



Administrative Services Committee Commission Chamber- 4/24/2018- 1:10 PM Meeting

ADMINISTRATIVE SERVICES

1. The Fleet Management Department is requesting approval to replace 7 - Road Patrol, 4 - Traffic, 2 - Administration, 1- Community Services, 1- Training Range and 1 - Civil & Fugitive vehicles within the Sheriff's Office using Capital Outlay funds. Akins Ford Corp. Bid Item 18-123  [Attachments](#)
2. Request Commission approval to purchase one non-CDL required dump truck for the Utilities Department, Construction and Maintenance Division. Fleetcare Commercial, Bid 17-188  [Attachments](#)
3. Approve award of contract for the replacement of the Webster Detention Center's Kitchen and Laundry HVAC to Gold Mech Inc. of Augusta in the amount of \$165,295.00 utilizing competitive Bid Item #18-138.  [Attachments](#)
4. Approve award to install a Sump Sweeper Filtration System on the existing cooling tower at the Augusta Judicial Center to Contract Management of Augusta for \$60,050.00. Bid Item 18-136  [Attachments](#)
5. Motion to approve the minutes of the Administrative Services Committee held on April 10, 2018.  [Attachments](#)
6. Approve award of contract for the Augusta Probate Court Lobby Renovations to Sommers Construction in the amount of \$170,000.00. (Bid 18-156)  [Attachments](#)
7. To provide information regarding upcoming changes to the 2008 GMEBS Pension Plan.  [Attachments](#)



Administrative Services Committee Meeting
4/24/2018 1:10 PM
2018 - Sheriff's Vehicles - Capital Outlay

Department: Central Services Department - Fleet Management Division

Presenter: Ron Crowden

Caption: The Fleet Management Department is requesting approval to replace 7 - Road Patrol, 4 - Traffic, 2 - Administration, 1- Community Services, 1- Training Range and 1 - Civil & Fugitive vehicles within the Sheriff's Office using Capital Outlay funds. Akins Ford Corp. Bid Item 18-123

Background: SPLOST VII's allocation for the Sheriff's Office vehicles is \$1,200,000 each year. The average number of vehicles replaced under SPLOST, each year, is 42 or 8% of the Sheriff's total light vehicle fleet. The average number of vehicles lost each year to accidents is 11. In SPLOST VI and VII the emphasis has been on replacing Road Patrol and Civil Investigative Division (CID) vehicles. The annual replacement for Road Patrol is 7 % and CID is 12%

Analysis: The Procurement Department published a competitive bid using the Demand Star national electronic bid application for Police Vehicles with the following results. Bid 18-123 – Patrol Package: Akins Ford Corp = \$27,917.00; Ginn Chrysler Jeep Dodge = \$29,735.00 for a total of \$195,419.00. Traffic Package: Akins Ford Corp = \$28,235.00, Ginn Chrysler Jeep Dodge = \$29,953.00 for a total of \$119,812.00. Administrative Package (CID): Akins Ford Corp = \$22,229.00, Ginn Chrysler Jeep Dodge = \$22,874.00 for Administration, Community Service and Training Range for a total of \$68,622.00. Civil Package: Akins Ford Corp = \$22,813.00, Ginn Chrysler Jeep Dodge = \$24,469.00.

Financial Impact: 7-Road Patrol Vehicles at \$27,917.00 each = \$195,419.00; 4-Traffic Vehicles at \$28,235 each = \$112,940.00; 2 – Administration Vehicles at \$22,229.00 each = \$44,458.00; 1- Community Services Vehicle at \$22,229.00; 1 – Training Range Vehicle at \$22,229.00; and 1-Civil & Fugitive Vehicle at \$22,813.00. The total amount for the Sheriff's vehicles is \$420,088.00.

Cover Memo

Item # 1

Alternatives: (1) Approve the request; (2) Do not approve the request

Recommendation: Approve the request to replace 16 Sheriff's vehicles at a cost of \$420,088.00 and declare the turned in vehicles surplus and available for auction.

**Funds are Available
in the Following
Accounts:** 272-01-6440/54.22110 Capital Outlay

REVIEWED AND APPROVED BY:

**Finance.
Procurement.
Law.
Administrator.
Clerk of Commission**

Asset	Yr/Make/Model	Miles		Age	Miles	Type Svc	Reliability	Maint	Cond	Total
2100479	10 Ford Crown Vic	Totaled								
206086	07 Ford Crown Vic	Totaled								
213056	13 Dodge Charger	Totaled								
215068	15 Dodge Charger	Totaled								
210276	11 Ford Crown Vic	Totaled								
208055	09 Ford Crown Vic	Totaled								
210299	11 Ford Crown Vic	Totaled								
204183	05 Ford Crown Vic	174,482		13	17	3	3	3	3	42
206083	07 Ford Crown Vic	163,549		11	16	3	3	3	3	39
207029	07 Ford Crown Vic	197,646		11	19	3	3	3	3	42
207037	07 Ford Crown Vic	166,630		11	16	3	2	2	3	37
208067	09 Ford Crown Vic	176,815		9	17	3	3	3	3	38
203059	03 Ford Crown Vic	168,006		15	16	2	4	4	3	44
203057	03 Ford Crown Vic	174,391		15	17	2	2	3	3	42
208107	08 Chevrolet Impala	170,550		10	17	2	2	2	2	35
203055	03 Ford Crown Vic	243,662		15	24	2	2	4	3	50



OFFICIAL



Bid Opening
Bid Item #18-123 Dodge Charger Police Automobile
for Augusta, Georgia - Central Services Department-Fleet Division
Bid Due: Friday, January 12, 2018 at 11:00 a.m.

Total Number Specifications Mailed Out: 23
 Total Number Specifications Download (Demandstar): 7
 Total Electronic Notifications (Demandstar): 145
 Mandatory Pre-Bid Conference/Telephone Conference Attendees: NOT APPLICABLE
 Total packages submitted: 2
 Total Noncompliant: 0

Vendors	AKINS FORD CORP 220 WEST MAY STREET WINDER, GA 30680	GINN CHRYSLER JEEP DODGE 5190 HIGHWAY 278 NE CONVINGTON, GA 30014	BUTLER CHRYSLER DODGE JEEP 1555 SALEM ROAD BEAUFORT, SC 29902	THOMSON CHRYSLER DODGE JEEP 2158 WASHINGTON ROAD THOMSON, GA 30824
Attachment B	YES	YES	No Response	No Response
E-Verify #	388164	718381		
SAVE Form	YES	YES		
Compliance Review	Yes	Yes		
5.00 VEHICLE/OPTIONS REQUIRED				
5.01 Administrative package	\$22,229.00	\$22,874.00		
5.02 Civil package	\$22,813.00	\$24,469.00		
5.03 Marshal package	\$24,963.00	\$26,887.00		
5.04 Patrol package	\$27,917.00	\$29,735.00		
5.05 Traffic package	\$28,235.00	\$29,953.00		
6.00 OPTIONAL ITEMS:				
6.01 HEMI 5.7 Liter engine	\$918.00	\$1,985.00		
6.02 All-wheel drive	\$1,723.00	\$36,946.00		
6.03 Special exterior paint colors each	\$445.00	\$445.00		
6.04 Police Charger "Convenience Group"	\$427.00	\$427.00		
6.05 Park Assist Group	INCLUDED	INCLUDED		
7.00 OUTFITTER'S SPECIALTY ITEMS:				
701 1 each Code 3 Model 21TR47MC thin line LED light bar	\$1,630.00	\$1,725.00		

OFFICIAL

Vendors	AKINS FORD CORP 220 WEST MAY STREET WINDER, GA 30680	GINN CHRYSLER JEEP DODGE 5190 HIGHWAY 278 NE CONVINGTON, GA 30014	BUTLER CHRYSLER DODGE JEEP 1555 SALEM ROAD BEAUFORT, SC 29902	THOMSON CHRYSLER DODGE JEEP 2158 WASHINGTON ROAD THOMSON, GA 30824
7.02 1 each Jotto Desk 425-6175	\$455.00	\$577.00		
7.03 1 each Jotto Desk 425-6260 armrest	\$45.00	\$98.00		
7.04 1 each Jotto Desk 425-5630	\$39.00	\$91.00		
7.05 1 each Havis Shields	\$370.00	\$785.00		
7.06 1 each Sho-Me model 05.6000 six control switch power	\$130.00	\$305.00		
7.07 1 each Outlet receptacle	\$50.00	\$147.00		
7.08 3 Wytek Rocker Switches	\$18.00	\$155.00		
7.09 Jumper cable connection	\$260.00	\$315.00		
7.10 2 sets of Feniex industries FN-H- 2209BW Cannon Blue/White	\$422.00	\$447.00		
7.11 1 each Whelen model SLPMMBB Blue/Blue dual LED flasher light	\$240.00	\$430.00		
7.12 1 each Whelen model SLPMMBA dual LED flasher light	\$240.00	\$430.00		

Item # 1

OFFICIAL

Vendors	AKINS FORD CORP 220 WEST MAY STREET WINDER, GA 30680	GINN CHRYSLER JEEP DODGE 5190 HIGHWAY 278 NE CONVINGTON, GA 30014	BUTLER CHRYSLER DODGE JEEP 1555 SALEM ROAD BEAUFORT, SC 29902	THOMSON CHRYSLER DODGE JEEP 2158 WASHINGTON ROAD THOMSON, GA 30824
7.13 1 each Carson Manufacturing SA-361-20	\$255.00	\$314.00		
7.14 1 each Fenix Industries S-2009	\$135.00	\$270.00		
7.15 1 each Jotto 475-0980 High Security/High Visibility	\$550.00	\$1,525.00		
7.16 1 each full lower extension plate with toe kick	\$115.00	\$235.00		
7.17 Jotto Desk 475-0421 secure grid side window barriers	\$205.00	\$330.00		
7.18 1 Jotto Desk 475-0421 Secure Grid side window barriers	\$205.00	\$330.00		
7.19 Jotto Desk 475-0749 pre molded rear Bio seat	\$420.00	\$455.00		
7.20 Floor Pan	\$180.00	\$750.00		
7.21 Shotgun mount and lock	\$355.00	\$415.00		
7.22 Shotgun mount	\$75.00	\$170.00		
7.23 Push bumper	\$410.00	\$495.00		
7.24 Headlight guard	\$410.00	\$525.00		
7.25 # 35 window tint film application	\$130.00	\$475.00		
7.26 Fire extinguisher	\$50.00	\$19.00		
2018 DODGE CHARGER POLICE AUTOMOBILE:				
APPROXIMATE DELIVERY SCHEDULE:	10-12 WEEKS ARO	8-10 WEEKS ARO		

RCSO DEMOGRAPHICS

DIVISION BREAKOUT	
Administration	12
Civil Investigation	65
Community Service	12
Narcotics	40
Road Patrol	284
Training Range	26
Civil & Fugitive	30
Jail	28
TOTAL	497

Average number of vehicles replaced each year = 42 (8%)

average number of vehicles lost in accidents per year = 11, lowers replacement to 6%

DIVISION	MILES			
	125,000-149,999	150,000-174,999	175,000-199,999	>200,000
Administration		1		
Civil Investigation	10	7	1	
Community Service	2	3	1	
Narcotics	3	3	2	1
Road Patrol	44	41	14	3
Training Range	13	7	4	
Civil & Fugitive	6	5	9	8
Jail	9	1	3	1
	85	65	23	12

Total of 185 over in mileage for all divisions (9 vehicles in Narcotics should not be considered as Narcotics uses Forfeiture Funds for vehicle replacement)

Year	Admin	Civil Inv	Community Service	Narc	Road Patrol	Tng Rng	Civil/Fug	Jail
1999			*	1		5	1	5
2000		6					3	3
2001								
2002								
2003		2	2		3	7	5	
2004		1		2				
2005		1	1	1	3	2	1	1
2006		1		1	6	2	2	1
2007		9	1	4	22	5	4	2
2008	1	4	1	3	3	1	4	1
2009		1	1		35	3	3	
2010	2	9		6	17		2	2
2011				4	34		3	
2012		10	1	5	1			2
2013	2	5	1	2	59		2	6
2014		4		5	32			
2015	2	1	1		23			3
2016	3	6		6	10	1		3
2017	2	7		1	36			
	12	66	12	41	284	26	30	29

*1993 E- 350 Cargo Van, 1992 Ford F-150

TOTAL 497

Item # 1

Invitation to Bid

Sealed bids will be received at this office until Friday, January 12, 2018 @ 11:00 a.m. for furnishing:

Bid Item #18-123 2018 Dodge Police Vehicles for Augusta, GA – Central Services Department – Fleet Division

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCBid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, December 29, 2017 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

No bids may be withdrawn for a period of sixty (60) days after bids have been opened, pending the execution of contract with the successful bidder.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax, all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	December 7, 14, 21, 28, 2017
Metro Courier	December 13, 2017

Planholders List - Onvia DemandStar

User: Mills, Phyllis

Organization:

City of Augusta, GA (Augusta Commission)

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Planholders List

Member Name City of Augusta, GA (Augusta Commission)

Bid Number ITB-18-123-0-2017/nw

Bid Name 2018 Dodge Police Vehicles

1 Document(s) found for this bid

7 Planholder(s) found.

[Add Planholder](#)

Supplier Name 	Phone	Fax	Doc Count	Attributes	Programs	Actions
ACME AUTO LEASING LLC	2032346850	2032346858	1	1. Small Business 2. Veteran Owned		Documents
Dana Safety Supply Operating as Southern Public Safety Equipment & Southern Firearms	3368545536	3368543884	1	1. Small Business		Documents
Digital Ally, Inc.	9138147774	5551217775	1			Documents
London Lee Agency	8039996833		1			Documents
NAPA Auto Parts Of Augusta	6189803689		1			Documents
Pricewaterhousecoopers LLP	6464714000		1			Documents
ProLogicITS						Documents

Page 1 of 1

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Item # 1

Family Ford, Inc.
1255 Charles Hardy Pkwy
Dallas, GA 30157

Thomson Motors Center
2158 Washington Road
Thomson, GA 30824

AKINS FORD CORP
220 WESY MAY STREET
WINDER, GA 30680

BUTLER CHRYSLER DODGE JEEP
1555 SALEM ROAD
BEAUFORT, SC 29902

CARL GREGORY DODGE
2201 VICTORY DRIVE
COLUMBUS, GA 31901

EMERGENCY EQUIPMENT
SPECIALISTS
737 HARRY MCMARTHY RD SUITE
104, BETHLEHEM, GA 30620

HARRY LEWIS CHRYSLER DOGE JEEP
196 ALABAMA BLVD
PO BOX 74
JACKSON, GA 30233

MILTON RUBEN CHRYSLER DODGE
JEEP
3518 WASHINGTON ROAD
AUGUSTA, GA 30907

ED VOYLES AUTOMOTIVE GROUP
789 COBB PARKWAY SE
MARIETTA, GA 30060

LANDMARK CHRYSLER DOGE JEEP
6850 MOUNT ZION BLVD
MORROW, GA 30260

JIM SATCHER, INC.
511 CALHOUN STREET
JOHNSTON, SC 29832

SALUDA MOTOR SALES, INC.
707 COLUMBIA HIGHWAY
SALUDA, SC 29138

DORMAN DODGE- CHRYSLER
PLYMOUTH JEEP EAGLE
724 SOUTH HARRIS STREET
SANDERSVILLE, GA 31082

GEORGIA CHRYSLER DODGE JEEP,
INC.
12114 US HIGHWAY 301 S
STATESBORO, GA 30458

MILLEDGEVILLE CHRYSLER DODGE
JEEP RAM FIAT
2818 NORH COLUMBIA STREET
MILLEDGEVILLE, GA 31061

DUBLIN AUTO SUPERSTORE, INC
2054 HWY 441 S
DUBLIN, GA 31021

LOUIE HERRON CHRYSLER DODGE
JEEP RAM
1860 EATONTON ROAD
MADISON, GA 30650

TAKIYAH DOUSE
CENTRAL SERVICES

RON CROWDEN
FLEET MANAGEMENT

KELLIE IRVING
COMPLIANCE

**Bid Item# 18-123 Dodge Police
Vehicles for Augusta, GA Central
Services- Fleet Division
Bid Due: Fri, 1.12.18 @ 11:00 a.m**

**Bid Item# 18-123 Dodge Police
Vehicles for Augusta, GA Central
Services- Fleet Division
Bid Mailed: 12.7.2017**

Item # 1



Central Services Department

Takiyah A. Douse, Director
Ron Crowden, Fleet Manager

Fleet Management
1568-C Broad Street
Augusta GA 30904
Phone: (706) 821-2892

MEMORANDUM

TO: Ms. Geri Sams, Director, Procurement Department

THRU: Mrs. Takiyah A. Douse, Director, Central Services Department

FROM: Mr. Ron Crowden, Fleet Manager, Central Services Department 

DATE: January 29, 2018

SUBJECT: Recommendation Bid 18-123

Fleet Management would like to request the award for bid 18-123, Dodge Charger Police Automobile, to Akins Ford Corporation of Winder, Georgia. The vendor's proposal met the requirements of the bid and was the best and lowest price for the vehicle requested.

Please advise this office upon completion of notifications so that we may proceed with the acquisition process/

If you need further information or have any questions please call 706-821-2892.

RGC/kb



**Administrative Services Committee Meeting
4/24/2018 1:10 PM
2018 - Utilities Construction - Dump Truck**

Department: Central Services - Fleet Management

Presenter: Ron Crowden

Caption: Request Commission approval to purchase one non-CDL required dump truck for the Utilities Department, Construction and Maintenance Division. Fleetcare Commercial, Bid 17-188

Background: The Construction and Maintenance Division of the Utilities Department is having difficulty with hiring CDL qualified drivers. This is affecting their ability to conduct timely repairs to the sewer infrastructure. The smaller dump truck, not requiring a CDL qualified driver will allow a variety of staff to operate the truck. The vendor has agreed to honor the pricing for Bid 17-188 , memo attached.

Analysis: The Procurement Department published a competitive bid using the Demand Star electronic bid application. The results of Bid 17-188 - Dump Truck, which closed June 2, 2017, are: Fleetcare Commercial at \$71,900.00; Freightliner of Augusta at \$77,383.00 and Rush Truck Center at \$81,848.00. The tabulation sheet is attached for review.

Financial Impact: The Procurement Department published a competitive bid using the Demand Star electronic bid application. The results of Bid 17-188 - Dump Truck, which closed June 2, 2017, are: Fleetcare Commercial at \$71,900.00; Freightliner of Augusta at \$77,383.00 and Rush Truck Center at \$81,848.00. The tabulation sheet is attached for review.

Alternatives: The purchase of this truck is from 2017 Capital Outlay – Fleet, for \$71,900.00 from the following account: 506-04-3410/54.22510.

Recommendation: Approve the purchase of the truck.

Funds are Available

Cover Memo

Item # 2

**in the Following
Accounts:**

506-04-3410/54.225410 - Utilities Construction Capital Outlay

REVIEWED AND APPROVED BY:

Finance.

Procurement.

Law.

Administrator.

Clerk of Commission



Shipping
1242 Nowell Drive Augusta, GA 30901

Mailing
P.O. Box 127 Augusta, GA 30903

706.722.3997
706.849.2209 fax

www.fleetcareofaugusta.com

03/06/2018

In regards to Bid 17-188,

Pricing for a 2019 Hino 268A with matching specs will be the same as the 2018 that has already been approved.

Bob Griffin
Sr Sales Associate
Fleetcare Commercial Trucks

A handwritten signature in black ink, appearing to read "Bob Griffin", is written over the printed name.





Shipping
1242 Nowell Drive Augusta, GA 30901

Mailing
P.O. Box 127 Augusta, GA 30903

706.722.3997
706.849.2209 fax

www.fleetcareofaugusta.com

03/06/2018

In regards to Bid 17-188,

Pricing for a 2019 Hino 268A with matching specs will be the same as the 2018 that has already been approved.

Bob Griffin
Sr Sales Associate
Fleetcare Commercial Trucks

A handwritten signature in black ink, appearing to read "Bob Griffin", is written over the printed name.



OFFICIAL



Bid Opening Item #17-188 Dump Truck
for Augusta, Georgia - Central Services Department
Fleet Maintenance Division
Bid Due: Friday, June 2, 2017 @11:00 a.m.

Total Number Specifications Mailed Out:20

Total Number Specifications Download (Demandstar):12

Total Electronic Notifications (Demandstar): 149

Mandatory Pre-Bid/Telephone Conference: NA

Total packages submitted: 3

Total Non-Compliant: 1

VENDORS	Freightliner of Augusta 515 Skyview Drive Augusta, GA 30901	Fleetcare Commercial 1242 Nowell Drive Augusta, GA 30901	Rush Truck Center 2925 Gun Club Road Augusta, GA 30907
Attachment B	YES	YES	YES/ NO BUSINESS LIC.
Addendum 1	YES	YES	NO
E-Verify Number	593835	873249	611623
SAVE Form	YES	YES	YES

Single Axle Dump Truck:

Year	2018	2018	2018
Make	FREIGHTLINER	HINO	INTERNATIONAL
Model	M2106	268A	4300
Bid Price	\$77,383.00	\$71,900.00	\$81,848.76
Proposed Delivery Time	150-180 DAYS ARO	10/1/2017	90 DAYS

The following vendor has been deemed non-compliant for failing to provide a Business License number and acknowledgment of Addendum #1: Rush Truck Center/2925 Gun Club Road, Augusta, GA 30907

Item # 2

Invitation to Bid

Sealed bids will be received at this office until Friday, June 2, 2017 @ 11:00 a.m. for furnishing:

Bid Item #17-185 Utility Cart for Augusta Central Services Department – Fleet Maintenance Division
Bid Item #17-188 Dump Truck for Augusta Central Services Department – Fleet Maintenance Division

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
 Augusta Procurement Department
 535 Telfair Street - Room 605
 Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCBid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Friday, May 19, 2017 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

No bids may be withdrawn for a period of sixty (60) days after bids have been opened, pending the execution of contract with the successful bidder.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

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Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
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Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax, all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle April 27, May 4, 11, 18, 2017
 Metro Courier May 3, 2017



Central Services Department

Takiyah A. Douse, Director
Ron Crowden, Fleet Manager

Fleet Management
1568-C Broad Street
Augusta GA 30904
Phone: (706) 821-2892

MEMORANDUM

TO: MS. Geri Sams, Director, Procurement Department

FROM: Ron Crowden, Fleet Manager, Central Services Department

SUBJECT: Bid Award Request – 17-188 Dump Truck

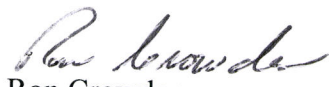
DATE: June 29, 2017

Fleet Management would like to request the award for the attached compilation sheet for bid 17-188, Dump Truck, which opened June 2, 2017 be offered to Fleetcare Commercial. The vendor was the lowest priced bidder and satisfactorily met the required bid specifications. The results are attached.

It should be noted that the bidders with the two lowest bids both had exceptions. In both cases the exceptions were acceptable. Please let us know when the vendor administration is completed on this award so that we may move forward in obtaining Commission approval.

If you have any questions or concerns, please contact me.

Best Personal Regards,


Ron Crowden
Fleet Manager

17 JUN 29 PM 3:38

OFFICIAL



**Bid Opening Item #17-188 Dump Truck
for Augusta, Georgia - Central Services Department
Fleet Maintenance Division**

Bid Due: Friday, June 2, 2017 @11:00 a.m.

Total Number Specifications Mailed Out: 20

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Mandatory Pre-Bid/Telephone Conference: NA

Total packages submitted: 3

Total Non-Compliant: 1

VENDORS	Freightliner of Augusta 515 Skyview Drive Augusta, GA 30901	Fleetcare Commercial 1242 Nowell Drive Augusta, GA 30901	Rush Truck Center 2925 Gun Club Road Augusta, GA 30907
Attachment B	YES	YES	YES/ NO BUSINESS LIC.
Addendum 1	YES	YES	NO
E-Verify Number	593835	873249	611623
SAVE Form	YES	YES	YES

Single Axle Dump Truck:

Year	2018	2018	2018
Make	FREIGHTLINER	HINO	INTERNATIONAL
Model	M2106	268A	4300
Bid Price	\$77,383.00	\$71,900.00	\$81,848.76
Proposed Delivery Time	150-180 DAYS ARO	10/1/2017	90 DAYS

The following vendor has been deemed non-compliant for failing to provide a Business License number and acknowledgment of Addendum #1: Rush Truck Center/2925 Gun Club Road, Augusta, GA 30907

17 JUN 29 PM 3:38

User: Mills, Phyllis

Organization:

City of Augusta, GA (Augusta Commission)

Logout



My DemandStar

Buyers

Account Info

Log Bid**[View Bids]****Log Quote****View Quotes****Supplier Search****Build Broadcast List****Reports**

Planholders List

Member Name City of Augusta, GA (Augusta Commission)

Bid Number ITB-17-188-0-2017/nw

Bid Name Dump Truck

2 Document(s) found for this bid

12 Planholder(s) found.

Add Planholder

Supplier Name ▲	Phone	Fax	Doc Count	Attributes	Programs	Actions
ACME AUTO LEASING LLC	2032346850	2032346858	1	1. Small Business 2. Veteran Owned		Documents
Hino Trucks	2486999300	2486999301				Documents
Mack Trucks - Main (VOLVO Group)						Documents
MG Contracting & Sons inc.	3234702122	0000000000	1			Documents
NAPA Auto Parts Of Augusta	6189803689		1			Documents
Nextran Corporation						Documents
Peach State Freightliner						Documents
Peach State Freightliner						Documents
Shay Enterprise	2539856691	2539856691	1			Documents
Wade Ford	6783853452	7704332412				Documents

Page 1 of 2 first | previous | next | last

Format for Printing No ▼

Search

<< Return

Export to Excel

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User: Mills, Phyllis

Organization:

City of Augusta, GA (Augusta Commission)

Logout



My DemandStar

Buyers

Account Info

Log Bid

[View Bids]

Log Quote

View Quotes

Supplier Search

Build Broadcast List

Reports

Planholders List

Member Name City of Augusta, GA (Augusta Commission)

Bid Number ITB-17-188-0-2017/nw

Bid Name Dump Truck

2 Document(s) found for this bid

12 Planholder(s) found.

Add Planholder

Supplier Name ▲	Phone	Fax	Doc Count	Attributes	Programs	Actions
Wade Ford						Documents
Warren, Inc.	8137525126	8137549545	1			Documents

Page 2 of 2 first | previous | next | last

Format for Printing No ▼

Search

<< Return

Export to Excel

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Bidders List

Bid Item # _____ Cost \$ _____

#	Company Name	Complete Mailing Address	Date	Spec. #	Initials	Mailed By
1	Attn: Bruce Donden Christopher Trucks Inc. PO Box 8677 Greenville, SC 29604		5.3.17	17-188	JD	Courier
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						Item # 2

PMACOLM CUNNINGHAM CHEVROLET
ATTN: FLEET MANAGER
2031 GORDON HIGHWAY
AUGUSTA, GA 30909

FIVE STAR C/DODGE/JEEP
ATTN: CLARK LAMBERT
3068 RIVERSIDE DRIVE
MACON, GA 31210

SANDERS INTERNATIONAL TRUCKS
5121 BURTONS FERRY HIGHWAY
ALLENDALE, SC 29810

CAROLINA INTL' TRUCKS, INC
1619 BLUFF ROAD
PO BOX 7548
COLUMBIA, SC 29201

ADVANTAGE TRUCK CENTER
ATTN: BRUCE STADLER
3880 JEFF ADAMS DRIVE
CHARLOTTE, NC 28206

LEGACY FORD MERCURY, INC.
ATTN: BENNIE WALDROP
413 INDUSTRIAL BLVD
P.O. BOX 248
MCDONOUGH, GA 30253

FAIRWAY FORD OF AUGUSTA
ATTN: LARRY WILLIAMS
4333 WASHINGTON ROAD
EVANS, GA 30809

ALLAN VIGIL FORD
ATTN: BOB BURTNER
6790 MT. ZION BLVD.
P.O. BOX 100001
MORROW, GA 30260

RANEW'S TRUCK & EQUIPT CO.
1308 HIGHWAY 41 NORTH
MILNER, GA 30257

FREIGHTLINER OF AUGUSTA
515 SKYVIEW DRIVE
AUGUSTA, GEORGIA 30901

COMMERCIAL FLEET TRUCKS
1242 NOWELL DRIVE
AUGUSTA, GA 30901

WADE FORD GOVERNMENT SALES
ATTN: ROGER MOORE
3860 SOUTH COBB DRIVE
SMYRNA, GA 30080

LOVE CHEVROLET
1255 KNOX ABBOTT DRIVE
CAYCE-WEST COLUMBIA, SC

GERALD JONES FORD
ATTN: FLEET SALES
3480 WRIGHTSBORO ROAD
AUGUSTA, GA 30919

PEACH STATE TRUCK SALES
P. O. BOX 808
ATLANTA, GA 30091

Malcom Cunningham Chevrolet
2031 Gordon Highway
Augusta, GA

GREENVILLE STERLING TRK CNTR
1501 WHITE HORSE R. & 185 EX44
GREENVILLE, SC 29065

Rush Truck Center
2925 Gun Club Road
Augusta, GA 30907

Love Chevrolet
1255 Knox Abbott Drive
Cayce-West Columbia, SC

Nalley Chevrolet
2555 Steward Avenue SW
Atlanta, GA 30315

Freightliner of Augusta
515 Skyview Drive
Augusta, Georgia 30901

TAKIYAH DOUSE
CENTAL SERVICES

BID ITEM 17-188
DUMP TRUCK
FOR AUGUSTA CENTRAL SERVICES
DEPT- FLEET MANAGEMENT DIVISION
BID DUE: FRI. 6/2/17 @ 11:00 A.M.

BID ITEM 17-188
DUMP TRUCK
FOR AUGUSTA CENTRAL SERVICES
DEPT- FLEET MANAGEMENT DIVISION
MAILED: FRI. 4/27/17

RON CROWDEN
FLEET MANAGEMENT

KELLIE IRVING
COMPLIANCE

RUSSELL SANDERS
FLEET MANAGMENT
Item # 2



**Administrative Services Committee Meeting
4/24/2018 1:10 PM**

Bid #18-138 Webster Detention Center Kitchen and Laundry HVAC Replacement

Department:	Central Services Department
Presenter:	Takiyah A. Douse
Caption:	Approve award of contract for the replacement of the Webster Detention Center's Kitchen and Laundry HVAC to Gold Mech Inc. of Augusta in the amount of \$165,295.00 utilizing competitive Bid Item #18-138.
Background:	The Detention Center kitchen's and Laundry's Make-Up Air units are the original units installed in the center, more than 19 years ago. The units has now failed. In addition to failing, the two roof top units has suffered extensive weather damage requiring great care to remove them.
Analysis:	Gold Mech Inc. of August submitted the lowest compliant bid submitted through competitive Bid Item #18-138 of \$165,295.00. The bid price is in line with the anticipated budget cost for this work.
Financial Impact:	The cost of the Laundry room and Kitchen HVAC replacement is \$165,295.00.
Alternatives:	1. Approve and award of contract for the replacement of the Webster Detention Center's Kitchen and Laundry HVAC to Gold Mech Inc. of Augusta in the amount of \$165,295.00. 2. Do not approve the purchase
Recommendation:	Approve award of contract for the Webster Detention Center's Kitchen and Laundry HVAC replacement to Gold Mech Inc. of Augusta in the amount of \$165,295.00.
Funds are Available in the Following Accounts:	This project is funded through current year capital and SPLOST 7 designated for Existing Facility Upgrades.

Cover Memo

Item # 3

REVIEWED AND APPROVED BY:

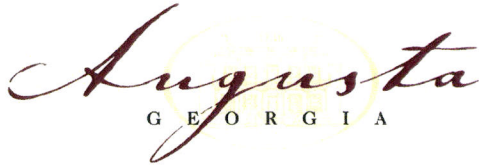
Finance.

Procurement.

Law.

Administrator.

Clerk of Commission



Central Services Department

Takiyah A. Douse, Director
Lonnie Wimberly, Deputy Director
Rick Acree, Project Manager

Facilities Division
2760 Peach Orchard Road, Augusta GA 30906
(706) 821-2426 Phone (706) 799-5077 Fax

MEMORANDUM

TO: *Ms. Geri Sams*, Director, Procurement Department
FROM: Mrs. Takiyah A. Douse, Director, Central Services Department
DATE: February 8, 2018
SUBJECT: Bid Item #18-138 Webster Detention Center Kitchen and Laundry HVAC Replacement

Two responsive bid proposals were received for the referenced project on January 25, 2018. The lowest compliant bid was submitted by Gold Mech in the amount of \$165,295.00. As this bid is within budget we recommend award of this project to the low bidder.

Thank you for your assistance in securing this pricing. Please do not hesitate to call if you have any questions or need additional clarification.

Cc: Lonnie Wimberly

'18 FEB 9 AM 8:50



**Bid Item #18-138 Webster Detention Center Kitchen and Laundry HVAC Replacement
for Augusta, GA Central Services Department-
Facilities Maintenance Division
Bid Date: Thursday, January 25, 2018 @ 11:00 a.m**

Total Number Specifications Mailed Out: 24
Total Number Specifications Download (Demandstar): 0
Total Electronic Notifications (Demandstar): 0
Local Vendors Notified: 15
Mandatory Pre-Bid Conference Attendees: 5
Total packages submitted: 2
Total Non-Compliant: 0

VENDORS	Attachment "B"	E-Verify	SAVE Form	Webster Kitchen HVAC System	Webster Laundry HVAC System	Bid Price for Both	Compliance Review 3% Goal
Waters Mechanical PO Box 23 Glennville, GA 30427	Yes	363018	Yes	\$89,500.00	\$89,500.00	\$179,000.00	YES
Gold Mech, Inc. 1559 Broad Street Augusta, GA 30904	Yes	181543	Yes	\$83,300.00	\$81,995.00	\$165,295.00	YES
Jonny's Heating & Air PO Box 6734 Augusta, GA 30916							
Trane 3342 Commerce Drive Augusta, GA 30909							

Mandatory Pre-Bid Conference Site-Visit Sign-in Sheet
 Bid Item #18-138 Webster Detention Center Kitchen and Laundry HVAC Replacement
 for Augusta, Georgia – Central Services Department-Facilities Maintenance Division
 Tuesday, January 9, 2018 @ 10:00 a.m.
 PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
1. MOLLY ODOM	WATERS MECHANICAL, INC.	802 Walter L Dasher Rd, Glennville Georgia 30427	(912) 604- 2829	(912) 604- 8079	bwaters@ waters mechanical.net	PRIME
2. Tommy Luffimore	Johnson's Heating and Air	P.O. Box 6734 Augusta, Ga 30916	706 699-1071	—	Therding 07 at AOL.com	Sub
3. DAVID WRIGHT	GOLD MECH	PO Box 3927 Augusta, GA 30914	(706) 722- 1559	—	dwright @goldmech.com	—
4. CAL SMITH	TRANE	804 TRANE RD. AUGUSTA, GA 30909	706-699-3614	—	calvin.smith @trane.com	PRIME
5. Lauren Saul	augustaga.gov/ LSBOP-Directory Compliance	535 Telfair St. Suite 710 Augusta, GA 30901	706-826-4789	—	lsaul@ augustaga.gov	—
6. Lonnie Wimberly	CS, F	2766 Pendleton Rd Augusta, GA 30906	706-821-1978	706-796 5077	lwimberly @augustaga.gov	—
7. David Whitely	Procurement	535 Telfair St Suite 605 Augusta, GA 30909	706 821-2422	706 821-2811	—	—

Mandatory Pre-Bid Conference Site-Visit Sign-in Sheet
Bid Item #18-138 Webster Detention Center Kitchen and Laundry HVAC Replacement
for Augusta, Georgia – Central Services Department-Facilities Maintenance Division
Tuesday, January 9, 2018 @ 10:00 a.m.

PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
8. Nancy Williams	Purchasing		906-821-2888	906-821-2811		
9.						
10.						
11.						
12.						
13.						
14.						
15. Item # 3						

282

Trane Commercial Systems
Ingersoll Rand
3342 Commerce Drive
Augusta, GA 30909

Augusta Chiller Services
3871 Oak Drive
Martinez, GA 30907

GoldMech
Attn: Donna Benitez
1559 Broad Street
Augusta, Georgia 30901

D'Antignac & Merritt Heating & Air
1003 Alexander Dr.
Augusta, GA 30909

Bill James & Sons Mechanical
Contractors
1225 New Savannah Rd.
Augusta, GA 30901

Busby's Heating
1236 Gordon Park Rd.
Augusta, GA 30901

Yearout Services
1213 Nowell Drive
Augusta, Georgia 30901
RETURNED MAIL

EMCOR Services Air Cond
158 Lott Court
West Columbia, SC 29169

Creighton Laircey Company Inc
1528 Crescent Ct.
Augusta, GA 30909

Sig Cox Heating & Air
Conditioning
1431 Greene St.
Augusta, GA 30901

Doc Savage Heating
2530 Ivey Road
Augusta, GA 30906

Contract Management
Attn: James Williams
1827 Killingsworth Rd.
Augusta, GA 30904

Plunkett Heating
3069 Skinner Mill Rd.
Augusta, GA 30909

Coleman Mechanical Services
135 Henry Miller Street
Harlem, GA 30814

Contract Management Inc.,
1827 Killingsworth Road
Augusta, GA 30904

Martin Mechanical
Contractors, Inc.
160 Maxley Blvd
Athens, GA 30601

Waters Mechanical Inc.
Attn: Brandon Waters
802 Walter L. Dasher Road
Glennville, GA 30427

Spartan Mechanical
Attn: Ken Smith
3874 Wrightsboro Rd
Augusta, GA 30909

Columbia Mech. Services Inc.
4094 Business Park Court
Evans, GA

Mobley Mechanical Services
P.O. Box 204367
Martinez, GA 30917

C.D. White, Inc.
P.O. Box 1033
Waynesboro, GA 30830

Johnny's Heating and Air
PO Box 6734
Augusta, GA 30916

Larry Pittman & Associates
1249 Gordon Park Road
Augusta, GA 30901

Copper Construction Company .
410 McIntosh Street
Vidalia, GA 30474

Takiyah Douse
Central Services

Lonnie Wimberly
Central Services - Fac

Kellie Irving
Compliance Office

Bid Item #18-138
Webster Detention Center Kitchen and
Laundry HVAC Replacement For
Augusta, GA Central Svcs-Facilities
Bid Mailed: 12/14/2017

Bid Item #18-138
Webster Detention Center Kitchen and
Laundry HVAC Replacement For
Augusta, GA Central Svcs-Facilities
Bid Due: Thurs 01/25/18 @ 11:00 A.M.

**Compliance Department**

Kellie Irving
Compliance Director

MEMORANDUM

To: Takiyah Douse, Director, Central Services
Geri Sams, Director, Procurement Department

From: Kellie Irving, Director, Compliance Department

Date: February 2, 2018

Subject: Webster Detention Center Kitchen and Laundry HVAC Replacement
Bid Item # 18-138

☒ This Bidder/Offeror **IS** eligible for award. ☐ This Bidder/Offeror **IS NOT** eligible for award.

This memo is to transmit the review and concurrence of responsiveness and compliance by the bidder/offeror, Gold Mech, Inc. Augusta, Georgia code requires contractor(s) to meet the assigned LSBOP Utilization Goal or provide evidence of completing good faith efforts on state and local funded projects.

The goal established for the Webster Detention Center Kitchen and Laundry HVAC Replacement for Augusta, Georgia, Bid Item #18-138, is **3%**. The bidder/offeror has committed to a minimum of **0%** and has satisfied the good faith efforts. **This bidder/offeror is eligible for award.**

Should this bidder/offeror be selected for this bid, upon award, the DBE Division will monitor the Contractor on a monthly basis to help ensure that they meet or exceed their committed goal for this project.

Should you have questions, please contact me at (706) 826-1325.

**Compliance Department**

Kellie Irving
Compliance Director

MEMORANDUM

To: Takiyah Douse, Director, Central Services
Geri Sams, Director, Procurement Department

From: Kellie Irving, Director, Compliance Department 

Date: February 2, 2018

Subject: Webster Detention Center Kitchen and Laundry HVAC Replacement
Bid Item # 18-138

☒ This Bidder/Offeror **IS** eligible for award. ☐ This Bidder/Offeror **IS NOT** eligible for award.

This memo is to transmit the review and concurrence of responsiveness and compliance by the bidder/offeror, Waters Mechanical, Inc. Augusta, Georgia code requires contractor(s) to meet the assigned LSBOP Utilization Goal or provide evidence of completing good faith efforts on state and local funded projects.

The goal established for the Webster Detention Center Kitchen and Laundry HVAC Replacement for Augusta, Georgia, Bid Item #18-138, is **3%**. The bidder/offeror has committed to a minimum of **0%** and has satisfied the good faith efforts. **This bidder/offeror is eligible for award.**

Should this bidder/offeror be selected for this bid, upon award, the DBE Division will monitor the Contractor on a monthly basis to help ensure that they meet or exceed their committed goal for this project.

Should you have questions, please contact me at (706) 826-1325.



Administrative Services Committee Meeting
4/24/2018 1:10 PM
Judicial Center Sump Sweeper Filtration System

Department:	Central Services Department
Presenter:	Takiyah A. Douse
Caption:	Approve award to install a Sump Sweeper Filtration System on the existing cooling tower at the Augusta Judicial Center to Contract Management of Augusta for \$60,050.00. Bid Item 18-136
Background:	The Judicial Center HVAC system employs a water-cooled chiller and electric reheat. Central Services Department wishes to install a Sump Sweeper Filtration System to augment ongoing preventative maintenance activities ultimately extending the useful life of the HVAC system
Analysis:	Contract Management submitted the lowest compliant bid of \$60,050.00. The bid price is in line with the anticipated budget cost for this work.
Financial Impact:	The cost of installing the Sump Sweeper Filtration System installation is \$60,050.00.
Alternatives:	1. Approve and award of contract for the installation of the Augusta Judicial Center's Sump Sweeper Filtration System to Contract Management of Augusta in the amount of \$60,050.00. 2. Do not approve the purchase
Recommendation:	Approve award of contract for the Augusta Judicial Center Sump Sweeper Filtration System to Contract Management of Augusta for \$60,050.00.
Funds are Available in the Following Accounts:	This project is funded through carryover capital designated for existing facility upgrades in account 272016210—54.25310.

REVIEWED AND APPROVED BY:

Finance.

Procurement.

Law.

Administrator.

Clerk of Commission

Invitation to Bid

Sealed bids will be received at this office until Tuesday, January 23, 2018 @ 3:00 p.m. for furnishing:

**Bid Item #18-136 Augusta Judicial Center Sump Sweeper Filtration System for Augusta, GA – Central Services
Department – Facilities Maintenance**

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Ger A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department.

Mandatory Pre bid on Friday, January 5, 2018, @ 10:00 a.m. in the Procurement Department, 535 Telfair Street, Room 605. A Site Visit to follow.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Tuesday, January 9, 2018 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.

No bids may be withdrawn for a period of sixty (60) days after bids have been opened, pending the execution of contract with the successful bidder.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail, fax or email as follows:

**Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov**

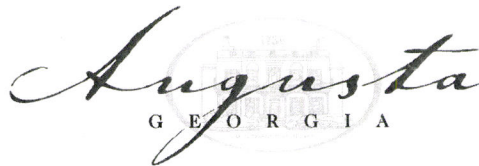
No bid will be accepted by fax, all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle	December 14, 21, 28, 2017, January 4, 2018
Metro Courier	December 20, 2017

 Bid Opening Bid Item #18-136 Augusta Judicial Center Sump Sweeper Filtration System for Augusta, Georgia - Central Services Department-Facilities Maintenance Division Bid Due: Tuesday, January 23, 2018 at 3:00 p.m.	
Total Number Specifications Mailed Out: 20 Total Number Specifications Download (Demandstar): 3 Total Electronic Notifications (Demandstar): 74 Total Number of Specifications Mailed to Local Vendors: 15 Mandatory Pre-Bid Conference/Telephone Conference Attendees: 2 Total packages submitted: 1 Total Noncompliant: 0	
Vendors	Contract Management 1827 Killingsworth Rd Augusta, GA 30904
Attachment B	Yes
E-Verify #	225306
SAVE Form	Yes
Bid Price	\$60,050.00



Central Services Department

Takiyah A. Douse, Director
Lonnie Wimberly, Deputy Director
Rick Acree, Project Manager

Facilities Division
2760 Peach Orchard Road, Augusta GA 30906
(706) 821-2426 Phone (706) 799-5077 Fax

MEMORANDUM

TO: Ms. Geri Sams, Director, Procurement Department

FROM: Mrs. Takiyah Douse, Director, Central Services Department

DATE: April 9, 2018

SUBJECT: Bid Item #18-136 Augusta Judicial Center Sump Sweeper Filtration System

One responsive bid proposal was received for the referenced project on January 23, 2018. Contract Management, Inc. submitted the lowest compliant bid in the amount of \$60,050.00. A budget increase was approved for this bid and it is therefore recommended we award this project to the responsive bidder.

Thank you for your assistance in securing this pricing. Please do not hesitate to call if you have any questions or need additional clarification.

Cc: Lonnie Wimberly
Rick Acree

'18 APR 10 AM 8:56

Mandatory Pre-Bid Conference Sign-in Sheet
Bid Item #18-136 Augusta Judicial Center Sump Sweeper Filtration System
for Augusta, Georgia – Central Services Department-Facilities Maintenance Division
Friday, January 5, 2018 @ 10:00 a.m.
PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
1. Darrell White <i>Darrell White</i>	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2423	706-821-2811	probidandcontract @augustaga.gov	
2. Nancy Williams <i>Nancy Williams</i>	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2888	706-821-2811	probidandcontract @augustaga.gov	
3. Lonnie Wimberly	CS, F	2760 Peach Orchard Rd Augusta, GA 30904	706-821-1948	706-754-5077		
4. Lauren Saul	Compliance	535 Telfair St. Suite 710 Augusta, GA 30901	706-826-4789		lsaul@ augustaga.gov	
5. James Williams	Contract management, INS.	1827 Killingsworth Rd. Augusta, GA 30904	706-667-9033	706-667-9034	JamesW@contract mgmt,inc.com	
6. Lorenzo A Masori	CM I	1827 Killingsworth Rd. Augusta, GA 30904	706-667-9033	706-667-9034	lorenzom@ contractmgmt inc.com	
7. Item # 4						

Trane Commercial Systems
Ingersoll Rand
3342 Commerce Drive
Augusta, GA 30909

Augusta Chiller Services
3871 Oak Drive
Martinez, GA 30907

GoldMech
Attn: William Dozier
1559 Broad Street
Augusta, Georgia 30901

D'Antignac & Merritt Heating &
Air
1003 Alexander Dr.
Augusta, GA 30909

Bill James & Sons Mechanical
Contractors
1225 New Savannah Rd.
Augusta, GA 30901

Busby's Heating
1236 Gordon Park Rd.
Augusta, GA 30901

Coleman Mechanical Services
135 Henry Miller Street
Harlem, GA 30814

EMCOR Services Air Cond
158 Lott Court
West Columbia, SC 29169

Creighton Laircey Company Inc
1528 Crescent Ct.
Augusta, GA 30909

Sig Cox Heating & Air
Conditioning
1431 Greene St.
Augusta, GA 30901

Doc Savage Heating
2530 Ivey Road
Augusta, GA 30906

Babbitt's Inc
3111 Damascus Rd.
Augusta, GA 30909

Plunkett Heating
3069 Skinner Mill Rd.
Augusta, GA 30909

A W Duggan Inc
1727 Fairview Ave.
Augusta, GA 30904

Columbia Mech Services Inc.
4094 Business Park Court
Evans, GA. 30809

Martin Mechanical
Contractors, Inc.
160 Maxley Blvd
Athens, GA 30601

Waters Mechanical Inc.,
802 Walter L. Dasher Road
Glennville, GA 30427

ChemAqua
Attn: Norman Picker
1905 Preston Dr.
Augusta, GA 30906

Johnny's Heating and Air
PO Box 6734
Augusta, GA 30916

C.D. White, Inc.
P.O. Box 1033
Waynesboro, GA 30830

Copper Construction Company
410 McIntosh Street
Vidalia, GA 30474

Golden & Golden
Attn: Paul Golden
2919 Peach Orchard Rd
Augusta, GA 30906

Contract Management Inc.,
Attn: Lorenzo Mason
1827 Killingsworth Road
Augusta, GA 30904

Takiyah Douse
Augusta Central Services

Lonnie Wimberly
Augusta Central Services

Kelli Irving
Compliance Office

Bid Item #18-136
Augusta Judicial Center Sump Sweeper
Filtration System
For Augusta Central Services-Facilities
Mailed: Thursday, 12/14/2017

Bid Item #18-136
Augusta Judicial Center Sump Sweeper
Filtration System
For Augusta Central Services-Facilities
Bid Due: Tues 01/23/18 @ 5:00 p.m.



**Administrative Services Committee Meeting
4/24/2018 1:10 PM
Minutes**

Department: Clerk of Commission

Presenter:

Caption: Motion to approve the minutes of the Administrative Services Committee held on April 10, 2018.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



Administrative Services Committee Meeting Commission Chamber - 4/10/2018

ATTENDANCE:

Present: Hons. M. Williams, Chairman; Jefferson, Vice Chairman;
Davis and D. Williams, members.
Absent: Hon. Hardie Davis, Jr., Mayor.

ADMINISTRATIVE SERVICES

1. Approve new full-time 100% grant paid Court Aide position for the State Court Accountability Court program. Grant is funded annually from July to June. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Dennis Williams	Passes

2. Discuss 'Common Set of Facts" (Requested by Commissioner Marion Williams) **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve receiving this item as information. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Dennis Williams	Passes

3. Motion to approve the minutes of the Administrative Services Committee held on March 13, 2018. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Andrew Jefferson	Commissioner Dennis Williams	Passes

4. Presentation of the Augusta, Georgia Retirement Process.

Item Action:
Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the full Commission with no recommendation. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Dennis Williams	Passes

- 5. Request Human Resources Department provide the following: 1)Detail presentation on the retirement briefing and option that all employees are presented when they retire and 2) Evidence that the Health Care Plan is offered to the employee that they must either accept or reject and 3)Evidence from our Health Care Plan specifically authorizes the carry over after retirement up to the age of 65 when Medicare/Medicaid becomes effective and 4) Provide commissioners all presentation information electronically. (Requested by Commissioner Sammie Sias - deferred from March 13 Finance Committee)**
- Item Action:**
Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
	This item was included in the discussion of Item #4.			

www.augustaga.gov



Administrative Services Committee Meeting
4/24/2018 1:10 PM
Probate Court Lobby Renovations

Department: Central Services Department

Presenter: Takiyah A. Douse

Caption: Approve award of contract for the Augusta Probate Court Lobby Renovations to Sommers Construction in the amount of \$170,000.00. (Bid 18-156)

Background: The Probate Court Lobby is experiencing some security concerns, which has been a problem since the John H. Ruffin, Jr. Courthouse completion in 2011. It has been determined that the entrance and waiting area for Suite 100, housing the Probate Court, needs to be renovated to provide enhance security for the Judge, staff and public. Due to the current layout of the suite, individuals are able to walk through the reception area, most times unnoticed, directly into the courtroom without challenge. The Probate Court has endured this lack of security since moving into the Augusta Judicial Center, and it is the only court in the facility experiencing this situation. This proposed renovation plan would establish control procedures for gaining access to the court, making the court's administration operation and courtroom safer.

Analysis: Security of the Probate Courtroom has been an issue since its relocation to the Judicial Center. Funds to perform the needed renovation upgrade of the court's security had not been available in the sufficient amount until recently. The cost of the security renovation of the court lobby is within the market range for the scope of work and determined to be fair and reasonable.

Financial Impact: The cost of renovating the Probate Court Lobby is \$170,000.00

Alternatives: 1. Approve the Probate Court Lobby Renovations for \$170,000.00 to meet the security needs of the court for its Judge, staff and the public. 2. Do not approve the proposal.

Recommendation: Approve the Probate Court Renovation for \$170,000.00 to meet

Cover Memo
Item # 6

the security needs of the court for its Judge, staff and the public.

**Funds are Available
in the Following
Accounts:**

Funds are available in account 329-05-1120 (\$24,520) and 272-02-1710 (\$145,480).

REVIEWED AND APPROVED BY:

Finance.

Procurement.

Law.

Administrator.

Clerk of Commission

Invitation to Bid

Sealed bids will be received at this office until Thursday, March 8, 2018 @ 11:00 a.m. for furnishing:

Bid Item #18-156 Augusta Probate Court Lobby Renovations for Augusta Central Services Department – Facility Maintenance Division

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

Bid documents may be examined at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901. **Plans and specifications for the project shall be obtained by all prime, subcontractors and suppliers exclusively from Augusta Blue Print. The fees for the plans and specifications which are non-refundable is \$20.00.**

It is the wish of the Owner that all businesses are given the opportunity to submit on this project. To facilitate this policy the Owner is providing the opportunity to view plans online (www.augustablue.com) at no charge through Augusta Blue Print (706 722-6488) beginning **Thursday, January 25, 2018**. Bidders are cautioned that submitting a package without Procurement of a complete set are likely to overlook issues of construction phasing, delivery of goods or services, or coordination with other work that is material to the successful completion of the project. Bidders are cautioned that acquisition of documents through any other source is not advisable. Acquisition of documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

A Mandatory Pre Bid Conference will be held on Wednesday, February 21, 2018 @ 3:00 p.m. in the Procurement Department, 535 Telfair Street, Room 605. A Mandatory Site Visit will follow.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Thursday, February 22, 2018 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.

No proposal may be withdrawn for a period of sixty (60) days after bids have been opened, pending the execution of contract with the successful bidder. **A 10% Bid Bond is required to be submitted along with the bidders' qualifications; a 100% performance bond and a 100% payment bond will be required for award.**

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail, fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax, all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle January 25, February 1, 8, 15, 2018
Metro Courier January 25, 2018

OFFICIAL

**Bid Item #18-156**

**Augusta Probate Court Lobby Renovations for Augusta, GA
Central Services Department-Facilities Division**

Bid Date: Thursday, March 8, 2018 @ 11:00 a.m.

Total Number Specifications Mailed Out: 24
Total Number Specifications Download (Demandstar): 254
Total Electronic Notifications (Demandstar): 6
Mandatory Pre-Bid Attendees: 7
Total Number Specifications Mailed Out to Local Vendors: 15
Total packages submitted: 2
Total Noncompliant: 0

VENDORS	Attachment "B"	E-Verify	Bid Bond	SAVE Form	Bid Price	Compliance Review 10% Goal
Contract Management 1827 Killingsworth Road Augusta, GA 30904	YES	225306	YES	YES	\$186,817.00	YES
Clifton Construction P.O. Box 949 Evans, GA 30809						
Sommers Construction 632-C South Old Belair Road Grovetown, GA 30813	YES	218563	YES	YES	\$170,000.00	YES
RR&B Associates 6120 Hwy 85 Riverdale, GA 30274						
J& B Construction 3550 Gordon Highway Grovetown, GA 30813						

Item # 6

Mandatory Pre-Bid Conference Sign-in Sheet
Bid Item #18-163 Augusta Probate Court Lobby Renovations
For Augusta, Georgia – Central Service Department-Facility Maintenance Division
Wednesday, February 21, 2018 @ 3:00 p.m.
PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
1. Darrell White <i>Darrell White</i>	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2423	706-821-2811	procbidandcontract @augustaga.gov	
2. Nancy Williams	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2888	706-821-2811	procbidandcontract @augustaga.gov	
3. Barry McInain <i>Barry McInain</i>	HVSI	1886 Gordon Hwy Augusta GA. 30906	706-854-8660		barrymcinain @hvsinc.net	
4. Katie Taylor	Sommers Construction	632-C Southold Belair Rd Grovetown, GA 30813	706-955-8244		psommers@ sommerscc. com	
5. James Williams <i>James Williams</i>	Contract Management, INC	1827 Killingsworth Rd.	706 667 9033		JamesWilliams@contract management.com	Prime
6. Andrew Relab <i>Andrew Relab</i>	RRFB Assoc.	6120 Hwy 85 Riverdale GA. 30274	770-997-1820		dlrcoec@ brillsouth.NET	GC
7. AIEL BETHANIAN #	JTB CONST. & SERV.	3550 Garden Hwy Grove-town GA 30813	706-656-1872		tlp@jtbco.com yathco.com	Sub

Mandatory Pre-Bid Conference Sign-in Sheet
 Bid Item #18-163 Augusta Probate Court Lobby Renovations
 For Augusta, Georgia – Central Service Department-Facility Maintenance Division
 Wednesday, February 21, 2018 @ 3:00 p.m.
 PLEASE PRINT

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
8. Rob Clifton	Clifton construction	Po Box 449 Evans, GA 30804	706-731-0978	706-733-4030	Rob@sdclifton.com	Prime
9. Ann Helms	Fogels Fine Floors	2825 Washington Rd Augusta, GA 30909	706-738-9903	13/A	fogelsfloors@outlook.com	Sub
10. Lauren Saul	augusta.ga.gov/ LSBOP-Directory Compliance	535 Telfair St. Suite 710 Augusta, GA 30901	706-821-2406		lsaul@augusta.ga.gov	
11. Lonnice Wimberly	CS, F	2760 Pennsylvania Dr Augusta, GA 30906	706-821-1948	706-756-5677		
12. Sandra Robinson	Procurement	535 Telfair St. (605) Augusta, GA 30901	706-821-2422	706-821-2811	procbidandcontractor@augusta.ga.gov	
13.						
14.						
15. Item # 6						



Central Services Department

Takiyah A. Douse, Director
Lonnie Wimberly, Deputy Director
Rick Acree, Facilities Manager

Facilities Division
2760 Peach Orchard Road, Augusta GA 30906
(706) 821-2426 Phone (706) 799-5077 Fax

MEMORANDUM

TO: Mrs. Geri Sams, Director, Procurement Department
FROM:  Mrs. Takiyah Douse, Director, Central Services Department
DATE: March 28, 2018
SUBJECT: Bid Item #18-156 Probate Court Lobby Renovations

Two responsive bid proposals were received for the referenced project on March 8, 2018. The lowest compliant bid was submitted by Sommers Construction in the amount of \$170,000.00. As this bid is within budget we recommend award of this project to the low bidder.

Thank you for your assistance in securing this pricing. Please do not hesitate to call if you have any questions or need additional clarification.

Cc: Lonnie Wimberly
Rick Acree

'18 MAR 28 PM 2:41

User: Williams, Nancy

Organization:

Planholders List - Onvia DemandStar
City of Augusta, GA (Augusta Commission)

Logout

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Planholders List

Member Name City of Augusta, GA (Augusta Commission)**Bid Number** ITB-18-156-0-2018/nw**Bid Name** Augusta Probate Court Lobby Renovations**1 Document(s) found for this bid**

6 Planholder(s) found.

[Add Planholder](#)

Supplier Name 	Phone	Fax	Doc Count	Attributes	Programs	Actions
Alrich Electric Contracting Co., Inc.	7067364402	7067375708	1			Documents
ConstructConnect	8772271680	8665708187	1			Documents
Greene Refrigeration Inc	7245536788		1			Documents
McGraw-Hill	8506563770	8506562523	1			Documents
Samsula Waste Inc	3864236769	3864231436	1	1. Small Business		Documents
Thompson Building Wrecking Co., Inc.	7067221432	7067221432	1			Documents

Page 1 of 1

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KUHLKE CONSTRUCTION
3704 BENCHMARK DRIVE
AUGUSTA, GA 30909

SHEARER CONSTRUCTION
ATTN: ROBBIE SHEARER
P. O. BOX 2570
EVANS, GA 30809

R.D BROWN CONSTRUCTION
410 CAROLINA SPRINGS ROAD
NORTH AUGUSTA, SC 29841

SOMMERS CONSTRUCTION
ATTN: PATRICK SOMMERS
4889 SOMERSET DRIVE
EVANS, GA 30809

LARRY PITTMAN
1249 GORDON PARK ROAD
AUGUSTA, GA 30901

CONTRACT MANAGEMENT
ATTN: JAMES WILLIAMS
1827 KILLINGSWORTH ROAD
AUGUSTA, GA 30904

FIRST CHOICE HOME INSPECTIONS
& CONSTRUCTION
ATTN: COREY JOHNSON SR.
2321 PEACH ORCHARD RD., SUITE 2
AUGUSTA, GA 30906

RCN CONTRACTING
ATTN: JIM NEWMAN
1115 FRANKE PLACE CT
AUGUSTA, GA 30909

HEAVENER CONSTRUCTION
ATTN: RICHARD PIECZYNSKI
1530 CRESCENT COURT
AUGUSTA, GA 30909

MRC CONSTRUCTION COMPANY
2203 WILLIS FOREMAN ROAD
HEPHZIBAH, GA 30815

S. D. CLIFTON CONSTRUCTION
ATTN: MAX KNIGHT
4324 WHEELER ROAD
MARTINEZ, GA 30907

ALLEN + BATCHELOR
CONSTRUCTION
1063 FRANKE INDUSTRIAL DRIVE
AUGUSTA, GEORGIA 30909

DUCKWORTH DEVELOPMENT
P.O. BOX 212597
MARTINEZ, GA 30917

JBC CONSTRUCTION
118 N BELAIR ROAD SUITE 1
EVANS GA 30809

R.W. ALLEN LLC
1015 BROAD STREET
AUGUSTA, GA 30901

TWENTIETH CENTURY CONST.
ATTN: CARL JORDAN
2106 KELLY STREET
AUGUSTA, GA 30904

CONTINENTAL CONSTRUCTION
ATTN: ROBBIE HORTON
4190 CROSSTOWNE CT
EVANS, GA 30809

BLOUNT'S COMPLETE HOME
SERVICE
ATTN: JIMMY BLOUNT
2907C TOBACCO ROAD
HEPHZIBAH, GA 30815

J & B CONSTRUCTION
ATTN: JEROME JONES
3550 GORDON HWY
GROVETOWN, GA 30813

HORIZON CONSTRUCTION
ATTN: HENRY HENDERSON
P.O. BOX 798
EVANS, GA 30809

ACC CONSTRUCTION CO
635-A NORTHWEST FRONTAGE RD
AUGUSTA, GA 30907

LARRY PITTMAN & ASS
1249 GORDON PARK RD
AUGUSTA, GA 30901

LARRY L. MCCORD LLC
2016 HIGHLAND AVE.,
AUGUSTA, GA 30904

HBJ ENTERPRISE, LLC
ATTN: HENRY BRYANT
2124 PEPPERIDGE DRIVE
AUGUSTA, GA 30906

Lonnie Wimberly
Central Services Dept.- Facilities

Takiyah Douse
Central Services Dept.- Facilities

Rick Acree
Central Services Dept.- Facilities

Kelli Irving
LSBOP

Bid Item 18-156
Augusta Probate Court Lobby
Renovations
for Central Services-Fac. Dept.
Due: Thur. 03/08/18 @ 11:00 a.m.

Bid Item 18-156
Augusta Probate Court Lobby
Renovations
for Central Services-Fac. Dept.
Mailed January 25, 2018



Compliance Department

Kellie Irving
Compliance Director

MEMORANDUM

To: Takiyah Douse, Director, Central Services
Geri Sams, Director, Procurement Department

From: Kellie Irving, Director, Compliance Department *KI*

Date: March 14, 2018

Subject: Augusta Probate Court Lobby Renovations
Bid Item # 18-156



This Bidder/Offeror **IS** eligible for award.



This Bidder/Offeror **IS NOT** eligible for award.

This memo is to transmit the review and concurrence of responsiveness and compliance by the bidder/offeror, Sommers Construction, LLC. Augusta, Georgia code requires contractor(s) to meet the assigned LSBOP Utilization Goal or provide evidence of completing good faith efforts on state and local funded projects.

The goal established for the Augusta Probate Court Lobby Renovations for Augusta, Georgia, Bid Item #18-156, is **10%**. The bidder/offeror has committed to a minimum of **10%** and has satisfied the good faith efforts. **This bidder/offeror is eligible for award.**

Should this bidder/offeror be selected for this bid, upon award, the DBE Division will monitor the Contractor on a monthly basis to help ensure that they meet or exceed their committed goal for this project.

Should you have questions, please contact me at (706) 826-1325.



Compliance Department

Kellie Irving
Compliance Director

MEMORANDUM

To: Takiyah Douse, Director, Central Services
Geri Sams, Director, Procurement Department

From: Kellie Irving, Director, Compliance Department *KI*

Date: March 14, 2018

Subject: Augusta Probate Court Lobby Renovations
Bid Item # 18-156

☒ This Bidder/Offeror IS eligible for award.	☐ This Bidder/Offeror IS NOT eligible for award.
---	--

This memo is to transmit the review and concurrence of responsiveness and compliance by the bidder/offeror, Contract Management, Inc. Augusta, Georgia code requires contractor(s) to meet the assigned LSBOP Utilization Goal or provide evidence of completing good faith efforts on state and local funded projects.

The goal established for the Augusta Probate Court Lobby Renovations for Augusta, Georgia, Bid Item #18-156, is **10%**. The bidder/offeror has committed to a minimum of **10%** and has satisfied the good faith efforts. **This bidder/offeror is eligible for award.**

Should this bidder/offeror be selected for this bid, upon award, the DBE Division will monitor the Contractor on a monthly basis to help ensure that they meet or exceed their committed goal for this project.

Should you have questions, please contact me at (706) 826-1325.



**Administrative Services Committee Meeting
4/24/2018 1:10 PM**

Provide information regarding upcoming changes to 2008 GMEBS Plan

Department: Administrator

Presenter: Janice Allen Jackson

Caption: To provide information regarding upcoming changes to the 2008 GMEBS Pension Plan.

Background: At the March 6, 2018 commission meeting, changes proposed by the Pension Committee to the 2008 GMEBS Defined Benefit Pension Plan were approved by the Augusta Commission. These changes are scheduled to become effective on July 1, 2018 after the plan is amended. The information attached has been provided to employees already. Information meetings will also be scheduled to allow employees to ask additional questions.

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:

**Finance.
Law.
Administrator.
Clerk of Commission**

Info on Changes to 2008 GMEBS Pension Plan

At the March 6, 2018 commission meeting, changes proposed by the Pension Committee to the 2008 GMEBS Defined Benefit Pension Plan were approved by the Augusta Commission. These changes are scheduled to become effective on July 1, 2018 after the plan is amended. This information is being provided in order to help explain how, or if, those changes will affect you.

What are the changes?

There are two major changes:

1. The Multiplier – which is one of the numbers in the formula used to compute retirement benefits – will increase from 1.65% to 2%;
2. The amount contributed by both the employee and Augusta will increase. Employee contributions will increase by 2.25%. Augusta's contribution will increase to \$5,552,531.

Who does this affect?

The changes apply to active members of the 2008 GMEBS Plan. This includes:

1. Members of the former City of Augusta GMEBS plan who **moved** to the 2008 GMEBS Plan;
2. Members of the former 1977 Pension plan who **moved** to the 2008 GMEBS Plan;
3. Members of the 1998 Defined Contribution plan who **moved** to the 2008 GMEBS Plan;
4. Employees who were in no plan prior to 2008 who joined the 2008 GMEBS Plan;
5. All employees hired or rehired after October 1, 2007 who are members of the 2008 GMEBS Plan.

Who is NOT affected:

1. Members of the former City of Augusta GMEBS plan who **elected to stay** in that plan;
2. Members of the 1977 Pension Plan who **elected to stay** in that plan;
3. Members of the 1998 Defined Contribution Plan who **elected to stay** in that plan;
4. Vested non-active members/ former employees with frozen accounts;
5. Non-members of the 2008 GMEBS Defined Benefit Plan;
6. Members currently drawing retirement benefits;
7. Members who retire prior to the effective date of changes.

How does this affect me?

If you fall into one of the five groups affected by the upcoming changes, after the effective date these changes will have an impact on your paycheck as an active employee as well as the benefits check you receive after retirement.

What is the effect on my paycheck before I retire?

Effective with the first paycheck issued in **January 2019**, the rate of employee contributions will increase by **2.25%**.

What is the effect on my paycheck after I retire?

For current active employees whose retirement date is **July 1, 2018 or later**, the multiplier used to compute retirement benefits will increase from 1.65% to 2%.

Other FAQ:

1. Did the retirement age change?

No. **Normal retirement age** is age 65, or age 62 with 25 years of service (YOS). For public safety employees, the retirement age is 65, or 55 with 25 years of service.

2. What is the new benefit formula?

The new formula changes the current multiplier of 1.65% to 2%. The new benefit is calculated as follows:

Number of Years of Service X 2.0% X Final Average Earnings

3. How are my Years of Service (YOS) calculated?

Your credited years of service are counted from your date of participation. This is the date **you began to make contributions** to the plan. If you were in another plan and moved to this plan in 2008, your date of participation is the date you began to contribute to the **first** plan. Depending on whether or not you immediately joined a plan when you were first hired, your **date of participation** and your **date of employment** may be different.

4. Does this change give me credit for all years I have worked for this government?

This change does not give any additional years of credit for service. If you first contributed to a plan when you began working, your YOS and the number of year employed are the same. If you did not join a plan until later, your YOS are less than the amount of years you have worked. *YOS are only the years for which you made contributions to the plan or for which you have purchased service years.*

5. Does this change apply the 2% multiplier to all years I have contributed to the plan or are the years prior to this change computed at 1.65%?

This change will credit the employee at the rate of 2% for all years contributed.

6. What is the Multiplier?

Multiplier is the term used for the number in the benefit formula that is the percentage of your final average earnings you receive for each year of service.

7. What are Final Average Earnings?

Final Average Earnings is the average of the 5 consecutive years prior to retirement in which the employee's earnings were the highest. This may or may not be the last five years worked.

8. Does the new formula for benefits affect those already drawing a retirement check on this plan?

No. This change only affects benefit calculations for those employees with a retirement date of July 1, 2018 or later.

9. When will I see the increased amount of my contribution taken out of my check?

The increase will start on your first check in January 2019.

10. I was on the old city GMEBS plan and moved to the 2008 Plan. My contribution remained at 3.5%. What will my new contribution be?

For those employees who were members of the old City GMEBS plan who moved to the new plan whose contribution remained at 3.5%, your contribution will increase by the same amount – 2.25%- and will now be 5.75%.

11. I chose to remain on the 1977 plan, the old City GMEBS Plan or the 1998 Defined Contribution Plan, can I now join this plan?

No, the opportunity to convert to the 2008 GMEBS plan was a one-time election.

12. Why didn't Augusta split the increased cost of the new benefit 50-50 with employees?

The amount contributed by employees is specified in the plan document and can only be changed by an amendment to the plan. The amount has remained at 4% since 2008.

Augusta, as the employer, is required to contribute all remaining amounts to keep the plan funded at the level required by state regulations. This amount is recomputed annually by the actuarial study and is then converted to a percentage of the total payroll. The amount has varied from 6.88% for 2014 to 4.63% for 2018.

Employees will receive credit for all years of service at the higher rate but are only being charged for the years going forward. Given the potential future costs as well and the impact on current budgets, the cost to Augusta of 50-50 split would not have made it possible to increase to multiplier to 2% at this time.