



Administrative Services Committee Meeting Commission Chamber - 4/12/2016

ATTENDANCE:

Present: Hons. M. Williams, Chairman; D. Williams, Vice Chairman;
Lockett and Davis, members.

Absent: Hon. Hardie Davis, Jr., Mayor.

ADMINISTRATIVE SERVICES

1. Discuss the creation of a Fraud and Abuse Hotline for ARC. (**Requested by Commissioner Marion Williams**) **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve tasking the Administrator to develop a proposal regarding the establishment of the hotline and bring back a recommendation to the committee in 30 days. Motion Passes 4-0.	Commissioner William Lockett	Commissioner Mary Davis	Passes

2. Presentation by Ms. Kathy Miller regarding issues with the completion of the housing rehabilitation work on her home by Housing & Community Development. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve receiving this item as information.	Commissioner William Lockett	Commissioner Mary Davis	Passes

Motion Passes 4-0.

3. Motion to approve the minutes of the Administrative Services Committee held on March 8, 2016.

**Item
Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Dennis Williams	Passes

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**Administrative Services Committee Meeting
4/12/2016 1:10 PM
Attendance 4/12/16**

Department:

Presenter:

Caption:

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



**Administrative Services Committee Meeting
4/12/2016 1:10 PM
Fraud and abuse hotline**

Department:

Presenter:

Caption: Discuss the creation of a Fraud and Abuse Hotline for ARC.
(Requested by Commissioner Marion Williams)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:

AGENDA ITEM REQUEST FORM**Commission meetings: First and third Tuesdays of each month – 2:00 p.m.****Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.****Commission/Committee: (Please check one and insert meeting date)**

☐	Commission	Date of Meeting _____
☐	Public Safety Committee	Date of Meeting _____
☐	Public Services Committee	Date of Meeting _____
☒	Administrative Services Committee	Date of Meeting <u>4/12/2016</u>
☐	Engineering Services Committee	Date of Meeting _____
☐	Finance Committee	Date of Meeting _____

Contact Information for Individual/Presenter Making the Request:

Name: Datha E. Miller
 Address: 2320 Harding Rd
 Telephone Number: 706-790-6911 - work - 706-821-1851
 Fax Number: 706-771-2659
 E-Mail Address: Rmiller@augustaga.gov

Caption/Topic of Discussion to be placed on the Agenda:

would like the committee meeting know what
I have been going through with the Augusta
Housing Dept. for 4 yrs still my house is not
finished

Please send this request form to the following address:

Ms. Lena J. Bonner
Clerk of Commission
Suite 220 Municipal Building
535 Telfair Street
Augusta, GA 30901

Telephone Number: 706-821-1820
Fax Number: 706-821-1838
E-Mail Address: nmorawski@augustaga.gov

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 5:00 p.m. on the Wednesday preceding the Commission meeting and 5:00 p.m. on the Tuesday preceding the Committee meeting of the following week. A five-minute time limit will be allowed for presentations.



**Administrative Services Committee Meeting
4/12/2016 1:10 PM
Kathy E. Miller**

Department: Clerk of Commission

Presenter:

Caption: Presentation by Ms. Kathy Miller regarding issues with the completion of the housing rehabilitation work on her home by Housing & Community Development.

Background:

Analysis:

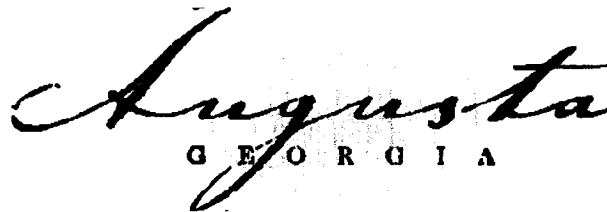
Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



Administrative Services Committee Meeting Commission Chamber - 3/8/2016

ATTENDANCE:

Present: Hons. M. Williams, Chairman; D. Williams, Vice Chairman;
Lockett, member.

Absent: Hons. Hardie Davis, Jr., Mayor; Davis, member.

ADMINISTRATIVE SERVICES

1. Request to approve by Resolution the FY 2016 Annual Action Plan for the following programs funded by the U.S. Department of Housing and Urban Development (HUD): Community Development Block Grant (CDBG) Program, Home Investment Partnerships (HOME) Program, Emergency Solutions Grant (ESG) Program, Housing Opportunities for Persons with AIDS (HOPWA) Program. (Originally Approved by Commission on October 6, 2015).
- Item Action:**
Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the full Commission. Motion Passes 3-0.	Commissioner William Lockett	Commissioner Dennis Williams	Passes

2. Discuss establishing the process for the selection of bond attorneys. (Requested by Commissioner Marion Williams)
- Item Action:**
Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the full Commission. Motion Passes 3-0.	Commissioner William Lockett	Commissioner Dennis Williams	Passes

3. Motion to approve the minutes of the Administrative Services Committee held on February 23, 2016.

Item
Action:
Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the full Commission. Motion Passes 3-0.	Commissioner William Lockett	Commissioner Dennis Williams	Passes

4. Discuss the process for directing the General Counsel to craft proposed ordinances. (Requested by Commissioner Marion Williams)

Item
Action:
Rescheduled

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Defer	Motion to refer this item to the full Commission. Motion Passes 3-0.	Commissioner William Lockett	Commissioner Dennis Williams	Passes

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**Administrative Services Committee Meeting
4/12/2016 1:10 PM
Minutes**

Department: Clerk of Commission

Presenter:

Caption: Motion to approve the minutes of the Administrative Services Committee held on March 8, 2016.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:
