your time and attention. Please feel free to contact me at 706-592-3206, should you have any questions or require any additional information.

LV/tgh

Attachment

Cc: Nancy Williams
Darrell White
Tabitha Daniels
File

Environmental Services Department
Augusta Solid Waste & Recycling Facility
4330 Deans Bridge Road, Blythe, GA 30805
(706) 592-3200 – Fax (706) 592-3255
WWW.AUGUSTAGA.GOV

Augusta GEORGIA

Bid Item #19-113
Vacant Lot Cleaning Services – Annual Contract
for Augusta, Georgia - Environmental Services Department
Bid Date: Wednesday, October 10, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 19
Total packages submitted: 2
Total Non-compliant: 0

VENDORS	Attachment B	E-Verify #	SAVE Form	Monthly 160 Hour Rate Per Crew	Weekly 40 Hour Rate Per Crew	Compliance Review 10% Goal
AUGUSTA CARE LLC (AUGUSTA QUALITY LAWNCARE) 1540 KERON WAY HEPHZIBAH, GA 30815	Yes	639585	Yes	$11,200.00	$2,800.00	YES
LUMBERJACK LANDSCAPING 3315 LIMBER TWIG LANE AUGUSTA, GA 30906	Yes	465374	Yes	$8,540.00	$2,135.00	YES
CSRA LANDSCAPING 2321-H PEACH ORCHARD ROAD AUGUSTA GA 30906						
RISE & SHINE LAWN CARE & LANDSCAPING SERVICE 1159 WALTON TRAIL 1 PO BOX 443 HEPHZIBAH, GA 30815						
KEMP LAWN SERVICE 2453 YATES DRIVE AUGUSTA, GA 30906						
GEORGIA'S GREEN LAWN CARE 1433 HUNTER STREET AUGUSTA, GA 30901						

Invitation To Re-Bid

Sealed bids will be received at this office until **Thursday, December 20, 2018 @ 3:00 p.m.** for furnishing:

RE-BID ITEMS FOR ENVIRONMENTAL SERVICES - ANNUAL CONTRACT- COMMODITY CODE (Bid Items may have more parent codes) –

19-057A Quincy Air Compressor Maintenance	016-936-08
19-104A Light Fleet Parts	004-055-00; 004-060-66

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

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Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department ARCbid. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Wednesday, December 12, 2018, @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. No bid may be withdrawn for a period of 60 days after bids have been opened, pending the execution of contract with the successful bidder(s).

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail; fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Sent to Vendors: December 6, 2018

cc: Janice Allen Jackson — Administrator
Lori Videtto — Environmental Services Department

Revised: 8/3/2016

Augusta GEORGIA

ENVIRONMENTAL SERVICES DEPARTMENT

Lori Videtto
Director

MEMORANDUM

TO: Ms. Geri Sams
Director - Procurement

FROM: Lori Videtto
Director

DATE: January 2, 2019

SUBJECT: Award Recommendation of Annual Bid Item 19-104A Light Fleet Parts

In response to Annual Bid Item 19-104A, Light Fleet Parts one compliant bid was received. The bid was opened on December 20, 2018 and the results and specific pricing are listed on the attached page. Upon careful consideration, it is my recommendation to award the bid to O'Reilly Auto Parts. They submitted an acceptable bid and after thorough examination, we found all aspects of the submitted bid documents to have met the specifications as requested.

Thank you in advance for your time and attention. Please feel free to contact me at 706-592-3206, should you have any questions or require any additional information.

LV/tgh

Attachment

Cc: Nancy Williams
Tabitha Daniels
File

Environmental Services Department
Augusta Solid Waste & Recycling Facility
4330 Deans Bridge Road, Blythe, GA 30805
(706) 592-3200 – Fax (706) 592-3255
WWW.AUGUSTAGA.GOV

Augusta GEORGIA

Re-Bid Opening Bid Item #19-104A Light Fleet Parts - Annual Contract for Augusta, Georgia - Environmental Services Department
Re-Bid Due: Thursday, December 20, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 6
Total packages submitted: 1
Total Noncompliant: 0

Vendors			O'Reilly Auto Parts 3297 Deans Bridge Road Augusta, GA 30906
Attachment B			Yes
E-Verify #			181617
SAVE Form			Yes
A. 2009 Ford Ranger Vin# 1FTZR15E79PA46310 2009 Ford Ranger Vin# 1FTZR15E09PA46312			
Item #	Part	Unit	Cost
1	Spark Plug set	Each	$2.79
2	Plug Wire Set	Each	$44.88
3	Ignition Coil	Each	$91.69
4	Water Pump w/gasket	Each	$72.57
5	Thermostat w/gasket	Each	$15.21
6	Upper Radiator Hose	Each	$25.27
7	Lower Radiator Hose	Each	$11.58
8	Air Filter	Each	$13.41
9	Cabin Air Filter	Each	NB
10	Oil Filter	Each	$6.17
11	Fuel Filter	Each	$15.53
12	PCV Valve	Each	$17.09
13	Transmission Filter Kit	Each	$13.94
14	Battery	Each	$105.52
15	Front Brake Pad Kit	Each	$39.30
16	Rear Brake Pads/Shoes Kit	Each	$25.45
17	Front Rotor	Each	$55.16
18	Rear Rotor/Drum	Each	$40.51

Augusta GEORGIA

Re-Bid Opening Bid Item #19-104A Light Fleet Parts - Annual Contract
for Augusta, Georgia - Environmental Services Department
Re-Bid Due: Thursday, December 20, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 6
Total packages submitted: 1
Total Noncompliant: 0

Vendors			O'Reilly Auto Parts 3297 Deans Bridge Road Augusta, GA 30906
19	Rear Brake Hardware Kit	Each	$8.21
20	Front Shock/Strut	Each	$27.93
21	Rear Shock/Strut	Each	$29.85
B. 2008 Ford Explorer Vin# 1FMEU73838UA92693 2008 Ford Explorer Vin# 1FMEU73818UA92692			
Item #	Part	Unit	Cost
22	Spark Plug set	Each	$8.99
23	Plug Wire Set	Each	$21.00
24	Ignition Coil	Each	$63.74
25	Water Pump w/gasket	Each	$34.37
26	Thermostat w/gasket	Each	$8.94
27	Upper Radiator Hose	Each	$14.81
28	Lower Radiator Hose	Each	$46.35
29	Air Filter	Each	$9.95
30	Cabin Air Filter	Each	NB
31	Oil Filter	Each	$6.17
32	Fuel Filter	Each	$12.55
33	PCV Valve	Each	NB
34	Transmission Filter Kit	Each	$24.17
35	Battery	Each	$106.74
36	Front Brake Pad Kit	Each	$49.13
37	Rear Brake Pads/Shoes Kit	Each	$43.23
38	Front Rotor	Each	$60.22
39	Rear Rotor/Drum	Each	$42.56

Augusta GEORGIA

Re-Bid Opening Bid Item #19-104A Light Fleet Parts - Annual Contract for Augusta, Georgia - Environmental Services Department
Re-Bid Due: Thursday, December 20, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 6
Total packages submitted: 1
Total Noncompliant: 0

Vendors			O'Reilly Auto Parts 3297 Deans Bridge Road Augusta, GA 30906
40	Rear Brake Hardware Kit	Each	$5.70
41	Front Shock/Strut	Each	$104.98
42	Rear Shock/Strut	Each	$115.57
C. 2017 Ford F150 VIN# 1FTFX1EF8HKD27397 2017 Ford F150 VIN# 1FTFX1EF1HKD27399 2017 Ford F150 VIN# 1FTFX1EFXHKO27398			
Item #	Part	Unit	Cost
43	Spark Plug set	Each	$6.99
44	Plug Wire Set	Each	$16.11
45	Ignition Coil	Each	NB
46	Water Pump w/gasket	Each	$66.84
47	Thermostat w/gasket	Each	$14.31
48	Upper Radiator Hose	Each	NB
49	Lower Radiator Hose	Each	NB
50	Air Filter	Each	$17.33
51	Cabin Air Filter	Each	$21.74
52	Oil Filter	Each	$6.21
53	Fuel Filter	Each	NB
54	PCV Valve	Each	$9.97
55	Transmission Filter Kit	Each	$24.17
56	Battery	Each	$111.00
57	Front Brake Pad Kit	Each	$38.32
58	Rear Brake Pads/Shoes Kit	Each	$44.21
59	Front Rotor	Each	$32.02

Augusta GEORGIA

Re-Bid Opening Bid Item #19-104A Light Fleet Parts - Annual Contract for Augusta, Georgia - Environmental Services Department Re-Bid Due: Thursday, December 20, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 6
Total packages submitted: 1
Total Noncompliant: 0

Vendors			O'Reilly Auto Parts 3297 Deans Bridge Road Augusta, GA 30906
60	Rear Rotor/Drum	Each	$59.07
61	Rear Brake Hardware Kit	Each	$5.99
62	Front Shock/Strut	Each	$125.20
63	Rear Shock/Strut	Each	$51.87
D. 2011 Ford F350 VIN#1FT8W3B66CEA07756 2011 Ford F350 VIN#1FT8W3B68CEA07757 2011 Ford F350 VIN#1FT8W3B6XCEA07758			
Item #	Part	Unit	Cost
64	Spark Plug set	Each	$5.19
65	Plug Wire Set	Each	$74.95
66	Ignition Coil	Each	$109.08
67	Water Pump w/gasket	Each	$133.69
68	Thermostat w/gasket	Each	$10.28
69	Upper Radiator Hose	Each	$54.99
70	Lower Radiator Hose	Each	$45.11
71	Air Filter	Each	$17.33
72	Cabin Air Filter	Each	$13.99
73	Oil Filter	Each	$6.17
74	Fuel Filter	Each	NB
75	PCV Valve	Each	$9.97
76	Transmission Filter Kit	Each	$43.70
77	Battery	Each	$106.74
78	Front Brake Pad Kit	Each	$57.97
79	Rear Brake Pads/Shoes Kit	Each	$58.95

Augusta
GEORGIA

Re-Bid Opening Bid Item #19-104A Light Fleet Parts - Annual Contract for Augusta, Georgia - Environmental Services Department
Re-Bid Due: Thursday, December 20, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 6
Total packages submitted: 1
Total Noncompliant: 0

Vendors			O'Reilly Auto Parts 3297 Deans Bridge Road Augusta, GA 30906
80	Front Rotor	Each	$91.21
81	Rear Rotor/Drum	Each	$92.39
82	Rear Brake Hardware Kit	Each	$9.50
83	Front Shock/Strut	Each	$46.22
84	Rear Shock/Strut	Each	$48.15
E. 2012 Ford E350 VIN#1FBNE3BL6CDA01980 2012 Ford E350 VIN#1FBNE3BL8CDA01981 2012 Ford E350 VIN#1FBNE3BLXCDA01982			
Item #	Part	Unit	Cost
85	Spark Plug set	Each	$5.19
86	Plug Wire Set	Each	$47.00
87	Ignition Coil	Each	$63.74
88	Water Pump w/gasket	Each	$34.37
89	Thermostat w/gasket	Each	$8.94
90	Upper Radiator Hose	Each	$16.39
91	Lower Radiator Hose	Each	$44.57
92	Air Filter	Each	$18.13
93	Cabin Air Filter	Each	NB
94	Oil Filter	Each	$6.17
95	Fuel Filter	Each	$9.98
96	PCV Valve	Each	$9.97
97	Transmission Filter Kit	Each	$14.87
98	Battery	Each	$119.83
99	Front Brake Pad Kit	Each	$58.95

Augusta
GEORGIA

Re-Bid Opening Bid Item #19-104A Light Fleet Parts - Annual Contract
for Augusta, Georgia - Environmental Services Department
Re-Bid Due: Thursday, December 20, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 6
Total packages submitted: 1
Total Noncompliant: 0

Vendors			O'Reilly Auto Parts 3297 Deans Bridge Road Augusta, GA 30906
100	Rear Brake Pads/Shoes Kit	Each	$58.95
101	Front Rotor	Each	$92.39
102	Rear Rotor/Drum	Each	$88.25
103	Rear Brake Hardware Kit	Each	$8.50
104	Front Shock/Strut	Each	$29.85
105	Rear Shock/Strut	Each	$29.85
F. 2013 Honda Civic CNG VIN# 19XFB5F56DE000232 2014 Honda Civic CNG VIN# 19XFB5F57EE000175 2015 Honda Civic CNG VIN# 19XFB5F53FE000112			
Item #	Part	Unit	Cost
106	Spark Plug set	Each	$13.49
107	Plug Wire Set	Each	$21.87
108	Ignition Coil	Each	$60.79
109	Water Pump w/gasket	Each	$98.99
110	Thermostat w/gasket	Each	$10.73
111	Upper Radiator Hose	Each	$7.53
112	Lower Radiator Hose	Each	$8.44
113	Air Filter	Each	$13.40
114	Cabin Air Filter	Each	$17.94
115	Oil Filter	Each	$6.01
116	Fuel Filter	Each	NB
117	PCV Valve	Each	$12.41
118	Transmission Filter Kit	Each	NB
119	Battery	Each	$98.35

Augusta GEORGIA

Re-Bid Opening Bid Item #19-104A Light Fleet Parts - Annual Contract for Augusta, Georgia - Environmental Services Department Re-Bid Due: Thursday, December 20, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 6
Total packages submitted: 1
Total Noncompliant: 0

Vendors			O'Reilly Auto Parts 3297 Deans Bridge Road Augusta, GA 30906
120	Front Brake Pad Kit	Each	$49.13
121	Rear Brake Pads/Shoes Kit	Each	$38.32
122	Front Rotor	Each	$60.22
123	Rear Rotor/Drum	Each	$23.87
124	Rear Brake Hardware Kit	Each	$13.33
125	Front Shock/Strut	Each	$79.94
126	Rear Shock/Strut	Each	$71.26
Item #	Part	Unit	Cost
1	Non-chl. brake cleaner (1 case)	Case	$32.28
2	DOT 3 brake fluid	Each	$4.69
3	DOT 4 brake fluid	Each	$7.79
4	DOT 5 brake fluid	Each	$18.04
5	Diesel exhaust fluid(2.5 gal)	2.5 Gallon	$11.99
6	0w-20 Synthetic (1 case)	Case	$77.88
7	5w-20 Synthetic (1 case)	Case	$45.48
8	5w-20 Conventional (1 case)	Case	$45.48
9	5w-30 Synthetic (1 case)	Case	$77.88
10	5w-30 Conventional (1 case)	Case	$45.48
11	10w-30 Synthetic (1 case)	Case	$77.88
12	10w-30 Conventional (1 case)	Case	$45.48
13	10w-40 Synthetic (1 case)	Case	$83.88
14	10w-40 Conventional (1 case)	Case	$45.48
15	DELO 400NG 15w-40 (1 gallon)	Gal	$19.99

Augusta GEORGIA

Re-Bid Opening Bid Item #19-104A Light Fleet Parts - Annual Contract for Augusta, Georgia - Environmental Services Department Re-Bid Due: Thursday, December 20, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 6
Total packages submitted: 1
Total Noncompliant: 0

Vendors			O'Reilly Auto Parts 3297 Deans Bridge Road Augusta, GA 30906
16	SAE 30 oil (1 case)	Case	$45.48
17	2 cycle engine oil	Each	$4.79
18	Chevron THF-1000** (5 gallon)	5 Gal	NB
19	Mercon V ATF Conv.	Each	$7.29
20	Mercon V ATF Syn.	Each	$7.99
21	Mercon LV Synthetic	Each	$7.99
22	Mercon LV Synthetic	Each	$7.99
23	75w-90 oil (5 gallon)	5 Gal	$129.99
24	80w-90 oil (5 gallon)	5 Gal	$69.99
25	75w-140 Synthetic (32 oz)	32 oz	$13.99
26	Mobil Polyrex EM grease** Mobil Polyrex EM/1 case/	Case	NB
27	NLGI 2 grease (1 case)	Case	$53.88
28	Standard grease coupler	Each	$9.99
29	Heavy duty grease coupler	Each	$14.99
30	Pre-mix "green" antifreeze	Each	$12.99
31	Pre-mix "heavy duty" antifreeze	Each	$17.99
32	Pre-mix windshield washer fluid	Each	$2.29
33	R-134a refrigerant (30lb)	30 lb	$129.99
34	PAG oil	Each	$9.44
35	Air tool oil	Each	$3.99
36	Vacuum pump oil	Each	$8.71
37	Spray lithium grease	Each	$7.99
38	Spray silicone	Each	$5.89

Augusta GEORGIA

Re-Bid Opening Bid Item #19-104A Light Fleet Parts - Annual Contract for Augusta, Georgia - Environmental Services Department
Re-Bid Due: Thursday, December 20, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 6
Total packages submitted: 1
Total Noncompliant: 0

Vendors			O'Reilly Auto Parts 3297 Deans Bridge Road Augusta, GA 30906
39	Super glue	Each	$6.49
40	Metal epoxy	Each	$6.99
41	Plastic epoxy	Each	$3.29
42	Ultra Gray silicone sealant	Each	$8.49
43	Black silicone sealant	Each	$6.99
44	Clear silicone sealant	Each	$6.99
45	3M Window Weld** 3M Window Weld/1 tube/ 08609	Each	$18.77
46	Carb cleaner foam spray	Each	$2.29
47	Carb cleaner dip (1 gallon)	Gal	NB
48	QD electronic cleaner spray	Each	$8.29
49	PB Blaster	Each	$5.49
50	WD-40	Each	$7.49
51	Battery terminal cleaner spray	Each	$4.69
52	Battery terminal sealer spray	Each	$4.99
53	Rain X spray window cleaner	Each	$6.49
54	Sta-Bil Fuel Storage Treatment** Sta-bil Storage	Each	NB
55	Ethanol Fuel Enzyme Treatment	Each	$8.99
56	Sea Foam Fuel Treatment** Sea Foam	Each	$8.99
57	Window de-icer spray	Each	$5.49
58	Window cleaning wipes	Each	$4.99
59	Window cleaning spray	Each	$4.99
60	Interior cleaning wipes	Each	$4.99
61	Interior cleaning spray	Each	$6.29

Augusta GEORGIA

Re-Bid Opening Bid Item #19-104A Light Fleet Parts - Annual Contract
for Augusta, Georgia - Environmental Services Department
Re-Bid Due: Thursday, December 20, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 6
Total packages submitted: 1
Total Noncompliant: 0

Vendors			O'Reilly Auto Parts 3297 Deans Bridge Road Augusta, GA 30906
62	Car wash soap	Each	$140.69
63	Tire slime sealant (1 gallon)	Gal	$12.99
64	"Black Ice" air freshener	Each	$3.99
65	"Pine Tree" air freshener	Each	$3.49
66	"Clean Cotton" air freshener	Each	$6.49
67	Wasp and hornet killer spray	Each	$9.49
68	OFF Deep Woods spray** OFF Deep Woods	Each	NB
69	Butane refill (for soldering)	Each	$4.99
70	Flux-core Solder .8mm	Each	NB
71	Black Gorilla Tape Roll** Gorilla Tape Black/1 roll	Roll	$12.99
72	8'x10' tarp	Each	NB
73	12'x16' tarp	Each	NB
74	Heavy duty push broom	Each	$25.99
75	Hand cleaner	Each	$4.99
76	Clorox Bleach (1 gallon)	Gal	NB
77	Distilled water (1 gallon)	Gal	NB
78	WypALL shop towels** WypALL/1 roll/41055	Each	NB
79	1 gallon water cooler	Gal	NB
80	5 gallon water cooler	5 Gal	NB
81	2.5 gallon Gatorade mix		NB
82	Razor blades straight (100 ct)	100 Count	$6.00
83	Dust masks	Each	$12.10
84	8 mil nitrile gloves (1 box)	Each	$18.19

Augusta GEORGIA

Re-Bid Opening Bid Item #19-104A Light Fleet Parts - Annual Contract
for Augusta, Georgia - Environmental Services Department
Re-Bid Due: Thursday, December 20, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 6
Total packages submitted: 1
Total Noncompliant: 0

Vendors			O'Reilly Auto Parts 3297 Deans Bridge Road Augusta, GA 30906
85	13 mil nitrile gloves (1 box)	Each	$14.49
86	XL white disposable zipper suit	Each	$6.29
87	2XL white disp. zipper suit	Each	$6.29
88	3XL white disp. zipper suit	Each	$6.68
89	4XL white disp. zipper suit	Each	NB
90	5XL white disp. zipper suit	Each	NB
91	Clear safety glasses	Each	$2.99
92	Tinted safety glasses	Each	$5.29
93	3/8" heater hose (roll)	Each	$5.15
94	1/2" heater hose (roll)	Each	$127.50
95	5/8" heater hose (roll)	Each	$150.00
96	3/4" heater hose (roll)	Each	$190.00
97	Flat black spray paint (1 can)	Each	$9.99
98	Gloss black spray paint (1 can)	Each	$7.99
99	Hunter green spray paint (1 can)	Each	$7.29
100	White spray paint (1 can)	Each	$5.99
101	Gray primer spray (1 can)	Each	$9.99
102	Komatsu Yellow spray paint (1 can)	Each	NB
103	CAT Yellow spray paint (1 can)	Each	$6.99
104	Kubota Orange spray paint (1 can)	Each	$6.99
105	1 gallon gasoline container	Gal	$18.99
106	5 gallon gasoline container	5 Gal	$22.99
107	5 gallon diesel container	5 Gal	$22.99

Augusta GEORGIA

Re-Bid Opening Bid Item #19-104A Light Fleet Parts - Annual Contract
for Augusta, Georgia - Environmental Services Department
Re-Bid Due: Thursday, December 20, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 6
Total packages submitted: 1
Total Noncompliant: 0

Vendors			O'Reilly Auto Parts 3297 Deans Bridge Road Augusta, GA 30906
108	Air blow gun	Each	$10.99
109	Trash grabbers	Each	NB
110	Yellow safety vests	Each	$4.99
111	50' air hose	Each	$44.99
112	Mini brooms	Each	$5.49
113	Bungie cords	Each	$16.99
114	Ratchet straps	Each	$15.24
115	Heavy duty ratchet straps	Each	$36.99
116	Dawn dish detergent	Each	NB
117	Plastic Spray Bottles	Each	$3.69
118	Nickel anti-seize	Each	$25.99
119	Copper anti-seize	Each	$14.99
120	Oil dry (bag)	Each	$9.49
121	Oil dry (mats)	Each	$79.99
122	Red Loctite	Each	$38.99
123	Green Loctite	Each	$7.49
124	Blue Loctite	Each	$9.99
125	Paper gasket maker	Each	$13.94
126	Cork gasket maker	Each	$13.36
127	Silicone gasket maker	Each	$13.99
128	3/8" wire loom	Each	$8.49
129	1/2" wire loom	Each	$5.49
130	5/8" wire loom	Each	NB

Augusta GEORGIA

Re-Bid Opening Bid Item #19-104A Light Fleet Parts - Annual Contract for Augusta, Georgia - Environmental Services Department Re-Bid Due: Thursday, December 20, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 6
Total packages submitted: 1
Total Noncompliant: 0

Vendors			O'Reilly Auto Parts 3297 Deans Bridge Road Augusta, GA 30906
131	3/4" wire loom	Each	$6.02
132	1" wire loom	Each	NB
133	9008 headlamp bulb	Each	$8.09
134	9006 headlamp bulb	Each	$3.49
135	194 bulb	Each	$2.39
136	1156 bulb	Each	$4.43
137	1157 bulb	Each	$2.68
138	3156 bulb	Each	$5.66
139	3157 bulb	Each	$6.10
140	921 bulb	Each	$3.97
141	H7 bulb	Each	$4.49
142	Locking hitch pins	Each	$2.69
143	7 pin RV plug	Each	$14.99
144	7 pin RV socket	Each	$10.99
145	4 pin trailer plug	Each	$11.99
146	4 pin trailer socket	Each	NB
147	Trailer brake breakaway kit	Each	$44.99
148	Trailer light kit	Each	$38.39
149	LED trailer light kit	Each	NB
150	Dielectric grease	Each	$9.99
151	10,000 Tow strap	Each	$29.99

Invitation To Bid

Sealed bids will be received at this office until Wednesday, October 17, 2018 @ 11:00 a.m. for furnishing:

BID ITEMS FOR ENVIRONMENTAL SERVICES - ANNUAL CONTRACT- COMMODITY CODE (Bid Items may have more parent codes) –

19-088 Electrical Repair & Services	022-914-38
19-091 Batteries	001-998-15; 007-287-12
19-104 Light Fleet Parts	004-055-00; 004-060-66
19-114 Mechanic Block Time	016-928-00
19-115 Tire Repair & Servicing	016-928-82
19-116 Various Pipes, Couplings, & End Sections	024-691-34, 024-340-56
19-118 Tires	004-863-00

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department ARCbid. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, September 28, 2018, @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. No bid may be withdrawn for a period of 60 days after bids have been opened, pending the execution of contract with the successful bidder(s).

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail; fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	September 6, 13, 20, 27, 2018
Metro Courier	September 13, 2018

cc:	Janice Allen Jackson	Administrator
	Lori Videtto	Enviornmental Services Department

Revised: 8/3/2016

Augusta
GEORGIA

ENVIRONMENTAL SERVICES DEPARTMENT

Lori Videtto
Director

MEMORANDUM

TO: Ms. Geri Sams
Director - Procurement

FROM: Lori Videtto
Director

DATE: November 15, 2018

SUBJECT: Award Recommendation of Annual Bid Item 19-115, Tire Repair and Servicing

In response to Annual Bid Item 19-115, Tire Repair and Servicing, two compliant bids were received. The bids were opened on October 17, 2018 and the results and specific pricing are listed on the attached page. Upon careful consideration, it is my recommendation to award the bid to Snider Tire Inc./Fleet Solutions. They submitted an acceptable bid and after thorough examination, we found all aspects of the submitted bid documents to have met the specifications as requested.

Thank you in advance for your time and attention. Please feel free to contact me at 706-592-3206, should you have any questions or require any additional information.

Attachment

LV/tgh

Cc: Nancy Williams
Darrell White
Tabitha Daniels
File

Environmental Services Department
Augusta Solid Waste & Recycling Facility
4330 Deans Bridge Road, Blythe, GA 30805
(706) 592-3200 – Fax (706) 592-3255
WWW.AUGUSTAGA.GOV

OFFICIAL

Augusta GEORGIA	Bid Item #19-115 Tire Repair & Servicing – Annual Contract for Augusta, Georgia - Environmental Services Department Bid Date: Wednesday, October 17, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 3
Total packages submitted: 2
Total Noncompliant: 0

Vendors	Snider Tire Inc., dba Snider Fleet Solutions 200 East Meadowview Road Greensboro, NC 27406	Jim Whitehead Tire & Auto 2514 Deans Bridge Road Augusta, GA 30906
Attachment B	YES	YES
E-Verify #	153640	487041
SAVE FORM	YES	YES
Road Services for Tire Repair or Replacement Call within 30 Miles one way		
Service Call	$75.00	$70.00/hr and $100.00 after hrs
Repair	$36.00	Included in Hourly Price
Replace 11r22.4	$36.00	Included in Hourly Price
Replace 11r22.5	$36.00	Included in Hourly Price
Replace 265/70r-17	$10.00	Included in Hourly Price
Replace LT235/75R16	$10.00	Included in Hourly Price
Replace P235/75r15	$10.00	Included in Hourly Price
Road Services Tire Repair or Replacement within 150 Miles one way		
Service Call	$75.00	$70.00/hr. reg. hrs and $100.00 after hrs
Repair	$36.00	Included in Hourly Price
Replace 11r22.4	$36.00	Included in Hourly Price
Replace 11r22.5	$36.00	Included in Hourly Price
Replace 265/70r-17	$10.00	Included in Hourly Price
Replace LT235/75R16	$10.00	Included in Hourly Price
Replace P235/75r15	$10.00	Included in Hourly Price

Invitation To Bid

Sealed bids will be received at this office until Wednesday, October 17, 2018 @ 11:00 a.m. for furnishing:

BID ITEMS FOR ENVIRONMENTAL SERVICES - ANNUAL CONTRACT- COMMODITY CODE (Bid Items may have more parent codes) –

19-088 Electrical Repair & Services	022-914-38
19-091 Batteries	001-998-15; 007-287-12
19-104 Light Fleet Parts	004-055-00; 004-060-66
19-114 Mechanic Block Time	016-928-00
19-115 Tire Repair & Servicing	016-928-82
19-116 Various Pipes, Couplings, & End Sections	024-691-34, 024-340-56
19-118 Tires	004-863-00

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department ARCbid. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, September 28, 2018, @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. No bid may be withdrawn for a period of 60 days after bids have been opened, pending the execution of contract with the successful bidder(s).

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail; fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	September 6, 13, 20, 27, 2018
Metro Courier	September 13, 2018

cc:	Janice Allen Jackson	Administrator
	Lori Videtto	Enviornmental Services Department

Revised: 8/3/2016

Augusta
GEORGIA

ENVIRONMENTAL SERVICES DEPARTMENT

Lori Videtto
Director

MEMORANDUM

TO: Ms. Geri Sams
Director - Procurement

FROM: Lori Videtto
Director

DATE: November 15, 2018

SUBJECT: Award Recommendation of Annual Bid Item 19-116, Various Pipes, Couplings, End Sections

In response to Annual Bid Item 19-116, Various Pipes, Couplings, End Sections, two compliant bids were received. The bids were opened on October 17, 2018 and the results and specific pricing are listed on the attached page. Upon careful consideration, it is my recommendation to award the bid to Fortiline Waterworks. They submitted an acceptable bid and after thorough examination, we found all aspects of the submitted bid documents to have met the specifications as requested.

Thank you in advance for your time and attention. Please feel free to contact me at 706-592-3206, should you have any questions or require any additional information.

Attachment

LV/tgh

Cc: Nancy Williams
Darrell White
Tabitha Daniels
File

Environmental Services Department
Augusta Solid Waste & Recycling Facility
4330 Deans Bridge Road, Blythe, GA 30805
(706) 592-3200 – Fax (706) 592-3255
WWW.AUGUSTAGA.GOV

Augusta GEORGIA

Bid Item #19-116 Various Coupling End Sctions - Annual Contract for Augusta, Georgia - Environmental Services Department
Bid Date: Wednesday, October 17, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 5
Total packages submitted: 2
Total Noncompliant: 0

Vendors		Fortiline Waterworks 1628 Barton Chapel Road Augusta, GA 30909	Consolidated Pipe & Supply 1918 Bluff Road Columbia, SC 29201
Attachment B		YES	YES
E-Verify #		1203946	189824
SAVE FORM		YES	YES
Sec.	Item		
II-a	HDPE Pipe in the following sizes:		
1	8" Single walled HDPE pipe	$2.61	$3.34
2	8" Double walled, type S HDPE pipe	$4.04	$5.05
3	10" Single walled HDPE pipe	$3.52	$4.53
	10" Double walled type S HDPE pipe	$4.82	$6.03
5	12" Single walled HDPE pipe	$5.39	$6.74
6	12" Double walled type S HDPE pipe	$5.71	$7.14
7	18" Single walled HDPE Pipe	$9.58	$11.98
8	18" Double walled type S HDPE Pipe	$9.13	$11.42
9	24" Single walled HDPE Pipe	$16.88	$21.10
10	24" Double walled type S HDPE Pipe	$15.91	$19.89
11	30" Double walled type S HDPE Pipe	$22.66	$28.33
12	36" Double walled type S HDPE pipe	$30.54	$38.18
	HDPE Couplings in the following sizes:		
13	8" HDPE Couplings	$6.13	$7.67
14	10" HDPE Couplings	$8.44	$10.55
15	12" HDPE Couplings	$9.52	$11.90
16	18" HDPE Couplings	$27.01	$33.77
17	24" HDPE Couplings	$38.09	$47.62
18	30" HDPE Couplings	$88.56	$110.70
	36" HDPE Couplings	$123.21	$154.02

	Vendors	Fortiline Waterworks 1628 Barton Chapel Road Augusta, GA 30909	Consolidated Pipe & Supply 1918 Bluff Road Columbia, SC 29201
II.c	HDPE Flared End Sections in the following sizes:		
20	8" HDPE Flared End Section	No Bid	No Bid
21	10" HDPE Flared End Section	$150.09	$187.62
22	12" HDPE Flared End Section	$150.09	$187.62
23	18" HDPE Flared End Section	$201.63	$252.04
24	24" HDPE Flared End Section	$258.76	$323.45
25	30" HDPE Flared End Section	$629.19	$786.49
26	36" HDPE Flared End Section	$666.19	$832.74
II-d	HDPE Wyes Couplings in the following sizes:		
27	8" HDPE Wyes Couplings	$87.65	$109.57
28	10" HDPE Wyes Coupling	$114.70	$143.38
29	12" HDPE Wyes Couplings	$157.34	$197.43
[illegible]	18" HDPE Wyes Couplings	$400.97	$501.22
31	24" HDPE Wyes Couplings	$700.64	$875.80
32	30" HDPE Wyes Couplings	No Bid	No Bid
33	36" HDPE Wyes Couplings	No Bid	No Bid
II-e	HDPE Tees Couplings in the following sizes:		
34	8" HDPE Tees Couplings	$67.65	$84.57
35	10" HDPE Tees Couplings	$95.08	$118.85
36	12" HDPE Tees Couplings	$125.86	$157.33
37	18" HDPE Tees Couplings	$263.90	$329.88
38	24" HDPE Tees Couplings	$408.00	$510.00
39	30" HDPE Tees Couplings	$823.33	$1,029.17
40	36" HDPE Tees Couplings	$1,107.58	$1,384.48
II-f	HDPE Bends for 8", 10", 12", 18", 24", 30", and 36" HDPE Pipe in the following sizes:		
41	90° HDPE Bend for 8"	$31.07	$38.84
[illegible]	90° HDPE Bend for 10"	$57.05	$71.32
43	90° HDPE Bend for 12"	$85.12	$106.40
44	90° HDPE Bend for 18"	$166.13	$207.67

	Vendors	Fortiline Waterworks 1628 Barton Chapel Road Augusta, GA 30909	Consolidated Pipe & Supply 1918 Bluff Road Columbia, SC 29201
45	90° HDPE Bend for 24"	$328.49	$410.62
46	90° HDPE Bend for 30"	$679.85	$850.00
47	90° HDPE Bend for 36"	$905.83	$1,132.29
48	45° HDPE Bend for 8"	$31.07	$38.84
49	45° HDPE Bend for 10"	$55.46	$69.33
50	45° HDPE Bend for 12"	$74.39	$92.99
51	45° HDPE Bend for 18"	$136.72	$170.90
52	45° HDPE Bend for 24"	$279.21	$349.02
53	45° HDPE Bend for 30"	$434.81	$543.52
54	45° HDPE Bend for 36"	$666.01	$832.52
55	22.5° HDPE Bend for 8"	$25.34	$31.68
56	22.5° HDPE Bend for 10"	$35.92	$44.90
57	22.5° HDPE Bend for 12"	$54.01	$67.52
	22.5° HDPE Bend for 18"	$113.92	$142.40
59	22.5° HDPE Bend for 24"	$247.25	$309.07
60	22.5° HDPE Bend for 30"	$381.80	$477.25
61	11.25° HDPE Bend for 8"	$25.34	$31.68
62	11.25° HDPE Bend for 10"	$35.92	$44.90
63	11.25° HDPE Bend for 12"	$54.01	$67.52
64	11.25° HDPE Bend for 18"	$113.92	$142.40
65	11.25° HDPE Bend for 24"	$243.28	$304.10
66	11.25° HDPE Bend for 30"	$336.76	$420.95
67	11.25° HDPE Bend for 36"	$475.45	$594.32
II-g	HDPE Plastic Headwall-Inlet with coupling rod in the following sizes:		
68	8" HDPE Double walled pipe	$4.04	$5.42
69	10" HDPE Double walled pipe	$4.82	$6.45
70	12" HDPE Double walled pipe	$5.71	$7.64
71	18" HDPE Double walled pipe	$9.13	$12.23
	24" HDPE Double walled pipe	$15.91	$21.29
73	30" HDPE Double walled pipe	$22.66	$30.33
74	36" HDPE Double walled pipe	$30.54	$40.87

	Vendors	Fortiline Waterworks 1628 Barton Chapel Road Augusta, GA 30909	Consolidated Pipe & Supply 1918 Bluff Road Columbia, SC 29201
II-h	**HDPE Cross Tee Couplings in the following sizes:**		
75	8" HDPE Cross Tee Couplings	$119.07	$148.84
76	10" HDPE Cross Tee Couplings	$235.24	$294.05
77	12" HDPE Cross Tee Couplings	$286.52	$358.15
78	18" HDPE Cross Tee Couplings	$389.24	$486.55
79	24" HDPE Cross Tee Couplings	$564.82	$706.03
80	30" HDPE Cross Tee Couplings	N/B	n/a
81	36" HDPE Cross Tee Couplings	N/B	n/a
II-i	**HDPE 45□ Ell in the following sizes:**		
82	8" HDPE 45° Ell	$31.07	$38.84
83	10" HDPE 45° Ell	$55.46	$69.33
84	12" HDPE 45° Ell	$74.39	$92.99
85	18" HDPE 45° Ell	$136.72	$170.90
[illegible]	24" HDPE 45□ Ell	$279.21	$349.02
87	30" HDPE 45□ Ell	$434.81	$543.52
88	36" HDPE 45° Ell	$666.01	$832.52
II-j	**HDPE 90□ Ell in the following sizes:**		
89	8" HDPE 90□ Ell	$31.07	$38.84
90	10" HDPE 90□ Ell	$57.05	$71.32
91	12" HDPE 90□ Ell	$85.12	$106.40
92	18" HDPE 90□ Ell	$166.13	$207.67
93	24" HDPE 90□ Ell	$328.49	$410.62
94	30" HDPE 90□ Ell	$679.85	$850.00
95	36" HDPE 90□ Ell	$905.83	$1,132.29
	TOTAL ALL SECTIONS:	$18,533.44	$23,176.66

Invitation To Bid

Sealed bids will be received at this office until Wednesday, October 17, 2018 @ 11:00 a.m. for furnishing:

BID ITEMS FOR ENVIRONMENTAL SERVICES - ANNUAL CONTRACT- COMMODITY CODE (Bid Items may have more parent codes) –

19-088 Electrical Repair & Services	022-914-38
19-091 Batteries	001-998-15; 007-287-12
19-104 Light Fleet Parts	004-055-00; 004-060-66
19-114 Mechanic Block Time	016-928-00
19-115 Tire Repair & Servicing	016-928-82
19-116 Various Pipes, Couplings, & End Sections	024-691-34, 024-340-56
19-118 Tires	004-863-00

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department ARCbid. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, September 28, 2018, @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. No bid may be withdrawn for a period of 60 days after bids have been opened, pending the execution of contract with the successful bidder(s).

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail; fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	September 6, 13, 20, 27, 2018
Metro Courier	September 13, 2018

cc:	Janice Allen Jackson	Administrator
	Lori Videtto	Enviornmental Services Department

Revised: 8/3/2016

Augusta GEORGIA

ENVIRONMENTAL SERVICES DEPARTMENT

Lori Videtto
Director

MEMORANDUM

TO: Ms. Geri Sams
Director - Procurement

FROM: Lori Videtto
Director

DATE: November 7, 2018

SUBJECT: Award Recommendation of Annual Bid Item 19-118, Tires

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In response to Annual Bid Item 19-118, Tires, two compliant bids were received from Jim Whitehead Tire & Auto, and Snider Fleet Solutions. The bids were opened on October 17, 2018 and the results and specific pricing are listed on the attached pages. It is my recommendation to award this bid to Snider Fleet Solutions as bid. They submitted an acceptable bid and after thorough examination, we found all aspects of the submitted bid documents to have met the specifications as requested. Our comparison included the tire service requirements as bid by each, with Snider bidding a flat rate as opposed to Whitehead bidding an hourly rate, with the flat rate being more cost-effective.

Thank you in advance for your time and attention. Please feel free to contact me at 706-592-3206, should you have any questions or require any additional information.

Attachment

LV/tgh

Cc: Nancy Williams
Darrell White
Tabitha Daniels
File

Environmental Services Department
Augusta Solid Waste & Recycling Facility
4330 Deans Bridge Road, Blythe, GA 30805
(706) 592-3200 – Fax (706) 592-3255
WWW.AUGUSTAGA.GOV

OFFICIAL

Bid Item #19-118 Tires - Annual Contract
for Augusta, Georgia - Environmental Services Department
Bid Date: Wednesday, October 17, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 7
Total packages submitted: 2
Total Noncompliant: 0

Vendors		Jim Whitehead Tire & Auto 2514 Deans Bridge Road Augusta, GA 30906		Snider Fleet Solutions 2423 Mike Padgett Highway Augusta, GA 30906	
Attachment B		YES		YES	
E-Verify #		487041		153640	
SAVE FORM		YES		YES	
Item #	Tire Size	Brand / Style / Manufacturer	Unit Cost	Brand / Style / Manufacturer	Unit Cost
1	11R22.5 Steer	DAYTON D520S -003279	$280.23	SUPERIOR 16 PLY PSTR 9442	$218.55
2	11R22.5 Drive	DAYTON D610D-003304	$299.23	SUPERIOR 16 PLY LHD 94459	$225.00
3	11R22.5 Trailer	DAYTON D410T-003297	$260.23	SUPERIOR 14 PLY TRL 94454	$198.00
4	11R22.5 All Position	DAYTON D520S-003279	$280.23	HERCULES 14 PLY AP 83009	$215.00
5	11R22.5 Retread Drive	BANDAG BDL-689211	$116.36	OLIVER WASTE LUG 388WHL26C	$140.00
6	11R22.5 Retread Trailer	BANDAG TR4.1-005692	$97.45	OLIVER VTZ 388VTT13C	$110.00
7	11R24.5 Steer	DAYTON D520-003283	$303.39	SUPERIOR 16 PLY STR 94444	$250.00
8	11R24.5 Drive	DAYTON D610-003306	$319.39	SUPERIOR 16 PLY LHD 94461	$278.00
9	11R24.5 Trailer	DAYTON D410-003298	$288.39	SUPERIOR 14 PLY TRL 94456	$220.00
10	11R24.5 All Position	DAYTON D520003283	$303.39	SUPERIOR 16 PLY AP 94453	$243.00
11	11R24.5 Retread Drive	BANDAG BDL-689327	$116.40	OLIVER 422WH626C	$145.00
12	11R24.5 Retread Trailer	BANDAG TR4.1-005699	$101.85	OLIVER VTZ 422VTT13C	$115.00
13	445/65R22.5 Steer	FIRESTONE (SEVERE SERVICE) FS818-247797	$573.62	IRONMAN 20 PLY I-402 92921C	$490.00
14	425/65R22.5 Steer	DATON D640M-003323	$475.33	IRONMAN 20 PLY I-402 92920	$456.00
15	385/65R22.5 Steer	DAYTON D640M-003323	$410.33	SUPERIOR 20 PLY 115 94463	$300.00
16	315/80R22.5 Steer	DAYTON D630D-003321	$384.83	IRONMAN 20 PLY 402 91916	$340.00
17	295/75R22.5 Steer	DAYTON D520S-003274	$277.23	SUPERIOR 16 PLY STR 94443	$216.00
18	275/70R22.5 Steer	FIRESTONE FS561-248545	$296.95	IRONMAN 18 PLY 502 92400	$246.00
19	255/70R22.5 All Position	DAYTON D520S-0032988	$223.99	IRONMAN 16 PLY 181 86211	$175.00
20	255/70R22.5 Trailer	DAYTON D410-003303	$223.99	IRONMAN 16 PLY 181 86211	$175.00
21	ST235/85R16	MASTERTRACK-HFST46	$75.00	HIRUN 10 PLY JK42 WD1233	$92.00
22	ST235/80R16	MASTERTRACK-HFST45	$72.00	HIRUN 10 PLY JK42 WD1232	$85.00
23	ST225/75R15	MASTERTRACK-HFST43	$58.00	HIRUN 8 PLY JK42 WD1230	$66.00
24	ST205/75R15	MASTERTRACK-HFST41	$43.00	HIRUN 6 PLY JK42 WD1228	$57.00
25	ST205/75R14	MASTERTRACK-HFST39	$39.00	HIRUN 8 PLY JK42 WD1226	$54.00
26	ST195/65R15	MASTERCRAFT-90000005859	$49.00	IRONMAN GR906 92595	$57.00
27	ST175/80R13	CARLISLE-6H01361	$54.00	HIRUN 6 PLY JK42 WD1224	$47.00
28	4.80-12	TREDIT H188-TRD2707120	$50.00	HIRUN 6 PLY JK42 WD1012	$31.00

OFFICIAL

Bid Item #19-118 Tires - Annual Contract
for Augusta, Georgia - Environmental Services Department
Bid Date: Wednesday, October 17, 2018 @ 11:00 a.m.

Vendors		Jim Whitehead Tire & Auto 2514 Deans Bridge Rd Augusta, GA 30906		Snider Fleet Solutions 2423 Mike Padgett Highway Augusta, GA 30906	
Item #	Tire Size	Brand / Style / Manufacturer	Unit Cost	Brand / Style / Manufacturer	Unit Cost
29	LT265/70R17E Highway	FIRESTONE TRANSFORCE HT2-002768	$139.56	IRONMAN 10 PLY HT WD1010	$120.00
30	LT265/70R17E All Terrain	FIRESTONE TRANSFORCE AT2-003488	$164.90	IRONMAN 10 PLY AT 91209	$120.00
31	LT235/70R16E Highway	FIRESTONE DESTINATION LE2-097759	$108.77	NOT AVAILABLE IN LT, ONLY PMETRIC	No Bid
32	LT235/70R16E All 0 Terrain	FIRESTONE DESTINATION AT-026767	$120.77	BFG 6 PLY K02 33403	$150.00
33	LT225/75R16E Highway	FIRESTONE TRANSFORCE HT2-002760	$116.00	HERCULES 10 PLY RIB 03779	$90.00
34	LT225/75R16E All Terrain	FIRESTONE TRANSFORCE AT2-000180	$120.34	IRONMAN 10 PLY AT 91206	$98.00
35	P265/70R17 Highway	FIRESTONE DESTINATION LE2-097759	$118.74	IRONMAN SUV 91188	$103.00
36	P265/70R17 All Terrain	FIRESTONE DESTINATION AT-026767	$133.46	IRONMAN AT 91202	$105.00
37	P235/70R16 Highway	FIRESTONE DESTINATION LE2-097759	$108.77	IRONMAN SUV 91180	$85.00
38	P235/70R16 All Terrain	FIRESTONE DESTINATION AT-026767	$120.77	IRONMAN AT 91195	$88.00
39	P235/75R15 Highway	FIRESTONE DESTINATION LE2-097623	$106.21	IRONMAN RB12 94039	$68.00
40	P235/75R15 All Terrain	FIRESTONE DESTINATION AT-026563	$110.45	IRONMAN AT 91196	$84.00
41	29.5R25 Earthmover	MICHELIN XADN2-31373	$2,635.20	POWER KING 2*E3 XRT295	$3,125.00
42	20.5R25 Loader	MICHELIN XINE-43492	$3,353.40	HERCULES 2*HDR 94646	$1,200.00
43	14.00x24 Grader	FIRESTONE GROUND GRIP BIAS-425384	$543.75	SOIDEL 12 PLY GS 104111841	$405.00
44	21L-28 R-4	FIRESTONE ALL TERRAIN-356093	$1,175.00	SAMSON 12 PLY R4 9804022	$500.00
45	15x19.5 NHS	FIRESTONE SUPER TRACTION-416517	$297.00	CARLISLE 14 PLY TRAC 511702	$375.00
46	14L-16.1 SL	FIRESTONE IMP-354686	$297.00	CARLISE 8 PLY I-1 510131	$160.00
47	20x10.00-8	HI-RUN-WD1034	$36.10	HERCULES 2 PLY TURF 96844	$43.00
48	10-16.5 NHS	GALAXY BB-100260	$170.00	HERCULES 8 PLY SKID 94681	$96.00
49	12.5L-15 SL	CARLISLE 12 PLY	$128.00	SAMSON 10 PLY I-1 97230	$88.00
50	23.1-26 All Weather (non-lug)	GALAXY SMOOTH-380510	$1,900.00	CARLISLE 14 PLY R3 GA06472	$860.00
51	18x10.5-10 NHS	MULTI-TRAC CARLISLE	$65.00	HIRUN 2 PLY TURF WD1032	$30.00
52	13x8.0-6 NHS	SMOOTH TREAD AND TURF	25/16.00	HERCULES 4 PLY TURF 96815	$22.00
53	480/80R42	MICHELIN AGRBID-03395	$1,285.78	CARLISLE R1 GA06562	$1,100.00
54	380/85R30	MICHELIN AGRIBIB-18784	$723.45	CARLISLE R1 GA06532	$550.00
55	420/70R24	MICHELIN OMNI BIB-28067	$1,184.02	BKT R1 BK94021437	$640.00
56	25x10-12 All Terrain ATV	CARLISLE AT489-589335	$90.00	CARLISLE 4 PLY 489 589335	$95.00
57	25x8-12 All Terrain ATV	CARLISLE AT 489-589359	$79.00	CARLISLE 4 PLY 489 589306	$85.00
58	25x11-12 All Terrain ATV	CARLISLE AT489-589351	$95.00	CARLISLE 4 PLY 489 589351	$96.00
59	25X9.00-12 All Terrain ATV	CARLISLE AT 560443	$105.00	CARLISLE 4 PLY ALL TRAIL 560443	$107.00

OFFICIAL

Bid Item #19-118 Tires - Annual Contract
for Augusta, Georgia - Environmental Services Department
Bid Date: Wednesday, October 17, 2018 @ 11:00 a.m.

Vendors		Jim Whitehead Tire & Auto 2514 Deans Bridge Rd Augusta, GA 30906	Snider Fleet Solutions 2423 Mike Padgett Highway Augusta, GA 30906
Item #	Service Needed	Cost	Cost
1	Service call at Landfill	During Business Hours $70/heavy $100/hour	$75.00
2	Service call within 50 miles of Landfill	During Business Hours $70/heavy $100/hour	$75.00
3	Light duty tire repair (on-site)	Included in Hourly Rate	$10.00
4	Light duty tire replacement (on-site)	Included in Hourly Rate	$10.00
5	Heavy duty tire repair (on-site)	Included in Hourly Rate	$36.00
6	Heavy duty tube install (on-site)	Included in Hourly Rate	$95.00
7	Heavy duty tire replacement (on-site)	Included in Hourly Rate	$95.00
8	Foam filling per pound (foam included)	$1.35	$1.50
9	Hourly travel rate - travel 50+ miles	Refer to above - two hour min.	$75.00
10	Hourly labor rate - service once on site	Refer to above - two hour min.	$75.00

PROCUREMENT SOURCE SELECTION METHODS AND CONTRACT AWARDS

Sec. 1-10-58. Annual contracts.

Upon approval of an annual contract by the Board of Commissioners (or the Administrator for annual bids of up to $25,000), any using agency may order supplies or services under such annual contract as needed up to the maximum amount approved in the annual bid.

Purchases on the following annual bid items will exceed $25,000.00 per order:

Utilities Department

	Description	Recommended Vendors	Local Vendors
Utilities			
19-002	Fiber Optic Network Supplies	Utilicom Supply NovaLight Telecom Supply Graybar	Graybar
19-050	Red Hot Sewer Solvent	Haskins Company	Haskins Company
19-052	Fiber Optic Supplies	Georgia Underground Supply Graybar Electric NovaLight Telecom	Graybar Electric
19-055	Chemicals	Polydyne Univar Allied Universal	
19-066	Warehouse Supplies	Core and Main Ferguson Waterworks Fortline Waterworks	Core and Main Ferguson Waterworks Fortline Waterworks

Invitation To Bid

Sealed bids will be received at this office until Thursday, December 20, 2018 @ 11:00 a.m. for furnishing:

BID ITEMS UTILITIES DEPARTMENT - ANNUAL CONTRACT
COMMODITY CODE (Bid Items may have more parent codes)

19-002 Fiber Optic Network Supplies	**017-625-00**
19-050 Red Hot Sewer Solvent	**030-885-82; 015-190-90**
19-052 Fiber Optic Supplies	**007-838-29**
19-055 Chemicals	**001-998-24; 015-190-00**
19-066 Warehouse Supplies	**012-320-00; 012-560-83**

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams Procurement Department
535 Telfair Street - Room 605, Augusta, Georgia 30901
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid.** Bid documents may be obtained at the office of the Augusta, GA Procurement Department. Documents may be examined during regular business hours at Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or email to procbidandcontract@augustaga.gov to the office of the Augusta, Georgia Procurement Department by Friday, December 7, 2018 @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

The local bidder preference program is applicable not to this project. No bids may be withdrawn for a period of sixty (60) days after bids have been opened.

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Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

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GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	November 15, 22, 29 and December 6, 2018
Metro Courier	November 15, 2018

Augusta GEORGIA

Bid Opening Bid Item #19-002 Fiber Optic Network Supplies
for Augusta, Georgia - Utilities Department
Bid Due: Thursday, December 20, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 17
Total packages submitted: 5
Total Non-Compliant: 1

	VENDORS	Electrep Inc. 547 Exeter Way San Carlos, CA 94070	Georgia Underground Supply 5158-G Kennedy Road Forest Park, GA 30297	Graybar 3222 Mike Padgett Hwy Augusta, GA 30906	NovaLight Telecom Supply 359 Hood Road, Suite 100 Jasper, GA 30143	Utilicom Supply Assoc. 4400 Shackleford Rd Norcross, GA 30093
3	Cisco 110 Series Unmanaged Switches (1 ea.)					
	SG110-24 - Cisco SG110-24-24-port Gigabit Switch + 2 Mini GBIC	NB	NB	NB	NB	$318.18
4	Wall Mount Patch & Splice Fiber Enclosure					
	WM02BT-012-R-LC-9	NB	NB	229.94	116.93	$168.75
	WM02BT-012-R-SC-9	NB	NB	229.94	116.93	$181.35
	WM02BT-012-R-ST-9	NB	NB	229.94	116.93	$165.99
5	Multilink Starfighter 4048-D Fiber Optic Dome Splice Closure (1 ea.)					
	4048-D	NB	$239.65	$156.70	$165.71	$188.80
6	Multilink Starfighter splicing Tray (1 ea.)					
	4048-SSTP	NB	$21.06	$15.07	$15.94	$15.76
7	Multilink Starfighter 4000-0 Dome Splice Closure (1 ea.)					
		NB	$297.20	$225.85	$238.84	$236.13
8	Multilink Starfighter 4072-SSTP Optical Fiber Splice Tray (1 ea.)					
		NB	$26.84	$19.21	$20.32	$20.09
9	FieldSmart FxDS Panel (1 ea.)					
	GPK-096-A1F-FAZ-B	NB	NB	$1,910.35	$1,470.02	$1,713.36
	SCD-024-A1F-A1F-FAZ-RM	NB	NB	$1,910.35	$461.80	$540.96
	Delivery Date	15-25 Days	21 Days	14-21 Days	21-28 Days	Stock-60 Day

Augusta GEORGIA

Bid Opening Bid Item #19-002 Fiber Optic Network Supplies
for Augusta, Georgia - Utilities Department
Bid Due: Thursday, December 20, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 17
Total packages submitted: 5
Total Non-Compliant: 1

	VENDORS	Electrep Inc. 547 Exeter Way San Carlos, CA 94070	Georgia Underground Supply 5158-G Kennedy Road Forest Park, GA 30297	Graybar 3222 Mike Padgett Hwy Augusta, GA 30906	NovaLight Telecom Supply 359 Hood Road, Suite 100 Jasper, GA 30143	Utilicom Supply Assoc. 4400 Shackleford Rd Norcross, GA 30093
	Attachment "B"	Yes	Yes	Yes	Yes	Yes
	E-Verify #	Non-Compliant	140845	819293	360365	421709
	SAVE Form	Yes	Yes	Yes	Yes	Yes
		Cost	Cost	Cost	Cost	Cost
1	Din Rail mount Fiber/Ethernet switches					
	SLX-8ES-6ST	$196.50	NB	NB	NB	$645.12
	106FX2-ST	$196.50	NB	NB	NB	$367.07
	106FX2-SC	$196.50	NB	NB	NB	$367.07
	106FXE2-ST-15	$199.50	NB	NB	NB	$707.32
	106FXE2-ST-40	$258.00	NB	NB	NB	$910.98
	106FXE2-ST-80	$389.00	NB	NB	NB	$2,068.30
	106FXE2-SC-15	$199.50	NB	NB	NB	$707.32
	106FXE2-SC-40	$258.00	NB	NB	NB	$910.98
	106FXE2-SC-80	$389.00	NB	NB	NB	$2,068.30
2	10/100 to 1OOFX Media Converters					
	10/100BaseT(Fx to 100BaseFX Media Converter ST/MM, 2 km Span	$32.50	NB	NB	NB	$230.49
	10-100BaseT(fx to 100BaseFX Media Converter SC/MM, 2 km Span	$32.50	NB	NB	NB	$230.49
	10-100BaseT(fx to 100BaseFX Media Converter LC/MM, 2 km Span	$35.00	NB	NB	NB	$230.49
	10-100BaseT(fx to 100BaseFX Media Converter SC/SM, 15 km Span	$32.50	NB	NB	NB	$395.12
	10-100BaseTffX to 100BaseFX Media Converter SC/MM, 40 km Span	$38.00	NB	NB	NB	$498.78
	10-100BaseT/TX to 100BaseFX Media Converter SC/SM, 75 km Span	$82.00	NB	NB	NB	$1,084.15

Invitation To Bid

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BID ITEMS UTILITIES DEPARTMENT - ANNUAL CONTRACT
COMMODITY CODE (Bid Items may have more parent codes)

19-002 Fiber Optic Network Supplies	**017-625-00**
19-050 Red Hot Sewer Solvent	**030-885-82; 015-190-90**
19-052 Fiber Optic Supplies	**007-838-29**
19-055 Chemicals	**001-998-24; 015-190-00**
19-066 Warehouse Supplies	**012-320-00; 012-560-83**

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706-821-2422

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All questions must be submitted in writing by fax to 706 821-2811 or email to procbidandcontract@augustaga.gov to the office of the Augusta, Georgia Procurement Department by Friday, December 7, 2018 @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

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Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

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Augusta, GA 30901
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GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	November 15, 22, 29 and December 6, 2018
Metro Courier	November 15, 2018

UTILITIES DEPARTMENT

Augusta
GEORGIA

Tom Wiedmeier, PE
Director

MEMORANDUM

TO: Geri Sams, Director – Procurement Department
Nancy Williams – Quality Assurance Analyst
Tywanna Scott – Bid Management Assistant

FROM: Tom Wiedmeier, Director --Utilities Department
Kelsey Henderson, Assistant Director-Construction and Maintenance
Terence Walker, Operations Manager-AUD Warehouse

SUBJECT: **Red Hot Sewer Solvent (Bid Item #19-050)**
BID RECOMMENDATION (2019)

DATE: January 17, 2019

Attached is the Bid Tabulation Sheet for **Bid Item #19-050, Red Hot Sewer Solvent**. It is our recommendation that this bid be awarded to **THE HASKINS COMPANY,** which posted the lowest bid.

Thank you for your assistance regarding this matter.

Sincerely,
Tess Thompson
for Tom Wiedmeier Date: 1-17-19
Tom Wiedmeier, Director

cc: Tess Thompson, Finance and Adm. Manager
Susan Pogue, Administrative Assistant II-Construction and Maintenance
Connie Brown, Administrative Assistant II-Construction and Maintenance

Augusta Utilities Administration
452 Walker Street – Suite 200 - Augusta, GA 30901
(706) 312-4154 – Fax (706) 312-4123
WWW.AUGUSTAGA.GOV

Augusta
GEORGIA

Bid Item #19-050 Red Hot Sewer Solvent-Annual Contract
Augusta, Georgia - Utilities Department
Bid Date: Thursday, December 20, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 20
Total packages submitted: 2
Total Noncompliant: 0

Vendor	Attachment "B"	E-Verify Number	Save Form	Delivery Date	50 lb. Pail	Total Bid (600 Pails)
The Haskins Company, Inc. 3304 Commerce Drive Augusta, GA 30909	Yes	270509	Yes	7 Days	$71.05	$42,630.00
Thatcher Chemical of Florida, Inc. 245 Hazen Road Deland, FL 32720-3967	Yes	340035	Yes	10-12 Days	$84.55	$50,733.00

Invitation To Bid

Sealed bids will be received at this office until Thursday, December 20, 2018 @ 11:00 a.m. for furnishing:

BID ITEMS UTILITIES DEPARTMENT - ANNUAL CONTRACT
COMMODITY CODE (Bid Items may have more parent codes)

19-002 Fiber Optic Network Supplies	**017-625-00**
19-050 Red Hot Sewer Solvent	**030-885-82; 015-190-90**
19-052 Fiber Optic Supplies	**007-838-29**
19-055 Chemicals	**001-998-24; 015-190-00**
19-066 Warehouse Supplies	**012-320-00; 012-560-83**

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706-821-2422

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All questions must be submitted in writing by fax to 706 821-2811 or email to procbidandcontract@augustaga.gov **to the office of the Augusta, Georgia Procurement Department by Friday, December 7, 2018 @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.**

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Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

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GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	November 15, 22, 29 and December 6, 2018
Metro Courier	November 15, 2018

Augusta
GEORGIA

UTILITIES DEPARTMENT

Tom Wiedmeier
Director

MEMORANDUM

TO: Geri Sams, Director – Procurement Department
Nancy Williams – Quality Assurance Analyst
Tywanna Scott – Bid Management Assistant

FROM: Tom Wiedmeier, Director --Utilities Department
Allen Saxon, Assistant Director – Water and Wastewater Production & Facilities
Steve Orton – Superintendent II, Facilities and Maintenance Department

SUBJECT: **Fiber Optic Network Supplies (Bid Item #19-052)**
BID RECOMMENDATION (2019)

DATE: January 22, 2019

Attached is the bid tabulation information for **Bid Item #19-052, Fiber Optic Supplies**. It is our recommendation that the bid items be awarded to the compliant vendors as noted on the attached spreadsheet. The awards are based on the low bid for each item.

The lists of items awarded to each vendor are highlighted beneath the appropriate vendor's name.

Thank you for your assistance.

Sincerely,

Tess Thompson for
Tom Wiedmeier

________________________________ Date: _01/22/2019__
Tom Wiedmeier, Director

cc: Tess Thompson, Finance and Adm. Manager
Bobby Robinson, Superintendent I-Maintenance/Fiber Optic
John Goodenough – Maintenance Group Manager
Camethia West, Administrative Assistant, Facilities and Maintenance Department

Augusta GEORGIA

Bid Opening Bid Item #19-052 Fiber Optic Supplies
for Augusta, Georgia - Utilities Department
Bid Due: Thursday, December 20, 2018 @ 11:00 a.m

Total Number Specifications Mailed Out: 21
Total packages submitted: 4
Total Noncompliant: 0

VENDORS	Georgia Underground Supply 5158-G Kennedy Rd Foest Park, GA 30297	Graybar Electric Co. 3222 Mike Padgett Hwy Augusta, GA 30906	NovaLight Telecom 359 Hood Road, Suite 100 Jasper, GA 30143	Utilicom Supply Associates 4400 Shackleford Road Norcross, GA 30093
Attachment "B"	Yes	Yes	Yes	Yes
E-Verify #	360365	140845	819293	421709
SAVE Form	Yes	Yes	Yes	Yes
	Cost Per Unit	Cost Per Unit	Cost Per Unit	Cost Per Unit
Air Blown Fiber 150,000 Ft	$0.496	$0.554	$0.4576	$0.592
Direct Burial Fiber 200,000 Ft.	$0.618	$0.626	$0.6395	$0.715
Fiber Holder 2 each	$252.00	$215.20	$259.09 $453.41	$271.43
Fiber Hot Jacket Stripper 3 each	$676.20	$662.11	$698.86	$732.260
Micro Duct 150,000 Ft	$1.122	$1.20	$1.226	$1.120
Epoxy for Trench Fill 500 Gallons	$57.26	NB	NB	$621.38
Fiber Pedestal Boxes 300 each	$218.57	$180.00	NB	$395.12
Hand Hole Boxes 300 each	$429.67	$488.04	$474.44	$472.00
Approximate Delivery Date	21 Days	21-28 Days	42 Days	18 Weeks ARO
TOTAL	$1,635.94	$1,547.73	$1,888.12	$2,494.62

Invitation To Bid

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BID ITEMS UTILITIES DEPARTMENT - ANNUAL CONTRACT
COMMODITY CODE (Bid Items may have more parent codes)

19-002 Fiber Optic Network Supplies	**017-625-00**
19-050 Red Hot Sewer Solvent	**030-885-82; 015-190-90**
19-052 Fiber Optic Supplies	**007-838-29**
19-055 Chemicals	**001-998-24; 015-190-00**
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GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	November 15, 22, 29 and December 6, 2018
Metro Courier	November 15, 2018

UTILITIES DEPARTMENT

Augusta
GEORGIA

Tom Wiedmeier, PE
Director

MEMORANDUM

TO: Geri Sams, Director – Procurement
Phyllis Johnson – Quality Assurance Analyst
Nancy Williams – Procurement Bid Management Specialist

FROM: Tom Wiedmeier, Director – Utilities Department
Allen Saxon, Assistant Director -- Water and Wastewater Production & Facilities
Steve Little, CPA, Assistant Director – Finance and Admin.
Debra Beazley, Water Production Superintendent

SUBJECT: **Chemical Supplies (Bid Item #19-055) Recommendation of Award (2019)**

DATE: January 15, 2019

The 2019 Chemical Bid #19-055 was opened and reviewed on December 20, 2018. The Tabulation Sheets listing the compliant bids are attached with the bids to be awarded highlighted in yellow. Notes have been added to the various bids on the tabulation sheets for clarification for rejection or rebids.

It is recommended that the following Chemical Items be awarded to the bidders as listed below:

Item #7	**Cationic Polymer**	**POLYDYNE INC.**
Item #8	**Hydrofluorosilicic Acid**	**UNIVAR USA**
Item #9	**Polymer Clarifloc A-6300**	**POLYDYNE INC.**
Item #12	**Sodium Hypochlorite 12.5%**	**UNIVAR USA** (see note below)**
Item #13	**Sodium Hydroxide 25%**	**ALLIED UNIVERSAL** (see note below)**
Item #16	**Solar Salt (Sodium Chloride)**	**UNIVAR USA**

Items #12 and #13 were both awarded to the second lowest bidder due to non-compliance with required documentations indicated on the bid specs (see item #10, page 11 of 20 pages).

Tess Thompson for Tom Wiedmeier   1-15-19

Tom Wiedmeier, Director, Utilities Department   Date

CC: Allen Flanagan, Plant Manager- Hicks Plant
Robert Mobley, Plant Manager-Highland Ave. Plant
Allen Elliott, Assistant Plant Manager-Highland Ave. Plant
Debra Horne, Assistant Plant Manager-Hicks Plant

Augusta Utilities Administration
452 Walker Street – Suite 200 - Augusta, GA 30901
(706) 312-4154 – Fax (706) 312-4123
WWW.AUGUSTAGA.GOV

Augusta GEORGIA

Bid Opening Bid Item #19-055 Chemicals -- Annual Contract
for Augusta, Georgia - Utilities Department
Bid Due: Thursday, December 20, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 43
Total packages submitted: 9
Total Noncompliant: 0

	Allied Universal Corp. 3901 NW 115th Avenue Miami, FL 33178	Brenntag 4200 Azalea DR North Charleston, SC 29405	Coyne Chemical 3015 State Road Croydon, PA 19021	The Dycho Co, Inc. 412 Meridian Street Niota, TN 37826	Geo Specialty Chemical 9213 Arc Street Pike Little Rock, AR 722006	Mosaic Global Sales 13830 Circa Crossing Drive, Lithia, FL 33547	Pencco Inc. P. O. Box 600 San Felipe, TX 77473	Polydyne Inc. 1 Chemical Plant Road Riceboro, GA 31323	Univar USA, Inc. 8201 S. 212th St. Kent, WA 98032
Attachment B	Yes	Yes	No Submittal	Yes	No Submittal	Yes	Yes	Yes	Yes
Addendum #1	Yes	Yes		No		Yes	Yes	Yes	Yes
E-Verify	122833	305365		288403		188528	183453	115171	176511
Save Form	Yes	Yes		Yes		Yes	Yes	Yes	Yes
7) Cationic Polymer									
Cost per Pound	NB	NB		NB		NB	NB	$0.77	NB
Cost per Gallon	NB	NB		NB		NB	NB	7.4459 $9.67 Density	NB
8) Hydrofluorosilicic Acid									
Cost per Pound/Gallon	NB	$2.052		NB		$.17745/lb $1.81/Gal	$.168/lbs $1.714/gal	NB	$0.152/lb $1.5474/gal
Cost per 155 lb Drum	NB	$0.32/LB $48.00/DR		NB		NB	NB	NB	NB
9) Polymer Clarifloc A-6300									
Cost per Pound/Gallon	NB	NB		NB		NB	NB	$ 1.07 lb. $9.416/Gal	NB
Cost per Ton	NB	NB		NB		NB	NB	$2,140.00	NB
12) Sodium Hypochlorite 12.5%									
Cost per Gallon (700-800 Gal per Delivery)	$1.92	$1.50		NB		NB	NB	NB	NB
Cost per Gallon (700-1500 Gal split Delivery)	$1.47	$1.35		NB		NB	NB	NB	NB
Cost per Gallon (Full tank - 5000 Gal Split Delivery)	$1.01	$0.9048		NB		NB	NB	NB	$0.9240

Augusta GEORGIA

Bid Opening Bid Item #19-055 Chemicals – Annual Contract
for Augusta, Georgia - Utilities Department
Bid Due: Thursday, December 20, 2018 @ 11:00 a.m.

13) Sodium Hydroxide 25%									
Cost per Pound	$0.101	$0.09		NB		NB	NB	NB	NB
Cost per Pound	$1.08	$0.959		NB		NB	NB	NB	NB
16) Solar Salt (Sodium Chloride)									
Cost per Gallon	NB	NB		NB		NB	NB	NB	N/A
Cost per Pound	NB	NB		NB		NB	NB	NB	$0.1150
Cost per Ton	NB	NB		NB		NB	NB	NB	$230.00/Dry Ton
Cost per 50 lb Bag	NB	NB		NB		NB	NB	NB	$9.25/bag $0.1850/lb
Total Bid Quote	$76,100.00	$170,000.00				$86,880.00	$82,356.75	$151,507.40	$311,917.70
Approximate Delivery Date	2-3 Business Day	3-5 Days				7-10 Days	7-14 Days	7-14 Days A.R.O.	5-7 Days

Invitation To Bid

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BID ITEMS UTILITIES DEPARTMENT - ANNUAL CONTRACT
COMMODITY CODE (Bid Items may have more parent codes)

19-002 Fiber Optic Network Supplies	**017-625-00**
19-050 Red Hot Sewer Solvent	**030-885-82; 015-190-90**
19-052 Fiber Optic Supplies	**007-838-29**
19-055 Chemicals	**001-998-24; 015-190-00**
19-066 Warehouse Supplies	**012-320-00; 012-560-83**

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams Procurement Department
535 Telfair Street - Room 605, Augusta, Georgia 30901
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid.** Bid documents may be obtained at the office of the Augusta, GA Procurement Department. Documents may be examined during regular business hours at Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or email to procbidandcontract@augustaga.gov to the office of the Augusta, Georgia Procurement Department by Friday, December 7, 2018 @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

The local bidder preference program is applicable not to this project. No bids may be withdrawn for a period of sixty (60) days after bids have been opened.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail; fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax; all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	November 15, 22, 29 and December 6, 2018
Metro Courier	November 15, 2018

Augusta
GEORGIA

UTILITIES DEPARTMENT

Tom Wiedmeier
Director

MEMORANDUM

TO: Geri Sams – Procurement Department Director
Nancy Williams – Quality Assurance Analyst
Tywanna Scott – Bid Management Assistant

FROM: Tom Wiedmeier, Director – Augusta Utilities Department
Terence Walker, Warehouse Manager, Utilities Department

SUBJECT: **Warehouse Inventory Supplies (Bid Item #19-066)**
ANNUAL BID RECOMMENDATION (2019)

DATE: January 17, 2019

Attached is the bid tabulation information for the Warehouse Inventory Supplies Bid Item No. **19-066**. It is our recommendation that the bid items be awarded to the compliant vendors as noted on the attached spreadsheet. The awards are based on the low bid for each item.

The lists of items awarded to each vendor are highlighted beneath the appropriate vendor's name.

Thank you for your assistance!

Tess Thompson
for Tom Wiedmeier
Recommended by: Tom Wiedmeier, Director Date: 1-17-19

CC: Steve Little, CPA, Assistant Director-Finance & Administration
Horace Luke, Assistant Director-Fort Gordon
Allen Saxon, Assistant Director, Facilities Operations
Kelsey Henderson, Assistant Director –Construction & Maintenance Division
Marie Corbin, Interim Assistant Director – AUD Engineering Department
Brian Richards, Construction & Maintenance Superintendent
Steve Orton, Maintenance Superintendent
Tess Thompson, Finance Manager

Augusta GEORGIA

Bid Item #19-066
Warehouse Inventory Supplies and Parts - Annual
For Augusta, Georgia – Utilities Department
Bid Date: Thursday, December , 2016 @ 11:00 A.M.

Total Number Specifications Mailed Out: 25
Total packages submitted: 4
Total Noncompliant: 1

Item #	Est. Qty	VENDOR	Core & Main 3620 Milledgeville Road Augusta, GA 30909	Ferguson Waterworks 4188 Belfair Frontage Road Augusta, GA 30909	Fortiline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909
		Attachment "B"	Yes	Yes	Yes
		E-Verify #	53613	261662	1203946
		SAVE Form	Yes	Yes	Yes
Item #	Est. Qty	Part Description			
Brass Fittings					
1	300	1" Corporation Stop FB 600-4	$49.67	$55.13	$49.93
2	100	2" Corporation Stop, FB 500-7	$183.95	$204.17	$184.95
3	200	3/4" Ford Ball BL11-233 W	$29.42	$32.65	$29.93
4	600	3/4" Curb Stop B11-333 W	$44.16	$49.01	$43.91
5	600	3/4" Curb Stop B41-333 W.G.	$49.67	$55.13	$49.36
6	600	1" Curb Stop B11-444 W	$67.67	$64.57	$67.30
7	600	1" Curb Stop B41-444 W.G.	$75.35	$71.89	$74.91
8	200	3/4" Service Elbow Comp/MIP Thread L84-33 G	$13.54	$15.02	$14.07
9	200	1" Service Elbow Comp/MIP Thread L84-44 G	$22.52	$25.00	$23.41
10	200	3/4" Copper to Iron Compression C84-33 G	$12.36	$11.79	$12.57
11	200	1" Copper to Iron Compression C84-44 G	$14.64	$13.97	$14.89
12	200	3/4" Copper to Copper Compression/Compression C44-33 G	$15.05	$14.36	$15.31
13	200	1" Copper to Copper Compression/Compression C44-44 G	$17.22	$16.43	$17.51
14	2000	3/4" Female Iron Pipe x 1" Male Iron Pipe C18-34	$3.84	$4.26	$5.75
15	100	3/4' Curb Stop Flare B21-333W.	$51.89	$57.59	$52.80
16	100	1" Swivel Nut (Female Flare Nut Thread) X CTS 4476S-22 X CTS 4476S-22	$20.68	$37.52	$35.16
17	100	1- 1/2" Ball Valve F x F B11-666	$136.74	$135.80	$135.75
18	100	2" Ball Valve B11-777	$199.18	$190.06	$198.53
19	500	Adapter, Meter, Brass 1" x 3/4"	$4.29	$17.45	$8.69
20	500	Bushing, Brass 1" IPS x 3/4" IPS	$2.44	$3.09	$2.89
PVC Fittings					
No.	Qty	Description			
21	100	3/4" PVC Coupling Sch #40	$0.20	$0.14	$0.20
22	100	1" PVC Coupling Sch #40	$0.36	$0.27	$0.40

VENDOR			Core & Main 3620 Milledgeville Road Augusta, GA 30909	Ferguson Waterworks 4188 Belfair Frontage Road Augusta, GA 30909	Fortiline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909
23	100	3/4" PVC Female Adapter Sch #40	$0.33	$0.24	$0.35
24	100	4" PVC Sewer Tee Wye Glue x Glue for 30/34 Pipe	$4.09	$4.50	$5.25
25	100	4" PVC Sewer Threaded Clean Out Plug for 30/34 Pipe Plug for 30/34 Pipe	$1.80	$1.71	$1.99
26	100	4" PVC Sewer Female Adapter for 30/34 Pipe	$2.95	$2.81	$3.28
27	200	6" PVC Elbow 45 for 30/34 Pipe Glue x Glue	$8.81	$8.41	$9.80
28	200	6" PVC Elbow 45 for 30/34 Pipe Glue x Spigot	$11.26	$10.75	$12.52
29	200	6" PVC Clean Out w/Plug for 30/34 Pipe	$23.38	$8.58	$25.46
30	200	6" PVC Sewer Tee Wye Glue x Glue for 30/34 Pipe for 30/34 Pipe	$32.37	$30.93	$36.00
31	100	4" PVC Elbow 45 Glue x Spigot for 30/34 Pipe	$3.04	$2.90	$3.38
32	100	6" PVC Elbow 22 1/2" Glue x Glue for 30/34 Pipe	$10.75	$10.27	$11.97
33	100	4" PVC Elbow 22 ½" Glue x Glue for 30/34 Pipe	$2.46	$2.35	$2.73
34	100	1- ¼ Sch 80 Cap	$3.48	$3.13	$4.25
35	100	1- ½ Sch 80 Cap	$3.48	$3.13	$4.25
36	100	1- 1/2 Sch 80 coupling	$3.59	$3.23	$4.40
37	100	1- 1/4 Sch 80 coupling	$3.33	$3.00	$4.10
38	100	1- 1/2 Sch 80 bushing	$3.10	$2.78	$4.40
39	100	1- 1/4 Sch 80 bushing	$2.94	$2.04	$4.10
40	100	2 Sch 80 bushing	$4.42	$3.97	$4.75
41	100	1 Sch 80 90° elbow	$1.79	$1.61	$2.25
42	100	1 Sch 80 90° mip	$4.34	$5.00	$4.30
43	100	1 Sch 80 fip	$3.23	$2.91	$4.00
44	100	1 Sch 80 Coupling	$2.19	$1.97	$2.75
Galvanized Fittings, Nipple					
No.	Qty	Description			
45	100	3/4" X 2" Galv Nipple	$2.99	$1.23	$0.79
46	100	2" Galv Allthread Nipple	$2.24	$3.75	$2.25
47	200	3/4" Galv Comp Coup (LS) Dresser	$12.14	$14.63	$6.89
48	200	1" Galv Comp Coup (LS) Dresser	$13.82	$16.64	$9.14
49	200	2" Galv Comp Coup (LS) Dresser	$26.95	$26.25	$19.38
50	75	3/4" Galv Comp Coup (SS) Dresser	$1.97	$18.00	$2.25
51	75	1" Galv Comp Coup (SS) Dresser	$3.25	$24.29	$6.89
52	100	1- 1/4" Galv Comp Coup (SS) Dresser	$4.46	$24.60	$25.72
53	100	1- 1/2" Galv Comp Coup (SS) Dresser	$5.09	$26.36	$25.72
54	100	2" Galv Comp Coup (SS) Dresser	$7.41	$31.29	$19.38
55	100	3/4" X 3" Galv Nipple	$3.32	$1.39	$0.95

VENDOR			Core & Main 3620 Milledgeville Road Augusta, GA 30909	Ferguson Waterworks 4188 Belfair Frontage Road Augusta, GA 30909	Fortiline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909
56	100	3/4" X 5" Galv Nipple	$5.10	$2.16	$1.48
57	100	2" X 4" Galv Nipple	$11.44	$4.81	$3.29
58	100	2" X 6" Galv Nipple	$17.00	$7.14	$4.90
59	50	1- 1/2" X 1" Galv Bell Reducer	$5.44	$7.34	$4.85
60	50	1" X 3/4" Galv Bell Reducer	$3.07	$4.16	$2.74
61	50	1- 1/4" X 3/4" Galv Bell Reducer	$4.21	$5.70	$3.75
62	100	2 ½ x 6 Galv Nipple	$36.84	$15.49	$10.65
63	100	2- ½ x 4 Galv Nipple	$3.09	$12.64	$8.67
64	100	2 ½ x 2 Galv Nipple	$17.09	$10.50	$6.58
65	100	2 x 1 ½ Galv Bell Reducer	$7.41	$10.01	$6.31
66	100	1 ½ x ¾ Galv Reducer	$3.19	$7.34	$4.83
67	25	2 x 1 Galv Bell Reducer	$7.41	$10.01	$6.58
68	100	2" Galv Allthread Nipple	$2.24	$3.51	$10.48
69	100	2" Brass Allthread Nipple	$6.26	$7.29	$8.75
70	100	2" x 3" Brass Nipple	$7.71	$8.88	$11.29
71	100	2" x 4"Brass Nipple	$10.10	$11.87	$13.75
72	100	2" x 6" Brass Nipple	$14.90	$19.60	$19.75
Meter Couplings, Washer and Re-setters					
No.	Qty	Description			
73	2000	3/4" Meter Coupling (5680 Hayes or Equal)	$4.29	$5.46	$4.95
74	7000	3/4" Meter Washer (Rubber)	$0.07	$0.14	$0.09
75	180	18-209 W. X. 18-209 W. X.	NB	$90.88	$88.49
76	100	18-212 W. X. 18-212 W. X.	NB	$93.85	$92.39
77	36	18-215 W. X. Thread 18-215 W. X.	NB	$97.53	$96.03
78	2000	3/4" x 1/32" Fiber Meter Washer	$0.07	$0.12	$0.08
79	400	1" Meter Coupling (5680 Hayes or Equal)	$5.86	$11.15	$6.50
80	36	18-215 W. X. 18-215 W. X.	NB	$89.83	$88.45
Manhole Cover and Rings					
No.	Qty	Decription			
81	50	Locking Ring and Cover (Bolt Down)	$258.98	$357.60	$195.00
82	60	1" Manhole Ring Riser 24"	$21.98	$35.60	$27.00
83	40	1- 1/2" Manhole Ring Riser 24"	$26.38	$40.45	$34.50
84	60	2" Manhole Ring Riser 24"	$32.97	$38.60	$38.00
85	30	6" Cement Grade Ring	$43.91	$44.71	$41.00
86	30	4" Cement Grade Ring	$34.76	$35.88	$32.00

VENDOR			Core & Main 3620 Milledgeville Road Augusta, GA 30909	Ferguson Waterworks 4188 Belfair Frontage Road Augusta, GA 30909	Fortiline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909
87	30	2" Cement Grade Ring	$28.69	$28.82	$25.00
Fernco Coupling					
No.	Qty	Description			
88	100	4" Fernco Coupling 4" PVC x 4" PVC	$3.81	$3.47	$4.20
89	100	4" Fernco Coupling 4" Clay x 4" PVC	$4.18	$3.69	$4.20
90	75	6" Fernco Coupling 6" Clay x 4" PVC	$9.74	$8.95	$10.50
91	200	6" Fernco Coupling 6" PVC x 4" PVC	$9.74	$8.26	$10.50
92	120	6" Fernco Coupling 6" Clay x 6" PVC	$8.96	$7.89	$9.75
93	100	6" Fernco Coupling 6" Concrete x 6" PVC	$8.96	$8.43	$9.75
94	100	8" Fernco Coupling 8" Clay x 8" PVC	$13.74	$12.14	$14.00
95	100	6" Fernco Coupling 6" PVC x 6" PVC	$8.96	$7.89	$9.75
96	100	8" Fernco Coupling 8" Concrete x 8" PVC	$13.74	$12.66	$14.00
97	100	6" Fernco Coupling 6" Concrete x 4" PVC	$7.88	$8.95	$10.50
Transition Coupling (Dre Hy)					
No.	Qty	Decription			
98	150	6" Dresser (642/768) HC S-B	NB	$250.00	$216.00
99	30	8" Dresser (854/984) HC S-B	NB	$280.00	$244.00
100	20	10" Dresser (1096/1226) HC	NB	$450.00	$339.00
101	10	12" Dresser (1315/1441) HC	NB	$600.00	$453.00
102	20	2" Dresser (210/303) HC S-B	NB	$110.00	$96.00
103	20	4" Dresser (424/511) HC S-B	NB	$190.00	$163.00
104	20	3" Dresser (364/433) HC S-B	NB	$150.00	$127.00
Valve Boxes and Tops					
No.	Qty	Decription			
105	400	Valve Box w/tops Slip Type	$41.00	$44.49	$40.00
106	296	6" Concrete Valve Box Pad	$12.50	$12.50	$11.50
107	100	Valve Box Top Section w Tops Slip 15"	$27.38	$22.00	$27.00
108	100	1" Valve Box Riser	$6.77	$6.92	$6.50
109	100	1- 1/2" Valve Box Riser	$7.65	$9.15	$8.75
110	100	2" Valve Box Riser	$8.83	$11.00	$8.00
111	50	3" Valve Box Riser	$10.00	$14.00	$11.00
112	50	4" Valve Box Riser	$16.48	$17.00	$18.00
113	1000	Carson 10152012 1015-12 P Body W/2" Touch Read Hole	$18.65	$7.43	$16.50
114	25	Jumbo Plastic Mtr Box	$36.30	$49.00	$29.00
115	25	Super Jumbo Plastic Mtr Box	$125.00	$109.00	$105.00
116	1500	Meter Box Top W/2 Touch Read Hole for Rome Box (10x19x10)	$12.45	$9.38	$9.25

		VENDOR	Core & Main 3620 Milledgeville Road Augusta, GA 30909	Ferguson Waterworks 4188 Belfair Frontage Road Augusta, GA 30909	Fortiline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909
117	1000	Meter Box Top W/2 Touch Read Hole for Rome Box (10x19x10) (Complete)	$42.80	$33.59	**$31.50**
Repair Bands					
No.	Qty	Decription			
118	10	3" x 15" Repair Band (346-370) Smith-Blair	**$85.71**	$92.00	$94.17
119	20	6" x 15" Repair Band (684-724) Smith-Blair	**$108.52**	$115.00	$119.24
120	40	6" x 15" Repair Band (684-764) Smith-Blair	NB	$201.13	**$171.95**
121	20	6" x 15" Repair Band (705-7.45) Smith-Blair 226	**$109.93**	$114.61	$120.78
122	20	6" x 15" Repair Band (656-696) Smith-Blair	$136.63	$114.61	**$113.80**
123	20	½" x 3" Handiband Repair Band Smith-Blair 244	**$16.30**	$17.51	$18.44
124	20	¾" x 3" Handiband Repair Band Smith-Blair 244	**$16.36**	$17.61	$18.68
125	20	1" x 3" Handiband Repair Band Smith-Blair 244	**$17.21**	$18.73	$19.76
126	20	2" x 3" Handiband Repair Band Smith-Blair 244	**$19.68**	$21.55	$22.66
127	20	½" x 6" Handiband Repair Band Smith-Blair 244	**$34.71**	$37.12	$39.26
128	20	¾" x 6" Handiband Repair Band Smith-Blair 244	**$34.81**	$37.30	$39.48
129	20	1" x 6" Handiband Repair Band Smith-Blair 244	**$34.99**	$37.61	$39.77
130	20	2" x 6" Handiband Repair Band Smith-Blair 244	**$36.66**	$39.86	$42.10
131	24	6" x 7- 1/2" Repair Band (684-764) Smith-Blair	**$58.38**	$99.33	$88.47
132	15	2" x 15" Repair Band (2.35-2.63) Smith-Blair	**$74.77**	$77.83	$82.15
133	40	8" x 15" Repair Band (684-764) Smith-Blair	$129.43	$161.20	**$119.24**
M.J. Valves - Open Left					
No.	Qty	Decscription			
134	20	6" M.J. Valve w/acc Open Left	**$472.67**	$558.90	$482.95
135	10	8" M. J. Valve w/acc Open Left	**$752.84**	$869.40	$759.91
136	20	2" Iron Body Valve w/2" Female Thread	$226.05	$246.56	**$221.72**
137	10	4" M.J. Valve w/acc (Open Right)	**$370.41**	$431.94	$379.78
138	20	6" M.J. Valve w/acc (Open Right)	**$472.67**	$558.90	$482.95
139	10	8" M.J. Valve w/acc (Open Right)	**$752.84**	$869.40	$759.91
140	6	4" Tapping Valve w/acc (Open Right)	$763.96	$539.12	**$466.57**
141	4	16" M.J. Valve w/acc and gearing (Open Right)	**$4,296.83**	$6,000.00	$6,400.00
Tapping Saddles					
No.	Qty	Description			
142	48	6" x 1" CC Tapping Saddle(684-7.60) Double Strap Double Strap	$23.47	**$20.12**	$29.42
143	20	4 x 1 CC Tapping Saddle (474-563) Double Strap	$21.55	**$17.90**	$23.89
144	12	8" x 2" IPT Tapping Saddle (854-1010) Double Strap Double Strap	$36.78	**$32.58**	$40.06
145	12	10 x 2 IPT Tapping Saddle (1061-1212) Double Strap Double Strap	$49.54	**$49.15**	$52.85
146	12	12 x 1" CC Tapping Saddle (1262-1432) Double Strap Double Strap	$46.69	**$45.00**	$49.80

		VENDOR	Core & Main 3620 Milledgeville Road Augusta, GA 30909	Ferguson Waterworks 4188 Belfair Frontage Road Augusta, GA 30909	Fortiline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909
147	36	8" x 1" CC Tapping Saddle (854-1010) Double Strap Double Strap	$28.37	$22.67	$32.12
148	12	10"x 1" CC Tapping Saddle (10.64-12.12) Double Strap Double Strap	$38.91	$40.35	$41.51
149	24	8" x 2" IPT Tapping Saddle (6387-7.60) Double Strap Double Strap 313	$36.78	$32.58	$36.27
150	24	2- 1/2" X 1" CC Tapping Saddle (2.44 - 2.97) Double Strap Double Strap	$17.52	$21.83	$18.68
151	50	6" x 1" CC Tapping Saddle(684-7.60) Dobule Strap Double Strap 313	$23.47	$20.12	$29.42
152	30	2" x 1" CC Tapping Saddle (2.35-2.56) Double Strap Double Strap 313	$15.95	$20.49	$17.52
153	30	6" x 2" CC Tapping Saddle (6.87-7.60) Double Strap Double Strap 313	$30.03	$33.96	$36.27
Pipe: Galvanized, PVC and Copper Tubing					
No.	Qty	Description			
154	3300	3/4" Copper Tubing 60' Rolls Soft K	$2.56	$2.87	$2.55
155	4600	3/4" Copper Tubing 100' Rolls Soft K	$2.56	$2.94	$2.55
156	4200	1" Copper Tubing 60' Rolls Soft K	$3.32	$3.79	$3.31
157	1500	1" Copper Tubing 100' Rolls Soft K	$3.32	$3.79	$3.31
158	300	2" Copper Tubing 60' Rolls Soft K	$9.08	$9.49	$8.22
159	300	1 1/2" Copper Tubing 60' Rolls Soft K	$5.72	$6.35	$5.18
160	1001	4" PVC Sewer Pipe 30/34 x/Lub	$0.89	$1.28	$0.88
161	3003	6" PVC Sewer Pipe 30/34 w/Lub	$1.94	$2.77	$1.92
162	1001	8" PVC Sewer Pipe 30/34 w/Lub	$3.46	$4.95	$3.44
163	500	6" Ductile Pipe Slip Joint	$12.10	$16.00	$12.06
164	500	8" Ductile Pipe Slip Joint	$15.97	$21.00	$15.91
165	200	14" Ductile Iron Water Pipe	$34.75	$36.00	$33.97
166	200	16" Ductile Iron Water Pipe	$37.64	$45.00	$42.15
167	2000	6" C900 Water Pipe	$4.29	$6.89	$5.35
168	2000	8" C900 Water Pipe	$7.45	$11.85	$9.20
169	1000	10" C900 Water Pipe	$11.16	$18.01	$14.10
170	1000	12" C900 Water Pipe	$15.76	$25.46	$19.90
171	2100	2" galvanized pipe	$4.59	$45.00	$9.50
172	1500	3/4" PVC Pipe SCH 40	$0.22	$0.30	$0.28
173	1500	1" PVC Pipe SCH 40	$0.32	$0.50	$0.38
174	1200	2 PVC Sch 40 Be Pipe	$0.67	$1.00	$0.65
175	1000	1 Sch 80 pipe	$0.55	$0.80	$0.74
Tools & Miscellaneous Parts					
Item #168-173 listed must be Razor Back Brand or like quality:					
No.	Qty	Description			
176	12	Fiberglass Closed Back Drain Spade Long Handle #47-602 (Razor Back Brand or like quality)	$29.69	$42.00	NB

VENDOR			Core & Main 3620 Milledgeville Road Augusta, GA 30909	Ferguson Waterworks 4188 Belfair Frontage Road Augusta, GA 30909	Fortiline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909
177	12	Fiberglass Handle Forged Bow Rake #63-184 (Razor Back Brand or like quality)	$17.57	$32.00	NB
178	12	Wooden Oak Handle Bush Axe (Razor Back Brand or like quality)	$43.75	$57.00	NB
179	12	Fiberglass Handle Double Face Axe (Razor Back Band or like quality)	$95.00	$35.00	NB
180	50	3/4" Hose Bib	$4.75	$11.42	$4.50
181	50	3/4" pressure Reducing Valve (PRV) Watts	$41.92	$72.60	$79.68
182	20	3/4" Gate Valve (Hand) Brass	$7.08	$8.92	$14.00
183	20	1" Gate Valve (Hand) Brass	$9.20	$12.43	$18.00
184	20	2" Gate Valve (Hand) Brass	$31.18	$36.48	$36.00
185	48	W.D. 40 12 oz cans	$8.00	$7.31	NB
M.J. ELBOWS AND TEE'S (EPOXY COATED)					
No.	Qty				
186	10	6" M.J. Elbows 45	$46.42	$53.10	$73.94
187	2	8" M.J. Elbows 22 1/2	$65.76	$75.60	$105.00
188	2	8" M.J. Elbows 45	$67.52	$77.40	$107.00
189	2	8" M.J. Elbows 90	$82.64	$94.95	$132.56
190	2	10" M.J. Elbow 45	$97.76	$112.50	$155.31
191	2	10" M.J. Elbow 90	$131.17	$150.75	$207.81
192	10	6" x 6" x 6" M.J. Tee	$82.29	$94.50	$130.81
193	5	8" x 8" x 8" M.J. Tee	$123.08	$141.75	$196.44
194	4	6" M.J. Elbow 22 ½"	$42.20	$48.60	$67.38
195	15	1" x 24 ¾" Adjustable Ring	$81.18	$209.00	NB
196	15	2" x 24 ¾" Adjustable Ring	$98.83	$223.52	NB
M.J. TAPPING SLEEVES C.I. AND AC PIPE					
No.	Qty	Decription			
197	5	6" x 6" M.J. Tapping Sleeve For Cast Iron	$733.05	$672.57	$675.00
198	5	8" x 6" M.J. Tapping Sleeve For Cast Iron	$913.13	$826.27	$825.00
199	5	8" x 4" M.J. Tapping Sleeve For Cast Iron	$900.36	$826.27	$825.00
200	3	8" x 4" M.J. Tapping Sleeve For AC (epoxy coated)	NB	$1,369.70	NB
201	4	12" x 6" M.J. Tapping Sleeve For CI/DI (epoxy coated)	$1,780.90	$1,633.99	NB
202	2	14" x 6" M.J. Tapping Sleeve For CI/DI (epoxy coated)	$4,950.70	$5,553.56	NB
Mega Lug for Cast Iron and PVC Pipe					
No.	Qty	Description			
203	200	6" Mega Lug (for Ductile Pipe) Packs w/acc	$30.76	$32.70	$33.96
204	50	8" Mega Lug (for Ductile Pipe) Packs w/acc	$41.93	$44.37	$46.28
205	30	12" Mega Lug (for Ductile Pipe) Packs w/acc	$80.13	$84.99	$88.45
206	12	16" Mega Lug (for PVC Pipe) Packs w/acc	$182.03	$183.46	$200.95

		VENDOR	Core & Main 3620 Milledgeville Road Augusta, GA 30909	Ferguson Waterworks 4188 Belfair Frontage Road Augusta, GA 30909	Fortiline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909
207	50	6" Mega Lug (for PVC Pipe) Packs w/acc	$35.84	$38.10	$39.56
208	50	8" Mega Lug (for PVC Pipe) Packs w/acc	$48.35	$51.44	$53.37
209	30	4" Mega Lug (for PVC Pipe) Packs w/acc	$28.63	$30.12	$31.60
210	30	4" Mega Lug (for Ductile Pipe) Packs w/acc	$24.91	$26.68	$27.49
211	30	3" Mega Lug (for Ductile Pipe) Packs w/acc	$22.88	$24.21	$25.25
212	20	Safety Flange Kit /f M&H 5- ¼ Fire Hydrant	$83.02	$115.00	$83.00
213	10	Safety Flange Kit /f M&H 4- 1/2 Fire Hydrant	$83.02	$114.00	$83.00
214	20	Safety Flange Kit /f MU 5- 1/4 Fire Hydrant	$106.73	$150.00	$107.00
215	10	Safety Flange Kit /f MU 4- 1/2 Fire Hydrant	$104.19	$140.00	$100.80
216	20	Safety Flange Kit /f AVK 5- 1/4 Fire Hydrant	$93.18	$130.00	$93.00
FIRE HYDRANT EXT.					
No.	Qty				
217	5	M&H 5- 1/4 Fire Hydrant Ext 12"	$280.45	$340.00	$232.00
218	5	M&H 5- 1/4 Fire Hydrant Ext 18"	$321.79	$385.00	$265.00
219	5	M&H 5- 1/4 Fire Hydrant Ext 24"	$356.19	$420.00	$294.00
220	5	MU 5- 1/4 Fire Hydrant Ext 12"	$305.33	$420.00	$286.00
221	5	MU 5- 1/4 Fire Hydrant Ext 18"	$349.84	$465.00	$324.00
222	5	MU 5- 1/4 Fire Hydrant Ext 24"	$395.30	$535.00	$367.00
223	2	AVK 5- 1/4 Fire Hydrant Ext 12"	$280.45	$330.00	$232.00
224	2	AVK 5- 1/4 Fire Hydrant Ext 18"	$321.39	$380.00	$265.00
225	2	AVK 5- 1/4 Fire Hydrant Ext 24"	$362.33	$430.00	$299.00
226	2	MU 4- 1/2 Fire Hydrant Ext 12"	$276.71	$365.00	$256.00
227	2	M&H 4- 1/2 Fire Hydrant Ext 12"	$266.12	$320.00	$220.00
228	10	36" 5 -1/4 x 36 Bury Fire Hydrant - Mueller Brand	$1,592.31	NB	NB
229	10	36" 5- 1/4 x 36 Bury Fire Hydrant - M&H Brand	$1,486.38	NB	$1,564.62
230	10	36" 5- 1/4 x 36 Bury Fire Hydrant - AVK Brand	NB	NB	NB
231	25	48" 5- 1/4 x 48 Bury Fire Hydrant - Mueller Brand	$1,640.82	NB	NB
232	25	48" 5- 1/4 x 48 Bury Fire Hydrant - M&H Brand	$1,558.81	NB	$1,640.85
233	25	48" 5 1/4 x 48 Bury Fire Hydrant - AVK Brand	NB	NB	NB
234	1	72" 5- 1/4 x 72 Bury Fire Hydrant - Mueller Brand	$1,820.86	NB	NB
235	1	72" 5 -1/4 x 72 Bury Fire Hydrant - M&H Brand	$1,756.33	NB	$1,793.32
236	1	72" 5- 1/4 x 72 Bury Fire Hydrant - AVK Brand	NB	NB	NB
BACK FLOW DEVICES					
No.	Qty	Description			
237	5	Watts 1 Double Check Valve Assembly	$104.35	$113.42	$127.00
238	5	Watts 1- 1/2 Double Check Valve Assembly	$232.07	$251.73	$282.00

		VENDOR	Core & Main 3620 Milledgeville Road Augusta, GA 30909	Ferguson Waterworks 4188 Belfair Frontage Road Augusta, GA 30909	Fortiline Waterworks 1628 Barton Chapel Rd Augusta, GA 30909
239	5	Watts 2 Double Check Valve Assembly	$316.85	$343.51	$386.00
240	5	Watts 1 Reduce Pressure Zone Assembly	$180.44	$209.77	$235.00
241	5	Watts 1- 1/2 Reduce Pressure Zone Assembly	$341.31	$395.95	$444.00
242	5	Watts 2 Reduce Pressure Zone Assembly	$375.00	$435.29	$489.00
243	5	Watts 3 Reduce Pressure Zone Assembly	$1,107.61	$1,355.03	$1,328.00
Additional Items					
No.	Qty				
244	2000	6" C900 Water Pipe	$4.29	$7.40	$5.35
245	2000	8" C900 Water Pipe	$7.45	$12.70	$9.20
246	2000	10" C900 Water Pipe	$11.16	$20.00	$14.10
247	2000	12" C900 Water Pipe	$15.76	$25.46	$19.90
248	100	Asphalt Bucket (60 lbs)	$16.50	NB	NB
249	100	Fast Plug (Hy Cement) 50 lbs	$35.00	$24.98	$28.00
250	120	W5CP Water Filter Cart/Sed	NB	$23.00	$18.00
251	30	WC34-PR Whole House Water Filter	NB	$44.00	$48.00
252	200	1 Qt #5 Pipe CMPD Brushtop	$6.00	$24.55	NB
253	2000	1 Pint Hot Blue Cement	$5.00	$10.00	$7.50

PROCUREMENT SOURCE SELECTION METHODS AND CONTRACT AWARDS

Sec. 1-10-58. Annual contracts.

Upon approval of an annual contract by the Board of Commissioners (or the Administrator for annual bids of up to $25,000), any using agency may order supplies or services under such annual contract as needed up to the maximum amount approved in the annual bid.

Purchases on the following annual bid items will exceed $25,000.00 per order:

Recreation and Parks Department

	Description	Recommended Vendors	Local Vendors
Recreation			
19-045	**Athletic Clothing**	**Johannsen** **S&S Worldwide** **Pyramid School Products** **B&N Sports**	**Johannsen**

Invitation To Bid

Sealed bids will be received at this office until Wednesday, October 17, 2018 @ 10:00 a.m. for furnishing:

BID ITEMS FOR RECREATION AND PARKS DEPARTMENT - ANNUAL CONTRACT- COMMODITY CODE (Bid Items may have more parent codes) -

19-044	Decals & Transfers	020-255-00
19-063	Athletic Clothing and Equipment	006-200-10; 016-8931-11

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid.** Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, October 5, 2018, @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. No bid may be withdrawn for a period of 60 days after bids have been opened, pending the execution of contract with the successful bidder(s).

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail; fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director
Publish:
Augusta Chronicle September 13, 20, 27, October 4, 2018
Metro Courier September 13, 2018

Augusta
GEORGIA
RECREATION AND PARKS DEPARTMENT
H. Glenn Parker
Director

November 13, 2018

Geri A. Sams, Director
Procurement Department
535 Telfair Street – Room 605
Augusta, GA 30901

Re: Bid Item #19-063 – Athletic Clothing and Equipment

Geri,

Based on the low bid, the Augusta Recreation and Parks Department would like to submit our recommendation for Johannsen Sporting Goods to receive items # 1A, 1B, 2A, 8, 12A, 12B, 14, and 18 on the athletic clothing and equipment annual bid. For items 3, 4, 5, 9, 10, 11, 15, 17 and 19 the Recreation Department recommends that BSN Sports Inc. be awarded the bid. The Recreation Department recommends S & S Worldwide be awarded the following items, 6, 7A, 7B, 7C, and 16. For items 2B, and 13 the Recreation Department recommends that Pyramid School Products be awarded the bid. In addition, our recommendation is based on satisfactory work with these vendors in the past. As always, we thank you and your staff for all the help during this process.

Sincerely,

H. Glenn Parker
Director, Recreation and Parks

Cc: Joanie Adams, Recreation Deputy Director
Robert P. Martin II, Athletic Manager

Augusta Recreation and Parks Department
Post Office Box 5605 - Augusta, GA 30916-5605
(706) 796-5025 - Fax (706) 796-4099
WWW.AUGUSTAGA.GOV

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Bid Item #19-063 Athletic Clothing and Equipment - Annual Contract
Augusta, Georgia - Recreation and Parks Department
Bid Date: Wednesday, October 17, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 26
Total packages submitted: 7
Total Noncompliant: 1

	VENDORS	Johannsen Sporting Goods 1116 Broad Street Augusta, GA 30901		Aluminum Athletic Equipment Co. 1000 Enterprise Drive Royersford, PA 19468		Riddell/All American 669 Sugar lane Elyria, OH 44035		Pyramid School Products 6510 N 54th Street Tampa, FL 33610		S&S Worldwide 75 Mill Street Colchester, CT 06415		BSN Sports & US Games 1091 Mohawk Road Niskayuna, NY 12309		School Specialty W6316 Design Dr. Greenville, WI 54942	
	Attachment B	Yes		Yes		Yes		Yes		Yes		Yes		NON-COMPLIANT	
	E-Verify Number	295434		297642		862205		238899		254802		98548		19850 MISSING BUSINESS LICENSE INFORMATION	
	SAVE Form	Yes		Yes		Yes		Yes		Yes		Yes		FORM INCOMPLETE	
								Exception Noted:		Exception Noted: Installation is not included. Please see attached for substitute specification.					
	DESCRIPTION WITH ESTIMATED QUANTITIES	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION
1	**BASEBALL CHEST PROTECTORS (NAVY OR BLACK)**														
(A)	Youth - Sizes 10 & Under (QTY 24 EA)	$18.94	$454.56	No Bid	No Bid	$24.70	$592.80	$18.99	$455.76	No Bid	No Bid	$22.76	$546.24	No Bid	No Bid
(B)	Youth Sizes 12 & Under (QTY 24 EA)	$18.94	$454.56	No Bid	No Bid	$24.70	$592.80	$21.99	$527.76	No Bid	No Bid	$23.79	$570.96	$122.58	$490.32
2	**CATCHER'S MITT**														
(A)	Youth Sized 12 EA (3 Left Handed)	$32.50	$390.00	No Bid	No Bid	No Bid	No Bid	$35.00	$420.00	$34.67	$416.04	$32.79	$393.48	$29.63	$355.56
(B)	Adult Sized 12 EA (3 Left Handed)	$44.90	$538.80	No Bid	No Bid	No Bid	No Bid	$37.50	$450.00	No Bid	No Bid	$37.97	$455.64	$34.94	$314.46

OFFICIAL

Bid Item #19-063 Athletic Clothing and Equipment - Annual Contract
Augusta, Georgia - Recreation and Parks Department
Bid Date: Wednesday, October 17, 2018 @ 3:00 p.m.

	VENDORS	Johannsen Sporting Goods 1116 Broad Street Augusta, GA 30901		Aluminum Athletic Equipment Co. 1000 Enterprise Drive Royersford, PA 19468		Riddell/All American 669 Sugar lane Elyria, OH 44035		Pyramid School Products 6510 N 54th Street Tampa, FL 33610		S&S Worldwide 75 Mill Street Colchester, CT 06415		BSN Sports & US Games 1091 Mohawk Road Niskayuna, NY 12309		NON-COMPLIANT School Specialty W6316 Design Dr. Greenville, WI 54942	
	DESCRIPTION WITH ESTIMATED QUANTITIES	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION
3	**BATTERS HELMET w/FACE MASK ATTACHED**														
	Each (100 each)	$29.95	$2,995.00	No Bid	No Bid	$30.20	$3,020.00	$25.00	$2,500.00	Exception Noted $29.73	$2,973.00	$22.88	$2,288.00	$28.00	$2,800.00
4	**FOOTBALL-JUNIOR SIZE**														
	QTY 96 EA	$4.70	$451.20	No Bid	No Bid	$6.00	$576.00	$4.95	$475.20	$8.34	$800.64	$2.77	$265.92	$6.49	$623.04
5	**KICKING TEES: 2" Molded Heavy : Duty Rubber**														
	QTY 48 EA	$2.10	$100.80	No Bid	No Bid	$3.75	$180.00	$1.75	$84.00	$1.54	$73.92	$1.34	$64.32	$2.68	$128.64
6	**STOP WATCHES: Accusplit 625 XCL**														
	QTY 6 EA	$18.95	$113.70	$24.00	$144.00	No Bid	No Bid	$13.49	$80.94	$12.00	$72.00	No Bid	No Bid	$10.00	$60.00
7	**SOCCER BALLS: Rubber Soccer Balls**														
(A)	Size 3 (QTY 48 EA)	$4.59	$222.32	No Bid	No Bid		No Bid	$3.99	$191.52	$3.02	$144.96	$3.15	$151.20	$4.00	$192.00
(B)	Size 4 (QTY 36 EA)	$4.59	$165.24	No Bid	No Bid	$6.94	$249.84	$4.08	$146.88	$3.17	$114.12	$3.53	$127.08	$4.00	$144.00
(C)	Size 5 (QTY 24 EA)	$4.59	$110.16	No Bid	No Bid	$7.05	$169.20	$4.19	$100.56	$3.41	$81.84	$3.95	$94.80	$5.00	$120.00
8	**SOCCER CONES: Assorted Colors: Low Profile Field Cones**														
	QTY 100 EA	$0.40	$40.00	$0.65	$65.00	$1.00	$100.00	$0.40	$40.00	See Exception 17 packs of 6	$29.24	Must order by the dozen	$28.80	$17.90	$17.90

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	VENDORS	Johannsen Sporting Goods 1116 Broad Street Augusta, GA 30901		Aluminum Athletic Equipment Co. 1000 Enterprise Drive Royersford, PA 19468		Riddell/All American 669 Sugar lane Elyria, OH 44035		Pyramid School Products 6510 N 54th Street Tampa, FL 33610		S&S Worldwide 75 Mill Street Colchester, CT 06415		BSN Sports & US Games 1091 Mohawk Road Niskayuna, NY 12309		NON-COMPLIANT School Specialty W6316 Design Dr. Greenville, WI 54942	
	DESCRIPTION WITH ESTIMATED QUANTITIES	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION
9	**KICKING BLOCKS: 2" Molded Heavy Duty Rubber**														
	QTY 18 EA	$1.99	$35.82	No Bid	No Bid	$3.75	$67.50	$2.35	$42.30	No Bid	No Bid	$1.76	$31.68	$5.43	$97.44
10	**SOFTBALLS-FAST PITCH-RAISED SEAM : Core-.47 /Max 375/ Optic Yellow**														
	Size: 12" (24 Dozen)	$45.50	$1,092.00	No Bid	No Bid	$49.90	$1,197.60	$34.95	$838.80	$66.24	$1,589.76	$33.85	$812.40	$67.44	$1,618.60
11	**HOME PLATES (White Ribbed, Black beveled edges**														
	HOME PLATES QTY 10 EA	$18.99	$189.90	$76.50	$765.00	No Bid	No Bid	$16.99	$169.90	$17.13	$171.30	$13.90	$139.00	$49.90	$499.00
12	**SHIN GUARDS (Navy or Black)**														
(A)	Youth Sizes – 10 & Under QTY 24 EA	$20.49	$491.76	No Bid	No Bid	$26.50	$636.00	$26.00	$624.00	No Bid	No Bid	$20.98	$503.52	$4.80	$115.20
(B)	Youth Sizes – 12 & Under QTY 24 EA	$20.49	$491.76	No Bid	No Bid	$29.50	$708.00	$30.35	$728.40	No Bid	No Bid	$21.68	$520.32	$4.80	$115.20
13	**BASE-HOLLYWOOD-PRO STYLE (3 BASES PER SET)**														
	QTY 10 SETS	$150.00	$1,500.00	No Bid	No Bid	$124.00	$1,240.00	$119.00	$1,190.00	No Bid	No Bid	$176.32	$1,763.20	$31.61	$316.10
14	**SOFTBALL CHEST PROTECTOR**														
A	YOUTH SIZE (QTY 12 EA)	$23.25	$279.00	No Bid	No Bid	$24.70	$296.40	No Bid	No Bid	No Bid	No Bid	$23.72	$284.64	No Bid	No Bid
15	**FOOTBALL PYLONS**														
	32 EA	$6.43	$205.76	$45.00	$1,440.00	$20.00	$160.00	No Bid	No Bid	No Bid	No Bid	$4.37	$139.84	$17.80	$569.60

Bid Item #19-063 Athletic Clothing and Equipment - Annual Contract
Augusta, Georgia - Recreation and Parks Department
Bid Date: Wednesday, October 17, 2018 @ 3:00 p.m.

OFFICIAL

	VENDORS	Johannsen Sporting Goods 1116 Broad Street Augusta, GA 30901		Aluminum Athletic Equipment Co. 1000 Enterprise Drive Royersford, PA 19468		Riddell/All American 669 Sugar lane Elyria, OH 44035		Pyramid School Products 6510 N 54th Street Tampa, FL 33610		S&S Worldwide 75 Mill Street Colchester, CT 06415		BSN Sports & US Games 1091 Mohawk Road Niskayuna, NY 12309		NON-COMPLIANT School Specialty W6316 Design Dr. Greenville, WI 54942	
	DESCRIPTION WITH ESTIMATED QUANTITIES	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST	EXTENSION
16	**BASKETBALL (ADULT)**														
	WILSON WAVE BASKETBALL QTY 12 EA	$56.95	$683.40	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	$48.79	$585.48	$53.77	$645.24	$56.00	$672.00
17	**FOOTBALL SIDELINE YARDLINE MARKERS**														
	QTY 2 SETS (11 PIECE SET)	$136.00	$272.00	No Bid	No Bid	$145.00	$290.00	No Bid	No Bid	No Bid	No Bid	$121.35	$242.70	$87.60	$175.20
18	**DOUBLE FIRST BASE HOLLYWOOD PRO STYLE SET**														
	McGregor, Rawlings or Equivalent QTY 18 SETS	$94.95	$1,709.10	No Bid	No Bid	$102.94	$1,852.92	$115.00	$2,070.00	No Bid	No Bid	$99.28	$1,787.04	$73.00	$1,314.00
19	**Equipment Bags-Small (closed z0/Mesh/Size 24" to 36"**														
	24" to 36" QTY 200 EA	$2.74	$548.00	No Bid	No Bid	No Bid	No Bid	Exception Noted $2.95	$590.00	Exception Noted $2.54	$508.00	$2.18	$436.00	$2.84	$568.00

Administrative Services Committee Meeting
2/12/2019 1:05 PM
2019 Annual Bid Recommendation of Award - Various Departments

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Department:	Procruement
Presenter:	Geri Sams
Caption:	Motion to approve an annual bid for Environmental Services Department, Utilities Department and Recreation and Parks Department. The items require Commission approval due to the fact that purchases on the individual purchase orders will exceed $25,000.00 per order.
Background:	The following annual bid item requires Commission approval: Environmental Services 19-016 Various Sizes of Rocks 19-027 Rock Hauling 19-113 Vacant Lot Cleaning Services 19-104A Light Fleet Parts 19-115 Tire Repair & Servicing 19-116 Various Pipe, Couplings and End Sections. 19-118 Tires Utilities 19-002 Fiber Optic Network Supplies 19-050 Red Hot Sewer Solvent 19-052 Fiber Optic Supplies 19-055 Chemicals 19-066 Warehouse Supplies Recreation 19-045 Athletic Clothing
Analysis:	Each item has been bid through the sealed bid process as directed in the Augusta Procurement Code. The User Departments have reviewed the submittals and has presented a recommendation of award to the Procurement Department.
Financial Impact:	The User Departments are responsible for the purchase of the items listed on the individual bids.
Alternatives:	

	Not to award and require the User Departments to follow the purchasing guidelines as listed in the Augusta Procurement Code for each individual purchase.
Recommendation:	Approve the recommendation as submitted by the User Departments.
Funds are Available in the Following Accounts:	Various funds provided by the User Departments.

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission

Invitation to Bid

Sealed bids will be received at this office until Tuesday, September 11, 2018 @ 3:00 p.m. for furnishing:

Bid Item #18-275 **Furnishings for Maxwell Branch Library – Augusta, GA Central Services Department – Facilities Maintenance**

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid.** Bid documents may Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

A Pre Bid Conference will be held on Friday, August 24, 2018 @ 10:00 a.m. in the Procurement Department, 535 Telfair Street, Room 605, Augusta, GA 30901.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Tuesday, August 28, 2018 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.

No bids may be withdrawn for a period of sixty (60) days after bids have been opened, pending the execution of contract with the successful bidder.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax, all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle August 2, 9, 16. 23, 2018
Metro Courier August 2, 2018

1 of 1

ITB Pre-Bid Conference Sign-In-Sheet
Bid Item #18-275 Furnishings for Maxwell Branch Library
For Augusta, GA – Central Services Department
Friday August 24, 2018 @ 10:00 a.m.
PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
1. Darrell White Darrell White	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2423	706-821-2811	procbidandcontract @augustaga.gov	
2. Tabitha Daniels Tabitha Daniels	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-4251	706-821-2811	procbidandcontract @augustaga.gov	
3. Nancy Williams	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2888	706-821-2811	procbidandcontract @augustaga.gov	
4. ANN HELMS	FOGELS FINE FLOORS	2825 WASHINGTON RD. AUGUSTA, GA. 30909	706-738-9703		FOGELS FLOORS @OUTLOOK.COM	
5. DONNIE FETNER	INTERIOR ELEMENTS	1316 WASHINGTON ST SUITE 101 COLUMBIA, SC 29201	803-446-2593	803-667-3880	df@in-elements.com	
6. Tanya Logan JOEY MIXSON	McWaters	3708 Benchmark Dr. Augusta, GA 30809	706-396-1434		tlogan@mcwaters.com jmixson@mcwaters.com	
7. Lynda Brown	Weinbergers Business Interiors	3203 Riverwatch Parkway Suite G Augusta GA 30809	706-414-3148	706 922-1377	lbrown@weinbergersfurniture.com	

ITB Pre-Bid Conference Sign-In-Sheet
Bid Item #18-275 Furnishings for Maxwell Branch Library
For Augusta, GA – Central Services Department
Friday August 24, 2018 @ 10:00 a.m.
PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
8. Dianne Tant	MBS	1445 Greene Street	706-724-8700		dtant@mbsaugusta.com	Prime
9. Bill Pitts	MBS	1445 Greene St	706-724-8700		bpitts@mbsaugusta.com	
10. ELISA WALKER	MPS	400 AUGUSTA ST, SUITE 200 GREENVILLE, SC 29601	864 603 5289		EWALKER@ MCMILLAN PAZDAN SMITH.com	ARC
11. DAVID MOORE	MPS	" "	" "		DMOORE@ MCMILLAN PAZDAN SMITH.com	ARC
12. JULIA HONSHELL	PMC	18 S. MARKLEY ST. GREENVILLE, SC 29601	864-498-2404		JULIAH@PMC COMMERCIALINTERIORS.com	PRIME
13. Tara Reese	PMC	18 S. Markley St. Greenville, SC 29601	843.212.9805		tara@pmc commercial Interiors.com	Prime
14. Aaliyah Wylie	AOS	3070 Damascus Rd. Augusta, GA 30909	706-305-3971	706-305-3972	aaliyah@ augustaoffice .com	Prime
15. RICK ACREE	AUGUSTA CENTRAL SERVICES	2760 PEACH ORCHARD RD, AUGUSTA 30906	706-821-1595		racree@ augustaga. gov	

ITB Pre-Bid Conference Sign-In-Sheet
Bid Item #18-275 Furnishings for Maxwell Branch Library
For Augusta, GA – Central Services Department
Friday August 24, 2018 @ 10:00 a.m.
PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
16. Kristin White	Augusta-Richmond Co. Public Library	823 Telfair St. Augusta, GA 30901	(706) 821-2604		whitek@arcpls.org	
17. Lauren Saul	Compliance	535 Telfair St. suite 710 Augusta, GA 30901	706·821·2406		lsaul@augustaga.gov	
18.						
19.						
20.						
21.						
22.						
23.						

ITB #18-275 Furnishings for Maxwell Branch for Augusta, Georgia- Central Services Department - Facilities Maintenance Division

Bid Due: Tuesday, September 25, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 20
Total Number Specifications Download (Demandstar): 12
Total Electronic Notifications (Demandstar): 41
Mandatory Pre-Bid/Telephone Conference: 11
Total packages submitted: 4
Total Non-Compliant: 0

VENDORS	PMC COMMERCIAL INTERIORS 18 SOUTH MARKLEY STREET GREENVILLE, SC 29601	DIVERSIFIED RESOURCES GROUP 6410 ATLANTIC BLVD STE 340 PEACHTREE CORNERS, GA 30071	MODERN BUSINESS SYSTEMS 1445 GREENE STREET AUGUSTA, GA 30901
Attachment B	Yes	Yes	Yes
E-Verify Number	714824	405480	139296
SAVE Form	Yes	Yes	Yes
Addenums 1 & 2	Yes	Yes	Yes
Furniture Pricing			
Subtotal	$98, 333.63	82,822.00	$96,132.32
Installation Cost	$14, 401.50	$6,500.00	$3,625.00
Total	$112, 735.13	$89,322.00	$99,757.32
Shelving Pricing			
Subtotal	$12, 067.23	$9, 463.00	$14,406.88
Installation Cost	0	$1, 300	$3,500.00
Total	$12, 067.23	$10, 763.00	$17,906.88
Grand Total			
Furniture and Shelving	$124, 802.36	$100, 085.00	$117, 664.20

The following vendor withdrawn their bid:
MCWATERS, INC / 3708 BENCHMARK DRIVE / AUGUSTA, GA 30909

Augusta
GEORGIA

Central Services Department
Takiyah A. Douse, Director
Rick Acree, Project Manager
2760 Peach Orchard Road, Augusta, GA 30906
(706) 821-2426 Phone (706)799-5077 Fax

MEMORANDUM

TO:	**Ms. Geri Sams, Director, Procurement Department**
THROUGH:	**Mrs. Takiyah A. Douse, Director, Central Services Department**
DATE:	**January 15, 2019**
SUBJECT:	**Bid Item #18-275 Furnishings for Maxwell Library Renovations**

Bids were received for the referenced purchase on September 25, 2018. All bids were deemed compliant with Procurement and Compliance requirements. Central Services and the project architect reviewed the bids for compliance with the technical aspects of the bid. Our findings were as follows:

- Diversified Resource Group – deemed non-responsive on the basis of their submitting substitute products which were not approved prior to the bid in accordance with the Invitation to Bid.
- Modern Business - deemed non-compliant on the basis of their submitting substitute products which were not approved prior to the bid in accordance with the Invitation to Bid (ITB).
- McWaters – Requested that they be allowed to withdraw their bid.
- PMC Commercial Interiors – submitted a bid that is compliant with the specifications and the terms of the ITB. Their bid is $124,802.36

Central Services recommends award to the low bidder, PMC Commercial Interiors in the amount of $124,802.36. Please obtain any additional required documentation from the vendor and confirm when this information has been received so that we can submit the agenda item for Commission consideration.

Thank you for your assistance in securing this pricing. Please do not hesitate to call if you have any questions or need additional clarification.

Cc: Takiyah A. Douse
Laquona Sanderson
Mashell Fashion

Nancy M. Williams

From: Samantha Henning <shenning@mcwaters.com>
Sent: Tuesday, January 15, 2019 10:32 AM
To: Nancy M. Williams; Rick Acree
Cc: Takiyah A. Douse
Subject: [EXTERNAL] RE: 18-275 Maxwell Branch Lib- McWaters Price Adjustment

I apologize, for the delay—I have been out ill with the flu. After reviewing all the manufacturer's and my numbers, I am going to have to withdraw the pricing modification that would keep me the lowest vendor. Since the original pricing was completed back in August/ September, I no longer have valid quotes and am subject to price increases that have occurred with the new year. I sincerely apologize for the inconvenience and hope that I can be of assistance in the future.

Best,

Samantha Henning, Associate IIDA | Workplace Consultant | O 706.396.1437| www.mcwaters.com

Administrative Services Committee Meeting
2/12/2019 1:05 PM
Award Bid Item #18-275 Contract for Maxwell Furnishings

Department:	Central Services - Facilities
Presenter:	Takiyah A. Douse
Caption:	Award the contract to furnish and install furnishings for the Maxwell Library Renovation project to the low bidder, PMC Commercial Interiors Inc. of Greenville, SC, in the amount of $124,802.36. (ITB 18-275)
Background:	Construction on renovations and additions to the Maxwell Branch Library at 1927 Lumpkin Road are underway. As part of the project, the furnishings are to be replaced and Invitation to Bid (ITB) 18-275 was issued through the Augusta Procurement Department to obtain pricing. Bids were received on September 25, 2018.
Analysis:	Four (4) vendors responded to Bid Item #18-275. McWaters, Inc. withdrew their bid. Of the three (3) remaining bids, the lowest compliant bid was submitted by PMC Commercial Interiors of Greenville, SC.
Financial Impact:	Award the contract to furnish and install furnishings for the Maxwell Library Renovation project to the lowest compliant bidder, PMC Commercial Interiors in amount of $124,802.36.
Alternatives:	1. Award the contract to furnish and install furnishings for the Maxwell Library Renovation project to the lowest compliant bidder, PMC Commercial Interiors Inc., in the amount of $124,802.36. 2. Do not award
Recommendation:	Award the contract to furnish and install furnishings for the Maxwell Library Renovation project to the low bidder, PMC Commercial Interiors Inc., in the amount of $124,802.36.
Funds are Available in the	

Following Accounts:	This project is funded through SPLOST for Renovations to the Maxwell Branch Library. Accounts 328-05-1120/5423110/JL 217055205

REVIEWED AND APPROVED BY:

Finance.
Procurement.
Law.
Administrator.
Clerk of Commission

Invitation to Bid

Sealed bids will be received at this office until **Friday, November 2, 2018 @ 11:00 a.m.** for furnishing:

Bid Item #18-304 Dome Style Service Truck – for Augusta, GA Central Services Department – Fleet Maintenance
Bid Item #18-307 Hydro Excavator Trailer – for Augusta, GA Central Services Department – Feet Maintenance

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid.** Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, October 19, 2018 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

No bids may be withdrawn for a period of sixty (60) days after bids have been opened, pending the execution of contract with the successful bidder.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax, all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	September 27, October 4, 11, 18, 2018
Metro Courier	September 27, 2018

Augusta GEORGIA

Bid Opening Item #18-307 Trailer Mounted Hydro Excavator
for Augusta, Georgia- Central Services Department-Fleet Maintenance Division
Bid Due: Friday, November 2, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 12
Total Number Specifications Download (Demandstar): 2
Total Electronic Notifications (Demandstar): 61
Mandatory Pre-Bid/Telephone Conference: N/A
Total packages submitted: 7
Total Non-Compliant: 1

VENDORS	Ditch Witch Of Georgia 5430 GA Hwy 85 Forest Park, GA 30297	P&H Supply 101 Lennox Avenue Warrenton, GA 30828	Vermeer Southeast 1320 Gresham Road Marietta, GA 30062	Border Equipment 2804 Wylds Road Augusta, GA 30909	Jet Vac Equipment 5746 Broad Street Sumter, SC 29154	Environmental Products of Georgia 4410 Wendell Dr. SW Atlanta, GA 30336	Adams Equipment, Inc 6971 Oak Ridge Commerce Way Austell, GA 30168
Attachment B	Yes	Yes	Yes	Yes	Yes	Yes	Yes
E-Verify Number	501622	217394	111350	705362	804190	312637	224309
SAVE Form	Yes	Yes	Yes	Yes	Yes	Yes	Non-Compliant
6.00 Additional Items To Be Included In Pricing:							
6.01 Initial Equipment Training	Included	Included	Included	NB	Included	Included	Included
6.02 Delivery Charge	Included	Included	Included	NB	Included	Included	Included
6.03 Extra Set of Keys (3 Total)	Included	Included	Included	NB	Included	Included	Included
6.04 Extra User's Manual (2 ea)	Included	Included	Included	NB	Included	Included	Included
6.05 Parts Manual (1 ea)	Included	Included	Included	NB	Included	Included	Included
7.00 Optional Equipment							
7.01 LED Flood Light Set	$155.00	Included	Not Available	Included	Included	$1,195.00	Included
7.02 Amber Beacon	Included	Included	Included	Included	Included	$390.00	Included
7.03 4" Dig, Suck and Blow DSB Wand/High Pressure Water and Sucking Wand	$1,459.00	Included	$930.00	Included	Included	$950.00	Included
i							
Year	2019	2019	2018/or 2019	2018	2018	2018/2019	2018
Brand	Ditch Witch	Ring-O-Matic	Vermeer	Ring- O- Matic	Pacific TEK	Pacific TEK	Vector
Model	HX30	550VX	Vactron 4573SDT	550 VX HI CFM	PV500-DHO-W-T	PV500DHOT4F-DIW-T	MS500
Price	$47,767.00	$68,750.00	$77,574.00	$73,920.00	$62,878.55	$86,659.00	$102,500.00
Approximate Delivery Schedule	60 Days	60-120 Days	Based On Issuance of PO/or Bid Award	60 Days	Dec. 18, 2018	6-8 Weeks ARO	120 Days

Augusta
GEORGIA

Central Services Department

Takiyah A. Douse, Director
Ron Crowden, Fleet Manager

Fleet Management
1568-C Broad Street
Augusta GA 30904
Phone: (706) 821-2892

MEMORANDUM

TO:	**Geri Sams, Director, Procurement Department**
THROUGH:	**Takiyah A. Douse, Director, Central Services Department**
FROM:	**Ron Crowden, Fleet Manager, Central Services Department**
DATE:	**November 19, 2018**
SUBJECT:	**Recommendation for Bid #18-307 – Trailer Hydro Excavator**

Fleet Management would like to recommend the award of bid # 18-307, for a Trailer Hydro Excavator, to the Jet Vac Equipment Company of Sumter, SC whom was the second lowest bid received. There were seven bids received, but the lowest vendor in this instance, Ditch Witch of Georgia, was not in compliance with the submitted specifications. Ditch Witch of Georgia offered a model that was approximately half of the requested bid technical requirements needed to perform the duties of the requesting department.

Specifically, the equipment offered the model HX30 by Ditch Witch is 25HP, whereas, the bid request specifications in 5.02 clearly state 46HP or above was the required criteria. Additionally, the bid specifications 5.02 also clearly states that a minimum 1000 CFM Vacuum System is required and the offered model from Ditch Witch has only a 512 CFM capability. Finally, the pressure washing system bid request specification 5.03 states that the requirement should be 3,500 psi or above and the offered HX30 model provides only 3,000psi.

Please advise this office upon completion of notifications so that we may proceed with the acquisition process.

If you need further information or if you have any questions regarding this recommendation, please contact the Fleet Management Office at 706-821-2892.

RGC/ams

Trailer Hydro Excavator Bids

ITEM #		Jet-Vac Equipment	Ditch Witch of GA	P & H Supply	Vermeer Southeast	Border Equipment	Environmental Products of GA	Adams Equipment
	STANDARD BASE PRICE	$62,878.55	$47,767.00	$68,750.00	$77,574.00	$73,920.00	$86,659.00	$102,500.00
		Pacific TEK PV500-DHO-W-T	Ditch Witch HX30	Ring-O-Matic 550VX	Vactron 4573SDT	Ring-O-Matic 550 VX HI CFM	Pacific Tek PV500-DHOT4F-DIW-T	Vector MS500
	REQUESTED OPTIONS BELOW:							
6.01	Initial Training	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6.02	Delivery Charge	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6.03	Extra Key	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6.04	Extra User's Manual	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6.05	Parts Manual	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
7.01	LED Flood Light Set	$0.00	$155.00	$0.00	N/A	$0.00	$1,195.00	$0.00
7.02	Amber Beacon	$0.00	$0.00	$0.00	$0.00	$0.00	$390.00	$0.00
7.03	4" Vac and HP Wand	$0.00	$1,459.00	$0.00	$930.00	$0.00	$950.00	$0.00
	GRAND TOTAL:	$62,878.55	$49,381.00	$68,750.00	$78,504.00	$73,920.00	$89,194.00	$102,500.00
	Exceptions:		Not in Compliance with Specs					

5.02	Vacuum System		
	1,000 CFM *		512 CFM *
	46 HP		25 HP
5.03	Pressure Washer		
	3,500 PSI		3,000 PSI

*Note: Cubic Feet Per Minute

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DEMANDSTAR

Home My DemandStar Buyers Suppliers Account Info FAQs

Planholders List

Member Name City of Augusta, GA (Augusta Commission)

Bid Number ITB-18-307-0-2018/nw

Bid Name Trailer Mounted Hydro Excavator

2 Planholder(s) found.

Supplier Name	City	State	Phone	Fax
Dodge Data	Arlington	TX	4133767032	
Vermeer Southeast	Marietta	GA	4045577279	

Page 1 of 1

Format for Printing No

Search << Return

REYNOLDS-WARREN EQUIPMENT CO
1945 FOREST PARKWAY
LAKE CITY, GA 30260

DURAPATCHER
2000 OLD WHITFIELD ROAD
PEARL, MS 39208

VERMEER SOUTHEAST
1320 GRESHAM ROAD
MARIETTA, GA 30062

ADAMS EQUIPMENT COMPANY
1431 LANIER ROAD
WHITE PLAINS, GA 30678

ATTN: THOMAS W. RIGGS
MUNICIPAL EQUIPMENT SALES
P. O. BOX 1233
WOODSTOCK, GA 30188

JET-VAC EQUIPMENT COMPANY
5746 BROAD STREET
SUMTER, SC 29154

ATTN: DODGE JOHNSON
P & H SUPPLY CO. INC.
1011 WILLIFORD DRIVE
LOUISVILLE, GA 30434

YANCEY TRUCK CENETER
1357 GORDON HIGHWAY
AUGUSTA, GA 30901

DITCH WITCH OF GEORGIA
1633 DEAN FOREST ROAD
SAVANNAH, GA 31408

ENVIRONMENTAL PRODUCTS
OF GEORGIA
ATTN: JOE LAGANKE
4410 WENDELL DR SW
ATLANTA, GA 30336

THE CAT RENTAL STORE
4165 MIKE PADGETT HIGHWAY
AUGUSTA, GA 30906-9780

BOBCAT OF AUGUSTA
2803 WYLDS ROAD
AUGUSTA, GA 30909-4449

BID ITEM #18-307
TRAILER MOUNTED
HYDRO EXCAVATOR
FOR AUGUSTA-CENTRAL SERVICES
DEPARTMENT- FLEET MAINTENANCE
MAILED OUT THURSDAY, 9/27/18

BID ITEM #18-307
TRAILER MOUNTED HYDRO EXCAVATOR
FOR AUGUSTA-CENTRAL SERVICES
DEPARTMENT- FLEET MAINTENANCE
BID DUE: FRI 11/2/18 @ 11:00 AM

RON CROWDEN
FLEET MANAGEMENT

TAKIYAH DOUSE
CENTRAL SERVICES-ADMN

KELLIE IRVING
COMPLIANCE OFFICE

Administrative Services Committee Meeting
2/12/2019 1:05 PM
Bid Item #18-307 - 2019 - Utilities Fort Gordon Hydro Excavator

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Department:	Central Services Department - Fleet Management
Presenter:	Ron Crowden
Caption:	The Utilities Department - Gordon Division requests the purchase of one new Trailer Hydro Excavator from Jet-Vac Equipment. (ITB 18-307)
Background:	The Utilities Department - Fort Gordon Division, requires this equipment because it is essential to mitigate damage that is frequently caused to pipes and electrical lines through the course of digging operations on Fort Gordon. . The prevention of accidents through the use of a Hydro Excavator can alleviate costly property damage and help prevent the risk of injury or death to workers and the public. As an added bonus, the trailer hydro Excavator creates smaller repair holes versus the much larger holes done through manual digging. The Department currently does not possess this equipment, so when an emergency occurs, this service is contracted out to a local vendor as an emergency response. Additionally, in their current situation, when they need to dig, there is at least a 3-day wait for a technician to come down and identify the locations of pipes and electrical systems in the ground. If the Department has this equipment on hand they will have the capacity to respond to emergencies without outside support. It also allows them to avoid having to wait for a technician to identify ground hazards to address an issue or perform needed maintenance immediately. The bid tab sheet for Bid 18-307: Trailer Hydro Excavator is attached for your review.
Analysis:	The Procurement Department published a competitive bid (18-307)using the Demand Star application for a Trailer Hydro Excavator. Invitations to bid were sent to nine vendors. The lowest priced vendor did not meet the requested specifications in the bid. Bid 18-307: Trailer Hydro Excavator: 2018 Pacific TEK PV500-DHO-W-T – Jet-Vac Equipment: $62,878.55 (Sumter, SC); 2019 Ditch Witch HX30 – Ditch Witch of GA: $47,767.00 (Forest Park, GA); 2019 Ring-O-Matic 550VX – P & H Supply:

	$68,750.00 (Warrenton, GA); 2019 Vermeer Vactron 4573SDT-Vermeer Southeast: $77,574.00 (Marietta, GA) 2018 Ring-O-Matic 550 VX HI CFM – Border Equipment: $73,920.00 (Augusta, GA); 2019 Pacific TEK PV500DHOT – Environmental Products of GA: $86,659.00 (Atlanta, GA); 2018 Vector MS500 – Adams Equipment Inc: $102,500.00 (Austell, GA)
Financial Impact:	1 – 2018 Trailer Hydro Excavator @ $62,878.55.00 each. The total purchase is $62,878.55 for the Utilities Department - Fort Gordon Division. The equipment will be purchased with department capital funds (ACCT# 506-04-3430/54.22510).
Alternatives:	(1) Approve the request; (2) Do not approve the request
Recommendation:	Approve the purchase of one – 2018 Pacific TEK PV500-DHO-W-T for the Utilities Department – Fort Gordon Division.
Funds are Available in the Following Accounts:	Capital Funds from Utilities Department, Fort Gordon Division: 506-04-3430/54.22510

REVIEWED AND APPROVED BY:

Finance.
Procurement.
Law.
Administrator.
Clerk of Commission

Georgia Department of Community Affairs
Community HOME Investment Program

CERTIFICATION AS TO CONFLICT OF INTEREST

Name of Applicant/Co-Applicant: ____

This is to certify that we are not aware of any conflict of interest that exists between the family benefitting from the receipt of CHIP funds and any person who is an employee, agent, consultant, officer, or elected official or appointed official of the state, the

City of Augusta, Georgia
(Name of State Recipient or Sub-recipient)

or of the ____
(Name of administrator, if applicable)

whom are in a position to participate in a decision making process or are responsible for the administration or oversight of the Community HOME Investment Program.

____ ______________________
Signature of Applicant Date

____ ______________________
Signature of Co-Applicant (if applicable) Date

____ ______________________
Signature of Certifying Officer of State Recipient/Sub-recipient Date

____ ______________________
Signature of Administrator (if applicable) Date

Administrative Services Committee Meeting
2/12/2019 1:05 PM
CHIP Grant__ Homeowner Rehab Conflict of Interest Certifications (4)

Department: Housing and Community Development Department

Presenter: Hawthorne Welcher, Jr., Director

Caption: Motion to provide the Mayor authorization to sign the CHIP Grant Homeowner Rehab Conflict of Interest Certifications (4).

Background: The purpose of the Georgia Department of Community Affair's (DCA), Community HOME Investment Program (CHIP) is to provide safe, decent, and affordable housing in Georgia by granting funds to city and county governments, public housing authorities, and nonprofits to rehabilitate owner-occupied homes and build and renovate affordable single family homes for sale to eligible homebuyers. Augusta, Georgia was awarded 2018 CHIP funds, in the amount of $612,000.00, by the Georgia Department of Community Affairs. The Augusta Commission approved HCD to receive the award on May 15, 2018 and the Grant Agreement was executed June 11, 2018. HCD proposes to complete five (5) new constructions and five (5) homeowner rehabilitations. Four (4) homeowner rehabilitations have been identified, completed the necessary documentation, and are ready to move forward. However, before HCD can move forward with rehabilitation activities, each homeowner has to certify that they are not aware of any conflict of interest that exists with the acceptance of CHIP funds. Please see addresses listed as below: 1. * 3414 Jewel Drive (30906) 2. * 502 First Avenue (30904) 3. * 1337 Conklin Avenue (30901) 4. * 1522 Koger Street (30904)

Analysis: The approval authorizing the Mayor to sign the Certifications will allow HCD to move forward with the process of preparing the homeowners applications to forward to DCA. The certification is required for each homeowner participating in the Community Home Reinvestment Program rehabilitation project and must be submitted by Augusta, Georgia to DCA prior to approving project commencement.

Financial Impact:	There is no financial commitment with the Certification Process. Once DCA provides approval, HCD will submit final application requesting the distributions of funds.
Alternatives:	Not Any
Recommendation:	Motion to provide the Mayor authorization to sign the CHIP Grant_ Homeowner Rehab Conflict of Interest Certifications (4)
Funds are Available in the Following Accounts:	Project Funds include… a)HOME Investment Partnership Grant (HOME) and b)Georgia Department of Community of Affairs Community HOME Reinvestment Program (CHIP).

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission

HOME PROGRAM
HOMEBUYER WRITTEN AGREEMENT

NOTICE TO HOMEBUYER: This AGREEMENT contains a number of requirements you must fulfill in exchange for the federal assistance you are receiving through the Home Investment Partnerships Program (HOME Program). Be sure to read each paragraph carefully and ask questions regarding any sections you do not fully understand. This AGREEMENT will be enforced by a forgivable loan and mortgage as set forth below. You should be sure that you thoroughly understand these documents before you sign them.

THIS AGREEMENT, made and entered into this ___ day of **______________, 2019** by and between ________________________ hereinafter referred to as "BORROWER," and **AUGUSTA HOUSING & COMMUNITY DEVLOPMENT** having its principal office at **925 Laney Walker Blvd, 2nd Floor, Augusta, Georgia 30901**, hereinafter referred to as "LENDER."

WHEREAS, on ___________________, the Lender agreed to provide to the Borrower financial assistance to be used in pursuit of the purchase of certain real property hereafter described: _Map Parcel #_____________________and ____.

WHEREAS, a percentage of said financial assistance was provided in the form of a Forgivable Loan, hereinafter referred to as a "LOAN," with said Loan being in the amount of Twenty Five Thousand & 00/100_($25,000.00)__, subject to the condition that the Borrower executes this Agreement.

WHEREAS, the Forgiveness Loan is funded by the U.S. Department of Housing and Urban Development ("hereafter HUD") via the HOME Investment Partnership Program (hereafter "HOME Program"), and restrictions apply to the Borrower when participating in the City of Augusta's Forgiveness Loan Program.

NOW THEREFORE, in consideration of the said Loan and in accordance with the provisions of State of Georgia Statues, the parties do hereby agree as follows:

The Borrower covenants and agrees with the Lender to adhere to the following HOME Program Restrictions imposed on them for the federal assistance provided:

Affordability Period

You must comply with the HOME Program's period of affordability. The period of affordability for the home will be 20 years, based on the amount of the direct subsidy to the HOMEBUYER. During this 20 year period, the HOMEBUYER must maintain the home as his/her **principal place of residence** at all times. During this time the recapture restriction is effective and requires all HOME funds that were provided for the purchase of the home to be repaid to the City, including principal, interest, late fees, and other charges, if you do not occupy the property as your principal residence or if you sell or transfer the property.

Maximum Sales Price

The property may not have a purchase price for the type of single family housing that exceeds 95% of the median purchase price for the area. It has been verified that the purchase price of the housing does not exceed 95 percent (95%) of the median purchase price of homes for the area, as set forth in 24 CFR Part 92.254(a).

The maximum purchase price is as follows for the Augusta Richmond County GA:

Unit #	FHA Limits Pre-Economic Stimulus Act	
	Existing Homes	New Homes
1 Unit	$ 143,000	$ 228,000
2 Unit	$ 182,000	$ 292,000
3 Unit	$ 221,000	$ 353,000
4 Unit	$ 274,000	$ 438,000
Unadjusted Median Value	$ 150,000	$ 240,000

Appraised property value

The AWARDEE certifies that a certified property appraiser has appraised the property that is the subject of this AGREEMENT at a value of $______________________________.

Principal residence requirement

This agreement shall remain in force throughout the affordability period as long as the home remains the principal residence of the HOMEBUYER. Should the HOMEBUYER not maintain the home as his/her principal residence, or rent or sell the residence to another party, the HOMEBUYER will be in breach of this agreement and will be required to repay the amount awarded, as of the day the home is no longer the principal place of residence of the HOMEBUYER. If the home is sold to another party, the liability of the HOMEBUYER will be limited to the amount of the net proceeds of the sale as set forth below.

________*Buyer Initials*

Recapture Agreement

This is a mechanism to recapture all or a portion of the direct HOME subsidy if the HOME recipient decides to sell the house within the affordability period at whatever price the market will bear. The recaptured funds will come from the net proceeds if available. Any such repayment as required shall be made to the Lender no later than thirty (30) days following the action that require the repayment.

Obligation of Repayment

As security of Borrower's obligation of repayment, and subject to the terms and conditions of this Agreement, the Borrower grants, and the Lender shall and hereby does have, a lien on the real estate hereinafter described in the full amount necessary to satisfy said repayment obligation and the cost, including reasonable attorney's fees, of collecting the same. The real estate subject to said lien is legally described as:

INSERT LEGAL DESCRIPTION OF PROPERTY

Promptly after the date of any sale, transfer or other conveyance of the above describe property, or in the event of a sale by contract for deed, at least ten (10) days prior to the date of such sale; or if the property shall cease to be the Borrower's **principal place of residency**, the Borrower or his/her heirs, executors, or representatives shall give the lender notice thereof.

In the event the Borrower or his/her heirs, executors, or representatives shall fail or refuse to make a required payment within said limited period, the Lender may, with or without notice to the Borrower, foreclose said lien in the same manner as an action of the foreclosure or mortgages upon said real estate, as provided by State Statue.

Ownership of Property

You must hold fee simple title to the property purchased with HOME funds for the duration of your Forgiveness Loan.

Use of HOME funds

The HOMEBUYER agrees that the HOME assistance will be used to lower the cost of the home by providing down payment assistance. This will reduce the sales price of the home to the HOMEBUYER and reduce the total amount the HOMEBUYER will be required to borrow in order to purchase the home.

________*Buyer Initials*

Household Income

You must be an eligible household through the time of filing a loan application with the City or other lender to the escrow closing of the purchase transaction. Income eligibility means that your annual gross household income, adjusted for household size does not exceed eighty percent (80%) of the Augusta-Aiken median income, as established by HUD.

Insurance requirement

The HOMEBUYER must at all times during the duration of this AGREEMENT maintain a valid and current insurance policy on the home for the current appraised or assessed value of the home. Failure to maintain a valid and current insurance policy will be considered a breach of this AGREEMENT, and the AWARDEE will have the right to foreclose on its mortgage lien if necessary to protect the HOME Program investment.

Property standards

Pursuant to HOME Program rules, the property that is the subject of this AGREEMENT must meet all State and local housing quality standards and code requirements. If no such standards or codes apply, the property must at a minimum meet the HUD Section 8 Housing Quality Standards/Uniform Physical Condition Standards.

Termination Clause

In the event of foreclosure or deed in lieu of foreclosure of Prior Security Deed, any provisions herein or any provisions in any other collateral agreement restricting the use of the Property to low or moderate-income households or otherwise restricting the Borrower's ability to sell the Property shall have no further force or effect. Any person (including his successors or assigns) receiving title to the Property through a foreclosure or deed in lieu of foreclosure of a Prior Security Deed shall receive title to the Property free and clear from such restriction.

Further, if any Senior Lien Holder acquires title to the Property pursuant to a deed in lieu of foreclosure, the lien of this Security Instrument shall automatically terminate upon the Senior Lien Holder's acquisition of title, provided that (i) the Lender has been given written notice of a default under the Prior Security Deed and (ii) the Lender shall not have curved the default under the Prior Security Deed within the 30-day notice sent to the Lender."

This Agreement shall run with the aforementioned real estate and shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, representatives, successors and assigns.

If at any time that the City realizes that you have falsified any documentation or information, you may be required by law to pay the full amount of subsidy provided.

________*Buyer Initials*

Post Purchase Requirement

Homeowner must attend a Post Homeownership Counseling class and submit a certificate of completion to AHCD within the first two years of purchasing the house. AHCD will not release the lien on the property until this requirement has been met.

_______*Buyer Initials*

IN WITNESS WHEREOF, the Borrower has executed this Forgiveness Loan Repayment Agreement.

_______________________________________ Date_____________________________

HOMEBUYER SIGNATURE

Attest:

Subscribed and sworn to before me ____________________________________, 20____.

My Commission Expires ____, 20____.

____

Notary Signature

ATTEST: AUGUSTA, GEORGIA

By: ______________________________ Date: _____________________________
Hardie Davis
As Its Mayor

By: _______________________________ Date: _____________________________
Janice Allen Jackson
As Its Administrator

By: _______________________________ Date: ______________________________
Hawthorne Welcher, Jr., Director
Housing & Community Development Department

Approved As To Form By: _______________________________ Date: ______________
Andrew G. Mackenzie
General Counsel

Administrative Services Committee Meeting
2/12/2019 1:05 PM
HCD_ Homebuyer Subsidy Approval Requests (2)

Department:	Housing and Community Development Department
Presenter:	Hawthorne Welcher, Jr., Director
Caption:	Motion to approve Housing and Community Development Department's (HCD's) request to provide HOME funding to assist two (2) low to moderate income homebuyers with gap financing, downpayment and closing costs to purchase homes.
Background:	Augusta, GA's (administered by HCD) Home Subsidy Program is a loan, given to a prospective homeowner in the form of a second mortgage. This financial assistance is combined with a primary loan (first mortgage loan) from a participating lending institution and enables a qualified first-time home buyer to become a homeowner. The buyer must be a first-time home buyer and the home must become the buyer's primary residence. The program is funded by the U.S. Department of Housing and Urban Development (HUD) and administered by Augusta, GA's Housing and Community Development Department (HCD). The program promotes neighborhood stability by assisting with the gap financing towards the purchase price and closing costs for homes located within the limits of Augusta-Richmond County and in conjunction with local Community Housing Development Organizations (CHDOs). Two applications awaiting approval to move forward with the process of becoming a homeowner are: 1. 30 Ash Street (30901)- Requesting: $25,000 Sales Price: $ 147,000.00 2. 2890 Pepperdine Drive (30815)- Requesting: $25,000 Sales Price: $ 170,500.00 Each application has a first mortgage from a lending institution but needs the subsidy to complete the process. A prospective homeowner is only eligible to receive upwards of $25,000 if they are purchasing a single-family dwelling from one of our area Community Housing Development Organizations (CHDOs). Once approved, Lenders will schedule closing and the applicant will soon be on their way to homeownership in Augusta – Richmond County.
Analysis:	

The approval of the applications (2) will enable two individuals to become homeowners and “Make the American Dream a Reality”. Approval will also have a positive impact on the community by increasing the tax base in Augusta, Georgia.

Financial Impact: The City receives funding from the US Housing and Urban Development Department (HUD) on an annual basis. This approval would be for the amount of $50,000.00 ($25,000 each) given in the form of a second mortgage (non-amortizing loan wherein there is no monthly repayment and only due at the time of transfer, and/or death), and shown as a second lien against said property.

Alternatives: Do Not Approve HCD's request

Recommendation: Motion to approve Housing and Community Development Department’s (HCD's) request to provide HOME funding to assist two (2) low to moderate income homebuyers with gap financing, downpayment and closing costs to purchase homes.

Funds are Available in the Following Accounts: Housing and Urban Development (HUD) Funds: a)HOME Investment Partnership (HOME) funds.

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission

HOME PROGRAM
HOMEBUYER WRITTEN AGREEMENT

NOTICE TO HOMEBUYER: This AGREEMENT contains a number of requirements you must fulfill in exchange for the federal assistance you are receiving through the Home Investment Partnerships Program (HOME Program). Be sure to read each paragraph carefully and ask questions regarding any sections you do not fully understand. This AGREEMENT will be enforced by a forgivable loan and mortgage as set forth below. You should be sure that you thoroughly understand these documents before you sign them.

THIS AGREEMENT, made and entered into this ___ day of ___, **20___** by and between ________________________________ hereinafter referred to as "BORROWER," and **AUGUSTA HOUSING & COMMUNITY DEVLOPMENT** having its principal office at **925 Laney Walker Blvd, 2nd Floor, Augusta, Georgia 30901**, hereinafter referred to as "LENDER."

WHEREAS, on ___________________, the Lender agreed to provide to the Borrower financial assistance to be used in pursuit of the purchase of certain real property hereafter described; MAp Parcel #_____________________and

WHEREAS, a percentage of said financial assistance was provided in the form of a Forgivable Loan, hereinafter referred to as a "LOAN," with said Loan being in the amount of Five Thousand & 00/100 ($5,000.00)__, subject to the condition that the Borrower executes this Agreement.

WHEREAS, the Forgiveness Loan is funded by the U.S. Department of Housing and Urban Development ("hereafter HUD") via the HOME Investment Partnership Program (hereafter "HOME Program"), and restrictions apply to the Borrower when participating in the City of Augusta's Forgiveness Loan Program.

NOW THEREFORE, in consideration of the said Loan and in accordance with the provisions of State of Georgia Statues, the parties do hereby agree as follows:

The Borrower covenants and agrees with the Lender to adhere to the following HOME Program Restrictions imposed on them for the federal assistance provided:

Affordability Period

You must comply with the HOME Program's period of affordability. The period of affordability for the home will be ____________years, based on the amount of the direct subsidy to the HOMEBUYER. During this ___________ year period, the HOMEBUYER must maintain the home as his/her **principal place of residence** at all times. During this time the recapture restriction is effective and requires all HOME funds that were provided for the purchase of the home to be repaid to the City, including principal, interest, late fees, and other charges, if you do not occupy the property as your principal residence or if you sell or transfer the property.

Maximum Sales Price

The property may not have a purchase price for the type of single-family housing that exceeds 95% of the median purchase price for the area. It has been verified that the purchase price of the housing does not exceed 95 percent (95%) of the median purchase price of homes for the area, as set forth in 24 CFR Part 92.254(a).

The maximum purchase price is as follows for the Augusta Richmond County GA:

Unit #	FHA Limits Pre-Economic Stimulus Act	
	Existing Homes	New Homes
1 Unit	$ 143,000	$ 228,000
2 Unit	$ 182,000	$ 292,000
3 Unit	$ 221,000	$ 353,000
4 Unit	$ 274,000	$ 438,000
Unadjusted Median Value	$ 150,000	$ 240,000

Appraised property value

The AWARDEE certifies that a certified property appraiser has appraised the property that is the subject of this AGREEMENT at a value of $_________________.

Principal residence requirement

This agreement shall remain in force throughout the affordability period as long as the home remains the principal residence of the HOMEBUYER. Should the HOMEBUYER not maintain the home as his/her principal residence, or rent or sell the residence to another party, the HOMEBUYER will be in breach of this agreement and will be required to repay any amount that has not yet been forgiven, as set forth in Section 5 of the AGREEMENT, as of the day the home is no longer the principal place of residence of the HOMEBUYER. If the home is sold to another party, the liability of the HOMEBUYER will be limited to the amount of the net proceeds of the sale as set forth in Section 7 below.

________*Buyer Initials*

Recapture Agreement

This is a mechanism to recapture all or a portion of the direct HOME subsidy if the HOME recipient decides to sell the house within the affordability period at whatever price the market will bear. The recaptured funds will come from the net proceeds if available. Any such repayment as required shall be made to the Lender no later than thirty (30) days following the action that require the repayment.

Obligation of Repayment

As security of Borrower's obligation of repayment, and subject to the terms and conditions of this Agreement, the Borrower grants, and the Lender shall and hereby does have, a lien on the real estate hereinafter described in the full amount necessary to satisfy said repayment obligation and the cost, including reasonable attorney's fees, of collecting the same. The real estate subject to said lien is legally described as:

> **ALL THAT LOT OR PARCEL OF LAND,** situated, lying and being in the City of Augusta, Richmond County, Georgia bounded North by Tobacco Road, the South by Willis Foreman Road, the East by Peach Orchard Road, and the West by US Highway #1. Parcel # 151-2-008-00-0. Property recorded as 2910 Pepperdine Drive, Hephzibah, Georgia 30815.

Promptly after the date of any sale, transfer or other conveyance of the above describe property, or in the event of a sale by contract for deed, at least ten (10) days prior to the date of such sale; or if the property shall cease to be the Borrower's **principal place of residency**, the Borrower or his/her heirs, executors, or representatives shall give the lender notice thereof.

In the event the Borrower or his/her heirs, executors, or representatives shall fail or refuse to make a required payment within said limited period, the Lender may, with or without notice to the Borrower, foreclose said lien in the same manner as an action of the foreclosure or mortgages upon said real estate, as provided by State Statue.

Ownership of Property

You must hold fee simple title to the property purchased with HOME funds for the duration of your Forgiveness Loan.

Use of HOME funds

The HOMEBUYER agrees that the HOME assistance will be used to lower the cost of the home by providing down payment assistance. This will reduce the sales price of the home to the HOMEBUYER and reduce the total amount the HOMEBUYER will be required to borrow in order to purchase the home.

________*Buyer Initials*

Household Income

You must be an eligible household through the time of filing a loan application with the City or other lender to the escrow closing of the purchase transaction. Income eligibility means that your annual gross household income, adjusted for household size does not exceed eighty percent (80%) of the Augusta-Aiken median income, as established by HUD.

Insurance requirement

The HOMEBUYER must at all times during the duration of this AGREEMENT maintain a valid and current insurance policy on the home for the current appraised or assessed value of the home. Failure to maintain a valid and current insurance policy will be considered a breach of this AGREEMENT, and the AWARDEE will have the right to foreclose on its mortgage lien if necessary to protect the HOME Program investment.

Property standards

Pursuant to HOME Program rules, the property that is the subject of this AGREEMENT must meet all State and local housing quality standards and code requirements. If no such standards or codes apply, the property must at a minimum meet the HUD Section 8 Housing Quality Standards/Uniform Physical Condition Standards.

Termination Clause

In the event of foreclosure or deed in lieu of foreclosure of Prior Security Deed, any provisions herein or any provisions in any other collateral agreement restricting the use of the Property to low or moderate-income households or otherwise restricting the Borrower's ability to sell the Property shall have no further force or effect. Any person (including his successors or assigns) receiving title to the Property through a foreclosure or deed in lieu of foreclosure of a Prior Security Deed shall receive title to the Property free and clear from such restriction.

Further, if any Senior Lien Holder acquires title to the Property pursuant to a deed in lieu of foreclosure, the lien of this Security Instrument shall automatically terminate upon the Senior Lien Holder's acquisition of title, provided that (i) the Lender has been given written notice of a default under the Prior Security Deed and (ii) the Lender shall not have curved the default under the Prior Security Deed within the 30-day notice sent to the Lender."

This Agreement shall run with the aforementioned real estate and shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, representatives, successors and assigns.

If at any time that the City realizes that you have falsified any documentation or information, you may be required by law to pay the full amount of subsidy provided.

________*Buyer Initials*

Post Purchase Requirement

Homeowner must attend a Post Homeownership Counseling class and submit a certificate of completion to AHCD within the first two years of purchasing the house. AHCD will not release the lien on the property until this requirement has been met.

_______*Buyer Initials*

IN WITNESS WHEREOF, the Borrower has executed this Forgiveness Loan Repayment Agreement.

HOMEBUYER:

____ Date____________________________
HOMEBUYER

AUGUSTA, GA:

____ Date______________________________
AUGUSTA, GA

Attest:

Subscribed and sworn to before me ___________________________________, 20____.

My Commission Expires ____, 20____.

____
Notary Signature

Administrative Services Committee Meeting
2/12/2019 1:05 PM
HCD_Down Payment Assistance Request

Department:	Housing and Community Development Department
Presenter:	Hawthorne Welcher, Jr., Director
Caption:	Motion to approve Housing and Community Development Department's (HCD's) request to provide funding to assist one (1) low to moderate income homebuyer with down-payment assistance to purchase a home.
Background:	Augusta, GA's (administered by HCD) Down Payment Assistance Program is a loan, given to a prospective homeowner in the form of a second mortgage. This financial assistance is combined with a primary loan (first mortgage loan) from a participating lending institution and enables a qualified first-time home buyer to become a homeowner. The buyer must be a first-time home buyer and the home must become the buyer's primary residence. The program is funded by the U.S. Department of Housing and Urban Development (HUD) and administered by Augusta, GA's Housing and Community Development Department (HCD). The program promotes neighborhood stability by assisting with down payment towards the purchase price and closing costs for homes located within the limits of Augusta-Richmond County. One application awaiting approval to move forward with the process of becoming a homeowner is: 1. 2145 Crosley Street (30906) The application has a first mortgage from a lending institution but needs down payment assistance to complete the process. A prospective homeowner is only eligible to receive up to $5,000 if they are purchasing a single-family dwelling in Augusta Richmond County. Once approved, Lenders will schedule closing and the applicant will soon be on their way to homeownership in Augusta – Richmond County.
Analysis:	The approval of the application (1) will enable an individual to become a homeowner and "Make the American Dream a Reality". Approval will also have a positive impact on the community by increasing the tax base in Augusta, Georgia.

Financial Impact:	The City receives funding from the US Housing and Urban Development Department (HUD) on an annual basis. This approval would be for the amount of $5,000 given in the form of a second mortgage (forgiven on the fifth year of the closing date), and shown as a second lien against said property until forgiven.
Alternatives:	Do not approve HCDs Request
Recommendation:	Motion to approve Housing and Community Development Department's (HCD's) request to provide funding to assist one (1) low to moderate income homebuyer with down-payment costs to purchase home.
Funds are Available in the Following Accounts:	Housing and Urban Development (HUD) Funds: a)HOME Investment Partnership Grant (HOME) funds.

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission

Invitation to Bid

Sealed bids will be received at this office until Tuesday, September 25, 2018 @ 3:00 p.m. for furnishing:

Bid Item #18-270 Roof Replacement Wallace Branch Library for Augusta, GA – Central Services Department
Bid Item #18-271 Main Library Flooring Replacement for Augusta, GA – Central Services Department

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid.** Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

A Mandatory Pre Bid Conference for Bid Item 18-270 will be held on Thursday, September 6, 2018 @ 10:00 a.m. in the Procurement Department, 535 Telfair Street, Room 605, Augusta, GA 30901. A Mandatory Site Visit will follow.

A Mandatory Pre Bid Conference for Bid Item 18-271 will be held on Thursday, September 6, 2018 @ 3:00 p.m. in the Procurement Department, 535 Telfair Street, Room 605, Augusta, GA 30901. A Mandatory Site Visit will follow.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Tuesday, September 11, 2018 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.

No bids may be withdrawn for a period of sixty (60) days after bids have been opened, pending the execution of contract with the successful bidder. **A 100% performance bond and payment bond will be required for award.**

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax, all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle August 9, 16, 23, 30, 2018
Metro Courier August 9, 2018

1 of 3
Original

ITB Mandatory Pre-Bid Conference Sign-In-Sheet
Bid Item #18-271 Main Library Flooring Replacement
For Augusta, GA – Central Services Department-Facilities Maintenance Division
Thursday September 6, 2018 @ 3:00 p.m.
PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
1. Darrell White	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2423	706-821-2811	procbidandcontract @augustaga.gov	
2. Tabitha Daniels	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-4251	706-821-2811	procbidandcontract @augustaga.gov	
3. Nancy Williams	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2888	706-821-2811	procbidandcontract @augustaga.gov	
4. Jerry Burkhalter	UGMS General Contracting	31 Jay Boy Lane Glennville, Ga. 30427	912-654-2525	912-654-1857	tammy@ugmsinc.com	
5. Wm A. Bone	C.T. Bone Inc	621 N. Davis Dr Warner Robins GA. 31093	478 922 1456 Fax 4789237419 Cell 4789183084	4789237419	ctboneInc@G-mail.com	Prime
6. Jamie Vaughn	C T Bone Inc. Tim Vaughn Tile	402 Frank Vaughn Rd. Douglas GA	912-381-9228	912-260-1631	jamie@timvaughntile.com	Sub.
Herman Hazel	H+H Concrete	1620 Fairview Ave Augusta GA. 30904 G.A.	706)220-3533		ScooterEyes@Yahoo.com	

ITB Mandatory Pre-Bid Conference Sign-In-Sheet
Bid Item #18-271 Main Library Flooring Replacement
For Augusta, GA – Central Services Department-Facilities Maintenance Division
Thursday September 6, 2018 @ 3:00 p.m.
PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
8. Ann Helms	Helms Enterprises, Inc DBA Fogels Fine Floors	2825 Washington Rd Augusta, 30909	706-738-9703	/	FogelsFloors@outlook.com	Sub
Charles Ethridge	CAB'S Home Imp.	1711 Morning Dove Ln Colston GA 30420	912 687 2553		Reoevisand associates @ gmail.com	Sub
10. MATT WHITLEY	KIRKLANDS FLOORING	657 N. BELAIR RD EVANS GA 30809	706-831-8003		MATT@KIRKLANDS FLOORING.COM	SUB
11. Mike Zarnay	Pivotal Retail Group	889 Franklin Gateway Marietta, GA 30067	404-735 0148	/	Mike.Zarnay @ Pivotal Retail.com	Prime
12. Pat Carter	CCS Flooring Tech	811 Laney Walker Blvd Augusta GA 30901	706 664-5085		ccsflooring.pat @gmail.com	Sub
13. Lauren Saul	Compliance	535 Telfair St. Suite 710 Augusta, GA 30901	706-821-2406		lsaul @ augustaga.gov	
14. Swonnette Jones	Compliance	535 Telfair St. Ste 710 Augusta, GA 30901	706-821-2406		sjones2@ Augustaga.gov	
15. Kellie Irving	Compliance Dept	535 Telfair St. #710 Augusta, GA 30901	706 826 1325		KIRVING@ augustaga.gov	

ITB Mandatory Pre-Bid Conference Sign-In-Sheet
Bid Item #18-271 Main Library Flooring Replacement
For Augusta, GA – Central Services Department-Facilities Maintenance Division
Thursday September 6, 2018 @ 3:00 p.m.
PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
16. HDMS for Continental Flooring Co.		9319 N. 94th Way Suite 1000 Scottsdale, AZ 85258	480-949-8509	480-945-2603	pcoleman@continentalflooring.com	SUB
17. Mashell Fashion	Augusta Public Library	823 Telfair Street Augusta, GA 30901	706-821-2602	706 724 6762	fashionm@arcpls.org	Library
18. Kristin White	Augusta Public Library	823 Telfair St. Augusta, GA 30901	706-821-2604	706-724-6762	whitek@arcpls.org	Library
19. Chad Carroll	Bonitz Flooring	3719 Benchmark Dr. Augusta, GA 30909	706-496-4053	706-250-5191	chadcarroll@bonitz.com	Sub
20. David Campbell	Bonitz Flooring	3719 Benchmark Dr. Augusta, Ga. 30909	706-832-6029	706-250-5191	davidcampbell@bonitz.com	sub
21. BEN James	Bonitz flooring	3719 Benchmark Dr Augusta, GA 30909	919 810 0004	706 250 5191	BenJames@bonitz.com	sub
22. John Roper	Pivotal Retail Group	889 Franklin Gateway Marietta GA 30067	770-869-5582		Jonathan.Roper@Quantumintball.com	Prime
23. Lonnie Wimberly	CS, F	27Cec Peach Orchard Rd Augusta, GA 30906	706 821 1848		lwimberly@augustaga.gov	

Bid Opening Item #18-271 Main Library Flooring Replacement
for Augusta, Georgia- Central Services Department-Facilities Maintenance Division
Bid Due: Tuesday, October 9, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 16
Total Number Specifications Download (Demandstar): 5
Total Electronic Notifications (Demandstar): 57
Mandatory Pre-Bid/Telephone Conference: 10
Total packages submitted: 9
Total Non-Compliant: 2

VENDORS	Continental Flooring 9319 N 94TH Way Suite 1000 Scottsdale, AZ 85258	Pivotal Retail Group, LLC 889 Franklin Gateway SE Suite 100 Marietta, GA 30067	Cad's Home Improvement Inc. 1711 Morning Dove Cobbtown, GA 30420	United Grounds Maintenance Ser 31 Jay Boy Lane Glennville, GA 30427	Kirkland's Flooring 657 N Belair Rd Evans, GA 30809	Fogels Carpet 2825 Washington Rd, Suite N-1 Augusta, GA 30909	CCS Flooring 811 Laney Walker Augusta, GA 30901	* H&H Concrete 1820 Fairview Ave Augusta, GA 30909	Bonitz Flooring 3719 Benchmark Dr. Augusta, GA 30909
Attachment B	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
E-Verify Number	75232	679282	286430	121232	496836	318495	AFFD.	1339871	225579
Addendums 1-3	Yes	Non-Compliant	Yes	Yes	Yes	Non-Compliant	Yes	Yes	Yes
SAVE Form	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Pricing - Carpet Tiles Removal & Disposal									
Square Ft.	8, 700	8, 744	9, 000	10, 000	8, 937	9, 100	9, 778	9, 000	9, 793
Price	$3, 500	$21, 860.00	$2,000.00	$21, 300	$2, 066	$2,775.00	$7, 202.00	$2,000.00	$4, 493
Installation LVT Tiles w/Accessories									
Linear/sq. Ft.	8, 700	8, 744	9,000	10, 000	9, 485	9, 100	10, 801/9778	9,000	9, 793
Price	$45, 888.00	$42, 758.16	$27,100.00	$70, 032.19	$46, 323.00	$6,014.00	$42, 081.36	$27,100.00	$31, 331.00
Total Bid Price	$48, 388.00	$64, 618.16	$29,100.00	$91, 332.19	$48, 389.00	$57, 500.00	$49, 283.36	$29,100.00	$35, 824.00
Total Bid Price	$48, 388.00	$64, 618.16	$29,100.00	$91, 332.19	$48, 389.00	$57, 500.00	$49, 283.36	$29,100.00	$35, 824.00

The following vendor submitted a "No Bid" Response:
Ram Enterprises / 1519 E. Ann St / Montgomery, AL 36107

* Local Vendor Option - Highlighted in blue

Augusta GEORGIA

LOCAL VENDOR OPTION
Bid Opening Item #18-271 Main Library Flooring Replacement
for Augusta, Georgia- Central Services Department -
Facilities Maintenance Division
Bid Due: Tuesday, October 9, 2018 @ 3:00 p.m.

VENDORS	Lowest Non-Local Vendor	H&H Concrete 1820 Fairview Ave Augusta, GA 30909	Accept or Decline	
Pricing				
Carpet Tiles Removal & Disposal				
Square Ft.	9, 000.00	8, 410.00		
Price	$2,000.00	$910.00		
Installation LVT Tiles w/Accessories				
Linear/sq. Ft.	$9,000.00	8, 440.00		
Price	$27,100.00	$23, 952.00	Yes	No
Total Bid Price	$29,100.00	$29, 957.00	✓ HNH	

Please indicate if you wish to match the bid of the lowest non-local bidder by selecting the appropriate box to the right of the total amount. Please sign, date and return this form no later than 4:00 p.m. on Friday, November 30, 2018.

Sign: Norman Hazel   Date: 11/29/18

'18 NOV 29 AM10:33

Augusta GEORGIA

Central Services Department

Takiyah A. Douse, Director
Lonnie Wimberly, Deputy Director

Facilities Division
2760 Peach Orchard Road, Augusta GA 30906
(706) 821-2426 Phone (706)799-5077 Fax

MEMORANDUM

TO: **Mrs. Geri Sams, Director, Procurement Department**

THROUGH: **Mrs. Takiyah Douse, Director, Central Services Department**

FROM: **Mr. Lonnie C. Wimberly, Deputy Director – Central Services Department, Facilities Division**

DATE: **February 4, 2019**

SUBJECT: **Bid Item #18-271 Main Library Flooring Replacement**

Bids were received on October 9, 2018 for the referenced Bid Item. Cad's Home Improvement Inc. of Cobbtown, GA submitted the lowest compliant bid totaling $29,100.00. H&H Concrete of Augusta, GA opted to exercise the Local Vendor Option by matching the bid of the lowest non-local bidder. We recommend awarding to H&H Concrete of Augusta, GA at the bid price of $29,100.00.

Thank you for your assistance in securing these prices and your hard work moving us to this point. Please do not hesitate to call if you have any questions or need additional clarification.

Cc: Lonnie Wimberly
Takiyah Douse

User: **Williams, Nancy** Organization: **City of Augusta, GA (Augusta Commission)** Logout

DEMANDSTAR

My DemandStar Buyers Account Info FAQs

Log Bid [View Bids] View Quotes Supplier Search Build Broadcast List

Planholders List

Member Name City of Augusta, GA (Augusta Commission)

Bid Number ITB-18-271-0-2018/nw

Bid Name Main Library Flooring Replacement

4 Document(s) found for this bid

5 Planholder(s) found.

Add Planholder

Supplier Name	Phone	Fax	Doc Count	Attributes	Programs	Actions
Boutry Construction	7064662734		1			Documents
ConstructConnect	8772271680	8665708187	1			Documents
Dodge Data	4133767032		4			Documents
Farook	7063730985		1			Documents
VENDRELL AND SONS LLC	7065503839		1			Documents

Page 1 of 1

Format for Printing No

Search << Return Export to Excel

BIDDERS LIST

BID ITEM # 18-271 COST $

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	PLANK & TILE INSPIRED SURFACES ATTN: WAYNE COX 9020 U.S. HIGHWAY 301 S. STATESBORO, GA 30458	Phone 912-623-2265	8/13/18	18-271	DW	U.S. mail
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						

RAM ENTERPRISES
ATTN: MARK LARIMORE
1519 E ANN STREET
MONTGOMERY, AL 36107

SOUTHERN FLOORING
6820 AUGUSTA ROAD
GREENVILLE, SC 29605

THE FLOORING CONNECTION
209 DAYTONA STREET
CONWAY, SC 29526

REESE & SONS
3105 DOUBLE BRANCHES ROAD
LINCOLNTON, GA 30817

REVELL FLOORING COMPANY
ATTN: ANDREW NETHERTON
1346 OAKBROOK DR., SUITE 160
NORCROSS, GA 30093

ALL AMERICAN ATHLETIC FLOORS
7797 N PALM OAK DR
HERNANDO, FL 34442

PRATERS INC.
ATTN: BRUCE MARTIN
2712 8TH AVE
CHATTANOOGA, TN 37407

AUGUSTA CARPET MART, INC.
2408 PEACH ORCHARD RD
AUGUSTA. GA. 30906

KIRKLAND'S FLOORING
657 N BELAIR RD
EVANS, GA 30809

FOGEL'S CARPET & VINYL.
2825 WASHINGTON RD
AUGUSTA, GA 30909

CCS
FLOORING TECH, LLC.
811 LANEY WALKER BLVD
AUGUSTA, GA. 30901

LONNIE WIMBERLY
CENTRAL SERVICES

TAKIYAH DOUSE
CENTRAL SERVICES

KELLIE IRVING
COMPLIANCE OFFICE

Bid Item #18-271
Main Library Flooring Replacement
For Central Services
Bid Due: Tues 09/25/18 @ 3:00 p.m.

Bid Item #18-271
Main Library Flooring Replacement
For Central Services
Bid mailed Thru. 08/9/18

Administrative Services Committee Meeting
2/12/2019 1:05 PM
ITB 18-271 Main Library Flooring Replacement

Department:	Central Services Department - Facilities Maintenance
Presenter:	Takiyah A. Douse
Caption:	Motion to approve Bid # 18-271 and award the contract to proceed with the Main Library Flooring Replacement under the Local Vendor Option to H & H Concrete of Augusta, GA in the amount of $29,100.00.
Background:	The Augusta Public Library System is comprised of the Headquarters Library on Greene Street and five branches scattered throughout the greater Augusta, Georgia area. The Headquarters Library opened in 2010 across the street from the previous main branch location, currently the Office of the Public Defender – Willie Mays Building. In its new location, the number of patrons using the Main Library has increased tremendously. Due to the high volume of traffic at the circulation desk, in the meeting room and corridors the carpet tiles are worn and needs replacing.
Analysis:	Several bids were received for the referenced bid on October 9, 2018. H & H Concrete of Augusta, GA accepted the Local Vendor Option and submitted the lowest compliant bid in the amount of $29,100.00.
Financial Impact:	Nine bids were received for the referenced bid on October 9, 2018. H & H Concrete of Augusta, GA accepted the Local Vendor Option in the amount of $29,100.00 and was deemed as the the lowest most responsive bid.
Alternatives:	1. Award the contract for the Main Library Flooring Replacement to H & H Concrete of Augusta, GA in the amount of $29,100.00. 2. Do not award.
Recommendation:	

Award the contract for the Main Library Flooring Replacement to CAD's Home Improvement, Inc. Cobbtown, GA in the amount of $29,100.00.

Funds are Available in the Following Accounts:	Funds are available in account: 272-06-5110.

REVIEWED AND APPROVED BY:

Finance.
Procurement.
Law.
Administrator.
Clerk of Commission

Invitation to Bid

Sealed bids will be received at this office until Tuesday, December 11, 2018 @ 11:00 a.m. for furnishing:

Bid Item #18-316 **Webster Detention Center Building Automation System Upgrade for Augusta, GA – Central Services Department – Facilities Maintenance**

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid.** Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

A Mandatory Pre Bid Conference will be held on Tuesday, November 27, 2018 @ 10:00 a.m. in the Procurement Department, 535 Telfair Street, Room 605, Augusta, GA 30901. A Mandatory Site Visit will follow.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Wednesday, November 28, 2018 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

No bids may be withdrawn for a period of sixty (60) days after bids have been opened, pending the execution of contract with the successful bidder. **A 10% Bid Bond and a 100% performance bond and payment bond will be required for award.**

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax, all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	October 25, November 1, 8, 16, 2018
Metro Courier	October 25, 2018

Mandatory Pre-Bid Conference Sign-In-Sheet
ITB Item #18-316 Webster Detention Center Building Automation System Upgrade
For Augusta, GA – Central Services Department-Facilities Maintenance
Tuesday, November 27, 2018 @10:00 a.m.
PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
1. Darrell White	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2423	706-821-2811	procbidandcontract @augustaga.gov	
2. Tabitha Daniels	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-4251	706-821-2811	procbidandcontract @augustaga.gov	
3. Nancy Williams	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2888	706-821-2811	procbidandcontract @augustaga.gov	
4. Tywanna Scott	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2355	706-821-2811	procbidandcontract @augustaga.gov	
5. Lonnie Wimberly	CS, Fac	2760 Peach Orchard Rd Augusta, GA 30906	706 821-1948	706 796-5077	lwimberly @augustaga.gov	
6. Tim Williams	Trane	804 Trane Road Augusta, GA 30909	706-564-1232		williams.tim @Trane.com	
7. Chris Gleiter	Trane	804 Trane Rd Augusta, GA 30909	706-726-1536		Chris.Gleiter @Trane.com	

Mandatory Pre-Bid Conference Sign-In-Sheet
ITB Item #18-316 Webster Detention Center Building Automation System Upgrade
For Augusta, GA – Central Services Department-Facilities Maintenance
Tuesday, November 27, 2018 @10:00 a.m.
PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
8. Lauren Saul	Compliance	535 Telfair St. Suite 710 Augusta, GA 30901	706·821·2406		lsaul@augustaga.gov	
9.						
10.						
11.						
12.						
13.						
14.						
15.						

Bid Opening Bid Item #18-316
Webster Detention Center Building Automation System Upgrades
for Augusta, GA - Central Services Department-
Facilities Maintenance Department
Bid Due: Tuesday, December 11, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 24
Total Number Specifications Download (Demandstar): 4
Total Electronic Notifications (Demandstar): 42
Mandatory Pre-Bid Attendees: 2
Total packages submitted: 1
Total Noncompliant: 0

VENDORS	Attachment "B"	E-Verify	SAVE Form	Bid Bond	Bid Price
Trane 804 Trane Road Augusta, GA 30909	Yes	205981	Yes	Yes	$228,395.00

Central Services Department

Takiyah A. Douse, Director
Lonnie Wimberly, Deputy Director

Facilities Division
2760 Peach Orchard Road, Augusta GA 30906
(706) 821-2426 Phone (706)799-5077 Fax

MEMORANDUM

TO: **Ms. Geri Sams, Director, Procurement Department**

FROM: **Mrs. Takiyah Douse, Director, Central Services Department**

DATE: **December 11, 2018**

SUBJECT: **Bid Item #18-316 Webster Detention Center Automation System Upgrade Recommendation**

On December 11, 2018 the Procurement Department opened submitted vendor packets for the above referenced Bid Item. Trane of Augusta, Inc. submitted the lowest, responsible based bid in the amount of $228,395.00. We recommend accepting and awarding at this price.

Thank you for your assistance in securing this pricing and your hard work moving us to this point. Please do not hesitate to call if you have any questions or need additional clarification.

Cc: Lonnie Wimberly
Takiyah Douse

OFFICIAL

Augusta
GEORGIA

Bid Opening Bid Item #18-316
Webster Detention Center Building Automation System Upgrades
for Augusta, GA - Central Services Department-
Facilities Maintenance Department
Bid Due: Tuesday, December 11, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 24
Total Number Specifications Download (Demandstar):
Total Electronic Notifications (Demandstar):
Mandatory Pre-Bid Attendees: 2
Total packages submitted: 1
Total Noncompliant: 0

VENDORS	Attachment "B"	E-Verify	SAVE Form	Bid Bond	Bid Price
Trane 804 Trane Road Augusta, GA 30909	Yes	205981	Yes	Yes	$228,395.00

19 JAN 8 AM 8:51

User: **Williams, Nancy** Organization: **City of Augusta, GA (Augusta Commission)** Logout

DEMANDSTAR

My DemandStar Buyers Account Info FAQs

Log Bid **[View Bids]** **View Quotes** **Supplier Search** **Build Broadcast List**

Planholders List

Member Name City of Augusta, GA (Augusta Commission)

Bid Number ITB-18-316-0-2018/nw

Bid Name Webster Detention Center Building Automation System Upgrade

1 Document(s) found for this bid

4 Planholder(s) found.

Add Planholder

Supplier Name	Phone	Fax	Doc Count	Attributes	Programs	Actions
ConstructConnect	8772271680	8665708187	1			Documents
CRUISE SECURITY SYSTEMS INC	7067362500	7067365777	1	1. Small Business 2. Woman Owned		Documents
Dodge Data	4133767032		1			Documents
Pond & Company	6783367740	6783367744	1			Documents

Page 1 of 1

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Search << Return Export to Excel

BIDDERS LIST

BID ITEM #____________________ **COST $**____________________

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	Tonya Roberts Southland Controls 4046 Hwy 154, Suite 210 Newman, GA 30265				[illegible]	11/19/18
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						

Baileys Comfort Systems
1068 Franke Industrial Drive
Augusta, GA 30909

Augusta Chiller Services
3871 Oak Drive
Martinez, GA 30907

GoldMech
1557 Broad Street
Augusta, Georgia 30904

D'Antignac & Merritt Heating & Air
1003 Alexander Dr.
Augusta, GA 30909

Bill James & Sons Mechanical Contractors
1225 New Savannah Rd.
Augusta, GA 30901

Busby's Heating and Air
1236 Gordon Park Rd.
Augusta, GA 30901

Trane Commercial Systems
Ingersoll Rand
3342 Commerce Drive
Augusta, GA 30909

EMCOR Services Air Cond
158 Lott Court
West Columbia, SC 29169

Creighton Laircey Company Inc
1528 Crescent Ct.
Augusta, GA 30909

Sig Cox Heating & Air Conditioning
1431 Greene St.
Augusta, GA 30901

Doc Savage Heating
2530 Ivey Road
Augusta, GA 30906

J & L Heating & Air Conditioning
2608 Nannette Dr
Augusta, GA 30906

Plunkett Heating
3069 Skinner Mill Rd.
Augusta, GA 30909

Coleman Mechanical Services
135 Henry Miller Street
Harlem, GA 30814

Contract Management Inc.,
1827 Killingsworth Road
Augusta, GA 30904

Martin Mechanical Contractors, Inc.
160 Maxley Blvd
Athens, GA 30601

Waters Mechanical Inc.,
802 Walter L. Dasher Road
Glennville, GA 30427

Turner Mechanical
12384 Atomic Road
Beech Island, SC 29842

Columbia Mech. Services Inc.
4094 Business Park Court
Evans, GA

Mobley Mechanical Services
P.O. Box 204367
Martinez, GA 30917

C.D. White, Inc.
P.O. Box 1033
Waynesboro, GA 30830

Johnny's Heating and Air
PO Box 6734
Augusta, GA 30916

Larry Pittman& Associates
1249 Gordon Park Road
Augusta, GA 30901

Golden & Golden Heating & Air
2919 Peach Orchard Road
Augusta, GA 30906

Takiyah Douse
Central Services Department

Lonnie Wimberly
Central Services Department

Phyllis Johnson
Compliance Office

Bid Item #18-316
Webster Detention Center Building Automation System Upgrade
For Central Services Department-Facilities Maintenance Division
Bid Mailed: 10/25/2018

Bid Item #18-316
Webster Detention Center Building Automation System Upgrade
For Central Services Department-Facilities Maintenance Division
Bid Due: Tues. 12/11/18 @ 11:00 a.m.

Administrative Services Committee Meeting
2/12/2019 1:05 PM
ITB 18-316 Webster Detention Center Building Automation System Upgrade

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Department:	Central Services Department, Facilities Maintenance Division
Presenter:	Takiyah A. Douse
Caption:	Motion to approve bid to award the contract for Webster Detention Center Building Automation System Upgrades to Trane of Augusta, GA, in the amount of $228,395.00. Bid Item 18-316.
Background:	The Charles B. Webster Detention Center was constructed in 1997 as a satellite facility for the Richmond County Jail, operated by the Richmond County Sheriff's Office. The original building automation control system, installed in 1997, is manufactured by Siemens Corporation. The automation system has failed and must be replaced.
Analysis:	One bid was received for the referenced purchase on December 11, 2018. Trane, of Augusta, GA, submitted the lowest compliant bid in the amount of $228,395.00.
Financial Impact:	The contract amount is $228,395.00.
Alternatives:	1. Award the contract for Webster Detention Center Building Automation System Upgrades to Trane, of Augusta, GA, in the amount of $228,395.00. 2. Do not award.
Recommendation:	Award the contract for Webster Detention Center Building Automation System Upgrades to Trane, of Augusta, GA, in the amount of $228,395.00.
Funds are Available in the Following Accounts:	Funds are available in account: 329-05-1120.

<u>REVIEWED AND APPROVED BY</u>:

Finance.
Procurement.
Law.
Administrator.
Clerk of Commission

Administrative Services Committee Meeting Commission Chamber - 1/29/2019

ATTENDANCE:

Present: Hons. Hardie Davis, Jr., Mayor; Sias, Chairman; Clarke, Vice Chairman; Few, member.
Absent: Hon. Davis, member.

ADMINISTRATIVE SERVICES

1. Discuss the Administrator's response to salaries and personnel of Juvenile Court. **(Requested by Commissioner Marion Williams)**

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve allocating additional funding in the amount of $138,000 for the Juvenile Court budget and charge it to the General Fund Contingency with the salary structure to be included. Motion Passes 3-0.	Commissioner Johnny Few	Commissioner John Clarke	Passes

2. The Animal Services Department is requesting approval to replace two Animal Transport Trucks for the Animal Services Department - ITB 18-174.

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve				Passes

	Motion to approve. Motion Passes 3-0.	Commissioner Johnny Few	Commissioner Sammie Sias	

3. Establish the "Administrative Policies and Procedures Subcommittee". The subcommittee will address the PPP Manual and other needed policy and revisions. **(Requested by Commissioner Sammie Sias)**

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve with members to include Mr. Hasan, Mr. D. Williams, Mr. Few, Mr. Sias and Mr. Clarke. Motion Passes 3-0.	Commissioner Johnny Few	Commissioner John Clarke	Passes

4. The Engineering Department's Storm Water Division requests the purchase of two replacement Agricultural Utility Tractors for mowing. Bid Item #18-289 Tractor Agricultural Utility.

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commissioner John Clarke	Commissioner Sammie Sias	Passes

5. Motion to approve Housing and Community Development Department's (HCD's) contract procedural process (as presented for calendar year 2019) relative to authorization of Agreements/Contracts/HUD Forms.

Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve amending the flow chart with the inclusion of Item 1A for the Commission to	Commissioner John Clarke	Commissioner Sammie Sias	Passes

provide input into where investments are made in the City to effect changes for shared prosperity regarding issues of poverty and homelessness. Motion Passes 3-0.

6. Motion to approve HCD's Laney Walker/Bethlehem Revitalization Project contract procedural process (as presented for calendar year 2019) relative to authorization of Agreements/Contracts/Task Orders. **Item Action:** Approved

Motions

	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve with an amendment of the flow chart to include Item 2A which allows for Commission input as indicated in Item 5. Motion Passes 3-0.	Commissioner John Clarke	Commissioner Johnny Few	Passes

7. Motion to approve the minutes of the Administrative Services Committee held on January 8, 2019. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	It was the consensus of the Committee that this item be approved unanimously.			

8. Discuss authorizing Planning & Development and Human Resources to research compensation paid in the various positions in Planning & Development and determine a competitive pay range that enables the department to attract and retain qualified employees. **(Requested by Mayor Pro- Tem Sean Frantom)** **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve tasking the Planning & Development Director to come back to the committee in 30 days with a comprehensive recommendation concerning this matter that will include how much money is paid to train the inspectors, whether the inspector should be required to work for the City for a certain amount of time after training has been completed, how would this action improve customer service and how much money is charged, if any, by inspectors in other departments to do their reviews. Motion Passes 3-0.	Commissioner John Clarke	Commissioner Johnny Few	Passes

Administrative Services Committee Meeting
2/12/2019 1:05 PM
Minutes

Department:

Presenter:

Caption: Motion to approve the minutes of the Administrative Services Committee held on January 29, 2019.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

Funds are Available in the Following Accounts:

REVIEWED AND APPROVED BY:

IN THE STATE AND MAGISTRATE COURTS OF RICHMOND COUNTY

STATE OF GEORGIA

ORDER

Pursuant to the provisions of O.C.G.A. §42-8-101, the Judges of the State and Magistrate Courts of Richmond County, with the approval of the consolidated government of Augusta, Georgia, the governing authority of said County (hereinafter "Augusta"), do hereby modify~~continue~~ the established county system of~~to provide~~ probation supervision, counseling, collection services for persons convicted in these courts and placed on probation in Richmond County and provide express written authorization -for Augusta to enter into written contracts with corporations, enterprises, or agencies to provide probation supervision, counseling, collection services for all moneys to be paid by a defendant according to the terms of the sentence imposed on the defendant as well as any moneys which by operation of law are to be paid by the defendant in consequence of the conviction, and other probation services for persons convicted in these courts and placed on probation in Richmond County.

The final contract negotiated by Augusta with the private probation entity shall be attached to the approval by Augusta to privatize probation services as an exhibit thereto. The termination of a contract for probation services as provided for in this subsection may be initiated by the chief judge of the court which is subject to such contract and shall be subject to approval by Augusta and in accordance with the agreed upon, written provisions of such contract.

The~~se~~ current ~~services of supervision, counseling and collection are to be administered through a~~ Probation Services Office (hereinafter "P.S.O."), which is a division of the Richmond County State Court, shall continue to provide the services of supervision, counseling and collection until the effective date of the contract by Augusta with a private probation entity. Upon the effective date of the private probation services contract, the Probation Services Office shall be abolished.

Until such time as it is abolished, ~~T~~the P.S.O. shall have probation and supervisory jurisdiction of all misdemeanor offenses authorized by statute. The P.S.O. shall be authorized to provide any other such services as deemed appropriate and as ordered by said Courts.

Until such time as it is abolished, ~~T~~the P.S.O. of said Richmond County Courts is hereby authorized to collect a monthly probation supervision fee of an amount set by the P.S.O. not to exceed the maximum amount allowed by law, to be paid into the general funds of Augusta, Georgia, if such fee is authorized by the sentencing judge and is contained in the sentencing order.

Until such time as it is abolished, ~~T~~the P.S.O. is authorized by this Order to proceed with the supervision and enforcement of any provisions of a defendant's sentence by order of the courts, including the supervision and enforcement of a probated or suspended sentence, and to do any and all acts necessary and proper to carry into effect the orders of these courts.

Richmond County Probation Services Advisory Board

Until such time as the Probation Services Office is abolished, ~~T~~the~~re~~ ~~is hereby created the~~ Richmond County Probation Services Board (hereinafter "Board") shall be in place and ~~.~~ ~~The Board~~ shall be comprised of the Chief Judge of State Court, the Chief Judge of Magistrate Court, the Augusta, Georgia Administrator and the Chair of the Public Safety Committee. In the absence of said Judges, each court may, during said absence, substitute that representative with another judge; and, any judge of said Courts may participate in discussions. The Commission member's term of service as a member of the Board will run concurrent with the position as Chair of the Public Safety Committee. The Board shall have the following duties:

1. Prescribe the knowledge, skills and abilities required for Chief Probation Officer;
2. Recommend comments on the performance appraisal of the Chief Probation Officer to the Chief Judge of State Court;
3. Approve the default supervision fee amount when such amount is not stated by the sentencing court;
4. Review and approve standard operating procedures including supervision and other procedures and make recommendations, including any changes, in that regard;
5. Review regular reports, such as those summarizing rates of compliance, fines and fee collection, community service, and attendance at court-ordered programs; and
6. Consider and review requests from the Augusta, Georgia Board of Commissioners regarding modifications to the probation services program or this Order.

Chief Probation Officer and Probation Officers

Until such time as the Probation Services Office is abolished, ~~T~~the ~~re is hereby created~~ position of Chief Probation Officer shall remain~~, as authorized and approved by the governing authority of said county~~. The Chief Probation Officer shall be appointed by a hiring panel and shall serve at the pleasure of the Chief Judge of State Court. The hiring panel for the Chief Probation Officer shall consist of the Augusta, Georgia Administrator, the Augusta, Georgia Human Resources Director, the Court Administrator of the State Court, and at least one (1) outside consultant with probation expertise as agreed by the Chief Judge of the State Court and the Augusta, Georgia Administrator. The Chief Probation Officer shall report directly to the Chief Judge of State Court and as needed through his/her designee and shall serve at the will of the Chief Judge of State Court. In the event of a vacancy in the positon of Chief Probation Officer, the Chief Judge of State Court may appoint an Interim Chief Probation Officer that shall serve until the position of Chief Probation Officer is filled by the hiring panel. The Chief Probation Officer shall hire all Probation Officers, Probation Office Supervisors and all support staff and such employees shall serve at the will of the Chief Probation Officer. The Chief Probation Officer and other Probation Officers shall have such duties, responsibilities, and authority as a probation officer under existing Georgia law, except as may be inconsistent with this Order, the Official Code of Georgia Annotated, or except as may be specifically modified from time-to-time, in writing by the Board. The Chief Judge of State Court, in coordination with the Board and the Augusta, Georgia Human Resources Department, shall establish a job description for the Chief Probation Officer, and other Probation Officers and staff, which job description shall set out in such detail as deemed appropriate, the duties, responsibilities, and authority of the Chief Probation Officer and Probation Officers and staff.

Chief Probation Officer, Probation Officers and Staff

Officers and employees of the P.S.O. will at all times observe and comply with all laws, ordinances, and regulations of the federal, state, and local governments which may in any manner affect the performance of this Agreement. Officers and employees of the P.S.O. shall comply with the O.C.G.A. §42-8-101, et seq., as well as all standards and qualifications as set forth by the DCS ~~and/or P.O.S.T.~~ and/or this Order and/or the Chief Judge of State Court, and shall comply with any rules and regulations promulgated by the DCS Board, ~~and/or P.O.S.T.~~

and/or the Chief Judge of State Court to include any amendments as may be made from time to time. The standards and qualifications for officers and employees of the P.S.O. shall include:

1. Richmond County Probation Employee Requirements:

A. Administrative/Support Staff:

(1) Will be at least 18 years of age;

(2) Will receive training concerning and sign a confidentiality statement agreeing to hold the identity of offenders and records confidential. A copy of the statement will be maintained in the employee's personnel file;

(3) Will sign a statement cosigned by the Chief Probation Officer that the employee has received an orientation on the rules of the Department of Community Supervision, (hereinafter "DCS"), as well as operations guidelines relevant to that employee's job duties. A copy of the statement will be maintained in the employee's personnel file; and,

(4) Consent to a criminal background check; and,

(5) All hires for administrative staff shall have the educational requirements provided in DCS Board Rule 105-2-.09

(6) The following persons are not eligible for employment as an administrative or support staff person:

a. A person convicted of a felony;

b. A person with misdemeanor convictions sufficient to establish a pattern of disregard for the law;

c. A person with a conviction, guilty plea or nolo contendere to any misdemeanor involving moral turpitude;

d. A person with an outstanding warrant; and,

e. A person with pending charges for felony, domestic violence or misdemeanors involving moral turpitude.

f. All training shall comply with DSC Board Rules 105-22-.09 and 105-2.12

B. Probation Officer Standards:

(1) Will be at least 21 years of age at time of appointment;

(2) Will be eligible to serve as a Probation Officer as defined in O.C.G.A. §42-8-100, will be registered with DCS, approved by DCS and be in compliance with all DCS training standards or have proof of successful completion of the P.O.S.T. basic course of training for supervision of probationers and parolees, or P.O.S.T. Certified as a peace officer. A Probation Officer terminated for failure to maintain the ability to serve as a Probation officer is not eligible for re-hire until they have obtained such designation.

(3) Will have completed a standard two-year college course of study (90 quarter hours/60 semester hours) or have four years law enforcement experience at the time of appointment;

(4) Documentation of education, law enforcement experience, P.O.S.T. certification, and authorization to serve as a Probation officer pursuant to O.C.G.A. §42-8-100 shall be maintained in the employee's personnel file;

(5) Will sign a statement cosigned by the Chief Probation Officer that the employee has received an orientation on the rules of the DCS as well as operations guidelines relevant to that employee's job duties. A copy of the statement will be maintained in the employee's personnel file;

(6) Will receive training in and sign a confidentiality statement agreeing to hold the identity of offenders and records confidential. A copy of the statement will be maintained in the employee's personnel file; and,

(7) Consent to a criminal background check; and,

(8) The following persons are not eligible for employment as a Probation Officer:

a. A person convicted of a felony;

b. A person with misdemeanor convictions sufficient to establish a pattern of disregard for the law;

c. A person with a conviction, guilty plea or nolo contendere to any misdemeanor involving moral turpitude;

d. A person with an outstanding warrant; and,

~~e.~~ A person with pending charges for felony, domestic violence or misdemeanors involving moral turpitude.

~~i.~~e. ~~Supervising Probation Officers: Probation Officers in positions where they supervise other probation officers must be P.O.S.T. Certified as a Georgia peace officer.~~

C. Chief Probation Officer:

(1) Will have a minimum of five years' experience in corrections, parole, probation services, or other appropriate experience as approved by Department of Community Supervision Misdemeanor Probation Oversight Unit;

~~(2) Will be P.O.S.T. Certified as a Georgia peace officer at time of application. Losing peace officer P.O.S.T certification while employed as a Chief~~

~~Probation Officer will result in termination of employment as Chief Probation Officer and such person is not eligible for re-hire as Chief Probation Officer unless they have obtained P.O.S.T. certification as a peace officer;~~

~~(3)~~(2) Be at least 21 years of age at time of appointment;

~~(4)~~(3) Will sign a DCS provided confidentiality statement agreeing to hold the identity of offenders and records confidential;

~~(5)~~(4) Consent to a criminal background check; and,

~~(6)~~(5) The following persons are not eligible for employment as Chief Probation Officer:

a. A person convicted of a felony;

b. A person with misdemeanor convictions sufficient to establish a pattern of disregard for the law;

c. A person with a conviction, guilty plea or nolo contendere to any misdemeanor involving moral turpitude;

d. A person with an outstanding warrant; and,

e. A person with pending charges for felony, domestic violence or misdemeanors involving moral turpitude.

2. Criminal Records Checks

Each employee of the Richmond County Probation Office will submit to a criminal background check completed by the DCS in accordance with O.C.G.A. § 35-3-34. Completed fingerprint cards will be submitted with the Probation Employee Registration Form.

The Chief Probation Officer will notify the DCS and the Chief Judge of State Court in writing if that officer or other employee of the probation office has been charged, arrested, or pled guilty or nolo contendere to, or has been convicted of any misdemeanor or any felony. Notification will be made within ten (10) business days.

3. Training and Staff Development

A. General

All employees will receive training concerning and sign a confidentiality statement agreeing to hold the identity of offenders and records confidential. A copy of the statement will be maintained in the employee's personnel file. All employees will be trained in the "Open Records Act" as found in O.C.G.A. §50-18-70, through 50-18-77. A review of said Act will be conducted yearly and will be documented in the employee's file.

All employees will be trained in Part 2, of Title 42, of the Code of Federal Regulations governing confidentiality of alcohol and drug abuse patient records. A review of said regulation will be conducted yearly and will be documented in the employee's file.

B. Probation Officer Training:

(1) Probation Officers will be required to be registered with DCS, approved by DCS and comply with all DCS training standards as a condition of employment; and

(2) Will complete 20 hours of annual in-service continuing education training consisting of a curriculum approved by the DCS~~ and/or P.O.S.T.~~; and

(3) All P.O.S.T. certified Probation Officers will comply with all annual P.O.S.T. training requirements; and

(4) Training records will be maintained in the employee's file.

~~Probation Officers desiring to become P.O.S.T. certified as Georgia peace officers will be provided an opportunity to do so in accordance with the guidelines established by the Probation Advisory Board.~~

C. Chief Probation Officer Training:

(1) The Chief Probation Officer is subject to all of the requirements of the Probation Officer training above~~ except that the Chief Probation Officer will have current P.O.S.T. Certification as a Georgia peace officer upon hire~~.

Probation and Related Services Provided

P.S.O agrees to provide the following misdemeanor probation services for an on behalf of the Court:

1. Attend regularly scheduled Court sessions for the purpose of obtaining sentencing information and personal history information for each offender placed on probation and provide information in regard to current probation status if relevant. Dates of regularly scheduled court sessions will be made available to P.S.O. in advance.
2. Conduct an initial interview with each probationer at the time of his or her sentencing or as soon thereafter as is practicable for purposes of explaining the scope of the court order relative to fines, fees and/or restitution imposed. All requirements and conditions of the sentence and probation supervision will be explained to the probationer.

3. Collect from probationers, court ordered fines, restitution and other costs associated with the order of the Court.
4. Prepare referrals and lend assistance to probationers either ordered to receive or desiring counseling or employment assistance. Probationers identified by the Court as having special treatment needs will be referred to appropriate community programs and their progress followed and noted in their case record.
5. Alcohol/drug testing will be provided to probationers identified by the Court as having drug or alcohol related problems. Unless otherwise ordered probationers will assume the cost of regular and random drug and/or alcohol testing.
6. Provide electronic monitoring and intensive probation services to the Court and at the direction of the Court.
7. Coordinate community service work with agencies in Richmond County and other locations when ordered as a condition of probation by the Court appropriate and consistent with the skills of the probationers. Community service work programs shall include, but not be limited to, Richmond County Correctional Institution and other work clean-up programs.
8. Maintain information in case files for each probationer regarding compliance with the terms and conditions of probation, reporting dates, contacts as they occur and the amounts and dates of monies collected.
9. All reports, files, records, and papers shall be confidential and maintained as may be required by the DCS, and shall all be available only to the Court, and to others as specifically authorized by the Court or pursuant to O.C.G.A. §42-8-108, and O.C.G.A. §42-8-109.2, as hereinafter may be amended.

10. The following records must be maintained for a period of two years and records must be available and accessible for inspection by the Augusta, Georgia government, any Judge of State or Magistrate Court, Department of Audits and Accounts or the DCS upon request:

    a. Written contracts or agreements for probation services;
    b. All court orders for all probationers assigned to the entity for supervision;
    c. All accounting ledgers and related documents;
    d. All payment receipts issued to probationers for all funds received;
    e. All probation case history and management reports and documents;
    f. All other documents pertaining to the case management of each probationer assigned to the entity for supervision;
    g. The probation entity application for registration and supporting documents submitted to the DCS; and,
    h. The registration approval issued to the probation entity by the DCS.

11. Provide the Clerk of Court with a monthly listing of cases for which all fines and fees have been collected. In this manner, the Clerk will be notified as to when to remit amounts owed to other authorities for which amounts are collected, including restitution. Funds shall be disbursed on a monthly basis.

12. Provide to the Chief Judges of the Courts, the Board, and to the DCS a quarterly report containing the information required by the O.C.G.A. §42-8-108, or as may be required by the DCS. This information shall also be submitted annually to the

governing authority of Augusta, Georgia through the Augusta, Georgia Clerk of Commission.

Other reports shall be provided in such detail as Augusta, Georgia, the Chief Judge of State Court, Department of Audits and Accounts or the DCS may require.

To the extent required by law, all records of the probation office will be open to inspection pursuant to the O.C.G.A. §42-8-108(b).

The DCS may produce aggregate reports summarizing statewide probation activities.

13. Reconcile all records with the Clerk's Office on a monthly basis.
14. Assist the Court and law enforcement authorities in tracking absconders through the submission of a report that details the probationer's personal history and employment information, the circumstances of his/her violation and his/her last known whereabouts.
15. If a determination is made that the probationer is lacking the resources to be able to make weekly or monthly payments, every effort will be made to convert the remaining fines or costs to community service hours. Probationers will be credited a dollar amount determined by the Court for each one (1) hour of community service performed and, the Court shall determine the procedure for determining eligibility.
16. All efforts will be made to deal promptly with indigent cases at the mid-point juncture, if not earlier, in order that there will be enough time remaining on the sentence for an appropriate disposition.
17. When the P.S.O receives confirmed notice or verifies information that a probationer has committed a material breach in conforming to the conditions of probation, it shall take appropriate contempt of court and/or revocation of probation action to bring the

breaches to the attention of the Court. The P.S.O. shall receive from the Court an executed court operating procedure that outlines the timelines associated with the reporting of probationer non-compliance.

18. Make every effort to provide consistent supervision so that each probationer generally has only one probation officer during the term of probation.
19. No Probation Officer or employee will engage in any employment, business, or activity that interferes or conflicts with the duties and responsibilities of this agreement.
20. No Probation Officer or employee shall have personal or business dealings, including the lending of money, with any probationers.
21. Provide to the Court as requested written reports on defendants on probation that appear before the Court for arraignment, trial or other hearings.
22. In the event criminal offenses are decriminalized by the Georgia Legislature, P.S.O. will monitor and collect fines and/or fees in such cases as may be required by the Court.
23. When probationers have consecutive sentences officers shall comply with the requirements of O.C.G.A. § 42-8-103.1
24. Provide the capability to accept payments by credit card and by any other method. Any fees or costs shall be paid by probationers.
25. Maintain on its staff a Spanish speaking employee who is appropriately qualified to communicate with Spanish speaking probationers/offenders to ensure that these individuals fully understand their obligations to the Court.

26. Maintain sufficient staffing levels and standards of supervision including the type and frequency of contacts that are in compliance with the agreed upon Court operating procedures. As determined by the Court, supervision levels will be as follows:

a. High Risk cases will be scheduled at a minimum of once a month for face to face meetings. Probation officers will maintain an average caseload of 250 active participants;

b. Standard cases will be scheduled at a minimum of once a month for face to face meetings. Probation officers will maintain an average caseload of 325 active participants;

c. Low Risk cases will be required to check-in via kiosk, telephone or mail-in on a monthly basis and will be scheduled at a minimum of once every 90 days for a face to face meeting. Probation officers will maintain an average caseload of 375 active participants;

d. Financial Services participants will be scheduled for payment on a monthly basis and will not require face to face meetings unless non-compliant; and,

e. These levels of supervision may be modified by the Court as conditions may require.

f. The Chief Judge of State Court and the Chief Judge of Magistrate Court may, by order, designate additional criteria to be used for assessing the appropriate probation risk level for their court.

27. The P.S.O. shall not require probationers to continue to address probation conditions beyond the term established in the original sentence, or for a time period beyond that which is provided under appropriate tolling procedures.

28. Supervise participants of a Pretrial Intervention and Diversion program as requested by the Prosecuting Attorney and approved by the Court.
29. Provide for the supervised release of pretrial defendants as ordered and directed by the court.
30. Provide for the supervision of bond condition(s) and Temporary Protective Order compliance as ordered and directed by the court.
31. Assist in the development, implementation and reporting for grants as appropriate.
32. Attend any and all sessions of various accountability court programs as directed and supervise participants as directed.
33. Provide other services to the courts or county departments as permitted by law.

Service Fees

1. Each sentence shall provide for a probation or monitoring fee and technology fee payable for each month of the probation or suspension period of the sentence. Other fees and charges shall be charged and collected as provided in this Order. All the fees and charges in this Order may be changed by the Probation Services Advisory Board or the Chief Judge of State Court at any time. Unless otherwise adjusted by the Board or the Chief Judge of State Court, starting April 1, 2018 and continuing annually on each April 1st, all of the fees and charges contained in this Order shall be increased by the annual Southeast Consumer Price Index for All Urban Consumers (CPI-U) of the previous year. In the event that the Southeast CPI-U is a negative number, the charges and fees shall remain the same for such year. The initial fees from the time this Order is executed through March 31, 2018 shall be as follows:
   a. One dollar ($1) per month technology fee.

b. Nine dollar ($9) one-time fee for the Georgia Crime Victim Emergency Fund.

c. Thirty-two dollars ($32) per month in those cases in which the P.S.O. is collecting fines, and surcharges ordered by the Court in a probated or suspended sentence. The maximum fee imposed shall be as set forth in the O.C.G.A. §42-8-103.

d. Thirty-five dollars ($35) per month in those cases in which the P.S.O. is providing probation supervision or monitoring services for conditions inclusive of victim restitution. When all special conditions of the probated or suspended sentence, other than payments of fines and surcharges, are completed, the supervision fee shall then be reduced to Thirty-two dollars ($32) per month and limited as set forth in paragraph “a”.

e. The P.S.O. may charge a one-time fifteen dollar ($15) enrollment fee to defendants who require supervision of conditions of the Court’s sentence. The enrollment fee may not be charged in pay only cases in which P.S.O. is only collecting fines, and surcharges.

f. All Pay Only cases including those with indigent probationers shall comply with O.C.G.A § 42-8-103.

g. In cases where Restitution is ordered the collection of fees shall comply with O.C.G.A § 17-14-8(a).

h. Probationers will pay for random drug and/or alcohol testing and the P.S.O. will provide such testing at a rate of fifteen ($15) for initial on-site testing and twenty-five ($25) for lab confirmations at the request of the probationer.

i. Probationers will pay for electronic monitoring services and the P.S.O. will provide such services at a rate of six ($6), per day for house arrest, nine ($9) per day for GPS tracking, eight ($8) per Portable Breath Alcohol test, six ($6) per day for MEMS in-home Breath Alcohol testing, and eleven ($11), per day for SCRAM.

j. Probationers will pay for enrollment fees for the electronic monitoring services described in subsection (e) herein at the following rates:

    i. Electronic monitoring - $25.00;
    ii. GPS tracking - $40.00;
    iii. MEMS in-home Breath Alcohol testing - $25.00;
    iv. BART - $40.00; and
    v. SCRAM - $40.00.

These enrollment fees shall be due and payable for each instance that the electronic monitoring services are ordered by the Court.

k. The P.S.O. shall transfer each case to an unsupervised status and all probation supervision fees shall cease when all conditions of the probated/suspended sentence that require supervision have been successfully completed, unless the Court specifically orders otherwise. Pay only sentences shall be terminated upon full payment of the amount owed by the probationer.

2. Probation and/or the monthly probation or monitoring fees may be modified, suspended or terminated by the Court as determined necessary in the Court's discretion.

3. Payment of fines and fees will be set according to the sentencing order of the Court. For those probationers requiring a payment plan due to financial inability to pay in full, a payment plan will be set out for each probationer by the P.S.O. The P.S.O. in

establishing each payment plan will take into consideration the ability of each probationer to pay.

4. After three months of noncompliance of the terms of probation, probation fees shall cease, the P.S.O. shall advise the Court of said noncompliance by sworn affidavit of the probation officer. Probation fees shall recommence at the conclusion of any rule nisi hearing based on the Court's ruling.
5. The P.S.O. will complete a financial assessment on those probationers reporting financial hardships and requesting assistance. The Court will be advised of any confirmed financial hardships and appropriate sentence modifications will be sought including addressing probation supervision fees.
6. The P.S.O. will not collect probation supervision fees in advance and will not collect probation fees for any months not authorized by court order.
7. Probation supervision fees will be assessed on a monthly basis. Individuals, who are being supervised by the P.S.O. via electronic monitoring, remote alcohol testing, or GPS tracking, will not be charged a monthly probation supervision fee while on monitoring. Previously paid fees will not be reimbursed to the probationer when a conversion to community service occurs during the probated term.
8. P.S.O. fees collected from the probationer will be disbursed in accordance with O.C.G.A § 17-14-8(a). In cases not involving restitution, funds will be distributed first to Crime Victims Emergency Fund ("G.C.V.E.F."), and the balance to the Augusta, Georgia consolidated government, to be disbursed as provided by law.
9. The P.S.O. will collect the G.C.V.E.F. fee pursuant to O.C.G.A. §17-15-13, as directed by the Court, from each probationer placed on probation as required by

Georgia law unless the Court exempts the probationer. The P.S.O. will remit all collections on a monthly basis to the Georgia Crime Victims Compensation Board.

Department of Community Supervision

The P.S.O. must be registered and in good standing with the Department of Community Supervision. Further, the P.S.O. must adhere to all duly promulgated rules and regulations of said Department established by DCS per O.C.G.A. §42-8-106.

Term, Default and Agreement Termination Procedures

Richmond County Probation Office records will be open to audit by the courts and the Augusta, Georgia Finance Department (or their designees) with appropriate written notice to ensure compliance with state law, Augusta, Georgia policy, and the rules and regulations of the DCS. Probation records will be open to inspection and investigation by the DCS or its designated representatives to determine and monitor compliance with requirements. The probation office will diligently work to correct areas of noncompliance prior or subsequent to their discovery by the DCS.

Augusta, Georgia understands that the DCS has the authority to impose sanctions, deny, suspend, or revoke the registration approval of a probation entity for noncompliance with registration requirements.

Augusta, Georgia further understands that the Chief Judge of State Court and the Chief Judge of Magistrate Court may, by order, implement procedures consistent with the intent of this agreement.

The said Courts of Richmond County have established the Probation Services Office, with the approval and consent of the Augusta, Georgia Board of Commissioners, to directly supervise participants and probationers as set forth herein as evidenced by its execution of this agreement by its properly authorized official.

~~The Courts and Augusta, Georgia further agree that prior to termination or reduction of the services contained herein, the party requesting such changes shall provide at least sixty (60) days' notice of the intended action. Termination or reduction of services may be addressed by one of the following actions:~~

~~By Commission formal action after discussions with the Courts or~~
~~By Order of the Court, with approval from the governing authority.~~

The Courts and Augusta, Georgia further agree that, in the event there is action taken by the Georgia legislature causing probation services to no longer be a judicial function, this agreement shall be reconsidered by both parties within sixty (60) days of the passage of such legislation.

~~This Order shall be effective until December 31, 2021. This Agreement may be renewed thereafter by mutual consent of the parties.~~ This Order may be amended from time to time by mutual consent of the parties.

Approvals

On behalf of the Courts of Richmond County:

David D. Watkins, Chief Judge
State Court of Richmond County

Monique~~Robert W. Hunter~~ Walker, Judge
State Court of Richmond County

Patricia W. Booker, Judge
State Court of Richmond County

Kellie K. McIntyre, Judge
State Court of Richmond County

William D. Jennings, III, Chief Judge
Magistrate Court of Richmond County

H. Scott Allen, Presiding Judge
Magistrate Court of Richmond County

On behalf of the Augusta, Georgia Government:

The Honorable Hardie Davis, Jr., Mayor

IN THE STATE AND MAGISTRATE COURTS OF RICHMOND COUNTY

STATE OF GEORGIA

ORDER

Pursuant to the provisions of O.C.G.A. §42-8-101, the Judges of the State and Magistrate Courts of Richmond County, with the approval of the consolidated government of Augusta, Georgia, the governing authority of said County (hereinafter "Augusta"), do hereby modify the established county system of probation supervision, counseling, collection services for persons convicted in these courts and placed on probation in Richmond County and provide express written authorization for Augusta to enter into written contracts with corporations, enterprises, or agencies to provide probation supervision, counseling, collection services for all moneys to be paid by a defendant according to the terms of the sentence imposed on the defendant as well as any moneys which by operation of law are to be paid by the defendant in consequence of the conviction, and other probation services for persons convicted in these courts and placed on probation in Richmond County.

The final contract negotiated by Augusta with the private probation entity shall be attached to the approval by Augusta to privatize probation services as an exhibit thereto. The termination of a contract for probation services as provided for in this subsection may be initiated by the chief judge of the court which is subject to such contract and shall be subject to approval by Augusta and in accordance with the agreed upon, written provisions of such contract.

The current Probation Services Office (hereinafter "P.S.O."), which is a division of the Richmond County State Court, shall continue to provide the services of supervision, counseling and collection until the effective date of the contract by Augusta with a private probation entity.

Upon the effective date of the private probation services contract, the Probation Services Office shall be abolished.

Until such time as it is abolished, the P.S.O. shall have probation and supervisory jurisdiction of all misdemeanor offenses authorized by statute. The P.S.O. shall be authorized to provide any other such services as deemed appropriate and as ordered by said Courts.

Until such time as it is abolished, the P.S.O. of said Richmond County Courts is hereby authorized to collect a monthly probation supervision fee of an amount set by the P.S.O. not to exceed the maximum amount allowed by law, to be paid into the general funds of Augusta, Georgia, if such fee is authorized by the sentencing judge and is contained in the sentencing order.

Until such time as it is abolished, the P.S.O. is authorized by this Order to proceed with the supervision and enforcement of any provisions of a defendant's sentence by order of the courts, including the supervision and enforcement of a probated or suspended sentence, and to do any and all acts necessary and proper to carry into effect the orders of these courts.

Richmond County Probation Services Advisory Board

Until such time as the Probation Services Office is abolished, the Richmond County Probation Services Board (hereinafter "Board") shall be in place and shall be comprised of the Chief Judge of State Court, the Chief Judge of Magistrate Court, the Augusta, Georgia Administrator and the Chair of the Public Safety Committee. In the absence of said Judges, each court may, during said absence, substitute that representative with another judge; and, any judge of said Courts may participate in discussions. The Commission member's term of service as a member of the Board will run concurrent with the position as Chair of the Public Safety Committee. The Board shall have the following duties:

1. Prescribe the knowledge, skills and abilities required for Chief Probation Officer;
2. Recommend comments on the performance appraisal of the Chief Probation Officer to the Chief Judge of State Court;
3. Approve the default supervision fee amount when such amount is not stated by the sentencing court;
4. Review and approve standard operating procedures including supervision and other procedures and make recommendations, including any changes, in that regard;
5. Review regular reports, such as those summarizing rates of compliance, fines and fee collection, community service, and attendance at court-ordered programs; and
6. Consider and review requests from the Augusta, Georgia Board of Commissioners regarding modifications to the probation services program or this Order.

Chief Probation Officer and Probation Officers

Until such time as the Probation Services Office is abolished, the position of Chief Probation Officer shall remain. The Chief Probation Officer shall be appointed by a hiring panel and shall serve at the pleasure of the Chief Judge of State Court. The hiring panel for the Chief Probation Officer shall consist of the Augusta, Georgia Administrator, the Augusta, Georgia Human Resources Director, the Court Administrator of the State Court, and at least one (1) outside consultant with probation expertise as agreed by the Chief Judge of the State Court and the Augusta, Georgia Administrator. The Chief Probation Officer shall report directly to the Chief Judge of State Court and as needed through his/her designee and shall serve at the will of the Chief Judge of State Court. In the event of a vacancy in the positon of Chief Probation Officer, the Chief Judge of State Court may appoint an Interim Chief Probation Officer that shall serve until the position of Chief Probation Officer is filled by the hiring panel. The Chief

Probation Officer shall hire all Probation Officers, Probation Office Supervisors and all support staff and such employees shall serve at the will of the Chief Probation Officer. The Chief Probation Officer and other Probation Officers shall have such duties, responsibilities, and authority as a probation officer under existing Georgia law, except as may be inconsistent with this Order, the Official Code of Georgia Annotated, or except as may be specifically modified from time-to-time, in writing by the Board. The Chief Judge of State Court, in coordination with the Board and the Augusta, Georgia Human Resources Department, shall establish a job description for the Chief Probation Officer, and other Probation Officers and staff, which job description shall set out in such detail as deemed appropriate, the duties, responsibilities, and authority of the Chief Probation Officer and Probation Officers and staff.

Chief Probation Officer, Probation Officers and Staff

Officers and employees of the P.S.O. will at all times observe and comply with all laws, ordinances, and regulations of the federal, state, and local governments which may in any manner affect the performance of this Agreement. Officers and employees of the P.S.O. shall comply with the O.C.G.A. §42-8-101, et seq., as well as all standards and qualifications as set forth by the DCS and/or this Order and/or the Chief Judge of State Court, and shall comply with any rules and regulations promulgated by the DCS Board, and/or the Chief Judge of State Court to include any amendments as may be made from time to time. The standards and qualifications for officers and employees of the P.S.O. shall include:

1. Richmond County Probation Employee Requirements:

   A. Administrative/Support Staff:

      (1) Will be at least 18 years of age;

(2) Will receive training concerning and sign a confidentiality statement agreeing to hold the identity of offenders and records confidential. A copy of the statement will be maintained in the employee's personnel file;

(3) Will sign a statement cosigned by the Chief Probation Officer that the employee has received an orientation on the rules of the Department of Community Supervision, (hereinafter "DCS"), as well as operations guidelines relevant to that employee's job duties. A copy of the statement will be maintained in the employee's personnel file; and,

(4) Consent to a criminal background check; and,

(5) All hires for administrative staff shall have the educational requirements provided in DCS Board Rule 105-2-.09

(6) The following persons are not eligible for employment as an administrative or support staff person:

a. A person convicted of a felony;

b. A person with misdemeanor convictions sufficient to establish a pattern of disregard for the law;

c. A person with a conviction, guilty plea or nolo contendere to any misdemeanor involving moral turpitude;

d. A person with an outstanding warrant; and,

e. A person with pending charges for felony, domestic violence or misdemeanors involving moral turpitude.

f. All training shall comply with DSC Board Rules 105-22-.09 and 105-2.12

B. Probation Officer Standards:

(1) Will be at least 21 years of age at time of appointment;

(2) Will be eligible to serve as a Probation Officer as defined in O.C.G.A. §42-8-100, will be registered with DCS, approved by DCS and be in compliance with all DCS training standards or have proof of successful completion of the P.O.S.T. basic course of training for supervision of probationers and parolees, or P.O.S.T. Certified as a peace officer. A Probation Officer terminated for failure to maintain the ability to serve as a Probation officer is not eligible for re-hire until they have obtained such designation.

(3) Will have completed a standard two-year college course of study (90 quarter hours/60 semester hours) or have four years law enforcement experience at the time of appointment;

(4) Documentation of education, law enforcement experience, P.O.S.T. certification, and authorization to serve as a Probation officer pursuant to O.C.G.A. §42-8-100 shall be maintained in the employee's personnel file;

(5) Will sign a statement cosigned by the Chief Probation Officer that the employee has received an orientation on the rules of the DCS as well as operations guidelines relevant to that employee's job duties. A copy of the statement will be maintained in the employee's personnel file;

(6) Will receive training in and sign a confidentiality statement agreeing to hold the identity of offenders and records confidential. A copy of the statement will be maintained in the employee's personnel file; and,

(7) Consent to a criminal background check; and,

(8) The following persons are not eligible for employment as a Probation Officer:

a. A person convicted of a felony;

b. A person with misdemeanor convictions sufficient to establish a pattern of disregard for the law;

c. A person with a conviction, guilty plea or nolo contendere to any misdemeanor involving moral turpitude;

d. A person with an outstanding warrant; and,

e. A person with pending charges for felony, domestic violence or misdemeanors involving moral turpitude.

C. Chief Probation Officer:

(1) Will have a minimum of five years' experience in corrections, parole, probation services, or other appropriate experience as approved by Department of Community Supervision Misdemeanor Probation Oversight Unit;

(2) Be at least 21 years of age at time of appointment;

(3) Will sign a DCS provided confidentiality statement agreeing to hold the identity of offenders and records confidential;

(4) Consent to a criminal background check; and,

(5) The following persons are not eligible for employment as Chief Probation Officer:

a. A person convicted of a felony;

b. A person with misdemeanor convictions sufficient to establish a pattern of disregard for the law;

c. A person with a conviction, guilty plea or nolo contendere to any misdemeanor involving moral turpitude;

d. A person with an outstanding warrant; and,

e. A person with pending charges for felony, domestic violence or misdemeanors involving moral turpitude.

2. Criminal Records Checks

Each employee of the Richmond County Probation Office will submit to a criminal background check completed by the DCS in accordance with O.C.G.A. § 35-3-34. Completed fingerprint cards will be submitted with the Probation Employee Registration Form.

The Chief Probation Officer will notify the DCS and the Chief Judge of State Court in writing if that officer or other employee of the probation office has been charged, arrested, or pled guilty or nolo contendere to, or has been convicted of any misdemeanor or any felony. Notification will be made within ten (10) business days.

3. Training and Staff Development

A. General

All employees will receive training concerning and sign a confidentiality statement agreeing to hold the identity of offenders and records confidential. A copy of the statement will be maintained in the employee's personnel file. All employees will be trained in the "Open Records Act" as found in O.C.G.A. §50-18-70, through 50-18-77. A review of said Act will be conducted yearly and will be documented in the employee's file.

All employees will be trained in Part 2, of Title 42, of the Code of Federal Regulations governing confidentiality of alcohol and drug abuse patient records. A review of said regulation will be conducted yearly and will be documented in the employee's file.

B. Probation Officer Training:

(1) Probation Officers will be required to be registered with DCS, approved by DCS and comply with all DCS training standards as a condition of employment; and

(2) Will complete 20 hours of annual in-service continuing education training consisting of a curriculum approved by the DCS; and

(3) All P.O.S.T. certified Probation Officers will comply with all annual P.O.S.T. training requirements; and

(4) Training records will be maintained in the employee's file.

C. Chief Probation Officer Training:

(1) The Chief Probation Officer is subject to all of the requirements of the Probation Officer training above.

Probation and Related Services Provided

P.S.O agrees to provide the following misdemeanor probation services for an on behalf of the Court:

1. Attend regularly scheduled Court sessions for the purpose of obtaining sentencing information and personal history information for each offender placed on probation and provide information in regard to current probation status if relevant. Dates of regularly scheduled court sessions will be made available to P.S.O. in advance.

2. Conduct an initial interview with each probationer at the time of his or her sentencing or as soon thereafter as is practicable for purposes of explaining the scope of the court order relative to fines, fees and/or restitution imposed. All requirements and conditions of the sentence and probation supervision will be explained to the probationer.
3. Collect from probationers, court ordered fines, restitution and other costs associated with the order of the Court.
4. Prepare referrals and lend assistance to probationers either ordered to receive or desiring counseling or employment assistance. Probationers identified by the Court as having special treatment needs will be referred to appropriate community programs and their progress followed and noted in their case record.
5. Alcohol/drug testing will be provided to probationers identified by the Court as having drug or alcohol related problems. Unless otherwise ordered probationers will assume the cost of regular and random drug and/or alcohol testing.
6. Provide electronic monitoring and intensive probation services to the Court and at the direction of the Court.
7. Coordinate community service work with agencies in Richmond County and other locations when ordered as a condition of probation by the Court appropriate and consistent with the skills of the probationers. Community service work programs shall include, but not be limited to, Richmond County Correctional Institution and other work clean-up programs.

8. Maintain information in case files for each probationer regarding compliance with the terms and conditions of probation, reporting dates, contacts as they occur and the amounts and dates of monies collected.
9. All reports, files, records, and papers shall be confidential and maintained as may be required by the DCS, and shall all be available only to the Court, and to others as specifically authorized by the Court or pursuant to O.C.G.A. §42-8-108, and O.C.G.A. §42-8-109.2, as hereinafter may be amended.
10. The following records must be maintained for a period of two years and records must be available and accessible for inspection by the Augusta, Georgia government, any Judge of State or Magistrate Court, Department of Audits and Accounts or the DCS upon request:
    a. Written contracts or agreements for probation services;
    b. All court orders for all probationers assigned to the entity for supervision;
    c. All accounting ledgers and related documents;
    d. All payment receipts issued to probationers for all funds received;
    e. All probation case history and management reports and documents;
    f. All other documents pertaining to the case management of each probationer assigned to the entity for supervision;
    g. The probation entity application for registration and supporting documents submitted to the DCS; and,
    h. The registration approval issued to the probation entity by the DCS.

11. Provide the Clerk of Court with a monthly listing of cases for which all fines and fees have been collected. In this manner, the Clerk will be notified as to when to remit amounts owed to other authorities for which amounts are collected, including restitution. Funds shall be disbursed on a monthly basis.
12. Provide to the Chief Judges of the Courts, the Board, and to the DCS a quarterly report containing the information required by the O.C.G.A. §42-8-108, or as may be required by the DCS. This information shall also be submitted annually to the governing authority of Augusta, Georgia through the Augusta, Georgia Clerk of Commission.

Other reports shall be provided in such detail as Augusta, Georgia, the Chief Judge of State Court, Department of Audits and Accounts or the DCS may require.

To the extent required by law, all records of the probation office will be open to inspection pursuant to the O.C.G.A. §42-8-108(b).

The DCS may produce aggregate reports summarizing statewide probation activities.

13. Reconcile all records with the Clerk's Office on a monthly basis.
14. Assist the Court and law enforcement authorities in tracking absconders through the submission of a report that details the probationer's personal history and employment information, the circumstances of his/her violation and his/her last known whereabouts.
15. If a determination is made that the probationer is lacking the resources to be able to make weekly or monthly payments, every effort will be made to convert the remaining fines or costs to community service hours. Probationers will be credited a

dollar amount determined by the Court for each one (1) hour of community service performed and, the Court shall determine the procedure for determining eligibility.

16. All efforts will be made to deal promptly with indigent cases at the mid-point juncture, if not earlier, in order that there will be enough time remaining on the sentence for an appropriate disposition.
17. When the P.S.O receives confirmed notice or verifies information that a probationer has committed a material breach in conforming to the conditions of probation, it shall take appropriate contempt of court and/or revocation of probation action to bring the breaches to the attention of the Court. The P.S.O. shall receive from the Court an executed court operating procedure that outlines the timelines associated with the reporting of probationer non-compliance.
18. Make every effort to provide consistent supervision so that each probationer generally has only one probation officer during the term of probation.
19. No Probation Officer or employee will engage in any employment, business, or activity that interferes or conflicts with the duties and responsibilities of this agreement.
20. No Probation Officer or employee shall have personal or business dealings, including the lending of money, with any probationers.
21. Provide to the Court as requested written reports on defendants on probation that appear before the Court for arraignment, trial or other hearings.
22. In the event criminal offenses are decriminalized by the Georgia Legislature, P.S.O. will monitor and collect fines and/or fees in such cases as may be required by the Court.

23. When probationers have consecutive sentences officers shall comply with the requirements of O.C.G.A. § 42-8-103.1

24. Provide the capability to accept payments by credit card and by any other method. Any fees or costs shall be paid by probationers.

25. Maintain on its staff a Spanish speaking employee who is appropriately qualified to communicate with Spanish speaking probationers/offenders to ensure that these individuals fully understand their obligations to the Court.

26. Maintain sufficient staffing levels and standards of supervision including the type and frequency of contacts that are in compliance with the agreed upon Court operating procedures. As determined by the Court, supervision levels will be as follows:

    a. High Risk cases will be scheduled at a minimum of once a month for face to face meetings. Probation officers will maintain an average caseload of 250 active participants;

    b. Standard cases will be scheduled at a minimum of once a month for face to face meetings. Probation officers will maintain an average caseload of 325 active participants;

    c. Low Risk cases will be required to check-in via kiosk, telephone or mail-in on a monthly basis and will be scheduled at a minimum of once every 90 days for a face to face meeting. Probation officers will maintain an average caseload of 375 active participants;

    d. Financial Services participants will be scheduled for payment on a monthly basis and will not require face to face meetings unless non-compliant; and,

e. These levels of supervision may be modified by the Court as conditions may require.

f. The Chief Judge of State Court and the Chief Judge of Magistrate Court may, by order, designate additional criteria to be used for assessing the appropriate probation risk level for their court.

27. The P.S.O. shall not require probationers to continue to address probation conditions beyond the term established in the original sentence, or for a time period beyond that which is provided under appropriate tolling procedures.
28. Supervise participants of a Pretrial Intervention and Diversion program as requested by the Prosecuting Attorney and approved by the Court.
29. Provide for the supervised release of pretrial defendants as ordered and directed by the court.
30. Provide for the supervision of bond condition(s) and Temporary Protective Order compliance as ordered and directed by the court.
31. Assist in the development, implementation and reporting for grants as appropriate.
32. Attend any and all sessions of various accountability court programs as directed and supervise participants as directed.
33. Provide other services to the courts or county departments as permitted by law.

Service Fees

1. Each sentence shall provide for a probation or monitoring fee and technology fee payable for each month of the probation or suspension period of the sentence. Other fees and charges shall be charged and collected as provided in this Order. All the fees and charges in this Order may be changed by the Probation Services Advisory Board

or the Chief Judge of State Court at any time. Unless otherwise adjusted by the Board or the Chief Judge of State Court, starting April 1, 2018 and continuing annually on each April 1st, all of the fees and charges contained in this Order shall be increased by the annual Southeast Consumer Price Index for All Urban Consumers (CPI-U) of the previous year. In the event that the Southeast CPI-U is a negative number, the charges and fees shall remain the same for such year. The initial fees from the time this Order is executed through March 31, 2018 shall be as follows:

a. One dollar ($1) per month technology fee.

b. Nine dollar ($9) one-time fee for the Georgia Crime Victim Emergency Fund.

c. Thirty-two dollars ($32) per month in those cases in which the P.S.O. is collecting fines, and surcharges ordered by the Court in a probated or suspended sentence. The maximum fee imposed shall be as set forth in the O.C.G.A. §42-8-103.

d. Thirty-five dollars ($35) per month in those cases in which the P.S.O. is providing probation supervision or monitoring services for conditions inclusive of victim restitution. When all special conditions of the probated or suspended sentence, other than payments of fines and surcharges, are completed, the supervision fee shall then be reduced to Thirty-two dollars ($32) per month and limited as set forth in paragraph “a”.

e. The P.S.O. may charge a one-time fifteen dollar ($15) enrollment fee to defendants who require supervision of conditions of the Court’s sentence. The enrollment fee may not be charged in pay only cases in which P.S.O. is only collecting fines, and surcharges.

f. All Pay Only cases including those with indigent probationers shall comply with O.C.G.A § 42-8-103.

g. In cases where Restitution is ordered the collection of fees shall comply with O.C.G.A § 17-14-8(a).

h. Probationers will pay for random drug and/or alcohol testing and the P.S.O. will provide such testing at a rate of fifteen ($15) for initial on-site testing and twenty-five ($25) for lab confirmations at the request of the probationer.

i. Probationers will pay for electronic monitoring services and the P.S.O. will provide such services at a rate of six ($6), per day for house arrest, nine ($9) per day for GPS tracking, eight ($8) per Portable Breath Alcohol test, six ($6) per day for MEMS in-home Breath Alcohol testing, and eleven ($11), per day for SCRAM.

j. Probationers will pay for enrollment fees for the electronic monitoring services described in subsection (e) herein at the following rates:

   i. Electronic monitoring - $25.00;
   ii. GPS tracking - $40.00;
   iii. MEMS in-home Breath Alcohol testing - $25.00;
   iv. BART - $40.00; and
   v. SCRAM - $40.00.

   These enrollment fees shall be due and payable for each instance that the electronic monitoring services are ordered by the Court.

k. The P.S.O. shall transfer each case to an unsupervised status and all probation supervision fees shall cease when all conditions of the probated/suspended sentence that require supervision have been successfully completed, unless the Court specifically orders otherwise. Pay only sentences shall be terminated upon full payment of the amount owed by the probationer.

2. Probation and/or the monthly probation or monitoring fees may be modified, suspended or terminated by the Court as determined necessary in the Court's discretion.
3. Payment of fines and fees will be set according to the sentencing order of the Court. For those probationers requiring a payment plan due to financial inability to pay in full, a payment plan will be set out for each probationer by the P.S.O. The P.S.O. in establishing each payment plan will take into consideration the ability of each probationer to pay.
4. After three months of noncompliance of the terms of probation, probation fees shall cease, the P.S.O. shall advise the Court of said noncompliance by sworn affidavit of the probation officer. Probation fees shall recommence at the conclusion of any rule nisi hearing based on the Court's ruling.
5. The P.S.O. will complete a financial assessment on those probationers reporting financial hardships and requesting assistance. The Court will be advised of any confirmed financial hardships and appropriate sentence modifications will be sought including addressing probation supervision fees.
6. The P.S.O. will not collect probation supervision fees in advance and will not collect probation fees for any months not authorized by court order.
7. Probation supervision fees will be assessed on a monthly basis. Individuals, who are being supervised by the P.S.O. via electronic monitoring, remote alcohol testing, or

GPS tracking, will not be charged a monthly probation supervision fee while on monitoring. Previously paid fees will not be reimbursed to the probationer when a conversion to community service occurs during the probated term.

8. P.S.O. fees collected from the probationer will be disbursed in accordance with O.C.G.A § 17-14-8(a). In cases not involving restitution, funds will be distributed first to Crime Victims Emergency Fund ("G.C.V.E.F."), and the balance to the Augusta, Georgia consolidated government, to be disbursed as provided by law.
9. The P.S.O. will collect the G.C.V.E.F. fee pursuant to O.C.G.A. §17-15-13, as directed by the Court, from each probationer placed on probation as required by Georgia law unless the Court exempts the probationer. The P.S.O. will remit all collections on a monthly basis to the Georgia Crime Victims Compensation Board.

Department of Community Supervision

The P.S.O. must be registered and in good standing with the Department of Community Supervision. Further, the P.S.O. must adhere to all duly promulgated rules and regulations of said Department established by DCS per O.C.G.A. §42-8-106.

Term, Default and Agreement Termination Procedures

Richmond County Probation Office records will be open to audit by the courts and the Augusta, Georgia Finance Department (or their designees) with appropriate written notice to ensure compliance with state law, Augusta, Georgia policy, and the rules and regulations of the DCS. Probation records will be open to inspection and investigation by the DCS or its designated representatives to determine and monitor compliance with requirements. The probation office will diligently work to correct areas of noncompliance prior or subsequent to their discovery by the DCS.

Augusta, Georgia understands that the DCS has the authority to impose sanctions, deny, suspend, or revoke the registration approval of a probation entity for noncompliance with registration requirements.

Augusta, Georgia further understands that the Chief Judge of State Court and the Chief Judge of Magistrate Court may, by order, implement procedures consistent with the intent of this agreement.

The said Courts of Richmond County have established the Probation Services Office, with the approval and consent of the Augusta, Georgia Board of Commissioners, to directly supervise participants and probationers as set forth herein as evidenced by its execution of this agreement by its properly authorized official.

The Courts and Augusta, Georgia further agree that, in the event there is action taken by the Georgia legislature causing probation services to no longer be a judicial function, this agreement shall be reconsidered by both parties within sixty (60) days of the passage of such legislation.

This Order may be amended from time to time by mutual consent of the parties.

Approvals

On behalf of the Courts of Richmond County:

____
David D. Watkins, Chief Judge
State Court of Richmond County

____
Monique Walker, Judge
State Court of Richmond County

____
Patricia W. Booker, Judge
State Court of Richmond County

____
Kellie K. McIntyre, Judge
State Court of Richmond County

____
William D. Jennings, III, Chief Judge
Magistrate Court of Richmond County

____
H. Scott Allen, Presiding Judge
Magistrate Court of Richmond County

On behalf of the Augusta, Georgia Government:

____
The Honorable Hardie Davis, Jr., Mayor

Administrative Services Committee Meeting
2/12/2019 1:05 PM
Motion to Approve Amendment to the Probation Services Order so as to allow for the Commission to enter in to a private probation services contract for misdemenor probation cases.

Department:	Probation
Presenter:	Administrator
Caption:	Motion to Approve Amendment to the Probation Services Order so as to allow for the Commission to enter into a private probation services contract for misdemeanor probation cases.
Background:	The Richmond County Probation Office is currently providing misdemeanor probation supervision services for the State Court of Richmond County and the Magistrate Court of Richmond County under the authority of the State Court Judge and pursuant to a joint agreement with the Augusta, Georgia Commission. O.C.G.A. § 42-8-101(a)(1) provides: Upon the request of the chief judge of any court within a county and with the express written consent of such judge, the governing authority of such county shall be authorized to enter into written contracts with corporations, enterprises, or agencies to provide probation supervision, counseling, collection services for all moneys to be paid by a defendant according to the terms of the sentence imposed on the defendant as well as any moneys which by operation of law are to be paid by the defendant in consequence of the conviction, and other probation services for persons convicted in such court and placed on probation in such county.
Analysis:	The attached amendment will authorize the Augusta, Georgia Commission to enter into a Contract with a private probation company and for the Commission to manage such contract.
Financial Impact:	N/A.
Alternatives:	Decline to amend the Order.
Recommendation:	Approve.

Funds are Available in the Following Accounts:	N/A.

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission