



Administrative Services Committee Commission Chamber- 3/14/2017- 1:05 PM
Meeting

ADMINISTRATIVE SERVICES

1. Introduction and Overview of the Augusta Partnership for Children, Inc. by Candice Hillman, Executive Director.  [Attachments](#)
(Requested by Commissioner Andrew Jefferson)
2. Presentation by Dr. William T. Bass regarding a Gift for Augusta.  [Attachments](#)
3. Presentation by Ms. Lynda Brown regarding the placement of documents in city facilities.  [Attachments](#)
4. Motion to approve the minutes of the Administrative Services Committee held on February 14 and 28, 2017.  [Attachments](#)

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**Administrative Services Committee Meeting
3/14/2017 1:05 PM
Augusta Partnership for Children, Inc.**

Department: Clerk of Commission

Presenter:

Caption: Introduction and Overview of the Augusta Partnership for Children, Inc. by Candice Hillman, Executive Director.
(Requested by Commissioner Andrew Jefferson)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



**Administrative Services Committee Meeting
3/14/2017 1:05 PM
Dr. William T. Bass**

Department: Clerk of Commission

Presenter:

Caption: Presentation by Dr. William T. Bass regarding a Gift for Augusta.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:

AGENDA ITEM REQUEST FORM**Commission meetings: First and third Tuesdays of each month – 2:00 p.m.****Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.****Commission/Committee: (Please check one and insert meeting date)**

_____ Commission Date of Meeting _____

_____ Public Safety Committee Date of Meeting _____

_____ Public Services Committee Date of Meeting _____

_____ ☒ Administrative Services Committee Date of Meeting 3/14/2017 _____

_____ Engineering Services Committee Date of Meeting _____

_____ Finance Committee Date of Meeting _____

Contact Information for Individual/Presenter Making the Request:Name: Dr. William T. BassAddress: 671 Confederate

Drive _____

Telephone Number: 864-333-2726

Fax Number: _____

E-Mail Address: _____

billy.bass68@yahoo.com**Caption/Topic of Discussion to be placed on the Agenda: A Gift for Augusta****Please send this request form to the following address:****Ms. Lena J. Bonner Telephone Number: 706-821-1820****Clerk of Commission Fax Number: 706-821-1838****Suite 220 Municipal Building E-Mail Address: nmorawski@augustaga.gov****535 Telfair Street****Augusta, GA 30901**

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 5:00 p.m. on the Wednesday preceding the Commission meeting and 5:00 p.m. on the Tuesday preceding the Committee meeting of the following week. A five-minute time limit will be allowed for presentations.



**Administrative Services Committee Meeting
3/14/2017 1:05 PM
Lynda Brown**

Department: Clerk of Commission

Presenter:

Caption: Presentation by Ms. Lynda Brown regarding the placement of documents in city facilities.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:

Nancy Morawski

From: Lena Bonner
Sent: Thursday, March 09, 2017 10:56 AM
To: Nancy Morawski
Subject: FW: Documents

Lena J. Bonner
 Clerk of Commission
 Office of the Clerk of Commission
 Suite 220 Municipal Building
 535 Telfair Street
 Augusta, Georgia 30901
 Tel: 706-821-1820
 Fax: 706-821-1838

From: Lena Bonner
Sent: Tuesday, March 07, 2017 5:26 PM
To: Commissioner Mary Davis <MFDavis@augustaga.gov>
Cc: Lynda Brown <lyndab532@gmail.com>; Nancy Morawski <nmorawski@augustaga.gov>
Subject: RE: Documents

Madam Mayor Pro Tem as requested- I will place Ms. Brown on the upcoming Tuesday, March 14th Administrative Services Committee agenda which begins at 1:05 P.M. in the Lee Beard Commission Chamber on the second floor in the Municipal Building, 535 Telfair Street, Augusta, GA.

Lena J. Bonner
 Clerk of Commission
 Office of the Clerk of Commission
 Suite 220 Municipal Building
 535 Telfair Street
 Augusta, Georgia 30901
 Tel: 706-821-1820
 Fax: 706-821-1838

From: Commissioner Mary Davis
Sent: Tuesday, March 07, 2017 5:16 PM
To: Lynda Brown <lyndab532@gmail.com>; Lena Bonner <lbonner@augustaga.gov>
Subject: Re: Documents

It will be committees, that will allow for more discussion and questions...(Ms. Bonner, can you please put Lynda on the next committee meeting schedule? I am not sure if administrative services would be appropriate? Could you work help her with this agenda item? Thanks so much! She is on this email and the information that she wants to present is below. Mary

Item # 3

Mary,

Yes, thank you so much. What time should I be there? Will this be the full commission or a committee?

Lynda

Sent from my iPhone

On Feb 23, 2017, at 12:39 PM, Lynda Brown <lyndab532@gm>

Thank you so much for returning my call and taking time from your busy schedule to listen to my proposal. But, of course, I would like to provide you with more detail. Information about the Documents, known as the Documents of American Law and Government, can be found on the website: TenCommandmentsGA.org. You can also find on this site the GA law that enables these documents to be placed in Courthouses and other public buildings. There are 9 documents which include the following: Ten Commandments, Magna Carta, Mayflower Compact, Declaration of Independence, Bill of Rights, Star Spangled Banner, National Motto, Lady Liberty, Preamble to the GA Constitution. These documents can now be found hanging on the walls in government buildings in 35 GA counties and also at our State Capital building.

I welcome the opportunity to speak with a committee of Richmond County Commissioners at your earliest convenience regarding the placement of the Documents.

Please contact me by phone [781-831-0915](tel:781-831-0915) or by this email. I look forward to meeting you and speaking with the other commissioners.

Lynda Brown

Please consider the environment before printing this email.

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AED:104.1

Item # 3



**Administrative Services Committee Meeting
3/14/2017 1:05 PM
Minutes**

Department: Clerk of Commission

Presenter:

Caption: Motion to approve the minutes of the Administrative Services Committee held on February 14 and 28, 2017.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



Administrative Services Committee Meeting Commission Chamber - 2/14/2017

ATTENDANCE:

Present: Hons. Hardie Davis, Jr., Mayor; M. Williams, Chairman;
Jefferson, Vice Chairman; Davis and D. Williams, members.

ADMINISTRATIVE SERVICES

1. Discuss compensation for custodial employees. (Requested by Commissioner Marion Williams) **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve receiving this item as information. Motion Passes 4-0.	Commissioner Dennis Williams	Commissioner Mary Davis	Passes

2. Motion to approve the minutes of the Administrative Services Committee held on January 31, 2017. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Andrew Jefferson	Passes

3. Motion to reauthorize an ordinance designating Rocky Creek Enterprise Zone with expanded boundaries. (Originally approved by Commission June 4, 2002) **Item Action:**
Approved

Motions

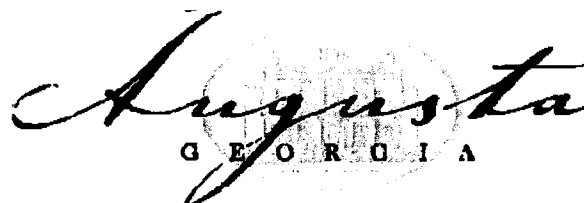
Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Dennis Williams	Commissioner Andrew Jefferson	Passes

4. Motion to **request** authorization for the Procurement and Law Departments to review and update the Procurement Code to incorporate recent changes in State Law regarding Partnership for Public Facilities and Infrastructure Act (SB 59) (Unsolicited Proposals). (Referred from January 31 Administrative Services Committee) **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Andrew Jefferson	Commissioner Mary Davis	Passes

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Administrative Services Committee Meeting Commission Chamber - 2/28/2017

ATTENDANCE:

Present: Hons. M. Williams, Chairman; Jefferson, Vice Chairman; Davis and D. Williams, members.

Absent: Hon. Hardie Davis, Jr., Mayor.

ADMINISTRATIVE SERVICES

1. Approve a request from the Augusta Fire Chief for the acquisition of one Ford F-150 for an additional Arson Investigator. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Dennis Williams	Commissioner Mary Davis	Passes

2. Consider a request from the Senior Pastor of First United Pentecostal Church of Augusta, Reverend Mark Maddox, for the donation of two paratransit vehicles and one bus for the First United Pentecostal Church of Augusta. **Item Action:** Disapproved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Deny	Motion to deny the request. Mr. D. Williams votes No. Motion Passes 3-1.	Commissioner Andrew Jefferson	Commissioner Mary Davis	Passes

3. Approve a request from the Richmond County Sheriff's Office to replace 34 Road Patrol cars, 2 Traffic cars and 7 Criminal Investigation cars using SPLOST VII – Public Safety Vehicles. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Mr. M. Williams abstains. Motion Passes 3-0 -1.	Commissioner Dennis Williams	Commissioner Mary Davis	Passes

4. Motion to approve five (5) annual bid items. The items require Commission approval due to the fact that purchases on the individual items will exceed \$25,000.00. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Mr. M. Williams abstains. Motion Passes 3-0 -1.	Commissioner Mary Davis	Commissioner Andrew Jefferson	Passes

5. Consider a request from the Head Coach & Director of the Augusta Boxing Club for a donation of one 28- passenger bus and 9-passenger van in order to transport members of the Augusta Boxing Club to and from competitions. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Mr. M. Williams abstains. Motion Passes 3-0 -1.	Commissioner Andrew Jefferson	Commissioner Dennis Williams	Passes

6. Approve a request from Fleet Management for the replacement of four Marshal's Office vehicles, purchase one new vehicle and to replace one vehicle in the Probation Office using SPLOST Phase VII – Public Safety Vehicles. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
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Approve	Motion to approve. Mr. M. Williams abstains. Motion Passes 3-0 -1.	Commissioner Andrew Jefferson	Commissioner Mary Davis	Passes
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7. Discuss a resolution changing the name of the John C. Calhoun Expressway.
(Requested by Commissioner Bill Fennoy)
- Item Action:**
Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to refer this item to the full Commission with no recommendation. Mr. M. Williams abstains. Motion Passes 3-0 -1.	Commissioner Andrew Jefferson	Commissioner Dennis Williams	Passes

8. Motion to approve the recommended revisions to the Personnel Policy & Procedures Manual (PPPM), Chapter III, Grievances, Discipline, & Appeals.
(Referred from February 21 Commission meeting)
- Item Action:**
Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item back to the sub-committee for further discussion. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Andrew Jefferson	Passes

9. Consider Resolution of Support - Operation Teammate.
- Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Andrew Jefferson	Passes