



Administrative Services Committee Commission Chamber- 1/29/2019- 1:10 PM Meeting

ADMINISTRATIVE SERVICES

1. Discuss the Administrator's response to salaries and personnel of Juvenile Court. **(Requested by Commissioner Marion Williams)**  [Attachments](#)
2. The Animal Services Department is requesting approval to replace two Animal Transport Trucks for the Animal Services Department - ITB 18-174.  [Attachments](#)
3. Establish the "Administrative Policies and Procedures Subcommittee". The subcommittee will address the PPP Manual and other needed policy and revisions. **(Requested by Commissioner Sammie Sias)**  [Attachments](#)
4. The Engineering Department's Storm Water Division requests the purchase of two replacement Agricultural Utility Tractors for mowing. Bid Item #18-289 Tractor Agricultural Utility.  [Attachments](#)
5. Motion to approve Housing and Community Development Department's (HCD's) contract procedural process (as presented for calendar year 2019) relative to authorization of Agreements/Contracts/HUD Forms.  [Attachments](#)
6. Motion to approve HCD's Laney Walker/Bethlehem Revitalization Project contract procedural process (as presented for calendar year 2019) relative to authorization of Agreements/Contracts/Task Orders.  [Attachments](#)
7. Motion to approve the minutes of the Administrative Services Committee held on January 8, 2019.  [Attachments](#)
- 8.

Discuss authorizing Planning & Development and Human Resources to research compensation paid in the various positions in Planning & Development and determine a competitive pay range that enables the department to attract and retain qualified employees. **(Requested by Mayor Pro- Tem Sean Frantom)**  [Attachments](#)

www.augustaga.gov



**Administrative Services Committee Meeting
1/29/2019 1:10 PM
Personnel Juvenile Court**

Department:

Presenter: Commissioner Marion Williams

Caption: Discuss the Administrator's response to salaries and personnel of Juvenile Court. **(Requested by Commissioner Marion Williams)**

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

Lena Bonner

From: Kelly Campbell
Sent: Friday, December 21, 2018 1:31 PM
To: Commissioner Marion Williams
Cc: Lena Bonner; Kenneth Perry; Janice Allen Jackson; Commissioner Mary Davis; Commissioner Dennis Williams
Subject: Juvenile Court

12/21/18

Honorable Marion Williams
 Commissioner 9th District

Dear Commissioner Williams:

Please consider this as my request to be placed on the next Agenda to discuss the Administrator's response to our request regarding the salaries and personnel of Juvenile Court in my letter to you. Clearly there is a lack of equal pay for equal work of women that should be addressed.

Sincerely,

Carl C. Brown, Jr.

Kelly D. Campbell
 Judicial Assistant to
 The Honorable Carl C. Brown, Jr.
 Chief Judge Superior Court
 Augusta Judicial Circuit
 Augusta-Richmond County Judicial Center
 John H. Ruffin, Jr. Courthouse
 735 James Brown Boulevard, Suite 4203
 Augusta, GA 30901-2974
 706.821.2347
 706.721.4476 fax
kcampbell@augustaga.gov

This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. The City of Augusta accepts no liability for the content of this e-mail or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. Any views or opinions presented in this e-mail are solely those of the author and do not necessarily represent those of the City of Augusta. E-mail transmissions cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the content of this message which arise as a result of the e-mail transmission. If verification is required, please request a hard copy version.

AED:104.1



**Administrative Services Committee Meeting
1/29/2019 1:10 PM
2019 - ITB 18-174 Animal Services Containment Trucks**

Department: Central Services Department - Fleet Management Division

Presenter: Ron Crowden

Caption: The Animal Services Department is requesting approval to replace two Animal Transport Trucks for the Animal Services Department - ITB 18-174.

Background: The Animal Services Department would like to replace a 2009 Ford F250 animal transport truck with 163,107 miles and a 2008 Ford F250 animal transport truck with 128,758 miles utilizing ITB 18-174. SPLOST 7's allocation for Public Safety Vehicles is \$1,500,000. For the purpose of SPLOST 7 that includes the Richmond County Sheriff's Office, Marshal's Office, District Attorneys' Office, Coroner's Office, Probation Office, Solicitor's Office, Augusta-Richmond County Correctional Institute, and Animal Services.

Analysis: The Procurement Department published a competitive bid using the Demand Star national electronic bid application for Animal Transport Trucks with the following results. Bid 18-174 Animal Transport Truck: 2019 Ford F250 - Allan Vigil Ford = \$44,345.00; Wade Ford = \$45,628.00; Fairway Ford = \$46,186.32 (Non-Compliant)

Financial Impact: 2- 2019 Ford F-250 Animal Transport Truck @ \$44,345.00 each. The total of this purchase is \$88,690.00. This vehicle will be purchased with SPLOST 7 funds.

Alternatives: (1) Approve the request; (2) Do not approve the request

Recommendation: Motion to approve the purchase of two 2019 Ford F-250 Animal Transport Truck at \$44,345.00each = \$88.690.00 for the Animal Services Department.

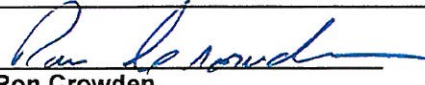
Cover Memo

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

**Finance.
Procurement.
Law.
Administrator.
Clerk of Commission**

AUGUSTA, GEORGIA
FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION
REPLACEMENT CRITERIA FORM

Department Name: Animal Services		Department Number 101-03-9110		Date: 1/14/2019	
Vehicle Description: 2008 Ford F250			Asset #:		208118
Assigned Use: Animal Transport					
Actual Age: 11		Current miles: 128,758		Purchase Price: \$19,722.00	
Life Expectancy Criteria Requirements -(Policy Evaluation)					
Age: 11	Miles or Hours 13	Type of Service 3	Reliability 2	Maint/Repair 3	Condition: 3
Evaluation Points 35			Policy Evaluation Results: Needs immediate consideration for replacement		
Fleet Managers Recommendation: This vehicle is past its life expectancy in age and mileage. This vehicle has 55 work orders totaling over \$10,000.00. Recommend this vehicle be replaced.					
 Ron Crowden Fleet Manager					
Replacement Date: 2019			Fiscal Year Replacement: 2019		
Estimated Replacement Cost: \$44,345.00			Funding Source: 329-03-1310/60-11110		

RANGES

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

AUGUSTA, GEORGIA
FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION
REPLACEMENT CRITERIA FORM

Department Name: Animal Services		Department Number 101-03-9110		Date: 1/14/2019	
Vehicle Description: 2010 Ford F250			Asset #:		209176
Assigned Use: Animal Transport					
Actual Age: 8		Current miles: 163,107		Purchase Price: \$20,497.00	
Life Expectancy Criteria Requirements -(Policy Evaluation)					
Age: 8	Miles or Hours 16	Type of Service 3	Reliability 3	Maint/Repair 3	Condition: 2
Evaluation Points 35			Policy Evaluation Results: Needs immediate consideration for replacement		
Fleet Managers Recommendation: This vehicle is past its life expectancy in mileage. This vehicle has 63 work orders totaling over \$13,000.00. Recommend this vehicle be replaced.					
 Ron Crowden Fleet Manager					
Replacement Date: 2019			Fiscal Year Replacement: 2019		
Estimated Replacement Cost: \$44,345.00			Funding Source: 329-03-1310/60-11110		

RANGES

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

Invitation to Bid

Sealed bids will be received at this office until Tuesday, April 10, 2018 @ 3:00 p.m. for furnishing:

Bid Item #18-174 Animal Transport Truck – Central Service Department – Fleet Division

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCBid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, March 16, 2018 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.

No bids may be withdrawn for a period of sixty (60) days after bids have been opened, pending the execution of contract with the successful bidder.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax, all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	February 22, March 1, 8, 15, 2018
Metro Courier	February 22, 2018

OFFICIAL



Bid Item #18-174 Animal Transport Truck
for Augusta, Georgia - Central Services Department-Fleet Division
Bid Date: Tuesday, April 10, 2018 @ 3:00 p.m.

Total Number Specifications Mailed Out: 9
Total Number Specifications Download (Demandstar): 2
Total Electronic Notifications (Demandstar): 142
Total Number Specifications Mailed Out to Local Vendors: 1
Mandatory Pre-Bid/Telephone Conference: NA
Total packages submitted: 3
Total Non-Compliant: 1

VENDORS	Shor-Line Schroer Manufacturing Co. 511 Osage Avenue Kansas City, KS 66105	Fairway Ford 4333 Washington Rd Evans, GA 30809	Wade Ford 3860 Cobb Road Smyrna, GA 30080	Allan Vigil Ford Lincoln, Inc. 6790 Mount Zion Boulevard Morrow, GA 30260
Attachment B	No Bid	YES	Yes	YES
E-Verify Number		NO	314470	94460
SAVE Form		YES	YES	YES

Animal Transport Truck Chassis

Year		2018	2019	2019
Make		Ford	Ford	Ford
Model		F350	F250	F250

Animal Transport Truck Body

Year		2018	2018	2019
Make		Ford	Swab	Swab Wagon
Model		F350	ARF-95	ARF-95
Bid Price		\$42,906.32 / Non-Compliant	\$42,978.00	\$41,880.00
Approximate Delivery Time		90-120 days	20-22 weeks	120-150 days
OPTION 9.01 Four Wheel Drive		\$3,280.00	\$2,650.00	\$2,465.00

Item # 2



Central Services Department

Takiyah A. Douse, Director
Ron Crowden, Fleet Manager

Fleet Management
1568-C Broad Street
Augusta GA 30904
Phone: (706) 821-2892

MEMORANDUM

TO:  Gori Sams, Director, Procurement Department

THRU:  Takiyah A. Douse, Director, Central Services Department

FROM: Ron Crowden, Fleet Manager, Central Services Department

DATE: April 18, 2018

SUBJECT: Recommendation Bid 18-174 Animal Transport Truck

Fleet Management would like to request the award for bid 18-174, Animal Transport Truck, to Allan Vigil Ford of Morrow, Georgia. The vendor's proposal met the requirements of the bid and was the best and lowest price for the truck requested.

Please advise this office upon completion of notifications so that we may proceed with the acquisition process.

If you need further information or have any questions please call 706-821-2892.

RGC/kb

18 APR 18 AM 9:01

2017 ANIMAL TRANSPORT TRUCK

ANIMAL TRANSPORT TRUCK - ANIMAL SERVICES DEPT - BID OPENING 04/10/18 @ 3:00

BID 18-174

	Allan Vigil Ford Lincoln	Wade Ford	Fairway Ford
Chassis:			
Year	2019	2019	2018
Make	Ford	Ford	Ford
Model	F250	F250	F350
Body:			
Year	2019	2018	2018
Make	Swab	Swab	Ford
Model	ARF-95	ARF-95	F-350
Bid Price	\$41,880.00	\$42,978.00	\$42,906.32 / Non-Compliant
Delivery Date	120-150 Days	20-22 Weeks	90-120 Days

9.00 OPTIONAL ITEM:

9.01 4x4 Drive

\$2,465.00	\$2,650.00	\$3,280.00
------------	------------	------------

Total

\$44,345.00

4/10/2018

Planholders List - Onvia DemandStar

User: Williams, Nancy

Organization:

City of Augusta, GA (Augusta Comm: on)

Logout



My DemandStar

Buyers

ACCOUNT info

Log Bid

[View Bids]

View Quotes

Supplier Search

Build Broadcast List

Planholders List

Member Name City of Augusta, GA (Augusta Commission)

Bid Number ¹⁸ ITB-17-174-0-2018/nw

Bid Name Animal Transport Truck

1 Document(s) found for this bid

2 Planholder(s) found.

Add Planholder

Supplier Name	Phone	Fax	Doc Count	Attributes	Programs	Actions
Greene Refrigeration Inc	7245536788		1			Documents
Rush Enterprises	8306265120	8306265307	1			Documents

Page 1 of 1

Format for Printing ▼

DemandStar is a product of Onvia, Inc. (c) 1997-2018. All rights reserved. | [Terms of Use](#) | [Privacy](#) | [Legal Notices](#)

Item # 2

Allan Vigil Ford
6790 Mt. Zion Blvd.
P.O. Box 100001
Morrow, GA 30260

Mavron, Inc.
152 South Zimmer Road
Warsaw, IN 46580-2369

Fairway Ford
4333 Washington Road
Evans, GA 30809

Gerald Jones Ford
3480 Wrightsboro Road
Augusta, GA 30919

Ranew's Truck & Equipt Co.
1308 Highway 41 North
Milner, GA 30257

Swab Wagon Company
One Chesnut Avenue
P.O. Drawer 0
Elizabethville PA. 17023

Shor-Line Schroer Manufacturing Co.
511 Osage Avenue
Kansas City, KS 66105

Ainley Kennels
1450 Radford Road
Dubuque, IA 52002

Greenville Sterling Trk Cntr
1501 White Horse R. & I85 Ex44
Greenville, SC 29065

Ron Crowden
Central Services

Kellie Irving
Compliance

Takiyah Douse
Central Services

Bid Item# 18-174
Animal Transport Truck
For Central Services Department
Fleet Maint. Division
Bid Due: 4/10/18@ 3:00 p.m.

Bid Item# 18-174
Animal Transport Truck
For Central Services Department
Fleet Maint. Division
Mailed 02/22/18



Team
Georgia
Marketplace

Georgia Procurement Registry



State Purchasing Bid Posting System

Close Window

The following is a list of vendors contacted about bid number: **18-174**

FEIN	Company Name Date Sent	Email Address Name	MINORITY	ETHNIC
453741039	A Logistics Miracle, Inc 2018-02-22	ahamler@alogisticsmiracle.com Hamler, Alexis	Y	AFA
	A Logistics Miracle, Inc 2018-02-22	ujackson@almk.com Jackson, Ursula		
631271112	ALABAMA TRUCK BODY & EQUIPMENT 2018-02-22	lreeves@worktruxllc.com LREEVES, LREEVES	N	NOM
630362926	ALTEC INDUSTRIES INC 2018-02-22	jim.bennett@altec.com JB, JB	N	NOM
	ALTEC INDUSTRIES INC 2018-02-22	jimmy.thompson@altec.com ALTEC, ALTEC		
	ALTEC INDUSTRIES INC 2018-02-22	john.difelice@altec.com JJDIFELI, JJDIFELI		
	ALTEC INDUSTRIES INC 2018-02-22	kasey.whitaker@altec.com ALTECINC, ALTECINC		
	ALTEC INDUSTRIES INC 2018-02-22	lindsey.streng@altec.com LMCROUCH, LMCROUCH		
	ALTEC INDUSTRIES INC 2018-02-22	morgan.riddle@altec.com RIDDLEMORGAN, RIDDLEMORGAN		
352018529	AMERICAN EMERGENCY VEHICLES 2018-02-22	rob.knobel@aev.com RLKNOBEL, RLKNOBEL	N	NOM
371732856	ASBURY ATLANTA TOY 2 LLC 2018-02-22	gpermitter@nalleycars.com Permitter, GN	N	NOM
581820195	AUTO PAINT CENTER INC 2018-02-22	apcdoyal@bellsouth.net 581820195, 581820195	Y	NAA
274214039	Air, Land & Sea Heavy Equipment Services 2018-02-22	wsj@alshes.com Jones, Wayne	Y	AFA
462512341	Alkane Truck Company 2018-02-22	Steve@alkanetruckcompany.com Rayborn, Steve	N	NOM
	Alkane Truck Company 2018-02-22	bob@alkanetruckcompany.com Smith, Bob		
	Alkane Truck Company 2018-02-22	stan@alkanetruckcompany.com McDaniel, Stan		
472125517	Alpha Truck Solutions, Inc. 2018-02-22	TCoveleskie@alphatrucksolutions.com Coveleskie, Trak	N	NOM
473996726	AnnaChris Freight Broker LLC 2018-02-22	annachrisfb@gmail.com Mazyck, Annie	Y	AFA
454956911	Athens Ford 2018-02-22	gberry@athensford.com Berry, Gretchen (Gigi)	N	NOM
205272434	Automotive Experts Power Generation 2018-02-22	aautomotiveexpertspowergen@gmail.com Carter, James	N	NOM
590687878	BARTOW FORD 2018-02-22	THEFORDTRUCKGUY@GMAIL.COM WEISSINGER, RICHARD	N	NOM
272036367	BYD Motors, Inc. 2018-02-22	greg.daviswelch@byd.com Davis, Greg	N	NOM
540797433	Battlefield Ford 2018-02-22	dpowers@battlefieldford.com Powers, David	N	NOM
134273208	Bob Richards Nissan	jhawes@bobrichardsnissan.com	N	NOM

Item # 2

	2018-02-22	Hawes, Jesse		
261600832	Brown Industries, LLC 2018-02-22	ron@bcvi.com Smith, Ron	N	NOM
582001655	CARL BLACK BUICK PONTIAC GMC 2018-02-22	pcole@carlblack.com DEASLEY, DEASLEY	N	NOM
	CARL BLACK BUICK PONTIAC GMC 2018-02-22	pcole@carlblack.com COLE, PHIL		
202779679	CHEROKEE TRUCK EQUIPMENT LLC 2018-02-22	paul.germaine@cherokeetruck.com Germaine, Paul	N	NOM
	CHEROKEE TRUCK EQUIPMENT LLC 2018-02-22	sue.sweeney-allen@cherokeetruck.com SWEENEY, SWEENEY		
582655044	CHESTATEE FORD 2018-02-22	basherbranner@yahoo.com BAFORD, BAFORD	N	NOM
	CHESTATEE FORD 2018-02-22	patrick.burns604@gmail.com PATRICKBURNS604, PATRICKBURNS604		
383276794	COMMERCIAL TRUCK & VAN EQUIP 2018-02-22	bquick@comtruckequip.com Quick, Barry	N	NOM
580943526	COURTESY AUTOMTIVE 2018-02-22	rhuggins@courtesyautogrp.com COURTESYAUTOGRP, COURTESYAUTOGRP	N	NOM
	COURTESY AUTOMTIVE 2018-02-22	rhuggins@courtesyautogrp.com RHUGGINS, RHUGGINS		
	COURTESY AUTOMTIVE 2018-02-22	shayes@courtesyautogrp.com COURTESYAUTOGRP, COURTESYAUTOGRP		
203597924	CTEC HOLDING CO LLC 2018-02-22	atlreception@u1source.com Desk, Atlanta Reception	N	NOM
	CTEC HOLDING CO LLC 2018-02-22	pjuel@u1source.com Juel, Paul		
271520035	Cahaba Truck and Equipment Inc 2018-02-22	sales@cahabatruck.com Estes, Paxton	N	NOM
582143282	Cherry Sales Associates, Inc. 2018-02-22	sales@cherrysales.biz Cherry, Timothy	N	NOM
205951773	Circle Truck 2018-02-22	circletruck@bellsouth.net Lopez, Alex	Y	HIA
621784792	City Enterprises, LLC 2018-02-22	howens@cityenterprises.biz Owens, H.O.	N	NOM
640696101	Country Ford 2018-02-22	mhagan@countryford.com Hagan, Michael	N	NOM
630971758	Custom Trucks 2018-02-22	customcampercovers@juno.com Smith, Burns	N	NOM
	Custom Trucks 2018-02-22	customtrucks@knology.net Eson, Bob		
264547730	DON JACKSON AUTOMOTIVE LLC 2018-02-22	donjacksonram@gmail.com 819JAKE, 819JAKE	N	NOM
	DON JACKSON AUTOMOTIVE LLC 2018-02-22	o2wizard@aol.com DJFLEETOPS, DJFLEETOPS		
581028920	DON JACKSON'S SPARTAN LINCOLN-MERCURY 2018-02-22	pknutt@spartanlincolnmercury.com NESTLEHUTT, PHIL	N	NOM
300412050	DTS TRANSPORT, INC. 2018-02-22	DTSTRANSPOINCC@YAHOO.COM THOMPSON, JANET	Y	AFA
	DTS TRANSPORT, INC. 2018-02-22	SOPHIA-SHERILEE@YAHOO.COM STEVENS, SOPHIA		
382739208	EMERGENCY TECHNOLOGY INC 2018-02-22	CWOLLEN@SOUNDOFFSIGNAL.COM WOLLEN, CHAD	N	NOM
	EMERGENCY TECHNOLOGY INC 2018-02-22	mdriy@soundoffsignal.com MDRIY, MDRIY		
731410548	EQUIPMENT TECHNOLOGY INC. 2018-02-22	bids@eti1.com ETI1OKC, ETI1OKC	N	NOM
	EQUIPMENT TECHNOLOGY INC. 2018-02-22	hkramer@eti1.com HKRAMER, HKRAMER		
232999680	Eastern Surplus and Equipment Company 2018-02-22	caswell@easternsurplus.net Mullins, Caswell	N	NOM
273305707	Extreme Automotive 2018-02-22	ExtremeAutomotive1@gmail.com Pagan, Norivy	Y	HIA
582171297	FIRELINE INC 2018-02-22	hnguyen@firelineinc.com Nguyen, Hien	N	NOM
	FIRELINE INC	ryanmcdonel@firelineinc.com		

Item # 2

	2018-02-22	McDonel, Ryan		
462246020	FIVE STAR FORD STONE MOUNTAIN LLC 2018-02-22	mbabagian@fivestaronlin.net CODY7LILLY, CODY7LILLY	N	NOM
463493046	Fitzgerald Chrysler Dodge Jeep Ram 2018-02-22	wyndi@fitzgeraldford.com Damato, Wyndi	N	NOM
912167192	GAWVT MOTORS LLC 2018-02-22	jolley4trucks@yahoo.com JOLLEY4TRUCKS, JOLLEY4TRUCKS	N	NOM
580537554	GINN MOTOR COMPANY INC 2018-02-22	msherrill@getginn.com SHERRILL, SHERRILL	N	NOM
454594904	Global Transportation Organization 2018-02-22	dean@thinking-globally.com Crane, Dean	N	NOM
557631250	HicksSeth 2018-02-22	tampabayjames@hotmail.comn Hicks, Seth	N	NOM
580527913	IRWIN CO MOTORS INC 2018-02-22	mdouglasfitzford@yahoo.com MDOUGLASFITZFORD, MDOUGLASFITZFORD	N	NOM
	IRWIN CO MOTORS INC 2018-02-22	wyndi@fitzgeraldford.com FITZGERALDFORD, FITZGERALDFORD		
255438879	J AND J SALES AND SERVICES 2018-02-22	jandjsalesco@bellsouth.net JANDJSALESCO, JANDJSALESCO	N	NOM
581852967	JCS ENTERPRISES INC 2018-02-22	jcsbodyshop@bellsouth.net JCSENER, JCSENER	N	NOM
571149275	K & K MANUFACTURING INC 2018-02-22	kkmfnginc@bellsouth.net Kimbell, Mike or Denise	N	NOM
272883487	K&E Enterprises 2018-02-22	kayadeoti@yahoo.com Adeoti, Adekunle	Y	AFA
453617038	K-Meta Manufacturing, LLC 2018-02-22	OJAboyade@equipmentinnovators.com Aboyade, OJ	Y	AFA
550516017	KANAWHA SCALES AND SYSTEMS 2018-02-22	jholt@kanawhascales.com Holt, John	N	NOM
201045086	KNAPHEIDE TRUCK EQUIPMENT CO MIDSOUTH 2018-02-22	DROBISON@KNAPHEIDE.COM ROBISON, DEBBY	N	NOM
	KNAPHEIDE TRUCK EQUIPMENT CO MIDSOUTH 2018-02-22	drobison@knapheide.com DROB012, DROB012		
	KNAPHEIDE TRUCK EQUIPMENT CO MIDSOUTH 2018-02-22	ftew@knapheide.com KNAPH, KNAPH		
161648961	LANDMARK CHRYSLER DODGE JEEP MONROE LLC 2018-02-22	bshelnutt@athensdcj.com BSHELNUTT, BSHELNUTT	N	NOM
582425229	LANGDALE CHEVROLET INC 2018-02-22	KJESSEE740@AOL.COM JESSEE, KRIS	N	NOM
	LANGDALE CHEVROLET INC 2018-02-22	kjessee740@aol.com KJESSEE, KJESSEE		
561784884	MACK TRUCK SALES OF CHARLOTTE 2018-02-22	jlossick@mackcharlotte.com Lossick, Joseph	N	NOM
381943050	MARION FORD TRACTOR 2018-02-22	jlashley@lashleyts.com JLASHLEY, JLASHLEY	N	NOM
	MARION FORD TRACTOR 2018-02-22	vpinks@lashleyts.com VPINKS, VPINKS		
391133073	MONROE TRUCK EQUIPMENT 2018-02-22	bdhaven@monroetruck.com DeHaven, Bill	N	NOM
	MONROE TRUCK EQUIPMENT 2018-02-22	snowandicecontrol@monroetruck.com MONROE, MONROE		
541244651	Management Consulting Inc. 2018-02-22	awickard@manconinc.com Wickard, Andrew	N	NOM
582613970	NORTHWEST ATLANTA AUTOMOTIVE GROUP LLC 2018-02-22	steve2@towncenternissan.com TCNISSAN, TCNISSAN	N	NOM
452768017	Nissan of Athens 2018-02-22	mgasaway@nissanofathens.com Gasaway, Mike	N	NOM
352182794	Nomad Global Communication Solutions 2018-02-22	bidsandproposals@nomadgcs.com Easley, Anna	N	NOM
620460013	O G HUGHES & SONS INC 2018-02-22	dave@oghughes.com Loper, Dave	N	NOM
	O G HUGHES & SONS INC 2018-02-22	richard@oghughes.com RICHARDH, RICHARDH		

Item # 2

PR_bid_email_list

	O G HUGHES & SONS INC 2018-02-22	tomh@oghughes.com TOMH, TOMH		
570872308	OC Welch Ford Lincoln-Mercury Inc 2018-02-22	bill.jenkins@ocwelchfordlincoln.com Jenkins, Bill	N	NOM
204689062	OMAHA STANDARD 2018-02-22	bquick@fontaine.com Quick, Barry	N	NOM
	OMAHA STANDARD 2018-02-22	dblythers@fontaine.com Blythers, Deborah		
	OMAHA STANDARD 2018-02-22	dreid@fontaine.com Reid, Douglas		
	OMAHA STANDARD 2018-02-22	jbleckley@fontaine.com Bleckley, Jimmy		
	OMAHA STANDARD 2018-02-22	mmills@fontaine.com Mills, Martha		
850885583	Operational Performance Systems 2018-02-22	calvin@ops-inc.ca lawrenson, Calvin	N	NOM
271437997	PALFLEET TRUCK EQUIPMENT CO 2018-02-22	D.REID@PALFLEET.COM REID, DOUGLAS	N	NOM
	PALFLEET TRUCK EQUIPMENT CO 2018-02-22	h.singer@palfleet.com PALFLEETFP, PALFLEETFP		
043769717	PATS PUMP & BLOWER LLC 2018-02-22	jforman@patspump.com PATSPUMP, PATSPUMP	N	NOM
470975137	PAUL THIGPEN AUTOMOTIVE GROUP LLC 2018-02-22	ggasper@paulthigpenchevy.com PAULTHIGPEN, PAULTHIGPEN	N	NOM
581304518	PEACH STATE WRECKER & TRUCK SALES 2018-02-22	peachequip@bellsouth.net Gary, Jim	N	NOM
592167018	PRISON REHAB IND & DIVERSIFIED ENTER INC 2018-02-22	bids@pride-enterprises.org Brown, Jason	N	NOM
271437997	Palfleet Truck Equipment 2018-02-22	h.singer@palfleet.com Singer, Heather	N	NOM
	Palfleet Truck Equipment 2018-02-22	j.ham@palfleet.com Ham, Jim		
	Palfleet Truck Equipment 2018-02-22	p.plourde@palfleet.com Plourde, Paul		
274878358	Peterbilt of Atlanta 2018-02-22	aworley@peteatlanta.com Worley, Andrew	N	NOM
308174646	Peterbilt of Atlanta LLC 2018-02-22	ryarber@peteatlanta.com Yarber, Richie	N	NOM
273507953	Plas-Tech IndustriesLLC 2018-02-22	judy@plastechsals.com Fischer, Judy	N	NOM
	Plas-Tech IndustriesLLC 2018-02-22	randyo@plastechsals.com Osborne, Randy		
272196521	Prestige & Associate 2018-02-22	prestigexport@gmail.com Mkpuechina, Juliet	Y	AFA
463620718	Prime Deliveries & Distribution, Inc. 2018-02-22	prime.deliveries@yahoo.com Abdullah, LaTisha	Y	AFA
113776395	Property Choice Realty 2018-02-22	propertychoicerealty@gmail.com Curtis, Regina	Y	AFA
341716527	QT Equipment Inc. 2018-02-22	nrett@qtequipment.com Rett, Nick	N	NOM
260540075	RBM OF ATLANTA INC (NORTH STORE) 2018-02-22	bwright@rbmnorth.com Wright, Bruce	N	NOM
	RBM OF ATLANTA INC (NORTH STORE) 2018-02-22	rcastleberry@rbmnorth.com Castleberry, Rick		
	RBM OF ATLANTA INC (NORTH STORE) 2018-02-22	sames@rbmnorth.com Ames, Scott		
900439513	REYMEX Truck Equipment & Auto Repair 2018-02-22	davereyes00@gmail.com Reyes, David	Y	HIA
	REYMEX Truck Equipment & Auto Repair 2018-02-22	jhrosas@live.com Rosas, Juan		
302032790	Rollin-S-Trailers, Inc. 2018-02-22	mike@rollin-s.com South, Michael	N	NOM
201977228	Rountree-Moore Ford LLLP 2018-02-22	RHoening@GMail.com Hoening, Rick	N	NOM
800567642	SHIVER,CHRISTOPHER B 2018-02-22	chrisshiverpe@bellsouth.net CHRISSHIVERPE, CHRISSHIVERPE	N	NOM

Item # 2

PR_bid_email_list

204412379	SOUTHERN STATES TRUCK & TRAILER SALES 2018-02-22	davidtoney@southernstatestruckandtrailer.com Toney, David	N	NOM
	SOUTHERN STATES TRUCK & TRAILER SALES 2018-02-22	roger@southernstatestruckandtrailer.com Bourne, Roger		
	SOUTHERN STATES TRUCK & TRAILER SALES 2018-02-22	roger@southernstatestruckandtrailer.com SOUTHERNSTATES, SOUTHERNSTATES		
581984582	SOUTHTOWNE MOTOR CO 2018-02-22	jpoore@southtowne.com JP2424, JP2424	N	NOM
	SOUTHTOWNE MOTOR CO 2018-02-22	kspurling@southtowne.com SOUTHTOWNE, SOUTHTOWNE		
421354535	Stellar Industries, Inc. 2018-02-22	kharmon@stellarindustries.com Harmon, Kevin	N	NOM
582162184	T A P P LUMBER COMPANY 2018-02-22	brandonloe@bellsouth.net BRANDMSS1, BRANDMSS1	N	NOM
631007294	TECHNICAL LABORATORY ASSOCIATES INC 2018-02-22	rweaver01@bellsouth.net TECHALBS, TECHALBS	N	NOM
203562918	TENNESSEE KENWORTH INC 2018-02-22	henry.strickland@mhc.com MHCKENWORTH, MHCKENWORTH	N	NOM
581976829	THERMO KING OF SOUTHEAST GA 2018-02-22	tksales@thermokingsav.com Pratte, John	N	NOM
	THERMO KING OF SOUTHEAST GA 2018-02-22	tksav@aol.com TKSAV, TKSAV		
	THERMO KING OF SOUTHEAST GA 2018-02-22	tkservice@thermokingsav.com Mims, Gregory		
741390895	TIFCO INDUSTRIES 2018-02-22	miksanders@bellsouth.net Sanders, Mike	N	NOM
582503148	TNT PARTS INC 2018-02-22	gcomparetta@tntpartsinc.com GCOMP1, GCOMP1	N	NOM
	TNT PARTS INC 2018-02-22	gwoods@tntpartsinc.com GWOODS@TNTPARTSINC.COM, GWOODS@TNTPARTSINC.COM		
	TNT PARTS INC 2018-02-22	mobenauf@tntpartsinc.com DUBLINSALES, DUBLINSALES		
	TNT PARTS INC 2018-02-22	swarren@tntpartsinc.com BOSCO, BOSCO		
631134711	TRAILERS BY DALE SALE INC 2018-02-22	trailersbydalesale@windstream.net DALESALE, DALESALE	N	NOM
463311652	TRANSPRO EQUIPMENT SALES, LLC 2018-02-22	johnj@transpro.cc JOINER, JOHN	N	NOM
591494241	Trailer Leasing Company 2018-02-22	tksales@thermokingsav.com Pratte, John	N	NOM
431967241	TriVan Truck Body, LLC 2018-02-22	cason@trivan.net VanDriel, Cason	N	NOM
860888798	Truck Works Inc. 2018-02-22	GovSales@TruckWorksInc.com Austin, Michael	N	NOM
225209933	TruckPro 2018-02-22	charity.bailey@truckpro.com Bailey, Charity	N	NOM
371848812	US Fabricated Products 2018-02-22	asim@cmfinc.net Asim, Muhammed	Y	ASA
	US Fabricated Products 2018-02-22	sales@usfabpro.com Blenkhorn, Kirke		
461191331	University Chrysler Dodge Jeep ram 2018-02-22	ramofrome@gmail.com Smith, Jason	Y	AFA
581849891	WALKER-JONES CHEV BUICK OLDS INC 2018-02-22	ahendricks73@walkerjones.com WALKERJONES73, WALKERJONES73	N	NOM
580976656	WAY BROS INC 2018-02-22	fhway@hotmail.com HATCHER, HATCHER	N	NOM
582518267	WENDY LYNN INC 2018-02-22	michael@mmooreautobody.com Sr., Michael E. Moore	N	NOM
	WENDY LYNN INC 2018-02-22	michael@mmooreautobody.com NBOYD, NBOYD		
582318295	WEST GEORGIA MOBILE HYDRAULIC INC 2018-02-22	chris@wgmhinc.com CHRIS@WGMHINC.COM, CHRIS@WGMHINC.COM	N	NOM
	WEST GEORGIA MOBILE HYDRAULIC INC 2018-02-22	tonywgmh@bellsouth.net TLA, TLA		

Item # 2

621862885	Warren Equipment, Inc. 2018-02-22	rwarren@warrentrailers.com Warren, Russell	N	NOM
631084060	Warren Truck & Trailer, Inc. 2018-02-22	sjohnson@dumptrucks.com Johnson, Steve	N	NOM
121176782	YANCEY TRUCK CENTER 2018-02-22	ray_adams@yanceytruck.com ADAMS, RAY	N	NOM
201740089	YASHAR ENTERPRISES, INC. 2018-02-22	SOPHIASHERILEE@YAHOO.COM STEVENS, SOPHIA	Y	AFA
860916843	argofabinc 2018-02-22	argo4trailers@aol.com argo, john	N	NOM
813538138	bankhead auto service inc 2018-02-22	bankheadautoservice@yahoo.com blasi, william	Y	AFA

ETHNIC GROUP	COUNT
African American	12
Asian American	1
Native American	1
Hispanic/Latino	3
Pacific Island/American	0
Non Minority	92
Not Classified	0
Total Number of Vendors	109
Total Number of Contacts	159

PR_bid_email_list

Item # 2



**Administrative Services Committee Meeting
1/29/2019 1:10 PM
Administrative Policies and Procedures Subcommittee**

Department:

Presenter: Commissioner Sammie Sias

Caption: Establish the "Administrative Policies and Procedures Subcommittee". The subcommittee will address the PPP Manual and other needed policy and revisions.
(Requested by Commissioner Sammie Sias)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:



Administrative Services Committee Meeting

1/29/2019 1:10 PM

Bid Item #18-289 Tractor Agricultural Utility - 2019 - Storm Water Ag Tractors

Department: Central Services Department - Fleet Management Division

Presenter: Ron Crowden

Caption: The Engineering Department's Storm Water Division requests the purchase of two replacement Agricultural Utility Tractors for mowing. Bid Item #18-289 Tractor Agricultural Utility.

Background: The Department is requesting to replace tractor asset # 061031, which is a 24 year old Case 585 model. Tractor asset # 061031 has had 97 documented work orders totaling \$20,360 to date. Additionally, they wish to replace tractor asset # F02281 which is a 16 year old Ford 6610S. It has had 311 documented work orders totaling \$70,395 to date. Both have either excessive age, deteriorating conditions or have been identified to be economically inefficient to maintain. The New Holland tractor, as requested by the using department, has dual rear tires which are essential for the safety of the employees and stability of the equipment while travelling frequently on sloped terrains. The tractors will be used for cutting tall grass and vegetation on the sides of roadways accomplished with a batwing mower attachment. The bid tab sheet for Bid 18-289: Agricultural Utility Tractor is attached for your review.

Analysis: The Procurement Department published a competitive bid using the Demand Star application for an Agricultural Utility Tractor. Invitations to bid were sent to nine vendors to include two qualifying local vendors. Five vendors responded with offers on the Invitation to Bid. Two vendors were disqualified due to incomplete bid packets. J & B Tractor from Augusta, GA was able to offer the requested product with necessary specifications. Bid 18-289: Agricultural Utility Tractors: 2018 John Deere 5100E – Blanchard Equipment: \$44,986.37 (Waynesboro, GA); 2018 John Deere 5100M – AG-Pro: \$60,780.00 (Conyers, GA); 2018 John Deere 5100M – AG-Pro: \$60,780.00 (Conyers, GA); 2018 New Holland T4.100 – J & B Tractor: \$64,616.00 (Augusta, GA)

Cover Memo
Item # 4

Financial Impact: Two (2) – 2018 New Holland T4.100 Tractors @ \$64,616.00 each. The total purchase is \$129,232.00 for the Engineering-Stormwater Department. The equipment will be purchased with department SPLOST 7 funds (ACCT# 329-04-1110/54.21110).

Alternatives: (1) Approve the request; (2) Do not approve the request

Recommendation: Approve the purchase of two – 2018 New Holland T4.100 Tractors for the Engineering-Storm Water Department

Funds are Available in the Following Accounts: 329-04-1110/54.21110

REVIEWED AND APPROVED BY:

**Finance.
Procurement.
Law.
Administrator.
Clerk of Commission**

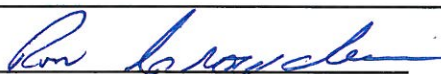
AUGUSTA, GEORGIA
FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION
REPLACEMENT CRITERIA FORM

Department Name: Engineering-Stormwater		Department Number 581-04-4320		Date: 12/7/2018	
Vehicle Description: 1990 Tractor Case 585			Asset #: 061031		
Assigned Use: Engineering-Stormwater uses for vegetation control on roadways					
Actual Age: 24		Current miles/hours: 2,888		Purchase Price: Unknown	
Life Expectancy Criteria Requirements -(Policy Evaluation)					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
24	2	4	1	3	3
Evaluation Points <u>37</u>			Policy Evaluation Results: Needs immediate consideration for replacement		
Fleet Managers Recommendation: Due to equipment age and deteriorating condition it is recommended for replacement					
 Ron Crowden Fleet Manager					
Replacement Date: 2018			Fiscal Year Replacement: 2018		
Estimated Replacement Cost: \$64,616.00			Funding Source: SPLOST 7 funds-329-041-110/54.21110		

RANGES

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

AUGUSTA, GEORGIA
FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION
REPLACEMENT CRITERIA FORM

Department Name: Storm Water Utility		Department Number 581-04-4320		Date: 12/18/2018	
Vehicle Description: Agricultural Tractor			Asset #:		F02281
Assigned Use: Used for right of way mowing					
Actual Age: 16		Current hours: 1,277		Purchase Price: \$22,500.00	
Life Expectancy Criteria Requirements -(Policy Evaluation)					
Age: 16	Miles or Hours 1	Type of Service 4	Reliability 2	Maint/Repair 5	Condition: 4
Evaluation Points 32			Policy Evaluation Results: Needs immediate consideration for replacement		
Fleet Managers Recommendation: Maintenance costs to date exceed the purchase price of the tractor. Has frequent breakdowns creating a liability for the department.					
					
Ron Crowden Fleet Manager					
Replacement Date: 2018			Fiscal Year Replacement: 2019		
Estimated Replacement Cost: \$64,616.00			Funding Source: SPLOST 7, 329-04-1110/54.21110		

RANGES

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

Invitation to Bid

Sealed bids will be received at this office until Friday, October 12, 2018 @ 11:00 a.m. for furnishing:

Bid Item #18-289 Tractor Agricultural Utility – Augusta, GA Central Services Department – Fleet Maintenance– Fleet Maintenance
Bid Item #18-291 Street Sweeper – Augusta, GA Central Services Department – Fleet Maintenance– Fleet Maintenance
Bid Item #18-292 Riding Slope Mower – Augusta, GA Central Services Department – Fleet Maintenance– Fleet Maintenance

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams, Director
 Augusta Procurement Department
 535 Telfair Street - Room 605
 Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCBid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, September 28, 2018 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

No bids may be withdrawn for a period of sixty (60) days after bids have been opened, pending the execution of contract with the successful bidder.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Gerri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax, all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	September 6, 13, 20, 27, 2018
Metro Courier	September 6, 2018



**Bid Opening Item #18-289 Tractor Agricultural Utility
for Augusta, Georgia- Central Services Department-Fleet Maintenance
Bid Due: Tuesday, October 23 , 2018 @ 11:00 a.m.**

Total Number Specifications Mailed Out: 16
Total Number Specifications Download (Demandstar): 0
Total Electronic Notifications (Demandstar): 29
Mandatory Pre-Bid/Telephone Conference: N/A
Total packages submitted: 5
Total Non-Compliant: 2

VENDORS	BLANCHARD & EQUIPMENT CO. 4107 COLUMBIA RD MARTINEZ, GA 30907	J & B TRACTOR CO. INC. 3585 MIKE PADGETT HIGHWAY AUGUSTA, GA 30906	SPECIALIZED TURF & EQUIPMENT CO. 405 MCGEE ROAD ANDERSON, SC 29625	ATLANTIC & SOUTHERN EQUIPMENT, LLC 1642 FOREST PKWY LAKE CITY, FL 30260	AG-PRO 1377 DOGWOOD DR SW CONYERS, GA 30012
Attachment B	Yes	Yes	Yes	Yes	Yes
Addendum 1	Yes	Yes	Yes	Yes	Yes
E-Verify Number	651016109	515905	No	762893	675168
SAVE Form	Yes	Yes	Yes	Non-Compliant	Yes

General Options

Year	2018	2018	2018	2018	2018
Brand	John Deere	New Holland	KIOTI	Massey Ferguson	John Deere
Model	5100ECAB	T4-100	PX1053	4710 DEIUXE	5100M
Bid Price	\$42, 978.77	\$54, 950.00	\$48,667.00	\$58, 700.40	\$57, 256.00
Approximate Delivery Schedule	1-Nov-18	90-120 Days	30 Days	2 Weeks	30-60 Days

Tractor Requirements:

5.00 2018/2019 Tractor, Utility Model Price	\$42,978.77	\$54,950.00	\$48,667.00	\$58,700.40	\$57, 256.00
--	-------------	-------------	-------------	-------------	--------------

6.00 Specialty Items Required:

6.01 Keys-(3 sets Total)	No Charge	\$30.00	Included	\$60.00	Included
6.02 Fire extinguisher	\$70.00	\$95.00	Included	\$100.00	\$150.00
6.03 Two each operator manuals	No Charge	\$1,850.00	Included	\$400.00	Included
6.04 Delivery Charge	No Charge	\$125.00	Included	\$750.00	\$600.00

7.00 Manufacturer Options:

7.01 Cab top flashing light	\$237.60	\$235.00	\$125.00	\$750.00	\$208.00
7.02 Fire Extinguisher	\$70.00	\$95.00	Included	\$100.00	\$150.00
7.03 Air Ride Seat	\$710.00	Standard	Included	Included	\$849.00
7.04 Dual Rear Tires	N/A	\$5, 970.00	N/A	\$4, 500.00	N/A
7.05 Weight Kit	\$955.00	\$950.00	N/A	\$1, 250.00	\$400.00

Item # 18-289



**Bid Opening Item #18-289 Tractor Agricultural Utility
for Augusta, Georgia- Central Services Department-Fleet Maintenance
Bid Due: Tuesday, October 23 , 2018 @ 11:00 a.m.**

Total Number Specifications Mailed Out: 16
Total Number Specifications Download (Demandstar): 0
Total Electronic Notifications (Demandstar): 29
Mandatory Pre-Bid/Telephone Conference: N/A
Total packages submitted: 5
Total Non-Compliant: 2

VENDORS	BLANCHARD & EQUIPMENT CO. 4107 COLUMBIA RD MARTINEZ, GA 30907	J & B TRACTOR CO. INC. 3585 MIKE PADGETT HIGHWAY AUGUSTA, GA 30906	SPECIALIZED TURF & EQUIPMENT CO. 405 MCGEE ROAD ANDERSON, SC 29625	ATLANTIC & SOUTHERN EQUIPMENT, LLC 1642 FOREST PKWY LAKE CITY, FL 30260	AG-PRO 1377 DOGWOOD DR SW CONYERS, GA 30012
7.06 4x4 Drivewith Cab and Manufactured model standard tires	No Charge	\$54,950.00	Standard	Included	Included
7.07 DOT Traffic Warning Flags	\$35.00	\$86.00	\$65.00	Included	\$100.00
7.08 SMV Placard	No Charge	Standard	Included	Included	Included
7.09 Hitch Lift System	N/A	Standard	Included	Included	\$342.00
7.10 Extended Remote for 3-Point Hitch	N/A	\$325.00	Included	Included	\$475.00



Central Services Department

Takiyah A. Douse, Director
Ron Crowden, Fleet Manager

Fleet Management
1568-C Broad Street
Augusta GA 30904
Phone: (706) 821-2892

MEMORANDUM

TO:  Ceri Sams, Director, Procurement Department

THROUGH:  Takiyah A. Douse, Director, Central Services Department

FROM: Ron Crowden, Fleet Manager, Central Services Department 

DATE: November 15, 2018

SUBJECT: Recommendation for Bid #18-289 – Tractor Agricultural Utility

Fleet Management would like to recommend the award of bid # 18-289, for a Tractor Agricultural Utility, to J & B Tractor of Augusta, GA for a New Holland T4.100 model. There were five overall bidders, however, two (Specialized Turf and the Atlantic Southern Equipment Companies) were disqualified due to the absence of an E-Verify # or an incomplete SAVE Form as required in their bid packet submissions. The lowest bid as offered by Blanchard and Equipment or the next highest qualifying vendor, AG-Pro Company, does not have the necessary dual rear tires in the John Deere model offerings as stated in item 7.04 of the bid specification request. The only bidder who offers a model with the requested dual rear tires is J & B Tractor with the New Holland T4.100 model and has the added benefit of being a local vendor.

The dual rear tires as requested by the using department are essential for the safety of the employees and stability of the equipment while travelling frequently on highly sloped terrains. The equipment operators will frequently be driving on wet, slippery vegetation and will need the added traction and balance to perform their duties in a safe and efficient manner. Additionally, with dual wheels it allows for the added benefit of less slippage due to the added traction and overall will result in better fuel economy. Finally, the additional tires enable for the equipment to have better ground contact and less likely sink into the ground as it more efficiently distributes the total equipment weight while in operation.

Please advise this office upon completion of notifications so that we may proceed with the acquisition process.

If you need further information or if you have any questions regarding this recommendation, please contact the Fleet Management Office at 706-821-2892.

RGC/ams

'18 NOV 16 PM 1:00

Item # 4

ADAMS EQUIPMENT CO. INC.
1431 LANIER ROAD
WHITE PLAINS, GA 30678
RETURNED MAIL

BLANCHARD EQUIPMENT CO.
138 HIGHWAY 80 WEST
WAYNESBORO, GA 30830

ALAMO INDUSTRIAL
P. O. BOX 549
SEQUIN, TX 78156

BURKE TRUCK & TRACTOR
COMPANY
P. O. BOX 478
706 WEST 6TH STREET
WAYNESBORO, GA 30830

J & B TRACTOR COMPANY
ATTN: SAM JENKINS
3585 MIKE PADGETT HIGHWAY
AUGUSTA, GA 30906

INTERSTATE EQUIPMENT CO.
ATTN: PAUL MCCORKLE
PO BOX 1198
143 NORTH SEYMOUR DRIVE
THOMSON, GA 30824

FLINT CONSTRUCTION & FORESTRY
DIV
PHILLIP MURPHEY
1900 WILLIAM FEW PARKWAY
GROVETOWN, GA 30813

OUTDOOR EQUIPMENT COMPANY
ATTN: STEVE DYE
3357 PEACH ORCHARD ROAD
AUGUSTA, GA 30906

GREENVILLE TURF & TRACTOR CO.
ATTN: MARK HENDRICKS
701 SANDY SPRINGS ROAD
PIEDMONT, SC 29673

BLANCHARD EQUIPMENT CO. INC
4266 BELAIR FRONTAGE ROAD
AUGUSTA, GA 30909

TRACTOR SUPPLY COMPANY
270 BOBBY JONES EXPY SUITE 190
AUGUSTA, GA 30907

RITCHIE TRACTOR
6725 ASHEVILLE HIGHWAY
KNOXVILLE, TN 37924

HARTLEY ENTERPRISES, LLC
17 OLD INDIAN TRAIL
MONETTA, SC 29105

MIDWEST TRACTOR SALES, INC
ATTN: DEWAYNE HART
27065 CRYSTAL LAKE ROAD
JERSEYVILLE, IL 62052

ADAMS TRACTOR OF SPOKANE
1602 EAST TRENT
SPOKANE, WA 99202

BURKHARD'S TRACTOR, TRAILERS, &
EQUIPMENT
4180 S. UNIVERSITY DRIVE
DAVIE, FL 33328

TAKIYAH DOUSE
CENTRAL SERVICES DEPT.-ADM

RON CROWDEN
CENTRAL SERVICES DEPT-FLEET MAINT

KELLY IRVING
LSBOP/COMPLIANCE OFFICE

BID ITEM #18-289
TRACTOR AGRICULTURAL UTILITY-CENTRAL
SERVICES DEPT FOR FLEET MAINTENANCE
DIVISION
BID DUE: 10/2/18 @ 11 a.m.

BID ITEM #18-289
TRACTOR AGRICULTURAL UTILITY-CENTRAL
SERVICES DEPT
FOR FLEET MAINTENANCE DIVISION
MAILED: 9/6/18

Item # 4

User: **Daniels, Tabitha**

Organization:

City of Augusta, GA (Augusta Commission)[Logout](#)[My DemandStar](#)[Buyers](#)[Account Info](#)[FAQs](#)[Log Bid](#) [\[View Bids\]](#)[View Quotes](#)[Supplier Search](#)[Build Broadcast List](#)

Planholders List

Member Name City of Augusta, GA (Augusta Commission)**Bid Number** ITB-18-289-0-2018/nw**Bid Name** Tractor Agricultural Utility**1 Document(s) found for this bid**

Your search returned no results.

[Add Planholder](#)[<< Return](#)[Export to Excel](#)DemandStar is a product of DemandStar Corporation (c). All rights reserved. | [Terms of Use](#) | [Privacy](#)



Administrative Services Committee Meeting
1/29/2019 1:10 PM
FY2019 HCD Agreement/Contract Procedural Process

Department: Housing and Community Development Department

Presenter: Hawthorne Welcher, Jr., Director

Caption: Motion to approve Housing and Community Development Department's (HCD's) contract procedural process (as presented for calendar year 2019) relative to authorization of Agreements/Contracts/HUD Forms.

Background: Each year the Augusta, Georgia receives Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), HOME Investment Partnerships (HOME) and Housing Opportunities for Persons with AIDS (HOPWA) funds from the U.S. Department of Housing & Urban Development (HUD). These funds are used to fund agencies and projects to assist low-income persons and revitalize low-income neighborhoods. The Housing and Community Development (HCD) Department annually solicits for proposals from agencies and develops CDBG, ESG, HOME and HOPWA budgets which are incorporated into the City's Annual Action Plan. For Fiscal Year 2019, the Action Plan contains thirty-two (32) projects. To carry out these projects, HUD requires the City to have agreements with the agencies carrying out the activities described in the Annual Action Plan. Furthermore, there are a couple HUD forms /Banking Documents that only require a single authorized official signature. These documents, specifically a) Forms HUD-7082, and b) HUD-40093 shall be authorized for execution by the Mayor (as Augusta, GA's HUD Certified Official). To facilitate the execution of agreements/contract process, we propose the utilization of our attached Agreement/Contract procedural process (see attached). Note: Grey Highlights notate updated revisions for greater Commission Engagement

Analysis: The submitted procedural process provides fluency and keeps the Augusta, GA Commission engaged of Housing and Community Development's (HCDs) progress and projects. Approval of the proposed procedural process will enable HCD,

Cover Memo
Item # 5

through partnerships, to continue impactful housing/supportive service activities for persons/areas considered low and moderate.

Financial Impact: The City receives funding from the US Housing and Urban Development Department on an annual basis. Last year's HUD agreements granted the City the use of CDBG funds in the amount of \$1,773,043, HOME Investment Partnership funds in the amount of \$992,568, Emergency Solutions Grant funds in the amount of \$148,479, and Housing Opportunities for Persons with AIDS funds in the amount of \$1,059,712.

Alternatives: Do not approve HCD's agreement/contract procedural process ask.

Recommendation: Motion to approve Housing and Community Development Department's (HCD's) contract procedural process (as presented for calendar year 2019) relative to authorization of Agreements/Contracts/HUD Forms.

Funds are Available in the Following Accounts: Housing and Urban Development (HUD) Funds: Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), HOME Investment Partnership Grant (HOME) and, Housing Opportunities for Persons with AIDS (HOPWA) funds.

REVIEWED AND APPROVED BY:

Finance.

Law.

Administrator.

Clerk of Commission



Housing and Community Development Department

Hawthorne E. Welcher, Jr.
Director

Shawn L. Edwards
Deputy Director

HOUSING AND COMMUNITY DEVELOPMENT (HCD) CONTRACT PROCEDURAL PROCESS

Pursuant to Administrative Services Committee Meeting (December 11, 2018), Agenda Item #4, please find (below) Housing and Community Development's (HCDs) REVISED Contract Procedural Process.

Recommended Motion:

Motion to approve Housing and Community Development Department's (HCDs) contract procedural process (as presented for calendar year 2019) relative to authorization of Agreements/Contracts/HUD Forms

1. Annually, Augusta, GA is notified of receipt of a direct allocation of federal funds, Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), HOME Investment Partnerships (HOME) and Housing Opportunities for Persons with AIDS (HOPWA), from the U.S. Department of Housing and Urban Development (HUD).
 - a. Augusta, GA (through HCD via Commission approval) also applies for HUD funding on behalf of local non-profit community partners under the Continuum of Care competitive grant process. These funds are used to provide services to local citizens experiencing homelessness.
2. Housing and Community Development (HCD) holds an annual HUD Application Workshop.
3. HCD solicits applications from agencies, reviews these applications and recommends eligible agencies for funding that are in accordance with the Consolidated Plan's Goals and Priorities. These recommendations are then incorporated into CDBG, ESG, HOME and HOPWA budgets; and constitutes Augusta GA's Annual Action Plan.
4. HCD engages local citizens through our HUD-approved Citizen Participation process to present the Annual Action Plan for a 30-Day Public Comment Period.
5. HCD presents to the Augusta, GA Commission (Committee-Commission cycle) the Annual Action Plan for review, approval/denial and requests that the Mayor be granted the authority to execute documents required for submission as Augusta, GA's Certifying Official (Federal statutory submission deadline: November 15th).
6. HUD notifies Augusta, GA that the submitted Annual Action Plan is approved.
 - a. For Fiscal Year 2019, the Action Plan contains thirty-two (32) projects. To carry out these projects, HUD requires Augusta, GA to have agreements with each agency carrying out the activities described in the Annual Action Plan (see Step 8-9).
7. City of Augusta receives Annual Grant Agreements from HUD for review and execution by Law Department, and Mayor as Augusta, GA's HUD Certifying Official.

Housing and Community Development
925 Laney Walker Blvd., 2nd Floor - Augusta, GA 30901
(706) 821-1797 – Fax (706) 821-1784
www.augustaga.gov



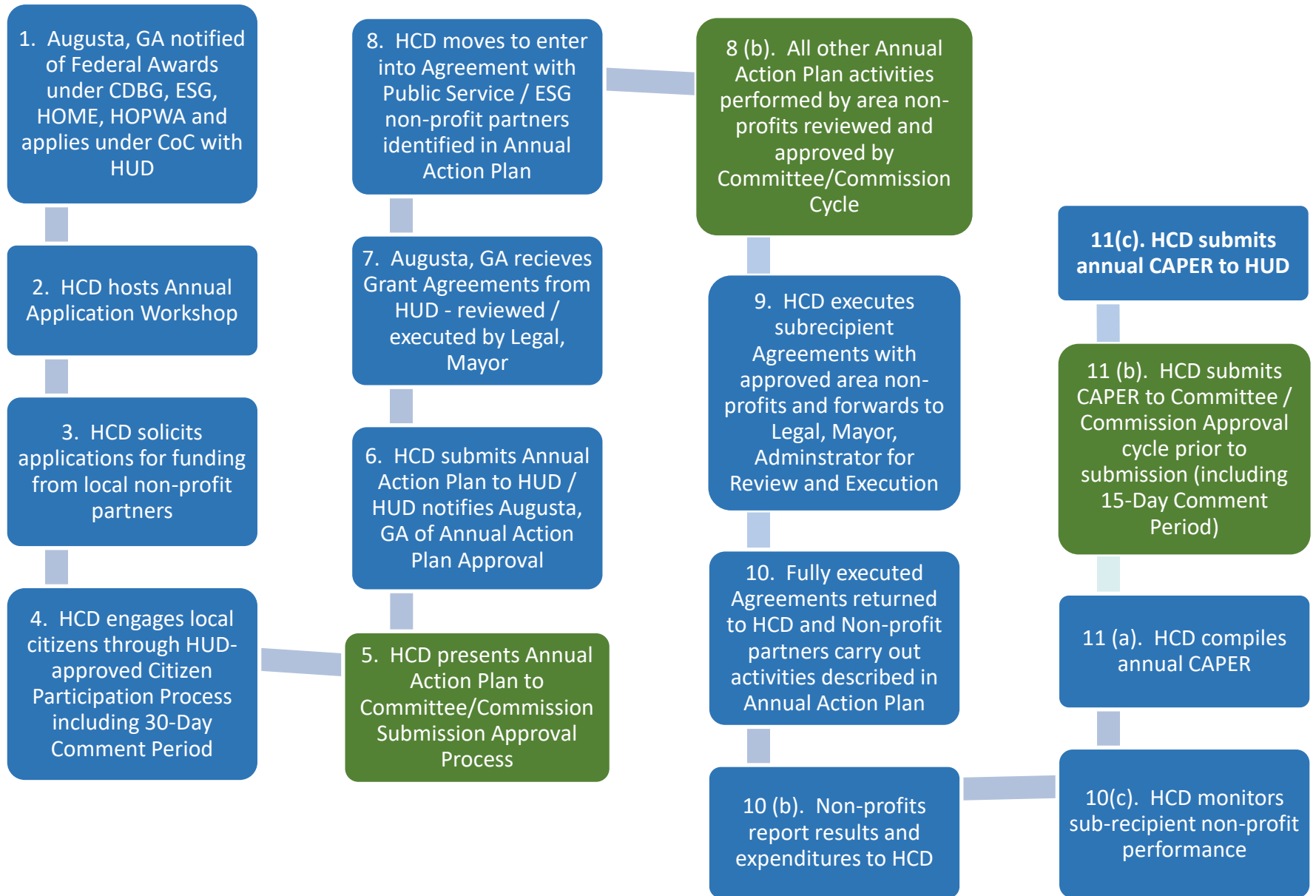
**HCD_Contract Procedural
Approval Process
Page 2**

8. Upon execution and receipt by HUD of all Annual Grant Agreements, HCD moves to contract with Public Service Agencies (comprise of no greater than 15% of the CDBG Budget) as identified in the Commission approved Annual Action Plan. **All other Annual Action Plan activities performed by area non-profit partners shall be subject to approval by the Augusta, GA Commission.**
9. Upon Augusta, GA Commission approval, the sub-recipient non-profit partners move to execute their Agreements; the Agreements are signed by the HCD Director, and then submitted to Law Department for review and approval as to form; the Agreements are then forwarded to the Administrator and Mayor for execution on behalf of Augusta, GA.
10. Sub-recipient non-profit partners move to carry out the activities described in their agreement and report performance to HCD on an on-going basis, and are monitored for compliance periodically throughout the Program Year.
11. HCD compiles the Consolidated Annual Performance and Evaluation Report (CAPER) of all outcomes / results and financial expenditures of activities carried out under that Program Year's Annual Action Plan. The CAPER is then presented to the Augusta, GA Commission for review and HCD requests permission to submit to HUD after a 15-Day Public Notification Period (March 15 Federal statutory submission deadline).

Recommended Motion:

Motion to approve Housing and Community Development Department's (HCDs) contract procedural process (as presented for calendar year 2019) relative to authorization of Agreements/Contracts/HUD Forms

HCD CONTRACT PROCEDURAL PROCESS FLOW CHART



Item # 5

*See Procedural Process Memorandum for detailed explanation of steps

*Green boxes denote ARC Commission Action

27 Dec. 2018



Administrative Services Committee Meeting
1/29/2019 1:10 PM
FY2019 HCDs_LW/B Agreement/Contract Procedural Process

Department: Housing and Community Development Department

Presenter: Hawthorne Welcher, Jr., Director

Caption: Motion to approve HCD's Laney Walker/Bethlehem Revitalization Project contract procedural process (as presented for calendar year 2019) relative to authorization of Agreements/Contracts/Task Orders.

Background: In 2008, the Augusta Commission passed legislation supporting community development in Laney Walker/Bethlehem. Since that time, the Augusta Housing & Community Development Department has developed a master plan and development guidelines for the area, set up financial incentive programs for developers and homebuyers, selected a team of development partners to focus on catalytic change, and created a marketing strategy to promote the overall effort. To date, HCD (via partnership) continues impactful community developmental activities in seven (7) developmental nodes with continued focus on a Community Economic Development strategy centered around housing, commercial, retail, job creation, and a wraparound supportive service network. To facilitate the execution of our agreements/contract process, we propose the utilization of our attached Agreement/Contract procedural process (see attached). Note: Grey Highlights notate updated revisions for greater Commission Engagement

Analysis: The submitted procedural process provides fluency and keeps the Augusta, GA Commission engaged of Housing and Community Development's (HCDs) progress and projects. Approval of the proposed procedural process will enable continued redevelopment within the Laney Walker/Bethlehem neighborhoods.

Financial Impact: Not Applicable

Alternatives:

Do not approve HCD's LW/B Agreement/Contract procedural process ask.

Recommendation: Motion to approve HCD's Laney Walker/Bethlehem Revitalization Project contract procedural process (as presented for calendar year 2019) relative to authorization of Agreements/Contracts/Task orders.

Funds are Available in the Following Accounts: Laney Walker/Bethlehem Bond Funds is the primary funding source

REVIEWED AND APPROVED BY:

Finance.
Law.
Administrator.
Clerk of Commission



Housing and Community Development Department

Hawthorne E. Welcher, Jr.
Director

Shawn L. Edwards
Deputy Director

LANEY WALKER/BETHLEHEM CONTRACT PROCEDURAL PROCESS

Pursuant to Administrative Services Committee Meeting (December 11, 2018), Agenda Item #5, please find (below) Housing and Community Development's REVISED (HCDs) Laney Walker/Bethlehem Revitalization Project Contract Procedural Process.

Recommended Motion:

Motion to approve the Laney Walker/Bethlehem Revitalization Project contract procedural process (as presented for calendar year 2019) relative to authorization of Agreements/Contracts/Task Orders

1. Laney Walker/Bethlehem Revitalization Bond Issuance Commenced
 - a. First Bond Issuance (\$8M)_2010 (approved by Augusta, GA Commission/URA)
 - b. Second Bond Issuance (\$2M)_2015 (approved by Augusta, GA Commission/URA)
 - c. Bond funds are expended to a)facilitate commercial and residential development, b)maintenance and marketing incentives, c)construction & construction related activities, d)other
2. HCD presented to the Augusta, GA Commission (Committee-Commission cycle), the Laney Walker/Bethlehem Redevelopment Plan for review, approval/denial
 - a. Approved by Augusta, GA Commission_2009
3. HCD engaged local citizens through a Citizen Participation process to present and provide annual updates to the Laney Walker/Bethlehem Redevelopment Plan (continued annually)
4. HCD submitted RFQ/RFP/ITB solicitation (via the Augusta, GA Procurement Office) to procure a certifiable service (development, construction, A&E, marketing, real estate services, property management, etc.) within the LW/B Area. Next, successful RFQ/RFP/ITB solicitations are presented to the Augusta, GA Commission for review, approval/denial (ahead of any developmental action).
5. If RESIDENTIAL, HCD (through partnerships) strategically implements Community Economic Development developmental activities in accordance with the Laney Walker/Bethlehem Redevelopment Plan
 - a. HCD/Procured Developer identify potential projects, funding and set budgets
 - b. Procured Developer submit bids for specified projects of interest (via defined project task order)
 - c. Lowest/Best Bid is reviewed/vetted appropriately (internally)
 - d. Lowest/Best Bid is presented to Augusta, GA Commission for review, approval/denial
 - e. If Augusta, GA Commission approved, HCD moves forward with entering into a contract agreement for residential development/construction
6. If COMMERCIAL/RETAIL, HCD (through partnerships) strategically implements Community Economic Development commercial/retail/small business activities in accordance with the Laney Walker/Bethlehem Redevelopment Plan,
 - a. HCD/Procured Developer/Real Estate Brokerage Services Company identify potential project(s)
 - b. Potential Project is reviewed/vetted appropriately (internally)

Housing and Community Development
925 Laney Walker Blvd., 2nd Floor - Augusta, GA 30901
(706) 821-1797 – Fax (706) 821-1784
www.augustaga.gov



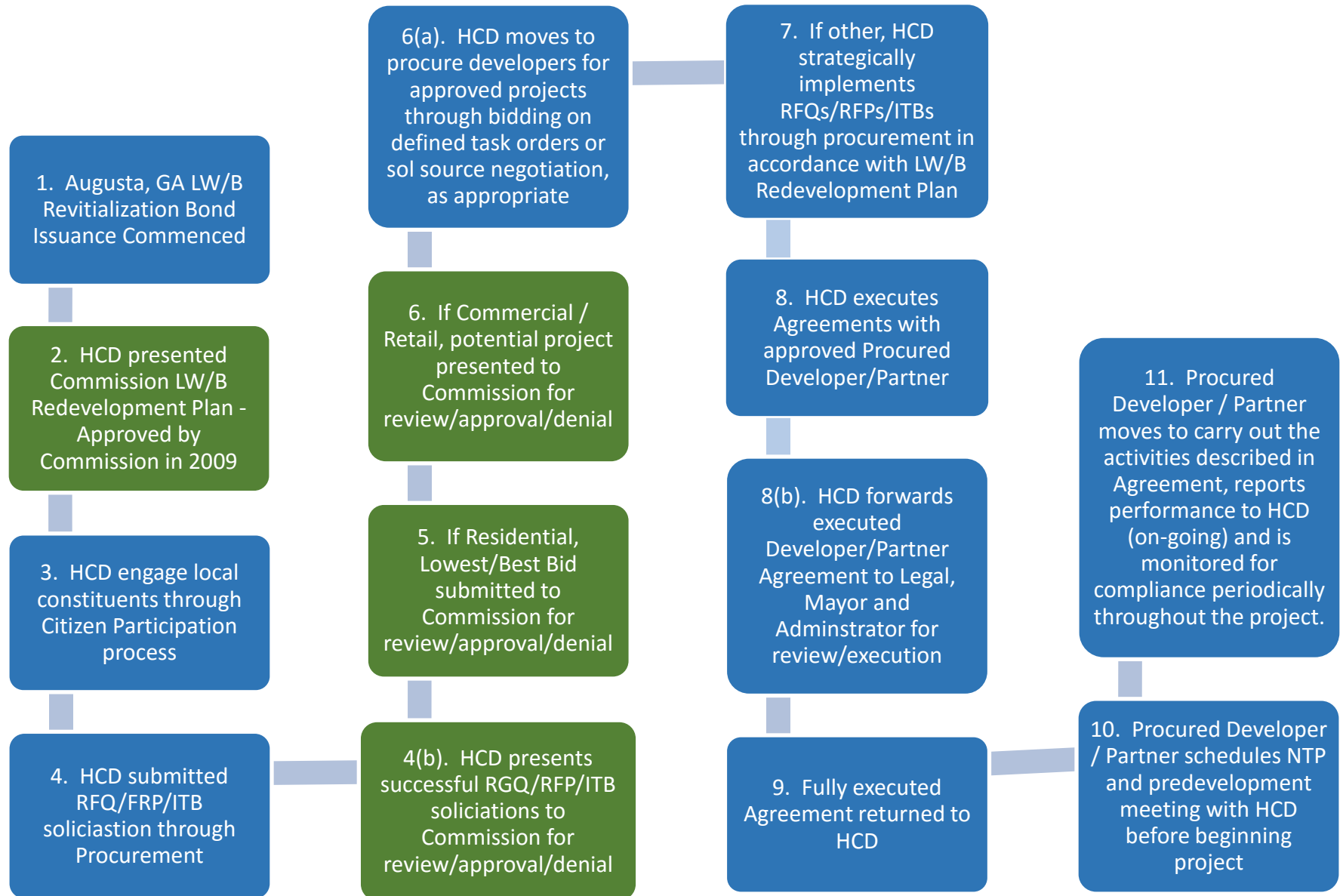
LW/B_Contract Procedural**Approval Process****Page 2**

- c. Potential Project is presented to Augusta, GA Commission for review, approval/denial (if applicable)
- d. If Augusta, GA Commission approved,
 - i. HCD invites procured developers to bid on specified project (via defined project task order), or
 - ii. HCD begins negotiations (sole source) with procured developer that has project concept expertise
- e. HCD moves forward with the lowest/best bid/sole sourced developer and enters into a contract agreement for commercial/retail/small business development
- 7. If OTHER, HCD strategically implements RFQs/RFPs/ITBs (via Augusta, GA Procurement Department) in accordance with the Laney Walker/Bethlehem Redevelopment Plan
 - a. If respective RFQ/RFP/ITB is Augusta, GA Commission approved, HCD moves forward with proper execution of the contract agreement, led by the RFQs/RFPs/ITBs Scope of Service
 - b. Other: A&E, Marketing Services, Real Estate Brokerage Services, Property Management, etc.
- 8. Once the LW/B Procured Developer/Partner has executed their Agreement, the Agreement is returned/signed by HCD Director, then submitted to Law Department for review and approval as to form; then forwarded to the Administrator and Mayor for execution on behalf of Augusta, GA
- 9. The fully executed agreement is then returned to HCD and a copy is provided to the procured developer/partner
- 10. The procured developer/partner will schedule a NTP and pre-development meeting with HCD before beginning
- 11. Procured Developer/Partner moves to carry out the activities described in their agreement, reports performance to HCD on an on-going basis, and is monitored for compliance periodically throughout the project.

Recommendation Motion:

Motion to approve the Laney Walker/Bethlehem Revitalization Project contract procedural process (as presented for calendar year 2019) relative to authorization of Agreements/Contracts/Task Orders

HCD LW/B CONTRACT PROCEDURAL PROCESS FLOW CHART



Item # 6

*See LW/B Procedural Process Memorandum for detailed explanation of steps

*Green boxes denote ARC Commission Action

27 Dec. 2018



**Administrative Services Committee Meeting
1/29/2019 1:10 PM
Minutes**

Department:

Presenter:

Caption: Motion to approve the minutes of the Administrative Services Committee held on January 8, 2019.

Background:

Analysis:

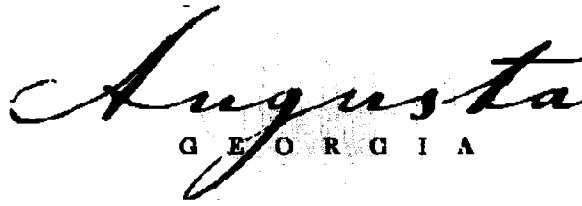
Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:



Administrative Services Committee Meeting Commission Chamber - 1/8/2019

ATTENDANCE:

Present: Hons. Hardie Davis, Jr., Mayor; Sias, Chairman; Clarke, Vice Chairman; Davis and Few, members.

ADMINISTRATIVE SERVICES

1. Motion to approve First Vehicle Services, Inc. provide fleet maintenance services to Augusta, Georgia - RFP 19-225. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve with the emergency towing response time being reduced from 120 minutes to 90 minutes. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner John Clarke	Passes

2. Approve the proposed drafts of the dedication plaques for the following projects: **Item Action:**
Approved

- Maxwell Library Renovations
- Reynolds Street Pedestrian Bridge
- Augusta Records Retention Center Annex
- Augusta Public Transit Operations and Maintenance Facility
- Augusta Wellness Center

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

3. Motion to approve Housing and Community Development Department's (HCD's) contract procedural process relative to authorization of agreements/contracts/HUD forms for the various federal programs administered by the Department for program/calendar year 2019. **Item Action: Approved**

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Delete	Motion to delete this item from the agenda. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

4. Motion to approve Housing and Community Development Department's (HCD's) procedural process relative to agreements/contracts/task orders for the Laney Walker/Bethlehem Revitalization Project (for calendar year 2019). **Item Action: Approved**
(Approved by Administrative Services Committee December 11, 2018 - referred from December 18 Commission meeting)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Delete	Motion to delete this item from the agenda. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

5. Motion to approve the minutes of the Administrative Services Committee held on December 11, 2018. **Item Action: Approved**

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve		Commissioner John Clarke	Commissioner Mary Davis	Passes

Motion to
approve.
Motion Passes 4-0.

6. Motion to Deny the Protest and Appeal of Corizon Health regarding RFP #18-200 Inmate Medical Services for the Sheriff's Office and RCCI. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to concur in the denial of the protest. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

7. Presentation by Mr. Stanley Brown regarding the Archer Study. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to delete this item from the agenda and allow it to go through the normal appeal process. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

8. Motion to approve the bid award for the Municipal Building Condenser Water Pipe Insulation to Contract Management of Augusta, GA in the amount of \$79,900.00. Bid Item 18-222A. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

9.

Motion to approve the bid award for the Municipal Building Drainpipe installation to Contract Management of Augusta, GA in the amount of \$77,369.00. Bid Item 18-223A. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Johnny Few	Passes

www.augustaga.gov



**Administrative Services Committee Meeting
1/29/2019 1:10 PM
competitive pay range Planning & Development Dept.**

Department:

Presenter: Mayor Pro Tem Sean Frantom

Caption: Discuss authorizing Planning & Development and Human Resources to research compensation paid in the various positions in Planning & Development and determine a competitive pay range that enables the department to attract and retain qualified employees. **(Requested by Mayor Pro- Tem Sean Frantom)**

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are
Available in the
Following
Accounts:**

REVIEWED AND APPROVED BY:

Lena Bonner

From: Commissioner Sean Frantom
Sent: Wednesday, January 23, 2019 8:38 AM
To: Lena Bonner
Subject: Agenda Item for Next Week

Ms. Bonner,

Please add this to the agenda next week -

Discuss authorizing Planning & Development and Human Resources to research compensation paid in the various positions in Planning & Development and determine a competitive pay range that enables the department to attract and retain qualified employees.

Thank you,

Sean Frantom
Commissioner District 7
(706)564-1663
sfrantom@augustaga.gov

This e-mail contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. The City of Augusta accepts no liability for the content of this e-mail or for the consequences of any actions taken on the basis of the information provided, unless that information is subsequently confirmed in writing. Any views or opinions presented in this e-mail are solely those of the author and do not necessarily represent those of the City of Augusta. E-mail transmissions cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the content of this message which arise as a result of the e-mail transmission. If verification is required, please request a hard copy version.
AED:104.1