



Administrative Services Committee Meeting Commission Chamber - 1/9/2018

ATTENDANCE:

Present: Hons. M. Williams, Chairman; Jefferson, Vice Chairman; Davis and D. Williams, members.

Absent: Hon. Hardie Davis, Jr., Mayor.

ADMINISTRATIVE SERVICES

1. Motion to approve five (5) annual bid items. The items require Commission approval due to the fact that purchases on the individual items will exceed \$25,000.00. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Andrew Jefferson	Commissioner Mary Davis	Passes

2. Approve award of contract for design of an addition and renovations to the Augusta 911 Center to 2KM Architects of Augusta in the amount of \$55,000.00. RFP 17-272 **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Andrew Jefferson	Commissioner Mary Davis	Passes

3. Fix and Publish Qualifying Fees for 2018. **Item Action:**

Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Andrew Jefferson	Commissioner Mary Davis	Passes

4. Motion to approve the minutes of the Administrative Services Committee held on December 12, 2017. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Andrew Jefferson	Commissioner Mary Davis	Passes

5. Motion to approve the renewal of the lease for the use of property located at the Navy Operational Support Center at 2869 Central Avenue for the term of 1 July 2018 through 30 June 2019. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Andrew Jefferson	Commissioner Mary Davis	Passes

6. Update/status report from the General Counsel regarding pay differentials between staff attorneys assigned to certain city departments to include the request from Procurement Department for a dedicated attorney and related documents requested by the commission. **(Requested by Commissioner Marion Williams)** **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Approve	Motion to approve receiving this item as information and bringing back a report from the Administrator, the General Counsel and the Procurement Director regarding the establishment of a position with legal expertise in the Procurement Department. Motion Passes 4-0.	Commissioner Andrew Jefferson	Commissioner Dennis Williams	Passes
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**Administrative Services Committee Meeting
1/9/2018 1:20 PM
Attendance 1/9/18**

Department:

Presenter:

Caption:

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:

Invitation To Bid

Sealed bids will be received at this office until Wednesday, September 27, 2017 @ 3:00 p.m. for furnishing:

BID ITEM CENTRAL SERVICES DEPARTMENT – FACILITIES DIVISION - ANNUAL CONTRACT
COMMODITY CODE (Bid Items may have more parent codes)

005-295-00; 022-910-13; 022-909-34 18-006 Elevator Maintenance - Annual Contract

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams Procurement Department
535 Telfair Street - Room 605, Augusta, Georgia 30901
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department. Documents may be examined during regular business hours at Augusta, GA Procurement Department.

A Mandatory Pre Bid Conference will be held on Monday, September 11, 2017, @ 10:00 a.m. in the Procurement Department, 535 Telfair Street, Room 605. Site visit to follow.

All questions must be submitted in writing by fax to 706 821-2811 or email to procbidandcontract@augustaga.gov to the office of the Augusta, Georgia Procurement Department by Wednesday, September 13, 2017 @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

No bids may be withdrawn for a period of ninety (90) days after bids have been opened, pending the execution of contract with the successful bidder. **A 10% Bid Bond is required to be submitted along with the bidders' qualifications will be required for award.**

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail; fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax; all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle
Metro Courier

August 17, 24, 31 and September 7, 2017
August 23, 2017



Central Services Department

Takiyah A. Douse, Director
Lonnie Wimberly, Deputy Director

Facilities Division
2760 Peach Orchard Road, Augusta GA 30906
(706) 821-2426 Phone (706) 799-5077 Fax

MEMORANDUM

TO: Mrs. Geri Sams, Director, Procurement Department

THROUGH: Mrs. Takiyah A. Douse, Director, Central Services Department

FROM: Mr. Lonnie Wimberly, Deputy Director, Facilities Maintenance

DATE: November 7, 2017

SUBJECT: Bid Item #18-006 Elevator Maintenance – Annual contract

We received two responsive bids for the referenced RFP on October 12, 2017.

The low bid total for the Elevator Maintenance – Annual contract over the total three-year period is acceptable. It is therefore recommended the bid be awarded to ThyssenKrupp Elevator Corp., at a cost of \$94,843.96.

Thank you for your assistance in securing this pricing. Please do not hesitate to call if you have any questions or need additional clarification.

Cc: Lonnie Wimberly
Rick Acree

11/06/17 10:27

OFFICIAL



**Bid Item #18-006 Elevator Maintenance - Annual Contract
for Augusta, Georgia - Central Services Department – Facilities Division
Bid Date: Thursday, October 12, 2017 at 3:00 p.m.**

**Total Number Specifications Mailed Out: 21
Mandatory Pre-Bid Attendees: 5
Total packages submitted: 2
Total Non-Compliant: 0**

Vendors	THYSSENKRUPP ELEVATOR Corp. 3005 CHASTAIN MEADOWS PARKWAY, SUITE 100 MARIETTA, GA 30066	PREMIER ELEVATOR SERVICE CORP. 230 ANDREW DRIVE STOCKBRIDGE GA 30281
Attachment B	YES	YES
E-Verify #	198314	126802
SAVE FORM	YES	YES
Bid Bond	YES	YES
A) MUNICIPAL BUILDING:		
1. Hourly Rate/ Straight Time	Rate	Rate
Year 1 (2018)	\$9,480.00	\$9,084.00
Year 2 (2019)	\$9,790.94	\$9,408.00
Year 3 (2020)	\$10,112.09	\$9,744.00
SUBTOTAL	\$29,383.03	\$28,236.00

Vendors	THYSSENKRUPP ELEVATOR Corp. 3005 CHASTAIN MEADOWS PARKWAY, SUITE 100 MARIETTA, GA 30066	PREMIER ELEVATOR SERVICE CORP. 230 ANDREW DRIVE STOCKBRIDGE GA 30281
B) SHERIFF ADMIN. BUILDING:	Rate	Rate
Year 1 (2018)	\$2,760.00	\$2,616.00
Year 2 (2019)	\$2,850.53	\$2,712.00
Year 3 (2020)	\$2,944.03	\$2,808.00
SUBTOTAL	\$8,554.56	\$8,136.00
C) CHARLES WEBSTER DETENTION CENTER:	Rate	Rate
Year 1 (2018)	\$1,380.00	\$1,284.00
Year 2 (2019)	\$1,425.26	\$1,332.00
Year 3 (2020)	\$1,472.01	\$1,380.00
SUBTOTAL	\$4,277.27	\$3,996.00
D) PUBLIC DEFENDER OFFICE:	Rate	Rate
Year 1 (2018)	\$1,380.00	\$1,284.00
Year 2 (2019)	\$1,425.26	\$1,332.00
Year 3 (2020)	\$1,472.01	\$1,380.00

Vendors	THYSSENKRUPP ELEVATOR Corp. 3005 CHASTAIN MEADOWS PARKWAY, SUITE 100 MARIETTA, GA 30066	PREMIER ELEVATOR SERVICE CORP. 230 ANDREW DRIVE STOCKBRIDGE GA 30281
SUBTOTAL	\$4,277.27	\$3,996.00
F) DIAMOND LAKES SCORING TOWERS:	Rate	Rate
Year 1 (2018)	\$2,760.00	\$2,736.00
Year 2 (2019)	\$2,850.53	\$2,808.00
Year 3 (2020)	\$2,944.03	\$2,904.00
SUBTOTAL	\$8,554.56	\$8,448.00
G) AUGUSTA JUDICIAL CENTER:	Rate	Rate
Year 1 (2018)	\$12,840.00	\$14,772.00
Year 2 (2019)	\$13,261.15	\$15,288.00
Year 3 (2020)	\$13,696.12	\$15,828.00
SUBTOTAL	\$39,797.27	\$45,888.00
TOTAL BID AMOUNT (YEARS 1, 2 AND 3)	\$94,843.96	\$98,700.00
HOURLY RATES FOR REPAIRS NOT COVERED BY CONTRACT (ALL LOCATIONS):		
H.1 Year One 2018	Price	Price
Regular Single	\$225.00	\$232.00
Regular Term	\$405.00	\$348.00

Vendors	THYSSENKRUPP ELEVATOR Corp. 3005 CHASTAIN MEADOWS PARKWAY, SUITE 100 MARIETTA, GA 30066	PREMIER ELEVATOR SERVICE CORP. 230 ANDREW DRIVE STOCKBRIDGE GA 30281
Overtime Single	\$382.50	\$348.00
Overtime Term	\$810.00	\$522.00
Sun. Holiday Single	\$450.00	\$464.00
Sun. Holiday Term	\$810.00	\$696.00
H.2 Year Two 2019	Price	Price
Regular Single	\$232.38	\$240.00
Regular Term	\$418.28	\$360.00
Overtime Single	\$395.07	\$360.00
Overtime Term	\$836.57	\$540.00
Sun. Holiday Single	\$464.76	\$480.00
Sun. Holiday Term	\$836.57	\$720.00
H.3 Year Three 2020	Price	Price
Regular Single	\$240.00	\$248.00
Regular Term	\$432.00	\$372.00

Vendors	THYSSENKRUPP ELEVATOR Corp. 3005 CHASTAIN MEADOWS PARKWAY, SUITE 100 MARIETTA, GA 30066	PREMIER ELEVATOR SERVICE CORP. 230 ANDREW DRIVE STOCKBRIDGE GA 30281
Overtime Single	\$408.00	\$372.00
Overtime Term	\$864.00	\$559.00
Sun. Holiday Single	\$480.00	\$497.00
Sun. Holiday Term	\$864.00	\$745.00
The following vendors did not submit bids: KONE/1800 SANDY PLAINS PARKWAY, SUITE 200/MARIETTA, GA 30066; MOWREY ELEVATOR/4518 LAFAYETTE STREET/MARIANNA, FL 32446 & SCHINDLER ELEVATORS/6600 HIGHLANDS PARKWAY/SMYRNA, GA 30082		

Mandatory Pre-Bid Conference Sign-in Sheet
Bid Item #18-006 Elevator Maintenance - Annual Contract
For Central Services Department - Facilities Division
Tuesday, September 26, 2017 @ 10:00 a.m.
PLEASE PRINT

Original 9/26/17

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
1. Sandra Robinson	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2355	706-821-2811	procbidandcontract @augustaga.gov	
2. Phyllis Johnson	Procurement	535 Telfair Street, Suite 605 Augusta, GA 30901	706-821-2422	706-821-2811	procbidandcontract @augustaga.gov	
3. John Johnson	Mowrey Elevators	4518 Lafayette St. Marianna FL 32446	850-557- 6121	984 850-482- 2482	roth @ mowreyelevators. com	
4. Michael Reid	Premier Elevators	230 Andrew Drive 3000 Highway GA 30231	770-389-4951	770-381-1586	michael @ premier-elevators com	
5. Darin George	Schindler Elevators	1800 Cuthbert 6600 Highlands Pkwy Smyrna GA 30082	770-319-2900	770-319-2928	Darin.G.George @schindlerelevators.com	
6. Sharmaine Broome	Schindler Elevators	6600 Highlands Pkwy Smyrna GA 30082	770-319-2900	770-319-2928	Sharmaine. Broome@ Schindler.com	
7. John Kennedy	Thyssen Krupp Elev.	3005 Chestnut Meadows Pkwy Marietta, GA 30066	470-985-6594	866-768-8655	John.Kennedy@ thyssenkrupp.com	

Mandatory Pre-Bid Conference Sign-in Sheet
Bid Item #18-006 Elevator Maintenance - Annual Contract
For Central Services Department - Facilities Division
Tuesday, September 26, 2017 @ 10:00 a.m.
PLEASE PRINT

Original
pg 2 of 2

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
8. Randy Denney	ThyssenKrupp Elevator	3005 Chestnut Meadows Plwy Marietta, GA 30066	678-477-8125	866-768-8655	Randy.Denney@thyssenkrupp.com	
9. Lauren Saul	Compliance	535 Telfair St. Suite 710 Augusta, GA 30901	706-826-4289	706-823-4395	Isaul@augusta.ga.gov	
10. Major Horton	KONE	1800 Sandy Plains Plaza Ste 200 Marietta, GA 30067	404-218-8097	770-424-4570	Major.horton@kone.com	
11. Gerald K. Jefferson	Compliance	535 Telfair St. Suite 710 Augusta, GA 30901	706-432-5249	706-823-4395	gjefferson@augusta.gov	
12. Lonnie Wimberly	Control Services		706-821-1948			
13.						
14.						
15.						

KONE
BID AND CONTRACT DEPT.
1800 SANDY PLAINS PARKWAY, SUITE 200
MARIETTA, GA 30066

SCHINDLER ELEVATORS
BID AND CONTRACT DEPT.
6600 HIGHLANDS PARKWAY
SMYRNA, GA 30082-4856

OTIS ELEVATORS
BID AND CONTRACT DEPT.
1453 - C1 GREENE STREET
AUGUSTA, GA 30901

THYSSENKRUPP ELEVATORS
TEAM-COLUMBIA
BID AND CONTRACT DEPT.
145 WINDHILL ROAD, SUITE 300
COLUMBIA, SC 29203

DODGE PLAN ROOM - AUGUSTA
DIGITAL BLUEPRINT LLC/DODGE
BID AND CONTRACT DEPT.
1281 BROAD STREET
AUGUSTA, GA 30901

PREMIER ELEVATOR COMPANY
BID AND CONTRACT DEPT.
230 ANDREW DRIVE
STOCKBRIDGE, GA 30281

MOWEER ELEVATOR
BID AND CONTRACT DEPT.
3162 JOHNSON FERRY ROAD, SUITE 260-128
MARIETTA, GA 30062

AUGUSTA BUILDERS EXCHANGE
BID AND CONTRACT DEPT.
1262 MERRY STREET
AUGUSTA, GA 30904

MOWREY ELEVATOR
BID AND CONTRACT DEPT.
4518 LAFAYETTE STREET
MARIANNA, FL 32446

ELEVATOR AND MOBILITY SYSTEMS
BID AND CONTRACT DEPT.
4408 BROTHERSVILLE ROAD
HEPHZIBAH, GA 30815

ELEVATOR AND MOBILITY SYSTEMS
BID AND CONTRACT DEPT.
4408 BROTHERSVILLE ROAD
HEPHZIBAH, GA 30815

GENERAL ELEVATOR
BID AND CONTRACT DEPT.
3301 COMMERCE DRIVE
AUGUSTA, GA 30909

OTIS ELEVATOR COMPANY
BID AND CONTRACT DEPT.
1575 NORTHSIDE DRIVE
AUGUSTA, GA 30901

A M BRICKLEY
BID AND CONTRACT DEPT.
218 CARMELIA BOULEVARD
MARSHALLVILLE, GA 31057

THYSSEN KRUPP ELEVATOR
BID AND CONTRACT DEPT.
3301 COMMERCE D #13
AUGUSTA, GA 30909

SNT ACCESS ELEVATOR ENTRY
BID AND CONTRACT DEPT.
119 DAVIS ROAD
AUGUSTA, GA 30907

SOUTHERN ELEVATOR REPAIR
BID AND CONTRACT DEPT.
104 CORPORATE BOULEVARD #403
WEST COLUMBIA, SC 29169

OTIS ELEVATOR COMPANY
BID AND CONTRACT DEPT.
1453 C GREENE STREET
AUGUSTA, GA 30901

SCHINDLER ELEVATORS
BID AND CONTRACT DEPT.
20 WHIPPANY ROAD
MORRISTOWN, NJ 07960

THYSSENKRUPP ELEVATORS
BID AND CONTRACT DEPT.
199 WOODFIELD DRIVE
MACON, GA 31210

KELLIE IRVING
COMPLIANCE - LSBOP

CHESTER BRAZZELL
DEPUTY ADMINISTRATOR
(ITB ONLY)

JANICE ALLEN JACKSON
ADMINISTRATOR
(ITB ONLY)

TAKIYAH DOUSE
CENTRAL SERVICES

LONNIE WIMBERLY
CENTRAL SERVICES

BID ITEM #18-006
ELEVATOR MAINTENANCE ANNUAL
CENTRAL SERVICES - FACILITIES
MAINTENANCE
BID DUE: WED., SEP., 27, 2017 @ 3PM

BID ITEM #18-006
ELEVATOR MAINTENANCE ANNUAL
CENTRAL SERVICES - FACILITIES
MAINTENANCE
BID MAILED: AUG., 17, 2017

Bid Item 18-006
Page 1 of 1

BIDDERS LIST

BID ITEM # 18-006 COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	✓ ELEVATOR AND MOBILITY SYSTEMS BID AND CONTRACT DEPT. 4190 WHEELER ROAD SUITE C1, AUGUSTA, GA 30907 706-426-6493 FAX 706 426 6466 PHONE		9/2/17	18-006	✓	FyI
2			9/7/17	18-006	✓	FyI
3	ELEVATOR AND MOBILITY SYSTEMS BID AND CONTRACT DEPT. 4190 WHEELER ROAD SUITE C1, AUGUSTA, GA 30907 706-426-6493 FAX 706 426 6466 PHONE					
4						
5	✓ Premier Elevator 970-389-1589 michael@premier-elevator.com					
6	Michael Reid					
7	✓ Southern Elevator Bill Smith 104 Corporate Blvd, Suite 409 West Columbia, SC 29169					
8	803-939-7030					
9						
10						
11						

Invitation To Bid

Sealed bids will be received at this office until Wednesday, October 4, 2017 @ 11:00 a.m. for furnishing:

BID ITEM RECREATION AND PARKS DEPARTMENT - ANNUAL CONTRACT COMMODITY CODE (Bid Items may have more parent codes)

016-936-20; 001-952-14	18-019 Opening & Closing of Graves
016-936-20; 001-952-14; 024-990-46	18-021 Security Services – Opening & Closing Main Gates at Municipal Cemeteries
019-080-78	18-043 Trophies & Awards
020-255-00	18-044 Decals & Transfers
006-200-00; 016-931-00; 016-931-11; 006-200-10	18-045 Athletic Clothing & Equipment
006-200-10	18-072 T-Shirts for the Newman Tennis Center

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams Procurement Department
535 Telfair Street - Room 605, Augusta, Georgia 30901
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department ARCBid. Bid documents may be obtained at the office of the Augusta, GA Procurement Department. Documents may be examined during regular business hours at Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or email to procbidandcontract@augustaga.gov to the office of the Augusta, Georgia Procurement Department by Friday, September 15, 2017 @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. No bids may be withdrawn for a period of sixty (60) days after bids have been opened.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director. All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail; fax or email as follows:

Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax; all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:
Augusta Chronicle August 24, 31, September 7 and 14, 2017
Metro Courier August 30, 2017



RECREATION AND PARKS

H. Glenn Parker
Director

October 17, 2017

Geri A. Sams, Director
Procurement Department
535 Telfair Street – Room 605
Augusta, GA 30901

17 OCT 31 AM 9:43

Re: Bid Item #18-045 – Athletic Clothing and Equipment

Dear Geri,

Based on the low bid, the Augusta Recreation and Parks Department would like to submit our recommendation for Johannsen Sporting Goods to supply the following items: 1a, 1b, 1c, 2, 3a, 3b, 3c, 4a, 4b, 5, 6a, 6b, 9a, 9b, 13, 20a, 20b, 20c, 21, 27a, 27b, and 27c. For the following, the Recreation Department would like to submit our recommendation based on the low bid for S & S Worldwide to supply the following items: 11, 12a, 22 and 29a. For the following, the Recreation Department would like to submit our recommendation based on the low bid for Pyramid School Products to supply the following item: 12a. For the following, the Recreation Department would like to submit our recommendation based on the low bid for BSN Sports to supply the following items: 7, 10, 14, 15, 18a, 18b, 18c, 19, 24, 26, 29b, 31, 32a, 32b, 33 and 34b. For items 2, 3a, 3b, 3c, 8, 16a, 16b, 16c, 17, 25a, 25b, 25c, 30, 34a and 35 it is the recommendation of the Recreation Department that Johannsen Sporting Goods be offered the opportunity to match the low bid based on the local vendor preference. In addition, our recommendations are based on satisfactory work with all vendors in the past. As always, we thank you and your staff for all the help during this process.

Sincerely,

H. Glenn Parker
Director

Cc: Joanie Smith, Recreation Deputy Director
Bobby Martin, Athletic Manager



Procurement Department

Mrs. Geri Sams, Director

October 27, 2017

Mailed & Emailed (PJSports@comcast.net)

Pat Johannsen
Johannsen Sporting Goods/ Johannsen Inc.
1116 Broad Street
Augusta, GA 30901

Ref: Bid Item #18-045 Athletic Clothing & Equipment
for - Recreation and Parks Department-Annual Contract
Bid Date: Wednesday, October 4, 2017 @ 11:00 a.m.

Dear Mr. Johannsen,

Thank you for your bid response in reference to Bid Item #18-045 Augusta has reviewed the compliant submittals and has recommended your company as the vendor of choice for the award of various items on Bid Item #18-045 under the provisions of the Local Vendor Preference Ordinance. We would also like to extend to you the option to exercise your rights as set forth in the invitation to bid for the local vendor preference. Pending the required approval, the award would be for January 2, 2018 through December 31, 2018. Per the requirements in the specifications, please return the following requested forms to our office.

1. Georgia Security and Immigration Subcontractor Affidavit
2. Non-Collusion Affidavit of Sub-Contractor
3. Local Vendor Preference Tab
4. Homeland Security's E-Verify Memorandum of Understanding (MOU)

Please find enclosed a copy of the first three (3) forms that you are required to complete. The MOU is obtainable from your E-verify account. We are requesting that you return the forms **no later than 5:00 p.m. on Friday, November 3, 2017**. Please submit the required forms in a sealed envelope entitled "Required Forms for Bid Item #18-045." Your envelope should be addressed to the attention of:

Ms. Geri Sams - Director of Procurement, Augusta, Georgia
535 Telfair Street, Room 605, Augusta, GA 30901

Should you have any questions concerning this request, please do not hesitate to contact me at 706-821-2355.

Sincerely,

Geri A. Sams, Director Procurement
GAS/sr
Attachment

cc: H. Glenn Parker, Recreation and Parks Department

Room 605 - 535 Telfair Street, Augusta Georgia 30901
(706) 821-2422 - Fax (706) 821-2811

www.augustaga.gov

Register at www.demandstar.com/supplier for automatic bid notification



Scan this QR code with your smartphone or camera equipped tablet to visit the Augusta, Georgia

OFFICIAL

		Bid Item #18-045 Athletic Clothing & Equipment for - Recreation and Parks Department-Annual Contract Bid Date: Wednesday, October 4, 2017 @ 11:00 a.m.					
VENDORS		Johannsen Sporting Goods/ Johannsen Inc. 1116 Broad Street Augusta, GA 30901		Lowest Non-Local Vendor		Accept or Decline	
						Accept	Decline
8) BASEBALL CHIN STRAPS WITH PLASTIC SNAPS		COST	EXTENSION	COST	EXTENSION		
A)		\$1.94	\$194.00	\$1.91	\$191.00	✓	
16) FOOTBALL JERSEYS		COST	EXTENSION	COST	EXTENSION		
A) Youth Sizes		\$6.99	\$1,593.72	\$6.79	\$1,548.12	✓	
B) Adult Sizes		\$6.99	\$4,194.00	\$6.79	\$4,074.00	✓	
C) Adult 2X		\$6.99	\$209.70	\$6.79	\$203.70	✓	
17) Mouth Guards		COST	EXTENSION	COST	EXTENSION		
A)		\$0.38	\$380.00	\$0.36	\$360.00	✓	
25) BASKETBALLS (YOUTH)		COST	EXTENSION	COST	EXTENSION		
A) Size 27		\$16.99	\$407.76	\$15.89	\$381.36	✓	
B) Size 28.5		\$16.99	\$407.76	\$15.89	\$381.36	✓	
C) Official		\$16.99	\$407.76	\$15.89	\$381.36	✓	
30) SOFTBALLS (SLOW PITCH)			EXTENSION	COST	EXTENSION		
A) DZ		\$58.75	\$940.00	\$54.89	\$878.24	✓	
35) FOOTBALL PANTS WHITE- WITH PADS		COST	EXTENSION	COST	EXTENSION		
A) XS-XL		\$11.44	\$8,580.00	\$10.50 and \$12.00 (if adult sizes are needed)		✓	
		Please indicate if you wish to match the bid of the lowest non-local bidder by selecting the appropriate box to the right of the total amount. Please sign, date and return this form no later than Friday, November 3, 2017 at 5:00 p.m.					
		Sign:  Date: <u>10/30/17</u>					

17 OCT 31 AM 9:23

Page 1 of 4

VENDORS	Aluminum Athletic Equipment 1000 Enterprise Drive Royersford, PA 19468	S&S Worldwide 75 Mill Street P. O. Box 513 Colchester, CT 06415	Pyramid School Products 6510 North 54th Street Tampa, FL 33610	Johannsen Sporting Goods/ Johannsen Inc. 1116 Broad Street Augusta, GA 30901	BSN Sports, Passion's Sports, & US Games P.O. Box 49 Jenkintown PA 19046	GTM Sportswear 520 McCall Road Manhattan, KS 66502	Kelly Promotion Products 3712 Benchmark Drive Augusta, GA 30909	Riddell 7501 Performance Lane North Ridgeville, OH 44039
8) BASEBALL CHIN STRAPS WITH PLASTIC SNAPS	COST	EXTENSION	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST
A)				\$1.94	\$194.00			\$19.00
9) BASEBALL CATCHERS HELMETS	COST	EXTENSION	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST
Medium		\$46.03	\$552.36	\$32.49	\$889.88	\$49.98		\$54.09
Large		\$48.52	\$582.24	\$32.49	\$889.88	\$51.34		\$54.09
10) BATTING TEES	COST	EXTENSION	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST
A)	\$19.95	\$957.80	\$15.99	\$815.52	\$12.47			\$17.60
11) PITCHING SCREEN	COST	EXTENSION	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST
A)		\$88.57	\$177.14	\$129.94	\$259.88	\$110.49		\$122.00
12) SCOREBOOKS	COST	EXTENSION	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST
A) Baseball Scorebooks		\$2.46	\$123.00	\$3.54	\$177.00	\$2.85		\$4.79
B) Basketball Scorebooks		\$2.80	\$140.00	\$3.54	\$177.00	\$2.85		\$4.79
13) FOOTBALL HELMETS	COST	EXTENSION	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST
XS-XL				\$64.74	\$3,884.40	\$73.93		\$67.00
14) FOOTBALL RUBBER	COST	EXTENSION	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST
Junior size		\$3.64	\$349.44	\$4.79	\$459.84	\$3.00		\$5.80
15) BASEBALL BATS	COST	EXTENSION	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST
A) 26" T-BALL		\$17.23	\$206.76	\$21.45	\$257.40	\$16.69		
16) FOOTBALL JERSEYS	COST	EXTENSION	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST
A) Youth Sizes				\$6.99	\$1,593.72	\$6.79	not listed on submittal	\$12.75
B) Adult Sizes				\$6.99	\$4,194.00	\$6.79	not listed on submittal	\$12.75
C) Adult 2X				\$6.99	\$209.70	\$6.79	not listed on submittal	\$12.75
17) Mouth Guards	COST	EXTENSION	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST
A)		\$0.37	\$370.00	\$0.38	\$380.00	\$0.36		\$0.40
18) Football Shoulder Pads	COST	EXTENSION	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST
A) SIZE 80-100 LBS				\$27.94	\$1,341.12	\$24.47		\$25.00
B) SIZE 100-130 LBS				\$27.94	\$1,341.12	\$24.72		\$25.00
C) Size 130-160 LBS				\$27.94	\$1,341.12	\$25.30		\$25.00
19) FOOTBALL SIDELINE CHAINS AND DOWNS SET	COST	EXTENSION	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST
A)		\$170.85	\$683.44	\$194.95	\$779.80	\$165.50		\$100.00
						\$662.00		\$400.00

VENDORS	Aluminum Athletic Equipment 1000 Enterprise Drive Riversford, PA 19468	S&S Worldwide 75 Mill Street P. O. Box 513 Colchester, CT 06415	Pyramid School Products 6510 North 54th Street Tampa, FL 33610	Johannsen Sporting Goods/ Johannsen Inc. 1116 Broad Street Augusta, GA 30901	BSN Sports, Passion's Sports, & US Games P.O. Box 49 Jenkintown PA 19046	GTM Sportwear 520 McCall Road Manhattan, KS 66502	Kelly Promotion Products 3712 Benchmark Drive Augusta, GA 30909	Riddell 7501 Performance Lane North Ridgeville, OH 44039
20) SWEATSHIRTS WHITE								
A) Youth Sizes								
B) Adult Sizes								
C) Adult 2x								
21) PONY POWS (COLORS)								
Each								
22) INFLATING NEEDLES								
Each								
23) SOCCER CONES								
A)								
24) SOCCER GOALS (WITH NETTING)								
Each								
25) BASKETBALLS (YOUTH)								
A) Size 27								
B) Size 28.5								
C) Official								
26) PLASTIC WHISTLES								
A) Each								
27) GYM SHORTS								
A) YOUTH SIZES S-XL								
B) ADULT SIZES S-XL								
C) ADULT SIZES 2XL								
28) SOFTBALLS (FAST PITCH- TOURNAMENT)								
A) DZ								
29) SOFTBALLS (FAST PITCH- YOUTH)								
A) SIZE: 11'								
B) SIZE: 12'								
30) SOFTBALLS (SLOW PITCH)								
A) DZ								
31) BASEBALLS (GAME)								
A) 26" (T-BALL)								

VENDORS	Aluminum Athletic Equipment 1000 Enterprise Drive Ryersford, PA 19468	S&S Worldwide 75 Mill Street P. O. Box 513 Colchester, CT 06415	Pyramid School Products 6510 North 54th Street Tampa, FL 33610	Johannsen Sporting Goods/ Johannsen Inc. 1116 Broad Street Augusta, GA 30901	BSN Sports, Passion's Sports, & US Games P.O. Box 49 Jenkintown PA 19046	GTM Sportwear 520 McCall Road Manhattan, KS 66502	Kelly Promotion Products 3712 Benchmark Drive Augusta, GA 30909	Riddell 7501 Performance Lane North Ridgeville, OH 44039
32) SOFTBALLS (FAST PITCH RAISED SEAMS)	COST	EXTENSION	EXTENSION	COST	EXTENSION	COST	EXTENSION	COST
A) SIZE 11'				\$39.99	\$959.76	\$33.19	\$796.56	
B) SIZE 12'			\$63.00	\$39.99	\$959.76	\$33.85	\$812.40	
33) BASABALL BATS	COST	EXTENSION	COST	COST	EXTENSION	COST	EXTENSION	COST
A)			\$23.00	\$21.45	\$257.40	\$16.69	\$200.28	
34) SHIN GUARDS NAVY OR BLACK	COST	EXTENSION	COST	COST	EXTENSION	COST	EXTENSION	COST
A) YOUTH SIZE 10 & UNDER				\$21.45	\$514.80	\$22.37	\$536.88	\$21.00
B) YOUTH SKE 12 & UNDER				\$26.45	\$634.80	\$23.11	\$554.64	\$25.00
35) FOOTBALL PANTS WHITE-WITH PADS	COST	EXTENSION	COST	COST	EXTENSION	COST	EXTENSION	COST
A) XS-XL				\$11.44	\$8,580.00	\$13.82	\$10,365.00	\$10.50 and \$12.00 (if adult sizes are needed)
DELIVERY IN DAYS	30 days	5 - 7 days (for in stock items)	10-14 days ARO	10-14 days (or when needed)	4 to 7 days (in stock items)	13-15 business days	7 days	30 days
The following vendors non-compliant for not acknowledging Addendum #1: Kelly Promotion Products/3712 Benchmark Drive/Augusta, GA 30909 and Riddell 7501 Performance Lane, North Ridgeville, OH 44039								



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ALUMINUM ATHLETIC EQUIPMENT CO.
TOM SYRON or
BID AND CONTRACT DEPT.
1000 ENTERPRISE DRIVE
RYYERSFORD, PA 19468

ANACONDA SPORTS
GREGORY J. CHERNY
BID AND CONTRACT DEPT.
85 KATRINE LANE
LAKE KATRINE, NY 12449

AMERICAN SOCCER COMPANY, INC.
JANNY NOA or
BID AND CONTRACT DEPT.
726 E ANAHEIM STREET
WILMINGTON, CA 90744

JOHANNSSEN SPORTING GOODS
PAT JOHANNSSEN or
BID AND CONTRACT DEPT.
1116 BROAD STREET
AUGUSTA, GA 30901

BSN SPORTS PASSON'S SPORT & US GAMES
WILLIAM RUSNAK
BID AND CONTRACT DEPT.
P. O. BOX 49
JENKINTOWN, PA 19046

RIDDELL/ALL AMERICAN
PAUL S. FABANICH
BID AND CONTRACT DEPT.
669 SUGAR LANE
ELYRIA, OH 44035

PYRAMID SCHOOL PRODUCTS
RONALD SCHREIBER or
BID AND CONTRACT DEPT.
6510 N 54TH STREET
TAMPA, FL 33610

KELLY PROMOTIONAL PRODUCTS
BID AND CONTRACT DEPT.
3712 BENCHMARK DRIVE
AUGUSTA, GA 30909

JOHANNSSENS SPORTING GOODS
BID AND CONTRACT DEPT.
P. O. BOX 23
AUGUSTA, GA 30903-0023

RIDDEL
BID AND CONTRACT DEPT.
290 S. SHORE DRIVE
NEWMAN, GA 30263

S&S WORLDWIDE
SHELBY AKERS/JENNA SCHALL or
BID AND CONTRACT DEPT.
75 MILL STREET
COLCHESTER, CT 06415

BSN SPORTS
BID AND CONTRACT DEPT.
P. O. BOX 7073
NORTH AUGUSTA, GA 29860

STITCHES
BID AND CONTRACT DEPT.
308 COMMERCE DRIVE SUITE B
MARTINEZ, GA 30907

SPORT SUPPLY
BID AND CONTRACT DEPT.
P. O. BOX 7726
DALLAS, TX 75209

JAXCO
BID AND CONTRACT DEPT.
P. O. BOX 211124
AUGUSTA, GA 30917

KATHIE'S SPECIAL T'S
BID AND CONTRACT DEPT.
3729 WASHINGTON ROAD
MARTINEZ, GA 30907

J. P. SPORTS
BID AND CONTRACT DEPT.
P. O. BOX 210636
MONTGOMERY, AL 36121

COLLEGIATE PACIFIC
BID AND CONTRACT DEPT.
P. O. BOX 7087
DALLAS, TX 75209

SMS SPORTSWORLD
BID AND CONTRACT DEPT.
354 E. MARTINTOWN ROAD
NORTH AUGUSTA, SC 29841

A.M. PLAYER
BID AND CONTRACT DEPT.
413 INDIANHILL TRAIL
MARIETTA, GA 30068-0904

SPORTIME
BID AND CONTRACT DEPT.
ONE SPORTIME ROAD
ATLANTA, GA 30240-1402

S&S WORLDWIDE
SHELBY AKERS or
BID AND CONTRACT DEPT.
75 MILL STREET
P. O. BOX 513
COLCHESTER, CT 06415

KELLIE IRVING
COMPLIANCE OFFICE/LSBOP

CHESTER BRAZZELL
DEPUTY ADMINISTRATOR
(ITB ONLY)

JANICE ALLEN JACKSON
ADMINISTRATOR
(ITB ONLY)

BOBBY MARTIN
AUGUSTA RECREATION AND PARKS

BID ITEM 18-045
ATHLETIC CLOTHING & EQUIPMENT
FOR RECREATION, PARKS & EQUIPMENT
MAILED: AUGUST 24, 2017

BID ITEM 18-045
ATHLETIC CLOTHING & EQUIPMENT
FOR RECREATION, PARKS & EQUIPMENT
BID DUE: WED. OCT. 4, 2017 11 A.M.

PG 1 OF 1

BIDDERS LIST

BID ITEM # 18-045 COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	PYRAMID SCHOOL PRODUCTS Bid Department 6510 North 54th Street Tampa, Florida 33610-1908 Phone- (800) 792-2644 Fax- (813) 621-7688 bids@pyramidsp.com		28/8/2017	18/045		USPS
2					/	
3						
4						
5						
6						
7						
8						
9						
10						
11						

Invitation To Bid

Sealed bids will be received at this office until Wednesday, September 27, 2017 @ 11:00 a.m. for furnishing:

BID ITEMS UTILITIES DEPARTMENT - ANNUAL CONTRACT

COMMODITY CODE (Bid Items may have more parent codes)

030-885-82; 015-190-90

007-838-29

001-998-24; 015-190-00

18-050 Red Hot Sewer Solvent

18-052 Fiber Optic Supplies

18-060 Chemicals

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams Procurement Department

535 Telfair Street - Room 605, Augusta, Georgia 30901

706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department. Documents may be examined during regular business hours at Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or email to procbidandcontract@augustaga.gov to the office of the Augusta, Georgia Procurement Department by Friday, September 8, 2017 @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

The local bidder preference program is not applicable to this project. No bids may be withdrawn for a period of sixty (60) days after bids have been opened.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail; fax or email as follows:

Augusta Procurement Department

Attn: Geri A. Sams, Director of Procurement

535 Telfair Street, Room 605

Augusta, GA 30901

Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax; all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle

Metro Courier

August 17, 24, 31 and September 7, 2017

August 25, 2017

UTILITIES DEPARTMENT



Tom Wiedmeier, PE
Director

MEMORANDUM

TO: Geri Sams, Director – Procurement Department
Phyllis Johnson – Quality Assurance Analyst
Nancy Williams – Procurement Bid Management Specialist
Sandra Robinson – Bid Management Assistant

FROM: Tom Wiedmeier, Director --Utilities Department
Kelsey Henderson, Assistant Director-Construction and Maintenance
Terence Walker, Operations Manager-AUD Warehouse

SUBJECT: Red Hot Sewer Solvent (Bid Item #18-050)
BID RECOMMENDATION (2018)

DATE: October 16, 2017

Attached is the Bid Tabulation Sheet for **Bid Item #18-050, Red Hot Sewer Solvent**. It is our recommendation that this bid be awarded to **THATCHER CHEMICAL OF FLORIDA, INC.**

The lowest bidder, **Zenith Supplies Inc.** was a non-compliant supplier for not providing an E-Verify no. so the bid was awarded to **Thatcher Chemical of Florida, Inc.**, which posted the second lowest bid. The Local Business Preference is **not** applicable to this bid.

Thank you for your assistance regarding this matter.

Sincerely,

A handwritten signature in blue ink that reads "Tom Wiedmeier".

Date: 10/18/17

Tom Wiedmeier, Director

cc: Tess Thompson, Finance and Adm. Manager
Susan Pogue, Administrative Assistant II-Construction and Maintenance
Connie Brown, Administrative Assistant II-Construction and Maintenance

OFFICIAL

Bid Item #18-050 Red Hot Sewer Solvent-Annual Contract
Augusta, Georgia - Utilities Department
Bid Date: Wednesday, September 27, 2017 @ 11:00 a.m.

Total Number Specifications Mailed Out: 19

Total packages submitted: 4

Total Non-compliant: 1

Vendor	Attachment "B"	Addendum #1	E-Verify Number	Save Form	50 lb. Pail	Total Bid (600 Pails)
Associated Paper 1031 Franke Industrial Drive Augusta, GA 30909	YES	YES	295543	YES	\$88.50	\$53,100.00
The Haskins Company 3304 Commerce Drive Augusta, GA 30909	YES	YES	270509	YES	\$73.69	\$44,214.00
Thatcher Chemical of Florida Company 249 Hazen Road Deland, FL 32720	YES	YES	340035	YES	\$70.25	\$42,150.00
Zenith Supplies Inc. 750 Chestnut Ridge, NY 10977	YES	YES	non-compliant	YES	\$70.00	\$42,000.00

The following vendor non-compliant for not supplying E-Verify number: Zenith Supplies Inc. 750 Chestnut Ridge, NY 10977

SUPERIOR INDUSTRIAL PRODUCTS CORP.
JOELSOLOMON or
BID AND CONTRACT DEPT.
155 NEW BRIDGE STREET
WEST SPRINGFIELD, MA 01089

ASSOCIATED PAPER INC.
SAM FRANTOM/GERALD A. HINESLEY or
BID AND CONTRACT DEPT.
1031 FRANKE INDUSTRIAL DRIVE
AUGUSTA, GA 30909

THE HASKINS COMPANY INC.
BRIAN S. HASKINS or
BID AND CONTRACT DEPT.
3304 COMMERCE DRIVE
AUGUSTA, GA 30909

THATCHER CHEMICAL OF FL.
CRAIG THATCHER/WENDY RICHMOND/JASON STENQUIST or
BID AND CONTRACT DEPT.
245 HAZEN ROAD
DELAND, FL 32720

MOMAR INC.
CHAD SLAUGHTER or
BID AND CONTRACT DEPT.
1830 ELLSWORTH INDUSTRIES BOULEVARD
ATLANTA, GA 30318

FERGUSON WATERWORKS
MATTHEW KAREIS or
BID AND CONTRACT DEPT.
702 MCKNIGHT INDUSTRIAL BOULEVARD
AUGUSTA, GA 30909

KAMO MFG., CO., INC.
HARRIS WEINSTEIN or
BID AND CONTRACT DEPT.
1326 REYNOLDS STREET
AUGUSTA, GA 30901

E.I. JACKSON
BID AND CONTRACT DEPT.
1435 GREENE STREET
AUGUSTA, GA 30901

MARCH CHEMICAL
BID AND CONTRACT DEPT.
4212-A WHEELER ROAD
AUGUSTA, GA 30903

INDCHEM
BID AND CONTRACT DEPT.
3230 PERKINS ROAD
AUGUSTA, GA 30903

A & A CHEMICAL
BID AND CONTRACT DEPT.
2617 MILLEDGEVILLE ROAD
AUGUSTA, GA 30903

INDEPENDENT WATER WORKS
BID AND CONTRACT DEPT.
221 LAUREL ROAD
LEXINGTON, SC 29073

RELIABLE SERVICES
BID AND CONTRACT DEPT.
P. O. BOX 2205
STOCKBRIDGE, GA 30281

INDUSTRIAL SOLUTIONS
BID AND CONTRACT DEPT.
701 GERVAIS STREET, SUITE 150-268
COLUMBIA, SC 29201

THE HASKINS COMPANY INC.
BRIAN S. HASKINS or
BID AND CONTRACT DEPT.
P.O. BOX 16427
AUGUSTA, GA 30919

THATCHER CHEMICAL OF FL.
CRAIG THATCHER/WENDY RICHMOND/JASON STENQUIST or
BID AND CONTRACT DEPT.
P.O. BOX 27407
SALT LAKE CITY, UT 84127

ZENITH SUPPLIES INC.
BID AND CONTRACT DEPT.
750 CHESTNUT RIDGE ROAD
CHESTNUT RIDGE, NY 10977

CTS SUPPLY LLC
CHAD SLAUGHTER or
BID AND CONTRACT DEPT.
P.O. BOX 4125
EASTMAN, GA 31023

CHEMICAL SYSTEM OF ORLANDO
GARY LOUGMILLER or
BID AND CONTRACT DEPT.
2075 LEMON STREET
DELAND, FL 32720

KELLIE IRVING
LSBOP

CHESTER BRAZZELL
DEPUTY ADMINISTRATOR
(ITB ONLY)

JANICE ALLEN JACKSON
ADMINISTRATOR
(ITB ONLY)

TESS THOMPSON
UTILITIES WALKER STREET

TERENCE WALKER
UTILITIES WALKER STREET

TOM WIEDMEIER
UTILITIES WALKER STREET

BID ITEM 18-050
RED HOT SEWER SOLVENT
FOR UTILITIES DEPARTMENT
BID DUE: WED., SEP. 27, 2017

BID ITEM 18-050
RED HOT SEWER SOLVENT
FOR UTILITIES DEPARTMENT
MAILED AUGUST 17, 2017

BID ITEM 18-050
PG 1 OF 1

Invitation To Bid

Sealed bids will be received at this office until Wednesday, September 27, 2017 @ 11:00 a.m. for furnishing:

BID ITEMS UTILITIES DEPARTMENT - ANNUAL CONTRACT

COMMODITY CODE (Bid Items may have more parent codes)

030-885-82; 015-190-90

007-838-29

001-998-24; 015-190-00

18-050 Red Hot Sewer Solvent

18-052 Fiber Optic Supplies

18-060 Chemicals

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams Procurement Department

535 Telfair Street - Room 605, Augusta, Georgia 30901

706-821-2422

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All questions must be submitted in writing by fax to 706 821-2811 or email to procbidandcontract@augustaga.gov to the office of the Augusta, Georgia Procurement Department by Friday, September 8, 2017 @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

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Correspondence must be submitted via mail; fax or email as follows:

Augusta Procurement Department

Attn: Geri A. Sams, Director of Procurement

535 Telfair Street, Room 605

Augusta, GA 30901

Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax; all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle

Metro Courier

August 17, 24, 31 and September 7, 2017

August 25, 2017



UTILITIES DEPARTMENT

Tom Wiedmeier
Director

MEMORANDUM

TO: Geri Sams, Director – Procurement Department
Phyllis Johnson – Quality Assurance Analyst
Nancy Williams – Procurement Bid Management Specialist
Sandra Robinson – Bid Management Assistant

FROM: Tom Wiedmeier, Director --Utilities Department
Allen Saxon, Assistant Director – Water and Wastewater Production & Facilities
Steve Orton – Superintendent II, Facilities and Maintenance Department

SUBJECT: Fiber Optic Supplies Bid (Bid Item #18-052)
BID RECOMMENDATION (2018)

DATE: October 13, 2017

Attached is the Bid Tabulation Sheet for **Bid Item #18-052, Fiber Optic Supplies**. It is our recommendation that this bid be awarded to Georgia Underground & Supply, Inc.

We have reviewed the bids submitted by the seven compliant vendors. Georgia Underground has quoted the lowest prices for most of the items and has the shortest delivery days. Their customer service has also been consistently satisfactory. We recommend the bid be awarded to Georgia Underground and Supply Inc.

Thank you for your assistance regarding this matter.

Sincerely,

A handwritten signature in blue ink that reads "Tom Wiedmeier".

Tom Wiedmeier, Director

Date: 10/13/17

cc: Tess Thompson, Finance and Adm. Manager
Bobby Robinson, Superintendent I-Maintenance/Fiber Optic
David Sapp, Superintendent I-Field and E/I Manager
Camethia West, Administrative Assistant, Facilities and Maintenance Department

Augusta Utilities Administration
360 Bay Street – Suite 180 - Augusta, GA 30901
(706) 312-4154 – Fax (706) 312-4123
WWW.AUGUSTAGA.GOV

OFFICIAL

Bid Item #18-052 Fiber Optic Supplies
for Augusta, Georgia - Utilities Department
Bid Date: Wednesday, September 27, 2017 @ 11:00 a.m

Total Number Specifications Mailed Out: 28
Total packages submitted: 7
Total Noncompliant:

VENDORS	NOVALIGHT TELECOM SUPPLY 359 HOOD ROAD, SUITE 100 JASPER, GA 30143	VOCOM INTERNATIONAL TELECOMMUNICATION INC 21700 E COPLEY DRIVE SUITE 268 DIAMOND BAR, CA 91765	UTILICOM SUPPLY ASSOCIATES, LLC 4400 SHACKLEFORD ROAD NORCROSS, GA 30093	GEORGIA UNDERGROUND & SUPPLY, INC 5158-G KENNEDY ROAD FOREST PARK, GA 30297	AMHERST PHOTONICS 401 LEGENDS PARK CIRCLE FRANKLIN, TN 37069	MAYER ELECTRIC SUPPL' CO. 1259 AUGUSTA WEST PARKWAY AUGUSTA, GA 30909
Attachment "B"	Y E S	YES	YES	YES	YES	YES
E-Verify #	819293	898405 943317708	421709	360365	1228435	154164
Addendum #1	Y E S	YES	YES	YES	YES	YES
SAVE Form	Y E S	YES	YES	YES	YES	YES
Air Blown Fiber 150,000 Ft	\$0.539	\$0.551	\$0.91	\$0.484	\$0.50	\$0.77
Direct Burial Fiber 200,000 Ft.	\$0.655	\$0.659	\$0.84	\$0.591	\$0.70	\$0.92
Fiber Holder 2 each	NB	NB	NB	\$245.97	\$250.00	\$268.80
Fiber Hot Jacket	NB	NB	NB	\$662.22	\$650.00	\$723.68
Stripper 3 each	\$1.226	\$1.365	\$1.34	\$1.12	\$1.28	\$1.34
Micro Duct 150,000 Ft	NB	NB	NB	\$57.26	\$0.58	NB
Epoxy for Trench Fill 500 Gallons	NB	NB	\$462.87	\$169.73	NB	NB
Fiber Pedestal Boxes 300 each	\$520.00	NB	\$585.88	\$395.75	\$572.10	\$651.90
Hand Hole Boxes 300 each						
Approximate delivery days	60	60	30-45	21	35	none given

VOCOM INTERNATIONAL
TELECOMMUNICATION INC.
GORDON LIANG or BID AND CONTRACT DEPT.
8453 MISSION DRIVE
ROSEMEAD CA 91770

UTILICOM SUPPLY ASSOCIATES, LLC
DANNY MULCAY or
BID AND CONTRACT DEPT.
4400 SHACKLEFORD RD
NORCROSS, GA 30093

GEORGIA UNDERGROUND SUPPLY
PAUL S. POSL or
BID AND CONTRACT DEPT.
5158-G KENNEDY ROAD
FOREST PARK, GA. 30297

POWER & TELEPHONE SUPPLY CO.
JACKIE A. THOMAS or
BID AND CONTRACT DEPT.
2668 YALE AVENUE
MEMPHIS, TN 38112

MAYER ELECTRIC SUPPLY
DARRELL HAMPSON/JEFFEREY MCFADDEN or
BID AND CONTRACT DEPT.
1259 AUGUSTA WEST PARKWAY
AUGUSTA, GA 30909

GRAYBAR
TIFFANY CARTER or
BID AND CONTRACT DEPT.
2050 NANCY HANKS DR
NORCROSS, GA 30071

DITCH WITCH
BID AND CONTRACT DEPT.
1633 DEAN FOREST ROAD
SAVANNAH, GA 31408

DITCH WITCH
GEORGIA EQUIPMENT SPECIALIST L.L.C.
WADE BAILEY or BID AND CONTRACT DEPT.
5430 GA HIGHWAY 85
FOREST PARK, GA 30297

VOCOM INTERNATIONAL
TELECOMMUNICATION INC.
GORDON LIANG or BID AND CONTRACT DEPT.
605 S GRAND AVENUE
LOS ANGELES, CA 90017

THE FIBER OPTIC MARKETPLACE, LLC
STACEY DIBUCCI or BID AND CONTRACT DEPT.
ONE TEK PARK, SUITE 220
9999 HAMILTON BLVD
BREINIGSVILLE, PA 18031

URETEK HOLDINGS, INC.
URETEK USA, INC.
ROBERT D. EMFINGER or
BID AND CONTRACT DEPT.
P.O. BOX 2485
CARROLLTON, GEORGIA 30112 RETURNED M

POWER & TELEPHONE SUPPLY CO.
JACKIE A. THOMAS or
BID AND CONTRACT DEPT.
2673 YALE AVENUE
MEMPHIS, TN 38112

KNOLOGY
MICHAEL LAMAR or
BID AND CONTRACT DEPT.
3714 WHEELER ROAD
AUGUSTA, GA 30909

GRAYBAR
RYAN BABCOCK or
BID AND CONTRACT DEPT.
3222 MIKE PADGETT HIGHWAY
AUGUSTA, GA 309006

CCG
PAUL AMOS or
BID AND CONTRACT DEPT.
HIGHLAND S PARKWAY
SMYNA, GA 30082

VOCOM FUJIKURA FIBERHOME
DAVID WANG or
BID AND CONTRACT DEPT.
13317 HORSEPEN WOODS LANE
HERNDON, VA 20171

POWER TELEPHONE SUPPLY COMPANY
SARAH LEWIS or
BID AND CONTRACT DEPT.
44 HULL STREET, SUITE 2
RANDDOLPH, VT 05060

SOLID OPTICS
CRAIG BOWSER or
BID AND CONTRACT DEPT.
10575B VIRGINIA AVENUE SUITE "B"
CULVER CITY, CA 90232

Holzberg Communications, Inc.
Andy Holzberg
PO Box 322
Totowa, NJ 07511

Lee Owens
Dealfow Networks
1110 Satellite Blvd. NW Suite 306,
Suwanee, GA 30024

Power & Tel
Judy Hatch, Inside Sales or
Bid and Contract Dept.
44 Hull Street, Suite 2
Randolph, VT 05060

Power & Tel
Bid and Contract Dept.
2673 Yale Avenue
Memphis, TN 38112

David Rose
Account Manager
WESCO/CSC - Communications Supply Corporation
5050 Oakbrook Pkwy #300,
Norcross, Ga 30093

JANICE ALLEN JACKSON
ADMINISTRATOR and
CHESTER BRAZZELL
DEPUTY ADMINISTRATOR
(ITB ONLY)

TESS THOMPSON
UTILITIES WALKER STREET

STEPHEN ORTON
UTILITIES WALKER STREET

TOM WIEDMEIER
UTILITIES WALKER STREET

BID ITEM 18-052
FIBER OPTIC SUPPLIES
FOR UTILITIES DEPARTMENT
BID DUE: WED., SEP. 27, 2017

BID ITEM 18-052
FIBER OPTIC SUPPLIES
FOR UTILITIES DEPARTMENT
MAILED AUGUST 17, 2017

KELLIE IRVING
LSBOP

BIDDERS LIST

BID ITEM # 18-052 COST \$

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	HOLZBERG COMMUNICATIONS, INC. ANDY HOLZBERG PO BOX 322 TOTOWA, NJ 07511		8/22/ 2017	18- 052	su	USPS
2						
3	Lee Owens VP Dealflow Networks 1110 Satellite Blvd. NW Suite 306, Suwanee, GA 30024 O: 855-332-5356 C:404-547-9790 F: 770-840-1152 Email: lowens@dealflownetworks.com		9/1/ 2017	18- 052	su	USPS
4						
5	Thomas M. Jones Vice President HMI Services, Inc. 3525 Whitehall Park Drive, Suite 150, Charlotte, NC 28273 A Henkels & McCoy Group Company T: (559) 250-9564 tmjones@hmiservices.com Fax 980-256-5501		9/1/ 2017	18- 052	su	USPS
6						
7	CSC-WESCO David Rose 5050 OAKbrook Pkwy. #300 Norcross, GA 30093		9/14/ 2017	18-052	su	Information only
8	770-564-2865 (Ph) 770-564-4045 (Fax)					
9	PowerTel Judy Hatch 44 Hull Street Suite #2 Randolph, VT 05060 901-866-3286 (Ph)		9/14/17	18-052	su	USPS
10						
11	802-234-5006 (Fax)					
12	Steve Welch Genuine Cable Group 770-316-8439		9/14/17	18- 052	su	emailed TAC

Invitation To Bid

Sealed bids will be received at this office until Wednesday, September 27, 2017 @ 11:00 a.m. for furnishing:

BID ITEMS UTILITIES DEPARTMENT - ANNUAL CONTRACT

COMMODITY CODE (Bid Items may have more parent codes)

030-885-82; 015-190-90

007-838-29

001-998-24; 015-190-00

18-050 Red Hot Sewer Solvent

18-052 Fiber Optic Supplies

18-060 Chemicals

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams Procurement Department

535 Telfair Street - Room 605, Augusta, Georgia 30901

706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department. Documents may be examined during regular business hours at Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or email to procbidandcontract@augustaga.gov to the office of the Augusta, Georgia Procurement Department by Friday, September 8, 2017 @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

The local bidder preference program is not applicable to this project. No bids may be withdrawn for a period of sixty (60) days after bids have been opened.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail; fax or email as follows:

Augusta Procurement Department

Attn: Geri A. Sams, Director of Procurement

535 Telfair Street, Room 605

Augusta, GA 30901

Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov

No bid will be accepted by fax; all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle

Metro Courier

August 17, 24, 31 and September 7, 2017

August 25, 2017

UTILITIES DEPARTMENT



Tom Wiedmeier, PE
Director

MEMORANDUM

TO: Geri Sams, Director – Procurement
Phyllis Johnson – Quality Assurance Analyst
Nancy Williams – Procurement Bid Management Specialist
Sandra Robinson – Bid Management Assistant

FROM: Tom Wiedmeier, Director – Utilities Department
Allen Saxon, Assistant Director – Water and Wastewater Production & Facilities
Steve Little, CPA, Assistant Director – Finance and Admin.
Debra Beazley, Water Production Superintendent

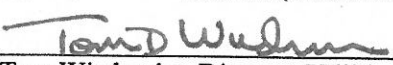
SUBJECT: Chemical Supplies (Bid Item #18-060) Recommendation of Award (2018)

DATE: October 23, 2017

The 2018 Chemical Bid #18-060 was opened and reviewed on September 27, 2017. The Tabulation Sheets listing the compliant bids are attached with the bids to be awarded highlighted in yellow. Notes have been added to the various bids on the tabulation sheets for clarification for rejection or rebids.

It is recommended that the following Chemical Items be awarded to the bidders as listed below:

Item #1	Dry Blended Phosphate	RE-BID (see attached justification)
Item #2	Liquid Orthophosphate	RE-BID (see attached justification)
Item #3	Liquid Lime-(30% Ca(OH) ₂	BURNETT LIME
Item #4	Liquid Alum-(a/2(SO ₄) ₃	UNIVAR USA
Item #5	Anthracite	UNIFIT
Item #6	Calcium Hypochlorite Tablets	CHEMRITE INC.
Item #7	Cationic Polymer	POLYDYNE INC.
Item #8	Hydrofluorosilicic Acid	PENCCO INC.
Item #9	Polymer Clarifloc A-6300	POLYDYNE INC.
Item #10	Potassium Permanganate	CHEMRITE INC.
Item #11	Powdered Activated Carbon	CARBPURE TECHNOLOGIES
Item #12	Sodium Hypochlorite 12.5%	UNIVAR USA
Item #13	Sodium Hydroxide 25%	ALLIED UNIVERSAL
Item #14	Sodium Permanganate (40%)	REJECT AND DO NOT REBID (see attached)
Item #15	Sodium Silicofluoride	CHEMRITE INC.
Item #16	Solar Salt (Sodium Chloride)	UNIVAR USA


Tom Wiedmeier, Director, Utilities Department

10/24/17
Date

CC: Allen Flanagan, Plant Manager- Hicks Plant
Robert Mobley, Plant Manager-Highland Ave. Plant
Allen Elliott, Assistant Plant Manager-Highland Ave. Plant
Debra Horne, Assistant Plant Manager-Hicks Plant

Augusta Utilities Administration
452 Walker Street – Suite 200 – Augusta, GA 30901
(706) 312-4154 – Fax (706) 312-4123
WWW.AUGUSTAGA.GOV

18-060 TAB to be used for award WP STAFF REVIEW.xls		Bid Opening Bid Item #18-060 Chemicals - Annual Contract for Augusta, Georgia - Utilities Department Bid Due: Wednesday, September 27, 2017 @ 11:00 a.m.									
Total Number Specifications Mailed Out: 52											
Total packages submitted: 19											
Total Noncompliant: 0											
Item #	Description										
1	Dry Blended Phosphate										
	Proposed Dose (ppm)	Shannon Chemicals Corporation 602 Jeffers Circle 116 Exton, PA 19341	0.5		Chemrite, Inc 5202 Belle Wood Ct., Suite 104 Buford, GA 30518	1					
	Cost Per Pound/Gal		\$1.34			\$1.04					
	Annual Cost		\$48,240.00			\$18,941.17					
2	Liquid Orthophosphate										
	Proposed Dose (ppm)	Shannon Chemicals Corporation 602 Jeffers Circle 116 Exton, PA 19341	1		Chemrite, Inc 5202 Belle Wood Ct., Suite 104 Buford, GA 30518	2					
	Product Cost per pound		\$0.43			\$0.45					
	Annual Cost		\$137,256.00			\$72,529.20					
3	Liquid Lime(30% Ca(OH)2)										
	Proposed Dose (ppm)	Burnett Lime Co 7095 Highway 11 Campobello SC 29322	\$0.046 (per liquid lb.)		L Holist North America 3309 Highway 31 Calera, AL 35040	0.07385 (lb. wet)		Polytec, Inc 191 Barley Park Lane Moorestville, NC 28115	0.0438 lbs 0.438 gallon		
	Cost Per Pound		\$0.46			0.7521 (gal. wet)					
	Cost Per Gallon										
4	Liquid Alum (a/2(SO4)3)										
	Cost Per Gallon	Geo Specialty Chemical 9213 Arc Street Pike Little Rock, AR 72206	\$0.91852		C & S 4180 Providence Road, Suite 310, Marietta GA 30062	\$0.62		Chemtrade Chemicals 90 E Halsey Rd Parsippany NJ 07054	\$0.5079	Univar USA 200 Dean St Morrisville, PA 19067	.5047 gal 0.0452 wet lb
	Cost per Pound		.1736 (dry lb.)			\$0.056			0.0456 (wet)		
	Tank Truck										
5	Anthracite										
	Cost Per Pound	Carbon Activated 2250 S Central Avenue Compton CA 90220	\$0.28		Unifit Corporation PO Box 614 Ellwood City, PA 16117	\$0.2596					
	Cost per 52 lb. Bag		\$14.56			\$13.5012					

Bid Opening Bid Item #18-060 Chemicals - Annual Contract for Augusta, Georgia - Utilities Department Bid Due: Wednesday, September 27, 2017 @ 11:00 a.m.											
Total Number Specifications Mailed Out: 52 Total packages submitted: 19 Total Noncompliant: 0											
6	Calcium Hypochlorite Tablets										
	Cost per Pound	Univar USA 200 Dean Slevers Place Morrisville, PA 19067	\$2.08	Chemrite, Inc 5202 Belle Wood Ct., Suite 104 Buford, GA 30518	\$1.95						
	Cost per 55 lb. Pail		\$114.40		\$107.25 (50 lbs pail)						
7	Cationic Polymer										
	Cost Per Pound	Polydyne Inc. One Chemical Plant Road Riceboro, GA 31323	\$0.478								
	Cost Per Gallon		\$4.6223								
8	Hydrofluorosilicic Acid										
	Cost per Pound/Gal	Shannon Chemicals Corporation 602 Jeffers Circle 116 Exton, PA 19341	0.487 (Tank Truck)	Penco Inc. 831 Barlett Road Sealy, TX 77474	0.124 (lbs) 1.265 (gal.)	Mosaic Global Sales 13830 Circa Crossing Drive, Lithia, FL 33547	0.15 (lb) 1.53 (gal)	Univar USA 200 Dean Slevers Place Morrisville, PA 19067	1.17 gal (23% basis)		
	Cost 155 lb. Drum		\$115.50 (150# Drum)								
9	Polymer Clarifloc A-6300		Fort Gordon								
	Cost Per Pound/Gallon	Polydyne Inc. One Chemical Plant Road Riceboro, GA 31323	\$8.624 (A-6330)								
	Cost Ton Per 275 Gallon Tote		\$1960.00 (A-6330)								
10	Potassium Permanganate										
	Cost Per Drum	Sterling Water Technologies 902 S. High Street Columbia, TN 38401	\$1,967.9	Shannon Chemicals Corporation 602 Jeffers Circle 116 Exton, PA 19341	\$3.57	Univar USA 200 Dean Slevers Place Morrisville, PA 19067	\$1.95	Chemrite, Inc 5202 Belle Wood Ct., Suite 104 Buford, GA 30518	\$1.74		
	Cost per Ton		\$3,935.79		\$7,140.00		\$3,900.00		\$3,480.00		

		Bid Opening Bid Item #18-060 Chemicals - Annual Contract for Augusta, Georgia - Utilities Department Bid Due: Wednesday, September 27, 2017 @ 11:00 a.m.									
Total Number Specifications Mailed Out: 52											
Total packages submitted: 19											
Total Noncompliant: 0											
11	Powder Activated Carbon (PAC)										
	Cost per Pound	Univar USA 200 Dean Slevers Place Morrisville, PA 19067	\$0.795	Cabot Norit America 3200 University Avenue, Marshall, TX 75670	\$0.70	Calgon Carbon Corp. 3000 GSK Drive Moon Township, PA 15108	0.56 (40K lb) 0.66 (20K lb)	Carbon Activated 2250 S Central Avenue Compton CA 90220	\$0.85	Chemrite, Inc 5202 Belle Wood Ct., Suite 104 Buford, GA 30518	0.510 (40K lbs) .590 (20K lbs) 594.00 (24 bags) 648.00 (10 bags)
	Cost per 900# Bag		\$715.50		\$747.00		\$648.00		\$765.00		
12	Sodium Hypochlorite 12.5%										
	Cost per Gallon/700 800 G	Allied Universal Corp. 3901 NW 115th Avenue Miami, FL 33178	\$1.17	Univar USA 200 Dean Slevers Place Morrisville, PA 19067	\$1.00						
	Cost per Gallon/700 1500		\$1.06		\$1.00						
	Cost for Gallon/Full Tank		\$0.96		\$0.81						
13	Sodium Hydroxide 25%	Fort Gordon									
	Cost per Gallon	Allied Universal Corp. 3901 NW 115th Avenue Miami, FL 33178	\$0.124	Univar USA 200 Dean Slevers Place Morrisville, PA 19067	.1704 (wet lb)						
	Cost per Pound		\$1.320		\$1.81						
14	Sodium Permanganate (40%)	Fort Gordon									
	Cost Per Pound	Sterling Water Technologies 902 S. High Street Columbia, TN 39401	\$1.6398	Shannon Chemicals Corporation 602 Jeffers Circle 116 Exton, PA 19341	\$1.38	Univar USA 200 Dean Slevers Place Morrisville, PA 19067	.2447 (wet lb)	Chemrite, Inc 5202 Belle Wood Ct., Suite 104 Buford, GA 30518	\$1.33	REJECT And DO NOT REBID The pricing of the apparent low bidder is unclear. Fort Gordon staff states that their use of this product is sporadic and it would probably be best to just procure it using normal procurement processes rather than a bid.	
	Cost Per Gallon		\$18.792		\$15.73		\$2.79		\$15.90		

		Bid Opening Bid Item #18-060 Chemicals - Annual Contract for Augusta, Georgia - Utilities Department Bid Due: Wednesday, September 27, 2017 @ 11:00 a.m.																		
Total Number Specifications Mailed Out: 52 Total packages submitted: 19 Total Noncompliant: 0																				
15		Sodium Silicofluoride (Sodium Fluosilicate)																		
		Cost per Pound	Univar USA 200 Dean Slevers Place Morrisville, PA 19067	\$0.645	Chemrite, Inc 5202 Belle Wood Ct., Suite 104 Burford, GA 30518	\$0.585														
		Cost per Gallon		NA (dry product)																
16		Solar Salt (Sodium Chloride)																		
		Cost per Gallon		NA (dry product)																
		Cost per Pound	Univar USA 200 Dean Slevers Place Morrisville, PA 19067	\$0.0758																
		Cost per Ton		\$151.60																
		Cost per 50 lb Bag		NB																

CABOT NORIT AMERICAS INC.
AMBER LEWIS or
BID AND CONTRACT DEPT.

THE DYCHO COMPANY INC.
J. ROBERT SHAMBLIN or
BID AND CONTRACT DEPT.
412 MERIDIAN ST
NIOTA, TN 37826

MOSAIC GLOBAL SALES, LLC
HEIDI SCHMITZ or
BID AND CONTRACT DEPT.
13830 CIRCA CROSSING DR.
LITHIA, FL 33547

BURNETT LIME CO., INC.
HUGH BURNETT or
BID AND CONTRACT DEPT.
7095 HIGHWAY 11
CAMPOBELLO, SC 29322

GEO SPECIALTY
PASTY HALE/ADAM JOHNSON/BRENDA OWENS or
BID AND CONTRACT DEPT.
9213 ARCH STREET PIKE
LITTLE ROCK, AR 72206

CARUS CORPORATION
SAMANTHA PUMO/BARBIE SMITH or
BID AND CONTRACT DEPT.
315 FIFTH STREET
PERU, IL 61354

PENCCO, INC.
SARAH DUFFY or
BID AND CONTRACT DEPT.
831 BARTLETT ROAD
SEALY, TX 77474

INDUSTRIAL CHEMICALS, INC.
BID AND CONTRACT DEPT.
PO BOX 660688
BIRMINGHAM, AL 35266

HARCROS CHEMICAL CO.
BID AND CONTRACT DEPT.
4030 FAMBROUGH
POWDER SPRINGS, GA 30127

ACTICARB USA INC.
ANA ARROYO
3600 GLENWOOD AVE., SUITE 250-A
RALEIGH, NC 27612-4945

CHEMRITE, INC
JOE/AARON OPP or
BID AND CONTRACT DEPT.
5202 BELLE WOOD COURT, SUITE 104
BUFORD, GA 30518

CARBON ACTIVATED CORPORATION
NII-AKWEI ACQUAYE or
BID AND CONTRACT DEPT.
2250 S. CENTRAL AVENUE
COMPTON, CA 90220

CABOT NORIT AMERICAS INC.
AMBER LEWIS or
BID AND CONTRACT DEPT.
PO BOX 790
MARSHALL, TX 75671

ALLIED UNIVERSAL CORPORATION
CATHERINE GUILLARMOD or
BID AND CONTRACT DEPT.
3901 NW 115TH AVENUE
MIAMI, FL 33178

POLYDYNE, INC.
SANDY WELLS/MARK SCHLAG or
BID AND CONTRACT DEPT.
1 CHEMICAL PLANT ROAD
RICEBORO, GA 31323

AQUA SMART, INC.
ADAM GROSSBLATT or
BID AND CONTRACT DEPT.
4445 COMMERCE DRIVE, SW
ATLANTA, GA 30336

SOLUTION FOR PURIFIEDWORLD
LINDA BALL or
BID AND CONTRACT DEPT.
2535 JASON COURT
OCEANSIDE, CA 92056

BRENNTAG MIDSOUTH, INC.
ANDREW GARDNER/RANDY SMITH or
BID AND CONTRACT DEPT.
4200 AZALEA DRIVE
N. CHARLESTON, SC 29405

CALCIQUEST, INC.
BID AND CONTRACT DEPT.
181 WOODLAWN AVE.
BELMONT, NC 28012

OXBOW ACTIVATED CARBON, LLC
BRIANA MUÑOZ
2535 JASON COURT,
OCEANSIDE, CA 92056

UNIVAR USA INC.
LINDA CAMPBELL or
BID AND CONTRACT DEPT.
4 STEEL ROAD EAST
MORRISVILLE, PA 19067

CARBPURE TECHNOLOGIES, LLC
TOM STOCKER or
BID AND CONTRACT DEPT.
1460 W. CANAL COURT, SUITE 100
LITTLETON, CO 80120

STERLING WATER TECHNOLOGIES
DONALD C. HELWIG or
BID AND CONTRACT DEPT.
P.O. BOX 602
COLUMBIA, TN 38402-0602

SANNON CHEMTRADE CHEMICALS USA, INC.
BETH RYNO or
BID AND CONTRACT DEPT.
90 EAST HALSEY ROAD
PARSIPPANY, NJ 07054

EVER ZINO
ANA ARROYO or
BID AND CONTRACT DEPT.
3600 GLENWOOD AVAENUE, SUITE 250
RALEIGH, NC 27612

NORWECO INC.
ASHLEY SAUNDERS or
BID AND CONTRACT DEPT.
220 REPUBLIC STREET
NORWALK OHIO 44857

WATER & WASTEWATER TREATMENT
CHEMICAL SYSTEM
GARY LOUGHMILLER or
BID AND CONTRACT DEPT.
P.O. BOX 810
ZELLWOOD, FL 32798

PENCCO, INC.
BID AND CONTRACT DEPT.
PO BOX 600
SAN FELIPE, TX 77473

Shannon Chemical Corporation
Kim D'Ambrosio or
BID AND CONTRACT DEPT.
P.O. Box 376
Malvern, PA 19355

Laura Lanthier
BHS Specialty Chemicals
Manager, Municipal Bids & Contracts
1717 E Fargo
Nampa, ID 83687

SOUTHERN IONICS
BID AND CONTRACT DEPT.
PO DRAWER 1217
WEST POINT, MS 39773

K JELL CORPORATION
BID AND CONTRACT DEPT.
PO BOX 834
BELOIT, WI 53512
RETURNED MAIL

GENERAL CHEMICAL CORP.
BID AND CONTRACT DEPT.
90 EAST HALSEY ROAD
PARSIPPANY, NJ 07054

C.N. BROWN, INC
BID AND CONTRACT DEPT.
PO BOX 6336
NORTH AUGUSTA, SC 29861

JCI JONES CHEMICAL, INC.
BID AND CONTRACT DEPT.
1500 TARHEEL ROAD
CHARLOTTE, NC 28208

SOLVAY FLUORIDES, LLC
BID AND CONTRACT DEPT.
3333 RICHMOND AVE.
HOUSTON, TX 77098

KC INDUSTRIES, LLC
BID AND CONTRACT DEPT.
PO BOX 646
MULBERRY, FL 33860

CHEMICAL LIME CO.
BID AND CONTRACT DEPT.
2093 BIG STONY CREEK RD.
RIPPLEMEAD, VA 24150

RELIABLE SERVICES
BID AND CONTRACT DEPT.
PO BOX 2205
STOCKBRIDGE, GA 30281

NALCO
PATRICK ST. JULES or
BID AND CONTRACT DEPT.
1601 W. DIEHL ROAD
NAPERVILLE, IL 60563

JLM MARKETING
BID AND CONTRACT DEPT.
8675 HIDDEN RIVER PARKWAY
TAMPA, FL 33637

KEMIRA
BID AND CONTRACT DEPT.
3211 CLINTON PKY., CT.#1
LAWRENCE, KANSAS, 66047
RETURNED MAIL

CALGON CARBON CORPORATION
AMBER SIMONIC or
BID AND CONTRACT DEPT.
1 GREENTREE CENTRE, SUITE 201
MARLTON, NJ 08053

F2 INDUSTRIES INC.
BID AND CONTRACT DEPT.
423 C SMYRNA SQUARE DRIVE
CUMMING, GA 30041
RETURNED MAIL

SUFFOLK SALES & SERVICE
BID AND CONTRACT DEPT.
3730 CACTUS TRAIL
MARTINEZ, GA 30907

UNIFILT CORPORATION
JULIE NOCERA or
BID AND CONTRACT DEPT.
PO BOX 614
ELLWOOD CITY, PA 16117

A.J. WICKLIFFE CO., INC.
BID AND CONTRACT DEPT.
10450 JONES BRIDGE ROAD
ALPHARETTA, GA 30202

GMC INCORPORATED
BID AND CONTRACT DEPT.
2625 BALD RIDGE DRIVE
CUMMING, GA 30041

DPC ENTERPRISES
BID AND CONTRACT DEPT.
PO BOX 545
MT. MOURNE, NC 28123
RETURNED MAIL

LUCIER CHEMICAL INDUSTRIES
BID AND CONTRACT DEPT.
PO BOX 49000
JACKSONVILLE BCH, FL 32240

SHERRY JONES
PVS CHEMICALS, INC.
10900 HARPER AVENUE
DETROIT, MI 48213

Pencco
Carrie Show/Account Receivables
P.O. Box 600
San Felipe, TX 77473

BID ITEM #18-060
CHEMICALS – ANNUAL CONTRACT
FOR UTILITIES DEPARTMENT
BID DUE: WED., 27 SEP. 2017@11 AM

BID ITEM #18-060
CHEMICALS – ANNUAL CONTRACT
FOR UTILITIES DEPARTMENT
MAILED: AUGUST 17, 2017

TOM WIEDMEIER
UTILITIES DEPARTMENT
WALKER STREET

ALLEN SAXON
UTILITIES DEPARTMENT
WALKER STREET

KELLIE IRVING
LSBOP/COMPLIANCE OFFICE

TESS THOMPSON
UTILITIES DEPARTMENT
WALKER STREET

JANICE ALLEN JACKSON
ADMINISTRATOR and
CHESTER BRAZZELL
DEPUTY ADMINISTRATOR
(ITB ONLY)

BID ITEM 18-060
PAGE 2 OF 2

BIDDERS LIST

BID ITEM # 18-060

COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	Acticarb USA Inc. Ana Arroyo 3600 Glenwood Ave., Suite 250-A Raleigh, NC 27612-4945 Phone: 919.995.4493 Cell: 385.414.8555		8/24/17	18-060	SBK	Question
2						
3	Oxbow Activated Carbon, LLC Briana Muñoz 2535 Jason Court, Oceanside, CA 92056 Phone: +1 760.630.5724 Fax: +1 760.630.9930		8/24/17	18-060	SBK	Question
4						
5	Laura Lanthier BHS Specialty Chemicals Manager, Municipal Bids & Contracts 1717 E Fargo, Nampa, ID 83687 (208) 932-6615 Office (208) 466-8989 Fax		8/25/17	18-060	SBK	Question
6						
7	Sherry Jones PVS Chemicals, Inc. 10900 Harper Avenue, Detroit, MI 48213 313-921-1200 x5254 313-571-6765		8/25/2017	18-060	✓	Question
8						
9	Michael Edelstein 404-696-4406 Ph 404-307-8077 Cell		9/6/17	18/060	✓	Question
10	404-696-3712 fx					
11						

Invitation To Bid

Sealed bids will be received at this office until Wednesday, October 4, 2017 @ 3:00 p.m. for furnishing:

BID ITEM ENVIRONMENTAL SERVICES DEPARTMENT - ANNUAL CONTRACT

COMMODITY CODE (Bid Items may have more parent codes)

012-100-07; 012-100-07

18-105 Roll-Off Recycling & Storage Containers

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams Procurement Department
535 Telfair Street - Room 605, Augusta, Georgia 30901
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department. Documents may be examined during regular business hours at Augusta, GA Procurement Department.

All questions must be submitted in writing by fax to 706 821-2811 or email to procbidandcontract@augustaga.gov to the office of the Augusta, Georgia Procurement Department by Friday, September 15, 2017 @ 5:00 P.M. No bid will be accepted by fax; all must be received by mail or hand delivered.

The local bidder preference program is applicable to this project. No bids may be withdrawn for a period of sixty (60) days after bids have been opened.

Invitation for bids and specifications. An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources placed the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail; fax or email as follows:

**Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov**

No bid will be accepted by fax; all must be received by mail or hand delivered.

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle
Metro Courier

August 24, 31, September 7 and 14, 2017
August 30, 2017



ENVIRONMENTAL SERVICES DEPARTMENT

Lori Videtto
Director

MEMORANDUM

TO: Ms. Geri Sams
Director - Procurement

FROM: Lori Videtto *LV*
Director

DATE: October 17, 2017

SUBJECT: Award Recommendation of Annual Bid Item 18-105, Roll-off Recycling & Storage Containers

In response to Annual Bid Item 18-105, Roll-off Recycling & Storage Containers, four compliant bids were received. The bids were opened on October 4, 2017 and the results and specific pricing are listed on the attached page. Upon careful consideration, it is my recommendation to award the bid to Lewis Steel Works and Wastequip Manufacturing Company as specified on the attached pages. They both submitted acceptable bids and after thorough examination, we found all aspects of the submitted bid documents to have met the specifications as requested.

Thank you in advance for your time and attention. Please feel free to contact me at 706-592-3206, should you have any questions or require any additional information.

17 OCT 18 PM 2:32

LV/tgh

Cc: Nancy Williams
Phyllis Johnson
File

OFFICIAL

		Bid Item #18-105 Roll-Off Recycling & Storage Containers-Annual Contract for the City of Augusta - Environmental Services Department Bid Date: Wednesday, October 4, 2017 @ 3:00 p.m.									
Total Number Specifications Mailed Out: 19 Total packages submitted: 4 Total Non-compliant: 1											
Vendors		WasteEup Manufacturing Company 841 Meacham Road Statesville, NC 28677		Lewis Steel Works 613 S. Main Street Wrens, GA 30833		Baker Waste Equipment 1808 Norwood Street S.W. Lenoir, NC 28645		Rudo Smith 5710 Kayron Drive Sandy Spring, GA 30328			
Attachment B		YES		YES		YES		YES		YES	
E-Verify Number		258739		725843		250407		non-compliant			
SAVE Form		YES		YES		YES		YES			
Section	Item	Unit	COST	QUANTITY DISCOUNT (PRICE BREAK)	COST	QUANTITY DISCOUNT (PRICE BREAK)	COST	QUANTITY DISCOUNT (PRICE BREAK)	COST	QUANTITY DISCOUNT (PRICE BREAK)	
a1	Open-top Roll-off Container	20-yard	\$4,239.00	(7) containers per truckload. Truckload unit price \$4,156.00 each	\$3,195.00	NB	\$4,532.00	NA	\$4,750.00	\$4,750.00	
a2	Open-top Roll-off Container	30-yard	\$4,844.00	(7) containers per truckload. Truckload unit price \$4,749.00 each	\$3,595.00	NB	\$5,102.00	NA	\$5,513.00	\$5,513.00	
a3	Open-top Roll-off Container	40-yard	\$5,546.00	(4) containers per truckload. Truckload unit price \$5,437.00 each	\$4,195.00	NB	\$5,895.00	NA	\$6,469.00	\$6,469.00	
b1	Recycling Container	25-yard	\$5,675.00	Max (2) per load No price Break	NB	NB	\$6,243.00	NA	\$6,085.00	\$6,085.00	
b2	OPTIONAL DIVIDER		\$525.00	NA	NB	NB	\$421.00	NA	\$714.00	\$714.00	
c1	Storage Container	40-yard	\$6,775.00	Max (2) per load No price Break	NB	NB	\$6,811.00	NA	\$5,202.00	\$5,202.00	
Truckload Delivery			\$800.00	Unit price above does not include freight; To be added at time of order.	none	none	\$400.00	NA	\$750.00 Roll Offs \$1,600.00 Storage Container	NA	
Approximates delivery days		45-60 days		15-30 day		60 days					

WASTEUIP MFG. CO., INC.
STEPHEN SUETIK/NICOLE WOODARD or
BID AND CONTRACT DEPT.
841 MEACHAM ROAD
STATESVILLE, NC 28677

NU-LIFE ENVIRONMENTAL INC.
MICHAEL C. FREEMAN or
BID AND CONTRACT DEPT.
4821 CALHOUN MEMORIAL HIGHWAY
EASLEY, SC 29640

WASTE MANAGEMENT
BID AND CONTRACT DEPT.
1571 BURKS DR.
LAKE CITY, GA 30260

LEWISSTEEL WORKS
ADAM LEWIS or
BID AND CONTRACT DEPT.
613 S. MAIN STREET
WRENS, GA 30833

LIBERTY
BID AND CONTRACT DEPT.
5032 HABERSHAM ST.
BRUNSWICK, GA 31520

GO MINIS
BID AND CONTRACT DEPT.
1261 NEW SAVANNAH RD.
AUGUSTA, GA 30901

BWE – BAKER WASTE EQUIPMENT
MELISSA TEMPLETON or
BID AND CONTRACT DEPT.
1808 NORWOOD STREET S.W.,
LENOIR, NC 28645

BWE – BAKER WASTE EQUIPMENT
MISSI TEMPLETON
BID AND CONTRACT DEPT.
104 SALUDA RIDGE
GREENVILLE, SC 29611

SUPPLYWORK
ANDREW GREEN
BID AND CONTRACT DEPT.
1307 NATIONAL CEMETERY ROAD
FLORENCE SC 29506

GRAINGERS
BID AND CONTRACT DEPT.
1516 GORDON HIGHWAY
AUGUSTA, GA 30901

NU-LIFE ENVIRONMENTAL
BID AND CONTRACT DEPT.
2266 POWDERSVILLE ROAD
EASLEY, SC 29641

TOTER
KELLIE CLARK or
BID AND CONTRACT DEPT.
PO BOX 5338
841 MEACHUM RD
STATESVILLE, NC 28687

ROLL OFF SYSTEMS
BID AND CONTRACT DEPT.
1100 B. GARRETT DRIVE
STATHAM, GA 30666

ARWOOD WASTE
BID AND CONTRACT DEPT.
1710 DIXON AIRLINE ROAD
AUGUSTA, GA 30906

SUPPLYWORKS
ANDREW GREEN or
BID & CONTRACT DEPARTMENT
1307 NATIONAL CEMETERY ROAD
FLORENCE, SC 29506

CONVENANT DISTRIBUTOR INC.,
MARC PUGH or
BID AND CONTRACT DEPARTMENT
1227 AUGUSTA WEST PARKWAY
AUGUSTA, GA 30909

GRAYBAR
RYAN BABCOCK or
BID AND CONTRACT DEPARTMENT
3222 MIKE PADGETT HWY
AUGUSTA, GA 30906

RUDCO SOUTH LLC
Matt Stien
1109 Old Stage Road
Simpsonville, SC 29681

CHESTER BRAZZELL
DEPUTY ADMINISTRATOR
(ITB ONLY)

JANICE ALLEN JACKSON
ADMINISTRATOR
(ITB ONLY)

KELLIE IRVING
COMPLIANCE OFFICE LSBOP

LORI VIDETTO
ENVIRONMENTAL SERVICE

TAMMIE HERRING
ENVIRONMENTAL SERVICE

BID ITEM #18-105
ROLL-OFF RECYCLING STORAGE CONTAINERS
FOR ENVIRONMENTAL SERVICES DEPT.
MAILED: AUGUST 24, 2017

BID ITEM #18-105
ROLL-OFF RECYCLING STORAGE CONTAINERS
FOR ENVIRONMENTAL SERVICES DEPT.
BID DUE: WED., OCT. 4, 2017 @ 3PM

BIDDERS LIST

BID ITEM # 18-105 COST \$ _____

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	RUDCO SOUTH LLC Matt Stien Southeastern Regional Sales Manager 1109 Old Stage Rd, Simpsonville, SC 29681 Cell: 864.444.2064 Phone: 866.542.8197 Email: mstien@rudco.com Web: rudco.com		9/5/2017	18-105	MS	FYI
2						
3						
4						
5						
6						
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9						
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11						



Administrative Services Committee Meeting
1/9/2018 1:20 PM
Approve Five (5) annual bid items

Department:	Procurement
Presenter:	Geri A. Sams
Caption:	Motion to approve five (5) annual bid items. The items require Commission approval due to the fact that purchases on the individual items will exceed \$25,000.00.
Background:	The following items require Commission approval: 18-006 Elevator Maintenance – Central Services Department – Facilities Division – Vendor to be Awarded: Thyssenkrupp Elevator Corporation – Estimated dollars to be spent: \$100,000.00; 18-045 – Athletic Clothing & Equipment – Recreation and Parks Department - Vendors to be Awarded: Johannsen (local vendor), S & S Worldwide, Pyramid School Products and B & N Sports - Estimated dollars to be spent: \$65,000.00; 18-050 Red Hot Sewer Solvent – Utilities Department – Vendor to be Awarded: Thatcher Chemical of Florida – Estimated dollars to be spent \$75,000.00; 18-052 Fiber Optics Supplies – Utilities Department – Vendor to be Awarded: Georgia Underground & Supplies Company - Estimated dollars to be spent: \$180,000.00; 18-060 Chemicals – Utilities Department. – Vendors to be Awarded: Allied Universal, Burnett Lime Company, CarbPure Technologies, Chemrite, Inc., Pencco Inc., Polydyne Inc., Unifit Corporation, Univar USA Inc – Estimated dollars to be spent: \$1,150,000.00 and 18-105 – Roll-Off Recycling & Storage Containers – Environmental Services Department – Estimated dollars to be spent: \$400,000.00.
Analysis:	Each item was bid through the sealed bid process as directed in the Augusta Procurement Code. The user departments reviewed the submittals and presented a recommendation of award to the Procurement Department.
Financial Impact:	Each department will be responsible for the purchase of the items listed on their bid.
Alternatives:	Not to award and require the department to follow the purchasing

guidelines as listed in the Augusta Procurement Code for each individual purchase.

Recommendation: Approve the recommendations as submitted by each user department.

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:

Finance.

Law.

Administrator.

Clerk of Commission

Request for Proposal

Request for Proposals will be received at this office until Tuesday, October 31, 2017 @ 11:00 a.m. for furnishing:

RFP Item # 17-272 Design Services – Renovation and Additions to Augusta 911 Center – 911 4th Street for the Augusta, GA – Central Services Department – Facilities Maintenance

RFPs will be received by: The Augusta Commission hereinafter referred to as the OWNER at the offices of:

Geri A. Sams, Director
Augusta Procurement Department
535 Telfair Street - Room 605
Augusta, Georgia 30901

RFP documents may be viewed on the Augusta Georgia web site under the Procurement Department **ARCbid**. RFP documents may be obtained at the office of the Augusta, GA Procurement Department, 535 Telfair Street – Room 605, Augusta, GA 30901.

A Mandatory Pre Proposal Conference will be held on Friday, October 13, 2017 @10:00 a.m. in the Procurement Department, 535 Telfair Street, Room 605.

All questions must be submitted in writing by fax to 706 821-2811 or by email to procbidandcontract@augustaga.gov to the office of the Procurement Department by Tuesday, October 17, 2017, @ 5:00 P.M. No RFP will be accepted by fax, all must be received by mail or hand delivered.

No RFP may be withdrawn for a period of 60 days after bids have been opened, pending the execution of contract with the successful bidder(s).

Request for proposals (RFP) and specifications. An RFP shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the request for proposal including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waivable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark RFP number on the outside of the envelope.

Proponents are cautioned that acquisition of RFP documents through any source other than the office of the Procurement Department is not advisable. Acquisition of RFP documents from unauthorized sources places the proponent at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

Correspondence must be submitted via mail, fax or email as follows:

**Augusta Procurement Department
Attn: Geri A. Sams, Director of Procurement
535 Telfair Street, Room 605
Augusta, GA 30901
Fax: 706-821-2811 or Email: procbidandcontract@augustaga.gov**

GERI A. SAMS, Procurement Director

Publish:

Augusta Chronicle September 21, 28, October 5, 12, 2017
Metro Courier September 27, 2017



**RFP 17-272 Design Services Renovation and Additions to Augusta 911 Center – 911 4th Street
for the Augusta, GA – Central Services Department – Facilities Maintenance
RFP Due: Tuesday, October 31, 2017 @ 11:00 a.m.**

**Total Number Specifications Mailed Out: 6
Total Number Specifications Download (Demandstar):7
Total Electronic Notifications (Demandstar):129
Mandatory Pre Proposal Telephone Conference Attendees: 11
Total packages submitted: 1
Total Noncompliant: 0**

VENDORS	Attachment "B"	E-Verify	SAVE Form	Addendum 1	Original	7 Copies	Fee Proposal
Pond 621 NW Frontage Road, #320 Augusta, GA 30907							
Veterans 1st Architecture 110A N. Louisville Street Harlem, GA 30814							
Blount's Complete Home Services 2907C Tobacco Road Hephzibah, GA 30801							
2KM Architects, Inc. 529 Greene Street Augusta, GA 30901	YES	312290	YES	YES	YES	YES	YES
Sizemore Group 342 Marietta Street Atlanta, GA 30313							

No submittals were received from the following vendors: Pond, Veterans 1st Architecture, Blount's Complete Home Services and Sizemore Group



Evaluation Sheet - RFP 17-272
Design Services – Renovation and Additions to Augusta 911 Center – 911 4th Street
for the Augusta, GA – Central Services Department – Facilities Maintenance
RFP Due: Thursday, November October 31, 2017 @ 11:00 a.m

Vendors			2KM Architects, Inc. 529 Greene Street Augusta, GA 30901	2KM Architects, Inc. 529 Greene Street Augusta, GA 30901
Phase 1			Ranking of 0-5 (Enter a	Weighted Scores
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)	
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS
2. Qualifications & Experience	(0-5)	20	4.0	80.0
3. Organization & Approach	(0-5)	15	4.0	60.0
4. Scope of Services • Project specific experience • Past performance on projects similar in nature • Evidence that firm fully understands Owner’s goals and project scope	(0-5)	15	4.0	60.0
5. Schedule of Work	(0-5)	10	4.3	43.3
6. Proximity to Area (only choose 1 line according to location of the company - enter the ranking value for the one line only)				0
Within Richmond County	5	10	5.0	50.0
Within CSRA	4	6	0.0	0.0
Within Georgia	3	4	0.0	0.0
Within SE United States (includes AL, TN, NC, SC, FL)	2	2	0.0	0.0
• All Others	1	1	0.0	0.0
7. References	(0-5)	5	4.3	21.7
Phase 1 Total - (Total Maximum Ranking 25 - Maximum Weighted Total Possible 375)			25.7	315.0
Phase 2 (Option - Numbers 8-9)				
8. Presentation by Team	(0-5)	10	0.0	0
9. Q&A Response to Panel Questions	(0-5)	5	0.0	0
10. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter				0
Lowest Fees	5	10	5.0	50
Second	4	6	0.0	0
Third	3	4	0.0	0
Forth	2	2	0.0	0
Fifth	1	1	0.0	0
Total Phase 2			30.7	50
Total (Total Possible Score 750)				
Total Cumulative Score (Maximum point is 500)				365.0
Note: Respondent/Offeror(s) receiving 600 or more points will be invited to do presentations to provide additional				
Internal Use Only				
Evaluator: Cumulative		Date: 11/8/17		
Procurement Department Representative: Nancy Williams				
Procurement Department Completion Date: 11/8/17				



Central Services Department

Takiyah A. Douse, Director
Rick Acree, Project Manager

2760 Peach Orchard Road, Augusta, GA 30906
(706) 821-2426 Phone (706) 799-5077 Fax

MEMORANDUM

TO: Mrs. Geri Sams, Director, Procurement Department

THROUGH: Mrs. Takiyah A. Douse, Director, Central Services

DATE: November 9, 2017

SUBJECT: RFP #17-272 Renovations and Additions to Augusta 911 Center –
RFP Design Services Recommendation

Proposals for the referenced RFP were received on October 31, 2017. We received one proposal from 2KM Architects, Inc., of Augusta.

With only one proposal to consider, the evaluation team reviewed the information provided to determine if the submitting team met the requirements of the RFP and demonstrated sufficient skill and expertise to perform the proposed work. 2KM was judged to be well qualified to undertake this project.

The team then opened the pricing component of the RFP. The price submitted, \$44,000.00, is within the budget established for this scope of work. Central Services recommends that the contract be awarded to 2KM Architects, Inc., of Augusta.

Thank you for your assistance in securing this proposal. Please do not hesitate to call if you have any questions or need additional clarification.

Cc: Takiyah A. Douse
Daniel Dunlap

FYI: Process Regarding Request for Proposals

Sec. 1-10-51. Request for proposals.

Request for proposals shall be handled in the same manner as the bid process as described above for solicitation and awarding of contracts for goods or services with the following exceptions:

- (a) Only the names of the vendors making offers shall be disclosed at the proposal opening.
- (b) Content of the proposals submitted by competing persons shall not be disclosed during the process of the negotiations.
- (c) Proposals shall be open for public inspection only after the award is made.
- (d) Proprietary or confidential information, marked as such in each proposal, shall not be disclosed without the written consent of the offeror.
- (e) Discussions may be conducted with responsible persons submitting a proposal determined to have a reasonable chance of being selected for the award. These discussions may be held for the purpose of clarification to assure a full understanding of the solicitation requirement and responsiveness thereto.
- (f) Revisions may be permitted after submissions and prior to award for the purpose of obtaining the best and final offers.
- (g) In conducting discussions with the persons submitting the proposals, there shall be no disclosure of any information derived from the other persons submitting proposals.

Sec. 1-10-52. Sealed proposals.

- (a) *Conditions for use.* The competitive sealed proposals method may be utilized when the Augusta, Georgia Administrator approves the written justification of the Procurement Director or using agency head that the sealed bid method is not in the best interest of Augusta, Georgia. Generally, this method may be used when competitive sealed bidding (involving the preparation of detailed and specific specifications) is either not practicable or not advantageous to Augusta, Georgia. Augusta, Georgia is not restricted from using alternative procurement methods for obtaining the best value on any procurement, such as Construction Management at Risk, Design/Build, etc.
- (b) *Request for proposals.* Competitive sealed proposals shall be solicited through a request for proposals (RFP).

- (c) *Public notice.* Adequate public notice of the request for proposals shall be given in the same manner as provided in section 1-10- 50(c)(Public Notice and Bidder's List); provided the normal period of time between notice and receipt of proposals minimally shall be fifteen (15) calendar days.
- (d) *Pre-proposal conference.* A pre-proposal conference may be scheduled at least five (5) days prior to the date set for receipt of proposals, and notice shall be handled in a manner similar to section 1-10-50(c)-Public Notice and Bidder's List. No information provided at such pre-proposal conference shall be binding upon Augusta, Georgia unless provided in writing to all offerors.
- (e) *Receipt of proposals.* Proposals will be received at the time and place designated in the request for proposals, complete with bidder qualification and technical information. No late proposals shall be accepted. Price information shall be separated from the proposal in a sealed envelope and opened only after the proposals have been reviewed and ranked.

The names of the offerors will be identified at the proposal acceptance; however, no proposal will be handled so as to permit disclosure of the detailed contents of the response until after award of contract. A record of all responses shall be prepared and maintained for the files and audit purposes.

- (f) *Public inspection.* The responses will be open for public inspection only after contract award. Proprietary or confidential information marked as such in each proposal will not be disclosed without written consent of the offeror.
- (g) *Evaluation and selection.* The request for proposals shall state the relative importance of price and other evaluation factors that will be used in the context of proposal evaluation and contract award. (Pricing proposals will not be opened until the proposals have been reviewed and ranked). Such evaluation factors may include, but not be limited to:
 - (1) The ability, capacity, and skill of the offeror to perform the contract or provide the services required;
 - (2) The capability of the offeror to perform the contract or provide the service promptly or within the time specified, without delay or interference;
 - (3) The character, integrity, reputation, judgment, experience, and efficiency of the offeror;
 - (4) The quality of performance on previous contracts;
 - (5) The previous and existing compliance by the offeror with laws and

ordinances relating to the contract or services;

- (6) The sufficiency of the financial resources of the offeror relating to his ability to perform the contract;
 - (7) The quality, availability, and adaptability of the supplies or services to the particular use required; and
 - (8) Price.
- (h) *Selection committee.* A selection committee, minimally consisting of representatives of the procurement office, the using agency, and the Administrator's office or his designee shall convene for the purpose of evaluating the proposals.
- (i) *Preliminary negotiations.* Discussions with the offerors and technical revisions to the proposals may occur. Discussions may be conducted with the responsible offerors who submit proposals for the purpose of clarification and to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussions and revision of proposals and such revisions may be permitted after submission and prior to award for the purpose of obtaining best and final offers. In conducting discussions, there shall be no disclosure of information derived from proposals submitted by competing offerors.
- (j) From the date proposals are received by the Procurement Director through the date of contract award, no offeror shall make any substitutions, deletions, additions or other changes in the configuration or structure of the offeror's teams or members of the offeror's team.
- (k) *Final negotiations and letting the contract.* The Committee shall rank the technical proposals, open and consider the pricing proposals submitted by each offeror. Award shall be made or recommended for award through the Augusta, Georgia Administrator, to the most responsible and responsive offeror whose proposal is determined to be the most advantageous to Augusta, Georgia, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain a written report of the basis on which the award is made/recommended. The contract shall be awarded or let in accordance with the procedures set forth in this Section and the other applicable sections of this chapter.

User: Mills, Phyllis

Organization:

City of Augusta, GA (Augusta Commission)

[Logout](#)[My DemandStar](#)[Buyers](#)[Account Info](#)[Log Bid](#)[\[View Bids\]](#)[Log Quote](#)[View Quotes](#)[Supplier Search](#)[Build Broadcast List](#)[Reports](#)

Planholders List

Member Name City of Augusta, GA (Augusta Commission)

Bid Number RFP-17-272-0-2017/nw

Bid Name Design Services - Renovation and Additions to Augusta 911 Center - 911 4th Street

2 Document(s) found for this bid

7 Planholder(s) found.

[Add Planholder](#)

Supplier Name 	Phone	Fax	Doc Count	Attributes	Programs	Actions
Ajax Building Corporation	8502249571	8502242496	1			Documents
Architects Design Group, Inc.	4076471706	4076455525	1			Documents
Attaway Construction & Associates, LLC	7068684000	7068684400	1			Documents
ConstructConnect	8772271680	8665708187	1			Documents
McMillan Pazdan Smith						Documents
Sizemore Group	4046050690	4046050890	1			Documents
Veterans 1st Architecture	7065560906	7065560197	1	1. Small Business 2. Veteran Owned		Documents

Page 1 of 1

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Cheatham, Fletcher, Scott
Architects
420 8th Street
Augusta, GA 30901

2KM Architects
529 Greene Street
Augusta, GA 30901

Woodhurst Architects
607 15th Street
Augusta, GA 30901

Harley & Associates Architects
718 Broad Street
Augusta, GA 30901

Definitive Designs Group
4270 Frontage Road
Augusta GA 30909

MSR Architectural Firm
710 South 2nd Street
8th Floor
Minneapolis, MN 55401

Liollio Architects
147 Wappoo Creek Dr.
Charleston, SC 29412

Rick Acree
Central Services

RFP Item 17-272
Design Services Renovations and Additions to
Augusta 911 Center for Central Services
Facilities Division
RFP Item Due: Tue, 10/31/17@ 11:00 a.m

Studio 3 Design Group
1617 Walton Way
Augusta, GA 30904

Virgo Gambill Architects
2531 Augusta West Pkwy
#200
Augusta, GA 30909

Johnson Laschober & Associates
1296 Broad Street
Augusta, GA 30901

Hughes, Beatty, O'Neal and Law
718 Broad Street
Augusta, GA 30901

HBM Architects
1382 W. 9th Street
Cleveland OH 44113

VMDO Architects
200 East Market St
Charlottesville, VA 22902

Larry Pittman & Associates, Inc.
1249 Gordon Park Road
Augusta, GA 30901

Kellie Irving
Compliance

RFP Item 17-272
Design Services Renovations and Additions to
Augusta 911 Center for Central Services
Facilities Division
RFP Item Mailed: 9/21/2017

Dickinson Architects
771 Broad Street, Suite 200
Augusta, GA 30901

Chris Booker & Associates
670 Broad Street
Augusta, GA 30901

Tappe Architects
6 Edgerly Place
Boston, MA 02116

Veteran Design Group
2531 Center West Pkwy
#202
Augusta GA, 30909

McMillan, Pazdan, Smith
Architecture
400 Augusta Street, Suite 200
Greenville, SC 29601

BCHW Architects
1840 Broad Street #400
Richmond, VA 23220

Takiyah Douse
Central Services

Mandatory Pre-Proposal Conference Sign-in Sheet

RFP Item #17-272

Design Services – Renovation and Additions to Augusta 911 Center
For Augusta, GA – Central Services Department

Friday, October 13, 2017

PLEASE PRINT

Pg 1 of 2

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
1. Rick Acree	CENTRAL SERVICE		706-821-1595		racree@augusta.ga.gov	
2. KEVIN SKINNER	POND	621 NW Frontage Rd # 320 Augusta GA 30907	706 833 4671	678 336 7744	Skinner K@Pondco.com	P
3. Nick Detusan	Detusan Architects	771 Broad St. Suite 200 Augusta 30901	706 722 7403	706 724 1029	nick@detusanarchitects.com	P
4. Megan S. Derton	Veterans 1st Architecture	110A N Louisville St. Horton, GA 30814	706) 556-0906	706) 556-0197	meagan@vets1starchitecture.com	P
5. David A. Nacci Jr.	Veterans 1st Architecture	1104 N. Louisville St. Harlem, GA 30814	706-556-0906	706-556-0197	david@vets1starchitecture.com	P
6. Jimmy Blount	Blount's Complete Services	2901C Tabasco Rd Kephartville, GA	(706) 793-9080	(706) 793-9083	blount@blountscomplete.com	P
7. Megan Peston	2KM Architects, Inc.	529 Greene Street Augusta, GA 30901	706-736-3333	706-736-7100	mpeston@2kmarchitects.com	P
8. Lauren Saul	Augusta Ga. gov / US BOD - Directors Compliance	535 TelFair St. Suite 710 Augusta, GA 30901	706-826-4789	706-823-4398	lsaul@augusta.ga.gov	

Mandatory Pre-Proposal Conference Sign-in Sheet

RFP Item #17-272

Design Services – Renovation and Additions to Augusta 911 Center
For Augusta, GA – Central Services Department

Friday, October 13, 2017

PLEASE PRINT

Pg 20 of 2

NAME	COMPANY/DEPT.	ADDRESS/CITY/STATE/ ZIP CODE	TELEPHONE NUMBER	FAX NUMBER	EMAIL	Prime/Sub
9. Kellie Irving	Compliance Dept.	535 Telfair #710 Augusta, GA	706 826 1325	706-823-4395	KIRVING @augusta.gov	Agency compliance
10. DANIEL P. DUNCAN	911 Center	911 4th STREET Augusta, GA 30901	706 821 1209		dduncan @augustaga.gov	911 Director
11. Bill de St Aubert	Sizemore group	342 Marietta St. Atlanta Ga. 30313	608.523. 1728	404-605- 0890	Bill@sizemoregroup.com	Prime
12. Darrell White	Procurement	535 Telfair St. Augusta, GA	706 821-2423	706 821-2811	proc bid and contract augustaga.gov	
13. Sandra Robinson	Procurement	535 Telfair St. Suite 605 Augusta, GA 30901	706- 821-2355	706- 821-2888		11
6.						
7.						
8.						



Administrative Services Committee Meeting
1/9/2018 1:20 PM
Award Design Contract for Augusta 911 Renovations and Addition

Department:	Central Services - Facilities
Presenter:	Takiyah A. Douse/ Janice Allen Jackson
Caption:	Approve award of contract for design of an addition and renovations to the Augusta 911 Center to 2KM Architects of Augusta in the amount of \$55,000.00. RFP 17-272
Background:	The Augusta 911 Center was completed circa 1996. Evolving operations and standards have made it necessary to upgrade this 22-year-old facility by constructing an addition, reconfiguring existing administrative space, and completing some interior upgrades. SPLOST 7 includes funding to implement these improvements. Procurement issued Request for Proposals (RFP) 17-272, for design services relative to the proposed scope.
Analysis:	2KM Architects of Augusta responded to the RFP and was judged to be qualified to perform the work. Their price proposal was within the budget established for the work.
Financial Impact:	The cost of design services is \$55,000.00 and is within the project budget.
Alternatives:	1. Approve award of contract for design of an addition and renovations to the Augusta 911 Center to 2KM Architects of Augusta in the amount of \$55,000.00. 2. Do not approve the proposal.
Recommendation:	Approve award of contract for design of an addition and renovations to the Augusta 911 Center to 2KM Architects of Augusta in the amount of \$55,000.00.
Funds are Available in the Following Accounts:	This project is funded through SPLOST 7. 329-03-1130 / 216351001

REVIEWED AND APPROVED BY:

Finance.

Procurement.

Law.

Administrator.

Clerk of Commission

NOTICE TO THE RESIDENTS OF
AUGUSTA-RICHMOND COUNTY, GEORGIA
QUALIFYING FEES FOR 2018 LOCAL ELECTIONS

Pursuant to O.C.G.A. 21-2-131 (a)(1), you are hereby notified that the Augusta Commission has set the qualifying fees for the various local offices up for election in 2018 as follows:

Judge of the State Court (Seats currently held by Judge David Watkins and Judge Robert Hunter)	\$4,790.08
Mayor of the City of Augusta.	\$1,950.00
Augusta Commission (Seats 2, 4, 6, 8, and 10)	\$360.00
Board of Education (Seats 2, 3, 6, 7, and 9)	\$100.00

The nonpartisan qualifying period for State Court Judge, Mayor and Augusta Commission will open on Monday, March 5, 2018 at 9:00 AM and will close on Friday, March 9, 2018 at 12:00 Noon. The nonpartisan qualifying period for Board of Education will open on Monday, August 20, 2018 at 9:00 AM and will close on Friday, August 25, 2018 at 12:00 Noon. The location for all nonpartisan qualifying will be the Board of Elections Office located at 535 Telfair Street, Suite 500, Augusta, Georgia

This 1st day of February, 2018.

Lynn M. Bailey, Executive Director
Richmond County Board of Elections



Administrative Services Committee Meeting
1/9/2018 1:20 PM
Fix and Publish Qualifying Fees for 2018

Department:	Board of Elections
Presenter:	Lynn Bailey
Caption:	Fix and Publish Qualifying Fees for 2018.
Background:	It is the duty of the local governing authority under O.C.G.A. 21-2-131 to fix and publish the qualifying fees for local offices not later than February 1st of the year in which elections will occur. For 2018, the local offices up for election are 2 seats for Judge of the State Court (Watkins and Hunter), Mayor of Augusta, Augusta Commission seats 2, 4, 6, 8, and 10 and Board of Education seats 2, 3, 6, 7, and 9. •Judge of State Court – “such fee shall be 3 percent of the total gross salary of the office paid in the preceding calendar year including all supplements authorized by law if a salaried office.” The annual gross salary for the office for 2017 is \$159,669.21. 3 percent of the gross salary = \$4,790.08 qualifying fee. •Mayor of Augusta – “For the office of members of the county governing authority, the qualifying fee shall be 3 percent of the base salary established by local Act of the General Assembly.” The local Act provides for a base salary for Mayor of \$65,000. 3 percent of the base salary = \$1,950 qualifying fee. •Augusta Commission – “For the office of members of the county governing authority, the qualifying fee shall be 3 percent of the base salary established by local Act of the General Assembly.” The local Act provides for a base salary for Augusta Commission of \$12,000. 3 percent of the base salary = \$360.00 qualifying fee. •Board of Education – Qualifying fee is determined by their charter and is set at \$100.00.
Analysis:	Setting the qualifying fees is required by GA law. Once set by the Augusta Commission, the Board of Elections will publish by February 1st, as required.
Financial Impact:	\$20 for legal ad
Alternatives:	Do not set and publish, but be in violation of State law.

Recommendation: Set qualifying fees

**Funds are Available
in the Following
Accounts:** 101-01-4110-52.33111

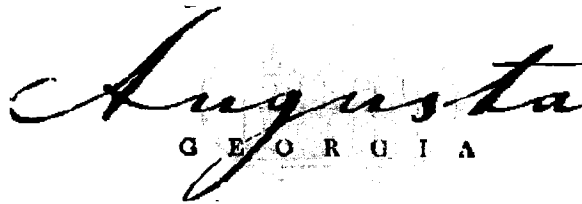
REVIEWED AND APPROVED BY:

Finance.

Law.

Administrator.

Clerk of Commission



Administrative Services Committee Meeting Commission Chamber - 12/12/2017

ATTENDANCE:

Present: Hons. M. Williams, Chairman; Jefferson, Vice Chairman; Davis and D. Williams, members.

Absent: Hon. Hardie Davis, Jr., Mayor.

ADMINISTRATIVE SERVICES

1. Motion to **approve** the following individuals to serve on the ad-hoc Monitoring/Oversight Committee for the Commercial and Retail Project established with the Augusta Economic Development Authority. This oversight and monitoring shall include employee hiring, firing, compensation, strategic direction, and evaluation. This committee shall serve as the Commission's ability to directly input the needs of the Augusta constituency. Monitoring/oversight described herein is reserved for the Project only and is not intended to be interpreted as applying to the Development Authority normal operations. Effective day of appointment is January 1, 2018. The term of each member shall be three years unless reappointed, extended or removed. Delete Commissioner Ben Hasan from consideration. **Item Action: Rescheduled**
- Mayor Pro Tem Mary Davis**
Commissioner Sammie Sias
The Mayor shall serve an ex-officio member of this ad-hoc committee.
(Deferred from the December 5, 2017 Commission Meeting)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the full Commission with no recommendation. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Dennis Williams	Passes

2. Motion to **approve** the Regency Mall location as the site for the new civic center and to reject the deal for its construction with the continuation of **Item Action:**

negotiations along with the establishment of a timeframe of 45 calendar days Disapproved for action, a committee with named participants who will continue with the negotiations and the identification of a funding process/source. **(Requested by Commissioner Marion Williams)**

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Deny	Motion to disapprove the Regency Mall site. Mr. Jefferson and Mr. M. Williams vote No. Motion Ties 2-2.	Commissioner Dennis Williams	Commissioner Mary Davis	Ties

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Substitute motion to approve the Regency Mall site. Ms. Davis and Mr. D. Williams vote No. Motion Ties 2-2.	Commissioner Andrew Jefferson	Commissioner Marion Williams	Ties

3. Motion to approve the new compensation schedule developed by the Archer Company as part of the Classification and Compensation Study effective January 1, 2018 (Exhibit I); authorize the implementation plan as outlined by the Administrator in a budget summary document dated November 21, 2017 (Exhibit II-page 4); and, authorize the transfer of funds from contingency in order to implement the plan. **Item Action: Approved**

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Dennis Williams	Commissioner Mary Davis	Passes

4. Motion to approve Housing and Community Development Department's (HCD's) contract procedural process relative to authorization of agreements/contracts/HUD forms for the various federal programs administered by the Department for program/calendar year 2018. **Item Action: Approved**

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Dennis Williams	Commissioner Mary Davis	Passes

5. Motion to approve the minutes of the Administrative Services Committee held on November 28, 2017. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Andrew Jefferson	Commissioner Mary Davis	Passes

6. Motion to Deny the Protest of Humdinger Equipment, LTD regarding ITB 17-273 Landfill Compactor for the Augusta, Georgia - Environmental Services Department and to lift the stay of procurement in accordance with Augusta, GA Code. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Deny	Motion to approve denying the protest. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Andrew Jefferson	Passes

7. Update/status report from the General Counsel regarding pay differentials between staff attorneys assigned to certain city departments to include the request from Procurement Department for a dedicated attorney and related documents requested by the commission. **(Requested by Commissioner Marion Williams)** **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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	Motion to approve receiving this item as information. Mr. M. Williams votes No. Motion Passes 3-1.	Commissioner Dennis Williams	Commissioner Andrew Jefferson	Passes
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8. Consider prioritization of the project to approve award of contract for renovations to the Central Services Department administrative offices on Peach Orchard Road to Contract Management Inc. of Augusta in the amount of \$529,584 in conjunction with the Facility Space Allocation Plan Recommendations. (Bid Item 17-209A) (Referred from November 28 Administrative Services Committee)
- Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve the recommendations of the Administrator regarding the prioritization of the projects. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Andrew Jefferson	Passes

9. Receive a prioritized list from the Administrator and staff regarding the recommendations outlined within the Facility Space Allocation Plan. (Referred from November 28 Administrative Services Committee)
- Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve the recommendations of the Administrator regarding the prioritization of the projects. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Andrew Jefferson	Passes



**Administrative Services Committee Meeting
1/9/2018 1:20 PM
Minutes**

Department: Clerk of Commission

Presenter:

Caption: Motion to approve the minutes of the Administrative Services Committee held on December 12, 2017.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



DEPARTMENT OF THE NAVY
NAVAL FACILITIES ENGINEERING COMMAND SOUTHEAST
JACKSONVILLE, FL 32212-0030

11011
Ser AM1SA/0235
November 27, 2017

City of Augusta
Clerk of Commissions
535 Telfair Street, Suite 910
Augusta, GA 30901

**SUBJECT: RENEWAL OF LEASE NOY(R)-40225 FOR NAVY USE OF PROPERTY TO
SUPPORT NAVY OPERATIONAL SUPPORT CENTER (NOSC) AUGUSTA**

Dear Sir or Madam:

Notice is hereby given that the Government desires to renew the subject lease for use of property located at the Navy Operational Support Center (NOSC), 2869 Central Avenue, Augusta for the term of 1 July 2018 through 30 June 2019.

My point of contact for this matter is John Witherspoon, NAVFAC SE Realty Specialist, who can be reached at (904) 542-6021 or email at john.b.witherspoon@navy.mil.

Sincerely,

A handwritten signature in black ink, appearing to read "T. H. McQuillen", is positioned above the typed name.

TIMOTHY H MCQUILLEN
Real Estate Contracting Officer

Copy to: Commanding Officer, SUBASE Kings Bay
Commanding Officer, NOSC Augusta
Public Works Officer, SUBASE Kings Bay

Reqn: BuPers EN4-4000-47

LEASE

All public bills for payment under this contract should include

a reference to No. *110y(R)-40225*

CITY OF AUGUSTA, GEORGIA

THE UNITED STATES OF AMERICA

1. THIS LEASE, made and entered into this **First** day of **July**,
in the year one thousand nine hundred and **forty-six** by and between

CITY OF AUGUSTA, GEORGIA

whose address is **City Hall, Augusta, Georgia,**

for **itself**, its heirs, executors, administrators, successors, and assigns, hereinafter called the Lessor, and **THE UNITED STATES OF AMERICA**, hereinafter called the Government:

WITNESSETH: The parties hereto for the considerations hereinafter mentioned covenant and agree as follows:

2. The Lessor hereby leases to the Government the following described premises, viz: A tract of land containing approximately 1.3 acres of land situated easterly of the western City limits and north of Oglethorpe Avenue in the City of Augusta, Georgia, being more specifically described as follows: Beginning at a point located on the North boundary of Oglethorpe Avenue at a distance of 60 feet East of City limit, thence eastward 300 feet along the North boundary of Oglethorpe Avenue to a point, thence to the left 90 degrees, a distance of 190 feet in a northerly direction parallel to Highland Avenue, to a point, thence to the left 90 degrees, a distance of 300 feet in a westerly direction parallel to Oglethorpe Avenue to a point, thence to the left 90 degrees a distance of 190 feet in a southerly direction parallel to Highland Avenue to the place of beginning, as shown on photostatic copy of sketch attached hereto and made a part hereof,

to be used exclusively for the following purposes (see instruction No. 3): **Naval Reserve and other Governmental purposes.**

3. TO HAVE AND TO HOLD the said premises with their appurtenances for the term beginning **July 1, 1946** and ending with **June 30, 1947.**

4. The Government shall not assign this lease in any event, and shall not sublet the demised premises except to a desirable tenant, and for a similar purpose, and will not permit the use of said premises by anyone other than the Government, such sublessee, and the agents and servants of the Government, or of such sublessee.

5. This lease may, at the option of the Government, be renewed from year to year at a rental of **One Dollar (\$1.00) per annum** and otherwise upon the terms and conditions herein specified, provided notice be given in writing to the Lessor at least **sixty (60)** days before this lease or any renewal thereof would otherwise expire: Provided that **160** renewal thereof shall extend the period of occupancy of the premises beyond the **30th** day of **June, 1956.**

6. The Lessor shall furnish to the Government, during the occupancy of said premises, under the terms of this lease, as part of the rental consideration, the following:

Nothing.

7. The Government shall pay the Lessor for the premises rent at the following rate: **One Dollar (\$1.00) per annum.**

Payment shall be made at the end of each

fiscal year, upon receipt of duly certified invoices by the Director of Naval Reserve, 5th Navy Dist. Headquarters, Naval Base, S.C.

8. The Government shall have the right, during the existence of this lease, to make alterations, attach fixtures, and erect additions, structures, or signs, in or upon the premises hereby leased (provided such alterations, additions, structures, or signs shall not be detrimental to or inconsistent with the rights granted to other tenants on the property or in the building in which said premises are located); which fixtures, additions, or structures so placed in or upon or attached to the said premises shall be and remain the property of the Government and may be removed therefrom by the Government prior to the termination of this lease, and the Government, if required by the Lessor, shall, before the expiration of this lease or renewal thereof, restore the premises to the same condition as that existing at the time of entering upon the same under this lease, reasonable and ordinary wear and tear and damages by the elements or by circumstances over which the Government has no control, excepted: Provided, however, that if the Lessor requires such restoration, the

Lessor shall give written notice thereof to the Government the termination of the lease.

twenty (20) days before

INSTRUCTIONS TO BE OBSERVED IN EXECUTING LEASE

1. This standard form of lease shall be used whenever the Government is the lessee of real property; except that when the total consideration does not exceed \$100 and the term of the lease does not exceed 1 year the use of this form is optional. In all cases where the rental to be paid exceeds \$2,000 per annum the annual rental shall not exceed 15 per centum of the fair market value of the rented premises at the date of lease. Alterations, improvements, and repairs of the rented premises by the Government shall not exceed 25 per centum of the amount of the rent for the first year of the rental term or for the rental term if less than 1 year.

2. The lease shall be dated and the full name and address of the lessor clearly written in paragraph 1.

3. The premises shall be fully described, and, in case of rooms, the floor and room number of each room given. The language inserted at the end of article 2 of the lease should specify only the general nature of the use, that is, "office quarters," "storage space," etc.

4. Whenever the lease is executed by an attorney, agent, or trustee on behalf of the lessor, two authenticated copies of his power of attorney, or other evidence to act on behalf of the lessor, shall accompany the lease.

5. When the lessor is a partnership, the names of the partners composing the firm shall be stated in the body of the lease. The lease shall be signed with the partnership name, followed by the name of the partner signing the same.

6. Where the lessor is a corporation, the lease shall be signed with the corporate name, followed by the signature and title of the officer or other person signing the lease on its behalf, duly attested, and, if requested by the Government, evidence of his authority so to act shall be furnished.

7. Under paragraph 6 of the lease insert necessary facilities to be furnished, such as heat, light, janitor service, etc.

8. There shall be no deviation from this form without prior authorization by the Director of Procurement, except—

(a) Paragraph 3 may be drafted to cover a monthly tenancy or other period less than a year.

(b) In paragraph 5, if a renewal for a specified period other than a year, or for a period optional with the Government is desired, the phrase "from year to year" shall be deleted and proper substitution made. If the right of renewal is not desired or cannot be secured paragraph 5 may be deleted.

(c) Paragraph 6 may be deleted if the owner is not to furnish additional facilities.

(d) If the premises are suitable without alterations, etc., paragraph 8 may be deleted.

(e) Paragraph 9 provides that the lessor shall, "unless herein specified to the contrary, maintain the said premises in good repair, etc." A modification or elimination of this requirement would not therefore be a deviation.

(f) In case the premises consist of unimproved land, paragraph 10 may be deleted.

(g) When executing leases covering premises in foreign countries, departure from the standard form is permissible to the extent necessary to conform to local laws, customs, or practices.

(h) Additional provisions, relating to the particular subject matter mutually agreed upon, may be inserted, if not in conflict with the standard provisions, including a mutual right to terminate the lease upon a stated number of days' notice, but to permit only the lessor so to terminate would be a deviation requiring approval as above provided.

9. When deletions or other alterations are permitted specific notation thereof shall be entered in the blank space following paragraph 11 before signing.

10. If the property leased is located in a State requiring the recording of leases in order to protect the tenant's rights, care should be taken to comply with all such statutory requirements.

9. The Lessor shall, unless herein specified to the contrary, maintain the said premises in good repair and tenantable condition during the continuance of this lease, except in case of damage arising from the act or the negligence of the Government's agents or employees. For the purpose of so maintaining the premises, the Lessor reserves the right at reasonable times to enter and inspect the premises and to make any necessary repairs thereto.

10. If the said premises be destroyed by fire or other casualty this lease shall immediately terminate. In case of partial destruction or damage, so as to render the premises untenable, either party may terminate the lease by giving written notice to the other within fifteen days thereafter, and if so terminated no rent shall accrue to the Lessor after such partial destruction or damage.

11. No Member of or Delegate to Congress or Resident Commissioner shall be admitted to any share or part of this lease or to any benefit to arise therefrom. Nothing, however, herein contained shall be construed to extend to any incorporated company, if the lease be for the general benefit of such corporation or company.

12. This lease may be terminated by the Government at any time on thirty (30) days' notice to the Lessor in writing.

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date first above written.

In presence of:

CITY OF AUGUSTA, GEORGIA

Beulah B. M. Leaven
Emma P. Fuller
Augusta (Address) Ga.

By W. A. Page
Its Mayor
Lessor.

UNITED STATES OF AMERICA,

Payment to be made by U.S. Navy
Central Disbursing Office, 6th
Naval District, Naval Base, S.C.

By Willis R. Dudley
By direction of Chief of Bureau of Yard
and Docks, acting under the direction of
the Secretary of the Navy.

(If Lessor is a corporation, the following certificate shall be executed by the secretary or assistant secretary.)

I, _____, certify that I am the _____
Secretary of the corporation named as Lessor in the attached lease; that _____

_____, who signed said lease on behalf of the Lessor, was then
_____ of said corporation; that said lease was duly signed for and
in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.



**Administrative Services Committee Meeting
1/9/2018 1:20 PM
Navy Operational Support Center Lease Renewal**

Department: Clerk of Commission

Presenter:

Caption: Motion to approve the renewal of the lease for the use of property located at the Navy Operational Support Center at 2869 Central Avenue for the term of 1 July 2018 through 30 June 2019.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



**Administrative Services Committee Meeting
1/9/2018 1:20 PM
Staff Attorneys**

Department:

Presenter: Commissioner Marion Williams

Caption: Update/status report from the General Counsel regarding pay differentials between staff attorneys assigned to certain city departments to include the request from Procurement Department for a dedicated attorney and related documents requested by the commission. **(Requested by Commissioner Marion Williams)**

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:
