



Administrative Services Committee Meeting Commission Chamber - 10/13/2015

ATTENDANCE:

Present: Hons. M. Williams, Chairman; D. Williams, Vice Chairman; Lockett and Davis, members.

Absent: Hon. Hardie Davis, Jr., Mayor.

ADMINISTRATIVE SERVICES

1. The Disabled American Veterans Organization is sponsoring a 5K Walk/Run in Atlanta, Georgia on November 14, 2015 at 8:30 AM. This event provides a great opportunity to support our disabled veterans and promote our own personal health by walking, running, or pushing a wheelchair in the event. The Augusta-Richmond County, Macon-Bibb County, and Atlanta Age-Friendly Communities have joined forces to support this endeavor. ARC's participation in this event will provide us an opportunity to give back to those that have given so much on our behalf. Request the governing body provide transportation, with driver, to take participants to and from the event. Logistics will be formulated upon approval. Registration DAVSK.ORG. (Requested by Commissioner Lockett)
- Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve providing a vehicle for the transportation. Motion Passes 4-0.	Commissioner William Lockett	Commissioner Dennis Williams	Passes

2. Discuss the employment of a Compliance Director that will oversee the duties of the EEO Coordinator, DBE Coordinator, and the Accessibility Coordinator. Explain how the EEO Coordinator becomes subservient to the Compliance Director and how the EEO Coordinator becomes an EEO Coordinator when Section 14(c) of the Charter (Consolidation Act) states: "The commission-council shall employ a person to serve as Equal Employment Opportunity Director and as Director of Minority and Small Business Opportunities". The
- Item Action:** Approved

employment of a Compliance Director to oversee the EEO Function appears to be in non-compliance with the Consolidation Act. (Requested by Commissioner Lockett)

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve changing the name of the Compliance Director to Equal Employment Opportunity Director and Director of Minority and Small Business Opportunities. Motion Passes 4-0.	Commissioner William Lockett	Commissioner Mary Davis	Passes

3. Motion to reauthorize the ordinance designating the Rocky Creek Enterprise Zone. (Originally approved by Commission May 21, 2002) **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Delete	Motion to delete this item from the agenda. Motion Passes 4-0.	Commissioner William Lockett	Commissioner Dennis Williams	Passes

4. Motion to reauthorize the ordinance designating the Laney-Walker/Bethlehem Revitalization Enterprise Zone. (Originally approved by Commission May 21, 2002) **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Delete	Motion to delete this item from the agenda. Motion Passes 4-0.	Commissioner William Lockett	Commissioner Dennis Williams	Passes

5. Motion to approve the minutes of the Administrative Services Committee held on September 29, 2015. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner William Lockett	Commissioner Mary Davis	Passes

6. Motion to approve the development of a policy regarding the selection of names of officials to be listed on future city building plaques. (Referred from October 6 Commission meeting)
- Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve developing a policy regarding the installation of plaques in city buildings to acknowledge and recognize the officials who served during the life of the project and to have that information brought before the commission for approval before a plaque is mounted.	Commissioner Dennis Williams	Commissioner William Lockett	Passes

7. Discuss the process for payment of compensation to the various Augusta Richmond County Boards, Authorities and Commissions. (Requested by Commissioner Marion Williams)
- Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve receiving this item as information. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner William Lockett	Passes



**Administrative Services Committee Meeting
10/13/2015 1:05 PM
Attendance 10/13/15**

Department:

Caption:

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



**Administrative Services Committee Meeting
10/13/2015 1:05 PM
Disabled American Veterans 5K Walk/Run**

Department: Clerk of Commission

Caption: The Disabled American Veterans Organization is sponsoring a 5K Walk/Run in Atlanta, Georgia on November 14, 2015 at 8:30 AM. This event provides a great opportunity to support our disabled veterans and promote our own personal health by walking, running, or pushing a wheelchair in the event. The Augusta-Richmond County, Macon-Bibb County, and Atlanta Age-Friendly Communities have joined forces to support this endeavor. ARC's participation in this event will provide us an opportunity to give back to those that have given so much on our behalf. Request the governing body provide transportation, with driver, to take participants to and from the event. Logistics will be formulated upon approval. Registration DAVSK.ORG.
(Requested by Commissioner Lockett)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



**Administrative Services Committee Meeting
10/13/2015 1:05 PM
Employment of Compliance Director**

Department: Clerk of Commission

Caption: Discuss the employment of a Compliance Director that will oversee the duties of the EEO Coordinator, DBE Coordinator, and the Accessibility Coordinator. Explain how the EEO Coordinator becomes subservient to the Compliance Director and how the EEO Coordinator becomes an EEO Coordinator when Section 14 (c) of the Charter (Consolidation Act) states: "The commission-council shall employ a person to serve as Equal Employment Opportunity Director and as Director of Minority and Small Business Opportunities". The employment of a Compliance Director to oversee the EEO Function appears to be in non-compliance with the Consolidation Act. (Requested by Commissioner Lockett)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:

increase the salary appropriations and fringe benefits shall require the approval of the Commission.

Sec. 2-3-9. Time for compliance.

The budget officer shall prepare a timetable for complying with the provisions in this article, which shall be submitted not later than the first Tuesday in September of each year to the chairman of the Finance Committee and county administrator for approval or modification within the parameters set forth in this article.

Sec. 2-3-10. Annual audit required.

There shall be made an annual audit of the financial affairs and transactions of all funds and activities of Augusta for each fiscal year of the local government. The audit shall be conducted in accordance with generally accepted auditing standards. Each audit shall also contain a statement of any agreement or arrangement under which Augusta has assumed the actual or potential liability of the obligations of any governmental or private agency, authority or instrumentality. Such statement shall include the purpose of the agreement or arrangement; shall identify the agency, authority or instrumentality upon whose obligations Augusta is or may become liable; and shall state the amount of actual liability and the maximum amount of potential liability of August under the agreement or arrangement.

Sec. 2-3-11. Contents of audit reports.

All annual audit reports of Augusta shall contain at least the following:

- (a) Financial statements prepared in conformity with generally accepted governmental accounting principles, setting forth the financial condition and results of operations of each fund and activity of Augusta, and such financial statements shall be the representation of Augusta; and
- (b) The opinion of the performing auditor with respect to the financial statement, in addition to an explanation of any qualification or disclaimer contained in the opinion, and such opinion shall also disclose, in accordance with generally accepted au-

dit standards, any apparent material violation of state or local law discovered during the audit.

Sec. 2-3-12. Submittal of audit to state auditor.

Each annual audit of Augusta shall be completed and a copy of the report forwarded to the state auditor within one hundred eighty (180) days after the close of Augusta's fiscal year.

Secs. 2-3-13—2-3-24. Reserved.

Chapter 4

ENTERPRISE ZONES

ARTICLE 1 IN GENERAL

Sec. 2-4-1. Purpose.

The Augusta-Richmond County Commission desires to create the proper economic and social environment to induce the investment of private resources in productive business enterprises located in an area meeting criteria established by the Enterprise Zone Employment Act of 1997, as amended (O.C.G.A. § 36-88-1), and to provide employment to residents of such area. (Ord. No. 6292, § 1, 7-20-00)

Sec. 2-4-2. Procedures.

Whenever the necessary conditions exist in a designated area to qualify the area as an Enterprise Zone as provided in O.C.G.A. § 36-88-6, the Commission by Ordinance may establish such area as an Enterprise Zone, which designation shall continue for a period of ten (10) years unless redesignated as an Enterprise Zone for an additional period. (Ord. No. 6292, § 1, 7-20-00)

Sec. 2-4-3. Qualifications.

An area to be redesignated as an Enterprise Zone shall meet the criteria as provided for in O.C.G.A. § 36-88-6. (Ord. No. 6292, § 1, 7-20-00)

Sec. 2-4-4. Incentives.

Augusta shall provide the following incentives in an area designated as an Enterprise Zone, including tax incentives, to qualifying businesses in accordance with the definition of such businesses outlined in the Enterprise Zone Employment Act, which incentives are not applicable throughout the city:

- (a) The Augusta-Richmond County Commission shall exempt qualifying businesses from state, county, and municipal ad valorem property taxes, excluding property taxes imposed by school districts, that would otherwise be levied on the qualifying business and service enterprises in accordance with the following schedule:
 - (1) One hundred (100) percent of the property taxes shall be exempt for the first five (5) years;
 - (2) Eighty (80) percent of the property taxes shall be exempt for the next two (2) years;
 - (3) Sixty (60) percent of the property taxes shall be exempt for the next year;
 - (4) Forty percent (40) of the property taxes shall be exempt for the next year; and
 - (5) Twenty (20) percent of the property taxes shall be exempt for the last year.
- (b) Other incentives that may be granted will be negotiated on a case-by-case basis by the Augusta-Richmond County Commission through the The Housing and Community Development Department and could include exemption from any or all of the following:
 - (1) Building Permit Fees;
 - (2) Sign Permit Fees;
 - (3) Business License Administrative Fee;
 - (4) Rezoning Fees;
 - (5) Engineering Fees;

- (6) Other local fees authorized by the Augusta-Richmond County Commission, as applicable.

(Ord. No. 6292, § 1, 7-20-00; Ord. No. 6939, § 11, 1-2-07)

Sec. 2-4-5. Authorized agency.

The Augusta-Richmond County Commission is the authorized agency to act in all matters pertaining to the Enterprise Zone and reserves the power to grant the incentives listed above to qualifying businesses in accordance with the authorization powers granted local governments in the administration of the Enterprise Zone in the Enterprise Zone Employment Act of 1997 (O.C.G.A. § 36-88-1 et seq.).

(Ord. No. 6292, § 1, 7-20-00)

Sec. 2-4-6. Liaison.

The Augusta-Richmond County Commission directs and designates its Director of The Housing and Community Development Department as liaison for communication with the Georgia Department of Community Affairs; the Georgia Department of Industry, Trade, and Tourism; the business community; and all others to oversee Enterprise Zone activities and administration, and communications with qualified businesses, and to recommend to the Commission the establishment of Enterprise Zones.

(Ord. No. 6292, § 1, 7-20-00; Ord. No. 6939, § 11, 1-2-07)

Sec. 2-4-7. Enforcement.

The Augusta-Richmond County Commission has the power to administer, require, and enforce compliance with the provisions of this chapter and to adopt such administrative rules or regulations as are necessary to implement same, including, but not limited to, the requiring of reports and data information from businesses within the Enterprise Zone to verify compliance with this Chapter and state law.

(Ord. No. 6292, § 1, 7-20-00)

Sec. 2-4-8. Contractual agreement.

A qualifying business shall enter into a contractual agreement that outlines the incentives of-

ferred to the business and the guidelines for the recapture, revocation, or reimbursement should the terms of the contract be violated by the target business.

(Ord. No. 6292, § 1, 7-20-00)

Secs. 2-4-9—2-4-19. Reserved.

ARTICLE 2

Sec. 2-4-20. Designation of "Laney-Walker Enterprise Zone".

The Augusta-Richmond County Commission hereby designates the area hereinafter described as an Enterprise Zone to be known as the "Laney-Walker Enterprise Zone", to wit:

BOUNDARY DESCRIPTION

"Beginning at a point, which is the intersection of the centerlines of 12th Street and Telfair Street; thence, in a southeasterly direction along the centerline of Telfair Street for a distance of 4,540 feet, more or less, to a point of intersection with the centerline of 5th Street; thence, in a southwesterly direction along the centerline of 5th Street for a distance of 3,715 feet, more or less, to a point of intersection with the centerline of Laney-Walker Boulevard; thence, in a northwesterly direction along the centerline of Laney-Walker Boulevard for a distance of 2,940 feet, more or less, to a point of intersection with the centerline of James Brown Boulevard (9th Street); thence, in a southwesterly direction along the centerline of James Brown Boulevard a distance of 1,560 feet, more or less, to point of intersection with the centerline of Wrightsboro Road; thence, in a northwesterly direction along the centerline of Wrightsboro Road a distance of 3,850 feet, more or less, to a point of intersection with the centerline of Augusta Avenue; thence, in a northwesterly direction along the centerline of Augusta Avenue a distance of 1,685 feet, more or less, to a point of intersection with the centerline of Laney-Walker Boulevard; thence in a northwesterly direction along the centerline of Laney-Walker Boulevard a distance of 120 feet, more or less, to a point of intersection with the

centerline of R. A. Dent Boulevard; thence, in a northeasterly direction along the centerline of R. A. Dent Boulevard a distance of 1,910 feet, more or less, to a point of intersection with the centerline of D'Antignac Street; thence in a southeasterly direction along the centerline of D'Antignac Street a distance of 950 feet, more or less, to a point of intersection with the centerline of 12th Street; thence, in a north-easterly direction along the centerline of 12th Street a distance of 2,165 feet, more or less, to a point of beginning."

(Ord. No. 6292, § 1, 7-20-00; Ord. No. 6460, § 1, 2-20-02; Ord. No. 6508, § 1, 5-21-02)

Sec. 2-4-21. Designation of "Rocky Creek Enterprise Zone".

The Augusta-Richmond County Commission hereby designates the area hereinafter described as an Enterprise Zone to be known as the "Rocky Creek Enterprise Zone", to wit:

BOUNDARY DESCRIPTION

Beginning at the point of the intersection of the centerline of Milledgeville Road/Martin Luther King, Jr. Blvd and the centerline of Olive Road; thence, in a southeasterly direction along the centerline of Olive Road to the intersection of the centerline of Gordon Highway (US 1/25/78/278); thence in a southwesterly direction along the centerline of Gordon Highway (US 1/25/78/278) to point of intersection with Peach Orchard Road (US 25); thence continuing in a southwesterly direction along the centerline of Peach Orchard Road (US 25); to a point of intersection with the centerline of Tubman Home Road/Mike Padgett Highway (State Route 56); thence, continuing in a southeasterly direction along the centerline of Mike Padgett Highway (State Route 56) to its intersection with the centerline of Nixon Road; thence in an easterly direction along the centerline of Nixon intersection with the right-of-way of the Norfolk Southern Railroad; thence in a southwesterly direction along the northwest right-of-way of the Norfolk Southern Railroad to its intersection with the centerline of Rocky Creek; thence, in a westerly direction along the centerline of Rocky Creek to its intersection

with the centerline of Deans Bridge Road; thence, in a southwesterly direction along the centerline Richmond Hill Road to its intersection with the centerline of the Bobby Jones (I-520) Expressway; thence, in a westerly direction along the centerline of Bobby Jones Expressway to its intersection with the centerline of Old McDuffie Road; thence, in a northerly direction along the centerline of Old McDuffie Road to its intersection with the centerline of Milledgeville Road; thence, in a northeasterly direction along the centerline of Milledgeville Road to the point of beginning.

(Ord. No. 6424, § 1, 10-16-01; Ord. No. 6516 § 1, 6-4-02)



Administrative Services Committee Meeting
10/13/2015 1:05 PM
Enterprise Zone Reauthorization for Rocky Creek Enterprise Zone

Department:	Augusta Housing and Community Development
Caption:	Motion to reauthorize the ordinance designating the Rocky Creek Enterprise Zone. (Originally approved by Commission May 21, 2002)
Background:	The Augusta Code at 2-4 provides for the Designation of Enterprise Zones as an economic development incentive for depressed areas. Rocky Creek meets the criteria for designation found at O.C.G.A. 36-88-8, and with continued redevelopment and reinvestment in the area encouraged by the Enterprise Zone tax incentives this area projects to see continued growth and development over the coming years. The designation, in place since 2002, will continue to allow for the incentives to businesses that create 5 or more new jobs being exempt from ad valorem taxes on a scale over a 10-year period.
Analysis:	The incentives of tax abatement are positive, and the theory is that revenue not realized due to the abatement would not have happened without the incentives. The abatement schedule for ad valorem taxes is as follows: 100% first 5 years; 80% for years 6 and 7; 60% for year 8; 40% for year 9 and 20% for year 10. In addition, the City could elect to waive fees and other forms of revenue.
Financial Impact:	See above.
Alternatives:	Reauthorize or don't reauthorize Rocky Creek Enterprise Zone.
Recommendation:	Reauthorize Rocky Creek Enterprise Zone.
Funds are Available in the Following Accounts:	N/A

REVIEWED AND APPROVED BY:

Finance.

Law.

Administrator.

Clerk of Commission

increase the salary appropriations and fringe benefits shall require the approval of the Commission.

Sec. 2-3-9. Time for compliance.

The budget officer shall prepare a timetable for complying with the provisions in this article, which shall be submitted not later than the first Tuesday in September of each year to the chairman of the Finance Committee and county administrator for approval or modification within the parameters set forth in this article.

Sec. 2-3-10. Annual audit required.

There shall be made an annual audit of the financial affairs and transactions of all funds and activities of Augusta for each fiscal year of the local government. The audit shall be conducted in accordance with generally accepted auditing standards. Each audit shall also contain a statement of any agreement or arrangement under which Augusta has assumed the actual or potential liability of the obligations of any governmental or private agency, authority or instrumentality. Such statement shall include the purpose of the agreement or arrangement; shall identify the agency, authority or instrumentality upon whose obligations Augusta is or may become liable; and shall state the amount of actual liability and the maximum amount of potential liability of August under the agreement or arrangement.

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- (b) The opinion of the performing auditor with respect to the financial statement, in addition to an explanation of any qualification or disclaimer contained in the opinion, and such opinion shall also disclose, in accordance with generally accepted au-

dit standards, any apparent material violation of state or local law discovered during the audit.

Sec. 2-3-12. Submittal of audit to state auditor.

Each annual audit of Augusta shall be completed and a copy of the report forwarded to the state auditor within one hundred eighty (180) days after the close of Augusta's fiscal year.

Secs. 2-3-13—2-3-24. Reserved.

Chapter 4

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Sec. 2-4-2. Procedures.

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Sec. 2-4-3. Qualifications.

An area to be redesignated as an Enterprise Zone shall meet the criteria as provided for in O.C.G.A. § 36-88-6. (Ord. No. 6292, § 1, 7-20-00)

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 - (1) Building Permit Fees;
 - (2) Sign Permit Fees;
 - (3) Business License Administrative Fee;
 - (4) Rezoning Fees;
 - (5) Engineering Fees;

- (6) Other local fees authorized by the Augusta-Richmond County Commission, as applicable.

(Ord. No. 6292, § 1, 7-20-00; Ord. No. 6939, § 11, 1-2-07)

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(Ord. No. 6292, § 1, 7-20-00)

Sec. 2-4-6. Liaison.

The Augusta-Richmond County Commission directs and designates its Director of The Housing and Community Development Department as liaison for communication with the Georgia Department of Community Affairs; the Georgia Department of Industry, Trade, and Tourism; the business community; and all others to oversee Enterprise Zone activities and administration, and communications with qualified businesses, and to recommend to the Commission the establishment of Enterprise Zones.

(Ord. No. 6292, § 1, 7-20-00; Ord. No. 6939, § 11, 1-2-07)

Sec. 2-4-7. Enforcement.

The Augusta-Richmond County Commission has the power to administer, require, and enforce compliance with the provisions of this chapter and to adopt such administrative rules or regulations as are necessary to implement same, including, but not limited to, the requiring of reports and data information from businesses within the Enterprise Zone to verify compliance with this Chapter and state law.

(Ord. No. 6292, § 1, 7-20-00)

Sec. 2-4-8. Contractual agreement.

A qualifying business shall enter into a contractual agreement that outlines the incentives of-

ferred to the business and the guidelines for the recapture, revocation, or reimbursement should the terms of the contract be violated by the target business.

(Ord. No. 6292, § 1, 7-20-00)

Secs. 2-4-9—2-4-19. Reserved.

ARTICLE 2

Sec. 2-4-20. Designation of "Laney-Walker Enterprise Zone".

The Augusta-Richmond County Commission hereby designates the area hereinafter described as an Enterprise Zone to be known as the "Laney-Walker Enterprise Zone", to wit:

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centerline of R. A. Dent Boulevard; thence, in a northeasterly direction along the centerline of R. A. Dent Boulevard a distance of 1,910 feet, more or less, to a point of intersection with the centerline of D'Antignac Street; thence in a southeasterly direction along the centerline of D'Antignac Street a distance of 950 feet, more or less, to a point of intersection with the centerline of 12th Street; thence, in a north-easterly direction along the centerline of 12th Street a distance of 2,165 feet, more or less, to a point of beginning."

(Ord. No. 6292, § 1, 7-20-00; Ord. No. 6460, § 1, 2-20-02; Ord. No. 6508, § 1, 5-21-02)

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with the centerline of Deans Bridge Road; thence, in a southwesterly direction along the centerline Richmond Hill Road to its intersection with the centerline of the Bobby Jones (I-520) Expressway; thence, in a westerly direction along the centerline of Bobby Jones Expressway to its intersection with the centerline of Old McDuffie Road; thence, in a northerly direction along the centerline of Old McDuffie Road to its intersection with the centerline of Milledgeville Road; thence, in a northeasterly direction along the centerline of Milledgeville Road to the point of beginning.

(Ord. No. 6424, § 1, 10-16-01; Ord. No. 6516 § 1, 6-4-02)



Administrative Services Committee Meeting
10/13/2015 1:05 PM
Laney-Walker/Bethlehem Enterprise Zone Reauthorization

Department:	Augusta Housing and Community Development
Caption:	Motion to reauthorize the ordinance designating the Laney-Walker/Bethlehem Revitalization Enterprise Zone. (Originally approved by Commission May 21, 2002)
Background:	The Augusta Code at 2-4 provides for the Designation of Enterprise Zones as an economic development incentive for depressed areas. Laney-Walker/Bethlehem meets the criteria for designation found at O.C.G.A. 36-88-8, and with continued redevelopment and reinvestment in the area encouraged by the Enterprise Zone tax incentives this area projects to see continued growth and development over the coming years. The designation, in place since 2002, will continue to allow for the incentives to businesses that create 5 or more new jobs being exempt from ad valorem taxes on a scale over a 10-year period.
Analysis:	The incentives of tax abatement are positive, and the theory is that revenue not realized due to the abatement would not have happened without the incentives. The abatement schedule for ad valorem taxes is as follows: 100% first 5 years; 80% for years 6 and 7; 60% for year 8; 40% for year 9 and 20% for year 10. In addition, the City could elect to waive fees and other forms of revenue.
Financial Impact:	See above.
Alternatives:	Reauthorize or don't reauthorize Laney-Walker/Bethlehem Enterprise Zone.
Recommendation:	Reauthorize Laney-Walker/Bethlehem Enterprise Zone.
Funds are Available in the Following Accounts:	N/A

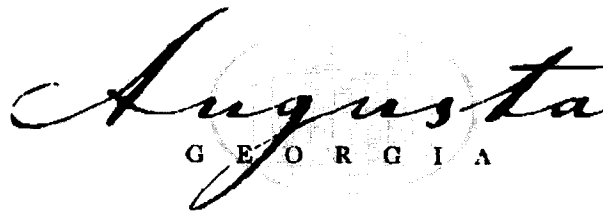
REVIEWED AND APPROVED BY:

Finance.

Law.

Administrator.

Clerk of Commission



Administrative Services Committee Meeting Commission Chamber - 9/29/2015

ATTENDANCE:

Present: Hons. M. Williams, Chairman; D. Williams, Vice Chairman; Lockett and Davis, members.

Absent: Hon. Hardie Davis, Jr., Mayor.

ADMINISTRATIVE SERVICES

1. Approve the Year 2016 Annual Action Plan for Community Development Block Grant (CDBG) Program, Home Investment Partnerships (HOME) Program, Emergency Solutions Grant (ESG) Program, Housing Opportunities for Persons with AIDS (HOPWA) Program. **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 3-0.	Commissioner William Lockett	Commissioner Dennis Williams	Passes

2. Discuss the evaluation process for Administrator and Department Directors. (Requested by Commissioner Marion Williams) **Item Action:** Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve receiving this item as information. Motion Passes 4-0.	Commissioner William Lockett	Commissioner Mary Davis	Passes

3. Motion to approve the minutes of the Administrative Services Committee held on September 8, 2015. **Item Action:**

Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner William Lockett	Commissioner Mary Davis	Passes

4. Motion to **approve** the appointment of a Commission Rules Review Sub-Committee consisting of Commissioners Mary Davis, William Lockett, Sean Frantom, and Sammie Sias. **Item Action:**
Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
Approve	Motion to approve. Motion Passes 4-0.	Commissioner Mary Davis	Commissioner Dennis Williams	Passes

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**Administrative Services Committee Meeting
10/13/2015 1:05 PM
Minutes**

Department: Clerk of Commission

Caption: Motion to approve the minutes of the Administrative Services Committee held on September 29, 2015.

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



**Administrative Services Committee Meeting
10/13/2015 1:05 PM
Policy for Selection of Names for Building Plaques**

Department: Clerk of Commission

Caption: Motion to approve the development of a policy regarding the selection of names of officials to be listed on future city building plaques. (Referred from October 6 Commission meeting)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:



**Administrative Services Committee Meeting
10/13/2015 1:05 PM
Process for Compensation on ARC Boards, Authorities and Commissions**

Department: Clerk of Commission

Caption: Discuss the process for payment of compensation to the various Augusta Richmond County Boards, Authorities and Commissions. (Requested by Commissioner Marion Williams)

Background:

Analysis:

Financial Impact:

Alternatives:

Recommendation:

**Funds are Available
in the Following
Accounts:**

REVIEWED AND APPROVED BY:
